

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675
BOARD OF TRUSTEES
Regular Meeting

REVISED

January 19, 2022

Closed Session 5:00 p.m.
Open Session 7:00 p.m.

AGENDA

*Members of the public may attend the meeting in person. As a K-12 Public School District, we must follow the guidelines established by the California Department of Public Health specifically for schools. These guidelines act as our standard of care. Masks are required for all indoor and public settings, regardless of vaccination status. If participants choose to not attend the Board meeting in person the District has provided the following option for the public to address the Board telephonically. Please submit a request to address the Board telephonically by clicking [here](#), **register only if you are not attending in person**. Those who have registered to comment will receive an email prior to the meeting with information on how to join and comment via a Zoom link. If you are attending in person, a speaker card will need to be submitted prior to the agenda item per Bylaws of the Board 9323, Meeting Conduct. Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three (3) minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic. Detailed guidelines and information on what to do if you wish to address the Board of Trustees is provided at the end of this agenda.*

CLOSED SESSION AT 5:00 P.M.

1. CALL TO ORDER

2. CLOSED SESSION COMMENTS

3. CLOSED SESSION (as authorized by law)

A. PUBLIC HEALTH EMERGENCY

Consultation with Agency Counsel
Attorney – Anthony De Marco
Kirsten Vital Brulte/Gregory Merwin
(Pursuant to Government Code § 54957(a))

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Gregory Merwin/Kathy Purcell
Attorney – Justin Shinnfield
Significant Exposure to Litigation – Three Cases
ADR Case Number 20211027
ADR Case Number 20211029
ADR Case Number 20211122
(Pursuant to Government Code § 54956.9(d)(2))

**EXHIBIT B-1
EXHIBIT B-2
EXHIBIT B-3**

Gregory Merwin/Mike Beekman
Attorney – Alefia Mithaiwala
Significant Exposure to Litigation – One Case
(Pursuant to Government Code § 54956.9(d)(2))

EXHIBIT B-4

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Gregory Merwin/Kathy Purcell
Attorney – Justin Shinnfield
Significant Exposure to Litigation – Three Cases
OAH Case Number 2021060511
OAH Case Number 2021080708
OAH Case Number 2021090752
(Pursuant to Government Code § 54956.9(d)(1))

EXHIBIT C-1
EXHIBIT C-2
EXHIBIT C-3

D. CONFERENCE WITH LABOR NEGOTIATORS

District Negotiators: Kirsten Vital Brulte/Rich Montgomery/Clark Hampton
Employee Organizations:
1) Capistrano Unified Education Association (CUEA)
2) California School Employees Association (CSEA)
3) Teamsters
4) Capistrano Unified Management Association (CUMA)
5) Unrepresented Employees
(Pursuant to Government Code § 54957.6)

EXHIBIT D-1
EXHIBIT D-2
EXHIBIT D-3
EXHIBIT D-4

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Rich Montgomery
Four Cases
(Pursuant to Government Code § 54957)

EXHIBIT E-1
EXHIBIT E-2
EXHIBIT E-3
EXHIBIT E-4

F. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Gregory Merwin
Principal Supervision and Evaluation
(Pursuant to Government Code § 54957(b)(1))

EXHIBIT F-1

G. STUDENT EXPULSION

Mike Beekman
One Case
Case Number 2022-004

EXHIBIT G-1

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

OPEN SESSION AT 7:00 P.M.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

REPORT ON CLOSED SESSION ACTION

SPECIAL RECOGNITIONS

Associated Student Body

San Clemente High School
Chris Carter, *Principal*
Matt Reid, *Activities Director*
Zane Pert, *Associated Student Body President*

BOARD AND SUPERINTENDENT COMMENTS

STUDENT BOARD MEMBER REPORT

COLLEGE AND CAREER ADVANTAGE

2021-2022 Mid-Year Update

Pati Romo, Executive Director College and Career Readiness

ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

BUSINESS AND SUPPORT SERVICES

1. DONATION OF FUNDS AND EQUIPMENT:

This is a monthly item. Approval of donations of funds and equipment. A number of gifts have been donated to the District, including \$197,129.88 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Page 1

EXHIBIT 1

2. PURCHASE ORDERS, COMMERCIAL WARRANTS AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:

This is a monthly item. Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$7,355,616.79 and the commercial warrants total \$17,682,279.27. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved warrants, by vendor, exceeding \$250,000.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 2

3. INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS:

This is a monthly item. Approval of the District standardized Independent Contractor, Professional Services, Field Service and Master Contract agreements. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows 22 new agreements totaling \$1,809,565.14 and 6 amendments to existing agreements totaling \$1,108,040. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page [here](#).

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

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EXHIBIT 3

4. CHANGE ORDER NO. 10, BID NO. 1920-05, NEWHART MIDDLE SCHOOL STEAM BUILDING PROJECT:

This is a regular business item. Approval of Change Order No. 10, Bid No. 1920-05 for the Newhart Middle School STEAM Building Project related to requirements of the Division of the State Architect (DSA) for the deferred submittal for the storefront window system and the associated work that could not be completed while the deferred submittal was under review.

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EXHIBIT 4

These changes involve adjustments to the plans and specifications captured and directed through the Division of the State Architect's (DSA) Construction Change Directive (CCD) process. This change order consists of additions, deletions, or other revisions now being presented to the Board for approval. All such changes in the work are performed under applicable conditions of the change in contract documents. The original contract sum was \$10,249,000. With Change Order No. 10 in the amount of \$95,423.62, the new contract sum will be \$10,800,067.85 funded by Redevelopment Agency Mission Viejo. With this change order, the contract with the general contractor remains under the \$11,273,900 budget that represents the bid award plus contingency.

Contact: *Clark Hampton, Deputy Superintendent, Business and Support Services*

5. CHANGE ORDER NO. 11, BID NO. 1920-04, ALISO NIGUEL HIGH SCHOOL STEM BUILDING PROJECT:

Page 280
EXHIBIT 5

This is a regular business item. Approval of Change Order No. 11, Bid No. 1920-04 for the Aliso Niguel High School STEM Building related to DSA requirements to install tamper and flow switches for teachers stations, a District requested change to the building lettering, design alterations to the countertop sinks due to field conflicts during installation, and additional sheet metal for waterproofing to ensure a water tight building. This change order consists of additions, deletions, or other revisions now being presented to the Board for approval. All such changes in the work are performed under applicable conditions of the change in contract documents. The original contract sum was \$10,954,576. With Change Order No. 11 in the amount of \$49,361.70, the new contract sum will be \$11,512,377.36 funded by CFD 87-1 and if necessary, 2015 2 Liberty in Aliso Viejo land sale revenue and interest earnings. With this change order, the contract with the general contractor remains under the \$12,050,033.60 budget that represents the bid award plus contingency.

Contact: *Clark Hampton, Deputy Superintendent, Business and Support Services*

6. PROFESSIONAL SERVICE AGREEMENT FOR ASSEMBLY BILL 841 CALSHAPE PROGRAM – ENPOWERED SOLUTIONS, LLC:

Page 356
EXHIBIT 6

This is a subsequent item. Approval of the Professional Service Agreement (PSA) for Assembly Bill 841 (AB 841) California Schools Healthy Air, Plumbing, and Efficiency (CalSHAPE) program with Enpowered Solutions, LLC. In July 2021, the Board approved an agreement with Enpowered Solutions as part of the CalSHAPE program to allow Enpowered Solutions to complete HVAC and plumbing assessments. This grant program provides funding to California K-12 public schools for assessments, repairs, and upgrades to Heating, Ventilation and Air Conditioning (HVAC) and plumbing systems.

This PSA permits Enpowered Solutions to provide all HVAC equipment installation and repair work and plumbing fixtures and appliances services dictated by AB 841. The PSA is effective October 13, 2021 through December 31, 2023. Services will be completed for compensation equivalent to the total Ventilation and Plumbing Grant amounts received by the District, currently estimated to be \$1,236,317; therefore, there is no financial impact.

Contact: *Clark Hampton, Deputy Superintendent, Business and Support Services*

7. PROFESSIONAL SERVICES MASTER AGREEMENT TO CONDUCT OPINION RESEARCH FOR POTENTIAL BOND MEASURES – TRUE NORTH RESEARCH:

Page 368
EXHIBIT 7

This is a subsequent item. Approval of a Professional Services Master Agreement with True North Research to conduct opinion research for a potential bond measure. The District is interested in surveying two potential bond measures within two separate School Facility Improvement Districts (SFID) — one for schools in Aliso Viejo, and one for Dana Hills High School to retrofit and/or replace buildings for seismic safety. The objective of the surveys is to produce an unbiased, statistically reliable evaluation of voters' interest in supporting a local bond measure, as well as identify how best to align the measure with community priorities and position it for voter approval. True North Research opinion research options will include all tasks associated with designing, conducting, and analyzing the two surveys, as well as presenting the results.

The term of this agreement is January 19, 2022 through June 30, 2022. Expenditures using this agreement are not-to-exceed \$49,440 funded by the general fund.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services
Contact: Ryan Burriss, Chief Communications and Public Engagement Officer

CURRICULUM AND INSTRUCTION

8. EXTENDED SCHOOL YEAR PROPOSAL FOR 2022:

This is an annual item. Approval of the proposed 2022 Extended School Year (ESY) program. California Code of Regulations § 3043, Title 5, establishes that ESY services shall be provided for each individual with exceptional needs who requires special education and related services beyond the regular academic year. A student is eligible for ESY if it is determined by the Individualized Education Program team that interruption of the pupil's educational programming may cause regression, when coupled with limited recoupment capacity, rendering it impossible or unlikely the pupil will attain the level of self-sufficiency and independence that would otherwise be expected in view of his or her disability. For 2022, staff is recommending a 20-day program from June 13, 2022 through July 14, 2022 for ESY students. This will be a five-week program with ESY being offered four days per week (Monday – Thursday) during the five-week period, with the exception of the week of July 5, 2022 – July 8, 2022 where ESY will be Tuesday through Friday due to the July 4, 2022 holiday. The proposed ESY classes will be offered at three elementary schools, one middle school, one high school, and one adult transition center, and will serve approximately 1,100 students. Staff consulted with bargaining units when developing this calendar. The total cost of the special education ESY program is approximately \$1,600,000 funded by special education funds.

Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

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EXHIBIT 8

9. AGREEMENT FOR THE OPERATION OF AN AFTER SCHOOL ENRICHMENT, ACTIVITIES, AND CAMPS PROGRAM WITH THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT:

This is a regular item, previously approved through the purchase order process. Approval of the Agreement for the Operation of Before and After School Enrichment, Activities, and Camps Program with South Orange County Community College District (SOCCCD) July 1, 2021, through June 30, 2024. Per Education Code § 8485, the District is authorized to establish a program of affordably priced supervision of children before and after school. Per Education Code § 8486, the District is authorized to subcontract with qualified private or nonprofit agencies for before and after school and summer child supervision program, and pursuant to Government Code § 53060, the District is authorized to contract for special services and advice from individuals specially trained and experienced and competent to perform such services. Based on these statutes, the District has selected SOCCCD to provide these services. This program provides an array of high-quality classes and activities for all ages, promoting life-long learning and personal success. The District has contracted with SOCCCD since 2013 for these services. There is no financial impact.

Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

Page 383
EXHIBIT 9

10. AGREEMENT NO. 10000262 WITH THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:

This is an annual item. Approval of Agreement No. 10000262 with the Orange County Superintendent of Schools for Positive Behavior Intervention and Supports (PBIS) training services, March 2, 2022 through June 30, 2023. This agreement with the Orange County Department of Education (OCDE) will provide six full day Tier 1 PBIS Leadership Team trainings to ten elementary school sites, Castille, Del Obispo, Ladera Ranch, Laguna Niguel, Clarence Lobo, Marblehead, Moulton, Oak Grove, Oso Grande, and Vista Del Mar Elementary Schools. The agreement supports the training of the Tier 1 PBIS Leadership Team training to enhance PBIS at the site level.

Page 414
EXHIBIT 10

The District is committed to the implementation of a school-wide system of tiered social emotional and behavioral supports. Site leadership teams will participate in professional learning to address the implementation of PBIS. The Tier 1 training will be provided to PBIS site leadership teams to enhance the effectiveness of their PBIS implementation. The cost of \$45,000 will be funded by Local Control Funding Formula Supplemental funds.
Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

- 11. AGREEMENT NO. 10000436 WITH THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:** Page 425
EXHIBIT 11
This is an annual item. Approval of the ratification of Agreement No. 10000436 with the Orange County Superintendent of Schools, November 22, 2021 through June 30, 2022, to provide a stipend for certificated staff who work with students at Ladera Ranch Middle School (LRMS) as part of their Friday Night Live program. Friday Night Live is part of the Peer Assistance Leadership (PAL) program and class offered at LRMS. Students plan activities for students and parents, tied to education and awareness regarding societal issues that impact District schools and students, including drug and alcohol awareness and bullying. The cost of \$1,200 will be funded by general funds and then reimbursed by the Orange County Department of Education.
Contact: Gregory Merwin, Associate Superintendent, Education and Support Services
- 12. AGREEMENT NO. 10000488 WITH ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:** Page 448
EXHIBIT 12
This is a recurring item as needed. Approval of Agreement No. 10000488 with Orange County Superintendent of Schools, January 11, 2022 through March 15, 2022, for services with Orange County Department of Education (OCDE) to provide training on Depth and Complexity and Learning Centers Strategies for 25 elementary teachers at Kinoshita Elementary School as requested by the principal and agreed upon by the school leadership team to support their students. Training will occur over 3, 1-hour, sessions where teachers will learn high yield strategies that can be used in tandem with grade level content to increase critical and creative thinking for all students. The estimated total expenditure for this agreement is \$575 funded by school site Title I.
Contact: Gregory Merwin, Associate Superintendent, Education and Support Services
- 13. IRVINE RANCH OUTDOOR EDUCATION CENTER, 2021-2022 ACADEMIC AGREEMENT:** Page 459
EXHIBIT 13
This is an annual item. Approval of the Academic Event Contract: 46902-1 with Irvine Ranch Outdoor Education Center (IROEC) to provide an overnight outdoor science school trip aligned with grade level science standards for the 2021-2022 school year. Staff brings outdoor science school contracts to the Board two times a year. IROEC will provide services at the rates indicated in the agreements. The scheduled attendance and contracted amounts for these programs for fifth grade students varies for Canyon Vista, Del Obispo, Truman Benedict and Clarence Lobo Elementary Schools and Carl Hankey K-8 School. The estimated total expenditure under this contract is \$118,142, funded by gift funds from each participating school site.
Contact: Gregory Merwin, Associate Superintendent, Education and Support Services
- 14. PLAYWORKS MASTER SERVICES AGREEMENT, STATEMENT OF WORK AND PROGRAM PLANS FOR 2021-2022:** Page 490
EXHIBIT 14
This is an annual item. Approval of the ratification of Playworks Master Services Agreement, Statement of Work, and Program Plans for 2021-2022. Playworks will provide on-site consultation for school staff at Viejo Elementary School to promote safe, fun, and healthy play during recess. Strategies encourage inclusion, activity, and developing social and emotional skills. Teachers and student supervisors at Viejo Elementary School will receive professional learning to model and teach strategies, games, and systems to develop and provide a positive recess experience and also strengthen a positive school culture.

Through this program, students will have increased opportunities for activity, leadership, and enhanced conflict resolution skills. Professional learning will take place during existing teacher collaboration and student supervisor meeting time. The cost of \$10,000 will be funded by school site Title I.

Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

15. ADDENDUM NO. 01 TO STATEMENT OF WORK UNDER THE AGREEMENT FOR USE OF EMERALD COVE OUTDOOR SCIENCE INSTITUTE, FACILITIES, SUPPLIES, EQUIPMENT, AND SERVICES, PUBLIC SCHOOL DISTRICTS, SCHOOL YEAR 2021-2022: Page 509
EXHIBIT 15

This is an annual item. Approval of Addendum No. 01 to Statement of Work under the Agreement for Use of Emerald Cove Outdoor Science (ECOS) Institute, Facilities, Supplies, Equipment, and Services, Public School Districts School Year 2021-2022. Staff brings outdoor science school contracts to the Board 2 times a year. Trustees approved the original agreement at the October 20, 2021 Board meeting for 12 schools to participate in the Emerald Cove Outdoor Science Institute overnight science camp. Esencia K-8 School has expressed an interest in attending the outdoor science camp. Their fifth grade students will attend ECOS from March 29 – April 1, 2022. Because COVID-19 forced the cancellation of the science camp trip for Esencia fifth graders during the 2020-2021 school year, their current sixth graders will also be attending the ECOS camp, from March 7 – 11, 2022. An addendum to the original agreement is required in order to add this additional request. The total estimated expenditure is \$64,239 funded by gift funds.

Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

16. SALES AND SERVICES AGREEMENT #UCI-2022BC-002: Page 513
EXHIBIT 16

This item was previously approved on July 21, 2021 as approval of the ratification of the Sales and Services Agreement #UCI-2022BC-001 with the University of California Irvine (UCI) Science Project. Staff is returning with this item to correct an error in the original paperwork submitted by UCI. Due to a clerical error, the complete agreement was not included in the exhibit. Trustees received the scope of work as “appendix” in the July 21, 2021 agenda packet. The updated exhibit includes the full agreement from UCI and Appendix A. The term of the agreement is August 1, 2021 through June 30, 2022, and provides training for staff related to the Next Generation Science Standards. The cost included professional learning facilitation from the UCI Science Project and substitute teachers for two release days and training on the November 1, 2021 secondary professional development day. Expenditures under this agreement are \$5,500 funded by Title II.

Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

17. ADDENDUM TO THE AGREEMENT FOR ADDITIONAL SCHOOLS PARTICIPATING IN THE INSIDE THE OUTDOORS SCHOOL PROGRAM, AGREEMENT NUMBER 14002, ADDENDUM NO. 4, NO. 5 AND NO. 6: Page 527
EXHIBIT 17

This is an annual item. Approval of Addendum to the Agreement for Additional Schools Participating in the Inside the Outdoors School Program, Agreement Number 14002, Addendum No. 4, No. 5 and No. 6. District schools routinely participate in the Orange County Department of Education’s outdoor science school/field trip programs and “Traveling Scientist” programs and assemblies. Ladera Ranch, Oso Grande, Wood Canyon, Hidden Hills, and Oak Grove Elementary Schools have expressed interest in adding additional sessions in the “Traveling Scientist” Program for the 2021-2022 school year, which provides school assemblies by traveling naturalists on various science topics. Programs and assemblies for school sites listed above will be held in-person, with the exception of Oso Grande Elementary School, which will participate virtually. The estimated expenditures under the contract addendums are \$3,680.25 funded by site and/or gift funds.

Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

HUMAN RESOURCE SERVICES

- 18. CALIFORNIA STATE UNIVERSITY, FULLERTON FALL 2021 MASTER TEACHER HONORARIUM:** Page 536
EXHIBIT 18
This is a biannual item. Approval of payment of honorarium to District master teachers who supported a California State University, Fullerton (CSUF) student teacher during the Fall 2021 semester. Universities pay master teachers a nominal payment for their supervision and support of student teachers. CSUF reimburses the District for these master teacher payments. The compensation amounts vary based on the nature of the assignments. There is no financial impact.
Contact: Rich Montgomery, Interim Associate Superintendent, Human Resource Services
- 19. EDUCATIONAL AFFILIATION AGREEMENT WITH CALIFORNIA STATE UNIVERSITY, LONG BEACH:** Page 538
EXHIBIT 19
This is an annual item. Approval of the Educational Affiliation Agreement with California State University, Long Beach, effective upon date of final signature and expiring June 30, 2026. During the school year, teaching credential candidates from the university will be paired with District credentialed employees to fulfill practicum/fieldwork requirements to earn their teaching credential. There is no financial impact.
Contact: Rich Montgomery, Interim Associate Superintendent, Human Resource Services
- 20. SPEECH PATHOLOGY FIELD PLACEMENT AGREEMENT WITH BAYLOR UNIVERSITY:** Page 549
EXHIBIT 20
This is an annual item. Approval of the Speech Pathology Field Placement Agreement with Baylor University, effective upon the final signature and continuing through the termination date of June 30, 2024. Students enrolled in the Speech Language Pathology program will be paired with veteran District Speech and Language Pathologists as they complete fieldwork and clinical hours required to earn their SLP credential. There is no financial impact.
Contact: Rich Montgomery, Interim Associate Superintendent, Human Resource Services
- 21. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CERTIFICATED EMPLOYEES:** Page 557
EXHIBIT 21
This is a monthly item. Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.
Contact: Rich Montgomery, Interim Associate Superintendent, Human Resource Services
- 22. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CLASSIFIED EMPLOYEES:** Page 570
EXHIBIT 22
This is a monthly item. Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.
Contact: Rich Montgomery, Interim Associate Superintendent, Human Resource Services

GENERAL FUNCTIONS

- 23. SCHOOL BOARD MINUTES:** Page 587
EXHIBIT 23
Approval of the December 8, 2021 Special Board meeting minutes.
Contact: Colleen Hayes, Manager II, Board Operations/Superintendent's Office
- 24. SCHOOL BOARD MINUTES:** Page 589
EXHIBIT 24
Approval of the December 15, 2021 Regular Board meeting minutes.
Contact: Colleen Hayes, Manager II, Board Operations/Superintendent's Office

25. RESOLUTION NO. 2122-33, CONTINUING AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO ASSEMBLY BILL 361:

This is a legally mandated monthly item. At the November 3, 2021, Board meeting, the Board adopted Resolution No. 2122-22, Continuing Authority to Hold Virtual Meetings, Pursuant to Assembly Bill 361 and again at the December 15, 2021, Board meeting the Board adopted Resolution No. 2122-26, Continuing Authority to Hold Virtual Meetings, Pursuant to Assembly Bill 361. Per Government Code § 54953(e), the Board must adopt a subsequent resolution to continue this practice.

On September 16, 2021, Governor Newsom signed Assembly Bill (AB) 361, which immediately amended the Brown Act allowing governing boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code § 54953(b), if the Board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency. The Board is committed to open and transparent governance in compliance with the Brown Act, and continues to conduct virtual meetings by way of telephonic and/or internet-based services as to allow members of the public to fully participate in meetings and offer public comment. The Board authorizes the use of teleconferencing for all meetings in accordance with Government Code § 54953(e) and all other applicable provisions of the Brown Act, for a period of 30 days from the adoption of this resolution, or such a time that the governing board adopts a subsequent resolution in accordance with Government Code § 54953(e)(3).

Based on the findings made above, the Board of Trustees of the Capistrano Unified School District will continue holding its meetings in a safe and efficient manner, with a priority of having members of the public participate in-person from the location of the Board meeting.

In the event a Trustee must participate in a meeting through a virtual platform (such as Zoom or an equivalent program), she/he will follow all the requirements of AB 361. The Trustee’s participation in public session shall be visible to all meeting participants in the same manner as if the Trustee were present. The Trustee may also participate in executive/closed session meetings of the Board.

Contact: Kirsten M. Vital Brulte, Superintendent

DISCUSSION/ACTION ITEMS

26. DRAFT PLANS FOR TRUSTEE AREA BOUNDARY REDISTRICTING:

This item is required by Education Code § 5019.5 and occurs every ten years. The District’s demographer has been working on revising draft plans Charlie, Delta, and Echo to reflect the direction received at the December 15, 2021, Board meeting and will review these plans with Trustees at the Board meeting. Trustees are asked to select a single draft plan to be refined and finalized for approval at the February 16, 2022, Board meeting. The redistricting is required to be established prior to March 1, 2022.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board select one draft plan for Trustee area boundary redistricting for final approval at the February 16, 2022, Board meeting.

Motion by _____ Seconded by _____

27. **GOVERNOR’S JANUARY BUDGET PROPOSAL FOR FISCAL YEAR 2022-2023:** **INFORMATION/ DISCUSSION**
 This is an annual item. On January 19, 2022, staff will attend the School Services of California Governor’s Budget Workshop. Trustees will be provided with a brief overview of the School Services workshop and what it represents for the District budget. **Page 627**
CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions. **EXHIBIT 27**
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

28. **PRESENTATION AND RECEIPT OF THE DISTRICT AND COMMUNITY FACILITIES DISTRICTS ANNUAL FINANCIAL REPORTS FOR THE FISCAL YEAR ENDING JUNE 30, 2021:** **DISCUSSION/ ACTION**
EXHIBIT 28
 Page 628

This is an annual item. State law requires each school district in California have an annual audit conducted by a state-certified independent auditor. The audit is conducted according to generally accepted auditing standards, specific guidelines and procedures set by the State Controller’s office. Under state law, annual fiscal audits are neither accepted nor rejected by a board, but merely received by the district. For record keeping purposes, the Board of Trustees has annually adopted a motion indicating recognition of receipt of the District annual audit report. Additionally, the Board requested staff to provide an audit on the Community Facilities Districts (CFDs). This audit will be conducted annually for all CFDs. This agenda item pertains to the presentation of the 2020-2021 fiscal year Annual Financial Reports to the Board of Trustees. The Annual Financial Reports for the fiscal year ending June 30, 2021, were completed by the firm Nigro and Nigro, PC, Certified Public Accountants. *CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.* *Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, who will introduce a partner from the audit firm Nigro and Nigro, PC, Certified Public Accountants, to present a summary of the audit reports for the year ending June 30, 2021.

Following discussion, it is recommended the Board of Trustees receive the District and Community Facilities Districts Annual Financial Reports for the fiscal year ending June 30, 2021.

Motion by _____ Seconded by _____

29. **PROJECT ADDENDUM TO MASTER AGREEMENT FOR ARCHITECTURAL SERVICES FOR DANA HILLS HIGH SCHOOL MASTER PLAN – LPA, INCORPORATED:** **DISCUSSION/ ACTION**
EXHIBIT 29
 Page 774

This is a subsequent item. The Board previously received information on the age of Dana Hills High School and the need for seismic safety upgrades. The Board adopted Resolution No. 2122-23 on December 15, 2021 authorizing a focused study of a potential bond measure to provide funding to replace and modernize Dana Hills High School to meet current seismic safety standards, District facility standards and educational specifications.

The Board is asked to approve the Project Addendum to the Master Agreement for Architectural Services with the architect, LPA Incorporated in the amount of \$149,362.50. The Dana Hills High School Master Plan agreement would have an effective date of November 1, 2021 through December 31, 2022.

The project will be funded by deferred maintenance.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board approve the Project Addendum to Master Agreement for Architectural Services for Dana Hills High School Master Plan – LPA, Incorporated.

Motion by _____ Seconded by _____

- 30. RESOLUTION NO. 2122-35, SUPPORTING LOCAL DECISION-MAKING AUTHORITY REGARDING COVID-19 HEALTH AND SAFETY PROTOCOLS:** **DISCUSSION/ ACTION**
This is a new item. Per Board Bylaw 9322, *Agenda/Meeting Materials*, Board members may place any item on the agenda no later than ten days before the scheduled meeting date. On October 20, 2021, the Board adopted Resolution No. 2122-20, Urgent Request to Governor Gavin Newsom to Reconsider or Rescind the COVID-19 Vaccine Mandate for Public and Private K-12 Students as a Requirement for In-Person Instruction. **Page 783**
EXHIBIT 30

Resolution No. 2122-35, Resolution Supporting Local Decision-Making Authority Regarding Covid-19 Health and Safety Protocols further request that full local decision-making authority be returned back to local school boards and direct the Superintendent to reach out to like-minded Superintendents to draft a joint letter of support.
CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
Contact: Judy Bullockus, Trustee Area 7

Trustee Recommendation

It is recommended the Board President recognize Judy Bullockus, Trustee Area 7 to present this item.

Following discussion, it is recommended by Trustee Bullockus that the Board hear the request to adopt Resolution No. 2122-35, Resolution Supporting Local Decision-Making Authority Regarding Covid-19 Health and Safety Protocols.

Motion by _____ Seconded by _____

- 31. RESOLUTION NO. 2122-34, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT CONFIRMING SUPERINTENDENT’S FINDING REGARDING TEMPORARY STAFFING NEEDS:** **DISCUSSION/ ACTION**
This is a new item. On January 11, 2022, Governor Gavin Newsom signed Executive Order (“EO”) N-3-22 to address staff shortages resulting from the Omicron COVID-19 variant and staff quarantining and absences. The Human Resources Services Department and Superintendent confirm that the District has been subject to staff shortages as a result of the Omicron-driven rise in COVID-19 cases and the insufficient number of substitute employees currently employed by the District for the 2021-2022 school year necessary to cover all anticipated absences. The flexibility of EO N-3-22 is needed to support the continuity of instruction for students in the District. There is no financial impact as the cost of substitutes is already included in the District’s budget. **Page 786**
CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions. **EXHIBIT 31**

Contact: Contact: Rich Montgomery, Interim Associate Superintendent, Human Resource Services

It is recommended the Board President recognize Rich Montgomery, Interim Associate Superintendent, Human Resource Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Resolution No. 2122-34, Resolution of the Board of Trustees of the Capistrano Unified School District Confirming Superintendent's Finding Regarding Temporary Staffing Needs.

Motion by _____ Seconded by _____

ADJOURNMENT

Motion by _____ Seconded by _____

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS
WEDNESDAY, FEBRUARY 16, 2022, 7:00 P.M.
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures, which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

If you wish to register to be a public speaker, please register by clicking [here](#).

CLOSED SESSION: In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters, which they consider inadvisable to take up in a public meeting.

Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic.

ORAL COMMUNICATIONS (Non-Agenda Items): Regular, scheduled meetings of the Board shall have a portion of each meeting devoted to Oral Communications. Oral Communications, will take place following Special Recognitions. The total time for the Oral Communications portion of regular meetings shall be twenty minutes. Individual presentations are limited to a maximum of three minutes per individual but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. The Board may, however, at its discretion, refer items to the administration for follow-up or place topics on a future Board agenda.

ORAL COMMUNICATIONS (Agenda Items): Members of the public shall also have an opportunity to address the Board on Open Session agenda items before their consideration by the Board. Individual presentations for the Consent Calendar are limited to a maximum of five minutes for all Consent Calendar items. Individual presentations for Discussion/Action agenda items are limited to a maximum of three minutes however; the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers, who wish to address a specific agenda topic. The total time for presentations shall be limited to twenty minutes per agenda topic, unless the Board grants additional time. The Board shall hear all presentations after any staff comments but prior to the formal discussion by Board members of the agenda topic under consideration.

Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic unless otherwise approved by the Board. When addressing a specific item on the agenda, the Board may vote to allow additional public speaker time for an individual Discussion/Action item.

PUBLIC HEARINGS: Any time the Board schedules a separate public hearing on a given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the recommended action at the time of the hearing.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services
Prepared by: Philippa Townsend, Assistant Superintendent, Fiscal Services

Date: January 19, 2022

Board Item: Donation of Funds and Equipment

HISTORY

This is a monthly item. Historically the District has allowed parents, businesses and community members to make monetary or non-monetary donations to the school or department of their choice. These donations may be designated by the donor for specific purposes or can be donated for school/department use as needed. The District retains discretion over whether or not to accept any gifts. The District makes no commitment to repairing and maintaining donated items.

BACKGROUND INFORMATION

Donations are typically received at school sites where the office staff fills out a ‘Donation of Funds’ form and sends it to the Fiscal Services Department. Fiscal Services Staff review the donation form to determine if there are any issues of safety or other reasons why the gift(s) should not be accepted. The donation information is submitted to the Board of Trustees for approval at the next Board Meeting. After Board approval a thank you letter is sent to the donor.

CURRENT CONSIDERATIONS

This agenda item requests Board approval of the attached list of donations.

FINANCIAL IMPLICATIONS

The financial Implications of this agenda item are presented in the attached documents.

DATA or OTHER INFORMATION

In an average year monetary donations total around \$3.5 million to \$4 million.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the attached Donation of Funds listing.

PREPARED BY: Philippa Townsend, Assistant Superintendent, Fiscal Services

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

Donation of Funds
January 19, 2022

DONATED BY	AMOUNT	PURPOSE	SCHOOL
Aliso Viejo Middle School PTSA	\$14,855.65	Security Cameras	Aliso Viejo Middle School
Arroyo Vista Elementary School PTA	\$152.65	Meet the Masters Program	Arroyo Vista Elementary School
Bathgate Elementary School PTA	\$313.58	PE Equipment and Outdoor Umbrellas	Bathgate Elementary School
Castille Elementary School PTA	\$2,100.00	Reading Counts Program	Castille Elementary School
The Blackbaud Giving Fund	\$200.00	Playground Equipment	Castille Elementary School
The Blackbaud Giving Fund	\$250.00	Playground Equipment	Castille Elementary School
Edwards Lifesciences	\$60.00	PE Equipment	Castille Elementary School
The Blackbaud Giving Fund	\$361.90	Playground Equipment	Castille Elementary School
Chaparral Elementary School PTA	\$25,345.00	Outdoor Science Program	Chaparral Elementary School
Chaparral Elementary School PTA	\$7,741.00	Librarian's Salary	Chaparral Elementary School
The Blackbaud Giving Fund	\$650.00	Classroom Materials and Supplies	Dana Hills High School
The Blackbaud Giving Fund	\$50.00	Classroom Materials and Supplies	Don Juan Avila Elementary School
Don Juan Avila Elementary School PTA	\$840.00	Reading Counts Program	Don Juan Avila Elementary School
The Blackbaud Giving Fund	\$200.00	School use as Needed	Hidden Hills Elementary School
John S. Malcom Elementary School PTA	\$3,984.00	Accelerated Reading Program	John S. Malcom Elementary School
Ladera Ranch Elementary School PTA	\$4,158.00	Reading Counts Program	Ladera Ranch Elementary School
Ladera Ranch Elementary School PTA	\$17,460.00	Outdoor Science Program	Ladera Ranch Elementary School
Ladera Ranch Middle School PTA	\$4,000.00	Subscription Fees	Ladera Ranch Middle School
Ladera Ranch Middle School PTA	\$2,600.00	Subscription Fees	Ladera Ranch Middle School
Ladera Ranch Middle School PTA	\$1,320.00	Subscription Fees	Ladera Ranch Middle School
Las Flores Elementary School PTA	\$779.99	School Assembly	Las Flores Elementary School
Las Flores Elementary School PTA	\$19.96	School Assembly	Las Flores Elementary School
Las Flores Middle School PTSA	\$2,615.95	Water-Bottle Filling Stations	Las Flores Middle School

Donation of Funds
January 19, 2022

DONATED BY	AMOUNT	PURPOSE	SCHOOL
Rainbow Sandals	\$5,000.00	Outdoor Science Program	Las Palmas Elementary School
Bergeson Elementary School Foundation	\$38,349.00	Para Educator's Salaries	Marian Bergeson Elementary School
Diana Straford	\$63.56	Classroom Materials and Supplies	Moulton Elementary School
Catherine and Mark Setele	\$50.00	Music Program	Music Department
Benevity Fund	\$95.86	Classroom Materials and Supplies	Oso Grande Elementary School
The Blackbaud Giving Fund	\$122.00	Classroom Materials and Supplies	Oso Grande Elementary School
The Fletcher Family Trust	\$50.00	Classroom Materials and Supplies	Oso Grande Elementary School
Oso Grande Elementary School PTA	\$8,517.64	School use as Needed	Oso Grande Elementary School
Palisades Elementary School PTA	\$1,000.00	Art Studio Supplies	Palisades Elementary School
Ruby's Diner	\$218.30	Classroom Materials and Supplies	Palisades Elementary School
City of Mission Viejo	\$1,000.00	Safety Supplies	Philip J. Reilly Elementary School
The Blackbaud Giving Fund	\$275.00	School use as Needed	Philip J. Reilly Elementary School
RH Dana Elementary School PTA	\$2,500.00	Library Books	RH Dana Elementary School
John and Patricia Adams	\$5,000.00	Library Books	RH Dana Elementary School
The Blackbaud Giving Fund	\$100.00	Student Reward Program	RH Dana Elementary School
Bear Coast Coffee	\$2,500.00	Robotix	San Clemente Elementary Schools
San Juan Hills High School PTSA	\$1,350.00	Library Books	San Juan Hills High School
San Juan Hills High School PTSA	\$595.00	Library Books	San Juan Hills High School
San Juan Hills High School PTSA	\$1,475.00	Library Books	San Juan Hills High School
Benevity Fund	\$388.40	School use as Needed	San Juan Hills High School
Tijeras Creek Booster Club, Inc.	\$11,500.00	Outdoor Science Program	Tijeras Creek Elementary School
Anonymous Donor	\$300.00	School use as Needed	Tijeras Creek Elementary School
Walker Partners	\$2,000.00	School use as Needed	Tijeras Creek Elementary School

Donation of Funds
January 19, 2022

DONATED BY	AMOUNT	PURPOSE	SCHOOL
Truman Benedict Elementary School PTA	\$6,911.00	Art Masters Program	Truman Benedict Elementary School
Truman Benedict Elementary School PTA	\$645.00	Safety Supplies	Truman Benedict Elementary School
Truman Benedict Elementary School PTA	\$232.09	Safety Vests	Truman Benedict Elementary School
Truman Benedict Elementary School PTA	\$520.99	PE Equipment	Truman Benedict Elementary School
Truman Benedict Elementary School PTA	\$7,200.00	Water-Bottle Filling Stations	Truman Benedict Elementary School
Angels Baseball Foundation, Inc.	\$2,000.00	Classroom Materials and Supplies	Viejo Elementary School
The Blackbaud Giving Fund	\$80.00	Classroom Materials and Supplies	Vista del Mar Elementary School
Wagon Wheel Elementary School PTA	\$4,212.00	Meet the Masters Program	Wagon Wheel Elementary School
Wagon Wheel Elementary School PTA	\$1,418.06	Raz Kids Program	Wagon Wheel Elementary School
Wagon Wheel Elementary School PTA	\$958.44	Software Program	Wagon Wheel Elementary School
Dorian Photography	\$444.86	Classroom Materials and Supplies	Wood Canyon Elementary School

\$197,129.88

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Philippa Townsend, Assistant Superintendent, Fiscal Services

Prepared by: Lynh Rust, Executive Director, Contracts and Purchasing

Date: January 19, 2022

Board Item: Purchase Orders, Commercial Warrants and Previously Board-Approved Bids and Contracts

HISTORY

This is a monthly item. Pursuant to Resolution No. 1112-12 *Delegation of Authority* approved by the Board of Trustees on September 12, 2011, the Board delegated authority to the Deputy Superintendent, Business and Support Services, Assistant Superintendent and Executive Director, Fiscal Services, and Director, Purchasing, the authority to sign and execute all contracts and purchase orders. A previous Board Member requested that staff provide a listing of Board approved warrants for each vendor with a total payment exceeding \$250,000 per fiscal year. That listing is included in this report.

BACKGROUND INFORMATION

Requests for issuance of all warrants are submitted to the County Superintendent of Schools, Business Services Division, for review and preparation. Warrants are then returned to the District Fiscal Services Office and submitted to the Board of Trustees for approval.

In May 2017, the District transitioned from Quintessential School Systems (QSS) as the business system for generating purchase orders (PO), commercial warrants and related reports to the OCDE-supported BusinessPlus software system. Beginning in fiscal year 2017-2018, POs are issued in BusinessPlus. The PO report is separated by individual funds, such as the general fund (01), Food and Nutrition fund (13), various capital facilities funds (25, 35, 40, etc.). The PO number indicates the fiscal year, the District ledger number, type of PO and number. POs indicating an “A” are associated with agreements, “P” are standard POs, “X” are purchases made through District-issued Cal-Cards, and “R” are rollover POs, spanning two or more fiscal years. An example of a “R” PO is a facilities project that was started in fiscal year 2020-2021, but will not be completed until fiscal year 2021-2022.

CURRENT CONSIDERATIONS

Under Education Code § 17605, all transactions entered into by the officer or employee delegated authority shall be reviewed by the governing board every 60 days. This agenda item

requests Board approval and/or ratification of the attached list of purchase orders and commercial warrants.

FINANCIAL IMPLICATIONS

The expenditures related to the listed purchase orders, commercial warrants, and previously approved bids and contracts were previously authorized as part of the District's budget approval process.

STAFF RECOMMENDATION

It is recommended the Board of Trustees adopt, approve and ratify the attached purchase order and warrant listing.

PREPARED BY: Philippa Townsend, Assistant Superintendent, Fiscal Services

PREPARED BY: Lynh Rust, Executive Director, Contracts and Purchasing

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0287	WACHTER INC.	19,377.39	19,377.39	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
R68A0317	SOUTHERN CALIFORNIA PRECISION	28,550.40	28,550.40	0181500121 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
R68A0338	SUNBELT STAFFING LLC	21,000.00	21,000.00	0165000029 5101	General-Spec Ed-PsychSer / Subagreement NPA
R68A0339	SUNBELT STAFFING LLC	15,000.00	15,000.00	0165000415 5101	SPED General / Subagreement NPA
R68A0342	PORTVIEW PREPARATORY INC	4,720.00	4,000.00	0165000426 5102	SPED General / Subagreement NPS
			720.00	0165000432 5102	SPED General / Subagreement NPS
R68A0343	THERAPY TRAVELERS LLC	54,250.00	54,250.00	0165000029 5101	General-Spec Ed-PsychSer / Subagreement NPA
R68A0348	ECS IMAGING INCORPORATED	14,924.73	14,924.73	0100000259 5800	General-Undes-Pup Serv / PROF/CONS SERV & OPER
R68A0349	KATHERINE AVILA	23,000.00	23,000.00	0165000428 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68A0350	LOGAN RIVER ACADEMY	87,972.63	20,654.88	0165000411 5803	SPED General / Residential Treatment Center
			42,887.25	0165120063 5104	SPED general / Subagreement Mental Health B&C
			24,430.50	0165120064 5104	SPED general / Subagreement Mental Health B&C
R68A0351	VISTA CENTER FOR THE BLIND & V	85,000.00	70,001.00	0165000415 5110	SPED General / Subagreement Instruc Consult
			14,999.00	0165000415 5810	SPED General / Consulting Services
R68A0352	PORTVIEW PREPARATORY INC	98,500.00	73,501.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0353	ANNILISE M FLANAGAN-FRANKL DBA	27,500.00	25,001.00	0165000029 5100	General-Spec Ed-PsychSer / Subagreements for services
			2,499.00	0165000029 5800	General-Spec Ed-PsychSer / PROF/CONS SERV & OPER
R68A0354	NEW VISTA SCHOOL	36,600.00	36,600.00	0165000411 5102	SPED General / Subagreement NPS
R68A0355	STEPPING STONES THERAPY INC	50,000.00	50,000.00	0100000197 5801	General-Undes-HlthServ / Non-Public Agency
R68A0356	BRAIN LEARNING PSYCHOLOGICAL C	15,000.00	15,000.00	0165000029 5815	General-Spec Ed-PsychSer / Consulting Services: Non-Instr
R68A0357	MATTHEW WILLIAMS ENTERPRISES L	25,000.00	20,001.00	0165000408 5110	SPED General / Subagreement Instruc Consult
			4,999.00	0165000408 5810	SPED General / Consulting Services
R68A0359	STEPPING STONES THERAPY INC	170,000.00	34,000.00	0133150030 5101	General-Fed Prsc-Spch Aud / Subagreement NPA
			85,000.00	0165000415 5101	SPED General / Subagreement NPA
			51,000.00	0165000432 5101	SPED General / Subagreement NPA
R68A0362	BRAILLE ABILITIES LLC	15,000.00	15,000.00	0165000408 5110	SPED General / Subagreement Instruc Consult
R68A0364	MAXIM HEALTHCARE SERVICES INC	22,722.70	22,722.70	0133150028 5801	General-Fed Prsc-HlthServ / Non-Public Agency
R68P1544	YMCA OF ORANGE COUNTY	177,491.41	152,492.41	0160100048 5100	General-AftSchLr-Instrctn / Subagreements for services
			24,999.00	0160100048 5810	General-AftSchLr-Instrctn / Consulting Services
R68P2467	REALLY GOOD STUFF LLC	1,201.30	1,201.30	0132120051 4300	ESSER II / MATERIALS & SUPPLIES

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P2520	AVID CENTER	50,998.00	41,899.00	0107900019 5300	General-LCFFSupp-Instrctn / DUES & MEMBERSHIPS
			3,099.00	0130100107 5300	General-Title I-Instrctn / DUES & MEMBERSHIPS
			6,000.00	0140350006 5300	General-Title II-SupvAdmn / DUES & MEMBERSHIPS
R68P2538	CORTICA BEHAVIORAL HEALTH INC.	225,055.00	200,056.00	0165000403 5101	SPED General / Subagreement NPA
			24,999.00	0165000403 5801	SPED General / Non-Public Agency
R68P2553	CLAIRE H. RADICE	100,000.00	100,000.00	0165000428 5100	SPED General / Subagreements for services
R68P2554	KAPLAN EARLY LEARNING COMPANY	300.26	300.26	0132120064 4300	ESSER II / MATERIALS & SUPPLIES
R68P2604	NCS PEARSON INC.	331.33	331.33	0165000034 4500	General-Spec Ed-HlthServ / Other Supplies : Non-Instructl
R68P2605	DEVEREUX TEXAS TREATMENT NETWO	138.98	138.98	0165000414 5803	SPED General / Residential Treatment Center
R68P2607	INSTITUTE FOR MULTI-SENSORY ED	624.22	624.22	0132120026 4300	ESSER II / MATERIALS & SUPPLIES
R68P2624	PRO-ED INC	155.43	155.43	0165000036 4500	General-Spec Ed-Spch Aud / Other Supplies : Non-Instructl
R68P2625	ATTAINMENT COMPANY	156.72	156.72	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P2626	MAXIAIDS INC	46.94	46.94	0165000415 4300	SPED General / MATERIALS & SUPPLIES
R68P2627	NCS PEARSON INC.	909.98	909.98	0165000036 4500	General-Spec Ed-Spch Aud / Other Supplies : Non-Instructl
R68P2628	RIVERSIDE ASSESSMENTS LLC	2,512.09	1,004.84	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			1,507.25	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
R68P2629	READ NATURALLY INC	3,927.42	3,927.42	0130100206 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2630	THERAPY SHOPPE INC	32.03	32.03	0100020428 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P2631	LAKESHORE LEARNING MATERIALS	1,224.57	1,224.57	0132120064 4300	ESSER II / MATERIALS & SUPPLIES
R68P2632	YMCA OF ORANGE COUNTY	151,517.22	126,518.22	0160100049 5100	General-AftSchLr-Instrctn / Subagreements for services
			24,999.00	0160100049 5810	General-AftSchLr-Instrctn / Consulting Services
R68P2633	YMCA OF ORANGE COUNTY	130,895.20	105,896.20	0160100042 5100	General-AftSchLr-Instrctn / Subagreements for services
			24,999.00	0160100042 5810	General-AftSchLr-Instrctn / Consulting Services
R68P2634	AVID CENTER	12,750.00	2,550.00	0140350006 5216	General-Title II-SupvAdmn / Conference : Non-Instructional
			10,200.00	0140350019 5215	General-Title II-Instrctn / Conference : Instructional
R68P2635	NSTA	200.00	200.00	0100020574 5215	General-SiteAllo-Instrctn / Conference : Instructional
R68P2636	MEET THE MASTERS INC	350.00	350.00	0104000303 5810	General-Gifts-Instrctn / Consulting Services
R68P2637	WHALE SHARK SOFTWARE LLC	338.40	338.40	0100020298 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P2638	APPLE INC	660.35	660.35	010400856 4300	General / MATERIALS & SUPPLIES
R68P2639	SUPPLY SOLUTIONS	1,185.25	1,185.25	0174250097 4500	Expanded Learning / Other Supplies : Non-Instructl
R68P2640	JIM'S MUSIC CENTER INC.	1,008.54	1,008.54	0100020364 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P2641	T-MOBILE USA INC	276,000.00	276,000.00	0132120045 5800	esser ii / PROF/CONS SERV & OPER EXPEND

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P2642	BERTRANDS HORN IMPROVEMENT	1,000.00	1,000.00	0100029447	5600 supply / RENTALSLEASES & REPAIRS
R68P2643	CDWG Inc	1,714.59	1,714.59	0100029452	4400 supply / NONCAPITALIZATION EQUIPMENT
R68P2644	LARSON LIGHTING AND AUDIO INC	1,380.00	1,380.00	0100029451	5600 supply / RENTALSLEASES & REPAIRS
R68P2645	CURRICULUM ASSOCIATES LLC	801.00	801.00	0132120057	5800 ESSER II / PROF/CONS SERV & OPER EXPEND
R68P2646	LEARNING A-Z	2,624.00	2,624.00	0130100206	5800 General-Title I-Instrectn / PROF/CONS SERV & OPER EXPEN
R68P2647	GUITAR CENTER STORES INC	1,397.29	1,397.29	0100029450	4400 supply / NONCAPITALIZATION EQUIPMENT
R68P2649	BETTERCHINESE	350.00	350.00	0100020549	5800 General-SiteAllo-Instrectn / PROF/CONS SERV & OPER
R68P2650	FERGUSON ENTERPRISES INC.	23,013.47	23,013.47	0181500009	4500 General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instrectl
R68P2651	WINZER FRANCHISE COMPANY	2,000.00	2,000.00	0181500009	4500 General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instrectl
R68P2652	BOOMERANG PROJECT	3,045.00	3,045.00	0104000435	5215 General-Gifts-Instrectn / Conference : Instructional
R68P2653	THOUSAND PINES OUTDOOR SCHOOL	16,133.50	16,133.50	0104000365	5840 General-Gifts-Instrectn / Services:Field Trip: Fee Based
R68P2655	SOUTHWEST SCHOOL & OFFICE SUPP	500.00	500.00	0100020259	4300 General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P2656	STAPLES BUSINESS ADVANTAGE	60.29	60.29	0100000291	4500 General-Undes-Prsnl:HR / Other Supplies : Non-Instrectl
R68P2657	CAROLINA BIOLOGICAL SUPPLY CO.	406.48	406.48	0163000010	4300 General-Lott:IM-Instrectn / MATERIALS & SUPPLIES
R68P2661	CULVER-NEWLIN INC	11,848.73	11,848.73	0104000303	4300 General-Gifts-Instrectn / MATERIALS & SUPPLIES
R68P2662	OCDE	2,750.00	2,750.00	0142030022	5215 General-Title LEP-Instrectn / Conference : Instructional
R68P2663	RUSSELL SIGLER INC	10,000.00	10,000.00	0181500009	4500 General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instrectl
R68P2664	ATKINSON ANDELSON LOYA	138.00	138.00	0100000291	5216 General-Undes-Prsnl:HR / Conference : Non-Instructional
R68P2665	PERFECT IMPRESSION, THE	131.46	131.46	0104000069	4500 General-Gifts-Sch Adm / Other Supplies : Non-Instrectl
R68P2666	CULVER-NEWLIN INC	925.57	925.57	0100100004	4400 General-EdBudget-SupvAdmn / NONCAPITALIZATION
R68P2667	BSN SPORTS	4,148.38	4,148.38	0111000156	4400 General-CoCurric-CurAthlt / NONCAPITALIZATION
R68P2668	FLORIDA VIRTUAL SCHOOL	32,801.50	32,801.50	0105010020	5800 General-15-16 1x-Instrectn / PROF/CONS SERV & OPER
R68P2669	COLLINS COMPANY	1,650.00	1,650.00	0111000156	5100 General-CoCurric-CurAthlt / Subagreements for services
R68P2670	BSN SPORTS	3,696.88	3,696.88	0111000171	4300 General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P2671	BSN SPORTS	9,507.60	9,507.60	0111000151	4300 General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P2672	BSN SPORTS	1,330.74	1,330.74	0111000171	4300 General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P2673	CURRICULUM ASSOCIATES LLC	742.50	742.50	0100020214	5800 General-SiteAllo-Instrectn / PROF/CONS SERV & OPER
R68P2674	CULVER-NEWLIN INC	881.95	881.95	0100020364	4400 General-SiteAllo-Instrectn / NONCAPITALIZATION
R68P2675	PURELAND SUPPLY LLC	3,000.00	3,000.00	0181500009	4500 General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instrectl
R68P2676	CULVER-NEWLIN INC	2,884.04	2,884.04	0100000583	4500 General-Undes-Saf&Trng / Other Supplies : Non-Instrectl
R68P2677	LEADERSHIP ASSOCIATES LLC	11,700.00	11,700.00	0100000291	5800 General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
R68P2678	CALIFORNIA WEEKLY EXPLORER INC	2,329.98	2,329.98	0104000377	5800 General-Gifts-Instrectn / PROF/CONS SERV & OPER EXPEN

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R68P2680	ALL FOUR STRINGS	274.62	54.95	0100029450 4300	supply / MATERIALS & SUPPLIES
R68P2681	CDWG Inc	279.76	219.67	0100029450 5600	supply / RENTALSLEASES & REPAIRS
R68P2682	APPLE INC	487.80	279.76	0165000009 4500	General-Spec Ed-SupvAdmn / Other Supplies : Non-Instructl
R68P2683	APPLE INC	487.80	487.80	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P2684	APPLE INC	818.92	487.80	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P2685	PARADIGM HEALTH CARE SERVICES	1,054.14	818.92	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P2686	ASHIRA RETAIL INC.	1,500.00	1,054.14	0156400024 5800	General-Medi-Cal-SupvAdmn / PROF/CONS SERV & OPER
R68P2687	PARADIGM HEALTH CARE SERVICES	5,430.83	1,500.00	0165000020 5600	General-Spec Ed-Sch Adm / RENTALSLEASES & REPAIRS
R68P2688	APPLE INC	326.17	5,430.83	0156400024 5800	General-Medi-Cal-SupvAdmn / PROF/CONS SERV & OPER
R68P2689	CHARLES STILL DBA SECURE LIVE	500.00	326.17	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P2690	APPLE INC	1,080.42	500.00	0130100273 5800	General-Title I-SupvAdmn / PROF/CONS SERV & OPER
R68P2691	SIMONSON PHOTOGRAPHY INC	441.78	1,080.42	0165000418 4400	SPED General / NONCAPITALIZATION EQUIPMENT
R68P2692	4IMPRINT INC.	398.85	441.78	0100000277 4500	General-Undes-Pub Info / Other Supplies : Non-Instructl
R68P2693	OC MUSIC CENTER	1,500.00	398.85	0104000097 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instructl
R68P2694	CDWG Inc	199.34	1,500.00	0111020006 4400	General-Music-Instrctn / NONCAPITALIZATION
R68P2695	BARKSHIRE LASER LEVELING INC.	4,900.00	199.34	0165000009 4500	General-Spec Ed-SupvAdmn / Other Supplies : Non-Instructl
R68P2696	STREAMLINE SYSTEMS DESIGNS	5,000.00	4,900.00	0100000525 5605	General-Undes-Op:Grnds / Rental, Leases & Repairs:Other
R68P2697	SPORTS FACILITIES GROUP INC	14,201.92	5,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
R68P2698	PACIFIC LEARNING	21,471.63	14,201.92	0181500024 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
R68P2699	SCHOLASTIC	407.30	21,471.63	0130100096 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2700	SCHOLASTIC	75.46	407.30	0130100210 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2701	SCHOLASTIC	60.17	75.46	0130100210 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2702	SCHOLASTIC	76.82	60.17	0130100210 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2703	SCHOLASTIC	214.42	76.82	0130100210 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2704	SCHOLASTIC	149.88	214.42	0130100210 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2705	SCHOLASTIC INC	49.87	149.88	0130100210 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2706	SCHOLASTIC	86.62	49.87	0130100210 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2707	SCHOLASTIC	70.31	86.62	0130100210 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2708	HOLDNER, JESSICA	706.80	70.31	0130100210 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2710	INSTITUTE FOR MULTI-SENSORY ED	343.81	706.80	0165000414 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2711	NATIONAL SEATING & MOBILITY IN	6,609.61	343.81	0130100094 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
			6,609.61	0133150034 4405	General-Fed Prsc-HlthServ / Non-Capitalized Equip: Non-Ins

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R68P2712	RIFTON EQUIPMENT	2,780.40	2,780.40	0133150034 4405	General-Fed Prsc-HlthServ / Non-Capitalized Equip: Non-Ins
R68P2713	RIFTON EQUIPMENT	3,915.37	3,915.37	0165000601 4405	sped / Non-Capitalized Equip: Non-Ins
R68P2714	RIFTON EQUIPMENT	2,453.54	2,453.54	0165000601 4405	sped / Non-Capitalized Equip: Non-Ins
R68P2715	NATIONAL SEATING & MOBILITY IN	3,432.16	3,432.16	0165000428 4405	SPED General / Non-Capitalized Equip: Non-Ins
R68P2716	ENABLING DEVICES	417.79	417.79	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P2717	ABLENET INC	390.57	390.57	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P2718	ENABLING DEVICES	674.07	674.07	0133150041 4300	general / MATERIALS & SUPPLIES
R68P2719	APPLE INC	326.17	326.17	0130100094 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2720	CAMLOX INDUSTRIES INC DBA WEST	172.85	172.85	0100020225 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P2721	J W PEPPER-LOS ANGELES	209.72	209.72	0100100144 4300	General-EdBudget-Instrctn / MATERIALS & SUPPLIES
R68P2722	WEST COAST ARBORISTS INC.	48,197.00	48,197.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
R68P2723	ALL FOUR STRINGS	175.00	175.00	01111020006 5600	General-Music-Instrctn / RENTALSLEASES & REPAIRS
R68P2724	BERTRAND MUSIC ENTERPRISE INC	352.71	352.71	0111020006 5600	General-Music-Instrctn / RENTALSLEASES & REPAIRS
R68P2725	H21 GROUP INC.DBA PATON GROUP	2,000.00	2,000.00	0135550101 5800	Carl PERKINS / PROF/CONS SERV & OPER EXPEND
R68P2727	COALITION FOR ADEQUATE SCHOOL	1,272.00	1,272.00	0100000336 5216	General-Undes-FacPlann / Conference : Non-Instructional
R68P2728	PALI INSTITUTE INC	29,145.00	29,145.00	0104000305 5840	General-Gifts-Instrctn / Services:Field Trip: Fee Based
R68P2729	HERC RENTALS INC.	3,605.45	3,605.45	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
R68P2730	BIO-RAD LABORATORIES INC	515.41	515.41	0135550006 4300	General-VEA-Instrctn / MATERIALS & SUPPLIES
R68P2732	FORESIDE MANAGEMENT COMPANY	500,000.00	500,000.00	0100000197 5800	General-Undes-HlthServ / PROF/CONS SERV & OPER
R68P2733	EVIDENT INC	828.71	828.71	0163880023 4300	general swf / MATERIALS & SUPPLIES
R68P2734	FIVESTAR RUBBER STAMP ETC INC.	51.65	51.65	0100000285 4500	General-Undes-Bus/Fisc / Other Supplies : Non-Instructl
R68P2735	HAMPTON RESEARCH CORP.	208.95	208.95	0163880023 4300	general swf / MATERIALS & SUPPLIES
R68P2736	WARDS NATURAL SCIENCE	544.69	544.69	0163880023 4300	general swf / MATERIALS & SUPPLIES
R68P2737	FCMAT	50.00	50.00	0100000285 5216	General-Undes-Bus/Fisc / Conference : Non-Instructional
R68P2740	ASPHALT FABRIC & ENGINEERING I	3,300.00	3,300.00	0100000525 5605	General-Undes-Op:Grnds / Rental, Leases & Repairs:Other
R68P2744	SOUTHWEST SCHOOL & OFFICE SUPP	1,250.00	1,250.00	0130100107 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2745	AUDACY OPERATIONS INC.	4,199.86	4,199.86	0100000291 5800	General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
R68P2746	CAROLINA BIOLOGICAL SUPPLY CO.	161.03	161.03	0163000010 4300	General-Lott:IM-Instrctn / MATERIALS & SUPPLIES
R68P2748	MISSION VIEJO POST OFFICE	10,000.00	10,000.00	0100000309 5900	General-Undes-Warehouse / COMMUNICATIONS
R68P2749	LITERACY RESOURCES LLC	35,137.31	35,137.31	0107900019 4200	General-LCFFSupp-Instrctn / BOOKS OTHER THAN
R68P2750	MOBILE COMMUNICATION REPAIR	860.92	860.92	0100020113 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P2751	CULVER-NEWLIN INC	4,933.87	4,933.87	0100020768 4400	General-SiteAllo-Instrctn / NONCAPITALIZATION

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R68P2754	BSN SPORTS	2,545.41	2,545.41	0100020483 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P2756	OVATIONS PERFORMING ARTS	370.00	370.00	0100000277 4500	General-Undes-Pub Info / Other Supplies ; Non-Instructl
R68P2757	TEACHERS DISCOVERY	387.10	387.10	0100020574 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P2758	CHERYL ORLASSINO DBA LLC	555.20	555.20	0130100094 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P2759	INSTITUTE FOR MULTI-SENSORY ED	606.31	606.31	0130100206 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P2760	WAYSIDE PUBLISHING	106.00	106.00	0163000010 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P2761	PERMA-BOUND	430.33	430.33	0100040076 4200	General-Lib Abte-Libr&Med / BOOKS OTHER THAN
R68P2762	CURRICULUM ASSOCIATES LLC	253.44	253.44	0142030022 4300	General-TIII LEP-Instrectn / MATERIALS & SUPPLIES
R68P2763	THERAPRO INC	41.94	41.94	0165000415 4300	SPED General / MATERIALS & SUPPLIES
R68P2764	EXPANDING EXPRESSION	394.89	394.89	0165000036 4500	General-Spec Ed-Spch Aud / Other Supplies ; Non-Instructl
R68P2765	SUPER DUPEL INC.	400.02	400.02	0165000036 4500	General-Spec Ed-Spch Aud / Other Supplies ; Non-Instructl
R68P2766	ATTAINMENT COMPANY	468.85	468.85	0165000559 4300	SPED General / MATERIALS & SUPPLIES
R68P2767	READ NATURALLY INC	926.64	926.64	0130100107 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P2768	DICK BLICK WEST	777.13	777.13	0100020364 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P2769	DICK BLICK WEST	429.13	429.13	0104000435 4300	General-Gifts-Instrectn / MATERIALS & SUPPLIES
R68P2770	LEARNING WITHOUT TEARS	838.34	838.34	0132120025 4300	ESSER II / MATERIALS & SUPPLIES
R68P2771	ANDERSON'S IT'S ELEMENTARY	387.46	387.46	0104000344 4300	General-Gifts-Instrectn / MATERIALS & SUPPLIES
R68P2772	HAWTHORNE EDUCATIONAL SERVICES	1,858.69	1,858.69	0130100207 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P2773	STENHOUSE PUBLISHERS	374.97	374.97	0130100094 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P2774	INSTITUTE FOR MULTI-SENSORY ED	596.73	596.73	0130100104 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P2775	PSYCHOLOGICAL ASSESSMENT RESOU	2,085.35	834.14	0100000193 4500	General-Undes-PsychSer / Other Supplies ; Non-Instructl
			1,251.21	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies ; Non-Instructl
R68P2776	NATIONAL SEATING & MOBILITY IN	3,399.72	3,399.72	0165000428 4405	SPED General / Non-Capitalized Equip: Non-Ins
R68P2777	DAVE BANG ASSOCIATES INC	1,924.00	1,924.00	0181500071 4405	General-RR&Maint-RR-Bldgs / Non-Capitalized Equip: Non-Ins
R68P2778	STORAGECONTAINER.COM	15,000.00	15,000.00	0100000373 5605	General-Undes-Custodil / Rental, Leases & Repairs:Other
R68P2779	FERGUSON ENTERPRISES INC.	2,615.95	2,615.95	0104000196 4405	General-Gifts-RR-Bldgs / Non-Capitalized Equip: Non-Ins
R68P2780	SOUTHWEST SCHOOL & OFFICE SUPP	1,000.00	1,000.00	0130100104 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P2781	BERTRAND MUSIC ENTERPRISE INC	108.00	108.00	0111020006 5600	General-Music-Instrectn / RENTALSEASES & REPAIRS
R68P2782	S C SIGNS & SUPPLIES LLC	2,500.00	2,500.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies ; Non-Instructl
R68P2783	RICK'S TRAILER SUPPLY	20,000.00	20,000.00	0181500202 5605	General-RR&Maint-Dist Veh / Rental, Leases & Repairs:Other
R68P2784	WOODWIND AND BRASSWIND INC	973.50	973.50	0100029452 4300	supply / MATERIALS & SUPPLIES
R68P2785	MOBILE COMMUNICATION REPAIR	2,549.37	2,549.37	0104000493 4300	General-Gifts-Instrectn / MATERIALS & SUPPLIES

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R68P2786	BERTRANDS HORN IMPROVEMENT	1,000.00	1,000.00	0100029453 5600	supply / RENTALSLEASES & REPAIRS
R68P2787	BRAIN POP LLC	3,250.00	3,250.00	0130100089 5800	General-Title I-Instctrn / PROF/CONS SERV & OPER EXPEN
R68P2788	CR&R INCORPORATED	125,000.00	125,000.00	0100000371 5500	General-Undes-Oper:Util / OPERATIONS & HOUSEKEEPING
R68P2790	CULVER-NEWLIN INC	381.44	381.44	0109860011 4300	General-Bill/Inv-Enterprs / MATERIALS & SUPPLIES
R68P2791	HD SUPPLY CONSTRUCTION AND	2,000.00	2,000.00	0100000518 4500	General-Undes-Op:Grnds / Other Supplies : Non-Instruct
R68P2792	CDWG Inc	752.10	752.10	0100100004 4405	General-EdBudget-SupvAdmn / Non-Capitalized Equip: Non-Inst
R68P2793	DELL COMPUTER	32.15	32.15	0107900252 4500	General-LCFFS-SupvAdmn / Other Supplies : Non-Instruct
R68P2794	ASSI SECURITY	3,162.21	3,162.21	0130100102 4400	General-Title I-Instctrn / NONCAPITALIZATION
R68P2795	MEDLIN & SON ENGINEERING SERVI	5,321.77	5,321.77	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instruct
R68P2796	BENS ASPHALT	71,120.00	71,120.00	0181500046 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
R68P2798	SCHOOL SPECIALTY LLC	136.47	136.47	0163000010 4300	General-Lott:IM-Instctrn / MATERIALS & SUPPLIES
R68P2799	ONE STONE APPAREL INC	1,078.59	1,078.59	0100020056 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instruct
R68P2800	LIFE TECHNOLOGIES CORPORATION	489.46	489.46	0163880023 4300	general swf / MATERIALS & SUPPLIES
R68P2801	AMERICAN BAND ACCESSORIES LLC	131.92	131.92	0100029449 4300	supply / MATERIALS & SUPPLIES
R68P2802	REEL LUMBER SERVICE	1,288.65	1,288.65	0163880033 4300	eneral SWF / MATERIALS & SUPPLIES
R68P2803	PATON MILLER LLC DBA	1,860.67	1,860.67	0163880033 4300	eneral SWF / MATERIALS & SUPPLIES
R68P2804	SOUTHWEST SCHOOL & OFFICE SUPP	500.00	500.00	0100020056 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instruct
R68P2805	PATON MILLER LLC DBA	3,913.01	1,188.02	0163880033 4300	eneral SWF / MATERIALS & SUPPLIES
R68P2806	SOUTHWEST SCHOOL & OFFICE SUPP	4,000.00	2,724.99	0163880033 4400	eneral SWF / NONCAPITALIZATION EQUIPMENT
R68P2807	YMCA OF ORANGE COUNTY	134,044.95	4,000.00	0130100089 4300	General-Title I-Instctrn / MATERIALS & SUPPLIES
R68P2808	1 WORLD GLOBES AND MAPS	427.32	109,045.95	0160100047 5100	General-AftSchLr-Instctrn / Subagreements for services
R68P2809	SCHOOL SERVICES OF CALIFORNIA	1,300.00	24,999.00	0160100047 5810	General-AftSchLr-Instctrn / Consulting Services
R68P2810	VELEZ, STEVE	1,200.00	427.32	0130100104 4300	General-Title I-Instctrn / MATERIALS & SUPPLIES
R68P2811	JOSTENS INC.	1,200.00	260.00	0100000036 5216	General-Undes-SupvAdmn / Conference : Non-Instructional
R68P2812	SOUTHWEST SCHOOL & OFFICE SUPP	700.00	520.00	0100000266 5216	General-Undes-StaffNeg / Conference : Non-Instructional
R68P2814	MOORE LAW FOR CHILDREN A PROFE	2,500.00	260.00	0100000271 5216	General-Undes-Supt / Conference : Non-Instructional
R68P2817	CULVER-NEWLIN INC	4,014.13	260.00	0100000291 5216	General-Undes-Prsnl:HR / Conference : Non-Instructional
			1,200.00	0100029450 5800	supply / PROF/CONS SERV & OPER EXPEND
			1,200.00	0100100171 4500	General-EdBudget-Sch Adm / Other Supplies : Non-Instruct
			700.00	0100020241 4300	General-SiteAllo-Instctrn / MATERIALS & SUPPLIES
			2,500.00	0100000036 5820	General-Undes-SupvAdmn / Legal Services
			3,594.96	0100020079 4405	General-SiteAllo-Sch Adm / Non-Capitalized Equip: Non-Ins

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R68P2817	*** CONTINUED ***				
R68P2818	LITERACY RESOURCES LLC	462.95	419.17	0100020079 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P2820	SIGNATURE FLOORING INC	2,707.50	462.95	0130100210 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2821	ASPHALT FABRIC & ENGINEERING I	134,794.00	2,707.50	0181500034 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
R68P2822	CULVER-NEWLIN INC	1,456.13	134,794.00	0100000523 5605	General-Undes-Op:Grnds / Rental, Leases & Repairs:Other
R68P2823	NEW VISTA SCHOOL	4,000.00	1,456.13	0100100004 4405	General-EdBudget-SupvAdmn / Non-Capitalized Equip: Non-Inst
R68P2824	CULVER-NEWLIN INC	92,473.21	4,000.00	0165000411 5102	SPED General / Subagreement NPS
R68P2825	KELSIE HILL OR JACOB HILL	25,000.00	62,404.21	0130100034 4405	General-Title I-Sch Adm / Non-Capitalized Equip: Non-Inst
R68P2826	BILEWITZ, CRAIG AND SHERI	7,000.00	30,069.00	0130100034 4500	General-Title I-Sch Adm / Other Supplies : Non-Instructl
R68P2827	SELLS, GERALD AND CLAUDIA	14,000.00	25,000.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2828	TIMOTHY A ADAMS & ASSOC APLC	25,000.00	7,000.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2829	APPLE INC	326.17	14,000.00	0165000015 5820	General-Spec Ed-SupvAdmn / Legal Services
R68P2830	APPLE INC	326.17	12,500.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2831	APPLE INC	326.17	326.17	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P2832	FISHER SCIENTIFIC CO LLC	2,203.69	326.17	0133150041 4300	general / MATERIALS & SUPPLIES
R68P2833	APPLE INC	1,080.42	2,203.69	0163880026 4300	General SWF / MATERIALS & SUPPLIES
R68P2834	MARBLESOFT LLC DBA KEYGUARD AS	45.57	1,080.42	0165000418 4400	SPED General / NONCAPITALIZATION EQUIPMENT
R68P2835	LEVERAGE LEARNING GROUP INC	9,000.00	45.57	0133150041 4300	general / MATERIALS & SUPPLIES
R68P2836	VIVAS, MARGARITA	350.00	9,000.00	0130100098 5800	General-Title I-Instrctn / PROF/CONS SERV & OPER EXPEN
R68P2837	LITERACY RESOURCES LLC	1,186.22	350.00	0156320006 4300	ARP I-Homeless / MATERIALS & SUPPLIES
R68P2838	CREATIVE CONTRACTORS CORP	1,925.00	1,186.22	0132120034 4300	esser ii / MATERIALS & SUPPLIES
R68P2839	PERMA-BOUND	895.19	1,925.00	0181500071 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
R68P2840	CINTAS CORPORATION	1,170.00	895.19	0130100089 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2841	BARNES & NOBLE BOOKSELLERS INC	5,874.53	1,170.00	0141270054 5800	General-Title IV:PRIV Tech / PROF/CONS SERV & OPER
R68P2842	SMARTAN SUPPLY COMPANY	10,000.00	5,874.53	0130100089 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2843	CRISIS PREVENTION INSTITUTE IN	150.00	10,000.00	0181500009 4500	General-RR&Maint-RR-Bldgs / Other Supplies : Non-Instructl
R68P2844	CURRICULUM ASSOCIATES LLC	235.32	150.00	0165000425 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2845	FOLLETT SCHOOL SOLUTIONS INC	3,016.57	94.12	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			141.20	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
			3,016.57	0105010020 4140	General-15-16 1x-Instretn / K-8 Textbooks

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R68P2846	CINTAS CORPORATION	3,552.59	3,552.59	0141270068 4400	General:Title IV:PRIV Tech / NONCAPITALIZATION
R68P2847	ALLISON HERTOG SCHACHNER DBA H	4,500.00	4,500.00	0165000015 5820	General-Spec Ed-SupvAdmn / Legal Services
R68P2848	DEROSA, SALVATORE AND LISA	21,500.00	21,500.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2850	SCHOOL SERVICES OF CALIFORNIA	1,560.00	260.00	0100000036 5216	General-Undes-SupvAdmn / Conference : Non-Instructional
			1,040.00	0100000266 5216	General-Undes-StaffNeg / Conference : Non-Instructional
			260.00	0100000303 5216	General-Undes-SuppSvcs / Conference : Non-Instructional
R68P2852	OCDE	75.00	75.00	0104040004 5216	General-TeachDev-SupvAdmn / Conference : Non-Instructional
R68P2853	INFANT DEVELOPMENT ASSOCIATION	130.00	130.00	0133860007 5300	General-StErlyIn-SDCInstr / DUES & MEMBERSHIPS
R68P2854	RIVERSIDE ASSESSMENTS LLC	1,236.89	494.75	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			742.14	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
R68P2855	EDWARDS, SALLY	9,900.00	9,900.00	0172400025 5800	General-SpEdTran-PuplTran / PROF/CONS SERV & OPER
R68P2856	ZONAR SYSTEMS INC	90.94	45.47	0172300008 5605	General-H-S Trns-PuplTran / Rental, Leases & Repairs:Other
			45.47	0172400005 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs:Other
R68P2857	ABLENET INC	180.46	180.46	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P2858	ABLENET INC	460.23	460.23	0133150041 4300	general / MATERIALS & SUPPLIES
R68P2860	ABLENET INC	165.46	165.46	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P2861	WESTERN PSYCHOLOGICAL SERVICES	9,678.11	3,871.24	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			5,806.87	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
R68P2862	NCS PEARSON INC.	411.17	164.47	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			246.70	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
R68P2863	CDWG Inc	1,338.15	1,338.15	0130100047 4405	General-Title I-Sch Adm / Non-Capitalized Equip: Non-Ins
R68P2865	RENAISSANCE LEARNING INC	1,632.00	1,632.00	0130100102 5800	General-Title I-Instrctn / PROF/CONS SERV & OPER EXPEN
R68P2866	AMERICAN BAND ACCESSORIES LLC	945.04	945.04	0107900164 4300	General-LCFFSSupp-Instctn / MATERIALS & SUPPLIES
R68P2867	INSTITUTE FOR MULTI-SENSORY ED	19.67	19.67	0130100100 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2868	FOLLETT SCHOOL SOLUTIONS INC	5,000.00	5,000.00	0130100399 4200	General-Title I-StDev In / BOOKS OTHER THAN
R68P2870	CIRO DESIGN	850.00	850.00	0100000277 5815	General-Undes-Pub Info / Consulting Services: Non-Instr
R68P2871	OCDE	2,900.00	2,900.00	0107900010 5216	General-LCFFSSupp-Sch Adm / Conference : Non-Instructional
R68P2872	TIME AND ALARM SYSTEMS	5,000.00	5,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other
R68P2873	SCHOLASTIC INC	299.67	299.67	0132120034 4300	esser ii / MATERIALS & SUPPLIES
R68P2874	MIDWEST TECHNOLOGY PRODUCTS	3,741.58	3,741.58	0135550045 4400	General / NONCAPITALIZATION EQUIPMENT
R68P2875	AUDACY OPERATIONS INC.	4,200.00	4,200.00	0100000291 5800	General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
R68P2876	QUALITY FENCE CO. INC.	75,000.00	75,000.00	0181500009 5605	General-RR&Maint-RR-Bldgs / Rental, Leases & Repairs:Other

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R68P2877	STONE MUSIC SUPPLY LLC	125.00	125.00	0111020006 5600	General-Music-Instrctn / RENTALSLEASES & REPAIRS
R68P2878	LITERACY RESOURCES LLC	347.08	347.08	0130100096 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2879	SCHOLASTIC	431.39	431.39	0130100210 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2880	ESTRELLITA INC	799.00	799.00	0130100206 5800	General-Title I-Instrctn / PROF/CONS SERV & OPER EXPEN
R68P2881	CIRO DESIGN	291.59	291.59	0100000277 5815	General-Undes-Pub Info / Consulting Services: Non-Instr
R68P2882	IPEVO INC	250.61	250.61	0100020715 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P2883	CIRO DESIGN	650.00	650.00	0100000277 5815	General-Undes-Pub Info / Consulting Services: Non-Instr
R68P2884	CIRO DESIGN	400.00	400.00	0100000277 5815	General-Undes-Pub Info / Consulting Services: Non-Instr
R68P2885	FALLMAN, MEGAN	274.11	274.11	0104000435 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
R68P2886	BAYSCAN TECHNOLOGIES LLC	257.05	257.05	0163000010 4300	General-Lott:IM-Instrctn / MATERIALS & SUPPLIES
R68P2887	GATEWAY EDUCATION HOLDING LLC	1,574.10	1,574.10	0163000010 5800	General-Lott:IM-Instrctn / PROF/CONS SERV & OPER
R68P2889	SOUTHWEST SCHOOL & OFFICE SUPP	37.64	37.64	0104040004 4500	General-TeachDev-SupvAdmn / Other Supplies : Non-Instructl
R68P2890	FOLLETT SCHOOL SOLUTIONS INC	3,500.00	3,500.00	010400851 4200	Gift / BOOKS OTHER THAN TEXTBOOKS
R68P2891	BERTRANDS HORN IMPROVEMENT	5,000.00	5,000.00	0100029447 4300	supply / MATERIALS & SUPPLIES
R68P2892	WALTER EDWARD SIMONSEN DBA SIM	5,000.00	5,000.00	0100029447 4300	supply / MATERIALS & SUPPLIES
R68P2893	CALIFORNIA WEEKLY EXPLORER INC	1,639.97	1,639.97	0104000341 5800	General-Gifts-Instrctn / PROF/CONS SERV & OPER EXPEN
R68P2894	HOUGHTON MIFFLIN HARCOURT PUBL	268.00	268.00	0104000336 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
R68P2895	MEGHAN WHITNEY AND CHAD WHITNE	7,000.00	7,000.00	0133150051 5800	SPED PREK / PROF/CONS SERV & OPER EXPEND
R68P2896	HOUGHTON MIFFLIN HARCOURT PUBL	684.00	684.00	0104000329 5800	General-Gifts-Instrctn / PROF/CONS SERV & OPER EXPEN
R68P2898	CROWN AWARDS	93.72	93.72	0104000072 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instructl
R68P2899	MCGRAW-HILL SCHOOL EDUCATION H	2,064.40	2,064.40	0105010020 4140	General-15-16 1x-Instrctn / K-8 Textbooks
R68P2900	ACSA FOUNDATION FOR EDUCATION	3,000.00	1,000.00	0156400031 5216	General-Medi-Cal-SupvAdmn / Conference : Non-Instructional
			2,000.00	0156400036 5216	General-Medi-Cal-Sch Adm / Conference : Non-Instructional
R68P2901	AVIDEX INDUSTRIES LLC	19,925.80	19,925.80	0100002201 5605	General-Undes-SupvAdmn / Rental, Leases & Repairs:Other
R68P2902	FOLLETT SCHOOL SOLUTIONS INC	3,280.00	3,280.00	0104000852 4200	General-Gifts-Libr&Med / BOOKS OTHER THAN
R68P2905	ZACHARY MUETING AND ALISON NER	10,000.00	10,000.00	0100650026 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2906	TONG, NEELYNN	5,000.00	5,000.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2907	HENZE, MICHELE	23,000.00	23,000.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2909	CDWG Inc	11,859.63	11,859.63	0174220022 4405	In-Person Instruction / Non-Capitalized Equip: Non-Ins
R68P2910	WESTED	19,365.20	19,365.20	0100000258 5800	General-Undes-PupITest / PROF/CONS SERV & OPER
R68P2911	NCS PEARSON INC.	37,800.00	37,800.00	0100100044 5800	General-EdBudget-Instrctn / PROF/CONS SERV & OPER
R68P2912	SMART & FINAL **SCHOOL SITES**	2,500.00	2,500.00	0135550010 4300	General-VEA-Instrctn / MATERIALS & SUPPLIES

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R68P2913	HOUGHTON MIFFLIN HARCOURT PUBL	960.36	960.36	0104000379 5800	General-Gifts-Instrctn / PROF/CONS SERV & OPER EXPEN
R68P2914	MUSIC THEATRE INTERNATIONAL	709.33	709.33	0100029448 4300	supply / MATERIALS & SUPPLIES
R68P2915	EMERALD COVE OUTDOOR SCIENCE I	37,905.00	37,905.00	0104000341 5840	General-Gifts-Instrctn / Services:Field Trip: Fee Based
R68P2916	CDWG Inc	1,175.00	1,175.00	0174220011 4405	In-Person Instruction / Non-Capitalized Equip: Non-Ins
R68P2917	CULVER-NEWLIN INC	951.97	951.97	0100040065 4400	General-Lib Abte-Libr&Med / NONCAPITALIZATION
R68P2918	SMART & FINAL **SCHOOL SITES**	1,000.00	1,000.00	0135550028 4300	Substitute Tcher / MATERIALS & SUPPLIES
R68P2919	SMART & FINAL **SCHOOL SITES**	500.00	500.00	0130100502 4500	General-Title I-Instrctn / Other Supplies : Non-Instrct
R68P2920	RAPTOR TECHNOLOGIES HOLDING	533.36	533.36	0100100044 4300	General-EdBudget-Instrctn / MATERIALS & SUPPLIES
R68P2921	ORANGE COUNTY ACADEMIC DECATHL	800.00	800.00	0100020458 5800	General-SiteAllo-Instrctn / PROF/CONS SERV & OPER
R68P2922	MARDAN SCHOOL	2,295.00	2,295.00	0165000411 5102	SPED General / Subagreement NPS
R68P2923	ORANGE COUNTY DEPT OF EDUCAT	3,200.00	3,200.00	0156400004 5800	General-Medi-Cal-SupvAdmn / PROF/CONS SERV & OPER
R68P2924	CURRICULUM ASSOCIATES LLC	660.00	660.00	0130100104 5800	General-Title I-Instrctn / PROF/CONS SERV & OPER EXPEN
R68P2925	PACTRONICS INC.	50.10	50.10	0141270056 4500	General:Title IV:PRIV Tech / Other Supplies : Non-Instrct
R68P2926	REHABMART LLC	6,366.38	6,366.38	0165000429 4405	SPED General / Non-Capitalized Equip: Non-Ins
R68P2927	INSTITUTE FOR MULTI-SENSORY ED	156.10	156.10	0130100094 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2928	INSTITUTE FOR MULTI-SENSORY ED	966.07	966.07	0130100500 4300	title i / MATERIALS & SUPPLIES
R68P2929	MORENO, CHRISTIAN	10,000.00	10,000.00	0100650026 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2930	TIMOTHY ADAMS & ASSOCIATES	10,000.00	5,000.00	0165000015 5820	General-Spec Ed-SupvAdmn / Legal Services
			5,000.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2931	INCLUSIVE EDUCATION PROJECT	6,000.00	6,000.00	0165000015 5820	General-Spec Ed-SupvAdmn / Legal Services
R68P2932	BARKLAGE, MICHAEL	19,000.00	19,000.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P2933	PLAYWORKS	10,000.00	10,000.00	0130100098 5800	General-Title I-Instrctn / PROF/CONS SERV & OPER EXPEN
R68P2934	LEARNING WITHOUT TEARS	355.34	355.34	0130100107 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2935	AMBUTECH INC	563.00	563.00	0165000415 4300	SPED General / MATERIALS & SUPPLIES
R68P2936	SEGERSTROM CENTER FOR THE ARTS	820.00	820.00	0130100094 5800	General-Title I-Instrctn / PROF/CONS SERV & OPER EXPEN
R68P2937	SEGERSTROM CENTER FOR THE ARTS	820.00	820.00	0130100094 5800	General-Title I-Instrctn / PROF/CONS SERV & OPER EXPEN
R68P2938	UNIVERSITY OF OREGON	400.00	400.00	0107900003 5216	General-LCFFFSupp-SupvAdmn / Conference : Non-Instruction
R68P2939	J W PEPPER-LOS ANGELES	329.61	329.61	0107900164 4300	General-LCFFFSupp-Instrctn / MATERIALS & SUPPLIES
R68P2940	IRVINE PARK RAILROAD INC	1,926.00	1,926.00	0104000341 5840	General-Gifts-Instrctn / Services:Field Trip: Fee Based
R68P2941	PAXTON/PATTERSON	5,000.00	5,000.00	0172200015 4400	General-PrtmrAcad-Instrctn / NONCAPITALIZATION
R68P2942	GLOBAL BRIGADES INC. DBA GLOBA	11,440.00	11,440.00	0172200015 5800	General-PrtmrAcad-Instrctn / PROF/CONS SERV & OPER
R68P2943	IPEVO INC	250.61	250.61	0100020715 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES

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R68P2944	RIDDELL ALL AMERICAN	8,300.00	8,300.00	0111000147 5600	General-CoCurric-CurAthlt / RENTALSLEASES & REPAIRS
R68P2945	RIDDELL ALL AMERICAN	8,300.00	8,300.00	0111000147 5600	General-CoCurric-CurAthlt / RENTALSLEASES & REPAIRS
R68P2946	RIDDELL ALL AMERICAN	8,300.00	8,300.00	0111000147 5600	General-CoCurric-CurAthlt / RENTALSLEASES & REPAIRS
R68P2947	RIDDELL ALL AMERICAN	8,300.00	8,300.00	0111000147 5600	General-CoCurric-CurAthlt / RENTALSLEASES & REPAIRS
R68P2948	RIDDELL ALL AMERICAN	8,300.00	8,300.00	0111000147 5600	General-CoCurric-CurAthlt / RENTALSLEASES & REPAIRS
R68P2949	BSN SPORTS	3,545.78	3,545.78	0111000156 4400	General-CoCurric-CurAthlt / NONCAPITALIZATION
R68P2950	BSN SPORTS	978.66	978.66	0111000161 4300	General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P2951	BSN SPORTS	479.98	479.98	0111000161 4300	General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P2952	BSN SPORTS	5,519.81	5,519.81	0111000161 4300	General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P2953	C & L CUSTOM VARSITY JACKETS I	2,753.32	2,753.32	0111000161 4300	General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P2955	OFFICE DEPOT	10,000.00	10,000.00	0100020036 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P2956	LEADERSHIP ASSOCIATES LLC	13,650.00	13,650.00	0100000271 5815	General-Undes-Supt / Consulting Services: Non-Instr
R68P2957	SI HEALTH GROUP LLC	4,040.63	4,040.63	0174250001 4300	Expanded Learning Opportunity / MATERIALS & SUPPLIES
R68P2960	SOUTHWEST SCHOOL & OFFICE SUPP	244.83	244.83	0104000474 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
R68P2961	BAGELS & BREW INC.	274.84	274.84	0104000168 4500	General-Gifts-PuplTran / Other Supplies : Non-Instructl
R68P2963	KELLY SPICERS INC.	28,338.68	28,338.68	01 9321	General-Undes / STORES-WAREHOUSE
R68P2964	CANON FINANCIAL SERVICES INC.	3,948.74	3,948.74	0100000676 5600	General-Undes-Instrctn / RENTALSLEASES & REPAIRS
R68P2965	OFFICE DEPOT	76.49	76.49	0100000342 4500	General-Undes-TIS / Other Supplies : Non-Instructl
R68P2966	AP EXAMS	185,000.00	185,000.00	0100020460 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P2967	SAN DIEGO COUNTY OFFICE OF ED	25.00	25.00	0100000285 5216	General-Undes-Bus/Fisc / Conference : Non-Instructional
R68P2969	MCGRAW-HILL SCHOOL EDUCATION H	4,934.22	4,934.22	0130100100 4200	General-Title I-Instrctn / BOOKS OTHER THAN TEXTBOOKS
R68P2972	LAKESHORE LEARNING MATERIALS	270.63	270.63	0130100100 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P2973	LAPEL PINS PLUS NETWORK LLC	2,166.85	2,166.85	0100000277 4500	General-Undes-Pub Info / Other Supplies : Non-Instructl
R68P2974	BSN SPORTS	2,782.69	2,782.69	0111000171 4300	General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P2975	AWARDS N MORE	129.30	129.30	0100000262 4500	General-Undes-Board / Other Supplies : Non-Instructl
R68P2976	FIVE STAR TROPHIES	2,388.82	2,388.82	0100000277 4500	General-Undes-Pub Info / Other Supplies : Non-Instructl
R68P2978	SIMONSON PHOTOGRAPHY INC	1,200.00	1,200.00	0100000277 4500	General-Undes-Pub Info / Other Supplies : Non-Instructl
R68P2979	AMERICAN BAND ACCESSORIES LLC	168.32	168.32	0100029449 4300	supply / MATERIALS & SUPPLIES
R68P2980	J W PEPPER-LOS ANGELES	47.15	47.15	0100020428 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P2982	STONE MUSIC SUPPLY LLC	9.69	9.69	0111020006 5600	General-Music-Instrctn / RENTALSLEASES & REPAIRS
R68P2983	SOUTHWEST SCHOOL & OFFICE SUPP	500.00	500.00	0100020028 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P2984	CENGAGE LEARNING	44.99	44.99	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks

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R68P2985	SCHOOL SPECIALTY LLC	126.51	126.51	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
R68P2986	GOLDEN RULE BINDERY INC	2,146.86	2,146.86	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
R68P2987	PERISCOPE HOLDINGS INC	12,200.35	12,200.35	0100000306 5800	General-Undes-Purch / PROF/CONS SERV & OPER EXPENSE
R68P2988	TRABUCO CANYON FIELD STUDIES	1,470.00	1,470.00	0104000341 5840	General-Gifts-Instrctn / Services:Field Trip: Fee Based
R68P2989	ROSETTA STONE LTD	2,400.00	2,400.00	0142030022 5800	General-TIII LEP-Instrctn / PROF/CONS SERV & OPER
R68P2990	CARLAN, MARY	2,000.00	2,000.00	0140350074 5800	General-Title II-Instrctn / PROF/CONS SERV & OPER
R68P2991	ENGELSON, NATALIE	933.60	933.60	0100000277 4500	General-Undes-Pub Info / Other Supplies : Non-Instructl
R68P2992	PERMA-BOUND	3,132.63	3,132.63	0104000532 4500	General-Gifts-Libr&Med / Other Supplies : Non-Instructl
R68P2993	CULVER-NEWLIN INC	3,831.41	3,412.24	0100020079 4405	General-SiteAllo-Sch Adm / Non-Capitalized Equip: Non-Ins
			419.17	0100020079 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P2994	CULVER-NEWLIN INC	8,994.97	7,687.43	0181500068 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Ins
			1,307.54	0181500068 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P2995	GEARY PACIFIC CORP	8,035.23	8,035.23	0181500077 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Ins
R68P2996	RENAISSANCE LEARNING INC	2,295.00	2,295.00	0104000349 5800	General-Gifts-Instrctn / PROF/CONS SERV & OPER EXPENSE
R68P2997	TIFCO INDUSTRIES INC	5,000.00	5,000.00	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P2998	BEACH CITIES GLASS INC	2,525.37	2,446.37	0181500022 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Ins
			79.00	0181500022 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P2999	A CABRAL ROOFING GROUP	8,500.00	8,500.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P3000	MOBILE COMMUNICATION REPAIR	2,074.20	2,074.20	0100000583 4500	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P3002	INTERNATIONAL BACCALAUREATE OR	23,800.00	23,800.00	0100020432 5300	General-Undes-Saf&Trng / Other Supplies : Non-Instructl
R68P3003	SUPPLY SOLUTIONS	948.20	948.20	0174250097 4500	General-SiteAllo-Instrctn / DUES & MEMBERSHIPS
R68P3004	ULINE INC	923.97	923.97	0100000583 4500	Expanded Learning / Other Supplies : Non-Instructl
R68P3005	MEET THE MASTERS INC	525.00	525.00	0104000303 5810	General-Undes-Saf&Trng / Other Supplies : Non-Instructl
R68P3006	STAPLES BUSINESS ADVANTAGE	92.76	27.83	0172300008 4500	General-Gifts-Instrctn / Consulting Services
			64.93	0172300008 4500	General-H-S Trns-PuplTran / Other Supplies : Non-Instructl
R68P3007	SAN DIEGO COUNTY OFFICE OF ED	25.00	25.00	0172400005 4500	General-SpEdTran-PuplTran / Other Supplies : Non-Instructl
R68P3008	ATKINSON ANDELSON LOYA	138.00	138.00	0100000285 5216	General-Undes-Bus/Fisc / Conference : Non-Instructional
R68P3009	NUNEZ, JACQUELINE	1,270.00	1,150.00	0100000291 5216	General-Undes-Prsnl:HR / Conference : Non-Instructional
			120.00	0145100006 5800	General-Ind Ed-SupvAdmn / PROF/CONS SERV & OPER
R68P3010	VISTA HIGHER LEARNING INC	18,065.93	18,065.93	0145100014 4300	General-Ind Ed-Instrctn / MATERIALS & SUPPLIES
R68P3011	GOLDEN RULE BINDERY INC	1,350.22	1,350.22	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
R68P3013	TEXTBOOK WAREHOUSE	26.40	26.40	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks

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R68P3017	MOBILE COMMUNICATION REPAIR	4,072.95	4,072.95	0104000131 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instructl
R68P3018	APPLE INC	652.35	652.35	0104000336 4400	General-Gifts-Instrctn / NONCAPITALIZATION EQUIPMENTS
R68P3021	VISTA HIGHER LEARNING INC	5,161.69	5,161.69	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
R68P3022	RAM AIR ENGINEERING INC	35,786.29	35,786.29	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P3023	HD SUPPLY FACILITIES MAINTENAN	10,000.00	10,000.00	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P3024	P A THOMPSON ENGINEERING CO IN	3,797.83	3,797.83	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P3025	SIGNATURE FLOORING INC	1,164.75	1,164.00	0181500068 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P3026	SOUTHERN CALIFORNIA PRECISION	5,000.00	1,050.75	0181500068 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P3027	FOLLETT SCHOOL SOLUTIONS INC	2,000.00	5,000.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P3029	SANTA MARGARITA WATER DISTRICT	180,000.00	2,000.00	0104000302 4200	General-Gifts-Instrctn / BOOKS OTHER THAN TEXTBOOK
R68P3030	GANAHL LUMBER CO	4,006.54	180,000.00	0100000370 5500	General-Undes-Opr:Util / OPERATIONS & HOUSEKEEPING
R68P3031	GOLDEN RULE BINDERY INC	2,423.25	4,006.54	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P3032	SIGNATURE FLOORING INC	570.00	2,423.25	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
R68P3033	CULVER-NEWLIN INC	1,256.26	570.00	0181500048 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P3034	SMART & FINAL **SCHOOL SITES**	300.00	1,256.26	0100100004 4405	General-EdBudget-SupvAdmn / Non-Capitalized Equip: Non-Instructl
R68P3035	MEDICALSHOP INC	6,677.09	300.00	0165000122 4500	General-Spec Ed-HlthServ / Other Supplies : Non-Instructl
R68P3036	GRAY, ALLAN	358.41	6,677.09	0165000429 4405	SPED General / Non-Capitalized Equip: Non-Ins
R68P3037	APPLE INC	2,567.29	358.41	0165000414 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P3038	APPLE INC	326.17	2,567.29	0165000415 4400	SPED General / NONCAPITALIZATION EQUIPMENT
R68P3039	MHS INC	4,293.75	326.17	0133150040 4300	General / MATERIALS & SUPPLIES
R68P3040	ADVANTAGE WEST INVESTMENT ENTE	912.17	1,717.50	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
R68P3041	APPLE INC	2,567.29	2,576.25	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
R68P3042	APPLE INC	326.17	912.17	0100000432 4405	General-Undes-Custodil / Non-Capitalized Equip: Non-Ins
R68P3043	APPLE INC	326.17	2,567.29	0165000415 4400	SPED General / NONCAPITALIZATION EQUIPMENT
R68P3044	APPLE INC	487.80	326.17	0133150040 4300	General / MATERIALS & SUPPLIES
R68P3045	APPLE INC	326.17	326.17	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P3046	LAW OFFICES OF KATHLEEN LOYER	6,000.00	326.17	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P3047	QAISIYA, JAWAD	5,000.00	6,000.00	0105040013 5820	General-504/StSr-Instrctn / Legal Services
R68P3048	NCS PEARSON INC.	968.58	5,000.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
			387.43	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			581.15	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl

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R68P3050	ENABLING DEVICES	555.53	555.53	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68P3051	NCS PEARSON INC.	883.11	883.11	0165000036 4500	General-Spec Ed-Spch Aud / Other Supplies : Non-Instructl
R68P3052	CULVER-NEWLIN INC	1,078.85	1,078.85	0165000009 4500	General-Spec Ed-SupvAdmnl / Other Supplies : Non-Instructl
R68R0082	WE VIDEO INC	199.34	199.34	0100020298 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0467	AMAZON	544.54	544.54	0130100043 4500	General-Title I-Sch Adm / Other Supplies : Non-Instructl
R68X0533	AMAZON	716.89	716.89	0100020327 4500	General-SiteAllo-Instrctn / Other Supplies : Non-Instructl
R68X0534	AMAZON	495.80	495.80	0100020630 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0535	AMAZON	508.38	508.38	0130100094 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0536	AMAZON	198.13	198.13	0165000925 4300	SPED / MATERIALS & SUPPLIES
R68X0537	AMAZON	337.10	337.10	0130100206 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0538	AMAZON	37.80	37.80	0104000303 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
R68X0542	PANERA BREAD COMPANY	299.56	299.56	0100000262 4500	General-Undes-Board / Other Supplies : Non-Instructl
R68X0543	AMAZON	106.26	106.26	0100020364 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0549	AMAZON	140.05	140.05	0141270067 4300	General Title IV / MATERIALS & SUPPLIES
R68X0555	AMAZON	1,099.92	1,099.92	0156400045 4500	General-Medi-Cal-HlthServ / Other Supplies : Non-Instructl
R68X0556	AMAZON	44.18	44.18	0100020574 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0557	AMAZON	270.14	270.14	0100020364 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0558	AMAZON	72.99	72.99	0100020249 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0559	AMAZON	68.95	68.95	0104000303 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
R68X0560	AMAZON	63.16	63.16	0100000285 4500	General-Undes-Bus/Fisc / Other Supplies : Non-Instructl
R68X0561	AMAZON	305.87	305.87	0111020006 4300	General-Music-Instrctn / MATERIALS & SUPPLIES
R68X0562	AMAZON	429.92	429.92	0104000435 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
R68X0563	AMAZON	106.65	106.65	0100020231 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0564	AMAZON	320.80	320.80	0100020574 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0565	AMAZON	228.92	228.92	0130100078 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0566	AMAZON	24.75	24.75	0100000291 4500	General-Undes-Prsnl:HR / Other Supplies : Non-Instructl
R68X0567	AMAZON	128.80	128.80	0100020058 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68X0568	SUPERIOR PRESS	702.96	702.96	0100000285 4500	General-Undes-Bus/Fisc / Other Supplies : Non-Instructl
R68X0569	AMAZON	107.71	107.71	0100020097 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68X0570	AMAZON	31.23	31.23	0100020058 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68X0571	AMAZON	324.16	324.16	0111020006 4300	General-Music-Instrctn / MATERIALS & SUPPLIES
R68X0572	AMAZON	232.68	232.68	0130100206 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES

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R68X0573	AMAZON	60.52	60.52	0100020019 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68X0574	AMAZON	61.30	61.30	0104000341 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
R68X0575	AMAZON	662.88	662.88	0100000583 4500	General-Undes-Saf&Trng / Other Supplies : Non-Instructl
R68X0576	AMAZON	112.73	112.73	0111020006 4300	General-Music-Instrctn / MATERIALS & SUPPLIES
R68X0577	AMAZON	238.72	238.72	0100020267 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0578	SENDGRID INC	160.41	160.41	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
R68X0579	AMAZON	49.55	49.55	0100020663 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0580	AMAZON	199.01	199.01	0100020428 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0581	AMAZON	219.18	219.18	0100029451 4300	supply / MATERIALS & SUPPLIES
R68X0582	ABLENET INC	145.46	145.46	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68X0583	AMAZON	65.73	65.73	0100000291 4500	General-Undes-Prsnl:HR / Other Supplies : Non-Instructl
R68X0584	COSTCO S.J.C.	118.47	118.47	0165000558 4500	SPED General / Other Supplies : Non-Instructl
R68X0585	APPLE INC	25.99	25.99	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68X0586	AMAZON	15.07	15.07	0165000415 4300	SPED General / MATERIALS & SUPPLIES
R68X0587	AMAZON	49.23	49.23	0133150041 4300	general / MATERIALS & SUPPLIES
R68X0588	AMAZON	387.56	387.56	0130100098 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0589	AMAZON	49.23	49.23	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68X0590	AMAZON	841.56	841.56	0130100167 4300	General-Title I-PrntPart / MATERIALS & SUPPLIES
R68X0591	AMAZON	130.71	130.71	0100020591 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0592	AMAZON	858.76	858.76	0104000456 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
R68X0593	AMAZON	533.76	533.76	0135550008 4400	General-VEA-Instrctn / NONCAPITALIZATION EQUIPMEN
R68X0594	AMAZON	129.27	129.27	0104000118 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instructl
R68X0595	AMAZON	91.53	91.53	0130100098 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0596	AMAZON	43.73	43.73	0100020574 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0597	TARGET	16,200.00	16,200.00	0156320002 4300	ARP I-Homeless / MATERIALS & SUPPLIES
R68X0598	AMAZON	140.06	140.06	0100020725 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68X0601	AMAZON	37.70	37.70	0100020286 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0602	DICK S SPORTING GOODS	103.35	103.35	0100020129 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68X0603	OTC BRANDS INC (ORIENTAL TRADI	322.47	322.47	0100020129 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68X0604	AMAZON	129.26	129.26	0132120063 4300	ESSER II / MATERIALS & SUPPLIES
R68X0605	AMAZON	409.14	409.14	0100020323 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0606	HOME DEPOT	893.30	893.30	0165200012 4300	SPED General / MATERIALS & SUPPLIES

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R68X0607	AMAZON	171.26	171.26	016500009 4500	General-Spec Ed-SupvAdmn / Other Supplies : Non-Instructl
R68X0608	AMAZON	42.83	42.83	0130100206 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0609	AMAZON	753.55	753.55	0130100387 4500	General-Title I-HlthServ / Other Supplies : Non-Instructl supply / MATERIALS & SUPPLIES
R68X0610	WOODWIND AND BRASSWIND INC	2,082.75	2,082.75	0100029452 4300	General-EdBudget-SupvAdmn / Other Supplies : Non-Instructl
R68X0611	AMAZON	16.42	16.42	0100100004 4500	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0612	AMAZON	50.07	50.07	0130100104 4300	General-EdBudget-SupvAdmn / Other Supplies : Non-Instructl
R68X0614	AMAZON	26.45	26.45	0100100004 4500	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0616	TARGET	99.91	99.91	0130100104 4300	General-Bill/Inv-Enterprs / MATERIALS & SUPPLIES
R68X0620	AMAZON	149.75	149.75	0109860011 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0621	AMAZON	79.08	79.08	0100020418 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0622	AMAZON	376.38	376.38	0100020418 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0623	FANTASY DESIGNS	2,205.43	2,205.43	0135550008 4300	General-VEA-Instrctn / MATERIALS & SUPPLIES
R68X0624	AMAZON	102.31	102.31	0100020286 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0626	TOTAL SAFETY SOLUTIONS LLC	900.00	900.00	0130100035 4500	General-Title I-Sch Adm / Other Supplies : Non-Instructl
R68X0627	MARRIOTT MARQUIS SAN DIEGO MAR	642.79	642.79	0100000262 5216	General-Undes-Board / Conference : Non-Instructional
R68X0628	AMAZON	231.61	231.61	0100020531 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0629	AMAZON	94.35	94.35	0104000642 4500	General-Gifts-GuidCnsl / Other Supplies : Non-Instructl
R68X0630	AMAZON	38.74	38.74	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68X0631	AMAZON	21.54	21.54	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68X0632	AMAZON	34.74	34.74	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68X0633	AMAZON	269.22	269.22	0130100100 4400	General-Title I-Instrctn / NONCAPITALIZATION
R68X0634	AMAZON	306.93	306.93	0165000415 4300	SPED General / MATERIALS & SUPPLIES
R68X0635	AMAZON	34.64	34.64	0165000418 4300	SPED General / MATERIALS & SUPPLIES
R68X0636	AMAZON	117.42	117.42	0133150041 4300	general / MATERIALS & SUPPLIES
R68X0637	SCHOOLMART	647.95	647.95	0109860011 4300	General-Bill/Inv-Enterprs / MATERIALS & SUPPLIES
R68X0638	AMAZON	106.62	106.62	0100020574 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0640	AMAZON	64.56	64.56	0165000471 4300	SPED General / MATERIALS & SUPPLIES
R68X0641	AMAZON	52.21	6.10	0133150022 4500	General-Fed Prsc-SupvAdmn / Other Supplies : Non-Instructl
R68X0642	AMAZON	246.63	46.11	0133150036 4500	General-Fed Prsc-Sch Adm / Other Supplies : Non-Instructl
R68X0643	AMAZON	207.87	246.63	0165000407 4300	SPED General / MATERIALS & SUPPLIES
R68X0644	AMAZON	307.05	207.87	0111020006 4300	General-Music-Instrctn / MATERIALS & SUPPLIES
			307.05	0100020574 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68X0645	AMAZON	192.78	192.78	0111020006 4300	General-Music-Instrctn / MATERIALS & SUPPLIES
R68X0646	AMAZON	19.37	19.37	0111020006 4300	General-Music-Instrctn / MATERIALS & SUPPLIES
R68X0647	AMAZON	249.86	249.86	0130100100 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0648	B & H PHOTOGRAPHY	6.35	6.35	0111020006 4300	General-Music-Instrctn / MATERIALS & SUPPLIES
R68X0649	AMAZON	454.71	454.71	0130100104 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0650	AMAZON	204.41	204.41	0100020416 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0652	AMAZON	19.17	19.17	0104000453 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
R68X0653	AMAZON	1,305.33	1,083.60	0165000900 4405	SPED / Non-Capitalized Equip: Non-Ins
			221.73	0165000900 4500	SPED / Other Supplies : Non-Instructl
R68X0655	AMAZON	806.43	806.43	0104000303 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
R68X0656	AMAZON	51.25	51.25	0100020241 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0657	AMAZON	181.81	181.81	0109860050 4300	General-Bill/Inv-Enterprs / MATERIALS & SUPPLIES
R68X0658	AMAZON	511.13	511.13	0156400045 4500	General-Medi-Cal-HlthServ / Other Supplies : Non-Instructl
R68X0660	SCHOOL SPECIALTY LLC	413.30	413.30	0104000303 4300	General-Gifts-Instrctn / MATERIALS & SUPPLIES
R68X0661	AMAZON	151.83	151.83	0100020238 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0662	AMAZON	1,579.84	1,579.84	0100020574 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0663	AMAZON	247.80	247.80	0100020130 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68X0664	AMAZON	76.76	76.76	0111020006 4300	General-Music-Instrctn / MATERIALS & SUPPLIES
R68X0665	AMAZON	1,325.76	765.47	0135550023 4300	Instructional material-LFMS / MATERIALS & SUPPLIES
			560.29	0135550023 4400	Instructional material-LFMS / NONCAPITALIZATION
R68X0666	AMAZON	79.72	79.72	0100020298 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0667	AMAZON	36.64	36.64	0100020715 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0668	AMAZON	35.35	35.35	0100040065 4500	General-Lib Abte-Libr&Med / Other Supplies : Non-Instructl
R68X0669	GODADDY.COM LLC	94.85	94.85	0107500009 5800	General-TechEnh-TIS / PROF/CONS SERV & OPER EXPEN
R68X0670	AMAZON	108.74	108.74	0100000518 4500	General-Undes-Op:Grnds / Other Supplies : Non-Instructl
R68X0672	AMAZON	150.84	150.84	0132120042 4300	ESSER II / MATERIALS & SUPPLIES
R68X0673	SLACK TECHNOLOGIES INC.	3.70	3.70	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
R68X0674	AMAZON	49.49	49.49	0130100100 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0675	AMAZON	344.11	344.11	0130100100 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68X0677	AMAZON	312.26	312.26	0100040006 4200	General-Lib Abte-Instrctn / BOOKS OTHER THAN
R68X0678	SCHOOL SPECIALTY LLC	40.93	40.93	0100020353 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0680	GODADDY.COM LLC	99.99	99.99	0107500009 5800	General-TechEnh-TIS / PROF/CONS SERV & OPER EXPEN

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68X0681	FACEBOOK INC.	200.00	200.00	0100000277 5800	General-Undes-Pub Info / PROF/CONS SERV & OPER
R68X0685	AMAZON	61.83	61.83	0100000583 4500	General-Undes-Saf&Trng / Other Supplies : Non-Instructl
R68X0686	AMAZON	22.57	22.57	0100020231 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68X0687	CONSTANT CONTACT INC	4,130.00	4,130.00	0100000277 5800	General-Undes-Pub Info / PROF/CONS SERV & OPER
Fund 01 Total:		4,849,802.03	4,849,802.03		

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P2619	OAK PAPER PRODUCTS COMPANY INC	38,881.59	38,881.59	1353100068 4717	Cafetera-Chld Nut-FoodServ / Food Supplies
R68P2622	COMMUNITY ROOTS ACADEMY	46,380.00	46,380.00	1353100064 4711	Cafetera-Chld Nut-FoodServ / Food Perishable
R68P2623	ORANGE COUNTY ACADEMY OF	26,661.70	26,661.70	1353100064 4711	Cafetera-Chld Nut-FoodServ / Food Perishable
R68P2709	E-CONTROL SYSTEMS INC	5,000.00	5,000.00	1353100064 5874	Cafetera-Chld Nut-FoodServ / Contract Service:Food Service
R68P2908	ULINE INC	341.94	341.94	1353100064 4472	Cafetera-Chld Nut-FoodServ / Small Equipment: Food Service
Fund 13 Total:		117,265.23	117,265.23		

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0335	LPA INC.	142,250.00	142,250.00	1462050072 6210	DefMaint-DefMntT3-Fac Acq / Building Impr : Architect Fees
R68P2859	QUALITY FENCE CO. INC.	28,733.00	28,733.00	1462050035 5605	DefMaint-DefMntT3-RR:Bldgs / Rental, Leases & Repairs:Oth
Fund 14 Total:		170,983.00	170,983.00		

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0341	PLACEWORKS	46,873.00	46,873.00	2598030032 6240	Cap FacI-Dev Fees-Fac Acq / Building Impr : Prelim Tests
R68P2621	AMERICAN MODULAR SYSTEMS INC	980,560.00	490,280.00	2598030031 6220	Cap FacI-Dev Fees-Fac Acq / Building Improvement : DSA
			490,280.00	2598030032 6220	Cap FacI-Dev Fees-Fac Acq / Building Improvement : DSA
R68P2660	DEPT. OF CONSERVATION REF FD	3,600.00	3,600.00	2598050002 6240	Cap FacI-PA3 / Building Impr : Prelim Tests
R68P2958	DEPT TOXIC SUBSTANCE CONTROL	1,500.00	1,500.00	2598050002 6156	Cap FacI-PA3 / Land Acquisition: PEA/POESA
R68P2970	DEPARTMENT OF GENERAL SERVICES	1,218.85	1,218.85	2598030030 6220	Cap FacI-Dev Fees-Fac Acq / Building Improvement : DSA
R68P3015	IBUILD SPECTRUM INC.	23,802.75	23,802.75	2598030030 6200	Cap FacI-Dev Fees-Fac Acq / BUILDINGS & IMPROV OF
	Fund 25 Total:	1,057,554.60	1,057,554.60		

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0340	CL CONSULTING INC. DBA CORINNE	25,000.00	25,000.00	3577100020 5810	SSFF:Prop 52 / Consulting Services
Fund 35 Total:		25,000.00	25,000.00		

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0337	TYR INC.	15,960.00	15,960.00	4098500006 6290	SpecResv-LandSale-Fac Acq / Building Impr : Inspection
R68P2535	BENS ASPHALT	40,916.50	40,916.50	4098500006 6200	SpecResv-LandSale-Fac Acq / BUILDINGS & IMPROV OF
R68P3014	PAUL C MILLER CONSTRUCTION CO	57,681.89	57,681.89	4098000014 6200	SpecResv-MV Redev-Fac Acq / BUILDINGS & IMPROV OF
Fund 40 Total:		114,558.39	114,558.39		

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P2903	DEPT OF INDUSTRIAL RELATIONS	135,971.81	135,971.81	6800000003 5800	WrkrComp-Undes-Enterprs / PROF/CONS SERV & OPER
Fund 68 Total:		135,971.81	135,971.81		

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P2897	TRAVIS SOFTWARE INC	82.68	82.68	6900000006 5800	Health-Undes-Enterprs / PROF/CONS SERV & OPER EXPEN
Fund 69 Total:		82.68	82.68		

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68C0044	COUNTY OF ORANGE	7,268.50	1,579.87	8999810012 5800	CFD 90-2-2ndSeries-Fac Acq / PROF/CONS SERV & OPER
R68C0045	DEPARTMENT OF GENERAL SERVICES	1,674.55	933.37	8999860015 5800	CFD 90-2-I.A.2013-Fac Acq / PROF/CONS SERV & OPER
R68P2654	R. JENSEN CO INC	357,000.00	1,674.55	8999860017 6220	CFD 90-2-I.A.2013-Fac Acq / Building Improvement : DSA
Fund 89 Total:		365,943.05	357,000.00	8999860017 6200	CFD 90-2-I.A.2013-Fac Acq / BUILDINGS & IMPROV OF
			361,187.79		

CAPISTRANO USD

PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022

FROM 11/15/2021 TO 12/19/2021

PO NUMBER VENDOR

PO TOTAL ACCOUNT AMOUNT ACCOUNT NUMBER

PSEUDO / OBJECT DESCRIPTION

R68C0044 COUNTY OF ORANGE

7,268.50 756.37 9299880014 5800

CFD 92-1-2013REF-Fac Acq / PROF/CONS SERV & OPER

Fund 92 Total: 7,268.50 756.37

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68C0044	COUNTY OF ORANGE	7,268.50	74.38	9399750009 5800	CFD 2004-OrigBond-Fac Acq / PROF/CONS SERV & OPER
Fund 93 Total:		7,268.50	74.38		

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68C0044	COUNTY OF ORANGE	7,268.50	220.87	9599840014 5800	CFD98-1A-BndRfndg-Fac Acq / PROF/CONS SERV & OPER
Fund 95 Total:		7,268.50	220.87		

CAPISTRANO USD

PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68C0044	COUNTY OF ORANGE	7,268.50	172.38	9699750004 5800	CFD98-1B-OrigBond-Fac Acq / PROF/CONS SERV & OPER
Fund 96 Total:		7,268.50	172.38		

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68C0035	TELACU CONSTRUCTION MANAGEMENT	240,400.00	240,400.00	9799870019 6272	CFD 2005-WhspHills-Fac Acq / Building Impr:Const Mgt Fees
R68C0036	PBK-WLC ARCHITECTS	240,000.00	240,000.00	9799870019 6210	CFD 2005-WhspHills-Fac Acq / Building Impr : Architect Fees
R68C0037	PBK-WLC ARCHITECTS	12,148.00	12,148.00	9799870019 6210	CFD 2005-WhspHills-Fac Acq / Building Impr : Architect Fees
R68C0038	PBK-WLC ARCHITECTS	25,908.00	25,908.00	9799870019 6220	CFD 2005-WhspHills-Fac Acq / Building Improvement : DSA
R68C0044	COUNTY OF ORANGE	7,268.50	83.88	9799870016 5800	CFD 2005-WhspHills-Fac Acq / PROF/CONS SERV & OPER
Fund 97 Total:		525,724.50	518,539.88		

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PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022

FROM 11/15/2021 TO 12/19/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68C0044	COUNTY OF ORANGE	7,268.50	3,447.38	9899810011 5800	CFD 98-2-2ndSeries-Fac Acq / PROF/CONS SERV & OPER
Fund 98 Total:		7,268.50	3,447.38		

CAPISTRANO USD

**PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 01/19/2022**

FROM 11/15/2021 TO 12/19/2021

PO NUMBER VENDOR

PO ACCOUNT ACCOUNT PSEUDO / OBJECT DESCRIPTION
TOTAL AMOUNT NUMBER

Total Account Amount: 7,355,616.79

CAPISTRANO USD
Consolidated Check Register w. Account
 from 11/16/2021 to 12/20/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00311519	V68152532 ADVANTAGE WEST INVESTMENT ENTE	11/16/21		MW	0101-0000-0-4500-0000-8210-000	15,889.09
68	00311520	V68153811 ANDERSON CANIZALES, JULIE	11/16/21		MW	0101-0000-0-5213-0000-3140-000	101.36
68	00311521	V68155250 BACOPULOS, DANA	11/16/21		MW	0101-3315-0-5212-5730-1110-000	32.48
68	00311521	V68155250 BACOPULOS, DANA	11/16/21		MW	0101-6500-0-5212-5760-1110-000	32.48
68	00311522	V68165132 BANZALI, LISA	11/16/21		MW	0101-0790-0-5213-4760-2100-000	8.40
68	00311523	V68165744 BELCHER, MICHELLE	11/16/21		MW	0101-6500-0-5212-5760-1130-000	67.20
68	00311524	V68160447 BRAN, CARA B.	11/16/21		MW	0101-0000-0-5213-0000-7400-000	16.80
68	00311525	V68112956 BRUNTON, MICHELLE	11/16/21		MW	0101-1102-0-5212-1160-1000-000	124.88
68	00311526	V68163677 BRYAN, KIMBERLY	11/16/21		MW	0101-0000-0-5213-0000-3140-000	65.52
68	00311527	V68155692 BUTKUS, LINDA	11/16/21		MW	0101-3410-0-5212-5760-1190-000	64.96
68	00311528	V68017386 CERTIFIED TRANSPORTATION SERVI	11/16/21		MW	0101-0400-0-5838-1130-1000-086	3,289.31
68	00311528	V68017386 CERTIFIED TRANSPORTATION SERVI	11/16/21		MW	0101-1100-0-5838-1140-4200-006	1,761.87
68	00311529	V68165721 CHAFFEE, MEGHAN	11/16/21		MW	0101-6500-0-5212-5760-1110-000	45.36
68	00311530	V68018870 CITY OF SAN CLEMENTE	11/16/21		MW	0101-0000-0-5500-0000-8200-000	29,741.25
68	00311531	V68148055 COLLINS, CLINT	11/16/21		MW	0101-6500-0-5216-5001-2100-000	219.92
68	00311532	V68152689 CURIEL, MICHELE	11/16/21		MW	0101-6500-0-5212-5760-1110-000	90.16
68	00311533	V68161163 CURRIE, KIMBERLY	11/16/21		MW	0101-3315-0-5212-5730-1110-000	43.06
68	00311533	V68161163 CURRIE, KIMBERLY	11/16/21		MW	0101-6500-0-5212-5760-1110-000	123.70
68	00311534	V68165891 DE LOS REYES, KAYLYN	11/16/21		MW	0101-3212-0-5212-1130-1000-000	20.16
68	00311535	V68101731 DEVEREUX TEXAS TREATMENT NETWO	11/16/21		MW	0101-6500-0-5803-5760-1180-000	2,902.20
68	00311535	V68101731 DEVEREUX TEXAS TREATMENT NETWO	11/16/21		MW	0101-6512-0-5104-5760-1180-000	7,158.94
68	00311535	V68101731 DEVEREUX TEXAS TREATMENT NETWO	11/16/21		MW	0101-6512-0-5104-5760-3120-000	4,202.97
68	00311536	V68151317 DEWALD, NICHOLAS	11/16/21		MW	0101-6500-0-5212-5760-1130-000	18.48
68	00311537	V68153366 EILER, CHRISTINE	11/16/21		MW	0101-3315-0-5212-5730-1110-000	29.68
68	00311537	V68153366 EILER, CHRISTINE	11/16/21		MW	0101-6500-0-5212-5760-1110-000	29.68
68	00311538	V68156130 ERSPAMER, KATIE	11/16/21		MW	0101-3315-0-5213-5730-3140-000	3.32
68	00311538	V68156130 ERSPAMER, KATIE	11/16/21		MW	0101-6500-0-5213-5760-3140-000	38.12
68	00311539	V68152560 EVANS, SHARON	11/16/21		MW	0101-1102-0-5212-1160-1000-000	125.44
68	00311540	V68161468 EVENSON, REBECCA	11/16/21		MW	0101-0000-0-5213-0000-7400-000	21.01
68	00311541	V68142848 FARRAND, MONA	11/16/21		MW	0101-6500-0-5213-5760-3140-000	52.64
68	00311542	V68153317 FAST DEER BUS CHARTER INC	11/16/21		MW	0101-1100-0-5838-1140-4200-002	6,697.68
68	00311543	V68145444 FINNSSON, JAMIE	11/16/21		MW	0101-6500-0-5212-5760-1130-000	36.40

CAPISTRANO USD
Consolidated Check Register w. Account
 from 11/16/2021 to 12/20/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00311544	V68156358 GAUTHIER, KAREN	11/16/21		MW	0101-0010-0-5216-0000-2100-000	66.08
68	00311545	V68159276 GONZALEZ, HUGO	11/16/21		MW	0101-8150-0-5213-0000-8110-000	7.84
68	00311546	V68151579 HAMMOND, DARCY	11/16/21		MW	0101-6500-0-5212-5760-1110-000	70.56
68	00311547	V68156071 HEALY, JEROME	11/16/21		MW	0101-1102-0-5212-1160-1000-000	33.60
68	00311548	V68145643 HOWARD, ANDREA	11/16/21		MW	0101-1102-0-5212-1160-1000-000	99.68
68	00311549	V68149725 IMAGINE LEARNING INC	11/16/21		MW	0101-4203-0-5800-4760-1000-000	11,950.00
68	00311550	V68162724 IVY ACADEMY INC DBA DISCOVERY	11/16/21		MW	0101-6500-0-5803-5760-1180-000	2,800.00
68	00311550	V68162724 IVY ACADEMY INC DBA DISCOVERY	11/16/21		MW	0101-6512-0-5104-5760-1180-000	5,900.00
68	00311550	V68162724 IVY ACADEMY INC DBA DISCOVERY	11/16/21		MW	0101-6512-0-5104-5760-3120-000	3,500.00
68	00311551	V68165447 JEDIDIAH COLLINS DBA ROOKIE TO	11/16/21		MW	0101-0002-0-5800-1140-1000-004	2,500.00
68	00311552	V68161106 JESCH, RYAN	11/16/21		MW	0101-1102-0-5212-1160-1000-000	123.76
68	00311553	V68144628 JFK TRANSPORTATION CO INC	11/16/21		MW	0101-1100-0-5838-1140-4100-001	965.22
68	00311553	V68144628 JFK TRANSPORTATION CO INC	11/16/21		MW	0101-1100-0-5838-1140-4100-003	461.11
68	00311554	V68151406 JOHNSON, HANNAH	11/16/21		MW	0101-6500-0-5212-5760-1110-000	89.60
68	00311555	V68165743 KEITHLY, MEGAN	11/16/21		MW	0101-6500-0-5213-5001-2100-000	29.12
68	00311556	V68122790 KELLMAN, KATHLEEN	11/16/21		MW	0101-0000-0-5213-0000-3140-000	34.16
68	00311557	V68144487 KLISTER, PAMELA	11/16/21		MW	0101-3410-0-5212-5760-1190-000	45.36
68	00311558	V68110299 LAUBACH, LYNELLE	11/16/21		MW	0101-6500-0-5213-5001-3150-000	12.32
68	00311558	V68110299 LAUBACH, LYNELLE	11/16/21		MW	0101-6500-0-5212-5760-1190-000	18.48
68	00311559	V68160304 LEHNERING dba, W. SCOTT	11/16/21		MW	0101-0400-0-5800-0000-7400-000	405.00
68	00311560	V68100509 LEWIS, DAWN	11/16/21		MW	0101-0000-0-5212-1110-1000-000	10.08
68	00311561	V68158492 LICATA, SUZANNE	11/16/21		MW	0101-6500-0-5212-5760-1110-000	173.04
68	00311562	V68160909 LONG, JEFFREY	11/16/21		MW	0101-1102-0-5212-1160-1000-000	157.36
68	00311563	V68153590 LUX BUS AMERICA	11/16/21		MW	0101-1100-0-5838-1140-4200-001	1,977.50
68	00311563	V68153590 LUX BUS AMERICA	11/16/21		MW	0101-1100-0-5838-1140-4200-003	1,252.50
68	00311564	V68056440 MARDAN SCHOOL	11/16/21		MW	0101-6500-0-5802-5760-1180-000	4,396.50
68	00311565	V68118632 MATIENZO, NINA RIE	11/16/21		MW	0101-0000-0-5213-0000-3140-000	183.68
68	00311566	V68154513 MCGOWEN, DANIELLE	11/16/21		MW	0101-0000-0-5213-0000-3140-000	127.68
68	00311567	V68164123 MCHUGH, CATHERINE	11/16/21		MW	0101-6500-0-5212-5760-1190-000	118.16
68	00311568	V68151062 MICKLE, JACQUELINE	11/16/21		MW	0101-3315-0-5212-5730-1110-000	38.08
68	00311568	V68151062 MICKLE, JACQUELINE	11/16/21		MW	0101-6500-0-5212-5760-1110-000	38.08
68	00311569	V68156492 MOORE, TAMMY	11/16/21		MW	0101-6500-0-5212-5760-1110-000	114.24

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68	00311570	V68144381 MORAND-DANIEL, CARA	11/16/21		MW	0101-3315-0-5212-5730-1110-000	52.36
68	00311570	V68144381 MORAND-DANIEL, CARA	11/16/21		MW	0101-6500-0-5212-5760-1110-000	52.36
68	00311571	V68120042 MORRILL, LEAH	11/16/21		MW	0101-3315-0-5212-5730-1110-000	21.28
68	00311572	V68061270 MOULTON NIGUEL WATER	11/16/21		MW	0101-0000-0-5500-0000-8200-000	5,517.60
68	00311573	V68116926 NAPORA, NOELLE	11/16/21		MW	0101-3410-0-5212-5760-1190-000	29.12
68	00311574	V68107931 NASON, KIM	11/16/21		MW	0101-1102-0-5212-1160-1000-000	93.52
68	00311575	V68141051 NEUMILLER, NORA	11/16/21		MW	0101-0790-0-5213-4760-2100-000	11.20
68	00311576	V68105372 ORANGE COUNTY THERAPY SERVICE	11/16/21		MW	0101-3315-0-5101-5730-3140-000	11,628.00
68	00311576	V68105372 ORANGE COUNTY THERAPY SERVICE	11/16/21		MW	0101-6500-0-5101-5760-3140-000	13,773.00
68	00311576	V68105372 ORANGE COUNTY THERAPY SERVICE	11/16/21		MW	0101-6500-0-5801-5760-3140-000	3,669.00
68	00311577	V68152554 ORBACH HUFF & HENDERSON LLP	11/16/21		MW	0101-0000-0-5820-0000-2100-000	5,445.00
68	00311577	V68152554 ORBACH HUFF & HENDERSON LLP	11/16/21		MW	0101-0000-0-5820-0000-7520-000	177.00
68	00311578	V68117359 PANNING LABATE, TINA	11/16/21		MW	0101-6500-0-5212-5760-1110-000	48.72
68	00311579	V68145389 PARKER, LAURA	11/16/21		MW	0101-6500-0-5212-5760-1130-000	54.88
68	00311580	V68118595 RASHIDI, AKRAM KIM	11/16/21		MW	0101-6500-0-5212-5760-1110-000	95.76
68	00311581	V68154586 REYES, MARIA	11/16/21		MW	0101-1102-0-5212-1160-1000-000	24.08
68	00311582	V68154144 ROMBERG, STEPHANIE	11/16/21		MW	0101-3315-0-5212-5730-1110-000	29.96
68	00311582	V68154144 ROMBERG, STEPHANIE	11/16/21		MW	0101-6500-0-5212-5760-1110-000	29.96
68	00311583	V68158638 ROMERO, ANDREA	11/16/21		MW	0101-1102-0-5212-1160-1000-000	24.64
68	00311584	V68158777 SABET, SHAUNA	11/16/21		MW	0101-6500-0-5212-5760-1130-000	49.28
68	00311585	V68159701 SADEGHIFARD, HONIEH	11/16/21		MW	0101-6500-0-5212-5760-1110-000	51.52
68	00311586	V68078255 SAN DIEGO GAS & ELECTRIC	11/16/21		MW	0101-0000-0-5500-0000-8200-000	178,185.98
68	00311587	V68159145 SANCHEZ, LIDIA	11/16/21		MW	0101-3010-0-5213-0000-2100-000	71.68
68	00311588	V68079190 SANTA MARGARITA WATER	11/16/21		MW	0101-0000-0-5500-0000-8200-000	1,728.69
68	00311589	V68145390 SCHOOLER, DEBORAH	11/16/21		MW	0101-3315-0-5212-5730-1110-000	42.00
68	00311589	V68145390 SCHOOLER, DEBORAH	11/16/21		MW	0101-6500-0-5212-5760-1110-000	42.00
68	00311590	V68164644 SCHULMAN, TAMMIE	11/16/21		MW	0101-0000-0-5212-1140-1000-025	19.15
68	00311590	V68164644 SCHULMAN, TAMMIE	11/16/21		MW	0101-0000-0-5212-3300-1000-014	12.77
68	00311591	V68084100 SO CA GAS CO	11/16/21		MW	0101-0000-0-5500-0000-8200-000	7,749.43
68	00311592	V68143011 SOUTH COAST WATER DISTRICT	11/16/21		MW	0101-0000-0-5500-0000-8200-000	6,426.54
68	00311593	V68122718 SOUTHERN CALIFORNIA EDISON	11/16/21		MW	0101-0000-0-5500-0000-8200-000	26,206.38
68	00311594	V68149825 SPENCER, DEANNA	11/16/21		MW	0101-0000-0-5212-5760-1130-000	22.40

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68	00311594	V68149825 SPENCER, DEANNA	11/16/21		MW	0101-6500-0-5212-5760-1130-000	35.84
68	00311595	V68161403 SUMMIT VIEW SCHOOL DBA STEM3 A	11/16/21		MW	0101-6500-0-5802-5760-1180-000	11,697.18
68	00311596	V68152756 TICE, RUTH	11/16/21		MW	0101-6500-0-5212-5760-1190-000	61.60
68	00311597	V68059238 TRANSPORTATION CHARTER SERVICE	11/16/21		MW	0101-1100-0-5838-1140-4200-004	1,169.00
68	00311598	V68144672 WESTON, KELLY	11/16/21		MW	0101-3315-0-5212-5730-1110-000	32.48
68	00311598	V68144672 WESTON, KELLY	11/16/21		MW	0101-6500-0-5212-5760-1110-000	32.48
68	00311599	V68165739 WHITESELL, MACY	11/16/21		MW	0101-1102-0-5212-1160-1000-000	132.16
68	00311600	V68158289 WIEDERECHT, DEBRA	11/16/21		MW	0101-3315-0-5213-5730-3140-000	1.66
68	00311600	V68158289 WIEDERECHT, DEBRA	11/16/21		MW	0101-6500-0-5213-5760-3140-000	19.06
68	00311601	V68165736 WOIDNECK, JEFF	11/16/21		MW	0101-1102-0-5212-1160-1000-000	37.52
68	00311604	V68148751 ALZAMORA, MARTIN OR LUCERO	11/17/21		MW	0101-0724-0-5800-5001-3600-000	241.92
68	00311605	V68152129 ART MASTERS LEGACY	11/17/21		MW	0101-0400-0-5840-1130-1000-081	8,770.00
68	00311606	V68161421 ATKINSON, GABE SMITH AND CAROL	11/17/21		MW	0101-0724-0-5800-5001-3600-000	526.85
68	00311607	V68165008 AUDUSSEAU, LOIC	11/17/21		MW	0101-0724-0-5800-5001-3600-000	310.46
68	00311608	V68150006 BEACON DAY SCHOOL	11/17/21		MW	0101-6500-0-5102-5760-1180-000	12,966.23
68	00311608	V68150006 BEACON DAY SCHOOL	11/17/21		MW	0101-6500-0-5802-5760-1180-000	10,994.95
68	00311609	V68155781 BEAN, JEFFREY OR LINDSAY	11/17/21		MW	0101-0724-0-5800-5001-3600-000	159.94
68	00311610	V68160823 BECK, AMANDA OR MATTHEW	11/17/21		MW	0101-0724-0-5800-5001-3600-000	63.17
68	00311611	V68006981 BEE MAN, THE	11/17/21		MW	0101-8150-0-5605-0000-8110-000	440.00
68	00311612	V68154661 BERTRAND MUSIC ENTERPRISE INC	11/17/21		MW	0101-0002-0-4500-1160-1000-021	143.20
68	00311613	V68144760 CAPAY, PONCIANO OR MARIA	11/17/21		MW	0101-0724-0-5800-5001-3600-000	422.46
68	00311614	V68164283 CELIS, LUISA	11/17/21		MW	0101-0724-0-5800-5001-3600-000	169.34
68	00311615	V68163282 CHEROKEE CHEMICAL CO. INC. DBA	11/17/21		MW	0101-8150-0-5800-0000-8110-000	1,152.50
68	00311616	V68082172 COAST RECREATION INC	11/17/21		MW	0101-8150-0-4500-0000-8110-000	1,973.38
68	00311617	V68147693 COMPLETE OFFICE OF CA	11/17/21		MW	0101-0000-0-4500-0000-2100-000	48.33
68	00311617	V68147693 COMPLETE OFFICE OF CA	11/17/21		MW	0101-0000-0-4500-0000-7690-000	13.44
68	00311617	V68147693 COMPLETE OFFICE OF CA	11/17/21		MW	0101-0790-0-4500-4760-2100-000	181.74
68	00311617	V68147693 COMPLETE OFFICE OF CA	11/17/21		MW	0101-8150-0-4500-0000-8110-000	101.74
68	00311618	V68024000 CULVER-NEWLIN INC	11/17/21		MW	0101-0010-0-4500-0000-2100-000	372.28
68	00311618	V68024000 CULVER-NEWLIN INC	11/17/21		MW	0101-8150-0-4405-0000-8500-000	1,990.83
68	00311619	V68160418 EXAMGEN INC.	11/17/21		MW	0101-0002-0-4300-1140-1000-004	250.00
68	00311620	V68118205 FASTENAL COMPANY	11/17/21		MW	0101-0730-0-4600-1110-3600-000	203.20

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68	00311621	V68159307 FAZELI, FARIBORZ OR SURUR	11/17/21		MW	0101-0724-0-5800-5001-3600-000	376.32
68	00311622	V68165031 FIGUEREDO, AMIRA OR ALFREDO	11/17/21		MW	0101-0724-0-5800-5001-3600-000	182.34
68	00311623	V68157168 FLEET SERVICES INC	11/17/21		MW	0101-0730-0-4600-1110-3600-000	2,601.81
68	00311624	V68149721 FRAIZER, KATHERINE &/OR JERRY	11/17/21		MW	0101-0724-0-5800-5001-3600-000	85.12
68	00311625	V68165754 FRAZER, DANIELLE OR ROBERT	11/17/21		MW	0101-0724-0-5800-5001-3600-000	243.71
68	00311626	V68161118 GRIMES, ANA OR STEPHEN	11/17/21		MW	0101-0724-0-5800-5001-3600-000	413.95
68	00311627	V68158823 GUZMAN RODRIGUEZ, HIRAM	11/17/21		MW	0101-0724-0-5800-5001-3600-000	99.01
68	00311628	V68147116 HD SUPPLY FACILITIES MAINTENAN	11/17/21		MW	0101-8150-0-4500-0000-8110-000	731.78
68	00311629	V68100292 HEAR NOW	11/17/21		MW	0101-6500-0-5801-5760-3150-000	1,280.00
68	00311630	V68164178 HENRIQUEZ, BRIAN	11/17/21		MW	0101-0724-0-5800-5001-3600-000	689.92
68	00311631	V68160844 HISE, CLAIRE OR JUSTIN	11/17/21		MW	0101-0724-0-5800-5001-3600-000	403.20
68	00311632	V68144432 HYLTON, CHRIS AND/OR HERMINIA	11/17/21		MW	0101-0724-0-5800-5001-3600-000	183.01
68	00311633	V68154526 IMAGE APPAREL FOR BUSINESS INC	11/17/21		MW	0101-0730-0-4500-1110-3600-000	115.23
68	00311633	V68154526 IMAGE APPAREL FOR BUSINESS INC	11/17/21		MW	0101-0724-0-4500-5001-3600-000	76.81
68	00311634	V68069226 J W PEPPER-LOS ANGELES	11/17/21		MW	0101-0790-0-4300-1160-1000-000	111.97
68	00311635	V68152617 JARVIS, ANDREW OR ROSEMARIE	11/17/21		MW	0101-0724-0-5800-5001-3600-000	82.43
68	00311636	V68046445 JOHNSTONE SUPPLY SANTA ANA	11/17/21		MW	0101-8150-0-4405-0000-8110-000	1,418.79
68	00311636	V68046445 JOHNSTONE SUPPLY SANTA ANA	11/17/21		MW	0101-8150-0-4500-0000-8110-000	8,213.54
68	00311636	V68046445 JOHNSTONE SUPPLY SANTA ANA	11/17/21		MW	0101-8150-0-5605-0000-8110-000	-1,467.25
68	00311637	V68118865 JONES, DANNY OR NANCY	11/17/21		MW	0101-0724-0-5800-5001-3600-000	452.48
68	00311638	V68062513 KELLY PAPER COMPANY	11/17/21		MW	0101-0000-0-4500-0000-7550-000	1,833.09
68	00311639	V68158202 KNAUER, JACK OR MONA	11/17/21		MW	0101-0724-0-5800-5001-3600-000	114.91
68	00311640	V68165558 KRISTIN ENRIQUEZ CAPALBO DBA S	11/17/21		MW	0101-6500-0-5800-5760-1130-000	1,100.05
68	00311641	V68149587 LEARNING A-Z	11/17/21		MW	0101-0400-0-4300-1130-1000-077	1,418.06
68	00311641	V68149587 LEARNING A-Z	11/17/21		MW	0101-3010-0-5800-1110-1000-072	236.00
68	00311642	V68156189 LEARNING WITHOUT TEARS	11/17/21		MW	0101-6300-0-4140-1130-1000-000	1,018.73
68	00311643	V68158266 LITERACY RESOURCES LLC	11/17/21		MW	0101-3010-0-4300-1110-1000-075	1,317.42
68	00311644	V68145493 LOUIE, DARRYL OR CATHERINE	11/17/21		MW	0101-0724-0-5800-5001-3600-000	247.74
68	00311645	V68149001 MATHIESEN, DAN OR TARA	11/17/21		MW	0101-0724-0-5800-5001-3600-000	246.40
68	00311646	V68165917 MINIER, MIKE	11/17/21		MW	0101-0986-0-5215-0000-6000-002	44.80
68	00311647	V68159960 NELSON, DANIELLE OR MARCUS	11/17/21		MW	0101-0724-0-5800-5001-3600-000	232.85
68	00311648	V68160864 PARKS, JOHN	11/17/21		MW	0101-0724-0-5800-5001-3600-000	114.91

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68	00311649	V68156480 PREMIER HEALTHCARE SERVICES LL	11/17/21		MW	0101-6500-0-5801-5760-3140-000	6,503.75
68	00311650	V68152157 PRIME GLASS	11/17/21		MW	0101-0730-0-5605-1110-3600-000	378.60
68	00311651	V68151433 SALGADO, DAVID & ALISON	11/17/21		MW	0101-0724-0-5800-5001-3600-000	103.49
68	00311652	V68156527 SNYDER, DAVID OR CLAUDIA	11/17/21		MW	0101-0724-0-5800-5001-3600-000	152.32
68	00311653	V68147835 SPECTRUM CENTER ROSSIER PARK	11/17/21		MW	0101-6500-0-5802-5760-1180-000	5,480.18
68	00311654	V68150071 SPECTRUM CENTER ROSSIER PARK	11/17/21		MW	0101-6500-0-5802-5760-1180-000	5,586.66
68	00311655	V68150116 SPOTSWOOD, EVAN &/OR JENNIFER	11/17/21		MW	0101-0724-0-5800-5001-3600-000	451.14
68	00311656	V68152492 STEPPING STONES THERAPY INC	11/17/21		MW	0101-3315-0-5101-5730-1110-000	1,846.91
68	00311656	V68152492 STEPPING STONES THERAPY INC	11/17/21		MW	0101-6500-0-5101-5760-1110-000	9,603.93
68	00311656	V68152492 STEPPING STONES THERAPY INC	11/17/21		MW	0101-6500-0-5101-5760-1120-000	4,432.59
68	00311656	V68152492 STEPPING STONES THERAPY INC	11/17/21		MW	0101-6500-0-5101-5760-1130-000	2,585.67
68	00311656	V68152492 STEPPING STONES THERAPY INC	11/17/21		MW	0101-6500-0-5101-5760-1190-000	9,583.00
68	00311656	V68152492 STEPPING STONES THERAPY INC	11/17/21		MW	0101-6500-0-5101-5760-3150-000	3,596.00
68	00311657	V68160874 TALMICH, SHALANE OR GABRIEL	11/17/21		MW	0101-0724-0-5800-5001-3600-000	446.88
68	00311658	V68164771 TAYLOR, JENNIFER OR JEFFREY	11/17/21		MW	0101-0724-0-5800-5001-3600-000	145.82
68	00311659	V68163584 THE CHILDREN'S SCHOOL INC.	11/17/21		MW	0101-6500-0-5802-5760-1180-000	16,975.00
68	00311659	V68163584 THE CHILDREN'S SCHOOL INC.	11/17/21		MW	0101-6500-0-5102-5760-3110-000	1,350.00
68	00311660	V68164043 WEBB, CHRISTOPHER OR MEGHAN	11/17/21		MW	0101-0724-0-5800-5001-3600-000	301.06
68	00311661	V68164330 WILSON, BRITTANY	11/17/21		MW	0101-0724-0-5800-5001-3600-000	273.73
68	00311662	V68156077 WONDRA, ADAM C	11/17/21		MW	0101-0724-0-5800-5001-3600-000	413.95
68	00311677	V68157721 CANON FINANCIAL SERVICES INC.	11/18/21		MW	0101-0000-0-5600-1110-1000-099	55,888.16
68	00311678	V68157722 CANON SOLUTIONS AMERICA INC.	11/18/21		MW	0101-0000-0-5600-1110-1000-099	161.54
68	00311679	V68018872 CITY OF SAN JUAN CAPISTRANO	11/18/21		MW	0101-0000-0-5500-0000-8200-000	16,299.59
68	00311680	V68151262 IRVINE RANCH OUTDOOR ED CENTER	11/18/21		MW	0101-3010-0-5840-1110-1000-053	4,112.50
68	00311681	V68155429 LOPEZ, VALERIA C.	11/18/21		MW	0101-0000-0-8699-0000-0000-000	3,078.06
68	00311682	V68069260 MUSIC THEATRE INTERNATIONAL	11/18/21		MW	0101-0002-0-4300-1160-1000-001	2,326.00
68	00311683	V68028870 OFFICE DEPOT	11/18/21		MW	0101-0000-0-4500-0000-3900-000	145.87
68	00311683	V68028870 OFFICE DEPOT	11/18/21		MW	0101-0002-0-4500-0000-2700-001	33.33
68	00311683	V68028870 OFFICE DEPOT	11/18/21		MW	0101-0002-0-4300-1140-1000-001	99.99
68	00311683	V68028870 OFFICE DEPOT	11/18/21		MW	0101-0002-0-4300-1140-1000-004	72.16
68	00311683	V68028870 OFFICE DEPOT	11/18/21		MW	0101-0002-0-4500-1140-2700-004	72.17
68	00311683	V68028870 OFFICE DEPOT	11/18/21		MW	0101-6500-0-4500-5001-2100-000	214.95

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68	00311684	V68116957 PALL INSTITUTE INC	11/18/21		MW	0101-0400-0-5840-1130-1000-077	2,772.00
68	00311685	V68157980 RICOH USA INC.	11/18/21		MW	0101-0000-0-5605-0000-7550-000	14,859.48
68	00311686	V68078255 SAN DIEGO GAS & ELECTRIC	11/18/21		MW	0101-0000-0-5500-0000-8200-000	138,826.04
68	00311687	V68079190 SANTA MARGARITA WATER	11/18/21		MW	0101-0000-0-5500-0000-8200-000	3,484.57
68	00311688	V68083350 SMART & FINAL **SCHOOL SITES**	11/18/21		MW	0101-0002-0-4300-1140-1000-022	45.37
68	00311688	V68083350 SMART & FINAL **SCHOOL SITES**	11/18/21		MW	0101-0400-0-4500-0000-2700-001	329.39
68	00311688	V68083350 SMART & FINAL **SCHOOL SITES**	11/18/21		MW	0101-0400-0-4300-1130-1000-055	135.56
68	00311688	V68083350 SMART & FINAL **SCHOOL SITES**	11/18/21		MW	0101-3555-0-4300-3800-1000-003	271.11
68	00311688	V68083350 SMART & FINAL **SCHOOL SITES**	11/18/21		MW	0101-3555-0-4300-3800-1000-018	287.88
68	00311688	V68083350 SMART & FINAL **SCHOOL SITES**	11/18/21		MW	0101-3555-0-4300-3800-1000-029	349.32
68	00311688	V68083350 SMART & FINAL **SCHOOL SITES**	11/18/21		MW	0101-6500-0-4300-5760-1110-001	115.57
68	00311688	V68083350 SMART & FINAL **SCHOOL SITES**	11/18/21		MW	0101-6520-0-4300-5760-1190-000	116.84
68	00311689	V68084100 SO CA GAS CO	11/18/21		MW	0101-0000-0-5500-0000-8200-000	3,661.86
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0000-0-4500-0000-7150-000	164.81
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0000-0-4500-0000-7400-000	66.04
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-002	257.39
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-003	226.97
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-004	249.04
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-0000-2700-006	130.80
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-006	450.31
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-023	12.71
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-026	68.63
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-027	283.87
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-031	44.66
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-056	33.14
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-058	10.75
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-059	0.89
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-071	26.89
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-077	49.35
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-082	539.60
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-083	38.24
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-084	0.82

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68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-085	93.30
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-050	47.76
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-052	194.81
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-054	56.64
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-055	102.88
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-056	13.79
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-059	5.06
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-060	18.07
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-061	37.35
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-064	164.79
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-065	45.88
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-068	86.29
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-069	8.62
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-071	230.56
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-074	290.35
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-075	881.01
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-076	23.69
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-077	148.06
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-078	115.83
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-079	8.62
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-080	166.53
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-081	249.79
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-083	114.74
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-084	0.82
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-085	51.37
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1130-1000-089	89.57
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-002	772.15
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-003	1,077.00
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-005	99.80
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-022	50.17
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-023	96.74
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-026	274.54

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68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-028	198.67
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-029	94.31
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-030	270.24
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-031	44.66
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-032	195.73
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-3200-1000-018	18.84
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-3200-2700-018	18.84
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-3300-1000-014	34.12
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-3300-1000-019	64.35
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4500-0000-2700-033	134.61
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0002-0-4300-1140-1000-033	538.44
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0400-0-4300-1130-1000-055	60.53
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0400-0-4300-1130-1000-067	129.47
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0400-0-4300-1130-1000-087	188.78
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-1102-0-4300-1160-1000-000	69.39
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-3010-0-4300-1110-1000-021	888.94
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-3010-0-4300-1110-1000-053	135.58
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-3010-0-4400-1110-1000-059	278.76
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-3010-0-4300-1110-1000-061	1,991.04
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-3010-0-4300-1110-1000-072	57.48
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-3010-0-4300-1110-1000-079	100.79
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-3010-0-4300-1110-1000-065	15.29
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-3010-0-4300-1110-1000-073	283.33
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-3010-0-4300-1110-1000-075	34.48
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0730-0-4500-1110-3600-000	38.80
68	00311691	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	0101-0724-0-4500-5001-3600-000	90.54
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0000-0-5216-0000-7110-000	336.00
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0000-0-5216-0000-7300-000	765.00
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0000-0-5800-0000-7400-000	500.00
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4500-0000-2700-021	15.73
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4500-0000-2700-050	68.88
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4500-0000-2700-055	221.95

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68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4300-1130-1000-054	66.77
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4500-1130-1000-054	16.97
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4300-1130-1000-075	308.13
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4300-1130-1000-082	75.17
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4300-1140-1000-001	1,100.65
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4300-1140-1000-002	64.60
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4300-1140-1000-003	32.27
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4300-1140-1000-006	113.40
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4300-1140-1000-022	21.54
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4300-1140-1000-025	137.00
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4300-1140-1000-033	385.19
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0002-0-4300-1160-1000-006	566.02
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0010-0-4500-0000-2100-000	73.90
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0400-0-4500-0000-2700-029	316.47
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0400-0-4500-0000-2700-055	67.86
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0400-0-4500-0000-2700-067	685.36
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0400-0-4300-1130-1000-055	107.74
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0400-0-4300-1130-1000-056	210.00
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0400-0-4300-1140-1000-001	8,614.17
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0400-0-4300-1140-1000-028	197.04
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0504-0-4300-1110-1000-000	32.30
68	00311693	V68118382 US BANK	11/18/21		MW	0101-0790-0-5800-1110-1000-000	3,457.00
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3010-0-4500-0000-2700-021	53.80
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3010-0-4300-1110-1000-021	2,386.82
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3010-0-4300-1110-1000-054	701.85
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3010-0-4300-1110-1000-061	4,002.14
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3010-0-4300-1110-1000-072	23.54
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3010-0-4300-1130-1000-061	747.62
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3010-0-4300-3200-1000-018	148.70
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3010-0-4300-1140-1000-021	1,150.96
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3212-0-4300-1130-1000-052	177.65
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3212-0-4300-1130-1000-000	2,124.38

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68	00311693	V68118382 US BANK	11/18/21		MW	0101-3315-0-4500-5730-2700-000	360.08
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3555-0-4300-3800-1000-004	1,288.77
68	00311693	V68118382 US BANK	11/18/21		MW	0101-3555-0-4300-3800-1000-022	181.93
68	00311693	V68118382 US BANK	11/18/21		MW	0101-6388-0-4300-3800-1000-006	4,556.46
68	00311693	V68118382 US BANK	11/18/21		MW	0101-6500-0-4300-5760-1190-000	24.67
68	00311693	V68118382 US BANK	11/18/21		MW	0101-6520-0-4300-5760-1190-000	149.66
68	00311693	V68118382 US BANK	11/18/21		MW	0101-8150-0-4500-0000-8110-000	626.34
68	00311700	V68164917 ADAMS, NINA AND TYLER	11/19/21		MW	0101-6500-0-5800-5760-1190-000	880.00
68	00311701	V68143536 AVID CENTER	11/19/21		MW	0101-4035-0-5216-0000-2100-000	2,550.00
68	00311701	V68143536 AVID CENTER	11/19/21		MW	0101-4035-0-5215-1110-1000-000	10,200.00
68	00311702	V68165764 BARNETT COIN LAUNDRY	11/19/21		MW	0101-5632-0-4500-0000-3130-000	1,250.00
68	00311703	V68142256 BIRKINSHAW, SANDY	11/19/21		MW	0101-3315-0-5212-5730-1110-000	25.20
68	00311703	V68142256 BIRKINSHAW, SANDY	11/19/21		MW	0101-6500-0-5212-5760-1110-000	25.20
68	00311704	V68149889 BOOMERANG PROJECT	11/19/21		MW	0101-0400-0-5215-1140-1000-004	3,045.00
68	00311705	V68165918 BOTELHO, DAEDRE	11/19/21		MW	0101-0000-0-5212-1110-1000-000	13.44
68	00311706	V68165737 BROWN, GEORGE	11/19/21		MW	0101-1102-0-5212-1160-1000-000	113.12
68	00311707	V68165928 BURLING, KELLY	11/19/21		MW	0101-0000-0-5213-0000-3140-000	46.48
68	00311708	V68149493 CHOI, EUN YOUNG	11/19/21		MW	0101-1102-0-5212-1160-1000-000	100.24
68	00311709	V68027192 CONSOLIDATED ELECTRICAL DISTR	11/19/21		MW	0101-8150-0-4500-0000-8110-000	1,802.12
68	00311710	V68141859 CREATIVE CONTRACTORS CORP	11/19/21		MW	0101-8150-0-5605-0000-8110-058	11,900.00
68	00311711	V68164002 CROWE, ROBERT	11/19/21		MW	0101-6500-0-5800-5760-1190-000	250.00
68	00311712	V68165133 CULP, DEBORAH	11/19/21		MW	0101-0790-0-5213-4760-2100-000	28.56
68	00311713	V68165662 CUNNINGHAM, ALISSA	11/19/21		MW	0101-1102-0-5212-1160-1000-000	118.72
68	00311714	V68119525 CUNNINGHAM, CHADWICK	11/19/21		MW	0101-1102-0-5212-1160-1000-000	123.76
68	00311715	V68165726 DIPKO, MARK AND JEMILETH	11/19/21		MW	0101-6500-0-5800-5760-1190-000	2,400.00
68	00311716	V68152545 GAYLE M PARIDE	11/19/21		MW	0101-0000-0-5800-0000-7180-000	7,100.00
68	00311717	V68165762 GILMAN, WENDY	11/19/21		MW	0101-0790-0-5213-4760-2100-000	17.92
68	00311718	V68159276 GONZALEZ, HUGO	11/19/21		MW	0101-8150-0-5213-0000-8110-000	29.12
68	00311719	V68143239 HARBOTTLE LAW GROUP A	11/19/21		MW	0101-6500-0-5820-5001-2100-000	26,450.00
68	00311720	V68165923 HASSAN AWNI, HIAM	11/19/21		MW	0101-6500-0-5212-5760-1130-000	73.92
68	00311721	V68159473 HERNANDEZ, TELLO	11/19/21		MW	0101-8150-0-5213-0000-8110-000	33.60
68	00311722	V68161169 HILL, SUSAN	11/19/21		MW	0101-0000-0-5800-0000-7180-000	1,675.00

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68	00311723	V68152498 HUNKER, WILLIAM	11/19/21		MW	0101-1102-0-5212-1160-1000-000	109.20
68	00311724	V68160376 JENNINGS BELARDES, KERREL	11/19/21		MW	0101-3315-0-5212-5730-1110-000	62.72
68	00311724	V68160376 JENNINGS BELARDES, KERREL	11/19/21		MW	0101-6500-0-5212-5760-1110-000	62.72
68	00311725	V68165924 JOHNSON, AINARIA	11/19/21		MW	0101-6500-0-5212-5760-1130-000	11.20
68	00311726	V68161123 KETCHAM, KATHIE	11/19/21		MW	0101-0790-0-5216-0000-3110-000	740.45
68	00311727	V68111383 LAIDLEY, JOANIE	11/19/21		MW	0101-3315-0-5212-5730-1110-000	89.60
68	00311727	V68111383 LAIDLEY, JOANIE	11/19/21		MW	0101-6500-0-5212-5760-1110-000	89.60
68	00311728	V68165738 LEE, EVELYN	11/19/21		MW	0101-1102-0-5212-1160-1000-000	128.80
68	00311729	V68108708 LEWIS, SHARON A.	11/19/21		MW	0101-3315-0-5212-5730-1110-000	68.32
68	00311729	V68108708 LEWIS, SHARON A.	11/19/21		MW	0101-6500-0-5212-5760-1110-000	68.32
68	00311730	V68145274 LOPER-LEDDY, KAY	11/19/21		MW	0101-6500-0-5212-5760-1110-000	161.28
68	00311731	V68165926 LOPEZ, KARLA	11/19/21		MW	0101-0000-0-5213-0000-3140-000	43.12
68	00311732	V68164311 MALSTROM, MEGAN	11/19/21		MW	0101-6500-0-5800-5760-1190-000	2,600.00
68	00311733	V68115957 MAXIM HEALTHCARE SERVICES INC	11/19/21		MW	0101-0000-0-5800-0000-3140-000	12,026.24
68	00311734	V68165925 McElroy, Nicole	11/19/21		MW	0101-1102-0-5212-1160-1000-000	226.24
68	00311735	V68055550 MCGRAW-HILL SCHOOL EDUCATION H	11/19/21		MW	0101-6300-0-4140-1110-1000-000	1,203.96
68	00311736	V68110020 MEET THE MASTERS INC	11/19/21		MW	0101-0400-0-4300-1130-1000-058	2,794.00
68	00311737	V68142582 MESA GOLF CARTS	11/19/21		MW	0101-8150-0-5605-0000-8110-000	1,863.69
68	00311738	V68158477 MOMTAHAN, NANCY NASSEHI AND RO	11/19/21		MW	0101-6500-0-5800-5760-1190-000	1,281.26
68	00311739	V68153156 NELSON, SHARI	11/19/21		MW	0101-0790-0-5216-0000-2100-000	407.96
68	00311740	V68155607 NIGRO & NIGRO PC	11/19/21		MW	0101-0000-0-5800-0000-7190-000	22,369.00
68	00311741	V68154232 OCDE	11/19/21		MW	0101-0790-0-5800-4760-1000-000	500.00
68	00311742	V68103235 ORANGE COUNTY SHERIFF DEPT	11/19/21		MW	0101-0000-0-5800-0000-8300-000	3,412.60
68	00311743	V68148042 ORGILL, JANELL	11/19/21		MW	0101-3315-0-5212-5730-1110-000	60.48
68	00311743	V68148042 ORGILL, JANELL	11/19/21		MW	0101-6500-0-5212-5760-1110-000	60.48
68	00311744	V68069310 PERMA-BOUND	11/19/21		MW	0101-0004-0-4114-1180-1000-003	6,548.50
68	00311745	V68106119 PROFESSIONAL TUTORS OF AMERICA	11/19/21		MW	0101-0790-0-5800-1110-2100-000	165.00
68	00311746	V68072652 RAM AIR ENGINEERING INC	11/19/21		MW	0101-8150-0-5605-0000-8110-000	315.00
68	00311747	V68165649 RAMIREZ MORENO, MIRIAM	11/19/21		MW	0101-0790-0-5213-4760-2100-000	39.76
68	00311748	V68155758 REFRIGERATION CONTROL COMPANY	11/19/21		MW	0101-8150-0-5605-0000-8110-000	2,141.31
68	00311749	V68161514 RODRIGUEZ, MATTHEW AND MARITES	11/19/21		MW	0101-6500-0-5800-5760-1130-000	385.73
68	00311750	V68161256 SANCHEZ-MARTINEZ, SANDRA	11/19/21		MW	0101-0790-0-5213-4760-2100-000	11.20

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68	00311751	V68079280 SARGENT-WELCH SCIENTIFIC	11/19/21		MW	0101-3555-0-4300-3800-1000-004	103.85
68	00311752	V68165657 SHELEE HOWARD DBA COLLEGE REA	11/19/21		MW	0101-4510-0-5800-1110-1000-000	100.00
68	00311753	V68146945 SIELING, TARA	11/19/21		MW	0101-3315-0-5213-5730-3120-000	78.01
68	00311753	V68146945 SIELING, TARA	11/19/21		MW	0101-6510-0-5213-5710-3120-000	33.43
68	00311754	V68165108 SMITH, ERIC AND ANGELIA	11/19/21		MW	0101-6500-0-5800-5760-1190-000	280.00
68	00311755	V68165927 SZABO, SUSAN	11/19/21		MW	0101-6500-0-5212-5760-1110-000	22.40
68	00311756	V68115461 TALILI, MAILUMAI	11/19/21		MW	0101-3410-0-5212-5760-1190-000	133.28
68	00311757	V68163086 TAO ROSSINI A PROFESSIONAL COR	11/19/21		MW	0101-0000-0-5820-0000-7690-000	6,475.00
68	00311758	V68103187 THOUSAND PINES OUTDOOR SCHOOL	11/19/21		MW	0101-0400-0-5840-1130-1000-080	1,500.00
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0000-0-4500-0000-7180-000	94.99
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0000-0-5800-0000-7180-000	177.25
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0000-0-4500-0000-7520-000	32.31
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0000-0-5800-0000-7700-000	172.58
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4500-0000-2700-003	68.95
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-5800-0000-2700-004	105.00
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4500-0000-2700-006	33.38
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4500-0000-2700-021	261.00
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1130-1000-056	15.07
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1130-1000-061	140.37
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1130-1000-079	114.20
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1130-1000-081	608.86
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1130-1000-086	67.83
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1130-1000-087	35.17
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-5800-1140-1000-002	549.19
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1140-1000-002	71.07
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1140-1000-003	165.92
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-5800-1140-1000-003	400.00
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1140-1000-004	1,111.67
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1140-1000-006	162.80
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1140-1000-022	57.25
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1140-1000-025	1,412.01
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1140-1000-028	438.76

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68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-3300-1000-014	50.08
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-5800-3300-1000-014	155.80
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1140-1000-033	45.12
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1110-1000-072	150.78
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4300-1160-1000-002	966.18
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0002-0-4400-1160-1000-003	1,935.20
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0400-0-4300-1130-1000-055	99.09
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0400-0-4300-1140-1000-001	635.68
68	00311761	V68118382 US BANK	11/19/21		MW	0101-0790-0-5800-1110-1000-000	1,750.00
68	00311761	V68118382 US BANK	11/19/21		MW	0101-1102-0-4300-1160-1000-000	600.24
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3010-0-4300-1110-1000-059	1,508.45
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3010-0-4300-1110-1000-061	3,198.91
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3010-0-4300-1110-1000-079	1,379.12
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3010-0-4400-1110-1000-082	719.23
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3212-0-4300-1130-1000-000	301.68
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3212-0-4500-0000-2100-000	477.60
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3315-0-4300-5730-1190-000	69.90
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3555-0-4300-3800-1000-001	387.84
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3555-0-4300-3800-1000-003	402.60
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3555-0-4300-3800-1000-025	107.60
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3555-0-4300-3800-1000-028	97.04
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3555-0-4300-3800-1000-022	482.46
68	00311761	V68118382 US BANK	11/19/21		MW	0101-3555-0-4300-3800-1000-030	451.77
68	00311761	V68118382 US BANK	11/19/21		MW	0101-6388-0-4300-3800-1000-006	915.86
68	00311761	V68118382 US BANK	11/19/21		MW	0101-6388-0-4300-3800-1000-002	1,082.45
68	00311761	V68118382 US BANK	11/19/21		MW	0101-6500-0-4500-5001-2100-000	148.54
68	00311761	V68118382 US BANK	11/19/21		MW	0101-6500-0-4500-5001-2700-000	270.49
68	00311761	V68118382 US BANK	11/19/21		MW	0101-6500-0-4300-5760-1190-000	806.63
68	00311761	V68118382 US BANK	11/19/21		MW	0101-6500-0-4300-5760-1190-000	383.71
68	00311761	V68118382 US BANK	11/19/21		MW	0101-7220-0-4300-1140-1000-003	378.08
68	00311761	V68118382 US BANK	11/19/21		MW	0101-7422-0-4300-1110-1000-000	2,583.85
68	00311762	V68151316 VERTICAL TRANSPORT INC	11/19/21		MW	0101-8150-0-5605-0000-8110-000	645.00

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68	00311763	V68153411 VIRGINIA CROWE	11/19/21		MW	0101-6500-0-5800-5760-1190-000	225.00
68	00311764	V68165760 WARNER, ASTACIA	11/19/21		MW	0101-6500-0-5212-5760-1110-000	3.92
68	00311765	V68057505 WENTZEL, KORY	11/19/21		MW	0101-1102-0-5212-1160-1000-000	142.24
68	00311766	V68162813 ZHE, MICHAEL AND KIMBERLY	11/19/21		MW	0101-6500-0-5800-5760-1190-000	240.00
68	00311773	V68001018 A Z BUS SALES INC	11/22/21		MW	0101-0730-0-4600-1110-3600-000	589.82
68	00311774	V68159594 ACCO ENGINEERED SYSTEMS INC.	11/22/21		MW	0101-8150-0-5605-0000-8110-000	11,461.41
68	00311775	V68145645 ALISO NIGUEL AUTO CARE	11/22/21		MW	0101-8150-0-5605-0000-8230-000	544.54
68	00311776	V68154816 ALISO VIEJO TOWING & RECOVERY	11/22/21		MW	0101-0730-0-5800-1110-3600-000	1,115.00
68	00311777	V68149415 APEX AUDIO INC	11/22/21		MW	0101-8150-0-4500-0000-8110-000	262.42
68	00311778	V68111606 APPLE INC	11/22/21		MW	0101-6500-0-4400-5760-1190-000	1,888.12
68	00311778	V68111606 APPLE INC	11/22/21		MW	0101-6500-0-4300-5760-1190-000	487.80
68	00311779	V68165069 AUDACY OPERATIONS INC.	11/22/21		MW	0101-0000-0-5800-0000-7400-000	4,154.34
68	00311780	V68161620 AUTISM SPECTRUM THERAPIES LLC	11/22/21		MW	0101-6500-0-5801-5760-1180-000	5,322.00
68	00311781	V68163073 BALANCE & HEARING SPECIALITY G	11/22/21		MW	0101-6500-0-5800-5760-3150-000	600.00
68	00311782	V68154661 BERTRAND MUSIC ENTERPRISE INC	11/22/21		MW	0101-0790-0-4300-1160-1000-000	137.38
68	00311783	V68165448 BEYOND BLINDESS INC.	11/22/21		MW	0101-6500-0-5810-5760-1190-000	1,491.52
68	00311784	V68123700 BSN SPORTS	11/22/21		MW	0101-1100-0-4300-1140-4200-001	1,790.41
68	00311785	V68146284 BUSWEST LLC	11/22/21		MW	0101-0730-0-4600-1110-3600-000	1,276.86
68	00311786	V68141660 CAL-STATE AUTO PARTS INC	11/22/21		MW	0101-0724-0-4600-5001-3600-000	1,303.76
68	00311787	V68015090 CAMLOX INDUSTRIES INC dba WEST	11/22/21		MW	0101-8150-0-5605-0000-8110-000	400.78
68	00311788	V68151219 CI SOLUTIONS	11/22/21		MW	0101-0000-0-4500-0000-7550-000	547.60
68	00311789	V68108311 CINTAS CORPORATION	11/22/21		MW	0101-7422-0-4500-0000-2100-000	71.17
68	00311790	V68146234 CINTAS CORPORATION #640	11/22/21		MW	0101-0730-0-5800-1110-3600-000	133.79
68	00311790	V68146234 CINTAS CORPORATION #640	11/22/21		MW	0101-0724-0-5800-5001-3600-000	133.79
68	00311791	V68019394 COASTAL BLUE	11/22/21		MW	0101-8150-0-4500-0000-8110-000	567.16
68	00311792	V68165725 COHAN ANDY & NEISWONGER JULIE	11/22/21		MW	0101-6500-0-5802-5760-1180-000	2,022.72
68	00311793	V68147693 COMPLETE OFFICE OF CA	11/22/21		MW	0101-8150-0-4500-0000-8110-000	234.11
68	00311794	V68116608 COMPREHENSIVE DRUG TESTING	11/22/21		MW	0101-0730-0-5800-1110-3600-000	205.38
68	00311794	V68116608 COMPREHENSIVE DRUG TESTING	11/22/21		MW	0101-0724-0-5800-5001-3600-000	479.22
68	00311795	V68112600 COX COMMUNICATIONS	11/22/21		MW	0101-0000-0-5900-0000-7601-000	11,118.62
68	00311796	V68146378 CR&R INCORPORATED	11/22/21		MW	0101-0000-0-5500-0000-8200-000	44,507.35
68	00311797	V68024000 CULVER-NEWLIN INC	11/22/21		MW	0101-0000-0-4500-0000-7700-000	372.28

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68	00311798	V68153201 DECKER EQUIPMENT/SCHOOL FIX	11/22/21		MW	0101-0002-0-4500-0000-2700-006	135.93
68	00311799	V68026001 DENAULT S HARDWARE	11/22/21		MW	0101-0400-0-4300-1130-1000-055	17.21
68	00311799	V68026001 DENAULT S HARDWARE	11/22/21		MW	0101-0724-0-4600-5001-3600-000	11.15
68	00311800	V68154768 DIAMOND RANCH ACADEMY INC	11/22/21		MW	0101-6500-0-5803-5760-1180-000	5,959.80
68	00311800	V68154768 DIAMOND RANCH ACADEMY INC	11/22/21		MW	0101-6512-0-5104-5760-1180-000	13,786.20
68	00311800	V68154768 DIAMOND RANCH ACADEMY INC	11/22/21		MW	0101-6512-0-5104-5760-3120-000	10,929.60
68	00311801	V68152616 DIXON, KAREN	11/22/21		MW	0101-0724-0-5800-5001-3600-000	362.88
68	00311802	V68165630 EDCLUB INC. DBA TYPINGCLUB	11/22/21		MW	0101-0002-0-4300-1140-1000-033	288.95
68	00311803	V68163549 EDPUZZLE INC.	11/22/21		MW	0101-0400-0-4400-1140-1000-029	1,425.00
68	00311804	V68156455 ENCORE PIANO & ORGAN MOVING LL	11/22/21		MW	0101-8150-0-5605-0000-8110-000	600.00
68	00311805	V68154409 EWING IRRIGATION PRODUCTS INC	11/22/21		MW	0101-0000-0-4500-0000-8220-000	284.86
68	00311806	V68154409 EWING IRRIGATION PRODUCTS INC	11/22/21		MW	0101-0000-0-4500-0000-8220-000	66.71
68	00311807	V68112513 FACEFIRST INC	11/22/21		MW	0101-0000-0-4300-3200-1000-018	638.85
68	00311808	V68118205 FASTENAL COMPANY	11/22/21		MW	0101-0730-0-4600-1110-3600-000	247.35
68	00311809	V68032535 FEDERAL EXPRESS CORP	11/22/21		MW	0101-0000-0-5900-0000-7540-000	61.27
68	00311810	V68032964 FLINN SCIENTIFIC INC	11/22/21		MW	0101-6300-0-4300-1110-1000-000	269.45
68	00311811	V68150202 FOLLETT SCHOOL SOLUTIONS INC	11/22/21		MW	0101-6300-0-4140-1110-1000-000	842.07
68	00311812	V68073437 GANAHL LUMBER CO	11/22/21		MW	0101-8150-0-4500-0000-8110-000	2,766.43
68	00311813	V68121876 GAU, MARY AND TERRY	11/22/21		MW	0101-0724-0-5800-5001-3600-000	352.80
68	00311814	V68156358 GAUTHIER, KAREN	11/22/21		MW	0101-4035-0-5216-0000-2100-000	1,210.87
68	00311815	V68164228 GENESEE SCIENTIFIC CORPORATION	11/22/21		MW	0101-6388-0-4300-3800-1000-004	1,170.77
68	00311816	V68154526 IMAGE APPAREL FOR BUSINESS INC	11/22/21		MW	0101-0730-0-4500-1110-3600-000	302.08
68	00311816	V68154526 IMAGE APPAREL FOR BUSINESS INC	11/22/21		MW	0101-0724-0-4500-5001-3600-000	201.38
68	00311817	V68069226 J W PEPPER-LOS ANGELES	11/22/21		MW	0101-0002-0-4300-1140-1000-028	40.92
68	00311817	V68069226 J W PEPPER-LOS ANGELES	11/22/21		MW	0101-0002-0-4300-1140-1000-028	346.81
68	00311817	V68069226 J W PEPPER-LOS ANGELES	11/22/21		MW	0101-0790-0-4300-1160-1000-000	5,560.32
68	00311818	V68069226 J W PEPPER-LOS ANGELES	11/22/21		MW	0101-0790-0-4300-1160-1000-000	469.11
68	00311819	V68144628 JFK TRANSPORTATION CO INC	11/22/21		MW	0101-1100-0-5838-1140-4200-005	654.56
68	00311820	V68165191 JOHN ROMEO DBA FULL CELL BRAIL	11/22/21		MW	0101-6500-0-5810-5760-1130-000	2,770.00
68	00311821	V68147325 JOHNSON, EDWIN AND MELISSA	11/22/21		MW	0101-6500-0-5802-5760-1180-000	1,486.38
68	00311822	V68164453 JOSE MEDINA	11/22/21		MW	0101-3010-0-5800-0000-2140-059	5,000.00
68	00311823	V68165840 KELLY SPICERS INC.	11/22/21		MW	0101-0000-0-4500-0000-7550-000	1,268.51

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68	00311824	V68158392 KIRBY, MELISSA	11/22/21		MW	0101-3010-0-5800-7110-1000-110	520.00
68	00311825	V68165263 LAGUNA NIGUEL GMC & CADILLACO	11/22/21		MW	0101-8150-0-4500-0000-8230-000	553.84
68	00311826	V68104580 LAWSON PRODUCTS INC	11/22/21		MW	0101-0730-0-4600-1110-3600-000	41.25
68	00311827	V68156189 LEARNING WITHOUT TEARS	11/22/21		MW	0101-3212-0-4140-1130-1000-087	2,056.54
68	00311828	V68118980 LOCAL JANITORIAL & VACUUM	11/22/21		MW	0101-0000-0-5605-0000-8210-000	612.35
68	00311829	V68155949 MATTHEW WILLIAMS ENTERPRISES L	11/22/21		MW	0101-6500-0-5810-5760-1130-000	2,883.45
68	00311830	V68164596 MIDAS MV INC.DBA MIDAS #1260	11/22/21		MW	0101-0724-0-5605-5001-3600-000	1,214.18
68	00311831	V68040147 MOBILE COMMUNICATION REPAIR	11/22/21		MW	0101-8150-0-5605-0000-8110-000	1,321.43
68	00311832	V68061270 MOULTON NIGUEL WATER	11/22/21		MW	0101-0000-0-5500-0000-8200-000	8,825.60
68	00311833	V68156464 NDS	11/22/21		MW	0101-0000-0-5900-0000-7540-000	50.00
68	00311834	V68159759 NOTABLE INC.	11/22/21		MW	0101-6300-0-4300-1110-1000-000	297.00
68	00311835	V68149897 O REILLY AUTO PARTS	11/22/21		MW	0101-7220-0-4300-1140-1000-003	109.46
68	00311835	V68149897 O REILLY AUTO PARTS	11/22/21		MW	0101-8150-0-4500-0000-8230-000	516.21
68	00311836	V68030155 ORANGE COUNTY HEALTH AGENCY	11/22/21		MW	0101-8150-0-5800-0000-8110-000	259.00
68	00311837	V68165877 ORANGE COUNTY UNITED WAY	11/22/21		MW	0101-5630-0-5800-1110-1000-000	19,480.00
68	00311838	V68153984 ORBAKER, KEVIN or DANA	11/22/21		MW	0101-0724-0-5800-5001-3600-000	116.48
68	00311839	V68165334 PACIFIC COAST SPEECH SERVICES	11/22/21		MW	0101-6500-0-5801-5001-3150-000	5,920.00
68	00311840	V68155294 PALANIVEL, MURUGANAND	11/22/21		MW	0101-0724-0-5800-5001-3600-000	139.78
68	00311841	V68116957 PALI INSTITUTE INC	11/22/21		MW	0101-0400-0-5840-1130-1000-056	1,500.00
68	00311842	V68157069 REC SOLAR COMMERCIAL CORP	11/22/21		MW	0101-9449-0-5605-0000-8110-000	2,408.25
68	00311843	V68145726 ROLING, ROGER AND/OR MIKAIL	11/22/21		MW	0101-0724-0-5800-5001-3600-000	254.02
68	00311844	V68160128 SADEK, SCOTT OR MARY	11/22/21		MW	0101-0724-0-5800-5001-3600-000	613.31
68	00311845	V68079190 SANTA MARGARITA WATER	11/22/21		MW	0101-0000-0-5500-0000-8200-000	5,973.91
68	00311846	V68165655 SCHOOL SPECIALTY LLC	11/22/21		MW	0101-6300-0-4140-1110-1000-000	3,358.14
68	00311847	V68143011 SOUTH COAST WATER DISTRICT	11/22/21		MW	0101-0000-0-5500-0000-8200-000	5,240.30
68	00311848	V68116925 SPORTS FACILITIES GROUP INC	11/22/21		MW	0101-8150-0-5605-0000-8110-000	14,500.00
68	00311848	V68116925 SPORTS FACILITIES GROUP INC	11/22/21		MW	0101-8150-0-5605-0000-8110-005	7,995.00
68	00311849	V68116351 TERI INC	11/22/21		MW	0101-6500-0-5802-5760-1180-000	7,104.00
68	00311850	V68158095 THE LAMPO GROUP LLC	11/22/21		MW	0101-6300-0-4150-1140-1000-000	2,536.59
68	00311851	V68103847 TIFCO INDUSTRIES INC	11/22/21		MW	0101-8150-0-4500-0000-8110-000	1,813.06
68	00311852	V68059238 TRANSPORTATION CHARTER SERVICE	11/22/21		MW	0101-1100-0-5838-1140-4100-003	950.00
68	00311852	V68059238 TRANSPORTATION CHARTER SERVICE	11/22/21		MW	0101-1100-0-5838-1140-4200-006	689.00

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68	00311853	V68140547 TRITZ, RICHARD OR JULIE	11/22/21		MW	0101-0724-0-5800-5001-3600-000	197.57
68	00311854	V68147300 TUTTLE CLICK FORD LINCOLN	11/22/21		MW	0101-8150-0-5605-0000-8230-000	785.98
68	00311855	V68036075 W W GRAINGER INC	11/22/21		MW	0101-8150-0-4500-0000-8110-000	539.87
68	00311856	V68097600 WENGER CORPORATION	11/22/21		MW	0101-0010-0-4300-1160-1000-000	554.56
68	00311857	V68098018 WESTERN ILLUMINATED PLASTIC IN	11/22/21		MW	0101-8150-0-4500-0000-8110-000	324.90
68	00311860	V68120139 ALC SCHOOLS LLC	11/23/21		MW	0101-0790-0-5800-0000-3600-000	360.00
68	00311860	V68120139 ALC SCHOOLS LLC	11/23/21		MW	0101-0724-0-5800-5001-3600-000	20,092.50
68	00311861	V68165940 ASSALI, STEPHANIE	11/23/21		MW	0101-0004-0-4114-1180-1000-005	15.00
68	00311862	V68161135 AUTISM BEHAVIOR SERVICES INC	11/23/21		MW	0101-6500-0-5815-5001-3120-000	5,000.00
68	00311863	V68161620 AUTISM SPECTRUM THERAPIES LLC	11/23/21		MW	0101-6500-0-5801-5760-1180-000	1,126.13
68	00311864	V68103444 BROOKMAN, JOSEPH	11/23/21		MW	0101-0986-0-5212-0000-6000-000	80.64
68	00311864	V68103444 BROOKMAN, JOSEPH	11/23/21		MW	0101-6500-0-5212-5760-1190-000	164.64
68	00311865	V68145221 CALIFORNIA WEEKLY EXPLORER INC	11/23/21		MW	0101-0400-0-5800-1130-1000-055	1,449.99
68	00311865	V68145221 CALIFORNIA WEEKLY EXPLORER INC	11/23/21		MW	0101-0400-0-5800-1130-1000-078	19.96
68	00311866	V68119648 CAMPCO RECREATION	11/23/21		MW	0101-6010-0-5100-1130-1000-055	17,908.42
68	00311867	V68165939 CASTRO, DELFINO	11/23/21		MW	0101-0004-0-4114-1180-1000-006	16.00
68	00311868	V68160375 CLAIRE H. RADICE	11/23/21		MW	0101-6500-0-5100-5760-3140-000	14,256.00
68	00311869	V68148595 CONTEMPORARY SERVICES CORP	11/23/21		MW	0101-3210-0-5800-0000-2100-000	16,325.00
68	00311870	V68165846 CORTICA BEHAVIORAL HEALTH INC.	11/23/21		MW	0101-6500-0-5801-5760-1110-000	700.00
68	00311871	V68032656 CORWIN PRESS INC	11/23/21		MW	0101-3010-0-4500-0000-2100-000	605.72
68	00311872	V68159225 DEL SOL SCHOOL INC	11/23/21		MW	0101-6500-0-5802-5760-1180-000	5,040.00
68	00311873	V68165941 DELGADO, JESSINA OR JOSE	11/23/21		MW	0101-0004-0-4114-1180-1000-003	15.00
68	00311874	V68101731 DEVEREUX TEXAS TREATMENT NETWO	11/23/21		MW	0101-6500-0-5803-5760-1180-000	138.98
68	00311875	V68157707 ESSEX, MATTHEW AND CHRISTINE	11/23/21		MW	0101-6500-0-5802-5760-1180-000	302.50
68	00311876	V68165934 FARRELL, DONALD	11/23/21		MW	0101-0004-0-4114-1180-1000-001	75.00
68	00311877	V68145444 FINNSSON, JAMIE	11/23/21		MW	0101-6500-0-4300-5760-1110-003	158.87
68	00311878	V68165682 GUVENGIR, EBRU	11/23/21		MW	0101-0002-0-4300-1140-1000-004	31.98
68	00311878	V68165682 GUVENGIR, EBRU	11/23/21		MW	0101-0400-0-4300-1140-1000-004	170.25
68	00311879	V68118455 IRMA RAMIREZ GARCIA	11/23/21		MW	0101-6512-0-5115-5760-3110-000	2,219.70
68	00311880	V68165660 KANG, IRENE	11/23/21		MW	0101-1102-0-5212-1160-1000-000	115.36
68	00311881	V68100891 KERINS, TRACY	11/23/21		MW	0101-6500-0-5213-5001-3150-000	2.24
68	00311882	V68165933 KOMINE, CHARLOTTE	11/23/21		MW	0101-0002-0-4300-1140-1000-002	35.00

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68	00311883	V68165935 KORSEN, DAWN OR AARON	11/23/21		MW	0101-0004-0-4114-1180-1000-003	20.00
68	00311884	V68146751 LACHEMANN, DINA	11/23/21		MW	0101-6500-0-5212-5760-1190-000	56.00
68	00311885	V68165661 MUI, TIFFANY	11/23/21		MW	0101-1102-0-5212-1160-1000-000	5.60
68	00311886	V68021378 NEW HAVEN YOUTH & FAMILY	11/23/21		MW	0101-6500-0-5802-5760-1180-000	5,816.00
68	00311886	V68021378 NEW HAVEN YOUTH & FAMILY	11/23/21		MW	0101-6512-0-5101-5760-3110-000	21,077.43
68	00311887	V68165937 NEYPES, JANINE	11/23/21		MW	0101-0002-0-4300-1140-1000-023	69.05
68	00311888	V68161288 NORBERG, JULE AND JONAS	11/23/21		MW	0101-6500-0-5802-5760-1180-000	873.60
68	00311889	V68156402 OLIVE CREST ACADEMY	11/23/21		MW	0101-6512-0-5101-5760-3110-000	4,500.00
68	00311890	V68152589 PAL, FERRIS	11/23/21		MW	0101-3315-0-5213-5730-3140-000	5.83
68	00311890	V68152589 PAL, FERRIS	11/23/21		MW	0101-6500-0-5213-5760-3140-000	66.97
68	00311891	V68144925 PARADIGM HEALTH CARE SERVICES	11/23/21		MW	0101-5640-0-5800-5001-2100-000	6,484.97
68	00311892	V68157634 RICKERT, ERIN	11/23/21		MW	0101-0002-0-4300-1140-1000-006	51.78
68	00311893	V68078255 SAN DIEGO GAS & ELECTRIC	11/23/21		MW	0101-0000-0-5500-0000-8200-000	192,636.55
68	00311894	V68151087 SANTOKE, MAHRIN	11/23/21		MW	0101-1102-0-5212-1160-1000-000	86.80
68	00311895	V68152543 SENECA FAMILY OF AGENCIES	11/23/21		MW	0101-6512-0-5101-5760-3110-000	12,794.45
68	00311896	V68084100 SO CA GAS CO	11/23/21		MW	0101-0000-0-5500-0000-8200-000	10,542.07
68	00311897	V68148019 SUNBELT STAFFING LLC	11/23/21		MW	0101-6500-0-5101-5001-3120-000	3,810.00
68	00311897	V68148019 SUNBELT STAFFING LLC	11/23/21		MW	0101-6500-0-5801-5001-3120-000	9,066.75
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0000-0-5600-0000-3140-000	895.00
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0000-0-4500-0000-7110-000	541.88
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0000-0-4500-0000-7150-000	215.65
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4500-0000-2700-025	256.34
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4500-0000-2700-050	35.55
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4500-0000-2700-072	145.35
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4300-1130-1000-059	242.15
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4300-1130-1000-060	39.26
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4300-1130-1000-081	63.57
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4300-1140-1000-002	51.55
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4300-1140-1000-003	238.10
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4300-1140-1000-004	652.97
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4300-1140-1000-006	-312.34
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4300-1140-1000-022	25.39

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68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4300-1140-1000-025	98.18
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0002-0-4300-3300-1000-014	311.17
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0010-0-4500-0000-2100-000	645.00
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0010-0-4300-0001-1000-000	215.22
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0400-0-4500-0000-2700-055	65.84
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0400-0-4300-1130-1000-055	172.39
68	00311899	V68118382 US BANK	11/23/21		MW	0101-0400-0-4300-1130-1000-071	57.21
68	00311899	V68118382 US BANK	11/23/21		MW	0101-3010-0-4500-0000-2700-021	1,385.67
68	00311899	V68118382 US BANK	11/23/21		MW	0101-3010-0-4300-1110-1000-054	85.82
68	00311899	V68118382 US BANK	11/23/21		MW	0101-3010-0-4300-1110-1000-061	1,211.05
68	00311899	V68118382 US BANK	11/23/21		MW	0101-3010-0-4400-1110-1000-061	575.32
68	00311899	V68118382 US BANK	11/23/21		MW	0101-3010-0-4300-1110-1000-072	95.63
68	00311899	V68118382 US BANK	11/23/21		MW	0101-3010-0-4300-1110-1000-079	128.72
68	00311899	V68118382 US BANK	11/23/21		MW	0101-3212-0-4200-1130-1000-060	871.20
68	00311899	V68118382 US BANK	11/23/21		MW	0101-3555-0-4300-3800-1000-004	249.74
68	00311899	V68118382 US BANK	11/23/21		MW	0101-3555-0-4300-3800-1000-029	976.19
68	00311899	V68118382 US BANK	11/23/21		MW	0101-4127-0-4500-0000-2100-000	318.40
68	00311899	V68118382 US BANK	11/23/21		MW	0101-4510-0-4300-1110-1000-000	425.74
68	00311899	V68118382 US BANK	11/23/21		MW	0101-6300-0-4150-1140-1000-000	49.51
68	00311899	V68118382 US BANK	11/23/21		MW	0101-6500-0-4300-5760-1190-000	296.31
68	00311899	V68118382 US BANK	11/23/21		MW	0101-6500-0-4300-5760-1190-000	62.35
68	00311899	V68118382 US BANK	11/23/21		MW	0101-6520-0-4300-5760-1190-000	138.94
68	00311900	V68150987 VILCEK, JULIE	11/23/21		MW	0101-6500-0-5212-5760-1190-000	74.48
68	00311901	V68165509 VISTA CENTER FOR THE BLIND & V	11/23/21		MW	0101-6500-0-5810-5760-1190-000	2,250.00
68	00311902	V68158685 VIVAS, MARGARITA	11/23/21		MW	0101-0400-0-4300-8100-5000-013	32.16
68	00311903	V68104710 YMCA OF ORANGE COUNTY	11/23/21		MW	0101-6010-0-5100-1130-1000-054	26,774.22
68	00311903	V68104710 YMCA OF ORANGE COUNTY	11/23/21		MW	0101-6010-0-5100-1130-1000-082	26,176.55
68	00311904	V68120395 YOGI, STACY	11/23/21		MW	0101-0010-0-4500-0000-2100-000	117.06
68	00311914	V68120139 ALC SCHOOLS LLC	11/24/21		MW	0101-0790-0-5800-0000-3600-000	360.00
68	00311914	V68120139 ALC SCHOOLS LLC	11/24/21		MW	0101-0724-0-5800-5001-3600-000	16,330.00
68	00311915	V68155379 BARTOSH, LAUREL OR JAMES	11/24/21		MW	0101-0724-0-5800-5001-3600-000	67.20
68	00311916	V68152287 CAPITOL ADVISORS GROUP LLC	11/24/21		MW	0101-0000-0-5815-0000-7150-000	4,000.00

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68	00311917	V68160828 CARLISLE, DANIELLE OR JOHN	11/24/21		MW	0101-0724-0-5800-5001-3600-000	277.54
68	00311918	V68104202 CHENG & TSUI CO INC	11/24/21		MW	0101-6300-0-4140-1110-1000-000	53.85
68	00311919	V68141556 COALITION FOR ADEQUATE SCHOOL	11/24/21		MW	0101-0000-0-5216-0000-7690-000	2,544.00
68	00311920	V68022310 COUNTY OF ORANGE - WASTE MNGT	11/24/21		MW	0101-0000-0-5500-0000-8200-000	43.87
68	00311921	V68024000 CULVER-NEWLIN INC	11/24/21		MW	0101-0000-0-4500-0000-8310-000	5,149.69
68	00311921	V68024000 CULVER-NEWLIN INC	11/24/21		MW	0101-0002-0-4500-0000-2700-003	768.56
68	00311921	V68024000 CULVER-NEWLIN INC	11/24/21		MW	0101-6500-0-4300-5760-1110-006	3,557.04
68	00311922	V68105883 DAVE BANG ASSOCIATES INC	11/24/21		MW	0101-8150-0-4500-0000-8110-049	797.35
68	00311923	V68100292 HEAR NOW	11/24/21		MW	0101-6500-0-5801-5760-3150-000	320.00
68	00311924	V68049480 LAKESHORE LEARNING MATERIALS	11/24/21		MW	0101-0400-0-4300-1130-1000-055	716.27
68	00311924	V68049480 LAKESHORE LEARNING MATERIALS	11/24/21		MW	0101-3212-0-4300-1130-1000-059	643.64
68	00311925	V68160304 LEHNERING dba, W. SCOTT	11/24/21		MW	0101-0400-0-5800-0000-7400-000	450.00
68	00311926	V68156122 MASTON, LIZA STUCKER OR BOBBY	11/24/21		MW	0101-0724-0-5800-5001-3600-000	312.48
68	00311927	V68059125 MIRACLE RECREATION EQUIPMENT C	11/24/21		MW	0101-8150-0-4500-0000-8110-000	2,003.28
68	00311928	V68155646 MOHAWK COMMERCIAL INC	11/24/21		MW	0101-8150-0-5605-0000-8110-064	5,902.44
68	00311929	V68159502 MONTEMAYOR, OSCAR	11/24/21		MW	0101-0724-0-5800-5001-3600-000	366.91
68	00311930	V68161072 NATIONAL COUNCIL ON ALCHOLISM	11/24/21		MW	0101-6685-0-5800-1110-1000-000	1,000.00
68	00311931	V68165942 NELSON, NATALIE	11/24/21		MW	0101-0004-0-4200-1180-2420-087	18.00
68	00311932	V68160233 NOVILLO, PAM	11/24/21		MW	0101-0724-0-5800-5001-3600-000	221.60
68	00311933	V68155701 OC AUTO COLLISION	11/24/21		MW	0101-0730-0-5605-1110-3600-000	2,148.85
68	00311934	V68118408 OCDE	11/24/21		MW	0101-4035-0-5215-0000-2100-000	3,300.00
68	00311935	V68143705 ORANGE COUNTY FIRE PROTECTION	11/24/21		MW	0101-0724-0-5800-5001-3600-000	3,513.17
68	00311936	V68068227 PARKHOUSE TIRE INC.	11/24/21		MW	0101-0724-0-4600-5001-3600-000	2,762.96
68	00311937	V68069310 PERMA-BOUND	11/24/21		MW	0101-0400-0-4150-1140-1000-004	645.53
68	00311938	V68165867 PLUMMER, KRISTIAN	11/24/21		MW	0101-6500-0-4300-5760-1110-003	66.04
68	00311939	V68160269 PREFERRED CONSTRUCTION	11/24/21		MW	0101-8150-0-4405-0000-8110-006	1,992.00
68	00311940	V68110955 PSYCHEMEDICS CORPORATION	11/24/21		MW	0101-0000-0-5800-0000-7400-000	287.00
68	00311941	V68072652 RAM AIR ENGINEERING INC	11/24/21		MW	0101-8150-0-5605-0000-8110-001	3,225.00
68	00311942	V68101830 READ NATURALLY INC	11/24/21		MW	0101-3010-0-4300-1110-1000-072	353.26
68	00311943	V68155758 REFRIGERATION CONTROL COMPANY	11/24/21		MW	0101-8150-0-5605-0000-8110-000	1,562.80
68	00311944	V68026328 RINCON TRUCK PARTS	11/24/21		MW	0101-0730-0-4600-1110-3600-000	536.60
68	00311945	V68160867 ROA, MARILU OR ALEJANDRO	11/24/21		MW	0101-0724-0-5800-5001-3600-000	192.64

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68	00311946	V68145500 RUSSELL SIGLER INC	11/24/21		MW	0101-8150-0-4500-0000-8110-000	331.12
68	00311947	V68123515 SAFETY KLEEN SYSTEMS INC	11/24/21		MW	0101-0730-0-5800-1110-3600-000	225.00
68	00311947	V68123515 SAFETY KLEEN SYSTEMS INC	11/24/21		MW	0101-0724-0-5800-5001-3600-000	225.00
68	00311948	V68101222 SANTA MARGARITA FORD	11/24/21		MW	0101-0724-0-4600-5001-3600-000	279.63
68	00311949	V68165177 SEYED FAZELI AND MITRA MALEK	11/24/21		MW	0101-6500-0-5802-5760-1180-000	694.40
68	00311950	V68152674 SITEONE LANDSCAPE SUPPLY LLC	11/24/21		MW	0101-0000-0-4500-0000-8220-000	1,478.47
68	00311951	V68165110 SOUTHERN CALIFORNIA PRECISION	11/24/21		MW	0101-8150-0-5605-0000-8110-025	34,169.75
68	00311952	V68151281 STRIEGL, KIMBERLY	11/24/21		MW	0101-6500-0-5800-5760-1190-000	4,084.37
68	00311953	V68157596 VALIAN, MARGARET	11/24/21		MW	0101-3315-0-4500-5730-2700-000	18.29
68	00311954	V68107275 YOUNG, SIAN	11/24/21		MW	0101-0000-0-4500-0000-7400-000	19.36
68	00311956	V68106070 AT&T	11/30/21		MW	0101-0730-0-5605-1110-3600-000	698.41
68	00311956	V68106070 AT&T	11/30/21		MW	0101-0724-0-5605-5001-3600-000	698.41
68	00311957	V68106070 AT&T	11/30/21		MW	0101-8150-0-5800-0000-8110-000	97.30
68	00311958	V68058875 ATKINSON ANDELSON LOYA	11/30/21		MW	0101-0000-0-5820-0000-2100-000	10,295.26
68	00311958	V68058875 ATKINSON ANDELSON LOYA	11/30/21		MW	0101-0000-0-5820-0000-7110-000	1,774.51
68	00311958	V68058875 ATKINSON ANDELSON LOYA	11/30/21		MW	0101-0000-0-5820-0000-7150-000	10,302.60
68	00311958	V68058875 ATKINSON ANDELSON LOYA	11/30/21		MW	0101-0000-0-5820-0000-7400-000	12,249.83
68	00311958	V68058875 ATKINSON ANDELSON LOYA	11/30/21		MW	0101-0000-0-5820-0000-7520-000	4,197.39
68	00311959	V68165668 BRAILLE ABILITIES LLC	11/30/21		MW	0101-6500-0-5801-5760-1180-000	15,078.80
68	00311960	V68148170 CALIFORNIA YOUTH SERVICES	11/30/21		MW	0101-4127-0-5810-0000-3110-000	7,600.00
68	00311961	V68165725 COHAN ANDY & NEISWONGER JULIE	11/30/21		MW	0101-6500-0-5800-5760-1190-000	8,500.00
68	00311962	V68155694 EBEL, SETH AND VANESSA	11/30/21		MW	0101-3311-0-5800-5760-1190-000	1,737.50
68	00311963	V68154828 GOMEZ, JUAN	11/30/21		MW	0101-0724-0-5800-5001-3600-000	80.64
68	00311964	V68148654 HAMPTON, CLARK	11/30/21		MW	0101-0000-0-5216-0000-7520-000	228.95
68	00311965	V68104419 MHS INC	11/30/21		MW	0101-0000-0-4500-0000-3120-000	1,268.50
68	00311965	V68104419 MHS INC	11/30/21		MW	0101-6500-0-4500-5001-3120-000	1,902.75
68	00311966	V68159116 MILLER, RYAN OR ANEES	11/30/21		MW	0101-0724-0-5800-5001-3600-000	120.85
68	00311967	V68121862 NCS PEARSON INC.	11/30/21		MW	0101-6500-0-4500-5001-3150-000	323.80
68	00311968	V68158933 NEW VISTA SCHOOL	11/30/21		MW	0101-6500-0-5802-5760-1180-000	21,169.04
68	00311968	V68158933 NEW VISTA SCHOOL	11/30/21		MW	0101-6500-0-5802-5760-1180-000	2,982.24
68	00311969	V68149897 O REILLY AUTO PARTS	11/30/21		MW	0101-7220-0-4300-1140-1000-003	174.40
68	00311970	V68028870 OFFICE DEPOT	11/30/21		MW	0101-0000-0-4500-0000-3900-000	469.70

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68	00311970	V68028870 OFFICE DEPOT	11/30/21		MW	0101-0002-0-4500-0000-2700-001	168.55
68	00311970	V68028870 OFFICE DEPOT	11/30/21		MW	0101-0002-0-4500-0000-2700-025	11.59
68	00311970	V68028870 OFFICE DEPOT	11/30/21		MW	0101-0002-0-4300-1140-1000-001	505.67
68	00311970	V68028870 OFFICE DEPOT	11/30/21		MW	0101-0002-0-4300-1140-1000-004	12.92
68	00311970	V68028870 OFFICE DEPOT	11/30/21		MW	0101-0002-0-4300-1140-1000-025	11.58
68	00311970	V68028870 OFFICE DEPOT	11/30/21		MW	0101-0002-0-4500-1140-2700-004	12.92
68	00311971	V68069310 PERMA-BOUND	11/30/21		MW	0101-0400-0-4150-1140-1000-004	605.98
68	00311972	V68165343 QUALITY FENCE CO. INC.	11/30/21		MW	0101-8150-0-5605-0000-8110-000	53,872.00
68	00311973	V68101830 READ NATURALLY INC	11/30/21		MW	0101-0400-0-4300-1130-1000-077	690.00
68	00311973	V68101830 READ NATURALLY INC	11/30/21		MW	0101-3212-0-4300-1130-1000-089	773.64
68	00311974	V68079190 SANTA MARGARITA WATER	11/30/21		MW	0101-0000-0-5500-0000-8200-000	1,438.48
68	00311975	V68063479 SCHOLASTIC	11/30/21		MW	0101-3010-0-4300-1130-1000-072	226.53
68	00311976	V68145400 SELECT EQUIPMENT SALES INC	11/30/21		MW	0101-0000-0-5605-0000-7540-000	1,194.17
68	00311977	V68156262 Senor Woolly LLC	11/30/21		MW	0101-0400-0-4300-1140-1000-004	427.50
68	00311978	V68112866 SMARDAN SUPPLY COMPANY	11/30/21		MW	0101-8150-0-4500-0000-8110-000	3,828.65
68	00311979	V68083350 SMART & FINAL **SCHOOL SITES**	11/30/21		MW	0101-0002-0-4300-5760-1110-049	103.55
68	00311979	V68083350 SMART & FINAL **SCHOOL SITES**	11/30/21		MW	0101-3555-0-4300-3800-1000-004	235.54
68	00311979	V68083350 SMART & FINAL **SCHOOL SITES**	11/30/21		MW	0101-3555-0-4300-3800-1000-025	213.10
68	00311979	V68083350 SMART & FINAL **SCHOOL SITES**	11/30/21		MW	0101-3555-0-4300-3800-1000-029	314.20
68	00311979	V68083350 SMART & FINAL **SCHOOL SITES**	11/30/21		MW	0101-6500-0-4300-5760-1110-001	147.49
68	00311980	V68152565 SNAP ON INCORPORATED	11/30/21		MW	0101-0730-0-4600-1110-3600-000	64.96
68	00311981	V68160068 SOTER TECHNOLOGIES LLC	11/30/21		MW	0101-3010-0-4500-3200-2700-018	700.00
68	00311981	V68160068 SOTER TECHNOLOGIES LLC	11/30/21		MW	0101-8150-0-4500-0000-8110-002	1,000.00
68	00311982	V68083880 SOUTH COAST DISTRIBUTING CO	11/30/21		MW	0101-0000-0-4500-0000-8210-000	350.73
68	00311983	V68116610 SOUTH COAST FAMILY MEDICAL CEN	11/30/21		MW	0101-0730-0-5800-1110-3600-000	120.00
68	00311983	V68116610 SOUTH COAST FAMILY MEDICAL CEN	11/30/21		MW	0101-0724-0-5800-5001-3600-000	180.00
68	00311984	V68118077 SOUTH COAST MEDICAL GROUP	11/30/21		MW	0101-0000-0-5800-0000-7400-000	155.00
68	00311985	V68084800 SPARKLETTS	11/30/21		MW	0101-0002-0-4300-0000-2700-003	91.59
68	00311985	V68084800 SPARKLETTS	11/30/21		MW	0101-0002-0-4500-0000-2700-052	16.92
68	00311985	V68084800 SPARKLETTS	11/30/21		MW	0101-0002-0-4300-3300-1000-019	62.92
68	00311986	V68154554 STALKER, CLINT OR GINA	11/30/21		MW	0101-0724-0-5800-5001-3600-000	344.74
68	00311987	V68165072 THE SKETCH EFFECT LLC	11/30/21		MW	0101-0010-0-5800-0000-2100-000	3,702.09

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68	00311988	V68111722 TIME AND ALARM SYSTEMS	11/30/21		MW	0101-8150-0-4500-0000-8110-000	488.39
68	00311989	V68100636 ULINE INC	11/30/21		MW	0101-8150-0-4500-0000-8110-000	356.02
68	00311990	V68164523 VERNE'S PLUMBING INC.	11/30/21		MW	0101-8150-0-5605-0000-8110-000	935.00
68	00311991	V68165522 WEISS, SARA OR MICHAEL	11/30/21		MW	0101-0724-0-5800-5001-3600-000	174.50
68	00311993	V68165947 BROOKS, KIM	12/01/21		MW	0101-0000-0-1320-0000-7400-000	24,315.32
68	00311994	V68147395 CHILDREN'S PROMISE INC DBA MIC	12/01/21		MW	0101-6500-0-5820-5001-2100-000	2,500.00
68	00311995	V68164002 CROWE, ROBERT	12/01/21		MW	0101-6500-0-5800-5760-1190-000	250.00
68	00311996	V68161357 HOLDNER, JESSICA	12/01/21		MW	0101-6500-0-5800-5760-1180-000	706.80
68	00311997	V68165625 LG2WB ENGINEERS INC.	12/01/21		MW	0101-8150-0-6240-0000-8500-006	3,378.00
68	00311998	V68163185 MCDougALL, KRISTI	12/01/21		MW	0101-3212-0-5216-0000-2100-052	499.64
68	00311999	V68110339 RENAISSANCE LEARNING INC	12/01/21		MW	0101-0400-0-5800-1130-1000-063	5,914.30
68	00311999	V68110339 RENAISSANCE LEARNING INC	12/01/21		MW	0101-0400-0-5800-1130-1000-068	6,634.90
68	00311999	V68110339 RENAISSANCE LEARNING INC	12/01/21		MW	0101-0400-0-5800-1130-1000-071	6,561.70
68	00311999	V68110339 RENAISSANCE LEARNING INC	12/01/21		MW	0101-0400-0-5800-1130-1000-074	3,856.40
68	00311999	V68110339 RENAISSANCE LEARNING INC	12/01/21		MW	0101-0986-0-5800-0000-6000-064	3,489.00
68	00311999	V68110339 RENAISSANCE LEARNING INC	12/01/21		MW	0101-3010-0-5800-1110-1000-053	2,820.00
68	00311999	V68110339 RENAISSANCE LEARNING INC	12/01/21		MW	0101-3010-0-5800-1110-1000-072	4,113.75
68	00311999	V68110339 RENAISSANCE LEARNING INC	12/01/21		MW	0101-3010-0-4200-1110-1000-082	2,040.00
68	00311999	V68110339 RENAISSANCE LEARNING INC	12/01/21		MW	0101-3010-0-5800-1110-1000-082	3,574.00
68	00312000	V68155114 ROD AND COLETTE FOSTER	12/01/21		MW	0101-6500-0-5800-5760-1190-000	150.00
68	00312001	V68078255 SAN DIEGO GAS & ELECTRIC	12/01/21		MW	0101-0000-0-5500-0000-8200-000	88,615.20
68	00312002	V68084100 SO CA GAS CO	12/01/21		MW	0101-0000-0-5500-0000-8200-000	34,744.66
68	00312003	V68122718 SOUTHERN CALIFORNIA EDISON	12/01/21		MW	0101-0000-0-5500-0000-8200-000	5,366.33
68	00312004	V68110273 WATERLINES TECHNOLOGIES INC	12/01/21		MW	0101-8150-0-4500-0000-8110-000	13,546.64
68	00312012	V68152532 ADVANTAGE WEST INVESTMENT ENTE	12/02/21		MW	0101-0000-0-4500-0000-8210-000	36,219.54
68	00312013	V68109931 ARC	12/02/21		MW	0101-0000-0-5800-0000-7690-000	13.46
68	00312014	V68058875 ATKINSON ANDELSON LOYA	12/02/21		MW	0101-6500-0-5820-5001-2100-000	44,298.53
68	00312015	V68146061 BUCKMAN, JENNIFER	12/02/21		MW	0101-3385-0-5212-5710-1110-000	61.15
68	00312015	V68146061 BUCKMAN, JENNIFER	12/02/21		MW	0101-3386-0-5212-5710-1110-000	40.77
68	00312016	V68999999 CDTFA	12/02/21		MW	0101-0000-0-4500-0000-7110-000	29.66
68	00312016	V68999999 CDTFA	12/02/21		MW	0101-0000-0-4500-0000-7150-000	12.22
68	00312016	V68999999 CDTFA	12/02/21		MW	0101-0002-0-4300-1140-1000-003	9.30

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68	00312016	V6899999	CDTFA	12/02/21	MW	0101-0002-0-4300-1140-1000-025	1.41
68	00312016	V6899999	CDTFA	12/02/21	MW	0101-0002-0-4300-1140-1000-033	19.29
68	00312016	V6899999	CDTFA	12/02/21	MW	0101-0400-0-4300-1130-1000-056	16.28
68	00312016	V6899999	CDTFA	12/02/21	MW	0101-1100-0-4300-1140-4200-004	7.18
68	00312016	V6899999	CDTFA	12/02/21	MW	0101-3010-0-4500-0000-2700-021	89.63
68	00312016	V6899999	CDTFA	12/02/21	MW	0101-3010-0-4300-1110-1000-075	94.54
68	00312016	V6899999	CDTFA	12/02/21	MW	0101-4510-0-4300-1110-1000-000	1.17
68	00312016	V6899999	CDTFA	12/02/21	MW	0101-6388-0-4300-3800-1000-006	1.84
68	00312016	V6899999	CDTFA	12/02/21	MW	0101-6500-0-4500-5001-3150-000	22.40
68	00312016	V6899999	CDTFA	12/02/21	MW	0101-7422-0-4300-1160-1000-000	90.05
68	00312016	V6899999	CDTFA	12/02/21	MW	0101-7425-0-4500-0000-2700-000	49.98
68	00312016	V6899999	CDTFA	12/02/21	MW	0101-8150-0-4500-0000-8110-000	96.53
68	00312017	V68032656	CORWIN PRESS INC	12/02/21	MW	0101-3010-0-4200-1110-1000-072	31.76
68	00312018	V68165948	DOLNACK, ELAINE	12/02/21	MW	0101-3212-0-5215-1130-1000-052	527.43
68	00312019	V68155694	EBEL, SETH AND VANESSA	12/02/21	MW	0101-3311-0-5800-5760-1190-000	376.60
68	00312020	V68100297	FCMAT	12/02/21	MW	0101-0000-0-5216-0000-7300-000	50.00
68	00312021	V68165959	FLORES, MONICA	12/02/21	MW	0101-0004-0-4200-1180-2420-082	13.00
68	00312022	V68151713	FLORIDA VIRTUAL SCHOOL	12/02/21	MW	0101-0501-0-5800-1110-1000-000	32,801.50
68	00312023	V68165601	FORESIDE MANAGEMENT COMPANY	12/02/21	MW	0101-0000-0-5100-0000-3140-000	13,997.39
68	00312024	V68159276	GONZALEZ, HUGO	12/02/21	MW	0101-8150-0-5213-0000-8110-000	14.56
68	00312025	V68152657	GUTHARY, MIRIAM	12/02/21	MW	0101-3386-0-5212-5710-1110-000	107.52
68	00312026	V68165956	HATCHER, CHELSEA	12/02/21	MW	0101-6500-0-5213-5760-3110-000	271.04
68	00312027	V68151406	JOHNSON, HANNAH	12/02/21	MW	0101-6500-0-5212-5760-1110-000	58.24
68	00312028	V68150150	KULEK, JULIE	12/02/21	MW	0101-6500-0-5213-5001-3150-000	16.12
68	00312028	V68150150	KULEK, JULIE	12/02/21	MW	0101-6500-0-5212-5760-1190-000	24.20
68	00312029	V68147372	LEISURE CARE REFERRAL AGENCY I	12/02/21	MW	0101-0000-0-5800-0000-3140-000	3,192.00
68	00312030	V68114733	MAGNETIC ATTRACTIONS	12/02/21	MW	0101-0400-0-4300-5760-1110-049	206.80
68	00312031	V68071280	MISSION VIEJO POST OFFICE	12/02/21	MW	0101-0000-0-5900-0000-7540-000	10,000.00
68	00312032	V68158477	MOMTAHAN, NANCY NASSEHI AND RO	12/02/21	MW	0101-6500-0-5800-5760-1190-000	157.57
68	00312033	V68159759	NOTABLE INC.	12/02/21	MW	0101-6500-0-5800-5760-1190-000	198.00
68	00312034	V68066570	ORANGE COUNTY DEPT OF EDUC	12/02/21	MW	0101-0000-0-5500-0000-8200-000	20,818.61
68	00312035	V68113143	PLAYWORKS	12/02/21	MW	0101-3010-0-5800-1110-1000-061	24,000.00

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68	00312036	V68155704 PURELAND SUPPLY LLC	12/02/21		MW	0101-8150-0-4500-0000-8110-000	1,245.50
68	00312037	V68147115 PYRAMID WIRE & CABLE INC.	12/02/21		MW	0101-8150-0-4500-0000-8110-000	308.07
68	00312038	V68078255 SAN DIEGO GAS & ELECTRIC	12/02/21		MW	0101-0000-0-5500-0000-8200-000	35,563.49
68	00312039	V68111209 SHI INTERNATIONAL CORP	12/02/21		MW	0101-6500-0-5800-5001-2100-000	243.40
68	00312040	V68117164 SIMONSON PHOTOGRAPHY INC	12/02/21		MW	0101-0000-0-4500-0000-7180-000	441.78
68	00312041	V68152674 SITEONE LANDSCAPE SUPPLY LLC	12/02/21		MW	0101-0000-0-4500-0000-8220-000	6,164.82
68	00312042	V68084100 SO CA GAS CO	12/02/21		MW	0101-0000-0-5500-0000-8200-000	918.72
68	00312043	V68083880 SOUTH COAST DISTRIBUTING CO	12/02/21		MW	0101-0000-0-4500-0000-8210-000	172.18
68	00312044	V68107903 SOUTHEASTERN APPAREL	12/02/21		MW	0101-7422-0-4300-1160-1000-000	401.25
68	00312045	V68007162 STAPLES BUSINESS ADVANTAGE	12/02/21		MW	0101-0002-0-4300-1140-1000-001	210.11
68	00312046	V68071316 STENHOUSE PUBLISHERS	12/02/21		MW	0101-3010-0-4300-1130-1000-072	93.74
68	00312047	V68117757 THINKING MAPS INC	12/02/21		MW	0101-3010-0-4300-1130-1000-072	53.88
68	00312048	V68165949 TUCKER, ASHLEY	12/02/21		MW	0101-3212-0-5215-1130-1000-052	37.83
68	00312049	V68007452 US AIR CONDITIONING DIST.	12/02/21		MW	0101-8150-0-4500-0000-8110-000	353.42
68	00312050	V68161178 VENTRIS LEARNING LLC	12/02/21		MW	0101-6500-0-4500-5001-3150-000	303.45
68	00312051	V68067850 VERIZON WIRELESS	12/02/21		MW	0101-0000-0-5900-0000-7601-099	102.70
68	00312051	V68067850 VERIZON WIRELESS	12/02/21		MW	0101-6500-0-5800-5760-1110-000	1,899.95
68	00312051	V68067850 VERIZON WIRELESS	12/02/21		MW	0101-8150-0-5900-0000-8110-000	1,824.04
68	00312051	V68067850 VERIZON WIRELESS	12/02/21		MW	0101-9030-0-5800-0000-7700-000	3,801.00
68	00312052	V68067850 VERIZON WIRELESS	12/02/21		MW	0101-0000-0-4500-0000-3140-000	31.00
68	00312053	V68151316 VERTICAL TRANSPORT INC	12/02/21		MW	0101-8150-0-5605-0000-8110-000	4,047.00
68	00312058	V68111606 APPLE INC	12/03/21		MW	0101-6500-0-4300-5760-1190-000	614.19
68	00312059	V68165744 BELCHER, MICHELLE	12/03/21		MW	0101-6500-0-5212-5760-1130-000	50.40
68	00312060	V68123938 BRESSLER, ERIC AND/OR KATHY	12/03/21		MW	0101-0724-0-5800-5001-3600-000	799.68
68	00312061	V68165305 BROOKS, CAMERON AND LAREN	12/03/21		MW	0101-6500-0-5800-5760-1190-000	525.39
68	00312062	V68118161 CAPISTRANO CONNECTIONS ACADEMY	12/03/21		MW	0101-0000-0-8096-0000-0000-205	2,228,435.00
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-0000-0-4500-0000-7110-000	58.12
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-0000-0-4405-0000-7700-000	1,416.06
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-0000-0-4500-0000-7700-000	1,130.08
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-0002-0-4300-1130-1000-056	416.26
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-0002-0-4300-3300-1000-014	297.48
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-0002-0-4300-1110-1000-072	306.98

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68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-0400-0-4300-1130-1000-055	416.26
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-0504-0-4300-1110-1000-000	405.14
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-3010-0-4300-1110-1000-054	224.90
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-3010-0-4400-1110-1000-061	1,820.64
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-3010-0-4300-1110-1000-079	469.04
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-3010-0-4300-1130-1000-055	11,072.29
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-3010-0-4400-3200-1000-018	747.78
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-3210-0-4300-1110-1000-000	131,232.00
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-3210-0-4300-1130-1000-000	31,247.50
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-6388-0-4400-3800-1000-024	24,253.10
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-6500-0-4300-5760-1190-000	325.66
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-7425-0-5800-1110-1000-000	15,818.85
68	00312063	V68106764 CDWG Inc	12/03/21		MW	0101-8150-0-4500-0000-8110-000	4,925.91
68	00312064	V68017386 CERTIFIED TRANSPORTATION SERVI	12/03/21		MW	0101-1100-0-5838-1140-4200-001	3,104.25
68	00312064	V68017386 CERTIFIED TRANSPORTATION SERVI	12/03/21		MW	0101-1100-0-5838-1140-4200-003	2,125.43
68	00312064	V68017386 CERTIFIED TRANSPORTATION SERVI	12/03/21		MW	0101-1100-0-5838-1140-4200-004	5,383.05
68	00312065	V68146265 COMMUNITY ROOTS ACADEMY	12/03/21		MW	0101-0000-0-8096-0000-0000-206	420,912.00
68	00312066	V68151317 DEWALD, NICHOLAS	12/03/21		MW	0101-6500-0-5212-5760-1130-000	61.60
68	00312067	V68165686 DOOLEY, JEFF AND ERIN	12/03/21		MW	0101-6500-0-5800-5760-1190-000	1,567.50
68	00312068	V68145444 FINNSSON, JAMIE	12/03/21		MW	0101-6500-0-5212-5760-1130-000	26.32
68	00312069	V68158689 HERC RENTALS INC.	12/03/21		MW	0101-8150-0-5605-0000-8110-000	3,953.86
68	00312070	V68144628 JFK TRANSPORTATION CO INC	12/03/21		MW	0101-1100-0-5838-1140-4200-003	1,490.78
68	00312070	V68144628 JFK TRANSPORTATION CO INC	12/03/21		MW	0101-1100-0-5838-1140-4200-005	504.11
68	00312070	V68144628 JFK TRANSPORTATION CO INC	12/03/21		MW	0101-1100-0-5838-1140-4200-006	461.11
68	00312071	V68105873 JOURNEY CHARTER SCHOOL	12/03/21		MW	0101-0000-0-8096-0000-0000-201	324,300.00
68	00312072	V68165731 KILZER, PATRICK OR JILL	12/03/21		MW	0101-0065-0-5800-1110-1000-000	1,050.00
68	00312073	V68160304 LEHNKERING dba, W. SCOTT	12/03/21		MW	0101-0400-0-5800-0000-7400-000	360.00
68	00312074	V68146816 MARTINEZ, ROBERTO OR CHRISTINA	12/03/21		MW	0101-0724-0-5800-5001-3600-000	150.53
68	00312075	V68055550 MCGRAW-HILL SCHOOL EDUCATION H	12/03/21		MW	0101-6300-0-4140-1110-1000-000	2,307.74
68	00312076	V68165659 MENDOZA, MELISSA OR OCTA VIO	12/03/21		MW	0101-0724-0-5800-5001-3600-000	141.12
68	00312077	V68040147 MOBILE COMMUNICATION REPAIR	12/03/21		MW	0101-8150-0-5605-0000-8110-000	1,200.44
68	00312078	V68155646 MOHAWK COMMERCIAL INC	12/03/21		MW	0101-8150-0-5605-0000-8110-050	5,453.68

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68	00312079	V68061270 MOULTON NIGUEL WATER	12/03/21		MW	0101-0000-0-5500-0000-8200-000	11,123.31
68	00312080	V68150102 MY BINDING.COM	12/03/21		MW	0101-6520-0-4300-5760-1190-000	142.19
68	00312081	V68164411 NAVARRO, JAMI OR RAMON	12/03/21		MW	0101-0724-0-5800-5001-3600-000	154.56
68	00312082	V68163202 NELSON, DR. ERIC	12/03/21		MW	0101-0010-0-5800-0000-2100-000	1,000.00
68	00312083	V68110165 NEWS 2 YOU	12/03/21		MW	0101-0002-0-4300-1130-1000-050	599.04
68	00312084	V68149897 O REILLY AUTO PARTS	12/03/21		MW	0101-8150-0-4500-0000-8230-000	333.38
68	00312085	V68148118 OC MUSIC CENTER	12/03/21		MW	0101-1102-0-4400-1160-1000-000	1,500.00
68	00312086	V68113144 OPPORTUNITY FOR LEARNING	12/03/21		MW	0101-0000-0-8096-0000-0000-203	72,873.00
68	00312087	V68153868 ORANGE COUNTY ACADEMY OF	12/03/21		MW	0101-0000-0-8096-0000-0000-202	200,493.00
68	00312087	V68153868 ORANGE COUNTY ACADEMY OF	12/03/21		MW	0101-0000-0-8096-0000-0000-208	65,061.00
68	00312088	V68146264 OXFORD ACADEMY	12/03/21		MW	0101-0000-0-8096-0000-0000-204	460,496.00
68	00312089	V68152221 PALFINGER LIFTGATES LLC	12/03/21		MW	0101-8150-0-5605-0000-8230-000	777.94
68	00312090	V68145389 PARKER, LAURA	12/03/21		MW	0101-6500-0-5212-5760-1130-000	120.40
68	00312091	V68157274 PARKWAY LAWNMOWER SHOP	12/03/21		MW	0101-0000-0-4500-0000-8220-000	171.42
68	00312092	V68151125 PERFECT IMPRESSION, THE	12/03/21		MW	0101-0400-0-4500-0000-2700-004	131.46
68	00312093	V68069310 PERMA-BOUND	12/03/21		MW	0101-0004-0-4200-1180-2420-001	2,034.53
68	00312094	V68154724 PINNACLE PETROLEUM INC	12/03/21		MW	0101-0730-0-4600-1110-3600-000	28,106.37
68	00312094	V68154724 PINNACLE PETROLEUM INC	12/03/21		MW	0101-0724-0-4600-5001-3600-000	32,572.14
68	00312095	V68155704 PURELAND SUPPLY LLC	12/03/21		MW	0101-8150-0-4500-0000-8110-000	5,058.99
68	00312096	V68144779 QUADIANT LEASING USA INC.	12/03/21		MW	0101-0000-0-5605-0000-7540-000	4,031.79
68	00312097	V68101830 READ NATURALLY INC	12/03/21		MW	0101-3010-0-4300-1110-1000-082	1,748.67
68	00312098	V68157980 RICOH USA INC.	12/03/21		MW	0101-0000-0-5605-0000-7550-000	4,646.17
68	00312099	V68146162 RIFTON EQUIPMENT	12/03/21		MW	0101-6500-0-4405-5760-3140-049	2,396.10
68	00312100	V68026328 RINCON TRUCK PARTS	12/03/21		MW	0101-0724-0-4600-5001-3600-000	10,374.56
68	00312101	V68026328 RINCON TRUCK PARTS	12/03/21		MW	0101-8150-0-5605-0000-8230-000	33.06
68	00312102	V68145500 RUSSELL SIGLER INC	12/03/21		MW	0101-8150-0-4500-0000-8110-000	811.62
68	00312102	V68145500 RUSSELL SIGLER INC	12/03/21		MW	0101-8150-0-4405-0000-8110-030	7,375.49
68	00312103	V68158777 SABET, SHAUNA	12/03/21		MW	0101-6500-0-5212-5760-1130-000	73.92
68	00312104	V68079190 SANTA MARGARITA WATER	12/03/21		MW	0101-0000-0-5500-0000-8200-000	13,998.74
68	00312105	V68079550 SCHOOL HEALTH CORPORATION	12/03/21		MW	0101-0000-0-4500-0000-8310-000	321.76
68	00312105	V68079550 SCHOOL HEALTH CORPORATION	12/03/21		MW	0101-6500-0-4500-5001-3140-000	1,363.89
68	00312106	V68165655 SCHOOL SPECIALTY LLC	12/03/21		MW	0101-6300-0-4140-1110-1000-000	1,133.19

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68	00312107	V68152674 SITEONE LANDSCAPE SUPPLY LLC	12/03/21		MW	0101-0000-0-4500-0000-8220-000	1,916.29
68	00312108	V68143011 SOUTH COAST WATER DISTRICT	12/03/21		MW	0101-0000-0-5500-0000-8200-000	8,672.24
68	00312109	V68165110 SOUTHERN CALIFORNIA PRECISION	12/03/21		MW	0101-8150-0-5605-0000-8110-078	30,403.25
68	00312110	V68102421 SOUTHWEST STRINGS	12/03/21		MW	0101-3010-0-4300-1110-1000-061	323.44
68	00312111	V68165348 SPURGIN, CHRIS AND KRISTY	12/03/21		MW	0101-6500-0-5800-5760-1190-000	8,267.00
68	00312112	V68155409 STREAMLINE SYSTEMS DESIGNS	12/03/21		MW	0101-8150-0-5605-0000-8110-000	1,200.00
68	00312113	V68109559 SUPPLY LINE BUILDING MATERIALS	12/03/21		MW	0101-8150-0-4500-0000-8110-000	29.09
68	00312114	V68103847 TIFCO INDUSTRIES INC	12/03/21		MW	0101-8150-0-4500-0000-8110-000	590.64
68	00312115	V68156846 TITAN DETAIL LLC	12/03/21		MW	0101-0730-0-5800-1110-3600-000	7,500.00
68	00312116	V68059238 TRANSPORTATION CHARTER SERVICE	12/03/21		MW	0101-1100-0-5838-1140-4200-001	875.00
68	00312117	V68159492 TUVA LABS INC.	12/03/21		MW	0101-3010-0-4300-1140-1000-021	1,200.00
68	00312118	V68108774 US GAMES	12/03/21		MW	0101-0400-0-4300-1130-1000-071	96.46
68	00312119	V68164523 VERNE'S PLUMBING INC.	12/03/21		MW	0101-8150-0-5605-0000-8110-000	5,350.00
68	00312119	V68164523 VERNE'S PLUMBING INC.	12/03/21		MW	0101-8150-0-5605-0000-8110-018	19,980.12
68	00312120	V68164215 WILCOX SUPPLY INC.	12/03/21		MW	0101-0724-0-4600-5001-3600-000	367.36
68	00312121	V68153510 YMCA OF ORANGE COUNTY	12/03/21		MW	0101-3010-0-5810-1110-1000-079	3,533.33
68	00312124	V68163031 AIDA ALLEN-ROTELL	12/06/21		MW	0101-3010-0-5800-0000-2140-000	900.00
68	00312125	V68165966 ALVAREZ, SARAH	12/06/21		MW	0101-6500-0-5212-5760-1130-000	20.16
68	00312126	V68162338 ANNILISE M FLANAGAN-FRANKL DBA	12/06/21		MW	0101-6500-0-5800-5001-3120-000	5,320.00
68	00312127	V68165967 BALDWIN, RANDIE	12/06/21		MW	0101-6500-0-5212-5760-1130-000	23.52
68	00312128	V68142256 BIRKINSHAW, SANDY	12/06/21		MW	0101-3315-0-5212-5730-1110-000	14.00
68	00312128	V68142256 BIRKINSHAW, SANDY	12/06/21		MW	0101-6500-0-5212-5760-1110-000	14.00
68	00312129	V68148170 CALIFORNIA YOUTH SERVICES	12/06/21		MW	0101-3010-0-5800-3200-3110-018	600.00
68	00312130	V68164506 COHEN, ALLYSON	12/06/21		MW	0101-3010-0-5212-1110-1000-000	215.60
68	00312131	V68113985 ENRIQUEZ, MICHELLE L	12/06/21		MW	0101-6500-0-5213-5001-2100-000	4.48
68	00312132	V68165601 FORESIDE MANAGEMENT COMPANY	12/06/21		MW	0101-0000-0-5100-0000-3140-000	24,494.53
68	00312132	V68165601 FORESIDE MANAGEMENT COMPANY	12/06/21		MW	0101-0000-0-5800-0000-3140-000	8,185.91
68	00312133	V68152545 GAYLE M PARIDE	12/06/21		MW	0101-0000-0-5800-0000-7180-000	6,950.00
68	00312134	V68159725 GERSON, VICTORIA	12/06/21		MW	0101-3010-0-5215-0000-2700-061	729.35
68	00312135	V68158916 GIRARD, GUADALUPE	12/06/21		MW	0101-3010-0-5216-0000-2700-061	777.12
68	00312136	V68165923 HASSAN A WNI, HIAM	12/06/21		MW	0101-6500-0-5212-5760-1130-000	100.80
68	00312137	V68059154 HERITAGE SCHOOLS INC	12/06/21		MW	0101-6500-0-5803-5760-1180-000	23,711.00

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68	00312137	V68059154 HERITAGE SCHOOLS INC	12/06/21		MW	0101-6512-0-5104-5760-1180-000	55,650.00
68	00312137	V68059154 HERITAGE SCHOOLS INC	12/06/21		MW	0101-6512-0-5104-5760-3120-000	26,250.00
68	00312138	V68165599 HOWINGTON, JENNY	12/06/21		MW	0101-0000-0-5213-0000-3140-000	41.44
68	00312139	V68163438 JENNIFER STRONG	12/06/21		MW	0101-6500-0-5100-5001-3120-000	8,120.00
68	00312140	V68160376 JENNINGS BELARDES, KERREL	12/06/21		MW	0101-3315-0-5212-5730-1110-000	36.68
68	00312140	V68160376 JENNINGS BELARDES, KERREL	12/06/21		MW	0101-6500-0-5212-5760-1110-000	36.68
68	00312141	V68165924 JOHNSON, AINARIA	12/06/21		MW	0101-6500-0-5212-5760-1130-000	33.60
68	00312142	V68158392 KIRBY, MELISSA	12/06/21		MW	0101-3010-0-5800-7110-1000-110	455.00
68	00312143	V68144487 KLISTER, PAMELA	12/06/21		MW	0101-3410-0-5212-5760-1190-000	39.20
68	00312144	V68165037 KWIT, TERRY AND ANNA	12/06/21		MW	0101-6500-0-5800-5760-1190-000	3,500.00
68	00312145	V68159676 LA EUROPA ACADEMY	12/06/21		MW	0101-6500-0-5103-5760-1180-000	251.00
68	00312145	V68159676 LA EUROPA ACADEMY	12/06/21		MW	0101-6500-0-5803-5760-1180-000	4,749.00
68	00312145	V68159676 LA EUROPA ACADEMY	12/06/21		MW	0101-6512-0-5104-5760-1180-000	4,500.00
68	00312145	V68159676 LA EUROPA ACADEMY	12/06/21		MW	0101-6512-0-5104-5760-3120-000	4,500.00
68	00312146	V68111383 LAIDLEY, JOANIE	12/06/21		MW	0101-3315-0-5212-5730-1110-000	66.36
68	00312146	V68111383 LAIDLEY, JOANIE	12/06/21		MW	0101-6500-0-5212-5760-1110-000	66.36
68	00312147	V68108708 LEWIS, SHARON A.	12/06/21		MW	0101-3315-0-5212-5730-1110-000	45.64
68	00312147	V68108708 LEWIS, SHARON A.	12/06/21		MW	0101-6500-0-5212-5760-1110-000	45.64
68	00312148	V68021378 NEW HAVEN YOUTH & FAMILY	12/06/21		MW	0101-6500-0-5802-5760-1180-000	2,160.00
68	00312149	V68161288 NORBERG, JULE AND JONAS	12/06/21		MW	0101-6500-0-5802-5760-1180-000	698.88
68	00312150	V68028870 OFFICE DEPOT	12/06/21		MW	0101-0000-0-4500-0000-3900-000	6.27
68	00312150	V68028870 OFFICE DEPOT	12/06/21		MW	0101-0000-0-4500-0000-7700-000	56.54
68	00312150	V68028870 OFFICE DEPOT	12/06/21		MW	0101-0002-0-4500-0000-2700-001	119.93
68	00312150	V68028870 OFFICE DEPOT	12/06/21		MW	0101-0002-0-4300-1140-1000-001	359.90
68	00312150	V68028870 OFFICE DEPOT	12/06/21		MW	0101-0002-0-4300-1140-1000-004	246.08
68	00312150	V68028870 OFFICE DEPOT	12/06/21		MW	0101-0002-0-4500-1140-2700-004	246.08
68	00312151	V68148042 ORGILL, JANELL	12/06/21		MW	0101-3315-0-5212-5730-1110-000	42.56
68	00312151	V68148042 ORGILL, JANELL	12/06/21		MW	0101-6500-0-5212-5760-1110-000	42.56
68	00312152	V68165073 OVATIONS PERFORMING ARTS	12/06/21		MW	0101-0000-0-4500-0000-7180-000	370.00
68	00312153	V68106119 PROFESSIONAL TUTORS OF AMERICA	12/06/21		MW	0101-4510-0-5810-1110-1000-000	233.75
68	00312153	V68106119 PROFESSIONAL TUTORS OF AMERICA	12/06/21		MW	0101-6500-0-5801-5760-1190-000	3,160.00
68	00312153	V68106119 PROFESSIONAL TUTORS OF AMERICA	12/06/21		MW	0101-6500-0-5801-5760-3150-000	60.00

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68	00312154	V68165968 ROBERTS, LISA	12/06/21		MW	0101-6500-0-5212-5760-1130-000	30.24
68	00312155	V68150503 SAKADJIAN, HAGOP AND HAYA	12/06/21		MW	0101-3010-0-5800-7110-1000-103	1,680.00
68	00312156	V68078255 SAN DIEGO GAS & ELECTRIC	12/06/21		MW	0101-0000-0-5500-0000-8200-000	56,620.87
68	00312157	V68161441 SANDOVAL, ROCIO M.	12/06/21		MW	0101-3010-0-5215-0000-2700-061	867.53
68	00312158	V68079190 SANTA MARGARITA WATER	12/06/21		MW	0101-0000-0-5500-0000-8200-000	3,710.77
68	00312159	V68165657 SHELEE HOWARD DBA COLLEGE REA	12/06/21		MW	0101-4510-0-5800-1110-1000-000	100.00
68	00312160	V68083350 SMART & FINAL **SCHOOL SITES**	12/06/21		MW	0101-0000-0-4500-0000-7150-000	182.11
68	00312160	V68083350 SMART & FINAL **SCHOOL SITES**	12/06/21		MW	0101-0002-0-4300-1140-1000-003	103.93
68	00312160	V68083350 SMART & FINAL **SCHOOL SITES**	12/06/21		MW	0101-0002-0-4300-1140-1000-028	121.50
68	00312160	V68083350 SMART & FINAL **SCHOOL SITES**	12/06/21		MW	0101-0400-0-4300-1130-1000-055	153.21
68	00312160	V68083350 SMART & FINAL **SCHOOL SITES**	12/06/21		MW	0101-3010-0-4500-1110-2495-054	86.36
68	00312160	V68083350 SMART & FINAL **SCHOOL SITES**	12/06/21		MW	0101-3555-0-4300-3800-1000-001	934.39
68	00312160	V68083350 SMART & FINAL **SCHOOL SITES**	12/06/21		MW	0101-3555-0-4300-3800-1000-018	65.49
68	00312160	V68083350 SMART & FINAL **SCHOOL SITES**	12/06/21		MW	0101-3555-0-4300-3800-1000-025	156.73
68	00312161	V68151796 SMITH, LORI	12/06/21		MW	0101-0000-0-5212-1110-1000-000	31.92
68	00312162	V68084100 SO CA GAS CO	12/06/21		MW	0101-0000-0-5500-0000-8200-000	11,021.50
68	00312163	V68122718 SOUTHERN CALIFORNIA EDISON	12/06/21		MW	0101-0000-0-5500-0000-8200-000	31,484.19
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0000-0-9321-0000-0000-000	5,989.56
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0000-0-4500-0000-7150-000	23.95
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0000-0-4500-0000-7400-000	222.59
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0000-0-4500-0000-7700-000	36.15
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-002	44.31
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-003	107.44
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-004	240.51
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-0000-2700-006	23.99
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-006	152.21
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-027	135.44
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-058	63.38
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-063	25.00
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-069	58.93
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-0000-2700-071	10.54
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-071	36.50

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68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-077	56.20
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-082	203.48
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-085	58.74
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-050	63.48
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-052	77.73
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-054	26.34
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-055	208.06
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-056	262.27
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-060	222.09
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-063	25.00
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-065	37.16
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-068	37.07
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-069	235.70
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-071	80.10
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-074	42.94
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-076	190.80
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-077	168.59
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-079	77.28
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-080	50.64
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-081	120.49
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-085	12.03
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-088	83.27
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1130-1000-089	227.79
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1140-1000-002	132.92
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1140-1000-003	307.65
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1140-1000-005	569.64
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1140-1000-023	37.09
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1140-1000-024	98.61
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1140-1000-027	22.57
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1140-1000-028	323.37
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1140-1000-029	1,684.93
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1140-1000-030	-24.41

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68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-1140-1000-032	14.05
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-3200-1000-018	16.85
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-3200-2700-018	16.85
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-3300-1000-014	22.30
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4500-0000-2700-033	4.81
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0002-0-4300-1140-1000-033	19.26
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0400-0-4500-0000-2420-067	211.76
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0400-0-4300-1130-1000-055	359.77
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0400-0-4300-1130-1000-067	449.55
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0400-0-4300-1130-1000-087	60.64
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-1102-0-4300-1160-1000-000	6.68
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-3010-0-4300-1110-1000-021	186.02
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-3010-0-4300-1110-1000-053	86.68
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-3010-0-4400-1110-1000-059	96.77
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-3010-0-4300-1110-1000-061	556.49
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-3010-0-4300-1110-1000-072	254.02
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-3010-0-4300-1110-1000-079	384.89
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-3010-0-4300-1110-1000-065	21.08
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-3010-0-4300-1110-1000-075	13.47
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-3410-0-4300-5760-1190-000	440.26
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0730-0-4500-1110-3600-000	8.93
68	00312165	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	0101-0724-0-4500-5001-3600-000	20.82
68	00312166	V68078634 SPEECH & LANGUAGE DEVELOPMENT	12/06/21		MW	0101-6500-0-5802-5760-1180-000	15,647.37
68	00312167	V68149825 SPENCER, DEANNA	12/06/21		MW	0101-6500-0-5212-5760-1130-000	31.36
68	00312168	V68159227 STERNS, JEFF	12/06/21		MW	0101-3010-0-5212-1110-1000-000	300.00
68	00312169	V68165927 SZABO, SUSAN	12/06/21		MW	0101-6500-0-5212-5760-1110-000	11.20
68	00312170	V68161843 T-MOBILE USA INC	12/06/21		MW	0101-3212-0-5800-0000-7700-000	110,650.00
68	00312171	V68159532 THERAPY TRAVELERS LLC	12/06/21		MW	0101-3315-0-5101-5730-3150-000	4,228.00
68	00312171	V68159532 THERAPY TRAVELERS LLC	12/06/21		MW	0101-6500-0-5800-5001-2100-000	1,960.00
68	00312171	V68159532 THERAPY TRAVELERS LLC	12/06/21		MW	0101-6500-0-5101-5001-3120-000	29,440.00
68	00312171	V68159532 THERAPY TRAVELERS LLC	12/06/21		MW	0101-6500-0-5101-5001-3150-000	12,684.00
68	00312171	V68159532 THERAPY TRAVELERS LLC	12/06/21		MW	0101-6500-0-5101-5760-1190-000	25,368.00

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68	00312171	V68159532 THERAPY TRAVELERS LLC	12/06/21		MW	0101-6500-0-5101-5760-3110-000	9,792.05
68	00312172	V68165760 WARNER, STACY	12/06/21		MW	0101-6500-0-5212-5760-1110-000	14.00
68	00312173	V68146077 WEST COAST ARBORISTS INC.	12/06/21		MW	0101-8150-0-5605-0000-8110-000	48,197.00
68	00312174	V68118596 WOLFSON, DONNA	12/06/21		MW	0101-3315-0-5212-5730-1110-000	13.44
68	00312174	V68118596 WOLFSON, DONNA	12/06/21		MW	0101-6500-0-5212-5760-1110-000	13.44
68	00312175	V68162554 WU, SITAO	12/06/21		MW	0101-6500-0-5800-5760-1190-000	343.20
68	00312183	V68158645 ABE, STAN	12/07/21		MW	0101-0002-0-5215-1140-1000-024	245.00
68	00312184	V68120139 ALC SCHOOLS LLC	12/07/21		MW	0101-0790-0-5800-0000-3600-000	450.00
68	00312184	V68120139 ALC SCHOOLS LLC	12/07/21		MW	0101-0724-0-5800-5001-3600-000	21,007.50
68	00312185	V68147757 ANIMAL PEST MANAGEMENT SERVICE	12/07/21		MW	0101-0000-0-5800-0000-8220-000	14,620.50
68	00312186	V68152127 APPLE VALLEY COMMUNICATIONS IN	12/07/21		MW	0101-8150-0-5605-0000-8110-000	1,421.00
68	00312187	V68038893 ARTESIA SAWDUST	12/07/21		MW	0101-0000-0-4500-0000-8220-000	9,434.85
68	00312188	V68152813 ASSI SECURITY	12/07/21		MW	0101-8150-0-5605-0000-8110-033	1,300.20
68	00312189	V68143536 AVID CENTER	12/07/21		MW	0101-0790-0-5300-1110-1000-000	41,899.00
68	00312189	V68143536 AVID CENTER	12/07/21		MW	0101-3010-0-5300-1110-1000-082	3,099.00
68	00312189	V68143536 AVID CENTER	12/07/21		MW	0101-4035-0-5300-0000-2100-000	6,000.00
68	00312189	V68143536 AVID CENTER	12/07/21		MW	0101-4203-0-5800-4760-2100-000	5,745.00
68	00312190	V68153172 BAGGIO, LISA	12/07/21		MW	0101-3212-0-5216-0000-2100-052	518.71
68	00312191	V68145221 CALIFORNIA WEEKLY EXPLORER INC	12/07/21		MW	0101-0400-0-5800-1130-1000-056	1,209.98
68	00312191	V68145221 CALIFORNIA WEEKLY EXPLORER INC	12/07/21		MW	0101-0400-0-5800-1130-1000-085	2,329.98
68	00312191	V68145221 CALIFORNIA WEEKLY EXPLORER INC	12/07/21		MW	0101-0400-0-5800-1130-1000-089	1,199.99
68	00312192	V68165284 CAPO BEACH EQUIPMENT RENTAL	12/07/21		MW	0101-0000-0-5605-0000-8220-000	40.00
68	00312193	V68146234 CINTAS CORPORATION #640	12/07/21		MW	0101-8150-0-5605-0000-8110-000	1,671.59
68	00312194	V68146234 CINTAS CORPORATION #640	12/07/21		MW	0101-0000-0-5800-0000-8210-000	122.55
68	00312194	V68146234 CINTAS CORPORATION #640	12/07/21		MW	0101-0000-0-5800-0000-8310-000	106.02
68	00312194	V68146234 CINTAS CORPORATION #640	12/07/21		MW	0101-0730-0-5800-1110-3600-000	133.79
68	00312194	V68146234 CINTAS CORPORATION #640	12/07/21		MW	0101-0724-0-5800-5001-3600-000	133.79
68	00312195	V68108311 CINTAS CORPORATION	12/07/21		MW	0101-0730-0-4500-1110-3600-000	226.74
68	00312195	V68108311 CINTAS CORPORATION	12/07/21		MW	0101-0724-0-4500-5001-3600-000	226.74
68	00312195	V68108311 CINTAS CORPORATION	12/07/21		MW	0101-7422-0-4500-0000-2100-000	71.17
68	00312195	V68108311 CINTAS CORPORATION	12/07/21		MW	0101-8150-0-4500-0000-8110-000	314.21
68	00312196	V68146234 CINTAS CORPORATION #640	12/07/21		MW	0101-8150-0-5605-0000-8110-000	10.06

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68	00312197	V68024113 CURRICULUM ASSOCIATES LLC	12/07/21		MW	0101-0002-0-5800-1130-1000-063	1,579.50
68	00312198	V68101664 DANNIS WOLIVER KELLEY	12/07/21		MW	0101-0000-0-5820-0000-7690-000	1,103.50
68	00312199	V68026001 DENAULT S HARDWARE	12/07/21		MW	0101-0724-0-4600-5001-3600-000	164.49
68	00312199	V68026001 DENAULT S HARDWARE	12/07/21		MW	0101-8150-0-4500-0000-8110-000	249.61
68	00312200	V68028500 DUNN-EDWARDS CORP	12/07/21		MW	0101-8150-0-4500-0000-8110-000	84.35
68	00312201	V68155694 EBEL, SETH AND VANESSA	12/07/21		MW	0101-3311-0-5800-5760-1190-000	1,737.50
68	00312202	V68009761 EBERHARD EQUIPMENT	12/07/21		MW	0101-0000-0-5605-0000-8220-000	6,594.30
68	00312203	V68112513 FACEFIRST INC	12/07/21		MW	0101-0000-0-4300-3200-1000-018	53.07
68	00312203	V68112513 FACEFIRST INC	12/07/21		MW	0101-0000-0-4500-3200-2700-018	25.00
68	00312204	V68155629 FERGUSON ENTERPRISES INC.	12/07/21		MW	0101-8150-0-4500-0000-8110-000	23,141.19
68	00312205	V68073437 GANAHL LUMBER CO	12/07/21		MW	0101-8150-0-4500-0000-8110-000	38.10
68	00312206	V68073437 GANAHL LUMBER CO	12/07/21		MW	0101-0002-0-4300-1140-1000-021	76.76
68	00312207	V68073437 GANAHL LUMBER CO	12/07/21		MW	0101-8150-0-4500-0000-8110-000	9,416.41
68	00312208	V68035735 GOPHER ATHLETIC	12/07/21		MW	0101-3010-0-4300-1110-1000-053	19.29
68	00312209	V68151531 HD SUPPLY CONSTRUCTION AND	12/07/21		MW	0101-0000-0-4500-0000-8220-000	1,313.33
68	00312210	V68147116 HD SUPPLY FACILITIES MAINTENAN	12/07/21		MW	0101-8150-0-4500-0000-8110-000	448.17
68	00312211	V68059250 HIRSCH PIPE & SUPPLY INC	12/07/21		MW	0101-8150-0-4500-0000-8110-000	34.56
68	00312212	V68046445 JOHNSTONE SUPPLY SANTA ANA	12/07/21		MW	0101-8150-0-4500-0000-8110-000	1,414.84
68	00312213	V68160304 LEHINKERING dba, W. SCOTT	12/07/21		MW	0101-0400-0-5800-0000-7400-000	495.00
68	00312214	V68147372 LEISURE CARE REFERRAL AGENCY I	12/07/21		MW	0101-0000-0-5800-0000-3140-000	2,508.00
68	00312215	V68158266 LITERACY RESOURCES LLC	12/07/21		MW	0101-3010-0-4300-1130-1000-072	345.56
68	00312216	V68165950 STAMOS, BRYN	12/07/21		MW	0101-3212-0-5215-1130-1000-052	509.21
68	00312217	V68152996 TIMOTHY A ADAMS & ASSOC APLC	12/07/21		MW	0101-6500-0-5820-5001-2100-000	12,500.00
68	00312218	V68156347 VANDERWAL, BRIANNA	12/07/21		MW	0101-0002-0-5215-1140-1000-024	305.00
68	00312219	V68157014 VELEZ, STEVE	12/07/21		MW	0101-0002-0-5800-1160-1000-004	1,200.00
68	00312220	V68104710 YMCA OF ORANGE COUNTY	12/07/21		MW	0101-0000-0-8650-0000-0000-202	1,572.48
68	00312221	V68120139 ALC SCHOOLS LLC	12/08/21		MW	0101-0724-0-5800-5001-3600-000	3,692.50
68	00312222	V68153811 ANDERSON CANIZALES, JULIE	12/08/21		MW	0101-0000-0-5213-0000-3140-000	71.12
68	00312223	V68165737 BROWN, GEORGE	12/08/21		MW	0101-1102-0-5212-1160-1000-000	66.64
68	00312224	V68112956 BRUNTON, MICHELLE	12/08/21		MW	0101-1102-0-5212-1160-1000-000	72.80
68	00312225	V68163677 BRYAN, KIMBERLY	12/08/21		MW	0101-0000-0-5213-0000-3140-000	80.08
68	00312226	V68158826 CHERRY GULCH INC	12/08/21		MW	0101-6500-0-5803-5760-1180-000	5,180.00

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68	00312226	V68158826 CHERRY GULCH INC	12/08/21		MW	0101-6512-0-5104-5760-1180-000	1,295.00
68	00312226	V68158826 CHERRY GULCH INC	12/08/21		MW	0101-6512-0-5104-5760-3120-000	6,475.00
68	00312227	V68150930 CMC - SOUTH	12/08/21		MW	0101-4035-0-5216-0000-2100-000	250.00
68	00312228	V68100860 CMC SOUTH	12/08/21		MW	0101-0002-0-5215-1130-1000-050	235.00
68	00312228	V68100860 CMC SOUTH	12/08/21		MW	0101-3010-0-5215-1110-1000-079	235.00
68	00312228	V68100860 CMC SOUTH	12/08/21		MW	0101-3010-0-5215-1110-1000-073	260.00
68	00312228	V68100860 CMC SOUTH	12/08/21		MW	0101-3212-0-4300-1130-1000-089	210.00
68	00312229	V68119807 COPPER HILLS YOUTH CENTER	12/08/21		MW	0101-6500-0-5803-5760-1180-000	2,698.00
68	00312229	V68119807 COPPER HILLS YOUTH CENTER	12/08/21		MW	0101-6512-0-5104-5760-1180-000	5,940.00
68	00312229	V68119807 COPPER HILLS YOUTH CENTER	12/08/21		MW	0101-6512-0-5104-5760-3120-000	4,320.00
68	00312230	V68100085 CRISIS PREVENTION INSTITUTE IN	12/08/21		MW	0101-6500-0-5800-5760-3110-000	150.00
68	00312231	V68165662 CUNNINGHAM, ALISSA	12/08/21		MW	0101-1102-0-5212-1160-1000-000	81.76
68	00312232	V68153408 EDWARDS, SALLY	12/08/21		MW	0101-0724-0-5800-5001-3600-000	9,900.00
68	00312233	V68118405 GOLDBECK, MELISSA	12/08/21		MW	0101-0000-0-5213-0000-3140-000	123.76
68	00312234	V68144735 HARVEY, LAUREN	12/08/21		MW	0101-1102-0-5212-1160-1000-000	54.88
68	00312235	V68161968 HOULIHAN, PATRICIA K.	12/08/21		MW	0101-3315-0-5800-5730-1190-000	108.00
68	00312235	V68161968 HOULIHAN, PATRICIA K.	12/08/21		MW	0101-6500-0-5800-5760-1190-000	288.00
68	00312236	V68145643 HOWARD, ANDREA	12/08/21		MW	0101-1102-0-5212-1160-1000-000	64.96
68	00312237	V68162724 IVY ACADEMY INC DBA DISCOVERY	12/08/21		MW	0101-6500-0-5803-5760-1180-000	2,800.00
68	00312237	V68162724 IVY ACADEMY INC DBA DISCOVERY	12/08/21		MW	0101-6512-0-5104-5760-1180-000	5,900.00
68	00312237	V68162724 IVY ACADEMY INC DBA DISCOVERY	12/08/21		MW	0101-6512-0-5104-5760-3120-000	3,500.00
68	00312238	V68152544 LEVERAGE LEARNING GROUP INC	12/08/21		MW	0101-7425-0-5100-0000-2140-000	20,000.00
68	00312239	V68118632 MATIENZO, NINA RIE	12/08/21		MW	0101-0000-0-5213-0000-3140-000	126.00
68	00312240	V68158054 MERIT BUILDING SPECIALTIES	12/08/21		MW	0101-8150-0-4500-0000-8110-000	2,335.88
68	00312241	V68155646 MOHAWK COMMERCIAL INC	12/08/21		MW	0101-8150-0-5605-0000-8110-067	5,453.68
68	00312242	V68156492 MOORE, TAMMY	12/08/21		MW	0101-6500-0-5212-5760-1110-000	94.08
68	00312243	V68107931 NASON, KIM	12/08/21		MW	0101-1102-0-5212-1160-1000-000	64.96
68	00312244	V68100369 OCEANVIEW SCHOOL	12/08/21		MW	0101-6500-0-5102-5760-1180-000	4,827.32
68	00312244	V68100369 OCEANVIEW SCHOOL	12/08/21		MW	0101-6500-0-5802-5760-1180-000	59,508.62
68	00312245	V68156402 OLIVE CREST ACADEMY	12/08/21		MW	0101-6500-0-5102-5760-1180-000	508.08
68	00312245	V68156402 OLIVE CREST ACADEMY	12/08/21		MW	0101-6500-0-5802-5760-1180-000	12,938.72
68	00312246	V68155956 OTC BRANDS INC (ORIENTAL TRADI	12/08/21		MW	0101-0002-0-4300-1130-1000-075	300.15

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68	00312247	V68156495 PLANBOOKEDU LLC	12/08/21		MW	0101-0002-0-5800-1140-1000-022	741.00
68	00312248	V68104074 ROCHE, ANN	12/08/21		MW	0101-0000-0-5213-0000-3140-000	161.84
68	00312249	V68158638 ROMERO, ANDREA	12/08/21		MW	0101-1102-0-5212-1160-1000-000	19.60
68	00312250	V68145500 RUSSELL SIGLER INC	12/08/21		MW	0101-8150-0-4405-0000-8110-000	5,456.46
68	00312250	V68145500 RUSSELL SIGLER INC	12/08/21		MW	0101-8150-0-4500-0000-8110-000	423.40
68	00312251	V68078255 SAN DIEGO GAS & ELECTRIC	12/08/21		MW	0101-0000-0-5500-0000-8200-000	83,427.54
68	00312252	V68063479 SCHOLASTIC	12/08/21		MW	0101-3010-0-4300-1130-1000-072	1,162.00
68	00312253	V68059386 SCHOLASTIC INC	12/08/21		MW	0101-3010-0-4300-1130-1000-072	371.70
68	00312254	V68079860 SCHOOL SERVICES OF CALIFORNIA	12/08/21		MW	0101-0000-0-5216-0000-7300-000	195.00
68	00312255	V68165655 SCHOOL SPECIALTY LLC	12/08/21		MW	0101-6300-0-4140-1110-1000-000	1,013.71
68	00312255	V68165655 SCHOOL SPECIALTY LLC	12/08/21		MW	0101-6300-0-4300-1110-1000-000	126.97
68	00312256	V68164644 SCHULMAN, TAMMIE	12/08/21		MW	0101-0000-0-5212-1140-1000-025	13.11
68	00312256	V68164644 SCHULMAN, TAMMIE	12/08/21		MW	0101-0000-0-5212-3300-1000-014	8.73
68	00312257	V68116057 SHAH, RANA	12/08/21		MW	0101-3315-0-5213-5730-3110-000	8.96
68	00312257	V68116057 SHAH, RANA	12/08/21		MW	0101-3386-0-5213-5710-3110-000	2.24
68	00312258	V68083350 SMART & FINAL **SCHOOL SITES**	12/08/21		MW	0101-3555-0-4300-3800-1000-003	397.78
68	00312258	V68083350 SMART & FINAL **SCHOOL SITES**	12/08/21		MW	0101-6500-0-4300-5760-1110-001	18.02
68	00312259	V68084100 SO CA GAS CO	12/08/21		MW	0101-0724-0-4600-5001-3600-000	7,793.27
68	00312260	V68084100 SO CA GAS CO	12/08/21		MW	0101-0000-0-5500-0000-8200-000	122.47
68	00312261	V68157226 SONOVA USA INC	12/08/21		MW	0101-6500-0-4400-5760-1190-000	2,385.11
68	00312262	V68122718 SOUTHERN CALIFORNIA EDISON	12/08/21		MW	0101-0000-0-5500-0000-8200-000	33,192.87
68	00312263	V68089320 TARGET SPECIALTY PRODUCTS	12/08/21		MW	0101-0000-0-4500-0000-8220-000	25.07
68	00312264	V68147300 TUTTLE CLICK FORD LINCOLN	12/08/21		MW	0101-8150-0-5605-0000-8230-000	1,470.22
68	00312265	V68007452 US AIR CONDITIONING DIST.	12/08/21		MW	0101-8150-0-4500-0000-8110-000	240.00
68	00312266	V68147868 US BANK	12/08/21		MW	0101-0000-0-9517-0000-0000-000	2,344.20
68	00312267	V68164523 VERNE'S PLUMBING INC.	12/08/21		MW	0101-8150-0-5605-0000-8110-000	8,806.66
68	00312268	V68152663 WE VIDEO INC	12/08/21		MW	0101-0002-0-4300-1130-1000-075	179.40
68	00312269	V68163596 WILLBANKS, SIMEON AND TERESA	12/08/21		MW	0101-6500-0-5800-5760-1190-000	2,600.00
68	00312270	V68104710 YMCA OF ORANGE COUNTY	12/08/21		MW	0101-6010-0-5810-1130-1000-054	22,743.70
68	00312270	V68104710 YMCA OF ORANGE COUNTY	12/08/21		MW	0101-6010-0-5100-1130-1000-059	24,245.45
68	00312270	V68104710 YMCA OF ORANGE COUNTY	12/08/21		MW	0101-6010-0-5810-1130-1000-059	24,999.00
68	00312270	V68104710 YMCA OF ORANGE COUNTY	12/08/21		MW	0101-6010-0-5100-1130-1000-061	42,596.75

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68	00312270	V68104710 YMCA OF ORANGE COUNTY	12/08/21		MW	0101-6010-0-5100-1130-1000-082	22,198.22
68	00312316	V68157339 ARCE, RAMIRO	12/09/21		MW	0101-8150-0-5213-0000-8110-000	50.40
68	00312317	V68141916 BANNERMAN, CARY OR KELLY	12/09/21		MW	0101-0724-0-5800-5001-3600-000	235.87
68	00312318	V68165132 BANZALL, LISA	12/09/21		MW	0101-0790-0-5213-4760-2100-000	19.04
68	00312319	V68102963 BEEKMAN, MICHAEL	12/09/21		MW	0101-0000-0-4500-0000-8310-000	25.83
68	00312320	V68156315 CIRO DESIGN	12/09/21		MW	0101-0000-0-5815-0000-7180-000	2,191.59
68	00312321	V68164859 CL CONSULTING INC. DBA CORINNE	12/09/21		MW	0101-8150-0-5810-0000-8500-000	10,547.50
68	00312322	V68150930 CMC - SOUTH	12/09/21		MW	0101-3010-0-5216-0000-2700-061	280.50
68	00312322	V68150930 CMC - SOUTH	12/09/21		MW	0101-3010-0-5215-1110-1000-061	544.50
68	00312323	V68148595 CONTEMPORARY SERVICES CORP	12/09/21		MW	0101-3210-0-5800-0000-2100-000	7,943.75
68	00312324	V68166005 CUNNINGHAM, HAILEY	12/09/21		MW	0101-6500-0-4300-5760-1110-006	47.50
68	00312325	V68161163 CURRIE, KIMBERLY	12/09/21		MW	0101-6500-0-5212-5760-1110-000	62.72
68	00312326	V68157342 DOUCHI, NOUR	12/09/21		MW	0101-0724-0-5800-5001-3600-000	184.80
68	00312327	V68120623 ELKINS, KAREN	12/09/21		MW	0101-0000-0-5213-0000-3140-000	300.16
68	00312328	V68120121 FALLMAN, MEGAN	12/09/21		MW	0101-0400-0-4300-1140-1000-004	274.11
68	00312329	V68120038 GILL, ARVINDER	12/09/21		MW	0101-6500-0-5212-5760-1110-000	255.36
68	00312330	V68112996 GOODWILL INDUSTRIES OF ORANGE	12/09/21		MW	0101-3315-0-5110-5730-1130-000	2,960.00
68	00312330	V68112996 GOODWILL INDUSTRIES OF ORANGE	12/09/21		MW	0101-6500-0-5110-5760-1130-000	11,880.00
68	00312331	V68159731 GORCZYNSKI, MARISA	12/09/21		MW	0101-0002-0-4300-1140-1000-006	82.04
68	00312332	V68151579 HAMMOND, DARCY	12/09/21		MW	0101-6500-0-5212-5760-1110-000	30.24
68	00312333	V68158628 HANLEY, KIMBERLY	12/09/21		MW	0101-0790-0-5213-4760-2100-000	172.48
68	00312334	V68166003 HIDALGO, JADE	12/09/21		MW	0101-0730-0-8675-0000-0000-000	575.00
68	00312335	V68152647 HIERONYMUS, PAUL OR DAYLENE	12/09/21		MW	0101-0724-0-5800-5001-3600-000	236.10
68	00312336	V68160541 INFANT DEVELOPMENT ASSOCIATION	12/09/21		MW	0101-3386-0-5300-5710-1110-000	130.00
68	00312337	V68166000 JACOB, BETH	12/09/21		MW	0101-0002-0-4300-1140-1000-006	28.40
68	00312338	V68165759 JACOBS, ERIC AND LEAH	12/09/21		MW	0101-6500-0-5800-5760-1190-000	3,319.20
68	00312339	V68151216 JENNIFER TONEY SPEECH	12/09/21		MW	0101-6500-0-5115-5760-3140-000	3,168.00
68	00312340	V68158492 LICATA, SUZANNE	12/09/21		MW	0101-6500-0-5212-5760-1110-000	124.88
68	00312341	V68154767 LUGO, JACQUELINE KAY	12/09/21		MW	0101-6512-0-5115-5760-3110-000	6,531.25
68	00312342	V68161638 MAIER, BEN AND NICOLE	12/09/21		MW	0101-6500-0-5800-5770-1190-000	460.00
68	00312343	V68001743 MARCUS, BRUCE	12/09/21		MW	0101-1102-0-5212-1160-1000-000	225.12
68	00312344	V68154949 MAZZINI, VICTOR	12/09/21		MW	0101-0724-0-5800-5001-3600-000	188.16

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68	00312345	V68166002 MOHAMMADIASHYANI, SEPIDEH	12/09/21		MW	0101-0730-0-8675-0000-0000-000	387.50
68	00312346	V68164252 MOORE, ALICIA AND MICHAEL	12/09/21		MW	0101-6500-0-5800-5760-1190-000	1,095.00
68	00312347	V68104108 MORROW, ELYSE	12/09/21		MW	0101-0004-0-4114-1180-1000-002	20.00
68	00312348	V68100369 OCEANVIEW SCHOOL	12/09/21		MW	0101-6500-0-5802-5760-1180-000	3,660.44
68	00312349	V68105372 ORANGE COUNTY THERAPY SERVICE	12/09/21		MW	0101-3315-0-5101-5730-3140-000	8,100.00
68	00312349	V68105372 ORANGE COUNTY THERAPY SERVICE	12/09/21		MW	0101-6500-0-5101-5760-3140-000	12,150.00
68	00312350	V68116957 PALI INSTITUTE INC	12/09/21		MW	0101-0400-0-5840-1130-1000-056	13,072.50
68	00312351	V68117359 PANNING LABATE, TINA	12/09/21		MW	0101-3315-0-5212-5730-1110-000	19.32
68	00312351	V68117359 PANNING LABATE, TINA	12/09/21		MW	0101-6500-0-5212-5760-1110-000	19.32
68	00312352	V68166004 PAULSEN, ANDREA	12/09/21		MW	0101-0002-0-4500-0000-2700-072	22.46
68	00312353	V68165999 PORTER, LOREN	12/09/21		MW	0101-0002-0-5215-1140-1000-024	305.00
68	00312354	V68150715 PORTVIEW PREPARATORY INC	12/09/21		MW	0101-6500-0-5102-5760-1180-000	128,399.98
68	00312354	V68150715 PORTVIEW PREPARATORY INC	12/09/21		MW	0101-6500-0-5802-5760-1180-000	3,255.00
68	00312355	V68152592 RAMIREZ, JOSE	12/09/21		MW	0101-0724-0-5800-5001-3600-000	264.32
68	00312356	V68118595 RASHIDI, AKRAM KIM	12/09/21		MW	0101-6500-0-5212-5760-1110-000	71.68
68	00312357	V68155209 REILLE, WENDI	12/09/21		MW	0101-0724-0-5800-5001-3600-000	319.20
68	00312358	V68155596 RIGHT DIRECTION CRISIS INTERVE	12/09/21		MW	0101-6500-0-5803-5760-1180-000	9,603.00
68	00312359	V68165882 RIVERA, LIA OR OMAR	12/09/21		MW	0101-0724-0-5800-5001-3600-000	286.94
68	00312360	V68166001 ROMERO, TINA	12/09/21		MW	0101-0730-0-8675-0000-0000-000	575.00
68	00312361	V68078255 SAN DIEGO GAS & ELECTRIC	12/09/21		MW	0101-0000-0-5500-0000-8200-000	53,491.89
68	00312362	V68079190 SANTA MARGARITA WATER	12/09/21		MW	0101-0000-0-5500-0000-8200-000	4,163.38
68	00312363	V68084100 SO CA GAS CO	12/09/21		MW	0101-0000-0-5500-0000-8200-000	2,489.51
68	00312364	V68122718 SOUTHERN CALIFORNIA EDISON	12/09/21		MW	0101-0000-0-5500-0000-8200-000	9,035.78
68	00312365	V68152759 STOELZING, TREY OR TANDA	12/09/21		MW	0101-0724-0-5800-5001-3600-000	191.52
68	00312366	V68163985 STRATEGIC KIDS LLC	12/09/21		MW	0101-3210-0-5800-1110-1000-000	225,290.50
68	00312367	V68164771 TAYLOR, JENNIFER OR JEFFREY	12/09/21		MW	0101-0724-0-5800-5001-3600-000	104.16
68	00312368	V68158685 VIVAS, MARGARITA	12/09/21		MW	0101-5632-0-4300-1110-3130-000	350.00
68	00312369	V68160172 WEISBERG, MARI	12/09/21		MW	0101-6500-0-4300-5760-1110-006	190.99
68	00312370	V68160880 WHITAKER, WILLIAM	12/09/21		MW	0101-6500-0-5800-5760-1190-000	200.00
68	00312371	V68161665 WILBUR, MARY	12/09/21		MW	0101-0002-0-4300-1140-1000-002	95.00
68	00312372	V68143731 WINGARD, RICHARD AND LORENA	12/09/21		MW	0101-6500-0-5800-5760-1190-000	4,730.00
68	00312373	V68120395 YOGI, STACY	12/09/21		MW	0101-5632-0-4300-1110-3130-000	150.00

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68	00312379	V68165276 AMERICAN BAND ACCESSORIES LLC	12/10/21		MW	0101-0002-0-4300-1160-1000-003	131.93
68	00312380	V68157339 ARCE, RAMIRO	12/10/21		MW	0101-8150-0-5213-0000-8110-000	45.92
68	00312381	V68165892 ASHIRA RETAIL INC.	12/10/21		MW	0101-6500-0-5600-5001-2700-000	236.06
68	00312382	V68165069 AUDACY OPERATIONS INC.	12/10/21		MW	0101-0000-0-5800-0000-7400-000	8,399.86
68	00312383	V68123700 BSN SPORTS	12/10/21		MW	0101-1100-0-4300-1140-4200-001	9,507.60
68	00312384	V68155692 BUTKUS, LINDA	12/10/21		MW	0101-3410-0-5212-5760-1190-000	39.20
68	00312385	V68015090 CAMLOX INDUSTRIES INC dba WEST	12/10/21		MW	0101-0002-0-4300-1130-1000-053	172.85
68	00312386	V68119648 CAMPCO RECREATION	12/10/21		MW	0101-6010-0-5100-1130-1000-055	13,617.91
68	00312387	V68166008 CHAPMAN, MIKE	12/10/21		MW	0101-0000-0-5212-1110-1000-000	47.60
68	00312388	V68153592 CJT ENTERPRISES INC.	12/10/21		MW	0101-6500-0-4300-5760-1190-000	719.64
68	00312389	V68150930 CMC - SOUTH	12/10/21		MW	0101-3212-0-5215-1130-1000-052	780.00
68	00312389	V68150930 CMC - SOUTH	12/10/21		MW	0101-3212-0-5216-0000-2100-052	515.00
68	00312390	V68118653 COPE, MARY	12/10/21		MW	0101-0000-0-5213-0000-3140-000	144.48
68	00312391	V68165404 CORNISH, GINA	12/10/21		MW	0101-0000-0-8699-0000-0000-000	519.48
68	00312392	V68032656 CORWIN PRESS INC	12/10/21		MW	0101-3010-0-4200-1110-1000-072	148.37
68	00312393	V68164002 CROWE, ROBERT	12/10/21		MW	0101-6500-0-5800-5760-1190-000	250.00
68	00312394	V68105883 DAVE BANG ASSOCIATES INC	12/10/21		MW	0101-8150-0-4500-0000-8110-000	1,252.40
68	00312394	V68105883 DAVE BANG ASSOCIATES INC	12/10/21		MW	0101-8150-0-4500-0000-8110-063	1,058.07
68	00312395	V68148997 DAVIS, HENRY AND/OR ELISABETH	12/10/21		MW	0101-0000-0-8699-0000-0000-000	808.00
68	00312396	V68152143 dba 1 800 RADIATOR & AC	12/10/21		MW	0101-0730-0-5605-1110-3600-000	193.95
68	00312397	V68165726 DIPKO, MARK AND JEMILETH	12/10/21		MW	0101-6500-0-5800-5760-1190-000	2,400.00
68	00312398	V68028500 DUNN-EDWARDS CORP	12/10/21		MW	0101-8150-0-4500-0000-8110-000	857.49
68	00312399	V68153366 EILER, CHRISTINE	12/10/21		MW	0101-3315-0-5212-5730-1110-000	17.08
68	00312399	V68153366 EILER, CHRISTINE	12/10/21		MW	0101-6500-0-5212-5760-1110-000	17.08
68	00312400	V68166007 FARRELL, DOROTHY	12/10/21		MW	0101-6500-0-5212-5760-1130-000	67.20
68	00312401	V68118205 FASTENAL COMPANY	12/10/21		MW	0101-0730-0-4600-1110-3600-000	427.82
68	00312402	V68032535 FEDERAL EXPRESS CORP	12/10/21		MW	0101-0000-0-5900-0000-7540-000	49.08
68	00312403	V68155629 FERGUSON ENTERPRISES INC.	12/10/21		MW	0101-8150-0-4500-0000-8110-000	979.76
68	00312404	V68145444 FINNSSON, JAMIE	12/10/21		MW	0101-6500-0-5212-5760-1130-000	13.44
68	00312405	V68032905 FISHER SCIENTIFIC CO LLC	12/10/21		MW	0101-6388-0-4300-3800-1000-004	2,203.69
68	00312406	V68150177 FISKE, CRAIG AND MARY	12/10/21		MW	0101-6500-0-5800-5760-1190-000	4,806.68
68	00312407	V68158932 FLEET SERVICE SPECIALISTS LLC	12/10/21		MW	0101-0724-0-4600-5001-3600-000	1,890.00

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68	00312408	V68032964 FLINN SCIENTIFIC INC	12/10/21		MW	0101-0002-0-4300-1140-1000-003	2,330.67
68	00312409	V68150202 FOLLETT SCHOOL SOLUTIONS INC	12/10/21		MW	0101-6300-0-4140-1110-1000-000	724.62
68	00312410	V68073437 GANAHL LUMBER CO	12/10/21		MW	0101-8150-0-4500-0000-8110-000	414.93
68	00312411	V68067610 GEARY PACIFIC CORP	12/10/21		MW	0101-8150-0-4500-0000-8110-000	1,537.73
68	00312412	V68147738 GOVERNMENT FINANCIAL STRATEGIE	12/10/21		MW	0101-0000-0-5800-0000-7300-000	3,280.20
68	00312412	V68147738 GOVERNMENT FINANCIAL STRATEGIE	12/10/21		MW	0101-0900-0-5800-0000-6003-000	1,689.80
68	00312413	V68159457 GRACENOTES LLC	12/10/21		MW	0101-0790-0-4150-1160-1000-000	3,864.00
68	00312414	V68163511 HARINGA COMPRESSOR INC.	12/10/21		MW	0101-6388-0-4400-3800-1000-003	1,772.01
68	00312415	V68151531 HD SUPPLY CONSTRUCTION AND	12/10/21		MW	0101-8150-0-4500-0000-8110-000	209.33
68	00312416	V68147116 HD SUPPLY FACILITIES MAINTENAN	12/10/21		MW	0101-8150-0-4500-0000-8110-000	3,251.17
68	00312417	V68158689 HERC RENTALS INC.	12/10/21		MW	0101-8150-0-5605-0000-8110-000	3,605.45
68	00312418	V68059250 HIRSCH PIPE & SUPPLY INC	12/10/21		MW	0101-8150-0-4500-0000-8110-000	2,768.29
68	00312419	V68154526 IMAGE APPAREL FOR BUSINESS INC	12/10/21		MW	0101-0724-0-4500-5001-3600-000	969.82
68	00312420	V68161165 INGARDIA BROS. PRODUCE INC.	12/10/21		MW	0101-3555-0-4300-3800-1000-004	685.94
68	00312421	V68069226 J W PEPPER-LOS ANGELES	12/10/21		MW	0101-0790-0-4300-1160-1000-000	1,137.98
68	00312422	V68046445 JOHNSTONE SUPPLY SANTA ANA	12/10/21		MW	0101-8150-0-4500-0000-8110-000	2,326.23
68	00312423	V68122790 KELLMAN, KATHLEEN	12/10/21		MW	0101-0000-0-5213-0000-3140-000	48.72
68	00312424	V68062513 KELLY PAPER COMPANY	12/10/21		MW	0101-0000-0-4500-0000-7550-000	813.54
68	00312425	V68047970 KNORR SYSTEMS INC	12/10/21		MW	0101-8150-0-4500-0000-8110-000	87.08
68	00312426	V68049480 LAKESHORE LEARNING MATERIALS	12/10/21		MW	0101-0002-0-4500-0000-2700-073	1,920.32
68	00312426	V68049480 LAKESHORE LEARNING MATERIALS	12/10/21		MW	0101-0002-0-4300-1130-1000-075	1,021.58
68	00312426	V68049480 LAKESHORE LEARNING MATERIALS	12/10/21		MW	0101-3010-0-4300-1110-1000-061	3,008.30
68	00312426	V68049480 LAKESHORE LEARNING MATERIALS	12/10/21		MW	0101-3212-0-4300-1130-1000-087	1,118.48
68	00312426	V68049480 LAKESHORE LEARNING MATERIALS	12/10/21		MW	0101-3315-0-4300-5730-1110-049	285.59
68	00312427	V68157295 LARSON LIGHTING AND AUDIO INC	12/10/21		MW	0101-0002-0-5600-1160-1000-005	1,380.00
68	00312428	V68104580 LAWSON PRODUCTS INC	12/10/21		MW	0101-0730-0-4600-1110-3600-000	71.12
68	00312428	V68104580 LAWSON PRODUCTS INC	12/10/21		MW	0101-8150-0-4500-0000-8110-000	1,309.53
68	00312429	V68118980 LOCAL JANITORIAL & VACUUM	12/10/21		MW	0101-0000-0-4500-0000-8210-000	38.61
68	00312429	V68118980 LOCAL JANITORIAL & VACUUM	12/10/21		MW	0101-0000-0-5605-0000-8210-000	237.69
68	00312430	V68155429 LOPEZ, VALERIA C.	12/10/21		MW	0101-0000-0-8699-0000-0000-000	1,547.22
68	00312431	V68165380 MATTHEW DALE BARKER DBA ACOUST	12/10/21		MW	0101-6500-0-5800-5760-3150-000	100.00
68	00312432	V68055550 MCGRAW-HILL SCHOOL EDUCATION H	12/10/21		MW	0101-6300-0-4140-1110-1000-000	10,442.07

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68	00312433	V68110020 MEET THE MASTERS INC	12/10/21		MW	0101-0400-0-5810-1130-1000-055	1,832.81
68	00312434	V68142582 MESA GOLF CARTS	12/10/21		MW	0101-8150-0-5605-0000-8110-000	2,289.42
68	00312435	V68151062 MICKLE, JACQUELINE	12/10/21		MW	0101-3315-0-5212-5730-1110-000	11.20
68	00312435	V68151062 MICKLE, JACQUELINE	12/10/21		MW	0101-6500-0-5212-5760-1110-000	11.20
68	00312436	V68164596 MIDAS MV INC.DBA MIDAS #1260	12/10/21		MW	0101-0724-0-5605-5001-3600-000	70.78
68	00312437	V68166006 MILLER, ARLENE	12/10/21		MW	0101-0730-0-8675-0000-0000-000	165.00
68	00312438	V68162187 MILLER, SABRINA AND SCOTT	12/10/21		MW	0101-6500-0-5800-5760-1190-000	3,537.43
68	00312439	V68040147 MOBILE COMMUNICATION REPAIR	12/10/21		MW	0101-8150-0-5605-0000-8110-000	958.00
68	00312440	V68150837 MOORE LAW FOR CHILDREN A PROFE	12/10/21		MW	0101-0000-0-5820-0000-2100-000	2,500.00
68	00312441	V68144381 MORAND-DANIEL, CARA	12/10/21		MW	0101-3315-0-5212-5730-1110-000	19.88
68	00312441	V68144381 MORAND-DANIEL, CARA	12/10/21		MW	0101-6500-0-5212-5760-1110-000	19.88
68	00312442	V68069260 MUSIC THEATRE INTERNATIONAL	12/10/21		MW	0101-0002-0-4300-1160-1000-002	709.33
68	00312443	V68116411 ORANGE COUNTY REGISTER DBA THE	12/10/21		MW	0101-0000-0-5800-0000-7530-000	2,905.60
68	00312444	V68155593 PAMELA MOLDAUER	12/10/21		MW	0101-6512-0-5115-5760-3110-000	560.00
68	00312445	V68145389 PARKER, LAURA	12/10/21		MW	0101-6500-0-5212-5760-1130-000	82.32
68	00312446	V68150715 PORTVIEW PREPARATORY INC	12/10/21		MW	0101-6500-0-5802-5760-1180-000	7,279.05
68	00312447	V68147095 PRINT & FINISHING SOLUTIONS	12/10/21		MW	0101-0000-0-4500-0000-7550-000	101.80
68	00312448	V68166009 PROSIO, KIMBERLEE	12/10/21		MW	0101-6500-0-5212-5760-1130-000	43.12
68	00312449	V68103295 PSYCHOLOGICAL ASSESSMENT RESOU	12/10/21		MW	0101-6500-0-4500-5001-3120-000	932.24
68	00312450	V68146162 RIFTON EQUIPMENT	12/10/21		MW	0101-3315-0-4405-5730-3140-049	2,715.30
68	00312451	V68158777 SABET, SHAUNA	12/10/21		MW	0101-6500-0-5212-5760-1130-000	47.04
68	00312452	V68159145 SANCHEZ, LIDIA	12/10/21		MW	0101-3010-0-5213-0000-2100-000	40.32
68	00312453	V68063479 SCHOLASTIC	12/10/21		MW	0101-0002-0-4300-1140-1000-003	308.55
68	00312454	V68145390 SCHOOLER, DEBORAH	12/10/21		MW	0101-3315-0-5212-5730-1110-000	23.80
68	00312454	V68145390 SCHOOLER, DEBORAH	12/10/21		MW	0101-6500-0-5212-5760-1110-000	23.80
68	00312455	V68157507 SCP DISTRIBUTORS LLC DBA LINCO	12/10/21		MW	0101-8150-0-4500-0000-8110-000	81.62
68	00312456	V68104414 SHRED-IT USA LLC	12/10/21		MW	0101-0000-0-5800-0000-7540-000	614.94
68	00312457	V68152674 SITEONE LANDSCAPE SUPPLY LLC	12/10/21		MW	0101-0000-0-4500-0000-8220-000	4,276.77
68	00312458	V68083350 SMART & FINAL ***SCHOOL SITES**	12/10/21		MW	0101-0002-0-4300-1140-1000-022	75.93
68	00312458	V68083350 SMART & FINAL ***SCHOOL SITES**	12/10/21		MW	0101-3555-0-4300-3800-1000-004	1,065.84
68	00312458	V68083350 SMART & FINAL ***SCHOOL SITES**	12/10/21		MW	0101-3555-0-4300-3800-1000-025	156.72
68	00312458	V68083350 SMART & FINAL ***SCHOOL SITES**	12/10/21		MW	0101-6520-0-4300-5760-1190-000	30.11

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68	00312459	V68163739 SMARTEST EDU INC. DBA FORMATIV	12/10/21		MW	0101-3212-0-5800-1110-1000-000	28,133.00
68	00312459	V68163739 SMARTEST EDU INC. DBA FORMATIV	12/10/21		MW	0101-3212-0-5800-0000-2100-000	44,848.00
68	00312460	V68152565 SNAP ON INCORPORATED	12/10/21		MW	0101-0730-0-4600-1110-3600-000	72.54
68	00312461	V68116610 SOUTH COAST FAMILY MEDICAL CEN	12/10/21		MW	0101-0000-0-5800-0000-7400-000	705.00
68	00312462	V68165971 STONE MUSIC SUPPLY LLC	12/10/21		MW	0101-1102-0-5600-1160-1000-000	125.00
68	00312463	V68159223 TALLENT, PAUL H.	12/10/21		MW	0101-0000-0-8699-0000-0000-000	1,162.98
68	00312464	V68163897 TESTA, ANDREA L.	12/10/21		MW	0101-0000-0-8699-0000-0000-000	161.61
68	00312465	V68107590 THERAPY SHOPPE INC	12/10/21		MW	0101-0002-0-4300-1140-1000-003	30.48
68	00312466	V68007452 US AIR CONDITIONING DIST.	12/10/21		MW	0101-8150-0-4405-0000-8110-000	7,513.41
68	00312467	V68118382 US BANK	12/10/21		MW	0101-0002-0-4300-1140-1000-002	99.42
68	00312467	V68118382 US BANK	12/10/21		MW	0101-0002-0-4300-1140-1000-023	88.03
68	00312467	V68118382 US BANK	12/10/21		MW	0101-3010-0-4300-1110-1000-061	1,697.00
68	00312467	V68118382 US BANK	12/10/21		MW	0101-3010-0-4300-1110-1000-072	69.87
68	00312467	V68118382 US BANK	12/10/21		MW	0101-3555-0-4300-3800-1000-022	39.86
68	00312468	V68165509 VISTA CENTER FOR THE BLIND & V	12/10/21		MW	0101-6500-0-5810-5760-1190-000	6,262.50
68	00312469	V68019265 VISTA PAINT & WALLCOVERING	12/10/21		MW	0101-8150-0-4500-0000-8110-000	89.02
68	00312470	V68036075 W W GRAINGER INC	12/10/21		MW	0101-8150-0-4500-0000-8110-000	1,637.29
68	00312471	V68040766 WARDS NATURAL SCIENCE	12/10/21		MW	0101-0002-0-4300-1140-1000-003	134.68
68	00312472	V68096332 WAXIE SANITARY SUPPLY	12/10/21		MW	0101-0000-0-5605-0000-8210-000	113.58
68	00312473	V68144672 WESTON, KELLY	12/10/21		MW	0101-3315-0-5212-5730-1110-000	25.20
68	00312473	V68144672 WESTON, KELLY	12/10/21		MW	0101-6500-0-5212-5760-1110-000	25.20
68	00312474	V68164297 WONG, JORGE AND CORIE	12/10/21		MW	0101-6500-0-5800-5760-1190-000	11,620.60
68	00312479	V68109931 ARC	12/13/21		MW	0101-0000-0-5800-0000-7690-000	80.30
68	00312480	V68152287 CAPITOL ADVISORS GROUP LLC	12/13/21		MW	0101-0000-0-5815-0000-7150-000	4,000.00
68	00312481	V68027192 CONSOLIDATED ELECTRICAL DISTR	12/13/21		MW	0101-0000-0-4500-0000-8210-000	2,950.64
68	00312481	V68027192 CONSOLIDATED ELECTRICAL DISTR	12/13/21		MW	0101-8150-0-4500-0000-8110-000	3,901.29
68	00312482	V68165756 GRAY, ALLAN	12/13/21		MW	0101-6500-0-5800-5760-1180-000	1,046.12
68	00312483	V68144628 JFK TRANSPORTATION CO INC	12/13/21		MW	0101-1100-0-5838-1140-4200-001	461.11
68	00312483	V68144628 JFK TRANSPORTATION CO INC	12/13/21		MW	0101-1100-0-5838-1140-4200-003	1,844.44
68	00312484	V68110020 MEET THE MASTERS INC	12/13/21		MW	0101-0400-0-5810-1130-1000-083	1,701.25
68	00312485	V68161455 ORANGE COUNTY ACADEMIC DECATHL	12/13/21		MW	0101-0002-0-5800-1140-1000-004	800.00
68	00312486	V68150715 PORTVIEW PREPARATORY INC	12/13/21		MW	0101-0000-0-9510-0000-0000-000	8,000.00

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68	00312486	V68150715 PORTVIEW PREPARATORY INC	12/13/21		MW	0101-6500-0-5102-5760-3120-000	-4,000.00
68	00312487	V68152049 PROJECT DIMENSIONS INC	12/13/21		MW	0101-0000-0-5810-0000-7690-000	13,989.50
68	00312487	V68152049 PROJECT DIMENSIONS INC	12/13/21		MW	0101-8150-0-5815-0000-8110-000	1,630.00
68	00312488	V68165604 RENEGADE WRESTLING WEAR	12/13/21		MW	0101-1100-0-4300-1140-4200-005	666.50
68	00312489	V68078255 SAN DIEGO GAS & ELECTRIC	12/13/21		MW	0101-0000-0-5500-0000-8200-000	101,759.77
68	00312490	V68145813 SEGERSTROM CENTER FOR THE ARTS	12/13/21		MW	0101-3010-0-5800-1110-1000-054	820.00
68	00312491	V68122718 SOUTHERN CALIFORNIA EDISON	12/13/21		MW	0101-0000-0-5500-0000-8200-000	32,904.02
68	00312492	V68147868 US BANK	12/13/21		MW	0101-0000-0-9517-0000-0000-000	24,745.04
68	00312493	V68153411 VIRGINIA CROWE	12/13/21		MW	0101-6500-0-5800-5760-1190-000	125.00
68	00312501	V68103551 AAA ELECTRIC MOTOR SALES	12/14/21		MW	0101-8150-0-4500-0000-8110-000	603.99
68	00312503	V68152532 ADVANTAGE WEST INVESTMENT ENTE	12/14/21		MW	0101-0000-0-4500-0000-8210-000	37,905.48
68	00312504	V68145645 ALISO NIGUEL AUTO CARE	12/14/21		MW	0101-0724-0-5605-5001-3600-000	132.00
68	00312504	V68145645 ALISO NIGUEL AUTO CARE	12/14/21		MW	0101-8150-0-5605-0000-8230-000	169.67
68	00312505	V68157273 AMPLIFY EDUCATION INC	12/14/21		MW	0101-3010-0-4200-1110-1000-075	5,259.38
68	00312506	V68111606 APPLE INC	12/14/21		MW	0101-3315-0-4300-5730-1190-000	326.17
68	00312506	V68111606 APPLE INC	12/14/21		MW	0101-6500-0-4300-5760-1190-000	1,471.26
68	00312507	V68150294 AUTOZONE INC	12/14/21		MW	0101-0730-0-4600-1110-3600-000	64.09
68	00312508	V68116589 BENCHMARK EDUCATION COMPANY LL	12/14/21		MW	0101-6300-0-4140-1110-1000-000	234.32
68	00312509	V68154661 BERTRAND MUSIC ENTERPRISE INC	12/14/21		MW	0101-0002-0-4500-1160-1000-021	309.95
68	00312510	V68146382 BJ BINDERY INC	12/14/21		MW	0101-0000-0-5800-0000-7550-000	385.00
68	00312511	V68110763 BRAIN POP LLC	12/14/21		MW	0101-3010-0-5800-1110-1000-021	3,250.00
68	00312512	V68123700 BSN SPORTS	12/14/21		MW	0101-1100-0-4300-1140-4200-005	2,202.58
68	00312513	V68146284 BUSWEST LLC	12/14/21		MW	0101-0730-0-4600-1110-3600-000	1,321.96
68	00312514	V68141660 CAL-STATE AUTO PARTS INC	12/14/21		MW	0101-0724-0-4600-5001-3600-000	1,294.45
68	00312515	V68119470 CAPISTRANO CRANE SERVICE	12/14/21		MW	0101-8150-0-5605-0000-8110-000	1,400.00
68	00312516	V68165284 CAPO BEACH EQUIPMENT RENTAL	12/14/21		MW	0101-0000-0-4500-0000-8220-000	40.81
68	00312516	V68165284 CAPO BEACH EQUIPMENT RENTAL	12/14/21		MW	0101-0000-0-5605-0000-8220-000	207.62
68	00312517	V68106764 CDWG Inc	12/14/21		MW	0101-0400-0-5605-0000-8110-028	908.72
68	00312517	V68106764 CDWG Inc	12/14/21		MW	0101-6387-0-4400-3800-1000-025	22.64
68	00312517	V68106764 CDWG Inc	12/14/21		MW	0101-8150-0-4500-0000-8110-000	50.47
68	00312518	V68108311 CINTAS CORPORATION	12/14/21		MW	0101-7422-0-4500-0000-2100-000	82.84
68	00312519	V68146234 CINTAS CORPORATION #640	12/14/21		MW	0101-0730-0-5800-1110-3600-000	170.44

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68	00312519	V68146234 CINTAS CORPORATION #640	12/14/21		MW	0101-0724-0-5800-5001-3600-000	170.44
68	00312520	V68147693 COMPLETE OFFICE OF CA	12/14/21		MW	0101-0000-0-4500-0000-7690-000	13.44
68	00312520	V68147693 COMPLETE OFFICE OF CA	12/14/21		MW	0101-8150-0-4500-0000-8110-000	244.04
68	00312521	V68027192 CONSOLIDATED ELECTRICAL DISTR	12/14/21		MW	0101-8150-0-4500-0000-8110-000	1,089.80
68	00312522	V68155606 CUSTOM SIGNS INC	12/14/21		MW	0101-0400-0-6400-0000-8110-071	6,872.86
68	00312523	V68062513 KELLY PAPER COMPANY	12/14/21		MW	0101-0000-0-4500-0000-7550-000	892.86
68	00312524	V68073708 LEARNING ALLY	12/14/21		MW	0101-6500-0-4300-5760-1190-000	1,980.00
68	00312525	V68148751 ALZAMORA, MARTIN OR LUCERO	12/15/21		MW	0101-0724-0-5800-5001-3600-000	322.56
68	00312526	V68147042 BAUER, ADAM OR GINA	12/15/21		MW	0101-0724-0-5800-5001-3600-000	601.66
68	00312527	V68146851 BERRY, SCOTT AND JAMIE	12/15/21		MW	0101-6500-0-5802-5760-1180-000	227.88
68	00312528	V68164046 BOHR, CASSANDRA OR PATRICK	12/15/21		MW	0101-0724-0-5800-5001-3600-000	994.56
68	00312529	V68165668 BRAILLE ABILITIES LLC	12/15/21		MW	0101-6500-0-5801-5760-1180-000	8,988.94
68	00312530	V68146234 CINTAS CORPORATION #640	12/15/21		MW	0101-0730-0-5800-1110-3600-000	401.37
68	00312530	V68146234 CINTAS CORPORATION #640	12/15/21		MW	0101-0724-0-5800-5001-3600-000	401.37
68	00312531	V68108311 CINTAS CORPORATION	12/15/21		MW	0101-7422-0-4500-0000-2100-000	633.73
68	00312532	V68018870 CITY OF SAN CLEMENTE	12/15/21		MW	0101-0000-0-5500-0000-8200-000	27,710.68
68	00312533	V68165725 COHAN ANDY & NEISWONGER JULIE	12/15/21		MW	0101-6500-0-5802-5760-1180-000	658.56
68	00312534	V68141814 CONDIE, JOSHUA OR CAROL	12/15/21		MW	0101-0724-0-5800-5001-3600-000	89.04
68	00312535	V68165304 CONSTABLE, ALYSSA	12/15/21		MW	0101-0724-0-5800-5001-3600-000	478.24
68	00312536	V68160442 COSTELLO, KIM OR BRIAN	12/15/21		MW	0101-0724-0-5800-5001-3600-000	805.50
68	00312537	V68165556 DANIELLE NAHAS PROFESSIONAL AS	12/15/21		MW	0101-6500-0-5800-5001-3120-000	1,215.00
68	00312538	V68159225 DEL.SOL SCHOOL INC	12/15/21		MW	0101-6500-0-5802-5760-1180-000	3,825.00
68	00312539	V68154768 DIAMOND RANCH ACADEMY INC	12/15/21		MW	0101-6500-0-5803-5760-1180-000	5,297.60
68	00312539	V68154768 DIAMOND RANCH ACADEMY INC	12/15/21		MW	0101-6512-0-5104-5760-1180-000	11,988.00
68	00312539	V68154768 DIAMOND RANCH ACADEMY INC	12/15/21		MW	0101-6512-0-5104-5760-3120-000	9,504.00
68	00312540	V68152616 DIXON, KAREN	12/15/21		MW	0101-0724-0-5800-5001-3600-000	272.16
68	00312541	V68159416 DOWNEY, KENNESSE	12/15/21		MW	0101-6500-0-5802-5760-1180-000	2,212.38
68	00312542	V68145764 DUDHEKER, SANJAY OR SONALY	12/15/21		MW	0101-0724-0-5800-5001-3600-000	456.96
68	00312543	V68165338 DYNAMIC EDUCATION SERVICES INC	12/15/21		MW	0101-6500-0-5801-5760-1190-000	800.00
68	00312544	V68149794 EBBING, CURTIS AND/OR MARYAM	12/15/21		MW	0101-0724-0-5800-5001-3600-000	865.54
68	00312545	V68155142 ECE4AUTISM	12/15/21		MW	0101-6500-0-5102-5760-1180-000	7,680.00
68	00312545	V68155142 ECE4AUTISM	12/15/21		MW	0101-6500-0-5802-5760-1180-000	3,180.00

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68	00312546	V68159307 FAZELI, FARIBORZ OR SURUR	12/15/21		MW	0101-0724-0-5800-5001-3600-000	282.24
68	00312547	V68149721 FRAIZER, KATHERINE & OR JERRY	12/15/21		MW	0101-0724-0-5800-5001-3600-000	58.24
68	00312548	V68121876 GAU, MARY AND TERRY	12/15/21		MW	0101-0724-0-5800-5001-3600-000	446.88
68	00312549	V68158823 GUZMAN RODRIGUEZ, HIRAM	12/15/21		MW	0101-0724-0-5800-5001-3600-000	87.36
68	00312550	V68119320 HARRELL, PAUL AND DEBBIE	12/15/21		MW	0101-0724-0-5800-5001-3600-000	546.11
68	00312551	V68162647 HARVEY, JOHN OR BRIDGET	12/15/21		MW	0101-0724-0-5800-5001-3600-000	75.26
68	00312552	V68144432 HYLTON, CHRIS AND/OR HERMINIA	12/15/21		MW	0101-0724-0-5800-5001-3600-000	144.48
68	00312553	V68151216 JENNIFER TONEY SPEECH	12/15/21		MW	0101-6500-0-5115-5760-3140-000	4,092.00
68	00312554	V68147325 JOHNSON, EDWIN AND MELISSA	12/15/21		MW	0101-6500-0-5802-5760-1180-000	1,132.48
68	00312555	V68118865 JONES, DANNY OR NANCY	12/15/21		MW	0101-0724-0-5800-5001-3600-000	339.36
68	00312556	V68158202 KNAUER, JACK OR MONA	12/15/21		MW	0101-0724-0-5800-5001-3600-000	90.72
68	00312557	V68145493 LOUIE, DARRYL OR CATHERINE	12/15/21		MW	0101-0724-0-5800-5001-3600-000	176.96
68	00312558	V68159154 MACAPINLAC, DONNIE OR JUNLYNN	12/15/21		MW	0101-0724-0-5800-5001-3600-000	940.80
68	00312560	V68056440 MARDAN SCHOOL	12/15/21		MW	0101-6500-0-5802-5760-1180-000	54,774.44
68	00312561	V68149001 MATHIESEN, DAN OR TARA	12/15/21		MW	0101-0724-0-5800-5001-3600-000	184.80
68	00312562	V68155949 MATTHEW WILLIAMS ENTERPRISES L	12/15/21		MW	0101-6500-0-5810-5760-1130-000	2,467.35
68	00312563	V68115957 MAXIM HEALTHCARE SERVICES INC	12/15/21		MW	0101-0000-0-5800-0000-3140-000	8,446.02
68	00312564	V68154949 MAZZINI, VICTOR	12/15/21		MW	0101-0724-0-5800-5001-3600-000	125.44
68	00312565	V68165659 MENDOZA, MELISSA OR OCTAVIO	12/15/21		MW	0101-0724-0-5800-5001-3600-000	47.04
68	00312566	V68158477 MOMTAHAN, NANCY NASSEHI AND RO	12/15/21		MW	0101-6500-0-5800-5760-1190-000	3,377.88
68	00312567	V68159502 MONTEMAYOR, OSCAR	12/15/21		MW	0101-0724-0-5800-5001-3600-000	262.08
68	00312568	V68165007 MORONES, GENARO OR BRITTANY	12/15/21		MW	0101-0724-0-5800-5001-3600-000	1,096.70
68	00312569	V68061270 MOULTON NIGUEL WATER	12/15/21		MW	0101-0000-0-5500-0000-8200-000	7,431.73
68	00312570	V68021378 NEW HAVEN YOUTH & FAMILY	12/15/21		MW	0101-6500-0-5802-5760-1180-000	8,959.00
68	00312570	V68021378 NEW HAVEN YOUTH & FAMILY	12/15/21		MW	0101-6512-0-5101-5760-3110-000	24,053.33
68	00312571	V68158933 NEW VISTA SCHOOL	12/15/21		MW	0101-6500-0-5102-5760-1180-000	9,587.64
68	00312571	V68158933 NEW VISTA SCHOOL	12/15/21		MW	0101-6500-0-5802-5760-1180-000	36,646.62
68	00312571	V68158933 NEW VISTA SCHOOL	12/15/21		MW	0101-6500-0-5102-5760-3110-000	315.00
68	00312572	V68156402 OLIVE CREST ACADEMY	12/15/21		MW	0101-6500-0-5802-5760-1180-000	6,358.24
68	00312573	V68116411 ORANGE COUNTY REGISTER DBA THE	12/15/21		MW	0101-0000-0-5800-0000-7180-000	721.86
68	00312574	V68155294 PALANIVEL, MURUGANAND	12/15/21		MW	0101-0724-0-5800-5001-3600-000	131.04
68	00312575	V68157705 PITERA, ROBERT OR FRANCESCA	12/15/21		MW	0101-6500-0-5802-5760-1180-000	616.93

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68	00312576	V68150715 PORTVIEW PREPARATORY INC	12/15/21		MW	0101-6500-0-5102-5760-1180-000	8,485.13
68	00312577	V68123530 ROTH OR KERI HOLMAN, JAY	12/15/21		MW	0101-0724-0-5800-5001-3600-000	427.39
68	00312578	V68078255 SAN DIEGO GAS & ELECTRIC	12/15/21		MW	0101-0000-0-5500-0000-8200-000	79,532.81
68	00312579	V68165899 SINGER, JENNIFER	12/15/21		MW	0101-0724-0-5800-5001-3600-000	101.92
68	00312580	V68083350 SMART & FINAL **SCHOOL SITES**	12/15/21		MW	0101-0002-0-4500-0000-2700-004	94.40
68	00312580	V68083350 SMART & FINAL **SCHOOL SITES**	12/15/21		MW	0101-0002-0-4300-1140-1000-029	342.97
68	00312580	V68083350 SMART & FINAL **SCHOOL SITES**	12/15/21		MW	0101-0002-0-4300-5760-1110-049	81.28
68	00312580	V68083350 SMART & FINAL **SCHOOL SITES**	12/15/21		MW	0101-3555-0-4300-3800-1000-003	242.74
68	00312580	V68083350 SMART & FINAL **SCHOOL SITES**	12/15/21		MW	0101-3555-0-4300-3800-1000-029	278.00
68	00312580	V68083350 SMART & FINAL **SCHOOL SITES**	12/15/21		MW	0101-6500-0-4300-5760-1110-001	136.21
68	00312580	V68083350 SMART & FINAL **SCHOOL SITES**	12/15/21		MW	0101-6520-0-4300-5760-1190-000	116.87
68	00312581	V68084100 SO CA GAS CO	12/15/21		MW	0101-0000-0-5500-0000-8200-000	7,860.18
68	00312582	V68148580 SOLIANT HEALTH INC	12/15/21		MW	0101-6500-0-5801-5001-3150-000	6,095.18
68	00312583	V68147835 SPECTRUM CENTER ROSSIER PARK	12/15/21		MW	0101-6500-0-5802-5760-1180-000	3,372.41
68	00312584	V68150071 SPECTRUM CENTER ROSSIER PARK	12/15/21		MW	0101-6500-0-5802-5760-1180-000	3,975.12
68	00312585	V68161403 SUMMIT VIEW SCHOOL DBA STEM3 A	12/15/21		MW	0101-6500-0-5802-5760-1180-000	11,245.18
68	00312586	V68148019 SUNBELT STAFFING LLC	12/15/21		MW	0101-6500-0-5101-5001-3120-000	8,904.60
68	00312586	V68148019 SUNBELT STAFFING LLC	12/15/21		MW	0101-6500-0-5101-5001-3140-000	7,009.80
68	00312586	V68148019 SUNBELT STAFFING LLC	12/15/21		MW	0101-6500-0-5101-5001-3150-000	12,808.36
68	00312586	V68148019 SUNBELT STAFFING LLC	12/15/21		MW	0101-6500-0-5101-5760-1190-000	1,150.80
68	00312587	V68147697 SYNTAX GLOBAL	12/15/21		MW	0101-0790-0-5800-4760-1000-000	358.00
68	00312588	V68165016 TELOS RESIDENTIAL TREATMENT LL	12/15/21		MW	0101-6500-0-5103-5760-1180-000	4,392.30
68	00312588	V68165016 TELOS RESIDENTIAL TREATMENT LL	12/15/21		MW	0101-6500-0-5803-5760-1180-000	1,370.70
68	00312588	V68165016 TELOS RESIDENTIAL TREATMENT LL	12/15/21		MW	0101-6512-0-5104-5760-1180-000	5,593.50
68	00312588	V68165016 TELOS RESIDENTIAL TREATMENT LL	12/15/21		MW	0101-6512-0-5104-5760-3120-000	5,593.50
68	00312589	V68116351 TERI INC	12/15/21		MW	0101-6500-0-5102-5760-1180-000	5,193.00
68	00312589	V68116351 TERI INC	12/15/21		MW	0101-6500-0-5802-5760-1180-000	490.20
68	00312590	V68161292 THE PRENTICE SCHOOL	12/15/21		MW	0101-6500-0-5802-5760-1180-000	6,533.40
68	00312591	V68159532 THERAPY TRAVELERS LLC	12/15/21		MW	0101-3315-0-5101-5730-3150-000	811.87
68	00312591	V68159532 THERAPY TRAVELERS LLC	12/15/21		MW	0101-6500-0-5101-5001-3120-000	10,304.00
68	00312591	V68159532 THERAPY TRAVELERS LLC	12/15/21		MW	0101-6500-0-5101-5001-3150-000	2,435.63
68	00312591	V68159532 THERAPY TRAVELERS LLC	12/15/21		MW	0101-6500-0-5101-5760-1190-000	4,871.25

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68	00312592	V68164241 THREE POINTS CENTER LLC DBA TH	12/15/21		MW	0101-6500-0-5803-5760-1180-000	1,700.00
68	00312592	V68164241 THREE POINTS CENTER LLC DBA TH	12/15/21		MW	0101-6512-0-5104-5760-1180-000	7,600.00
68	00312592	V68164241 THREE POINTS CENTER LLC DBA TH	12/15/21		MW	0101-6512-0-5104-5760-3120-000	5,000.00
68	00312593	V68145547 TIMOTHY ADAMS & ASSOCIATES	12/15/21		MW	0101-6500-0-5820-5001-2100-000	5,000.00
68	00312594	V68118287 UNIVERSITY OF OREGON	12/15/21		MW	0101-0790-0-5216-0000-2100-000	400.00
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0000-0-4500-0000-7110-000	299.56
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0000-0-5216-0000-7110-000	306.79
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0000-0-5800-0000-7180-000	19.80
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0000-0-4500-0000-7300-000	766.13
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0000-0-4500-0000-7400-000	24.75
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0000-0-5216-0000-7700-000	1,906.00
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0000-0-5800-0000-7700-000	160.41
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4500-0000-2700-002	60.53
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4500-0000-2700-003	226.27
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4500-0000-2700-004	750.00
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4500-0000-2700-006	32.31
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-5800-0000-2700-021	99.00
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4500-0000-2700-022	128.80
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4500-0000-2700-073	552.58
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4500-0000-2700-086	202.04
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1130-1000-061	72.96
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1130-1000-075	8.07
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1130-1000-081	113.83
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4500-1130-1000-082	716.89
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1130-1000-086	94.76
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1130-1000-087	11.95
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1130-1000-088	129.25
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-001	481.90
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-002	377.20
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-002	237.04
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-003	640.46
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-005	810.70

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68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-006	708.39
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-022	35.95
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-022	448.03
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-025	674.24
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-026	37.68
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-027	44.37
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1140-1000-028	467.47
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-3300-1000-014	161.61
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-3300-1000-019	90.36
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1160-1000-002	581.85
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0002-0-4300-1160-1000-005	220.15
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0400-0-4300-1130-1000-055	1,032.23
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0400-0-4300-1130-1000-071	230.83
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0400-0-4300-1130-1000-087	64.85
68	00312598	V68118382 US BANK	12/15/21		MW	0101-0400-0-4300-1140-1000-004	3,731.46
68	00312598	V68118382 US BANK	12/15/21		MW	0101-1102-0-4300-1160-1000-000	2,286.74
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4500-0000-2700-021	900.00
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4500-0000-2700-054	69.95
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4500-0000-2700-061	43.09
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4300-1110-1000-021	-44.69
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4300-1110-1000-054	1,694.69
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4300-1110-1000-059	1,095.99
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4300-1110-1000-061	830.63
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4300-1110-1000-072	206.73
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4300-1110-1000-079	631.25
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4500-1110-2700-053	64.60
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4300-1130-1000-055	872.45
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3010-0-4300-7110-1000-110	393.08
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3212-0-4300-1130-1000-080	90.30
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3315-0-4300-5730-1190-000	49.96
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3555-0-4300-3800-1000-028	833.16
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3555-0-4300-3800-1000-024	1,219.98

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68	00312598	V68118382 US BANK	12/15/21		MW	0101-3555-0-4300-3800-1000-032	116.36
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3555-0-4300-3800-1000-033	1,351.61
68	00312598	V68118382 US BANK	12/15/21		MW	0101-3555-0-4300-3800-1000-022	79.40
68	00312598	V68118382 US BANK	12/15/21		MW	0101-5640-0-4500-5001-3140-000	1,099.69
68	00312598	V68118382 US BANK	12/15/21		MW	0101-6388-0-4300-3800-1000-006	1,200.98
68	00312598	V68118382 US BANK	12/15/21		MW	0101-6388-0-4300-3800-1000-002	590.24
68	00312598	V68118382 US BANK	12/15/21		MW	0101-6500-0-4500-5001-2700-000	141.12
68	00312598	V68118382 US BANK	12/15/21		MW	0101-6500-0-4500-5001-3140-000	36.62
68	00312598	V68118382 US BANK	12/15/21		MW	0101-6500-0-4300-5760-1190-000	43.07
68	00312598	V68118382 US BANK	12/15/21		MW	0101-6500-0-4300-5760-1190-000	370.45
68	00312598	V68118382 US BANK	12/15/21		MW	0101-6500-0-4300-5760-1110-012	354.72
68	00312598	V68118382 US BANK	12/15/21		MW	0101-6500-0-4300-5760-1190-049	198.05
68	00312598	V68118382 US BANK	12/15/21		MW	0101-7220-0-4400-1140-1000-003	815.00
68	00312598	V68118382 US BANK	12/15/21		MW	0101-8150-0-4500-0000-8110-000	428.75
68	00312599	V68164043 WEBB, CHRISTOPHER OR MEGHAN	12/15/21		MW	0101-0724-0-5800-5001-3600-000	215.04
68	00312600	V68165522 WEISS, SARA OR MICHAEL	12/15/21		MW	0101-0724-0-5800-5001-3600-000	91.84
68	00312601	V68113794 WERTHEIMER-GALE & ASSOCIATES	12/15/21		MW	0101-6500-0-5801-5760-3140-000	901.54
68	00312602	V68160880 WHITAKER, WILLIAM	12/15/21		MW	0101-6500-0-5800-5760-1190-000	400.00
68	00312603	V68156077 WONDRA, ADAM C	12/15/21		MW	0101-0724-0-5800-5001-3600-000	236.54
68	00312632	V68122588 1ST JON INC	12/16/21		MW	0101-8150-0-5605-0000-8110-000	443.10
68	00312633	V68001018 A Z BUS SALES INC	12/16/21		MW	0101-0730-0-4600-1110-3600-000	2,594.01
68	00312634	V68163031 AIDA ALLEN-ROTELL	12/16/21		MW	0101-3010-0-5800-0000-2140-000	4,900.00
68	00312635	V68120139 ALC SCHOOLS LLC	12/16/21		MW	0101-0790-0-5800-0000-3600-000	450.00
68	00312635	V68120139 ALC SCHOOLS LLC	12/16/21		MW	0101-0724-0-5800-5001-3600-000	21,870.00
68	00312636	V68145645 ALISO NIGUEL AUTO CARE	12/16/21		MW	0101-8150-0-5605-0000-8230-000	5,731.34
68	00312637	V68154816 ALISO VIEJO TOWING & RECOVERY	12/16/21		MW	0101-0730-0-5800-1110-3600-000	330.00
68	00312638	V68153414 ALL FOUR STRINGS	12/16/21		MW	0101-0002-0-5600-1160-1000-004	274.62
68	00312639	V68038893 ARTESIA SAWDUST	12/16/21		MW	0101-0000-0-4500-0000-8220-000	6,289.90
68	00312640	V68165758 ASANA INC.	12/16/21		MW	0101-0000-0-5800-0000-7700-000	8,675.98
68	00312641	V68106070 AT&T	12/16/21		MW	0101-8150-0-5800-0000-8110-000	56.22
68	00312642	V68004526 ATTAINMENT COMPANY	12/16/21		MW	0101-3315-0-4300-5730-1190-000	156.73
68	00312643	V68150294 AUTOZONE INC	12/16/21		MW	0101-0730-0-4600-1110-3600-000	296.18

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68	00312644	V68150294 AUTOZONE INC	12/16/21		MW	0101-0730-0-4600-1110-3600-000	133.37
68	00312645	V68076299 BEACH CITIES GLASS INC	12/16/21		MW	0101-8150-0-5605-0000-8110-003	14,499.42
68	00312646	V68006981 BEE MAN, THE	12/16/21		MW	0101-8150-0-5605-0000-8110-000	279.00
68	00312647	V68148544 BIOMEDICAL WASTE DISPOSAL	12/16/21		MW	0101-0000-0-5800-0000-8310-000	149.00
68	00312648	V68164660 BONILLA, CARMEN	12/16/21		MW	0101-6500-0-5802-5760-1180-000	788.48
68	00312649	V68010434 BOYCE INDUSTRIES	12/16/21		MW	0101-0000-0-4405-0000-8210-000	5,382.11
68	00312650	V68145318 BRINKS INC.	12/16/21		MW	0101-0000-0-5800-0000-7300-000	291.65
68	00312651	V68146284 BUSWEST LLC	12/16/21		MW	0101-0730-0-4600-1110-3600-000	38.54
68	00312652	V68159757 CAL BUILDING SYSTEMS	12/16/21		MW	0101-8150-0-5605-0000-8110-000	450.00
68	00312653	V68141660 CAL-STATE AUTO PARTS INC	12/16/21		MW	0101-0724-0-4600-5001-3600-000	128.46
68	00312654	V68165284 CAPO BEACH EQUIPMENT RENTAL	12/16/21		MW	0101-0000-0-5605-0000-8220-000	1,630.85
68	00312655	V68106764 CDWG Inc	12/16/21		MW	0101-0400-0-6200-0000-8500-001	1,992.47
68	00312655	V68106764 CDWG Inc	12/16/21		MW	0101-8150-0-4500-0000-8110-000	1,652.43
68	00312656	V68155633 CENTAR INDUSTRIES INC	12/16/21		MW	0101-8150-0-4500-0000-8110-000	1,750.07
68	00312657	V68157551 CENTRAL COMMUNICATIONS	12/16/21		MW	0101-8150-0-5800-0000-8110-000	132.87
68	00312658	V68163282 CHEROKEE CHEMICAL CO. INC. DBA	12/16/21		MW	0101-8150-0-5800-0000-8110-000	1,152.50
68	00312659	V68019025 CLARK SECURITY PRODUCTS	12/16/21		MW	0101-8150-0-4500-0000-8110-000	4,129.09
68	00312660	V68019394 COASTAL BLUE	12/16/21		MW	0101-8150-0-4500-0000-8110-000	530.45
68	00312661	V68147693 COMPLETE OFFICE OF CA	12/16/21		MW	0101-0000-0-4500-0000-7690-000	81.43
68	00312662	V68116608 COMPREHENSIVE DRUG TESTING	12/16/21		MW	0101-0730-0-5800-1110-3600-000	610.32
68	00312663	V68027192 CONSOLIDATED ELECTRICAL DISTR	12/16/21		MW	0101-8150-0-4500-0000-8110-000	9,790.29
68	00312664	V68119525 CUNNINGHAM, CHADWICK	12/16/21		MW	0101-1102-0-5212-1160-1000-000	81.76
68	00312665	V68147214 DANIELS TIRE SERVICE INC	12/16/21		MW	0101-0730-0-4600-1110-3600-000	9,549.29
68	00312666	V68105883 DAVE BANG ASSOCIATES INC	12/16/21		MW	0101-8150-0-4500-0000-8110-000	797.35
68	00312667	V68117165 DEMCO	12/16/21		MW	0101-0004-0-4300-1180-2420-003	122.82
68	00312668	V68026001 DENAULT S HARDWARE	12/16/21		MW	0101-8150-0-4500-0000-8110-000	488.27
68	00312669	V68026562 DEWEYS HOME APPLIANCES	12/16/21		MW	0101-8150-0-4500-0000-8110-000	140.02
68	00312670	V68009300 DICK BLICK WEST	12/16/21		MW	0101-0002-0-4300-1140-1000-001	469.13
68	00312671	V68028500 DUNN-EDWARDS CORP	12/16/21		MW	0101-8150-0-4500-0000-8110-000	1,606.23
68	00312672	V68063693 E STEWART AND ASSOCIATES INC	12/16/21		MW	0101-0000-0-5605-0000-8220-000	12,025.00
68	00312673	V68156203 EKC ENTERPRISES INC	12/16/21		MW	0101-8150-0-4405-0000-8110-000	2,991.54
68	00312674	V68152906 ELITE SHEET METAL INC	12/16/21		MW	0101-8150-0-5605-0000-8110-000	3,540.00

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68	00312675	V68160067 ETNIRE, STACEY	12/16/21		MW	0101-6500-0-5213-5760-1110-000	188.16
68	00312676	V68154409 EWING IRRIGATION PRODUCTS INC	12/16/21		MW	0101-0000-0-4500-0000-8220-000	3,180.64
68	00312677	V68152838 FASTECH	12/16/21		MW	0101-0724-0-5605-5001-3600-000	850.00
68	00312678	V68155629 FERGUSON ENTERPRISES INC.	12/16/21		MW	0101-0400-0-4405-0000-8110-026	2,615.95
68	00312678	V68155629 FERGUSON ENTERPRISES INC.	12/16/21		MW	0101-8150-0-4500-0000-8110-000	2,469.06
68	00312679	V68151472 FITZHUGH, MARLENE	12/16/21		MW	0101-0790-0-5213-4760-2100-000	9.52
68	00312680	V68165601 FORESIDE MANAGEMENT COMPANY	12/16/21		MW	0101-0000-0-5800-0000-3140-000	16,838.53
68	00312681	V68147738 GOVERNMENT FINANCIAL STRATEGIE	12/16/21		MW	0101-0000-0-5800-0000-7300-000	1,666.50
68	00312681	V68147738 GOVERNMENT FINANCIAL STRATEGIE	12/16/21		MW	0101-0900-0-5800-0000-6003-000	858.50
68	00312682	V68161716 GUSTAFSON, KAYLIE	12/16/21		MW	0101-6500-0-5213-5001-3150-000	145.38
68	00312682	V68161716 GUSTAFSON, KAYLIE	12/16/21		MW	0101-6500-0-5212-5760-1190-000	224.78
68	00312683	V68156071 HEALY, JEROME	12/16/21		MW	0101-1102-0-5212-1160-1000-000	13.44
68	00312684	V68150200 HUDL	12/16/21		MW	0101-1100-0-4300-1140-4200-006	16,662.67
68	00312685	V68152498 HUNKER, WILLIAM	12/16/21		MW	0101-1102-0-5212-1160-1000-000	99.68
68	00312686	V68165743 KEITHLY, MEGAN	12/16/21		MW	0101-6500-0-5213-5001-2100-000	7.84
68	00312687	V68100891 KERINS, TRACY	12/16/21		MW	0101-6500-0-5213-5001-3150-000	7.28
68	00312688	V68165738 LEE, EVELYN	12/16/21		MW	0101-1102-0-5212-1160-1000-000	105.28
68	00312689	V68156256 Logan River Academy	12/16/21		MW	0101-6500-0-5803-5760-1180-000	837.36
68	00312689	V68156256 Logan River Academy	12/16/21		MW	0101-6512-0-5104-5760-1180-000	2,477.93
68	00312689	V68156256 Logan River Academy	12/16/21		MW	0101-6512-0-5104-5760-3120-000	1,411.54
68	00312690	V68146816 MARTINEZ, ROBERTO OR CHRISTINA	12/16/21		MW	0101-0724-0-5800-5001-3600-000	107.52
68	00312691	V68164123 MCHUGH, CATHERINE	12/16/21		MW	0101-6500-0-5212-5760-1190-000	85.12
68	00312692	V68066570 ORANGE COUNTY DEPT OF EDUC	12/16/21		MW	0101-6500-0-7142-5760-9200-000	197,303.16
68	00312693	V68108571 ORANGE COUNTY DEPT OF EDUCAT	12/16/21		MW	0101-5640-0-5800-0000-2100-000	1,201.31
68	00312694	V68158675 ORTEGA-SANCHEZ, CLAUDIA	12/16/21		MW	0101-0790-0-5213-4760-2100-000	36.96
68	00312695	V68154724 PINNACLE PETROLEUM INC	12/16/21		MW	0101-8150-0-4500-0000-8230-000	23,959.94
68	00312696	V68150715 PORTVIEW PREPARATORY INC	12/16/21		MW	0101-6500-0-5102-5760-3120-000	3,600.00
68	00312697	V68154586 REYES, MARIA	12/16/21		MW	0101-1102-0-5212-1160-1000-000	20.72
68	00312698	V68151433 SALGADO, DAVID & ALISON	12/16/21		MW	0101-0724-0-5800-5001-3600-000	73.92
68	00312699	V68140082 SAN DIEGO COUNTY OFFICE OF ED	12/16/21		MW	0101-0000-0-5216-0000-7300-000	25.00
68	00312700	V68078255 SAN DIEGO GAS & ELECTRIC	12/16/21		MW	0101-0000-0-5500-0000-8200-000	63,100.44
68	00312701	V68079190 SANTA MARGARITA WATER DISTRICT	12/16/21		MW	0101-0000-0-5500-0000-8200-000	2,548.42

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68	00312702	V68151087 SANTOKE, MAHRIN	12/16/21		MW	0101-1102-0-5212-1160-1000-000	70.00
68	00312703	V68156789 SHAMI, WASIF	12/16/21		MW	0101-0724-0-5800-5001-3600-000	315.17
68	00312704	V68083350 SMART & FINAL **SCHOOL SITES**	12/16/21		MW	0101-0400-0-4500-0000-2700-029	136.14
68	00312704	V68083350 SMART & FINAL **SCHOOL SITES**	12/16/21		MW	0101-0400-0-4300-1130-1000-055	89.07
68	00312704	V68083350 SMART & FINAL **SCHOOL SITES**	12/16/21		MW	0101-3555-0-4300-3800-1000-018	127.13
68	00312705	V68152565 SNAP ON INCORPORATED	12/16/21		MW	0101-0730-0-4600-1110-3600-000	306.67
68	00312706	V68143011 SOUTH COAST WATER DISTRICT	12/16/21		MW	0101-0000-0-5500-0000-8200-000	9,845.59
68	00312707	V68148172 SOUTHERN COUNTIES LUBRICANTS L	12/16/21		MW	0101-0730-0-4600-1110-3600-000	685.29
68	00312707	V68148172 SOUTHERN COUNTIES LUBRICANTS L	12/16/21		MW	0101-0724-0-4600-5001-3600-000	685.30
68	00312708	V68115461 TALILI, MAILUMAI	12/16/21		MW	0101-3410-0-5212-5760-1190-000	204.96
68	00312709	V68152756 TICE, RUTH	12/16/21		MW	0101-6500-0-5212-5760-1190-000	55.44
68	00312710	V68165509 VISTA CENTER FOR THE BLIND & V	12/16/21		MW	0101-6500-0-5810-5760-1190-000	4,800.00
68	00312711	V68110273 WATERLINES TECHNOLOGIES INC	12/16/21		MW	0101-8150-0-4500-0000-8110-000	8,495.34
68	00312712	V68057505 WENTZEL, KORY	12/16/21		MW	0101-1102-0-5212-1160-1000-000	97.44
68	00312713	V68165739 WHITESELL, MACY	12/16/21		MW	0101-1102-0-5212-1160-1000-000	80.08
68	00312714	V68104710 YMCA OF ORANGE COUNTY	12/16/21		MW	0101-3210-0-5800-1110-1000-000	40,991.75
68	00312716	V68163031 AIDA ALLEN-ROTELL	12/17/21		MW	0101-3010-0-5800-0000-2140-000	900.00
68	00312717	V68150006 BEACON DAY SCHOOL	12/17/21		MW	0101-6500-0-5102-5760-1180-000	8,673.05
68	00312718	V68148544 BIOMEDICAL WASTE DISPOSAL	12/17/21		MW	0101-0000-0-5800-0000-8310-000	99.00
68	00312719	V68108776 BOGNAR, CATHERINE M.	12/17/21		MW	0101-6500-0-5213-5001-3120-000	3.36
68	00312720	V68123700 BSN SPORTS	12/17/21		MW	0101-1100-0-4300-1140-4200-001	4,778.50
68	00312721	V68146061 BUCKMAN, JENNIFER	12/17/21		MW	0101-6500-0-5212-5760-1130-000	11.20
68	00312722	V68157122 BULLOCKUS, JUDY	12/17/21		MW	0101-0000-0-5216-0000-7110-000	209.23
68	00312723	V68152833 BURRIS, RYAN K	12/17/21		MW	0101-0000-0-5216-0000-7180-000	1,512.88
68	00312724	V68155633 CENTAR INDUSTRIES INC	12/17/21		MW	0101-8150-0-4500-0000-8110-000	779.37
68	00312725	V68118918 CHEFS TOYS	12/17/21		MW	0101-3555-0-4300-3800-1000-018	384.28
68	00312726	V68166039 COLLISON, KEYOSHA	12/17/21		MW	0101-0004-0-4200-1180-2420-087	21.00
68	00312727	V68022310 COUNTY OF ORANGE - WASTE MNGT	12/17/21		MW	0101-0000-0-5500-0000-8200-000	588.88
68	00312728	V68161758 CRYSTAL BEJARANO DBA CONNECT4K	12/17/21		MW	0101-6500-0-5815-5001-3120-000	2,800.00
68	00312729	V68151317 DEWALD, NICHOLAS	12/17/21		MW	0101-6500-0-5212-5760-1130-000	50.40
68	00312730	V68155694 EBEL, SETH AND VANESSA	12/17/21		MW	0101-3311-0-5800-5760-1190-000	150.00
68	00312731	V68073437 GANAHL LUMBER CO	12/17/21		MW	0101-8150-0-4500-0000-8110-000	640.29

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68	00312732	V68163654 GATEWAY EDUCATION HOLDING LLC	12/17/21		MW	0101-0002-0-4300-1140-1000-002	104.94
68	00312732	V68163654 GATEWAY EDUCATION HOLDING LLC	12/17/21		MW	0101-3555-0-4200-3800-1000-005	2,617.98
68	00312733	V68148654 HAMPTON, CLARK	12/17/21		MW	0101-0000-0-5213-0000-7520-000	69.44
68	00312734	V68166032 HARVEST, JENI	12/17/21		MW	0101-6500-0-5213-5001-3120-000	34.16
68	00312735	V68151531 HD SUPPLY CONSTRUCTION AND	12/17/21		MW	0101-0000-0-4500-0000-8220-000	210.63
68	00312736	V68147116 HD SUPPLY FACILITIES MAINTENAN	12/17/21		MW	0101-0000-0-4500-0000-8210-000	408.43
68	00312736	V68147116 HD SUPPLY FACILITIES MAINTENAN	12/17/21		MW	0101-8150-0-4500-0000-8110-000	1,512.43
68	00312737	V68154276 HERITAGE WINDOW COVERING	12/17/21		MW	0101-8150-0-5605-0000-8110-000	895.00
68	00312738	V68159473 HERNANDEZ, TELLO	12/17/21		MW	0101-8150-0-5213-0000-8110-000	15.68
68	00312739	V68041995 HOUGHTON MIFFLIN HARCOURT PUBL	12/17/21		MW	0101-6300-0-4140-1110-1000-000	4,365.86
68	00312740	V68046445 JOHNSTONE SUPPLY SANTA ANA	12/17/21		MW	0101-8150-0-4500-0000-8110-000	1,771.31
68	00312741	V68150150 KULEK, JULIE	12/17/21		MW	0101-6500-0-5213-5001-3150-000	14.34
68	00312741	V68150150 KULEK, JULIE	12/17/21		MW	0101-6500-0-5212-5760-1190-000	21.50
68	00312742	V68146751 LACHEMANN, DINA	12/17/21		MW	0101-6500-0-5212-5760-1190-000	46.48
68	00312743	V68110299 LAUBACH, LYNELLE	12/17/21		MW	0101-6500-0-5213-5001-3150-000	10.52
68	00312743	V68110299 LAUBACH, LYNELLE	12/17/21		MW	0101-6500-0-5212-5760-1190-000	15.80
68	00312744	V68104580 LAWSON PRODUCTS INC	12/17/21		MW	0101-8150-0-4500-0000-8110-000	395.66
68	00312745	V68143562 LIBERTY PAPER	12/17/21		MW	0101-0000-0-9321-0000-0000-000	26,700.45
68	00312746	V68101736 MCMORRAN-MAUS, KRISTA	12/17/21		MW	0101-3315-0-5213-5730-3150-000	31.92
68	00312746	V68101736 MCMORRAN-MAUS, KRISTA	12/17/21		MW	0101-3386-0-5213-5710-3150-000	95.76
68	00312747	V68151815 MCNICHOLAS, MARTHA	12/17/21		MW	0101-0000-0-5216-0000-7110-000	169.26
68	00312748	V68105874 MEDCO SUPPLY	12/17/21		MW	0101-1100-0-4300-1140-4200-004	62.84
68	00312749	V68142582 MESA GOLF CARTS	12/17/21		MW	0101-8150-0-5605-0000-8110-000	854.27
68	00312750	V68040147 MOBILE COMMUNICATION REPAIR	12/17/21		MW	0101-0002-0-4500-0000-2700-063	860.92
68	00312750	V68040147 MOBILE COMMUNICATION REPAIR	12/17/21		MW	0101-8150-0-5605-0000-8110-000	1,615.66
68	00312751	V68061270 MOULTON NIGUEL WATER	12/17/21		MW	0101-0000-0-5500-0000-8200-000	1,306.89
68	00312752	V68028870 OFFICE DEPOT	12/17/21		MW	0101-0002-0-4500-0000-2700-001	41.88
68	00312752	V68028870 OFFICE DEPOT	12/17/21		MW	0101-0002-0-4300-1140-1000-001	125.62
68	00312752	V68028870 OFFICE DEPOT	12/17/21		MW	0101-0002-0-4300-1140-1000-004	69.19
68	00312752	V68028870 OFFICE DEPOT	12/17/21		MW	0101-0002-0-4500-1140-2700-004	69.20
68	00312752	V68028870 OFFICE DEPOT	12/17/21		MW	0101-6500-0-4500-5001-2100-000	263.32
68	00312753	V68152589 PAI, FERRIS	12/17/21		MW	0101-3315-0-5213-5730-3140-000	3.72

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68	00312753	V68152589 PAI, FERRIS	12/17/21		MW	0101-6500-0-5213-5760-3140-000	42.76
68	00312754	V68165343 QUALITY FENCE CO. INC.	12/17/21		MW	0101-8150-0-5605-0000-8110-000	850.00
68	00312755	V68157069 REC SOLAR COMMERCIAL CORP	12/17/21		MW	0101-8150-0-4500-0000-8110-000	6,859.21
68	00312755	V68157069 REC SOLAR COMMERCIAL CORP	12/17/21		MW	0101-8150-0-5605-0000-8110-004	721.40
68	00312755	V68157069 REC SOLAR COMMERCIAL CORP	12/17/21		MW	0101-8150-0-5605-0000-8110-006	3,174.14
68	00312755	V68157069 REC SOLAR COMMERCIAL CORP	12/17/21		MW	0101-9449-0-5605-0000-8110-003	2,304.50
68	00312756	V68158600 RISE INTERPRETING INCORPORATED	12/17/21		MW	0101-6500-0-5110-5760-1190-000	9,047.50
68	00312757	V68161860 ROSETTA STONE LTD	12/17/21		MW	0101-4203-0-5800-4760-1000-000	2,400.00
68	00312758	V68164774 S.A.N.E.	12/17/21		MW	0101-0002-0-4300-1140-1000-029	1,120.79
68	00312759	V68079190 SANTA MARGARITA WATER DISTRICT	12/17/21		MW	0101-0000-0-5500-0000-8200-000	3,706.99
68	00312760	V68063479 SCHOLASTIC	12/17/21		MW	0101-3010-0-4300-1130-1000-072	369.99
68	00312761	V68059386 SCHOLASTIC INC	12/17/21		MW	0101-3010-0-4300-1130-1000-072	77.09
68	00312762	V68165655 SCHOOL SPECIALTY LLC	12/17/21		MW	0101-3212-0-4300-1130-1000-079	1,040.70
68	00312762	V68165655 SCHOOL SPECIALTY LLC	12/17/21		MW	0101-6300-0-4140-1110-1000-000	1,351.61
68	00312762	V68165655 SCHOOL SPECIALTY LLC	12/17/21		MW	0101-6300-0-4300-1110-1000-000	137.53
68	00312763	V68165177 SEYED FAZELI AND MITRA MALEK	12/17/21		MW	0101-6500-0-5802-5760-1180-000	555.52
68	00312764	V68146945 SIELING, TARA	12/17/21		MW	0101-0000-0-5213-0000-3120-000	50.62
68	00312764	V68146945 SIELING, TARA	12/17/21		MW	0101-3315-0-5213-5730-3120-000	50.63
68	00312764	V68146945 SIELING, TARA	12/17/21		MW	0101-6510-0-5213-5710-3120-000	25.31
68	00312765	V68083350 SMART & FINAL **SCHOOL SITES**	12/17/21		MW	0101-0002-0-4300-5760-1110-049	47.38
68	00312765	V68083350 SMART & FINAL **SCHOOL SITES**	12/17/21		MW	0101-3555-0-4300-3800-1000-025	113.40
68	00312765	V68083350 SMART & FINAL **SCHOOL SITES**	12/17/21		MW	0101-6500-0-4300-5760-1110-001	15.11
68	00312766	V68165108 SMITH, ERIC AND ANGELIA	12/17/21		MW	0101-6500-0-5800-5760-1190-000	200.00
68	00312767	V68108107 SOLUTION TREE INC	12/17/21		MW	0101-4035-0-5800-0000-2140-000	2,060.00
68	00312768	V68083880 SOUTH COAST DISTRIBUTING CO	12/17/21		MW	0101-0000-0-4500-0000-8210-000	170.03
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0000-0-9321-0000-0000-000	7,709.38
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0000-0-4500-0000-7400-000	245.59
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0000-0-4500-0000-7690-000	22.85
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0000-0-4500-0000-7700-000	-276.31
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4500-0000-2700-002	200.51
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4500-0000-2700-003	191.29
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4500-0000-2700-004	13.36

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68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-0000-2700-006	123.87
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4500-0000-2700-006	143.87
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4500-0000-2700-027	-98.88
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4500-0000-2700-063	17.25
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4500-0000-2700-069	34.54
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4500-0000-2700-083	8.69
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4500-0000-2700-084	51.04
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4500-0000-2700-085	47.69
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-050	250.41
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-052	32.26
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-054	20.28
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-055	187.82
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-056	133.22
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-059	3.97
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-061	59.77
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-063	17.25
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-064	50.65
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-065	34.33
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-068	370.97
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-069	145.83
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-071	106.89
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-074	151.19
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-075	39.96
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-076	41.40
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-080	155.84
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-081	288.44
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-083	26.08
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-084	88.76
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-086	7.53
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-087	2.14
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1130-1000-089	22.28
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	0101-0002-0-4300-1140-1000-002	601.53

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68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-1140-1000-003	MW	12/17/21	12/17/21	196.88
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-1140-1000-023	MW	12/17/21	12/17/21	152.52
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-1140-1000-024	MW	12/17/21	12/17/21	278.86
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-1140-1000-025	MW	12/17/21	12/17/21	12.23
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-1140-1000-026	MW	12/17/21	12/17/21	51.76
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-1140-1000-028	MW	12/17/21	12/17/21	74.60
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-1140-1000-030	MW	12/17/21	12/17/21	146.00
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-1140-1000-032	MW	12/17/21	12/17/21	186.73
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-3200-1000-018	MW	12/17/21	12/17/21	54.91
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4500-0000-2700-033	MW	12/17/21	12/17/21	-31.26
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-1140-1000-033	MW	12/17/21	12/17/21	-125.03
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-1110-1000-072	MW	12/17/21	12/17/21	86.91
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0002-0-4300-5760-1110-049	MW	12/17/21	12/17/21	24.46
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0400-0-4300-1130-1000-055	MW	12/17/21	12/17/21	138.12
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0400-0-4300-1130-1000-067	MW	12/17/21	12/17/21	26.28
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-0400-0-4300-1130-1000-087	MW	12/17/21	12/17/21	59.83
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-1102-0-4300-1160-1000-000	MW	12/17/21	12/17/21	15.25
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-3010-0-4500-0000-2700-082	MW	12/17/21	12/17/21	230.84
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-3010-0-4300-1110-1000-053	MW	12/17/21	12/17/21	114.46
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-3010-0-4400-1110-1000-059	MW	12/17/21	12/17/21	36.52
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-3010-0-4300-1110-1000-061	MW	12/17/21	12/17/21	79.36
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-3010-0-4300-1110-1000-072	MW	12/17/21	12/17/21	74.47
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-3010-0-4300-1110-1000-079	MW	12/17/21	12/17/21	68.69
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-3010-0-4300-1110-1000-082	MW	12/17/21	12/17/21	765.29
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-3010-0-4300-1110-1000-073	MW	12/17/21	12/17/21	280.24
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-3010-0-4300-1110-1000-075	MW	12/17/21	12/17/21	102.49
68	00312770	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	0101-6300-0-4300-1110-1000-000	MW	12/17/21	12/17/21	108.40
68	00312771	V68084800 SPARKLETTS	0101-0002-0-4500-0000-2700-052	MW	12/17/21	12/17/21	16.92
68	00312771	V68084800 SPARKLETTS	0101-0002-0-4300-3300-1000-019	MW	12/17/21	12/17/21	10.92
68	00312772	V68071316 STENHOUSE PUBLISHERS	0101-3010-0-4300-1110-1000-054	MW	12/17/21	12/17/21	374.97
68	00312772	V68071316 STENHOUSE PUBLISHERS	0101-3010-0-4400-1130-1000-073	MW	12/17/21	12/17/21	1,148.64
68	00312773	V68165971 STONE MUSIC SUPPLY LLC	0101-1102-0-5600-1160-1000-000	MW	12/17/21	12/17/21	9.69

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68	00312774	V68163584 THE CHILDREN'S SCHOOL INC.	12/17/21		MW	0101-6500-0-5802-5760-1180-000	15,075.00
68	00312774	V68163584 THE CHILDREN'S SCHOOL INC.	12/17/21		MW	0101-6500-0-5102-5760-3110-000	1,200.00
68	00312775	V68159532 THERAPY TRAVELERS LLC	12/17/21		MW	0101-3315-0-5101-5730-3150-000	2,897.50
68	00312775	V68159532 THERAPY TRAVELERS LLC	12/17/21		MW	0101-6500-0-5800-5001-2100-000	2,450.00
68	00312775	V68159532 THERAPY TRAVELERS LLC	12/17/21		MW	0101-6500-0-5101-5001-3120-000	13,248.00
68	00312775	V68159532 THERAPY TRAVELERS LLC	12/17/21		MW	0101-6500-0-5101-5001-3150-000	8,692.50
68	00312775	V68159532 THERAPY TRAVELERS LLC	12/17/21		MW	0101-6500-0-5101-5760-1190-000	17,385.00
68	00312775	V68159532 THERAPY TRAVELERS LLC	12/17/21		MW	0101-6500-0-5101-5760-3110-000	9,476.05
68	00312776	V68149218 VEX ROBOTICS INC	12/17/21		MW	0101-3555-0-4300-3800-1000-028	275.14
68	00312777	V68150987 VILCEK, JULIE	12/17/21		MW	0101-6500-0-5212-5760-1190-000	48.72
68	00312778	V68146230 WESTERN PUMP INC	12/17/21		MW	0101-8150-0-5605-0000-8110-000	16,000.00
68	00312779	V68102997 WIEDEMAN, LORI	12/17/21		MW	0101-3410-0-5212-5760-1190-000	125.00
68	00312797	V68158799 4IMPRINT INC.	12/20/21		MW	0101-0400-0-4500-0000-2700-054	401.29
68	00312798	V68155207 5M CONTRACTING INC	12/20/21		MW	0101-8150-0-5605-0000-8110-064	2,457.63
68	00312799	V68152532 ADVANTAGE WEST INVESTMENT ENTE	12/20/21		MW	0101-0000-0-4405-0000-8210-000	912.17
68	00312799	V68152532 ADVANTAGE WEST INVESTMENT ENTE	12/20/21		MW	0101-0000-0-4405-0000-8210-004	6,264.80
68	00312800	V68161421 ATKINSON, GABE SMITH AND CAROL	12/20/21		MW	0101-0724-0-5800-5001-3600-000	326.14
68	00312801	V68165008 AUDUSSEAU, LOIC	12/20/21		MW	0101-0724-0-5800-5001-3600-000	332.64
68	00312802	V68049767 BENS ASPHALT	12/20/21		MW	0101-8150-0-5605-0000-8110-000	1,500.00
68	00312802	V68049767 BENS ASPHALT	12/20/21		MW	0101-8150-0-5605-0000-8110-027	71,120.00
68	00312803	V68164046 BOHR, CASSANDRA OR PATRICK	12/20/21		MW	0101-0724-0-5800-5001-3600-000	1,209.60
68	00312804	V68166012 BUICH, IVAN T.	12/20/21		MW	0101-0000-0-8699-0000-0000-000	77.26
68	00312805	V68150469 COMPREHENSIVE COLLEGE PREP INC	12/20/21		MW	0101-4510-0-5810-1110-1000-000	1,057.50
68	00312806	V68165031 FIGUEREDO, AMIRA OR ALFREDO	12/20/21		MW	0101-0724-0-5800-5001-3600-000	248.64
68	00312807	V68165754 FRAZER, DANIELLE OR ROBERT	12/20/21		MW	0101-0724-0-5800-5001-3600-000	200.70
68	00312808	V68073437 GANAHL LUMBER CO	12/20/21		MW	0101-8150-0-4500-0000-8110-000	184.17
68	00312809	V68166048 GRISTOCK, JORDAN	12/20/21		MW	0101-5640-0-5216-5001-3150-000	399.00
68	00312810	V68117987 HAESE & HARRIS PUBLICATIONS	12/20/21		MW	0101-6300-0-4150-1140-1000-000	1,865.76
68	00312811	V68158468 HAMPTON RESEARCH CORP.	12/20/21		MW	0101-6388-0-4300-3800-1000-001	189.56
68	00312812	V68083487 HAWTHORNE EDUCATIONAL SERVICES	12/20/21		MW	0101-6500-0-4500-5001-3120-000	897.56
68	00312813	V68106528 HAYES, COLLEEN	12/20/21		MW	0101-0000-0-5216-0000-7150-000	249.41
68	00312814	V68164178 HENRIQUEZ, BRIAN	12/20/21		MW	0101-0724-0-5800-5001-3600-000	448.45

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68	00312815	V68154276 HERITAGE WINDOW COVERING	12/20/21		MW	0101-8150-0-5605-0000-8110-000	645.00
68	00312816	V68041995 HOUGHTON MIFFLIN HARCOURT PUBL	12/20/21		MW	0101-6300-0-4140-1110-1000-000	235.99
68	00312817	V68154526 IMAGE APPAREL FOR BUSINESS INC	12/20/21		MW	0101-0724-0-4500-5001-3600-000	286.19
68	00312818	V68153069 INSTITUTE FOR MULTI-SENSORY ED	12/20/21		MW	0101-3010-0-4300-1110-1000-054	343.80
68	00312818	V68153069 INSTITUTE FOR MULTI-SENSORY ED	12/20/21		MW	0101-3010-0-4300-1130-1000-055	606.32
68	00312818	V68153069 INSTITUTE FOR MULTI-SENSORY ED	12/20/21		MW	0101-3212-0-4300-1130-1000-052	581.60
68	00312819	V68145213 INTERNATIONAL BACCALAUREATE OR	12/20/21		MW	0101-0002-0-5300-1140-1000-003	23,800.00
68	00312820	V68152617 JARVIS, ANDREW OR ROSEMARIE	12/20/21		MW	0101-0724-0-5800-5001-3600-000	72.13
68	00312821	V68046445 JOHNSTONE SUPPLY SANTA ANA	12/20/21		MW	0101-8150-0-4500-0000-8110-000	416.25
68	00312822	V68155669 JUNIOR LIBRARY GUILD	12/20/21		MW	0101-0004-0-4200-1180-2420-005	486.49
68	00312823	V68166038 KATJON LLC DBA FLUIDSECURE	12/20/21		MW	0101-0730-0-4600-1110-3600-000	5,773.25
68	00312824	V68062513 KELLY PAPER COMPANY	12/20/21		MW	0101-0000-0-4500-0000-7550-000	131.54
68	00312825	V68165687 KENCO FIRE EQUIPMENT INC.	12/20/21		MW	0101-0000-0-4500-0000-8310-000	1,230.00
68	00312826	V68165263 LAGUNA NIGUEL GMC & CADILLACO	12/20/21		MW	0101-8150-0-4500-0000-8230-000	1,028.41
68	00312827	V68104580 LAWSON PRODUCTS INC	12/20/21		MW	0101-0730-0-4600-1110-3600-000	234.79
68	00312828	V68149587 LEARNING A-Z	12/20/21		MW	0101-0002-0-4300-1140-1000-022	324.00
68	00312828	V68149587 LEARNING A-Z	12/20/21		MW	0101-0400-0-5800-1130-1000-071	944.00
68	00312828	V68149587 LEARNING A-Z	12/20/21		MW	0101-3010-0-4300-1130-1000-055	3,456.00
68	00312829	V68160108 LINGO TRAIN LLC	12/20/21		MW	0101-3010-0-5810-1110-1000-054	990.00
68	00312830	V68118980 LOCAL JANITORIAL & VACUUM	12/20/21		MW	0101-0000-0-4500-0000-8210-000	35.53
68	00312830	V68118980 LOCAL JANITORIAL & VACUUM	12/20/21		MW	0101-0000-0-5605-0000-8210-000	113.44
68	00312831	V68145631 MARBLESOFT LLC DBA KEYGUARD AS	12/20/21		MW	0101-3315-0-4300-5730-1190-000	45.57
68	00312832	V68161181 MICHAELS, NICK	12/20/21		MW	0101-0000-0-8699-0000-0000-000	959.68
68	00312833	V68159116 MILLER, RYAN OR ANEES	12/20/21		MW	0101-0724-0-5800-5001-3600-000	92.96
68	00312834	V68157565 MYERS, MICHAEL	12/20/21		MW	0101-0724-0-5800-5001-3600-000	247.74
68	00312835	V68159960 NELSON, DANIELLE OR MARCUS	12/20/21		MW	0101-0724-0-5800-5001-3600-000	166.32
68	00312836	V68156290 PATTERSON, JACQUELINE OR PATRI	12/20/21		MW	0101-0724-0-5800-5001-3600-000	157.70
68	00312837	V68154554 STALKER, CLINT OR GINA	12/20/21		MW	0101-0724-0-5800-5001-3600-000	254.02
68	00312838	V68160874 TALMICH, SHALANE OR GABRIEL	12/20/21		MW	0101-0724-0-5800-5001-3600-000	282.24
SUBFUND 0101 Total:							10,308,989.25

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68	00311694	V68113144 OPPORTUNITY FOR LEARNING	11/18/21		MW	0909-0000-0-8660-0000-0000-203	71.49
68	00312122	V68113144 OPPORTUNITY FOR LEARNING	12/03/21		MW	0909-0000-0-8011-0000-0000-203	244,425.00
68	00312176	V68113144 OPPORTUNITY FOR LEARNING	12/06/21		MW	0909-0000-0-8550-0000-0000-203	38,157.00
68	00312715	V68113144 OPPORTUNITY FOR LEARNING	12/16/21		MW	0909-0000-0-8660-0000-0000-203	63.47

SUBFUND 0909 Total: 282,716.96

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68	00311695	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	11/18/21		MW	1212-6127-0-4300-0001-1000-000	20.45
68	00311767	V68118382 US BANK	11/19/21		MW	1212-6105-0-4500-0001-2100-000	202.36
68	00311858	V68084800 SPARKLETTS	11/22/21		MW	1212-6127-0-4500-0001-2700-000	38.95
68	00311905	V68165938 DAVIDSON, ASHLEY	11/23/21		MW	1212-9145-0-8673-0000-0000-000	204.00
68	00311906	V68118382 US BANK	11/23/21		MW	1212-6127-0-4500-0001-2100-000	400.34
68	00312054	V68165958 NAVARETTE, KIRBY	12/02/21		MW	1212-9145-0-8673-0000-0000-000	62.00
68	00312177	V68165961 FONESCA, ERIKA	12/06/21		MW	1212-9145-0-8673-0000-0000-000	313.00
68	00312178	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/06/21		MW	1212-6127-0-4300-0001-1000-000	41.81
68	00312374	V68112996 GOODWILL INDUSTRIES OF ORANGE	12/09/21		MW	1212-6127-0-5815-0001-1130-000	3,200.00
68	00312604	V68118382 US BANK	12/15/21		MW	1212-9095-0-4500-0001-1000-000	364.81
68	00312780	V68166040 GUTIERREZ, TARANNUM	12/17/21		MW	1212-9145-0-8673-0000-0000-000	481.00
68	00312781	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/17/21		MW	1212-6127-0-4300-0001-1000-000	299.80
68	00312782	V68084800 SPARKLETTS	12/17/21		MW	1212-6127-0-4500-0001-2700-000	26.80
SUBFUND 1212 Total:							5,655.32

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68	00311663	V68130111 INDUSTRIAL ELECTRIC	11/17/21		MW	1313-5310-0-5672-0000-3700-022	2,746.63
68	00311664	V68165920 MERIDA, LUCIA	11/17/21		MW	1313-9700-0-9651-0000-0000-000	72.65
68	00311664	V68165920 MERIDA, LUCIA	11/17/21		MW	1313-9700-0-9652-0000-0000-025	50.00
68	00311665	V68156481 OLIVER PRODUCTS	11/17/21		MW	1313-5310-0-4717-0000-3700-000	6,077.70
68	00311666	V68155758 REFRIGERATION CONTROL COMPANY	11/17/21		MW	1313-5310-0-5671-0000-3700-000	1,782.02
68	00311667	V68165919 RYMSZA, TRISHA	11/17/21		MW	1313-9700-0-9651-0000-0000-000	83.75
68	00311768	V68165482 AMERICAN WEST RESTAURANT GROUP	11/19/21		MW	1313-5310-0-4711-0000-3700-000	392.45
68	00311768	V68165482 AMERICAN WEST RESTAURANT GROUP	11/19/21		MW	1313-5310-0-4711-0000-3700-024	2,304.30
68	00311768	V68165482 AMERICAN WEST RESTAURANT GROUP	11/19/21		MW	1313-5310-0-4711-0000-3700-025	1,635.25
68	00311768	V68165482 AMERICAN WEST RESTAURANT GROUP	11/19/21		MW	1313-5310-0-4711-0000-3700-026	1,671.95
68	00311768	V68165482 AMERICAN WEST RESTAURANT GROUP	11/19/21		MW	1313-5310-0-4711-0000-3700-028	1,860.00
68	00311768	V68165482 AMERICAN WEST RESTAURANT GROUP	11/19/21		MW	1313-5310-0-4711-0000-3700-029	2,312.75
68	00311768	V68165482 AMERICAN WEST RESTAURANT GROUP	11/19/21		MW	1313-5310-0-4711-0000-3700-031	801.45
68	00311768	V68165482 AMERICAN WEST RESTAURANT GROUP	11/19/21		MW	1313-5310-0-4711-0000-3700-033	441.75
68	00311769	V68130403 DOMINOS PIZZA	11/19/21		MW	1313-5310-0-4711-0000-3700-000	829.50
68	00311769	V68130403 DOMINOS PIZZA	11/19/21		MW	1313-5310-0-4711-0000-3700-006	34.00
68	00311769	V68130403 DOMINOS PIZZA	11/19/21		MW	1313-5310-0-4711-0000-3700-021	3,833.50
68	00311769	V68130403 DOMINOS PIZZA	11/19/21		MW	1313-5310-0-4711-0000-3700-022	1,632.00
68	00311769	V68130403 DOMINOS PIZZA	11/19/21		MW	1313-5310-0-4711-0000-3700-023	2,074.00
68	00311769	V68130403 DOMINOS PIZZA	11/19/21		MW	1313-5310-0-4711-0000-3700-027	1,700.00
68	00311769	V68130403 DOMINOS PIZZA	11/19/21		MW	1313-5310-0-4711-0000-3700-030	1,453.50
68	00311770	V68155758 REFRIGERATION CONTROL COMPANY	11/19/21		MW	1313-5310-0-5671-0000-3700-000	340.00
68	00311771	V68102018 SYSCO RIVERSIDE INC.	11/19/21		MW	1313-5310-0-4714-0000-3700-000	965.20
68	00311771	V68102018 SYSCO RIVERSIDE INC.	11/19/21		MW	1313-5310-0-4716-0000-3700-000	1,147.53
68	00311907	V68123067 CALIFORNIA DEPT OF EDUCATION	11/23/21		MW	1313-5310-0-4715-0000-3700-000	2,257.20
68	00311908	V68165945 OH, JENNIFER	11/23/21		MW	1313-9700-0-9652-0000-0000-026	47.50
68	00311909	V68156481 OLIVER PRODUCTS	11/23/21		MW	1313-5310-0-4717-0000-3700-000	6,077.70
68	00311910	V68155758 REFRIGERATION CONTROL COMPANY	11/23/21		MW	1313-5310-0-5900-0000-3700-000	458.59
68	00311910	V68155758 REFRIGERATION CONTROL COMPANY	11/23/21		MW	1313-5310-0-5671-0000-3700-000	1,718.00
68	00311910	V68155758 REFRIGERATION CONTROL COMPANY	11/23/21		MW	1313-5310-0-5671-0000-3700-000	1,857.23
68	00312005	V68156239 E-CONTROL SYSTEMS INC	12/01/21		MW	1313-5310-0-9519-0000-0000-000	5,000.00
68	00312006	V68155758 REFRIGERATION CONTROL COMPANY	12/01/21		MW	1313-5310-0-9519-0000-0000-000	1,248.47

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68	00312007	V68102018 SYSCO RIVERSIDE INC.	12/01/21		MW	1313-5310-0-9519-0000-0000-000	1,176.01
68	00312008	V68144966 THE PLATINUM PACKAGING GROUP	12/01/21		MW	1313-5310-0-9519-0000-0000-000	3,630.43
68	00312009	V68130073 `SMART & FINAL	12/01/21		MW	1313-5310-0-9519-0000-0000-000	79.39
68	00312271	V68165751 AGHA-ASKARI, FARIBA	12/08/21		MW	1313-5310-0-9519-0000-0000-000	107.52
68	00312272	V68165482 AMERICAN WEST RESTAURANT GROUP	12/08/21		MW	1313-5310-0-9519-0000-0000-000	9,774.50
68	00312273	V68165981 BENZAN, MICHELLE	12/08/21		MW	1313-9700-0-9653-0000-0000-006	42.00
68	00312274	V68145318 BRINKS INC.	12/08/21		MW	1313-5310-0-9519-0000-0000-000	249.65
68	00312275	V68165954 BROWN, ANNA	12/08/21		MW	1313-9700-0-9651-0000-0000-000	11.50
68	00312276	V68165975 CARBONE, MICHELLE	12/08/21		MW	1313-9700-0-9653-0000-0000-001	36.10
68	00312277	V68165985 COLESWORTHY, CAROLINE	12/08/21		MW	1313-9700-0-9651-0000-0000-000	49.00
68	00312278	V68165989 DEY, HEATHER	12/08/21		MW	1313-9700-0-9651-0000-0000-000	36.25
68	00312279	V68130403 DOMINOS PIZZA	12/08/21		MW	1313-5310-0-9519-0000-0000-000	10,047.50
68	00312280	V68165990 DUNHAM, JENNIFER	12/08/21		MW	1313-9700-0-9653-0000-0000-003	129.01
68	00312281	V68165973 ESCAMILLA, JESSICA	12/08/21		MW	1313-9700-0-9651-0000-0000-000	122.50
68	00312282	V68153318 FOOD SAFETY SYSTEMS	12/08/21		MW	1313-5310-0-9519-0000-0000-000	10,325.00
68	00312283	V68165982 GHAZI, HALEH	12/08/21		MW	1313-9700-0-9653-0000-0000-002	45.75
68	00312284	V68160497 GRIM, MONICA	12/08/21		MW	1313-9700-0-9653-0000-0000-005	46.50
68	00312285	V68165955 HIRAGA, HANH	12/08/21		MW	1313-9700-0-9653-0000-0000-006	29.65
68	00312286	V68165986 HO, CONNIE	12/08/21		MW	1313-9700-0-9652-0000-0000-022	60.75
68	00312287	V68165991 HOPSON, BRENDA	12/08/21		MW	1313-9700-0-9651-0000-0000-000	29.75
68	00312288	V68165984 HUBBARD, STACY	12/08/21		MW	1313-9700-0-9651-0000-0000-000	33.25
68	00312289	V68165988 MACHIAVERNA, MIKE	12/08/21		MW	1313-9700-0-9651-0000-0000-000	39.00
68	00312290	V68165979 NGUYEN, NATASHA	12/08/21		MW	1313-9700-0-9653-0000-0000-005	34.25
68	00312291	V68156481 OLIVER PRODUCTS	12/08/21		MW	1313-5310-0-9519-0000-0000-000	1,540.00
68	00312292	V68153868 ORANGE COUNTY ACADEMY OF	12/08/21		MW	1313-5310-0-9519-0000-0000-000	26,661.70
68	00312293	V68116688 P & R PAPER SUPPLY COMPANY INC	12/08/21		MW	1313-5310-0-9519-0000-0000-000	17,969.15
68	00312294	V68165998 PAUL, ASTRID	12/08/21		MW	1313-9700-0-9653-0000-0000-004	32.25
68	00312295	V68165978 PILON, ANGELA	12/08/21		MW	1313-9700-0-9651-0000-0000-000	17.00
68	00312296	V68155758 REFRIGERATION CONTROL COMPANY	12/08/21		MW	1313-5310-0-9519-0000-0000-000	5,906.68
68	00312297	V68165977 ROBERTSON, JESSICA	12/08/21		MW	1313-9700-0-9651-0000-0000-000	30.00
68	00312298	V68165980 RODRIGUEZ, STEPHANIE	12/08/21		MW	1313-9700-0-9653-0000-0000-005	43.25
68	00312299	V68165953 SMITH, SHANNON	12/08/21		MW	1313-9700-0-9653-0000-0000-006	104.00

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68	00312300	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	12/08/21		MW	1313-5310-0-9519-0000-0000-000	238.29
68	00312301	V68165974 STADLBAUER, JULIE	12/08/21		MW	1313-9700-0-9653-0000-0000-001	30.00
68	00312302	V68165987 ULRICH, LAUREL	12/08/21		MW	1313-9700-0-9652-0000-0000-022	230.50
68	00312303	V68148264 VERIZON WIRELESS	12/08/21		MW	1313-5310-0-9519-0000-0000-000	458.59
68	00312304	V68165993 WANG, KAI	12/08/21		MW	1313-9700-0-9651-0000-0000-000	104.50
68	00312305	V68165997 WANG, YIGE	12/08/21		MW	1313-9700-0-9651-0000-0000-000	74.25
68	00312306	V68165976 WIJAYAWICKRAMA, SHALINDA	12/08/21		MW	1313-9700-0-9652-0000-0000-026	70.94
68	00312307	V68165996 WRIGHT, LAURIE	12/08/21		MW	1313-9700-0-9653-0000-0000-002	43.25
68	00312308	V68165992 XU, BOYING	12/08/21		MW	1313-9700-0-9651-0000-0000-000	39.25
68	00312309	V68165983 XU, CLAIRE	12/08/21		MW	1313-9700-0-9651-0000-0000-000	99.00
68	00312475	V6899999 CDTFA	12/10/21		MW	1313-5310-0-9519-0000-0000-000	112.00
68	00312476	V68160140 DUKE, SHAWN	12/10/21		MW	1313-9700-0-9653-0000-0000-006	21.75
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-000	2,546.57
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4713-0000-3700-000	31,060.80
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-000	35,333.08
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-001	1,447.85
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-002	1,535.28
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-003	1,680.78
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-004	2,184.29
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-005	1,307.47
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-006	2,141.73
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-018	645.34
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-021	1,763.11
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-022	1,124.75
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-023	1,294.70
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-024	1,651.77
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-025	1,283.92
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-026	962.79
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-027	1,430.81
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-028	1,598.08
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-029	1,301.39
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-030	804.31

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68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-031	523.69
68	00312477	V68130047 HOLLANDIA DAIRY INC.	12/10/21		MW	1313-5310-0-4711-0000-3700-033	630.91
68	00312605	V68166020 BELLO, REEM	12/15/21		MW	1313-9700-0-9653-0000-0000-006	56.00
68	00312605	V68166020 BELLO, REEM	12/15/21		MW	1313-9700-0-9652-0000-0000-029	45.75
68	00312606	V68123067 CALIFORNIA DEPT OF EDUCATION	12/15/21		MW	1313-5310-0-4715-0000-3700-000	1,995.00
68	00312607	V68166011 CAPTAIN, CHRISTIE	12/15/21		MW	1313-9700-0-9652-0000-0000-022	20.00
68	00312608	V68166026 CHENG, DAN	12/15/21		MW	1313-9700-0-9652-0000-0000-031	17.75
68	00312609	V68166027 HANSEN, ELIZABETH	12/15/21		MW	1313-9700-0-9653-0000-0000-006	20.75
68	00312610	V68166025 KIM, ADRIEL	12/15/21		MW	1313-9700-0-9651-0000-0000-000	24.00
68	00312610	V68166025 KIM, ADRIEL	12/15/21		MW	1313-9700-0-9652-0000-0000-031	9.25
68	00312611	V68166024 LINES, TIFFANY	12/15/21		MW	1313-9700-0-9651-0000-0000-000	17.25
68	00312612	V68165752 MANWARREN, SHIRLEY	12/15/21		MW	1313-5310-0-5213-0000-3700-000	58.80
68	00312613	V68166018 NEVILLE, AMY	12/15/21		MW	1313-9700-0-9652-0000-0000-023	21.25
68	00312614	V68166017 OH, CONNIE	12/15/21		MW	1313-9700-0-9653-0000-0000-006	23.00
68	00312614	V68166017 OH, CONNIE	12/15/21		MW	1313-9700-0-9652-0000-0000-029	14.75
68	00312615	V68166023 PICAZO, KRISTIN	12/15/21		MW	1313-9700-0-9652-0000-0000-022	10.85
68	00312616	V68166019 UDINK, SIMONE	12/15/21		MW	1313-9700-0-9651-0000-0000-000	20.25
68	00312617	V68166016 XING, XIAOXU	12/15/21		MW	1313-9700-0-9651-0000-0000-000	49.75
68	00312783	V68166044 ANDRADE, KAREN	12/17/21		MW	1313-9700-0-9651-0000-0000-000	20.00
68	00312784	V68166035 DRAPER, MARISA	12/17/21		MW	1313-9700-0-9653-0000-0000-004	291.74
68	00312785	V68166042 KAO, CHI-FENG	12/17/21		MW	1313-9700-0-9653-0000-0000-002	276.75
68	00312786	V68166034 LORENZEN, BARBARA	12/17/21		MW	1313-9700-0-9652-0000-0000-025	678.25
68	00312787	V68156481 OLIVER PRODUCTS	12/17/21		MW	1313-5310-0-4717-0000-3700-000	6,077.70
68	00312788	V68166036 ORRANTE, REBECCA	12/17/21		MW	1313-9700-0-9653-0000-0000-004	14.75
68	00312789	V68162454 RANK, CHRISTIAN/LINDA	12/17/21		MW	1313-9700-0-9653-0000-0000-005	197.05
68	00312789	V68162454 RANK, CHRISTIAN/LINDA	12/17/21		MW	1313-9700-0-9652-0000-0000-026	165.00
68	00312790	V68155758 REFRIGERATION CONTROL COMPANY	12/17/21		MW	1313-5310-0-5671-0000-3700-001	634.68
68	00312791	V68157590 SHISSLER, COLLEEN AND DAVID	12/17/21		MW	1313-9700-0-9653-0000-0000-002	123.55
68	00312792	V68166037 SILVERMAN, JENNY	12/17/21		MW	1313-9700-0-9652-0000-0000-022	12.25
68	00312793	V68102018 SYSCO RIVERSIDE INC.	12/17/21		MW	1313-5310-0-4574-0000-3700-000	523.81
68	00312793	V68102018 SYSCO RIVERSIDE INC.	12/17/21		MW	1313-5310-0-4716-0000-3700-000	1,414.28
68	00312794	V68157940 Tolentino, Josephine	12/17/21		MW	1313-5310-0-5213-0000-3700-024	12.32

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00312794	V68157940 Tolentino, Josephine	12/17/21		MW	1313-5310-0-5213-0000-3700-027	7.84
68	00312794	V68157940 Tolentino, Josephine	12/17/21		MW	1313-5310-0-5213-0000-3700-028	6.72
68	00312794	V68157940 Tolentino, Josephine	12/17/21		MW	1313-5310-0-5213-0000-3700-029	26.88
68	00312795	V68166045 ZHANG, HAIYAN	12/17/21		MW	1313-9700-0-9651-0000-0000-000	190.00
68	00312796	V68130073 `SMART & FINAL	12/17/21		MW	1313-5310-0-4716-0000-3700-000	40.52
68	00312839	V68166060 CANTORAN, RAYMUNDO	12/20/21		MW	1313-9700-0-9651-0000-0000-000	143.00
68	00312840	V68166049 CLARK, LIZ	12/20/21		MW	1313-9700-0-9651-0000-0000-000	334.75
68	00312841	V68165887 DIMITROVA, KREMENA	12/20/21		MW	1313-5310-0-5213-0000-3700-000	33.60
68	00312842	V68166062 GOOCHER, WILLIAM	12/20/21		MW	1313-9700-0-9653-0000-0000-002	113.25
68	00312843	V68166053 LIPSON, JULIE	12/20/21		MW	1313-9700-0-9653-0000-0000-001	198.25
68	00312844	V68166058 MAYNARD, STEPHANIE	12/20/21		MW	1313-9700-0-9651-0000-0000-000	101.25
68	00312845	V68166043 MELL, JAMIE	12/20/21		MW	1313-9700-0-9651-0000-0000-000	97.00
68	00312845	V68166043 MELL, JAMIE	12/20/21		MW	1313-9700-0-9653-0000-0000-006	111.75
68	00312846	V68166061 MULCAHY, CARRIE	12/20/21		MW	1313-9700-0-9652-0000-0000-027	119.31
68	00312847	V68166047 NARVAEZ, AMY	12/20/21		MW	1313-9700-0-9651-0000-0000-000	317.00
68	00312847	V68166047 NARVAEZ, AMY	12/20/21		MW	1313-9700-0-9652-0000-0000-024	159.50
68	00312848	V68166050 NG, SALLY	12/20/21		MW	1313-9700-0-9651-0000-0000-000	106.50
68	00312849	V68166051 PILON, TISH	12/20/21		MW	1313-9700-0-9651-0000-0000-000	201.50
68	00312849	V68166051 PILON, TISH	12/20/21		MW	1313-9700-0-9653-0000-0000-005	104.25
68	00312850	V68166052 SMITH, REBEKAH	12/20/21		MW	1313-9700-0-9651-0000-0000-000	110.25
68	00312851	V68166059 TURI, ROSA	12/20/21		MW	1313-9700-0-9653-0000-0000-002	140.25
68	00312852	V68100636 ULINE INC	12/20/21		MW	1313-5310-0-4472-0000-3700-000	342.05
SUBFUND 1313 Total:							254,973.55

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 from 11/16/2021 to 12/20/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00311668	V68158331 TELACU CONSTRUCTION MANAGEMENT	11/17/21		MW	1414-0000-0-6272-0000-8500-004	10,350.00
68	00311696	V68155207 5M CONTRACTING INC	11/18/21		MW	1414-0000-0-5605-0000-8110-003	21,782.70
68	00311697	V68105883 DAVE BANG ASSOCIATES INC	11/18/21		MW	1414-0000-0-6400-0000-8500-058	55,820.35
68	00311772	V68156831 4WALL ENTERTAINMENT INC	11/19/21		MW	1414-0000-0-6200-0000-8500-002	2,449.17
68	00312179	V68141584 PBK-WLC ARCHITECTS	12/06/21		MW	1414-0000-0-6210-0000-8500-004	6,500.00
68	00312180	V68141584 PBK-WLC ARCHITECTS	12/06/21		MW	1414-0000-0-6210-0000-8500-004	6,500.00
68	00312310	V68151218 WEATHERPROOFING TECHNOLOGIES I	12/08/21		MW	1414-0000-0-6200-0000-8110-000	1,423.73
68	00312494	V68165011 HORIZONS CONSTRUCTION COMPANY	12/13/21		MW	1414-0000-0-9510-0000-0000-000	13,064.13
68	00312494	V68165011 HORIZONS CONSTRUCTION COMPANY	12/13/21		MW	1414-0000-0-6200-0000-8500-004	38,125.57
68	00312495	V68165011 HORIZONS CONSTRUCTION COMPANY	12/13/21		MW	1414-0000-0-6200-0000-8500-004	43,956.54
68	00312618	V68159830 A-TECH CONSULTING INC.	12/15/21		MW	1414-0000-0-5605-0000-8110-003	7,070.00
68	00312618	V68159830 A-TECH CONSULTING INC.	12/15/21		MW	1414-0000-0-5605-0000-8110-061	4,175.00
68	00312619	V68158331 TELACU CONSTRUCTION MANAGEMENT	12/15/21		MW	1414-0000-0-6272-0000-8500-004	3,600.00
SUBFUND 1414 Total:							214,817.19

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 from 11/16/2021 to 12/20/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00311602	V68164229 LPA INC.	11/16/21		MW	2525-9805-0-6210-0000-8500-034	8,085.00
68	00311669	V68165921 DEPT. OF CONSERVATION REF FD	11/17/21		MW	2525-9805-0-6240-0000-8500-034	3,600.00
68	00311670	V68158331 TELACU CONSTRUCTION MANAGEMENT	11/17/21		MW	2525-9805-0-6272-0000-8500-034	1,110.00
68	00311671	V68158331 TELACU CONSTRUCTION MANAGEMENT	11/17/21		MW	2525-9803-0-6272-0000-8500-208	9,360.00
68	00311992	V68058875 ATKINSON ANDELSON LOYA	11/30/21		MW	2525-9803-0-5820-0000-8500-000	822.15
68	00311992	V68058875 ATKINSON ANDELSON LOYA	11/30/21		MW	2525-9806-0-5820-0000-8500-000	932.93
68	00312181	V68141584 PBK-WLC ARCHITECTS	12/06/21		MW	2525-9803-0-6210-0000-8500-208	1,500.00
68	00312311	V68165242 IBUILD SPECTRUM INC.	12/08/21		MW	2525-9803-0-6200-0000-8500-208	26,036.26
68	00312312	V68161776 J.M. KING CONSULTING INC.DBA K	12/08/21		MW	2525-9803-0-5800-0000-8500-000	555.00
68	00312375	V68164859 CL CONSULTING INC. DBA CORINNE	12/09/21		MW	2525-9805-0-5800-0000-8500-034	3,217.50
68	00312376	V68141584 PBK-WLC ARCHITECTS	12/09/21		MW	2525-9803-0-6210-0000-8500-000	900.00
68	00312496	V68164229 LPA INC.	12/13/21		MW	2525-9805-0-6210-0000-8500-034	9,432.50
68	00312620	V68143256 DEPARTMENT OF GENERAL SERVICES	12/15/21		MW	2525-9803-0-6220-0000-8500-208	1,218.85
68	00312621	V68143851 DEPT TOXIC SUBSTANCE CONTROL	12/15/21		MW	2525-9805-0-6156-0000-8500-034	1,500.00
68	00312622	V68158331 TELACU CONSTRUCTION MANAGEMENT	12/15/21		MW	2525-9805-0-6272-0000-8500-034	740.00
68	00312623	V68158331 TELACU CONSTRUCTION MANAGEMENT	12/15/21		MW	2525-9803-0-6272-0000-8500-208	7,170.00

SUBFUND 2525 Total:

76,180.19

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00312497	V68164229 LPA INC.	12/13/21		MW	3535-7710-0-6210-0000-8500-001	2,845.92
68	00312624	V68158331 TELACU CONSTRUCTION MANAGEMENT	12/15/21		MW	3535-7710-0-6272-0000-8500-001	190.00
SUBFUND 3535 Total:							3,035.92

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 from 11/16/2021 to 12/20/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00311603	V68161132 SANDY PRINGLE ASSOCIATES INC.	11/16/21		MW	4040-9800-0-6290-0000-8500-024	595.68
68	00311672	V68161298 NEW DYNASTY CONSTRUCTION COMPA	11/17/21		MW	4040-9871-0-6200-0000-8500-004	401,444.21
68	00311673	V68158331 TELACU CONSTRUCTION MANAGEMENT	11/17/21		MW	4040-9800-0-6272-0000-8500-024	7,650.00
68	00311674	V68158331 TELACU CONSTRUCTION MANAGEMENT	11/17/21		MW	4040-9871-0-6272-0000-8500-004	10,320.00
68	00311675	V68158331 TELACU CONSTRUCTION MANAGEMENT	11/17/21		MW	4040-9850-0-6272-0000-8500-000	1,620.00
68	00311676	V68159758 TYR INC.	11/17/21		MW	4040-9850-0-6290-0000-8500-004	15,437.50
68	00311676	V68159758 TYR INC.	11/17/21		MW	4040-9871-0-6290-0000-8500-004	3,562.50
68	00312182	V68141584 PBK-WLC ARCHITECTS	12/06/21		MW	4040-9871-0-6210-0000-8500-004	7,361.54
68	00312377	V68142564 PAUL C MILLER CONSTRUCTION CO	12/09/21		MW	4040-9800-0-6200-0000-8500-024	23,456.26
68	00312498	V68049767 BENS ASPHALT	12/13/21		MW	4040-9850-0-6200-0000-8500-004	40,916.50
68	00312499	V68142564 PAUL C MILLER CONSTRUCTION CO	12/13/21		MW	4040-9800-0-6200-0000-8500-024	60,689.19
68	00312500	V68161132 SANDY PRINGLE ASSOCIATES INC.	12/13/21		MW	4040-9800-0-6290-0000-8500-024	694.96
68	00312625	V68161298 NEW DYNASTY CONSTRUCTION COMPA	12/15/21		MW	4040-9871-0-6200-0000-8500-004	304,864.77
68	00312626	V68158331 TELACU CONSTRUCTION MANAGEMENT	12/15/21		MW	4040-9800-0-6272-0000-8500-024	900.00
68	00312627	V68158331 TELACU CONSTRUCTION MANAGEMENT	12/15/21		MW	4040-9871-0-6272-0000-8500-004	1,620.00
68	00312628	V68158331 TELACU CONSTRUCTION MANAGEMENT	12/15/21		MW	4040-9850-0-6272-0000-8500-000	16,440.00

SUBFUND 4040 Total:

897,573.11

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00312010	V68122828 CORVEL ENTERPRISE COMP INC	12/01/21		MW	6768-0000-0-9516-0000-0000-000	119,088.60
68	00312010	V68122828 CORVEL ENTERPRISE COMP INC	12/01/21		MW	6768-0000-0-5800-0000-6000-000	38,377.01
68	00312478	V68122828 CORVEL ENTERPRISE COMP INC	12/10/21		MW	6768-0000-0-9516-0000-0000-000	125,418.83
68	00312478	V68122828 CORVEL ENTERPRISE COMP INC	12/10/21		MW	6768-0000-0-5800-0000-6000-000	26,275.20
68	00312629	V68142563 DEPT OF INDUSTRIAL RELATIONS	12/15/21		MW	6768-0000-0-5800-0000-6000-000	135,971.81
68	00312853	V68141709 IRON MOUNTAIN	12/20/21		MW	6768-0000-0-5800-0000-6000-000	382.50
SUBFUND 6768 Total:							445,513.95

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 from 11/16/2021 to 12/20/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00311698	V68159309 ARTHUR J. GALLAGHER & CO. INSU	11/18/21		MW	6769-0000-0-5800-0000-6000-000	25.00
68	00311699	V68150703 MEBA C/O	11/18/21		MW	6769-0000-0-5800-0000-6000-000	57,769.73
68	00311859	V68150703 MEBA C/O	11/22/21		MW	6769-0000-0-5800-0000-6000-000	4,814,022.78
68	00311911	V68155777 BONSANGUE, DAWNELL	11/23/21		MW	6769-0000-0-8674-0000-0000-000	95.00
68	00311912	V68165936 EVERETT, KAREN	11/23/21		MW	6769-0000-0-8699-0000-0000-000	225.04
68	00311913	V68108171 STROUD, KEITH R	11/23/21		MW	6769-0000-0-5800-0000-6000-000	301.00
68	00311955	V68150703 MEBA C/O	11/24/21		MW	6769-0000-0-5800-0000-6000-000	63,616.62
68	00312055	V68165960 BROWNSON, STEVEN	12/02/21		MW	6769-0000-0-8674-0000-0000-000	50.20
68	00312056	V68153152 RAHIMI, FARNAZ	12/02/21		MW	6769-0000-0-8674-0000-0000-000	4.72
68	00312057	V68165957 ROCHELLE, PHIL	12/02/21		MW	6769-0000-0-8674-0000-0000-000	483.98
68	00312123	V68150703 MEBA C/O	12/03/21		MW	6769-0000-0-5800-0000-6000-000	61,132.83
68	00312313	V68150703 MEBA C/O	12/08/21		MW	6769-0000-0-5800-0000-6000-000	70,982.83
68	00312314	V68059949 UNUM LIFE INSURANCE CO OF AMER	12/08/21		MW	6769-0000-0-5800-0000-6000-000	14,347.62
68	00312315	V68161467 UNUM LIFE INSURANCE CO OF AMER	12/08/21		MW	6769-0000-0-5800-0000-6000-000	25,606.15
68	00312378	V68156124 DORN, MICHELE	12/09/21		MW	6769-0000-0-8674-0000-0000-000	296.69
68	00312630	V68150703 MEBA C/O	12/15/21		MW	6769-0000-0-5800-0000-6000-000	74,109.03
SUBFUND 6769 Total:							5,183,069.22

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00312631	V68151411 CAPISTRANO USD	12/15/21		MW	6770-0000-0-9516-0000-0000-000	9,754.61
SUBFUND 6770 Total:							9,754.61
Grand Total:							17,682,279.27

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
ALC Schools, LLC (formally American Logistics Co., LLC)	Bid No. 1718-08, Outsource Transportation Services	7/26/2017
American Modular Systems, Inc.	Reer Sunset Unified School District, Facility Supply Services Contract	4/21/2021
American Technologies, Incorporated	Independent Contractor Agreement No. 1920269 for Emergency COVID-19 Procedures	3/25/2020
American West Restaurant Group Holdings, LLC dba Pizza Hut	RFP No. 1-2122, Fresh Daily, Pre-Baked Ready-To-Service Delivered Pizza Service	8/18/2021
Anixter, Inc. dba Clark Security Products	County of Orange, OC Public Works, Contract No. MA-080-18011813, Locks and Locking Devices	5/22/2019
AstroTurf Corp.	State of California Multiple Award Schedule Contract No. 4-20-00-0130A, Base Schedule No. AEPA IFB# 020-A, Purchase, Warranty, Installation, And Maintenance of Athletic Surfaces	11/18/2020
Balfour Beatty	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018
Ben's Asphalt, Inc.	Bid No. 1819-13, Asphalt Paving, Sealcoating, and Concrete Repairs	5/22/2019
Blue Violet Networks, LLC	California Multiple Award Schedule (CMAS) Contract No. 3-16-84-0052A, Supplement No. 1 for Purchase and Warranty of Video Surveillance Hardware, Maintenance, Software and Software Maintenance as a Product	11/16/2016
Cal Building Systems	Bid No. 1819-11, Fire Alarm Inspection Services - Cal Building Systems, Time and Alarm Systems	3/13/2019
Cannon U.S.A, Inc.	WSCA-NASPO Valuepoint Master Agreement No. 3091, California Participating Addendum No. 7-15-70-23, Copiers, Printers, Related Devices and Associated Services	4/25/2018
Carahsoft Technology Corp.	California Multiple Award Schedule (CMAS) Contract No. 3-12-70-2247E for Various Information Technology Goods and Services	4/19/2017
Carrier Corporation	California Multiple Award Schedule Contract No. 4-20-51-0084A, General Services Administration Schedule No. GS-06F-0035M, Purchase and Warranty of Non-Information Technology Goods and Services	7/15/2020
CDW Government LLC	RFP No. 3-1819, E-Rate Category 2	3/13/2019
CDW Government, LLC	Irvine Unified School District Bid No. 19/20-01 IT, Technology Equipment and Peripherals	2/19/2020

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
CDW Government, LLC	RFP No. 2-2021, E-Rate Category 2	2/17/2021
CJK Construction Management	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018
ConvergeOne	RFP No. 1-1718, E-Rate Categories One - Data Transmission Services and Internet Access and Two - Internal Connections Equipment and Services 2017-2018 - Awarded SMARTNET, Without Maintenance and Project Management, Nexus and Firewall, and Nexus and Firewall Basic Maintenance	4/19/2017
ConvergeOne	State of California Multiple Award Schedule Contract No. 3-18-70-2486K, General Services Administration Schedule No. GS-35F-0563U, Information Technology Goods and Services	7/25/2018
ConvergeOne	State of California Multiple Award Schedule Contract No.3-18-70-2486h, General Services Administratin Schedule No. GS-35F-0143R to Purchase Network Infrastructure Products - Convergeone, Incorporated	10/11/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. AR233, California Participating Addendum No. 7-14-70-04 for Data Communication Equipment and Services	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. AR615, California Participating Addendum No. 7-14-70-15 for Data Communication Equipment and Services	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. AR626, California Participating Addendum No. 7-14-70-11 for Data Communication Equipment and Services	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. MNNVP-133, California Participating Addendum No. 7-15-70-34-001 for Computer Equipment (Desktops, Laptops, Tablets, Servers, and Storage including Related Peripherals and Services)	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. MNWNC-108, California Participating Addendum No. 7-15-70-34-003 for Computer Equipment (Desktops, Servers, and Storage including Related Peripherals and Services)	5/23/2018
Cordoba	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
Cox Business	RFP No. 1-1718,E-Rate Categories One-Data Transmission Services and Internet Access and Two - Internal Connections Equipment and Services. Awarded Category 1	4/19/2017
Cox California Telcom, LLC	RFP No. 3-1819, E-Rate Category 1	3/13/2019
Cox California Telcom, LLC	RFP No 2-1718, Telecommunications Services (VOICE)	6/28/2017
CR&R	Bid No. 2122-01, Waste Management Servies	12/15/2021
Culver-Newlin, Incorporated	Torrance Unified School District Bid No. 10-04.09.19, Classroom and Office Furniture	7/15/2020
Culver-Newlin, Incorporated	San Bernardino county Superintendent Of Schools Bid No. 19/20-1273, Furniture Systems and Stand Alone	7/21/2021
Dave Bang Associates, Inc.	Colton Joint USD Bid No. 18-02, Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters and Athletic Equipment	3/14/2018
Diamond Fitness Systems, Inc.	State of California Multiple Award Schedule Contract No. 4-19-78-0092B, General Services Administration Schedule No. GS-03F-0026W, Purchase, Warranty, and Installation Fitness Equipment, Mats, Flooring and Wall Padding	2/19/2020
Digital Networks Group, Inc.	California Multiple Award Schedule (CMAS) Contract Numbers 3-14-58-0215D, 3-14-58-0215E, 3-14-58-0215F for Information Technology Goods & Services	10/14/2015
Diverse Network Associates, Inc. dba Catapultk12	Education Technology Joint Powers Authority, RFP No. 20/21-02 Web Design and Hosting	11/3/2021
Dude Solutions	Association of Educational Purchasing Agencies Bid No. 020-D, Facilities Management Software - Dude Solutions	9/23/2020
E. Stewart & Associates, Inc.	Bid No. 2122-06, Weed Abatement	7/21/2021
Fleet Vehicles - Trucks - Various Contractors	State of California Contract No. 1-18-23-20 A Through I, Fleet Vehicles - Trucks - Various Contractors	7/25/2018
Fleet Vehicles - Vans and SUV's - Multiple Vendors	State of California Contract No. 1-18-23-23, A Through H, Supplement 2, Fleet Vehicles, Vans and SUVs - Multiple Vendors	12/12/2018
Ganahl Lumber Company	County of Orange, OC Public Works, Contract No. MA-080-18010280, Miscellaneous Building Supplies and Material, Maintenance and Repair of Structural, Mechanical, Electrical, Plumbing and Finishes of County Buildings	2/27/2019
Ghatoade Bannon Architects	RFP No. 4-1617, Architectural Services	4/19/2017

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
Gilbert & Stearns, Inc.	Bid No. 1617-07, Electrical, Fire Protection & Low Voltage Systems Service	12/14/2016
Gold Star Foods	Bid No. 2122-10, Frozen, Refrigerated, Processed Commodity, Dry Food and Beverage Products and Services	8/18/2021
Gold Star Foods	Bid No. 1819-12, Fresh Produce (Fruits & Vegetables) Products and Services	3/13/2019
Gold Star Foods	Riverside Unified School District RFP No. 2017/18-11, Fresh Bread And Tortilla Products	10/20/2021
Graybar Electric Company, Inc.	State of California Multiple Award Schedule Contract No.4-19-51-0083A, General Services Administration Schedule No. GS-21F-0003U, Purchase and Warranty Of Non-Information Technology Goods and Services	6/17/2020
Hollandia Dairy, Inc.	Bid No. 2122-04, Milk, Juice, And Dairy Products	7/21/2021
Hoonuit, LLC	Education Technology Joint Powers Authority Master Contract	11/18/2020
Horizons Construction Company International Incorporated	Bid No. 2021-10, Aliso Niguel High School Turf Replacement	5/19/2021
Ibuild Spectrum, Inc.	Bid No. 2122-09, College And Career Advantage Classroom Portable Addition	7/21/2021
Illuminate Education, Inc.	RFP No. 8-161, Assessment Delivery and Data Management System (ADDMS)	6/7/2017
Information and Non-Information Technology Goods and Services - Various Vendors	State of California Multiple Award Schedule Contract NOS. 3-15-84-0042A, 3-15-84-0042C, 3-15-84-0042D, 3-16-70-2382B, 3-18-70-3176C, 3-18-84-0042E, AND 4-17-84-042E, General Services Administration Schedule NOS. GS-07F-0298J, GS-07F-0200W, GS-07F-206CA, GS-35F-183DA, GS-35F-0499N, 47QSWA18D0022, AND GS-07F-0326T, Information and Non-Information Technology Goods and Services-Various Vendors	1/24/2019
Inspector of Record - Multiple Vendors	RFP No. 1-1819, Inspector of Record - Multiple Vendors	2/27/2019
Investigative Services - Multiple Vendors	RFP No. 1-1920, Investigative Services	12/11/2019
Johnstone Supply	Santa Ana County of Orange - MA-080-17011831 Heating, Ventilation and Air Conditioning Parts and Equipment	6/20/2018
Just-In-Time	Corona-Norco Unified School District Bid No. 2018/2019-023 - Just-In-Time Office & Classroom Supply	3/13/2019

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
KYA Services, LLC	State of California Multiple Award Schedule Contract NO. 4-17-72-0057B, General Services Administration Schedule No. GS-03F-102GA, Purchase, Warranty and Installation of Floor Covering and Related Products	1/24/2018
KYA Services, LLC	State of California Multiple Award Schedule Contract NO. 4-18-78-0089A, General Services Administration schedule NO. GS-07F-5560P, Purchase, Warranty and Installation of Sport Facility Flooring	6/20/2018
KYA Services, LLC	State of California Multiple Award Schedule Contract No. 4-19-72-0057D, General Services Administration Schedule No. GS-03F-014AA, Purchase, Warranty, and Installation of Bentley Mills Flooring Surfaces and Related Products	8/21/2019
KYA Services, LLC	State of California Multiple Award Schedule Contract NO. 4-19-78-0089B, General Services Administration schedule NO. GS-07F-5560P, Purchase, Warranty and Installation of Sport Flooring Surfaces and Related Products	6/12/2019
KYA Services, LLC	State of California Multiple Award Schedule contract No. 4-20-78-0089C, General Services Administration Base Schedule No. 47QSMA20D08P7. Purchase, Warranty, Installation, Maintenance, And Repair of Park And Playground Equipment	7/21/2021
Liberty Paper	Anaheim Union High School District Bid No. 2016-09 - Multi-Purpose Copy Paper	4/27/2016
Lopez Works, Inc.	Bid No. 1819-06, Parking Lot Sweeping Services	2/27/2019
LPA, Inc	RFP No. 4-1617, Architectural Services	4/19/2017
MGPA Architecture	RFP No. 4-1617, Architectural Services	4/19/2017
Mohawk Commercial, Inc.	State of California Multiple Award Schedule Contract No. 4-18-00-0085B, General Services Administration Schedule No. 121715-MCD, Purchase, Warranty, and Installation of Floor Covering Products and Related Products	6/12/2019
Mohawk Commercial, Inc.	State of California Multiple Award Schedule Contract No. 4-20-00-0085C, General Services Administration Schedule No. 080819-MCD, Purchase, Warranty, and Installation of Floor Covering Products and Related Products.	4/30/2020
New Dynasty Construction Company	Bid No. 1920-04, Aliso Niguel High School STEM Building Project	12/11/2019

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
Nicole Miller & Associates, Inc.	RFP No. 7-1617 - Investigative Services	6/7/2017
Nigro & Nigro PC	RFP No. 2-1617 - Financial Auditing Services	3/22/2017
Niki Investments, Inc. dba Domino's Pizza	RFP No. 1-2122, Fresh Daily, Pre-Baked Ready-To-Service Delivered Pizza Service	8/18/2021
Non-Infomtaion Technology Goods and Services - Various Vendors	State of California Multiple Award Schedule Contract Nos. 4-18-23-0049A, 4-18-23-0049B, 4-18-51-0061A, 4-18-51-0061C, 4-18-56-0071A, 4-18-56-0071B, 4-18-84-0063A, and 4-18-84-0063B, Non Information Technology Goods and Services - Various Vendors	4/25/2019
Office Depot	Newport-Mesa Unified School District Bid No. 104-18, Office and School Supplies and Equipment	12/12/2018
P&R Paper Supply Co.	Bid No. 1819-07, Paper and Plastic Products for Food and Nutrition Services	1/24/2019
Paul C. Miller Construction Co., Inc.	Bid No. 1920-05, Newhart Middle School STEAM Building Project	12/11/2019
PBK Architects	RFQ No. 4-1617, Architectural Services	4/19/2017
Periscope Holdings, Inc.	Master SAAS and Services Agreement	2/19/2020
Pinnacle Petroleum Inc.	Placentia-Yorba Linda Unified School District Bid No. 220-02, Fuel (Gasoline and Diesel)	8/21/2019
PJHM Architects, Inc.	RFP No. 4-1617, Architectural Services	4/19/2017
PlanITROI	Master Services Agreement 2020	10/21/2020
Pritchard Supply, Inc. dba Johnstone Supply	MA-080-16012279, Air Filters and Related Supplies - Pritchard Supply, Inc. dba Johnstone Supply	6/20/2018
Pritchard Supply, Inc. dba Johnstone Supply	MA-080-17011831, Heating, Ventilation and Air Conditioning Parts and Equipment - Pritchard Supply, Inc. dba Johnstone Supply	6/20/2018
Progressive Design Playgrounds	California Multiple Award Schedule Contract No. 4-03-78-0023A for Playground and Outdoor Equipment and Related Services	3/22/2017
Progressive Design Playgrounds	State of California Multiple Award Schedule Contract No. 4-03-78-0023A, General Services Aministration Schedule No. GS-07F-0542M, Purchase, Warranty, and Installation of Park and Playground Equipment, Turf and Acessories, and Other Outdoor Equipment and Related Services	2/19/2020
Quality Fence Company, Inc.	Bid No. 2122-07, Fence Repairs And Maintence	7/21/2021

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
R. Jensen Co., Inc.	Bid No. 2122-14, Vista Del Mar Elementary School Big Toy Replacement	11/3/2021
Refrigeration Control Co Inc.	Bid No. 1718-09, Refrigeration and Ice Machine Equipment Repair Service and Preventative Maintenance Services	9/13/2017
Ricoh USA, Inc.	WSCA-NASPO Valuepoint Master Agreement No. 3091, California Participating Addendum No. 7-15-70-25 for Copiers, Printers, Related Devices and Associated Services	5/23/2018
Robertson Industries, Inc.	California Multiple Award Schedule (CMAS) Contract No. 4-11-78-0003C for Playground Surfacing and Related Services	4/19/2017
Sanders Construction Services, Inc.	Bid 2122-05, Compressed Natural Gas Station	7/21/2021
School Loop	RFP No. 3-1617 - Learning Management System. Software and Services to Support Course Management and a Virtual Learning Environment	4/19/2017
School Specialty	San Diego Unified School District Bid No. GD19-0545-03, Classroom Science, Technology, Engineering, Art, and Math (STEAM) Supplies - School Specialty, Incorporated	10/16/2019
SHI International Corp.	Simi Valley USD RFP 10-14-14, Microsoft Products	2/11/2015
Silver Creek Industries, Inc.	Centralia School District Project No. CEPU, #N15-2017/18, 2017 Districtwide Contract For The Purchase And Installation Of DSA Approved Portable Buildings	3/25/2020
Softchoice Corporation	Kings County Office of Education, Project No. 061119 Microsoft Products COE-Wide	1/15/2020
Southwest School Supply	Corona-Norco Unified School District Bid No. 2018/2019-023 - JIT Classroom & Office Supplies	3/13/2019
Sparkletts	Regional Cooperative Agreement Contract Number RCA -017-18010016 Between County of Orange/County Procurement Office and DS Services of America, Incorporated DBA Sparkletts For Bottled Water	8/22/2018
Spicers Paper, Inc.	Fontana Unified School District Bid No. 18/19-1505, Paper Products for Printing Services	12/12/2018
Supply Solutions	State of California Multiple Award Schedule Contract No. 4-18-75-0059C, General Services Administration Schedule No. GS-02F-0207X, Purchase and Warranty of Office Products, And Restroom Supplies And Accessories	11/18/2020

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
Tarkett USA, Inc.	State of California Multiple Award Schedule Contract No. 4-20-00-0126B, Base Schedule No. 080819-TFU, Purchase, Warranty, Maintenance, and Installation of Carpet And Floor Coverings	11/18/2020
TELACU Construction Management	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018
Time and Alarm Systems	Bid No. 1819-11, Fire Alarm Inspection Services - Cal Building Systems, Time and Alarm Systems	3/13/2019
T-Mobile USA, Inc.	NASPO Valuepoint (Formerly Known As Western States Contracting Alliance) Contract No. 1907 For Technology Goods	3/25/2020
Val-Pro, Inc. dba Valley Fruit & Produce Co.	Bid No. 1617-05, Fresh Produce (Fruits & Vegetables) Produces and Services	9/28/2016
Vector Resources, Inc.	California Multiple Award Schedule (CMAS) Contract Nos. 3-08-70-0876Y, 3-11-70-0876AG, 3-13-70-0876AL, 3-15-70-0876AM, 3-15-84-0018B, 3-16-70-2382B, 3-11-70-0876AK, 03-01-70-0879H, 03-08-70-0876W and 3-16-84-0018C, General Services Administration Schedule Nos. GS-35F-0505U, GS-35F-0563U, GS-35F-0308U, GS-35F-0511T, GS-07F-0206W, GS-35F-183DA, GS-35F-0143R, GS-35F-4748G, GS-35F-0814N and GS-07F-0200W Respectively, Information Technology Goods and Services	12/14/2016
Vector Resources, Inc.	State of California Participating Addendum No. 7-14-70-06 With WSCA-Naspo master Price Agreement Number AR1464 and State of California Multiple Award Schedule Contract No. 3-11-70-0876AK to Purchase Network Infrastructure Products - Vector Resources, Incorporated	9/12/2018
Vector USA	RFP No. 1-1718, E-Rate Categories One - Data Transmission Services and Internet Access and Two - Internal Connections Equipment and Services 2017-2018. Awarded Category 2	4/19/2017
Verne's Plumbing, Incorporated	Bid No. 2021-03, Plumbing Services	1/20/2021
Vertical Transport, Inc.	Bid No. 2021-06, Elevator Service, Maintenance and Repair	6/16/2021
Waterline Technologies, Inc	Los Angeles Unified School District, Contract No. 4400006668, Swimming Pool Chemicals and Supplies	2/27/2019
Waterline Technologies, Inc	Corona-Norco Unified School district Bid No. 2018/19-021, Just-In-Time Pool Chemical Supply	10/20/2021

**Capistrano Unified School District
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
Weatherproofing Technologies, Inc.	State of California Award Schedule Contract No. 4-21-03-1001, California Department of General Services Base Schedule No. AEPA IFB# 021-D, Purchase, Warranty, Design, Removal, Installation, Maintenance, and Repair of Roofing and Building Equipment	6/16/2021
West Coast Arborists, Inc.	Bid No. 2122-02, Tree Trimming Maintenance Service	12/15/2021
WLC Architect	RFP No. 4-1617 - Architectural Services	4/19/2017
Zoll Medical Corporation	State of California Contract No. 4-14-65-0028A, Non-Information Technology Goods	4/25/2019
Zonar Systems, Inc.	RFP No. 4-1920, Global Positioning System	2/19/2020

VENDOR PAYMENTS OVER 250K AS OF 12/20/21**2021-2122**

Vendor Name	Total Dollar Amount
ADVANTAGE WEST INVESTMENT ENTERPRISES INC	355,234.20
ALC SCHOOLS LLC	402,765.00
ASCIP	3,602,660.00
ASPHALT FABRIC & ENGINEERING INC	889,655.00
ATKINSON ANDELSON LOYA	574,441.23
BENS ASPHALT	909,873.50
CANON FINANCIAL SERVICES INC.	279,457.49
CAPISTRANO CONNECTIONS ACADEMY	15,735,902.00
CDWG Inc	1,913,030.75
COLLEGE AND CAREER ADVANTAGE	972,000.00
COLLEGE BOARD	450,910.00
COMMUNITY ROOTS ACADEMY	2,575,052.00
CORVEL ENTERPRISE COMP INC	1,388,975.04
CURRICULUM ASSOCIATES LLC	701,844.93
GATEWAY EDUCATION HOLDING LLC	2,680,448.08
GOLD STAR FOODS INC	1,039,559.01
HERITAGE SCHOOLS INC	463,329.60
HOLLANDIA DAIRY INC.	380,972.68
HORIZONS CONSTRUCTION COMPANY INTERNATIONAL INC.	1,023,794.04
IBUILD SPECTRUM INC.	413,636.26
INSTRUCTURE INC.	458,463.77
JOURNEY CHARTER SCHOOL	1,984,001.00
LPA INC.	529,718.42
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	894,229.23
MEBA C/O	30,865,628.31
NEW DYNASTY CONSTRUCTION COMPANY	2,497,980.37
NEW VISTA SCHOOL	265,205.02
OCDE	255,000.00
OCEANVIEW SCHOOL	351,827.31
OPPORTUNITY FOR LEARNING	2,611,690.13
ORANGE COUNTY ACADEMY OF	1,639,464.40
ORANGE COUNTY DEPT OF EDUC	2,240,541.73
OXFORD ACADEMY	2,817,220.00
PAUL C MILLER CONSTRUCTION CO	1,621,355.46
PINNACLE PETROLEUM INC	382,400.35
PORTVIEW PREPARATORY INC	868,420.30
SAN DIEGO GAS & ELECTRIC	4,192,506.93
SANTA MARGARITA WATER DISTRICT	259,495.68
SOUTHERN CALIFORNIA EDISON	832,610.23
SOUTHWEST SCHOOL & OFFICE SUPPLY	260,096.51
STRATEGIC KIDS LLC	925,555.00
TELACU CONSTRUCTION MANAGEMENT INC.	349,835.00
THERAPY TRAVELERS LLC	302,513.40
US BANK	996,428.34
US BANK	3,304,076.98
US BANK NATIONAL ASSOCIATION	1,291,809.59
WEATHERPROOFING TECHNOLOGIES INC.	434,723.08
YMCA OF ORANGE COUNTY	396,992.23

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services
Prepared by: Lynh Rust, Executive Director, Contracts and Purchasing

Date: January 19, 2022

Board Item: Independent Contractor, Professional Services, Field Service and Master Contract Agreements

HISTORY

This is a monthly item. Education Code §§ 17604 and 17605 allow the Board of Trustees to delegate certain authority to District staff and pursuant to Resolution No. 1112-12, adopted on September 12, 2011, the Board delegated authority to the Deputy Superintendent, Business and Support Services, Executive Director, Fiscal Services and the Director, Purchasing the authority to sign and execute all contracts.

Education Code § 17605 requires all delegated transactions entered into by delegated staff be reviewed by the governing board every 60 days.

BACKGROUND INFORMATION

Independent Contractor, Professional Services, Field Service, and Master Contract Agreements are standard District template contracts, which have been reviewed by independent District legal counsel. The Purchasing and Contracts department prepares contracts, utilizing the appropriate contract form for the type of service requested and submits the contract, less the standard terms and conditions for Board consideration and approval. The standard terms and conditions for every type of contract are posted on the Purchasing website for public viewing and efficiency purposes to reduce the size of the Board agenda. A contract listing summary is provided for ease of review and information; however, the Board is requested to approve the actual contract included in the agenda item, not the summary itself.

CURRENT CONSIDERATIONS

Each contract, at a minimum, includes the rate(s) of services, scope of work to be provided, and term of the agreement.

FINANCIAL IMPLICATIONS

Each contract varies to the financial cost, depending on need and availability of funding.

STAFF RECOMMENDATION

It is recommended the Board approve and/or ratify all contracts submitted for consideration.

PREPARED BY: Lynh Rust, Executive Director, Contracts and Purchasing

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

JANUARY 19, 2022 BOARD MEETING
DISTRICT STANDARDIZED INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES,
FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

New Agreements

TYPE	CONTRACT NO.	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	ESTIMATED EXPENDITURES
ICA	2122196	CFD 2005-1	TELACU Construction Management, Incorporated	Provide construction management services for the modernization project at Ambuehl Elementary School	10/1/21 to 12/31/22	\$240,400.00
ICA	2122205	General Fund	Leadership Associates, LLC	Provide professional development training and support relating to team-building and collaborative approaches for the Associate Superintendent, Education and Support Services	7/1/21 to 6/30/22	\$11,700.00
ICA	2122206	General Fund	Leadership Associates, LLC	Provide professional development training and support relating to team-building and collaborative approaches for the Associate Superintendent, Human Resources	7/1/21 to 6/30/22	\$11,700.00
ICA	2122207	Gift Funds	Pali Institute, Incorporated	Provide outdoor science education programs	11/1/21 to 6/30/22	\$220,714.50
PSA	2122208	Developer Fees	Guida Surveying, Incorporated	Provide professional land surveying services for the portable addition at Escencia K-8 School	11/1/21 to 3/31/22	\$9,300.00
ICA	2122209	Developer Fees	TELACU Construction Management, Incorporated	Provide construction management services for the portable addition project at Escencia K-8 School	10/1/21 to 12/13/22	\$159,360.00
FSA	2122210	Redevelopment Agency Mission Viejo	Doheny Plumbing	Provide gas test on entire school, and the installation of gas feeds off the gas meter to feed the STEAM building at Newhart Middle School	11/15/21 to upon completion	\$13,350.00
FSA	2122211	Aliso Viejo Land Sale Proceeds	Jaycox Construction CNG	Provide specialty hose materials and hose extension installation for the Transportation North Compressed Natural Gas (CNG) expansion project	11/1/21 to upon completion	\$20,270.38
ICA	2122212	General Fund	ECS Imaging, Incorporated	Provide scanning services for graduation files into laserfiche	11/8/21 to 6/30/22	\$13,851.26
PSA	2122213	Special Education	Susan E. Pick	Provide counseling and educationally related mental health services	12/1/21 to 6/30/22	\$50,000.00

JANUARY 19, 2022 BOARD MEETING
 DISTRICT STANDARDIZED INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES,
 FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

New Agreements

TYPE	CONTRACT NO.	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	ESTIMATED EXPENDITURES
PSA	2122214	Special Education	Brain Learning Psychological Corporation	Provide individual educational evaluations in the areas of psychoeducational, neuropsychological, and educationally related mental health assessments	12/1/21 to 6/30/22	\$25,000.00
PSA	2122215	Special Education	Richard Furbush dba R Furbush, Incorporated	Provide individual educational evaluations in the area of occupational therapy	12/8/21 to 6/30/22	\$4,000.00
ICA	2122216	General Fund	Leadership Associates, LLC	Provide professional development training and support relating to team-building and collaborative approaches for the Superintendent	7/1/21 to 6/30/22	\$13,650.00
*MCA	2122217	Special Education	Youth Care of Utah, Incorporated	Provide general education programs and special education, residential and mental health services	7/1/21 to 6/20/22	\$200,000.00
PSA	2122218	Special Education	Katie Cress	Provide counseling and intervention support for District students	12/13/21 to 6/30/22	\$50,000.00
*MCA	2122219	Special Education	CARE Youth Corporation dba Lava Heights Academy	Provide general education programs and special education, residential and mental health services	7/1/21 to 6/20/22	\$200,000.00
ICA	2122220	Special Education	The Speech Pathology Group, Incorporated	Provide speech language pathologist and speech language pathology assistants	12/15/21 to 6/30/22	\$80,000.00
PSA	2122221	Special Education	Yulianna Espinoza	Provide braille transcribing	12/15/21 to 6/30/22	\$25,000.00
PSA	2122222	State Prop 51 Matching Funds	Guida Surveying, Incorporated	Provide professional land surveying services for the two-story classroom addition at Dana Hills High School	12/1/21 to 6/30/22	\$62,813.00
ICA	2122224	YMCA	TELACU Construction Management, Incorporated	Provide construction management services for the YMCA portable addition at Esencia K-8 School	10/1/21 to 12/31/22	\$86,400.00

JANUARY 19, 2022 BOARD MEETING
 DISTRICT STANDARDIZED INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES,
 FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

New Agreements

TYPE	CONTRACT NO.	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	ESTIMATED EXPENDITURES
MAAS	PA 12	CFD 2005-1	PBK-WLC Architects	Provide architectural and engineering services for the modernization project at Ambuehl Elementary School	10/1/21 to 12/31/22	\$278,056.00
MAAS	PA 16	YMCA	HMC Architects	Provide architectural and engineering services for the placement of two portable classrooms for YMCA at Esensia K-8 School	11/1/21 to 12/31/22	\$34,000.00

\$1,809,565.14

JANUARY 19, 2022 BOARD MEETING
 DISTRICT STANDARDIZED INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES,
 FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

Amendments

TYPE	CONTRACT NO.	FUNDING SOURCE	VENDOR	SERVICES	JUSTIFICATION	ESTIMATED EXPENDITURES
ICA	1920198	CFD 87-1	TYR, Incorporated	Provide DSA inspector of record services for the Aliso Niguel High School STEM building project	Extend agreement through 6/30/22, incorporate additional services, and increase contract value from \$316,960 to \$345,000	\$28,040.00
PSA	2122024	Special Education	Matthew G. Williams dba Matthew Williams Enterprises, LLC	Provide braille transcription services for UEB and Nemeth code for District visually impaired students	Increase contract value from \$25,000 to \$55,000	\$30,000.00
ICA	2122058	Special Education	The Stepping Stone Group, LLC	Provide substitute/temporary staff to cover speech services, occupational therapy, physical therapy, nursing, vision itinerant services, interpreters, braille aide, adapted physical education, Para educators and special education teachers for District students	Increase contract value from \$500,000 to \$800,000	\$300,000.00
PSA	2122166	Special Education	Vista Center for the Blind and Visually Impaired	Provide functional vision and direct vision assessments and consult services	Increase contract value from \$15,000 to \$115,000	\$100,000.00
PSA	2122176	Special Education	Forside Management Company dba BrightStar Care of Lake Forest	Provide licensed vocational nurses for District students	Increase contract value from \$100,000 to \$600,000	\$500,000.00
PSA	2122187	Special Education	Braille Abilities, LLC	Provide services and staff to support students with blindness and visual impairments	Increase contract value from \$40,000 to \$190,000	\$150,000.00

\$1,108,040.00

FSA - Field Service Agreement
 ICA - Independent Contractor Agreement
 ICASS - Independent Contractor Agreement for Special Services
 LSA = Legal Services Agreement
 MAAS - Master Agreement For Architectural Services
 *MCA - Master Contract Agreement
 PA - Project Addendum
 PSA - Professional Services Agreement

* No "not to exceed" amount included in the master contract. The master contract agreements do not include a not to exceed dollar amount as it may limit the flexibility to place special education students in a timely manner.



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services (“Agreement”) is effective as of **January 20, 2022** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the contractor listed below (“Contractor”). District and Contractor may hereafter be referred to as “Party” or collectively as the “Parties”.

TELACU CONSTRUCTION MANAGEMENT, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the proposal received pursuant to RFP No. 6-1718, the RFP No. 6-1718 document and any certifications and documents described therein, including but not limited to any addenda (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Contractor’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit

A. The total cost of services requested by District and provided by Contractor under this Agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$240,400.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **October 1, 2021 through December 31, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : January 19, 2022

Signature: _____
 Name: John Clem
 Title: President
 Address: 604 N. Eckoff Street
Orange, Ca. 92868
 Email Address: dclcm@telacu.com



Ambuehl Elementary School Modernization

STAFF POSITION	HOURLY RATE	Pre-Con		Pre-Con		Construction		Construction		Construction		Construction		Subtotal Hours		Subtotal Costs		
		Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
Project Executive	\$ 220		No Charge		No Charge		No Charge		No Charge		No Charge		No Charge		0	No Charge		
Project Director	\$ 180	30	\$ 5,400	30	\$ 5,400	30	\$ 5,400	30	\$ 5,400	30	\$ 5,400	30	\$ 5,400	180	\$ 32,400			
Project Manager	\$ 150		-	160	\$ 24,000	160	\$ 24,000	160	\$ 24,000	160	\$ 24,000	160	\$ 24,000	800	\$ 120,000			
Project Engineer	\$ 110		-	160	\$ 17,600	160	\$ 17,600	160	\$ 17,600	160	\$ 17,600	160	\$ 17,600	800	\$ 88,000			
Monthly Subtotals		30	\$ 5,400	350	\$ 47,000	350	\$ 47,000	350	\$ 47,000	350	\$ 47,000	350	\$ 47,000	350	\$ 47,000			
															SUBTOTAL	\$ 240,400		



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services (“Agreement”) is effective as of **January 20, 2022** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the contractor listed below (“Contractor”). District and Contractor may hereafter be referred to as “Party” or collectively as the “Parties”.

LEADERSHIP ASSOCIATES, LLC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Contractor’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$11,700.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : January 19, 2022

Signature: _____
 Name: Betty Hall
 Title: Contracts Administrator
 Address: 449 W. Foothill Blvd., Suite 427
Glendora, Ca. 91741
 Email Address: bhall@leadershipassociates.com

EXHIBIT A



SCOPE OF WORK

Capistrano Unified School District
Associate Superintendent, Education & Support Services
2021-22

The Scope of Work describes the responsibilities and commitments of Leadership Associates and Capistrano Unified School District

These tasks will be performed from July 2021 through June 2022 at a cost not to exceed \$11,700

Consultant/Services	Days
<u>Associate Superintendent, Education Services & Support Services</u> <ul style="list-style-type: none">• Provide support and advisement to the Associate Superintendent of Educational Services• Follow-up on both strategies and progress in building “smart and healthy” leadership teams throughout the district• Support the development of communication strategies with all principals, including the process for evaluating each• Serve as a thinking partner on school and classroom visits as a way to build relationships in the district, provide clarity, and strengthen the selected areas of focus for teaching and learning	6 Days
TOTAL	6 Days



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **January 20, 2022** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

LEADERSHIP ASSOCIATES, LLC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$11,700.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : January 19, 2022

Signature: _____
Name: Betty Hall
Title: Contracts Administrator
Address: 449 W. Foothill Blvd., Suite 427
Glendora, Ca. 91741
Email Address: bhall@leadershipassociates.com

EXHIBIT A



SCOPE OF WORK
Capistrano Unified School District
2021-22

The Scope of Work describes the responsibilities and commitments of Leadership Associates and Capistrano Unified School District

These tasks will be performed from July 2021 through June 2022 at a cost not to exceed \$11,700

Consultant/Services	Days
<u>Associate Superintendent, Human Resources Services</u> <ul style="list-style-type: none">• Provide support and advisement for Associate Superintendent of Human Resources• Follow-up on both strategies and progress in building “smart and healthy” leadership teams throughout the district• Support the development of communication strategies with all principals• Review and refine systems and structures to maximize the efficiency of each department• Provide advisement on issues related to budget, staffing and negotiations	6 Days



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services (“Agreement”) is effective as of **January 20, 2022** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the contractor listed below (“Contractor”). District and Contractor may hereafter be referred to as “Party” or collectively as the “Parties”.

PALI INSTITUTE, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Contractor’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$220,714.50** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **November 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : January 19, 2022

Signature: _____
 Name: Bridgette Janes
 Title: Relationship Director
 Address: P. O. Box 2237
Running Springs, Ca 92382
 Email Address: bridgette@paliinstitute.com

PALI INSTITUTE

Date: 7/7/2021
 PO Box 2237
 Running Springs, CA 92382
 Phone (909) 939-0888
 Fax (909) 867-1964



Contract #: 07767

Dates of Attendance: 05-25-2022 to 05-27-2022

SITE RESERVATION AGREEMENT

This is an agreement between Pali Institute, Inc. and Don Juan Avila Elementary for the use of Pali Institute's Outdoor Education program.

Don Juan Avila Elementary
 26278 Wood Canyon Dr., Aliso Viejo, California 92656
 (949) 349-9452

Trip Details: 3-day Trip

Attendee Type:	Quantity:	Price:	Total:
Student Payee	120	\$315.00	\$37,800.00
Student Scholarship	5	\$0.00	\$0.00
Teacher Scholarship	5	\$0.00	\$0.00
Flat Discount	1	(\$3,024.00)	(\$3,024.00)
Pandemic Cancellation Insurance	1	\$3,024.00	\$3,024.00
			Total Cost: \$37,800.00

Reservations & Deposits

Initials *DA*

Pali Institute does not officially reserve space until the deposit and signed agreement are received. The deposit amount will be deducted from the final bill. There is a 25-student minimum to reserve site facilities. Full payment is due 30 days prior to check-in. Any changes to the standard due dates and payment structure are subject to Pali Institute's approval. In exchange for the total payment listed, Pali Institute will provide your students and staff with meals starting with Lunch on 05-25-2022 through Lunch on 05-27-2022, a ten (10) to one (1) student to staff ratio, as well as instruction and supervision administered by Pali Institute Staff.

Late Payment Fees

Initials *DA*

Full payment is due no later than 30 days prior to check-in. Any last-minute contract changes incurring additional fees will be submitted to Don Juan Avila Elementary, with payment due upon receipt.

If accounts are not paid in full within 15 days following the trip, Pali Institute shall be entitled to recover all expenses (including attorneys' fees) related to the collection of overdue invoices. Any amounts not paid when due shall bear interest at a rate of 1.5% per month or the maximum amount legally allowable, whichever is greater, until such time as all outstanding amounts (including all interest and collection-related expenses) have been paid in full.

DEPOSIT SCHEDULE		
Payment Number	Amount Due	Due Date
1	\$3,000.00	06-09-2021
2	\$15,900.00	01-25-2022
3	\$18,900.00	04-25-2022

All payments should be made out to Pali Institute, and mailed to:

Pali Institute Attn: Relationship Manager
 PO Box 2237, Running Springs, CA 92382

PALI INSTITUTE

Date: 4/29/2021
 PO Box 2237
 Running Springs, CA 92382
 Phone (909) 939-0888
 Fax (909) 867-1964



Contract #: 07625

Dates of Attendance: 05-18-2022 to 05-20-2022

SITE RESERVATION AGREEMENT

This is an agreement between Pali Institute, Inc. and John S. Malcom Elementary for the use of Pali Institute's Outdoor Education program.

John S. Malcom Elementary

32261 Charles Ave., Laguna Niguel, California 92677-4258
 (949) 248-0542

Trip Details: 3-day Trip

Attendee Type:	Quantity:	Price:	Total:
Student Payee	87	\$315.00	\$27,405.00
Student Scholarship	3	\$0.00	\$0.00
Teacher Scholarship	3	\$0.00	\$0.00
Total Cost:			\$27,405.00

Reservations & Deposits

Initials *JS*

Pali Institute does not officially reserve space until the deposit and signed agreement are received. The deposit amount will be deducted from the final bill. There is a 25-student minimum to reserve site facilities. Full payment is due 30 days prior to check-in. Any changes to the standard due dates and payment structure are subject to Pali Institute's approval. In exchange for the total payment listed, Pali Institute will provide your students and staff with meals starting with Lunch on 05-18-2022 through Lunch on 05-20-2022, a ten (10) to one (1) student to staff ratio, as well as instruction and supervision administered by Pali Institute Staff.

Late Payment Fees

Initials *JS*

Full payment is due no later than 30 days prior to check-in. Any last-minute contract changes incurring additional fees will be submitted to John S. Malcom Elementary, with payment due upon receipt.

If accounts are not paid in full within 15 days following the trip, Pali Institute shall be entitled to recover all expenses (including attorneys' fees) related to the collection of overdue invoices. Any amounts not paid when due shall bear interest at a rate of 1.5% per month or the maximum amount legally allowable, whichever is greater, until such time as all outstanding amounts (including all interest and collection-related expenses) have been paid in full.

DEPOSIT SCHEDULE

Payment Number	Amount Due	Due Date
1	\$1,500.00	05-14-2021
2	\$12,202.50	01-18-2022
3	\$13,702.50	04-18-2022

All payments should be made out to Pali Institute, and mailed to:

Pali Institute Attn: Relationship Manager
 PO Box 2237, Running Springs, CA 92382

PALI INSTITUTE

PO Box 2237
Running Springs, CA 92382
Phone (909) 939-0888
Fax (909) 867-1964



Bill to:
Chaparral Elementary - Ladera Ranch
29001 Sienna Parkway
Ladera Ranch, California 92694
(949) 234-5349

Invoice Date: 7/19/2021
Contract Number: 07459
Arrival Date: 4/12/2022
Departure Date: 4/15/2022

TRIP DETAILS -

Attendee Type	Quantity	Price	Total
Student Payee	118	\$ 455.00	\$ 53,690.00
Student Scholarship	4	\$ 0.00	\$ 0.00
Teacher Scholarship	4	\$ 0.00	\$ 0.00
Contract Total:			\$53,690.00

DEPOSIT SCHEDULE

Deposit Number	Due Date	Invoice Amount	Amount Paid	Amount Due	Paid Date
1	8/2/2021	\$ 1,500.00	\$ 0.00	\$ 1,500.00	7/19/2021
2	12/13/2021	\$ 25,345.00	\$ 0.00	\$ 25,345.00	
3	3/13/2022	\$ 26,845.00	\$ 0.00	\$ 26,845.00	

Final payments are due 4 weeks prior to dates of attendance! The last day to reduce the number of students on your invoice is 02-26-2022, which is 45 days prior to arrival.

Total Paid \$ 0.00
Total Balance Due \$ 53,690.00

Pali Institute accepts ACH payments (electronic check), check and all major credit/debit cards.

Please make checks payable to Pali Institute and mail to:

Pali Institute
Attn: Business Manager
PO Box 2237, Running Springs, CA 92382

PALI INSTITUTE

Date: 10/28/2021
 PO Box 2237
 Running Springs, CA 92382
 Phone (909) 939-0888
 Fax (909) 867-1964



Contract #: 08154

Dates of Attendance: 03-21-2022 to 03-23-2022

SITE RESERVATION AGREEMENT

This is an agreement between Pali Institute, Inc. and Concordia Elementary for the use of Pali Institute's Outdoor Education program.

Concordia Elementary

3120 Avenida del Presidente, San Clemente, California 92672-4517
 (949) 492-3060

Trip Details: 3-day Trip

Attendee Type:	Quantity:	Price:	Total:
Student Payee	87	\$335.00	\$29,145.00
Student Scholarship	3	\$0.00	\$0.00
Teacher Scholarship	3	\$0.00	\$0.00
Total Cost:			\$29,145.00

Reservations & Deposits

Initials *[Signature]*

Pali Institute does not officially reserve space until the deposit and signed agreement are received. The deposit amount will be deducted from the final bill. There is a 25-student minimum to reserve site facilities. Full payment is due 30 days prior to check-in. Any changes to the standard due dates and payment structure are subject to Pali Institute's approval. In exchange for the total payment listed, Pali Institute will provide your students and staff with meals starting with Lunch on 03-21-2022 through Lunch on 03-23-2022, a ten (10) to one (1) student to staff ratio, as well as instruction and supervision administered by Pali Institute Staff.

Late Payment Fees

Initials *[Signature]*

Full payment is due no later than 30 days prior to check-in. Any last-minute contract changes incurring additional fees will be submitted to Concordia Elementary, with payment due upon receipt.

If accounts are not paid in full within 15 days following the trip, Pali Institute shall be entitled to recover all expenses (including attorneys' fees) related to the collection of overdue invoices. Any amounts not paid when due shall bear interest at a rate of 1.5% per month or the maximum amount legally allowable, whichever is greater, until such time as all outstanding amounts (including all interest and collection-related expenses) have been paid in full.

DEPOSIT SCHEDULE

Payment Number	Amount Due	Due Date
1	\$1,500.00	11-12-2021
2	\$13,072.50	12-10-2021
3	\$14,572.50	02-18-2022

All payments should be made out to Pali Institute, and mailed to:

Pali Institute Attn: Relationship Manager
 PO Box 2237, Running Springs, CA 92382

PALI INSTITUTE

Date: 9/14/2021
 PO Box 2237
 Running Springs, CA 92382
 Phone (909) 939-0888
 Fax (909) 867-1964



Contract #: 07642

Dates of Attendance: 05-23-2022 to 05-27-2022

SITE RESERVATION AGREEMENT

This is an agreement between Pali Institute, Inc. and Tijeras Creek Elementary for the use of Pali Institute's Outdoor Education program.

Tijeras Creek Elementary

23072 Avenida Empresa, Rancho Santa Margarita, California 92688
 (949) 234-5300

Trip Details: 5-day Trip

Attendee Type:	Quantity:	Price:	Total:
Pandemic Cancellation Insurance	1	\$2,056.40	\$2,056.40
Flat Discount	1	(\$2,056.40)	(\$2,056.40)
Student Payee	53	\$485.00	\$25,705.00
Student Scholarship	2	\$0.00	\$0.00
Teacher Scholarship	2	\$0.00	\$0.00
Total Cost:			\$25,705.00

Reservations & Deposits

Initials 

Pali Institute does not officially reserve space until the deposit and signed agreement are received. The deposit amount will be deducted from the final bill. There is a 25-student minimum to reserve site facilities. Full payment is due 30 days prior to check-in. Any changes to the standard due dates and payment structure are subject to Pali Institute's approval. In exchange for the total payment listed, Pali Institute will provide your students and staff with meals starting with Lunch on 05-23-2022 through Lunch on 05-27-2022, a ten (10) to one (1) student to staff ratio, as well as instruction and supervision administered by Pali Institute Staff.

Late Payment Fees

Initials 

Full payment is due no later than 30 days prior to check-in. Any last-minute contract changes incurring additional fees will be submitted to Tijeras Creek Elementary, with payment due upon receipt.

If accounts are not paid in full within 15 days following the trip, Pali Institute shall be entitled to recover all expenses (including attorneys' fees) related to the collection of overdue invoices. Any amounts not paid when due shall bear interest at a rate of 1.5% per month or the maximum amount legally allowable, whichever is greater, until such time as all outstanding amounts (including all interest and collection-related expenses) have been paid in full.

DEPOSIT SCHEDULE

Payment Number	Amount Due	Due Date
1	\$6,212.50	09-07-2021
2	\$6,640.00	01-23-2022
3	\$12,852.50	04-23-2022

All payments should be made out to Pali Institute, and mailed to:

Pali Institute Attn: Relationship Manager
 PO Box 2237, Running Springs, CA 92382

PALI INSTITUTE

Date: 10/12/2021
 PO Box 2237
 Running Springs, CA 92382
 Phone (909) 939-0888
 Fax (909) 867-1964



Contract #: 07697

Dates of Attendance: 05-17-2022 to 05-20-2022

SITE RESERVATION AGREEMENT

This is an agreement between Pali Institute, Inc. and Wagon Wheel Elementary for the use of Pali Institute's Outdoor Education program.

Wagon Wheel Elementary
 30912 Bridle Path, Coto De Caza, California 92679-5360
 (949) 589-1953

Trip Details: 4-day Trip

Attendee Type:	Quantity:	Price:	Total:
Pandemic Cancellation Insurance	1	\$2,772.00	\$2,772.00
Student Payee	77	\$450.00	\$34,650.00
Student Scholarship	3	\$0.00	\$0.00
Teacher Scholarship	3	\$0.00	\$0.00
			Total Cost: \$37,422.00

Reservations & Deposits

Initials _____

Pali Institute does not officially reserve space until the deposit and signed agreement are received. The deposit amount will be deducted from the final bill. There is a 25-student minimum to reserve site facilities. Full payment is due 30 days prior to check-in. Any changes to the standard due dates and payment structure are subject to Pali Institute's approval. In exchange for the total payment listed, Pali Institute will provide your students and staff with meals starting with Lunch on 05-17-2022 through Lunch on 05-20-2022, a ten (10) to one (1) student to staff ratio, as well as instruction and supervision administered by Pali Institute Staff.

Late Payment Fees

Initials _____

Full payment is due no later than 30 days prior to check-in. Any last-minute contract changes incurring additional fees will be submitted to Wagon Wheel Elementary, with payment due upon receipt.

If accounts are not paid in full within 15 days following the trip, Pali Institute shall be entitled to recover all expenses (including attorneys' fees) related to the collection of overdue invoices. Any amounts not paid when due shall bear interest at a rate of 1.5% per month or the maximum amount legally allowable, whichever is greater, until such time as all outstanding amounts (including all interest and collection-related expenses) have been paid in full.

DEPOSIT SCHEDULE

Payment Number	Amount Due	Due Date
1	\$1,500.00	05-26-2021
2	\$2,772.00	11-09-2021
3	\$15,825.00	01-14-2022
4	\$17,325.00	04-15-2022

All payments should be made out to Pali Institute, and mailed to:

Pali Institute Attn: Relationship Manager
 PO Box 2237, Running Springs, CA 92382

PALI INSTITUTE

Date: 12/6/2021
 PO Box 2237
 Running Springs, CA 92382
 Phone (909) 939-0888
 Fax (909) 867-1964



Contract #: 08275

Dates of Attendance: 04-18-2022 to 04-20-2022

SITE RESERVATION AGREEMENT

This is an agreement between Pali Institute, Inc. and RH Dana Elementary for the use of Pali Institute's Outdoor Education program.

RH Dana Elementary
 Elizabeth Gabriel

Trip Details: 3-day Trip

Attendee Type:	Quantity:	Price:	Total:
Student Payee	28	\$335.00	\$9,380.00
Student Scholarship	1	\$0.00	\$0.00
Teacher Payee	1	\$167.50	\$167.50
Teacher Scholarship	1	\$0.00	\$0.00
Total Cost:			\$9,547.50

Reservations & Deposits

Initials _____

Pali Institute does not officially reserve space until the deposit and signed agreement are received. The deposit amount will be deducted from the final bill. There is a 25-student minimum to reserve site facilities. Full payment is due 30 days prior to check-in. Any changes to the standard due dates and payment structure are subject to Pali Institute's approval. In exchange for the total payment listed, Pali Institute will provide your students and staff with meals starting with Lunch on 04-18-2022 through Lunch on 04-20-2022, a ten (10) to one (1) student to staff ratio, as well as instruction and supervision administered by Pali Institute Staff.

Late Payment Fees

Initials _____

Full payment is due no later than 30 days prior to check-in. Any last-minute contract changes incurring additional fees will be submitted to RH Dana Elementary, with payment due upon receipt.

If accounts are not paid in full within 15 days following the trip, Pali Institute shall be entitled to recover all expenses (including attorneys' fees) related to the collection of overdue invoices. Any amounts not paid when due shall bear interest at a rate of 1.5% per month or the maximum amount legally allowable, whichever is greater, until such time as all outstanding amounts (including all interest and collection-related expenses) have been paid in full.

DEPOSIT SCHEDULE		
Payment Number	Amount Due	Due Date
1	\$4,023.75	02-07-2022
2	\$1,500.00	12-17-2021
3	\$4,023.75	03-21-2022

All payments should be made out to Pali Institute, and mailed to:

Pali Institute Attn: Relationship Manager
 PO Box 2237, Running Springs, CA 92382



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services (“Agreement”) is effective as of **January 20, 2022** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

GUIDA SURVEYING, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$9,300.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **November 1, 2021 to March 31, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : January 19, 2022

Contractor

Signature: _____
 Name: Tim Fetting
 Title: Principal
 Address: 9241 Irvine Blvd., Suite 100
Irvine, Ca. 92618
 Email Address: tfetting@guidasurveying.com

**Narrative:**

Guida Surveying Inc. received a "Request for Proposals" from Daniel Clem of TELACU Construction management. All survey work for this procurement will be under the direct supervision of a Licensed Land Surveyor, registered with the State of California, Board for Professional Engineers and Land Surveyors.

Scope Elements

SCOPE: Professional Survey Services :

Guida Surveying (GSI) will provide Professional Land Surveying Services for the subject project, and

Deliverable: AutoCAD Civil 3D DWG file with DTM Surface, Contours, and planimetric data.

FIXED FEE

Listed below is our breakdown for FIXED fee for the proposed project:

Scope of Services:	FEE
Field data collection & field to office calculations	\$ 9,300.00

Hourly Breakdown of Services

Scope of Work	2 Man Crew	PM / PLS	Project Surveyor	Survey Analyst	Project Coordinator
Field Establish Control	4	2	2	2	2
Perform Topographic Survey	12	2	4	12	2
TOTALS	16	4	6	14	4

Proposal Assumption – SCOPE:

Proposal assumes CLIENT will provide coordination and access to the site.

Schedule

Guida Surveying Inc. believes project can be completed within 1 week upon receipt of the notice to proceed from CLIENT, weather permitting.

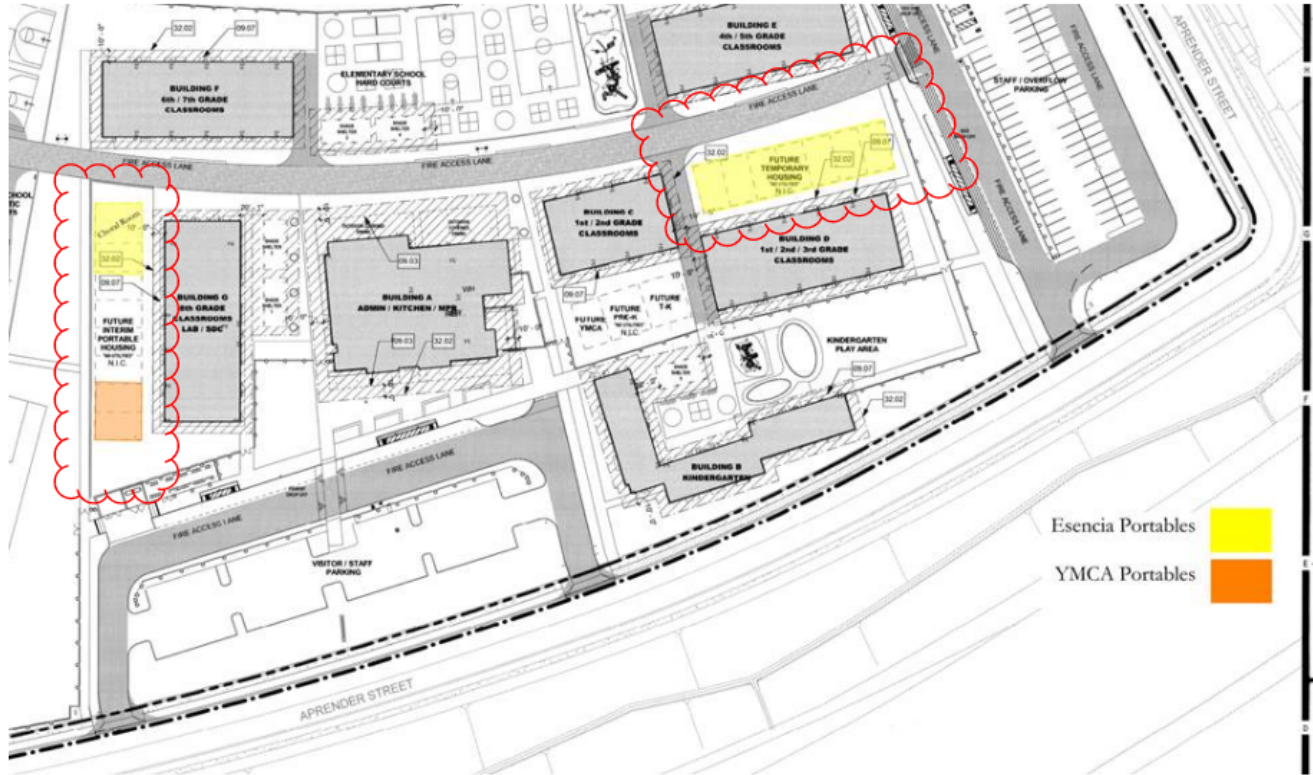
Note:

This proposal does not include Condo Plans, ALTA Surveys, Monumentation, Certifications, or Corner Records, which can be included as a separate item upon verification of the number of monuments disturbed.

Thank you for considering Guida Surveying Inc. for your Land Surveyor needs.

Limits of Survey Exhibit

ESENCIA K-8 TOPO REQUEST



SOUTHERN CALIFORNIA | SURVEY AND MAPPING RATE SHEET

Rates effective through June 30, 2022

HOURLY RATES

LABOR DESCRIPTION	HOURLY RATE
Principal	\$255.00
Senior Project Manager	\$230.00
Project Manager	\$205.00
Senior Project Surveyor	\$190.00
Project Surveyor	\$180.00
Senior Survey Analyst	\$160.00
Survey Analyst	\$140.00
Survey Technician	\$120.00
Project Coordinator	\$100.00
Field Survey Rates by Prevailing Wage Classification*	
1-Person Survey Crew	\$195.00
2-Person Survey Crew	\$315.00
3-Person Survey Crew	\$450.00

*1-, 2- and 3-person survey crews are inclusive of survey vehicles, conventional and GPS survey equipment, and associated survey tools, safety equipment, etc.

MINIMUM HOURLY CHARGE (PREVAILING WAGE ONLY)

Office classifications will be billed based on the hours worked, no minimum hourly charge. Field classifications will be billed on an hourly basis with a minimum of 4, 6, and 8 hours in accordance with prevailing wage requirements.

ESCALATION

Non-represented classifications will escalate annually, all field rates will escalate in accordance with the International Union of Operating Engineers, Local 12.

OVERTIME

Straight time will be billed for all work performed on-site up to 8 hours each day, Monday through Friday. Overtime will begin after 8 hours, Monday through Friday and on Saturdays. Double time will begin after 12 hours and on Sundays and holidays. The overtime/double labor rates will include:

Overtime (on-site over 8 hours Mon-Fri and Sat)	1.5 times the hourly base rate
Sundays and Holidays	2.0 times the hourly base rate
Nighttime Non-Overtime	1.5 times the hourly base rate

OTHER DIRECT COSTS

1. Reimbursable costs including but not limited to delivery or messenger fees, reproduction costs, agency fees, permits, title company fees, etc., shall be billed at cost plus 15% markup.
2. Mileage will be billed at the approved IRS rate.
3. Subconsultant fees shall be billed at cost plus 15% markup
4. Costs related to specialty survey requirements, (i.e., traffic control, specialty safety equipment, etc.) will be billed at cost plus 15% markup.
5. Expenses for any special equipment and/or requests shall be at the approval of the client.

SOUTHERN CALIFORNIA LOCATIONS

LOS ANGELES 444 W Ocean Blvd, Suite 800, Long Beach, CA 90802 | ORANGE COUNTY 9241 Irvine Blvd, Suite 100, Irvine, CA 92618

INLAND EMPIRE 3536 Concoors, Suite 201, Ontario, CA 92408 | SAN DIEGO 380 State Place, Escondido, CA 92029

TOLL FREE 855-90GUIDA | WWW.GUIDAINC.COM



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **January 20, 2022** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

TELACU CONSTRUCTION MANAGEMENT, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the proposal received pursuant to RFP No. 6-1718, the RFP No. 6-1718 document and any certifications and documents described therein, including but not limited to any addenda (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit

A. The total cost of services requested by District and provided by Contractor under this Agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$159,360.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **October 1, 2021 through December 31, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : January 19, 2022

Signature: _____
Name: John Clem
Title: President
Address: 604 N. Eckoff Street
Orange, Ca. 92868
Email Address: dclcm@telacu.com

Esencia k-8 Portable Classroom Addition

STAFF POSITION	HOURLY RATE	Pre-Con		Pre-Con		Construction		Construction		Construction		Construction		Subtotal Hours		Subtotal Costs	
		Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost
Project Executive	\$ 220		No Charge		No Charge		No Charge		No Charge		No Charge		No Charge		0	No Charge	
Project Director	\$ 180	30	\$ 5,400	30	\$ 5,400	30	\$ 5,400	16	\$ 2,880	16	\$ 2,880	160	\$ 24,000	152	\$ 27,360		
Project Manager	\$ 150	80	\$ 12,000	160	\$ 24,000	160	\$ 24,000	160	\$ 24,000	160	\$ 24,000	160	\$ 24,000	880	\$ 132,000		
Project Engineer	\$ 110		-	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -		
Monthly Subtotals		110	\$ 17,400	190	\$ 29,400	190	\$ 29,400	190	\$ 29,400	176	\$ 26,880	176	\$ 26,880	176	\$ 26,880	SUBTOTAL	\$ 159,360



**CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675**

FIELD SERVICES AGREEMENT

THIS CONTRACT is made and entered into this day 20th of January 2022, by and between DOHENY PLUMBING hereinafter called the CONTRACTOR, and CAPISTRANO UNIFIED SCHOOL DISTRICT, hereinafter called the DISTRICT.

The CONTRACTOR and the DISTRICT do hereby contract and agree as follows:

1. The Contractor shall furnish the District for an amount estimated to be \$ 13,350.00 for the following:
Perform gas test on entire school. Plumb in new gas feeds off the new gas meter to feed new STEAM building at Fred Newhart Middle School
As described in the attached Exhibit A.
2. The term of the Contract shall begin on November 15, 2021, and end upon completion.
3. Payment schedule: Payment is to be made upon satisfactory completion of and acceptance of work as well as receipt of labor and material releases and invoice.
4. Inspection shall be performed by the Chief Facilities Officer or Designee on behalf of District, who will, if appropriate, recommend acceptance to the Board of Trustees.
5. This contract includes the attached General Conditions which are incorporated herein by reference. Contractor, by executing this contract, agrees to comply with each and every such term and condition.
6. Contractor shall guarantee all labor and materials used in the performance of this contract for a period of 365 days (1 year) from the date of acceptance by District.

7. This Contract includes all Contract Documents as indicated below:

- W-9 Request for Taxpayer Identification Number and Certification
- Quote/Proposal, dated 60511 / 11/15/2021
- Plans and Specifications/Scope of Work
- Worker's Compensation Certificate
- Purchase Order Number _____
- Liability Insurance
- Certificate Guarantee
- Certification by Contractor of Criminal Records Check
- Contractor's Certificate Regarding Non-Asbestos
- Containing Materials Payment Bond \$_____
- Faithful Performance Bond \$_____
- California State Contractor's License No. 736531 – Expires 06/30/2023
- Drug-Free Workplace
- Certification Tobacco Use Policy
- DIR Registrations No. 1000023644 - Expires 06/30/2023
- Other: Vaccine Verification/Testing Policy

8. IN WITNESS WHEREOF, said parties have executed this Contract as of the date first written above.

CAPISTRANO UNIFIED SCHOOL DISTRICT

CONTRACTOR:

By: _____
Signature

By: _____
Signature

Lynh N. Rust
Print Name

Print Name

Executive Director, Contracts & Purchasing
Title

Title

Board Approval Date: January 19, 2022

Contractor's License No.

(Corporate Seal, if Incorporated)

Doheny Plumbing, Inc
 1210 Puerta Del Sol
 San Clemente, CA 92673-6310

Estimate

Office Number 949 492-0137

Date	Estimate #
11/15/2021	60511

Name / Address
Capistrano Unified School District Maintenance & Operations Account Clerk Julie Focht 32972 Calle Perfecto San Juan Capistrano, Ca 92675

Ship To
Newhart Middle School Greg Smith 714.497.7646 25001 Veterans Way Mission Viejo, CA 92692

P.O. No.	Rep	Admin/Office
ESTIMATE	RC	CLC

Description	
<p>ESTIMATE TO PERFORM GAS TEST ON ENTIRE SCHOOL. WILL NEED TO SHUT OFF ALL ISOLATION VALVES ON ROOF AND IN BUILDINGS TO PERFORM TEST. AFTER TEST WILL PLUMB IN NEW GAS FEEDS OFF OF THE NEW GAS METER TO FEED NEW BUILDING WITH MEDIUM PRESSURE FEED AND TIE INTO BOTH 3" LINES WITH REGULATED PRESSURE MANIFOLD AS INSTRUCTED BY GAS COMPANY DIAGRAM. REGULATOR AND ALL LOCKING VALVES TO BE SUPPLIED BY CUSD. 3" LINES WILL BE REDUCED TO 2" GALVANIZED PIPES TYING INTO 2" MANIFOLD. IF LEAKS ARE FOUND ON EXISTING SYSTEM, ADDITIONAL COST TO LOCATE LEAKS WILL BE CHARGED AS A CHANGE ORDER.</p> <p>PRICE IS SUBJECT TO CHANGE DUE TO ANY UNFORESEEN OBSTACLES THAT MAY OCCUR, THAT ARE NOT WRITTEN IN THIS BID. IF PERMITS ARE REQUIRED, THEY ARE NOT INCLUDED IN THIS ESTIMATE.</p> <p>ESTIMATE GOOD FOR 48 HOURS DUE TO POSSIBLE INCREASE IN PRICING ON MATERIALS</p>	
Estimate good for 48 hours!	Total \$13,350.00

Phone #
949 492-0137

Signature _____



**CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675**

FIELD SERVICES AGREEMENT

THIS CONTRACT is made and entered into this day 20th of January 2022, by and between JAYCOX CONSTRUCTION CNG hereinafter called the CONTRACTOR, and CAPISTRANO UNIFIED SCHOOL DISTRICT, hereinafter called the DISTRICT.

The CONTRACTOR and the DISTRICT do hereby contract and agree as follows:

1. The Contractor shall furnish the District for an amount estimated to be \$ 20,270.38 for the following:

Provide specialty hose materials and hose extension installation for the
Transportation North CNG expansion project.

As described in the attached Exhibit A.
2. The term of the Contract shall begin on November 01, 2021, and end upon completion.
3. Payment schedule: Payment is to be made upon satisfactory completion of and acceptance of work as well as receipt of labor and material releases and invoice.
4. Inspection shall be performed by the Chief Facilities Officer or Designee on behalf of District, who will, if appropriate, recommend acceptance to the Board of Trustees.
5. This contract includes the attached General Conditions which are incorporated herein by reference. Contractor, by executing this contract, agrees to comply with each and every such term and condition.
6. Contractor shall guarantee all labor and materials used in the performance of this contract for a period of 365 days (1 year) from the date of acceptance by District.

7. This Contract includes all Contract Documents as indicated below:

- W-9 Request for Taxpayer Identification Number and Certification
- Quote/Proposal, Dated: CPUSDQ210 /11/01/2021
- Plans and Specifications/Scope of Work
- Worker's Compensation Certificate
- Purchase Order Number _____
- Liability Insurance
- Certificate Guarantee
- Certification by Contractor of Criminal Records Check
- Contractor's Certificate Regarding Non-Asbestos
- Containing Materials Payment Bond \$ _____
- Faithful Performance Bond \$ _____
- California State Contractor's License No. 908226 – Expires 06/30/2023
- Drug-Free Workplace
- Certification Tobacco Use Policy
- DIR Registrations No. 1000012116 - Expires 06/30/2022
- Other: Vaccine Verification/Testing Policy

8. IN WITNESS WHEREOF, said parties have executed this Contract as of the date first written above.

CAPISTRANO UNIFIED SCHOOL DISTRICT

CONTRACTOR:

By: _____
Signature

By: _____
Signature

Lynh N. Rust
Print Name

Print Name

Executive Director, Contracts & Purchasing
Title

Title

Board Approval Date: January 19, 2022

Contractor's License No.

(Corporate Seal, if Incorporated)



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **January 20, 2022** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

ECS IMAGING, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$13,851.26** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **November 8, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.


Capistrano Unified School District

Contractor

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : January 19, 2022

Signature: _____
 Name: Debbie Bodewin
 Title: Executive Vice President
 Address: 5905 Brockton Ave. Ste. C
Riverside, CA 92506
 Email Address: debbi@ecsimaging.com

EXHIBIT A

 ECS IMAGING, INC. WORLD-CLASS SOLUTION PROVIDER	877-790-1600 5905 Brockton Ave. Ste. C Riverside, CA 92506 www.ECSImaging.com	Quote Scanning Q3 2021v2
	Quotation For Name: Jessica Neth Company: Capistrano Unified School District Phone: 9949-234-9239 E-mail: jmneth@capousd.org	Quote Info Date: 11/8/2021 Quote Number: 2021-0708-01 Valid Through: 12/30/2021 Terms: net 20 Account Manager: Laura Favreau Phone: 951-787-8768 x 1160 E-mail: LauraF@ecsimging.com

Description of Product and Services
 Scanning 2020 Permanent Grad Files into Laserfiche. Indexing is just Student Number

Scanning Services

SKU	Description	Unit Price	Quantity	Line Total
ECSS-REG-B&W	ECS Black & White Document Scanning Services up to legal size	\$ 0.110	73500.00	\$ 8,085.00
ECSS-REG-COLOR	ECS Color Document Scanning Services up to legal size	\$ 0.140	10500.00	\$ 1,470.00
ECSS-PREP	ECS Prep Charge Per Hour	\$ 50.000	50.00	\$ 2,500.00
ECSS-PICKUP	ECS Pick Up Fee	\$ 200.000	2.00	\$ 400.00
ECSS-DVD&PLUS	ECS DVD Set - 1 Data DVD & 1 Plus Viewer DVD	\$ 100.000	4.00	\$ 400.00
ECSS-INDEX	ECS Indexing Fee Per Hour	\$ 50.000	0.00	\$ -
ECSS-UPLOAD	ECS Upload Fee - Per Volume	\$ 50.000	0.00	\$ -

Scanning Subtotal \$ 12,855.00

Special Terms

Option to have DVDs or to upload data via USB hard drive.

	Subtotal	\$	12,855.00
Tax Rate San Juan Capistrano*	7.75%	Tax	\$ 996.26
		Total	\$ 13,851.26

Terms & Conditions:

- o Payment Terms: Net 20 after each batch returned.
- o Laserfiche Tiffs in portable volumes to be attached to your Laserfiche system
- o ECS will train customer on how to load data onto LF Server during first delivery, if needed
- o Consulting of folder template and volume set ups included in project set up fee
- o Items will be placed back into original carrier (folder, sleeve, etc.)
- o Items will be delivered free of charge after being scanned
- o Items are scanned in order received. Any additional requests are subject to a charge
- o Scanning in Tiff images is 200-300dpi depending on need
- o Paper/Plans: Indexing included is 2 fields, up to 20 characters and Unique Document Name up to 20 characters each
- o Microfiche: Indexing included is the name on the Sleeve
- o Microfilm: Indexing included is the name on the Cartridge
- o Images that have been fished/filmed reverse have additional charge
- o All prices listed above are for estimating purposes only. Actual prices may vary
- o Any upload fee is for 5GB per volume maximum
- o Pick up / Delivery charges (pricing varies, based on location and quantity)
- o Change orders after files have been returned are subject to restructuring/reindexing fee
- o OCRing can be done during scan process at no charge. Any verification time is \$30.00 Per Hour
- o DVD Set = 1 Data DVD, 1 Plus Viewer DVD - Plus DVD has retrieval engine on DVD. Regular size documents fit approximately 90,000 images
- o CD Set = 1 Data CD, 1 Plus Viewer CD - Plus CD has retrieval engine on CD. Regular size rolls fit approximately 10,000 images
- o Boxes may be destroyed at the customer's request at a cost of \$16.00 a box. A Destruction Certificate will be provided
- o While documents are at ECS, we can provide an electronic copy for up to 4 per batch at no charge. Additional special handling requests are subject to charge of \$30/per hour
- o IMPORTANT: Once the imaged data has been delivered you will have 90 days to review all images. After 90 days all original documents will be destroyed or a storage box fee will apply
- o ECS may choose to utilize a scanning partner to perform these services as quoted and ECS would remain the billing agent.
- o Standard processing fee added to credit card payments

Box/Doc Type	Box Count	Image Count	Total Images
Grads	42	2000	84,000
Total Image Count			84,000

Total Boxes



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services (“Agreement”) is effective as of **January 20, 2022** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

SUSAN E. PICK

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$50,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **December 1, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions Special Conditions Required Documents and Certifications Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : January 19, 2022

Contractor

Signature: _____
 Name: Susie Pick
 Title: Licensed Clinical Social Worker
 Address: 27215 Stagewood Ct.
Laguna Hills, CA 92653
 Email Address: susie826@yahoo.com

EXHIBIT A

Rate Sheet

Susan E. Pick, LCSW

License number: LCSW18770

27215 Stagewood Court

Laguna Hills, CA 92653

818-599-1832

susie826@yahoo.com

\$100/hour to provide counseling and educationally related mental health services



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services (“Agreement”) is effective as of **January 20, 2022** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

BRAIN LEARNING PSYCHOLOGICAL CORPORATION

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$25,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **December 1, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions Special Conditions Required Documents and Certifications Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District
 By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : January 19, 2022

Contractor
 Signature: _____
 Name: Erin Haytasingh
 Title: Co-Owner and Director
 Address: 5550 Baltimore Dr., Suite 150
La Mesa, CA 91942
 Email Address: office@brainlearning.com



BRAINLEARNING.com
Assessment & Treatment

Rate Sheet 2021- 2022

All evaluations include: an observation of school setting, records review, complete assessment report, and participation at IEP meeting or school meeting. We will review all available records for each student in order to answer the referral questions. We will also interview anyone who is knowledgeable of the student as it relates to evaluation. All of our evaluations are conducted in an objective and professional manner.

Evaluation	Assessment Cost range
Academic	\$1,700- \$2,800
Psychoeducational Evaluation (basic cognitive, academic, adaptive, social, emotional, processing)	\$3,500- \$4,500
School Neuropsychological Evaluations (Cognitive, language, motor, sensory, adaptive, executive, attention, academic & social/emotional)	\$4,500 - \$5,500
Educationally Related Mental Health Assessment (ERMHS)	\$2,000- \$3,000 (\$200 per hour)
Higher Level of Care Eval. (RTC)	\$3,000 - \$5,000 (\$200 per hour) + Travel expenses if out of area *
Expert Testimony	
Prep. & File Review	\$200/ per hour
Testimony/ Deposition	\$300/ per hour

*Evaluations are billed at a rate of \$250/ per hour

* *Travel expenses will be billed at the budget rate.

ADDRESS

5550 Baltimore Dr. Ste. 150
La Mesa, Ca. 91942

PHONE - FAX

P: 619 324-9764
F: 619 713-5870

WEBSITE

www.brainlearning.com



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services (“Agreement”) is effective as of **January 20, 2022** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

RICHARD FURBUSH dba R FURBUSH, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$4,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **December 8, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions Special Conditions Required Documents and Certifications Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : January 19, 2022

Contractor

Signature: _____
 Name: Richard Furbush
 Title: Occupational Therapist
 Address: 15 Songbird Lane
Aliso Viejo, CA 92656
 Email Address: rfurbush01@gmail.com

EXHIBIT A

R Furbush, INC. Tax I.D. # 11-3765076

Rates 2021-22 Independent Educational Evaluations - Occupational Therapy

EFFECTIVE JULY 1, 2021 – JUNE 30 2022

Second opinion evaluation (IEE)

(In-clinic) \$1700.00

(includes all administration, scoring and interpretation of assessment, written report, document review up to one hour, parent meeting up to one hour, classroom observation of one hour, travel time up to 40 minutes total for roundtrip included). ***IEP attendance and/or Due process hearings are not included in the above rate.***

(On-site/in-home) \$1900.00

(includes all administration, scoring and interpretation of assessment, written report, document review up to one hour, parent meeting up to one hour, classroom observation of one hour, travel time up to 40 minutes total for roundtrip). ***IEP attendance and/or Due process hearings are not included in the above rate.***

Additional hours in excess of the services noted above are billed at \$ 90.00 per hour in 15 minute increments with minimum of 15 minutes charged except for IEP meetings, Due process hearings, etc.

Rates for IEP attendance and/or Due process hearings are below.

IEP Attendance/Participation and/or Due Process Hearings

On-site \$ 110.00 per hour plus travel (1 hour minimum charge)
Phone \$ 75.00 per hour (60 minutes minimum charge)

Travel time charges are listed below.

Travel time

Travel time exceeding 40 minutes total roundtrip will be billed at \$ 90.00 per hour with a minimum charge of 30 minutes.

Additional charges as required

Additional insurance coverage – Billed at cost
Live scan screening – Billed at cost

Richard Furbush, MS OTR/L • 15 Songbird Lane • Aliso Viejo, CA. 92656 • 949-285-4514
NBCOT REGISTRATION NUMBER • 1010930 CA Lic. # OT5992
NATIONAL PROVIDER IDENTIFIER 1942365929



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **January 20, 2022** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

LEADERSHIP ASSOCIATES, LLC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$13,650.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : January 19, 2022

Contractor

Signature: _____
Name: Betty Hall
Title: Contracts Administrator
Address: 449 W. Foothill Blvd., Suite 427
Glendora, Ca. 91741
Email Address: bhall@leadershipassociates.com



SCOPE OF WORK
 Capistrano Unified School District
 Superintendent
 2021-22

The Scope of Work describes the responsibilities and commitments of Leadership Associates and Capistrano Unified School District

These tasks will be performed from July 2021 through June 2022 at a cost not to exceed \$13,650

Consultant/Services	
<p>Consultant/Services <u>Superintendent</u> \$13,650</p> <ul style="list-style-type: none"> • Provide up to the equivalent of 3 days support and advisement for the superintendent on an as needed basis, including areas such as governance protocols and policies, and • Up to 4 days for the Leadership Team Retreat 	7 days



MASTER CONTRACT AGREEMENT

This MASTER CONTRACT AGREEMENT (“**Agreement**”) is effective as of July 1, 2021 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“**LEA or District**”) and the contractor listed below (“**Contractor**”)

YOUTH CARE OF UTAH, INCORPORATED

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Terms and Conditions. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract and is fully incorporated in its entirety.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2021 through June 30, 2022.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

Master Contract Special Conditions Required Documents and Certifications
 Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

“DISTRICT”

By: Capistrano Unified School District
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : January 19, 2022

“CONTRACTOR”

By: Youth Care of Utah, Incorporated
Name: Star Waddell
Title: Chief Financial Officer
Email: star.waddell@acadiahealthcare.com

EXHIBIT A: 2021-2022 RATES

CONTRACTOR Youth Care of Utah, Inc. **CONTRACTOR NUMBER** 77-76422-6131262 **2021-2022**
(NONPUBLIC SCHOOL OR AGENCY) (CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____ **If blank, the number shall be as determine by**
 _____ **CDE Certification.**

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed	_____									
Total LEA enrollment may not exceed	_____									
	<table border="0"> <tr> <td></td> <td align="center">Rate</td> <td align="center">Period</td> </tr> <tr> <td>A. <u>Basic Education Program/Special Education Instruction</u></td> <td align="center"><u>\$202.00</u></td> <td align="center"><u>Day</u></td> </tr> <tr> <td>Basic Education Program/Dual Enrollment</td> <td>_____</td> <td>_____</td> </tr> </table>		Rate	Period	A. <u>Basic Education Program/Special Education Instruction</u>	<u>\$202.00</u>	<u>Day</u>	Basic Education Program/Dual Enrollment	_____	_____
	Rate	Period								
A. <u>Basic Education Program/Special Education Instruction</u>	<u>\$202.00</u>	<u>Day</u>								
Basic Education Program/Dual Enrollment	_____	_____								

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1)	a. Transportation – Round Trip	_____	_____
	b. Transportation – One Way	_____	_____
	c. Transportation – Dual Enrollment	_____	_____
	d. Public Transportation	_____	_____
	e. Parent*	_____	_____
(2)	a. Educational Counseling – Individual	_____	_____
	b. Educational Counseling – Group	_____	_____
	c. Counseling – Parent/Family	_____	_____
(3)	a. Adapted Physical Education – Individual	_____	_____
	b. Adapted Physical Education – Group of _____	_____	_____
	c. Adapted Physical Education – Group of _____	_____	_____
(4)	a. Language and Speech Therapy – Individual	_____	_____
	b. Language and Speech Therapy – Group	_____	_____
	c. Language and Speech Therapy – Group of 3	_____	_____
	d. Language and Speech Therapy – Per diem	_____	_____
	e. Language and Speech – Consultation Rate	_____	_____
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	_____	_____
	b. Additional Instructional Assistant – Group of 2	_____	_____
	c. Additional Instructional Assistant – Group of 3	_____	_____
(6)	Intensive Special Education Instruction**	_____	_____
(7)	a. Occupational Therapy – Individual	_____	_____
	b. Occupational Therapy – Group of 2	_____	_____
	c. Occupational Therapy – Group of 3	_____	_____
	d. Occupational Therapy – Group of 4 - 7	_____	_____
	e. Occupational Therapy – Consultation Rate	_____	_____
(8)	Physical Therapy	_____	_____
(9)	a. Behavior Intervention	_____	_____
	b. Behavior Intervention – Supervision	_____	_____
	Provided by: _____	_____	_____
(10)	Nursing Services	_____	_____
(12)	Residential Board and Care	<u>\$287.00</u>	<u>Day</u>
(13)	Residential Mental Health Services	<u>\$136.00</u>	<u>Day</u>
(14)	Other _____	_____	_____

*Parent transportation reimbursement rates are to be determined by the LEA.
 **By credentialed Special Education Teacher.



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services (“Agreement”) is effective as of **January 20, 2022** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

KATIE CRESS

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$50,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **December 13, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions Special Conditions Required Documents and Certifications Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District
 By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : January 19, 2022

Contractor
 Signature: _____
 Name: Katie Cress
 Title: Licensed Professional Clinical Counselor
 Address: 31722 Via Coyote
Coto de Caza, CA 92679
 Email Address: Katie.m.cress@gmail.com

FEE SCHEDULE

Katie Cress
31722 Via Coyote
Coto de Caza, CA 92679
562-310-5504
Katie.m.cress@gmail.com

Description of Services
Licensed Professional Clinical Counselor, LPCC7375
Fulfilling the role of Intervention Specialist for Capistrano Unified School District.

Rate of Pay
\$85.00 per hour

Signature Katie Cress Date 12/9/21
Typed or Printed Name Katie Cress



MASTER CONTRACT AGREEMENT

This MASTER CONTRACT AGREEMENT (“**Agreement**”) is effective as of July 1, 2021 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“**LEA or District**”) and the contractor listed below (“**Contractor**”)

CARE YOUTH CORPORATION dba LAVA HEIGHTS ACADEMY

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Terms and Conditions. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract and is fully incorporated in its entirety.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2021 through June 30, 2022.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

Master Contract Special Conditions Required Documents and Certifications
 Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

“DISTRICT”

By: Capistrano Unified School District
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : January 19, 2022

“CONTRACTOR”

By: CARE Youth Corporation dba Lava Heights Academy
Name: David Allred
Title: Executive Director
Email: laura.parks@rop.com

EXHIBIT A: 2021-2022 RATES

CONTRACTOR CARE Youth Corporation CONTRACTOR NUMBER 77-76422-0136358 2021-2022
dba Lava Heights Academy
(NONPUBLIC SCHOOL OR AGENCY) (CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____ **If blank, the number shall be as determine by CDE Certification.**

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____
 Total LEA enrollment may not exceed _____

	Rate	Period
A. <u>Basic Education Program/Special Education Instruction</u>	\$155.00	School Day
Basic Education Program/Dual Enrollment		

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

B. Related Services

(1) a. Transportation – Round Trip		
b. Transportation – One Way		
c. Transportation – Dual Enrollment		
d. Public Transportation		
e. Parent		
(2) a. Educational Counseling – Individual		
b. Educational Counseling – Group		
c. Counseling – Parent/Family		
(3) a. Adapted Physical Education – Individual		
b. Adapted Physical Education – Group of _____		
c. Adapted Physical Education – Group of _____		
(4) a. Language and Speech Therapy – Individual	\$85.00	Hour
b. Language and Speech Therapy – Group		
c. Language and Speech Therapy – Group of 3		
d. Language and Speech Therapy – Per diem		
e. Language and Speech – Consultation Rate		
(5) a. Additional Classroom Aide – Individual (must be authorized on IEP)		
b. Additional Instructional Assistant – Group of 2		
c. Additional Instructional Assistant – Group of 3		
(6) Intensive Special Education Instruction**		
(7) a. Occupational Therapy – Individual		
b. Occupational Therapy – Group of 2		
c. Occupational Therapy – Group of 3		
d. Occupational Therapy – Group of 4 - 7		
e. Occupational Therapy – Consultation Rate		
(8) Physical Therapy		
(9) a. Behavior Intervention		
b. Behavior Intervention – Supervision		
Provided by: _____		
(10) Nursing Services		
(12) Residential Board and Care	\$220.00	Day
(13) Residential Mental Health Services	\$112.00	Day
(14) Other _____		

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **January 20, 2022** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

THE SPEECH PATHOLOGY GROUP, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$80,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **December 15, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : January 19, 2022

Signature: _____
Name: Susan Stark
Title: President
Address: 201 Ygnacio Valley Road C-103
Walnut Creek, CA 94598
Email Address: contracts@spgtherapy.com

**EXHIBIT A
2021-2022 RATES**

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: _____

The CONTRACTOR CDS NUMBER: _____

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: _____

Maximum Contract Amount: _____

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

- 1) Daily Basic Education Rate: _____

- 2) Inclusive Education Program
(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE: _____

- 3) Related Services

<u>SERVICE</u>	<u>RATE</u>	<u>PERIOD</u>
<u>Intensive Individual Services (340)</u>	_____	_____
<u>Language and Speech (415)</u>	_____	_____
<u>Assessment</u>	_____	_____
<u>Specialty: Bilingual SLP Services</u>	_____	_____
<u>Specialty: AAC</u>	_____	_____
<u>Assistive Technology Services (445)</u>	_____	_____
<u>Occupational Therapy (450)</u>	_____	_____
<u>Physical Therapy (460)</u>	_____	_____
<u>Individual Counseling (510)</u>	_____	_____
<u>Counseling and Guidance (515)</u>	_____	_____
<u>Parent Counseling (520)</u>	_____	_____
<u>Social Work Services (525)</u>	_____	_____
<u>Psychological Services (530)</u>	_____	_____
<u>Behavior Intervention Implementation (BII)</u>	_____	_____
<u>Behavior Intervention Development (BID)</u>	_____	_____
<u>Ed Technican</u>	_____	_____
<u>Interpreter Services (715)</u>	_____	_____
<u>Audiological Services (720)</u>	_____	_____

Specialized Vision Services (725)		
Orientation and Mobility (730)		
Specialized Orthopedic Services (740)		
Reader Services (745)		
Transcription Services (755)		
Recreation Services, Including Therapeutic (760)		
College Awareness (820)		
Work Experience Education (850)		
Job Coaching (855)		
Mentoring (860)		
Travel Training (870)		
Other Transition Services (890)		
Other (900)		
Other (900)		



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of January 20, 2022 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

YULIANNA ESPINOZA

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in Exhibit A, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be \$25,000.00 in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for December 15, 2021 to June 30, 2022, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District
By:
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : January 19, 2022

Contractor
Signature:
Name: Yulianna Espinoza
Title: Owner
Address: 1323 Clay Avenue
Waco, TX 76706
Email Address: yuliannaespinoza2@gmail.com

EXHIBIT A
Yulianna Espinoza

254-457-8798

Yuliannaespinoza2@gmail.com

The following is the price list you requested. Please keep in mind that all the prices are negotiable depending on the contract. This is just an estimate.

Literary (early grades): Uncontracted, single-sided double spaced

\$4.00 per braille page

\$4.00 per graphics page

Literary (early grades) **Technical Material** and **Nemeth**: Uncontracted, single-sided double spaced

\$4.00 per braille page

\$4.00 per graphics page

Textbook formatting:

\$5.00 per braille page

\$5.00 per graphics page (Simple graphics)

\$5.00 per graphics page (Maps)

Nemeth or Technical Material:

\$6.00 per braille page

\$6.00 per graphics page

Chemistry or Biology:

\$6.50 per braille page

\$7.00 per graphics page

25% mark up for rush jobs.

Delivery dates are set based on the schedule you provide me with.



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services (“Agreement”) is effective as of **January 20, 2022** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

GUIDA SURVEYING, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$62,813.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **December 1, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions Special Conditions Required Documents and Certifications Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : January 19, 2022

Contractor

Signature: _____
 Name: Tim Fetting
 Title: Principal
 Address: 9241 Irvine Blvd., Suite 100
Irvine, Ca. 92618
 Email Address: tfetting@guidasurveying.com



EXHIBIT A
SCOPE OF WORK

PROJECT UNDERSTANDING

Guida is in receipt of a Request for Proposal from TELACU to provide Professional Land Surveying Services for the subject project. Guida has performed many surveys at Dana Hills High School, and is familiar with the requirements and protocols to work at Capistrano Unified School District schools and will insure our services meet the requirements required. Guida will provide new Aerial Topographic Surveys, Design Surveys, Utility Surveys, and the utilization of Mark and Locate (to be provided by C-Below).

PROJECT LIMITS

Limits of Aerial Topography (in RED) & Design ground Surveys (in Blue)





EXHIBIT B
SCHEDULE AND FEE

SCHEDULE

Guida believes this project can be completed in 4-6 weeks from the Notice to Proceed from the Client (weather permitting)

Hourly Breakdown of Services

Scope of Work	2 Man Crew	Survey Technician	Sr PM	PM / PLS	Project Surveyor	Survey Analyst	Project Coordinator	Expenses/ Subs Including 10% Mark-up
Field Establish Control	8	0	1	2	4	0	2	0
Fly new 1" = 20' scale Aerial Topography, Set and control 8 Targets	8	0	1	2	8	8	2	4500
Perform Ground/Design Surveys	40	0	1	10	30	40	2	0
Provide Ground Penetrating Radar of utilities (C-Below Sub Consultant) Area in Blue	0	0	0	8	0	0	2	18130
TOTALS	96	0	5	38	102	72	14	22630

FEE

SERVICE	FEE
Field Establish Control	\$ 4,080.00
Set Targets, Fly New Aerial Topography	10,870.00
Perform Ground Surveys (area in blue)	26,080.00
Provide Ground Penetrating Radar (C Below)	21,783.00

The surveys defined herein will be completed for **a fixed fee of:** ***\$62,813.00**

*This fee includes an estimated cost for labor, equipment and other direct costs.

HOURLY RATE SHEET INCLUDED

SOUTHERN CALIFORNIA | SURVEY AND MAPPING RATE SHEET

Rates effective through June 30, 2022

HOURLY RATES

LABOR DESCRIPTION	HOURLY RATE
Principal	\$255.00
Senior Project Manager	\$230.00
Project Manager	\$205.00
Senior Project Surveyor	\$190.00
Project Surveyor	\$180.00
Senior Survey Analyst	\$160.00
Survey Analyst	\$140.00
Survey Technician	\$120.00
Project Coordinator	\$100.00
Field Survey Rates by Prevailing Wage Classification*	
1-Person Survey Crew	\$195.00
2-Person Survey Crew	\$315.00
3-Person Survey Crew	\$450.00

*1-, 2- and 3-person survey crews are inclusive of survey vehicles, conventional and GPS survey equipment, and associated survey tools, safety equipment, etc.

MINIMUM HOURLY CHARGE (PREVAILING WAGE ONLY)

Office classifications will be billed based on the hours worked, no minimum hourly charge. Field classifications will be billed on an hourly basis with a minimum of 4, 6, and 8 hours in accordance with prevailing wage requirements.

ESCALATION

Non-represented classifications will escalate annually, all field rates will escalate in accordance with the International Union of Operating Engineers, Local 12.

OVERTIME

Straight time will be billed for all work performed on-site up to 8 hours each day, Monday through Friday. Overtime will begin after 8 hours, Monday through Friday and on Saturdays. Double time will begin after 12 hours and on Sundays and holidays. The overtime/double labor rates will include:

Overtime (on-site over 8 hours Mon-Fri and Sat)	1.5 times the hourly base rate
Sundays and Holidays	2.0 times the hourly base rate
Nighttime Non-Overtime	1.5 times the hourly base rate

OTHER DIRECT COSTS

1. Reimbursable costs including but not limited to delivery or messenger fees, reproduction costs, agency fees, permits, title company fees, etc., shall be billed at cost plus 15% markup.
2. Mileage will be billed at the approved IRS rate.
3. Subconsultant fees shall be billed at cost plus 15% markup
4. Costs related to specialty survey requirements, (i.e., traffic control, specialty safety equipment, etc.) will be billed at cost plus 15% markup.
5. Expenses for any special equipment and/or requests shall be at the approval of the client.

SOUTHERN CALIFORNIA LOCATIONS

LOS ANGELES 444 W Ocean Blvd, Suite 800, Long Beach, CA 90802 | ORANGE COUNTY 9241 Irvine Blvd, Suite 100, Irvine, CA 92618

INLAND EMPIRE 3536 Concourse, Suite 201, Ontario, CA 92408 | SAN DIEGO 380 State Place, Escondido, CA 92029

TOLL FREE 855-90GUIDA | WWW.GUIDAINC.COM



This Agreement for Contracted Services (“Agreement”) is effective as of **January 20, 2022** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the contractor listed below (“Contractor”). District and Contractor may hereafter be referred to as “Party” or collectively as the “Parties”.

TELACU CONSTRUCTION MANAGEMENT, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the proposal received pursuant to RFP No. 6-1718, the RFP No. 6-1718 document and any certifications and documents described therein, including but not limited to any addenda (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Contractor’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit

A. The total cost of services requested by District and provided by Contractor under this Agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$86,400.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **October 1, 2021 through December 31, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certification [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

Contractor

By: _____
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : January 19, 2022

Signature: _____
Name: John Clem
Title: President
Address: 604 N. Eckoff Street
Orange, Ca. 92868
Email Address: dclcm@telacu.com

YMCA Portable Classroom Addition at Esencia

STAFF POSITION	HOURLY RATE	Pre-Con		Pre-Con		Construction		Construction		Construction		Subtotal Hours		Subtotal Costs	
		Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost
Project Executive	\$ 220		No Charge		No Charge		No Charge		No Charge		No Charge		No Charge		No Charge
Project Director	\$ 180	16	\$ 2,880	16	\$ 2,880	16	\$ 2,880	16	\$ 2,880	16	\$ 2,880	16	\$ 2,880	80	\$ 14,400
Project Manager	\$ 150		\$ -		\$ -	160	\$ 24,000	160	\$ 24,000	160	\$ 24,000	160	\$ 24,000	480	\$ 72,000
Project Engineer	\$ 110		\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Monthly Subtotals		16	\$ 2,880	16	\$ 2,880	176	\$ 26,880	176	\$ 26,880	176	\$ 26,880	176	\$ 26,880	SUBTOTAL	\$ 86,400

**PROJECT ADDENDUM
TO
MASTER AGREEMENT FOR ARCHITECTURAL SERVICES**

This Project Addendum to Agreement for Architectural Services (“Addendum”) is made as of **January 20, 2022**, and forms a part of the Agreement for Architectural Services between **Capistrano Unified School District**, a California public school district (“District”) and **PBK-WLC Architects** (“Architect”) (collectively “Parties”) dated on or about **April 17, 2017** (“Agreement”). This Addendum incorporates Services to be performed by Architect for the following project(s) (“Project”):

Ambuehl Elementary School Modernization Project, located at 28001 San Juan Creek Road, San Juan Capistrano, Ca. 92675, as further described in the Project Scope attached hereto as Exhibit “A”.

The scope of work may include, but is not limited to the following, plus the following assumptions:
Architect/engineer fees, DSA reimbursable and other reimbursable fees for the Ambuehl Elementary School Modernization Project.

This Addendum modifies the Agreement. By signing where indicated below, each party acknowledges and accepts the modifications as indicated in this Addendum. All other terms and conditions of the Agreement shall remain in full force and effect.

Article 3. Architect Staff

- 3.1. The Architect has been selected to perform the Services herein because of the skills and expertise of key individuals.
- 3.2. The Architect agrees that the following key people in Architect’s firm shall be associated with the Project in the following capacities:

Principal in Charge:	<u>Bruce Ou</u>
Principal:	_____
Project Director:	_____
Project Architect:	_____

- 3.2.1. The Architect agrees to contract for or employ at Architect’s expense, the following Consultant(s) to be associated with the Project in the following capacities:

Electrical:	_____
Mechanical:	_____
Structural:	_____
Civil:	_____
Landscape:	_____
Food Service:	_____
Acoustics (Optional):	_____
Estimating:	_____
Other:	_____

- 3.3. All proposed Consultants are subject to review and acceptance by the District prior to commencing work on the project. The District reserves the right to replace any consultant in the best interest of the Project.

- 3.4. The Architect shall not change any of the key personnel or Consultants listed above without prior written approval by District, unless said personnel cease to be employed by Architect. In either case, District shall be allowed to interview and approve replacement personnel.
- 3.5. If any designated lead or key person fails to perform to the satisfaction of the District, then upon written notice the Architect shall have five (5) days to remove that person from the Project and replace that person with one acceptable to the District. All lead or key personnel for any Consultant must also be designated by the Consultant and are subject to all conditions previously stated in this paragraph.
- 3.6. Architect represents that the Architect has no existing interest and will not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of Services required under this Agreement and that no person having any such interest shall be employed by Architect.
- 3.7. Architect shall comply with Education Code section 17302(a) and agrees that any plans and/or specifications included in the Services shall be prepared under the supervision of licensed personnel, and that licensed personnel shall be in "responsible charge" of persons who observe the construction.

Article 4. Schedule of Services

- 4.1. The Architect shall commence Services under this Agreement upon receipt of a Notice to Proceed and shall perform the Services diligently as described in **Exhibit "A,"** so as to proceed with and complete the Services in compliance with the schedule in **Exhibit "C."** Time is of the essence and failure of Architect to perform Services on time as specified in this Agreement is a material breach of this Agreement. It shall not be a material breach if a delay is beyond the Architect's and/or its consultant(s)' reasonable control.

Article 6. Fee and Method of Payment

- 6.1. District shall pay Architect for all Services contracted for under this Agreement an amount equal to the following ("Fee"):

An amount not to exceed Two Hundred Seventy Eight Thousand and Fifty-Six Dollars (\$278,056.00). The Fee is based on ___% of

the Construction Cost Budget, including all Consultant(s)' fee(s).

[OR]

An amount not to exceed _____ percent (___%) of the Construction Cost Budget, including all Consultant(s)' fee(s).

[OR]

An amount equal to _____ percent (___%) of the Construction Cost Budget. The estimated Construction Cost Budget at the time of execution of this Agreement is _____ dollars (\$____), therefore the estimated fee is _____ dollars (\$____). (\$_____ x 0.____ = \$_____). The Fee shall adjust based on the Construction Cost Budget at the end of the Design Development Phase. At that time, the Parties shall set the Fee as a fixed fee based on the Construction Cost Budget at that time. **[USE THIS LANGUAGE ONLY WHEN YOU WANT TO FIX THE**

FEE AT A SPECIFIC POINT IN THE DESIGN PROCESS—HERE IT IS SET AT THE END OF DESIGN DEVELOPMENT. DO NOT USE THIS LANGUAGE IN INSTANCES WHEN YOU ARE PAYING A PERCENTAGE OF THE CONSTRUCTION COST BUDGET THROUGH COMPLETION, INCLUDING CHANGE ORDERS.]

- 6.2. District shall pay Architect the Fee pursuant to the provisions of **Exhibit “D.”**
- 6.3. Architect shall bill its work under this Agreement in accordance with **Exhibit “D.”**
- 6.4. No increase in Fee will be due from change orders generated during the construction period to the extent caused by Architect’s error or omission.
- 6.5. The Architect’s Fee set forth in this Agreement shall be full compensation for all of Architect’s Services incurred in the performance hereof as indicated in **Exhibit “D.”**
- 6.6. Regardless of the structure of Architect’s Fee, the Architect’s Fee will be adjusted downward if the Scope of Services of this Agreement is reduced by the District in accordance with this Agreement. District shall pay for Services authorized and performed prior to the notice to Architect of a reduction as indicated here.

Exhibit “A,” Section I (MEETINGS / SITE VISITS / WORKSHOP)

Add the following to indicate the number of meetings for each Phase indicated in the following sections:

- 9.3. Meetings During Project Initiation Phase as needed
- 9.4. Initial Site Visits as needed
- 9.5. Meetings During Architectural Program as needed
- 9.6. Meetings During Schematic Design Phase as needed
- 9.7. Meetings During Design Development Phase as needed
- 9.7.2. Value Engineering Workshop as needed
- 9.8. Meetings During Construction Documents Phase as needed
- 9.9. Meetings During Bidding Phase as needed

Exhibit “B,” Section K (CRITERIA AND BILLING FOR EXTRA SERVICES)

Replace Section 10. with the following:

The following rates, which include overhead, administrative cost and profit, shall be utilized in arriving at the fee for Extra Work and shall not be changed for the term of the Agreement, unless agreed to in writing by the Parties and approved by the District’s Board.

BASIC HOURLY RATE SCHEDULE	
Job Title	Hourly Rate
Principal	\$245.00
Senior Project Director	\$215.00
Project Director	\$215.00
Senior Project Manager	\$195.00
Managing Professional	\$195.00
Senior Professional	\$195.00
Professional	\$165.00

Professional Staff	\$165.00
Intermediate Staff	\$115.00
Staff	\$115.00
Support Specialist	\$115.00
Clerical Staff	\$115.00
Intern	\$95.00

CONSULTANTS	
Job Title	Hourly Rate
Managing Principal	\$225.00
Senior Vice President/Regional Vice President	\$210.00
Director of Cost Management	\$200.00
Senior Cost Manager	\$180.00
Cost Manager	\$155.00
Cost Management Technician/Coordinator	\$130.00

Exhibit "C" (SCHEDULE OF WORK)

Add the following to indicate the schedule for Architect's performance of the Project:

Phase	Date to be Completed or Days for Completion Based on Notice to Proceed or Authorization to Move to Next Phase
Pre- Design/Architectural Program Development Phase:	30 days
For Schematic Design Phase:	30 days
For Design Development Phase:	30 days
For Construction Documents Phase:	45 days
For Bidding Phase:	45 days
For Construction Administration Phase:	70 days
For Close Out:	December 31, 2022

IN WITNESS WHEREOF, the parties hereto have executed this Addendum on the date(s) indicated below.

Dated: January 19, 2022

Dated: _____, 20__

Capistrano Unified School District

PBK-WLC Architects

By: _____

By: _____

Print Name: Lynh N. Rust

Print Name: Bruce Ou

Print Title: Executive Director, Contracts & Purchasing

Print Title: Principal

PROJECT ADDENDUM – AGREEMENT FOR ARCHITECTURAL SERVICES

Capistrano USD & PBK-WLC Architects

Ambuehl Elementary School Modernization Project

EXHIBIT D

CAPISTRANO UNIFIED SCHOOL DISTRICT



AMBUEHL ELEMENTARY SCHOOL
MODERNIZATION



October 25, 2021

	Percent Factor	Percent Project	Budgeted Amount	Estimated OPSC Funding
A. ESTIMATED CONSTRUCTION (HARD) COSTS				
1			\$ 175,850	
2			\$ 80,000	
3			\$ 100,000	
4			\$ 240,000	
6			\$ 153,868	
7			\$ 120,000	
8			\$ 100,000	
9			\$ 120,000	
10			\$ 480,000	State Grants
8			\$ 1,569,718	\$ -
9			\$ 50,000	\$ -
10				\$ -
11			\$ 50,000	
12		54.9%	\$ 1,619,718	\$ -
13			\$ 161,972	
14		60.4%	\$ 1,781,690	
15	10.0%		\$ 129,577	
16		64.8%	\$ 1,911,267	
17	8.0%		\$ 80,986	
18	5.0%		\$ 199,225	
18	10.0%		\$	
19		74.3%	\$ 2,191,478	
B. ESTIMATED PROJECT (SOFT) COSTS				
20			\$ 15,000	\$ -
21			\$ -	\$ -
22			\$ -	\$ -
23			\$ 220,000	
24			\$ 240,000	Base Fee
25	1.18%		\$ 25,908	DSA Reimbursables
26	0.07%		\$ 13,699	
27	0.35%		\$ 20,000	
28	1.00%		\$ -	
29			\$ -	
30			\$ 80,000	
31	3.00%		\$ 65,744	
32			\$ -	
33	0.75%		\$ 12,148	Reimbursables
34		23.5%	\$ 692,499	\$ -
35	3.00%		\$ 65,744	
36		25.7%	\$ 758,243	
37			\$ 2,949,721	
38			\$ -	
39			\$ 2,949,721	
40			\$ 2,949,721	

PREPARED BY ARCHITECT:

APPROVED BY DISTRICT:

X

X

**PROJECT ADDENDUM
TO
MASTER AGREEMENT FOR ARCHITECTURAL SERVICES**

This Project Addendum to Agreement for Architectural Services (“Addendum”) is made as of **January 20, 2022**, and forms a part of the Agreement for Architectural Services between **Capistrano Unified School District**, a California public school district (“District”) and **HMC Architects (“Architect”)** (collectively “Parties”) dated on or about **April 17, 2017 (“Agreement”)**. This Addendum incorporates Services to be performed by Architect for the following project(s) (“Project”):

YMCA Portable Building Addition at Esencia K-8, located at 5 Aprender Street, Rancho Mission Viejo, Ca. 92694, as further described in the Project Scope attached hereto as Exhibit “A”.

The scope of work may include, but is not limited to the following, plus the following assumptions:

The preparation and execution of DSA approved construction documents for two (2) new portable classrooms based on PC modular drawings.

This Addendum modifies the Agreement. By signing where indicated below, each party acknowledges and accepts the modifications as indicated in this Addendum. All other terms and conditions of the Agreement shall remain in full force and effect.

Article 3. Architect Staff

- 3.1. The Architect has been selected to perform the Services herein because of the skills and expertise of key individuals.
- 3.2. The Architect agrees that the following key people in Architect’s firm shall be associated with the Project in the following capacities:

Principal in Charge:	<u>Kyle Peterson</u>
Principal:	_____
Project Director:	_____
Project Manager:	<u>Leo Romero</u>

- 3.2.1. The Architect agrees to contract for or employ at Architect’s expense, the following Consultant(s) to be associated with the Project in the following capacities:

Electrical:	<u>Salas O’Brien</u>
Mechanical:	_____
Structural:	_____
Civil:	<u>FPL and Associates</u>
Landscape:	_____
Food Service:	_____
Acoustics (Optional):	_____
Estimating:	<u>Marcene Taylor, Inc.</u>
Other:	_____

- 3.3. All proposed Consultants are subject to review and acceptance by the District prior to commencing work on the project. The District reserves the right to replace any consultant in the best interest of the Project.
 - 3.4. The Architect shall not change any of the key personnel or Consultants listed above without prior

written approval by District, unless said personnel cease to be employed by Architect. In either case, District shall be allowed to interview and approve replacement personnel.

- 3.5. If any designated lead or key person fails to perform to the satisfaction of the District, then upon written notice the Architect shall have five (5) days to remove that person from the Project and replace that person with one acceptable to the District. All lead or key personnel for any Consultant must also be designated by the Consultant and are subject to all conditions previously stated in this paragraph.
- 3.6. Architect represents that the Architect has no existing interest and will not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of Services required under this Agreement and that no person having any such interest shall be employed by Architect.
- 3.7. Architect shall comply with Education Code section 17302(a) and agrees that any plans and/or specifications included in the Services shall be prepared under the supervision of licensed personnel, and that licensed personnel shall be in "responsible charge" of persons who observe the construction.

Article 4. Schedule of Services

- 4.1. The Architect shall commence Services under this Agreement upon receipt of a Notice to Proceed and shall perform the Services diligently as described in **Exhibit "A,"** so as to proceed with and complete the Services in compliance with the schedule in **Exhibit "C."** Time is of the essence and failure of Architect to perform Services on time as specified in this Agreement is a material breach of this Agreement. It shall not be a material breach if a delay is beyond the Architect's and/or its consultant(s)' reasonable control.

Article 6. Fee and Method of Payment

- 6.1. District shall pay Architect for all Services contracted for under this Agreement an amount equal to the following ("Fee"):

An amount not to exceed Thirty-Four Thousand Dollars (\$34,000.00). The Fee is based on ___% of the Construction Cost Budget, including all Consultant(s)' fee(s).

[OR]

An amount not to exceed _____ percent (____%) of the Construction Cost Budget, including all Consultant(s)' fee(s).

[OR]

An amount equal to _____ percent (____%) of the Construction Cost Budget. The estimated Construction Cost Budget at the time of execution of this Agreement is _____ dollars (\$____), therefore the estimated fee is _____ dollars (\$____). ($\$_____ \times 0.____ = \$_____$). The Fee shall adjust based on the Construction Cost Budget at the end of the Design Development Phase. At that time, the Parties shall set the Fee as a fixed fee based on the Construction Cost Budget at that time. **[USE THIS LANGUAGE ONLY WHEN YOU WANT TO FIX THE FEE AT A SPECIFIC POINT IN THE DESIGN PROCESS—HERE IT IS SET AT THE END OF DESIGN DEVELOPMENT. DO NOT USE THIS LANGUAGE IN INSTANCES WHEN YOU ARE PAYING A PERCENTAGE OF THE CONSTRUCTION COST BUDGET THROUGH COMPLETION, INCLUDING CHANGE ORDERS.]**

- 6.2. District shall pay Architect the Fee pursuant to the provisions of **Exhibit "D."**
- 6.3. Architect shall bill its work under this Agreement in accordance with **Exhibit "D."**
- 6.4. No increase in Fee will be due from change orders generated during the construction period to the extent caused by Architect's error or omission.
- 6.5. The Architect's Fee set forth in this Agreement shall be full compensation for all of Architect's Services incurred in the performance hereof as indicated in **Exhibit "D."**
- 6.6. Regardless of the structure of Architect's Fee, the Architect's Fee will be adjusted downward if the Scope of Services of this Agreement is reduced by the District in accordance with this Agreement. District shall pay for Services authorized and performed prior to the notice to Architect of a reduction as indicated here.

Exhibit "A," Section I (MEETINGS / SITE VISITS / WORKSHOP)

Add the following to indicate the number of meetings for each Phase indicated in the following sections:

- 9.3. Meetings During Project Initiation Phase as needed
- 9.4. Initial Site Visits as needed
- 9.5. Meetings During Architectural Program as needed
- 9.6. Meetings During Schematic Design Phase as needed
- 9.7. Meetings During Design Development Phase as needed
- 9.7.2. Value Engineering Workshop as needed
- 9.8. Meetings During Construction Documents Phase as needed
- 9.9. Meetings During Bidding Phase as needed

Exhibit "B," Section K (CRITERIA AND BILLING FOR EXTRA SERVICES)

Replace Section 10. with the following:

The following rates, which include overhead, administrative cost and profit, shall be utilized in arriving at the fee for Extra Work and shall not be changed for the term of the Agreement, unless agreed to in writing by the Parties and approved by the District's Board.

BASIC HOURLY RATE SCHEDULE	
Job Title	Hourly Rate
Principal in charge	\$275.00
Project Manager/Project Architect/Technical Manager	\$215.00
Project Manager/Project Architect/Technical Manager	\$190.00
Project Leader/Technical Leader	\$170.00
Project Coordinator	\$140.00
Senior Construction Administrator	\$225.00
Construction Administrator	\$160.00
Construction Administration Support	\$105.00
Design Principal	\$275.00
Senior Project Designer	\$215.00

Project Designer	\$190.00
Design Leader	\$170.00
Designer II	\$125.00
Designer	\$115.00
Senior Interior Designer	\$215.00
Senior Interior Project Designer	\$215.00
Sustainable Design	\$205.00
Specifications Writer	\$205.00
Visualization Arts	\$180.00
Agency Compliance	\$135.00
Senior Education Facilities Planner	\$220.00
Education Facilities Planner	\$180.00

Exhibit "C" (SCHEDULE OF WORK)

Add the following to indicate the schedule for Architect's performance of the Project:

Phase	Date to be Completed or Days for Completion Based on Notice to Proceed or Authorization to Move to Next Phase
For Schematic Design Phase:	45 days
For Construction Documents Phase:	45 days
Agency Approval Phase	90 days
For Bidding Phase:	90 days
For Construction Administration Phase:	150 days
For Close Out:	60 days

IN WITNESS WHEREOF, the parties hereto have executed this Addendum on the date(s) indicated below.

Dated: January 19, 2022

Dated: _____, 2021

Capistrano Unified School District

HMC Architects

By: _____

By: _____

Print Name: Lynh N. Rust

Print Name: Kyle Peterson

Print Title: Executive Director, Contracts & Purchasing

Print Title: Principal

November 12, 2021

John Forney
 Chief Facilities Officer
 Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano, CA 92675

Re: Proposal for YMCA addition at Esencia for Architectural / Engineering Services
 Portable Building Addition
 HMC #3429020-000

Dear John,

HMC is pleased to present our proposal to provide Professional Architectural / Engineering Services to the Capistrano Unified School District for the placement of two (2) New Portable Classrooms for YMCA and based on DSA Approved PC modular drawings.

A. Scope of Work:

The preparation and execution of DSA approved construction documents for two (2) New Portable Classrooms based on PC modular drawings. Scope includes limited code-required upgrades to site accessibility, and an accessible path of travel from the public right of way and parking lot to the new buildings.

Assumptions:

1. The concept is based upon the site plan provided on November 8, 2021.
2. The district shall provide new modular buildings for the campus. Modular manufacturer to provide PC Approved drawings under 2019 code.
3. Rear of portable buildings shall be enclosed with new chain link fencing.
4. New dry wells shall be provided for condensate.
5. New asphalt pad(s) shall be provided below the two (2) portable buildings.
6. Buildings will be installed on temporary wood foundations and new PC-approved ramps shall be indicated for access.
7. Stand-alone fire alarm system design, including new interior smoke detectors, and horn/strobe devices.
8. Site low voltage connections for voice, data, and paging systems. Existing battery clock shall remain. No intrusion or CATV devices are existing at portable.
9. Design exterior lighting on portable classrooms as required maintaining required exiting illumination levels.
10. If fire sprinklers are required due to the buildings being planned for over 3 years of occupancy on site, the sprinkler design and engineering will be provided by the building manufacturer.

B. Scope of Services:

Scope of basic services shall include Schematic Design Phase; Construction Document Phase; Agency Phase; Bidding Phase; Construction Administration Phase; and a Project Closeout Phase services as outlined in the District's Master Architect/Owner Agreement. Scope of basic services shall include Civil Engineering (on-site only), including minor plumbing coordination, and Electrical Engineering.

In addition to the basic services, the scope of services shall also include the coordination of the new PC approved modular building design and construction.

C. Work Plan Schedule:

The preliminarily proposed work plan schedule for the project shall be as follows:

- **Schematic Design Phase** – 45 Calendar Days
- **Construction Document Phase** - 45 Calendar Days
- **Agency Approval Phase** – 90 Calendar Days
- **Bidding Phase** – 90 Calendar Days
- **Construction Administration Phase** – 150 Calendar Days (5 months)
- **Project Closeout Phase** – 60 Calendar Days

Note: The Owner and Architect agree and acknowledge, however, that the performance of the Architect's services may depend upon other parties and circumstances which the Architect cannot control. The schedule and fee, therefore, may be extended by agreement between the Owner and Architect, except where the Architect is solely responsible for project delays. Additional scope for this project can be added at an additional fee and possible modification to the schedule.

D. Exclusions:

The following items are exclusions not assumed or included in this proposal:

1. CEQA or other environmental reports or special studies.
2. Testing and Inspections.
3. Plan check or other permitting fees.
4. Consultants not listed in project scope of services
5. Cost estimates beyond the ROM previously provided to District.
6. Site structures such as lunch shelters
7. Furniture design
8. Geotechnical soils, boring(s), and report
9. Physical project models
10. District shall obtain Division of State Architect certification of any past projects on the site that are not currently certified by DSA to allow this project to receive necessary agency approvals or will establish an agreement with DSA to allow this project to proceed without certification of existing legacy projects.
11. All architectural/engineering services related to interior and/or exterior design or revisions to new PC Approved modular building interiors are excluded, including but not limited to design of new interior partitions, interior finishes, exterior finishes over manufacturer-provided finish, electrical power and data, communications, ceiling finishes, lighting, and HVAC.
12. Title 24 Energy Compliance Documentation is excluded. 100% In-Plant Inspection Report(s) for portable structure(s) includes Title 2 compliance documentation.
13. Equipment anchorage calculations excluded.

E. Consultants:

The following consultants will be included in the scope outlined above:

- Electrical Engineer – Salas O'Brien
- Civil Engineer – FPL and Associates
- Cost Estimating (ROM only) – Marcene Taylor

F. Compensation:

HMC will provide the services outlined in "A. Scope of Work" for a fixed fee of Thirty-Four Thousand Dollars (\$34,000.00), divided by phase as follows:

Phase	Fee %	Fee
Schematic Design	20%	\$ 6,800.00
Construction Documents	30%	\$ 10,200.00
Agency Review & Approval	10%	\$ 3,400.00
Bidding & Negotiations	5%	\$ 1,700.00
Construction Administration	30%	\$ 10,200.00
Closeout	5%	\$ 1,700.00
Total	100%	\$ 34,000.00

G. Reimbursable Expenses:

Reimbursable expenses are in addition to compensation for Basic and Owner approved Additional Services, including printing, plotting (including 3D plotting), delivery and other expenses related to Agency review, the submittal of electronic files, Bidding, Construction or other Owner requested costs. Expense of transportation (including mileage) in connection with the Project; Expenses in connection with authorized out-of-town travel, including travel time; and fees paid for securing approval of authorities having jurisdiction over the Project. The Architect's compensation shall be computed based on one and fifteen one hundredths (1.15) times the amounts invoiced to the Architect.

H. Additional Services:

If Additional Services are required beyond the original Scope of Work, such services as described in Attachment "A" HMC Additional Services List, HMC will bill on an hourly basis per Attachment "B", HMC Rate Schedule.

We are pleased to have the opportunity to provide our services to the Capistrano Unified School District. Please send us your Standard Form of Agreement for signature. We look forward to serving the District on this project and if you have any questions, please contact us at (619) 468-4861 or by email at kyle.peterson@hmcarchitects.com.

Sincerely,

HMC GROUP



Kyle Peterson,
Principal

Encls: Attachment "A" – Additional Service List
Attachment "B" – HMC Hourly Rate Schedule

ATTACHMENT "B"

HMC Rate Schedule Hourly Rate by Professional Category (Not all categories need apply to this contract)

Description	Rates
Principal in Charge	\$ 275
Sr Project Manager/Sr Project Architect/Sr Technical Manager	\$ 215
Project Manager/Project Architect/Technical Manager	\$ 190
Project Leader/Technical Leader	\$ 170
Project Coordinator	\$ 140
Senior Construction Administrator	\$ 225
Construction Administrator	\$ 160
Construction Administration Support	\$ 105
Design Principal	\$ 275
Senior Project Designer	\$ 215
Project Designer	\$ 190
Design Leader	\$ 170
Designer II	\$ 125
Designer	\$ 115
Senior Interior Designer	\$ 215
Senior Interior Project Designer	\$ 215
Sustainable Design	\$ 205
Specifications Writer	\$ 205
Visualization Arts	\$ 180
Agency Compliance	\$ 135
Senior Education Facilities Planner	\$ 220
Education Facilities Planner	\$ 180

These are the current hourly rates effective July 1, 2021, through June 30, 2022 and are subject to change one time annually effective July 1st

FIFTH AMENDMENT TO ICA NO. 1920198

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND TYR, INCORPORATED

This Fifth Amendment to ICA No. 1920198 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and TYR, Incorporated (hereinafter referred to as "Contractor").

RECITALS

WHEREAS, on November 20, 2019, District's Board of Trustees approved an Agreement with Contractor for the term from January 6, 2020 through April 6, 2021 under which Contractor would provide services described therein;

WHEREAS, on January 15, 2020, District's Board of Trustees approved the First Amendment to ICA No. 1920198 to extend the Agreement through June 7, 2021;

WHEREAS, on June 16, 2021, District's Board of Trustees approved the Second Amendment to ICA No. 1920198 to extend the Agreement through December 31, 2021;

WHEREAS, on July 21, 2021, District's Board of Trustees approved the Third Amendment to ICA No. 1920198 to incorporate additional services as described in Exhibit A-1 and increase the contract value to \$301,000.00;

WHEREAS, on December 15, 2021, District's Board of Trustees approved the Fourth Amendment to ICA No. 1920198 to incorporate additional services as described in Exhibit A-2 and increase the total contract value to \$316,960.00. A copy of said Amendment is attached as Exhibit 5 to this Fifth Amendment to Agreement;

WHEREAS, District desires to extend ICA No. 1920198 through June 30, 2022;

WHEREAS, District desires to amend ICA No. 1920198 to incorporate additional services as listed in Exhibit A-3; and

WHEREAS, District desires to amend ICA No. 1920198 to increase the total contract value to \$345,000.00;

NOW, THEREFORE, said Agreement is amended as follows:

1. ICA No. 1920198 shall be extended through June 30, 2022.
2. Include additional services described in Exhibit A-3.
3. The second sentence of the paragraph entitled Fees and Expenses shall be amended to read: The total cost of services requested by District and provided by Contractor under this Agreement is estimated to be \$345,000.00 in the aggregate under the term of this Agreement, as amended.
4. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: _____
Signature

Lynh N. Rust
Print Name

Executive Director, Contracts & Purchasing
Title

Board Approval Date: January 19, 2022

By: _____
Signature

Youssef G. Sobhi
Print Name

President
Title

Date: _____



December 3, 2021

Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano, CA 92675
 Attn: John Forney, Chief Facilities Officer

REFERENCE: ESTIMATED COST PROPOSAL FOR 3RD PROJECT EXTENSION – CAPISTRANO UNIFIED SCHOOL DISTRICT ALISO NIGUEL HIGH SCHOOL S.T.E.M. BUILDING PROJECT – DSA No. 04-117480

Dear Mr. Forney,
 TYR, Inc. is honored to submit an estimated pricing proposal increase to the Capistrano Unified School District for inspection services for the extension of the above-named project.

COST ESTIMATE

Due to an extension of the project schedule, additional budget is necessary to complete the inspection services for this project. The funds previously approved under Purchase Order N68A0393, covered the work through June 15, 2021.

The 1st proposal extension approved under Purchase Order R68A0028 was based upon continued inspection services from June 16, 2021, through September 30, 2021.

The 2nd extension of the project schedule was based upon continued inspection services for the month of October 2021. For a DSA Class 1 Inspector with an hourly rate of \$95.00, the estimated cost of continued inspection services for those services was \$15,960.00.

Due to an extension of the project schedule, this cost estimate is based upon the actual worked hours for the month of November through Nov. 28, 2021 and the estimated hours needed through the month of December 2021. For a DSA Class 1 Inspector with an hourly rate of \$95.00, the estimated cost of continued inspection services for this project is \$31,920.00. (This estimate excludes overtime, off hours, and legal holidays.)

Should any of the project details change from the information given at the time of submission of this proposal, this cost estimate may be subject to change.

Please see the estimated cost breakdown below:

Capistrano Unified School District Aliso Niguel High School S.T.E.M. Building Project, DSA No. 04-117480				
Duration	Calendar Days	Working Days	Hours	Project Inspector Estimated Cost
Actual Worked hours through Nov. 28, 2021			136	\$ 12,920.00
Nov. 29 & Nov. 30, 2021	2	2	16	\$ 1,520.00
31-Dec-21	31	23	184	\$ 17,480.00
Total Estimated Hours & Price	33	25	336	\$ 31,920.00

If there is any additional information you may need, please do not hesitate to call.

Best Regards,

Youssef Sobhi
 President and Senior Inspector

EXHIBIT 5

FOURTH AMENDMENT TO ICA NO. 1920198

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND TYR, INCORPORATED

This Fourth Amendment to ICA No. 1920198 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and TYR, Incorporated (hereinafter referred to as "Contractor").

RECITALS

WHEREAS, on November 20, 2019, District's Board of Trustees approved an Agreement with Contractor for the term from January 6, 2020 through April 6, 2021 under which Contractor would provide services described therein;

WHEREAS, on January 15, 2020, District's Board of Trustees approved the First Amendment to ICA No. 1920198 to extend the Agreement through June 7, 2021;

WHEREAS, on June 16, 2021, District's Board of Trustees approved the Second Amendment to ICA No. 1920198 to extend the Agreement through December 31, 2021;

WHEREAS, on July 21, 2021, District's Board of Trustees approved the Third Amendment to ICA No. 1920198 to incorporated additional services as described in Exhibit A-1 and increase the contract value to \$301,000.00. A copy of said Amendment is attached as Exhibit 4 to this Third Amendment to Agreement;


WHEREAS, District desires to amend ICA No. 1920198 to incorporate additional services as listed in Exhibit A-2; and

WHEREAS, District desires to amend ICA No. 1920198 to increase the total contract value to \$316,960.00;


NOW, THEREFORE, said Agreement is amended as follows:

1. Include additional services described in Exhibit A-2.
2. The second sentence of the paragraph entitled Fees and Expenses shall be amended to read: The total cost of services requested by District and provided by Contractor under this Agreement is estimated to be \$316,960.00 in the aggregate under the term of this Agreement, as amended.
3. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

By: 
 Signature
Lynh N. Rust
 Print Name
Executive Director, Contracts & Purchasing
 Title
 Board Approval Date: December 15, 2021

Vendor

By: 
 Signature
Youssef G. Sobhi
 Print Name
President
 Title
 Date: 11/10/2021



October 14, 2021

Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano, CA 92675
 Attn: John Forney, Chief Facilities Officer

REFERENCE: ESTIMATED COST PROPOSAL FOR 2ND PROJECT EXTENSION – CAPISTRANO UNIFIED SCHOOL DISTRICT ALISO NIGUEL HIGH SCHOOL S.T.E.M. BUILDING PROJECT – DSA No. 04-117480

Dear Mr. Forney,
 TYR, Inc. is honored to submit an estimated pricing proposal increase to the Capistrano Unified School District for inspection services for the extension of the above-named project.

COST ESTIMATE

Due to an extension of the project schedule, additional budget is necessary to complete the inspection services for this project. The funds previously approved under Purchase Order N68A0393, covered the work through June 15, 2021. The 1st proposal extension approved under Purchase Order R68A0028 was based upon continued inspection services from June 16, 2021 through September 30, 2021.

Due to an extension of the project schedule, this cost estimate is based upon continued inspection services for the month of October 2021. For a DSA Class 1 Inspector with an hourly rate of \$95, the estimated cost of continued inspection services for this project is \$15,960.00. (This estimate excludes overtime, off hours, and legal holidays.)

Should any of the project details change from the information given at the time of submission of this proposal, this cost estimate may be subject to change.

Please see the estimated cost breakdown below:

Capistrano Unified School District Aliso Niguel High School S.T.E.M. Building Project DSA No. 04-117480				
Duration	Calendar Days	Working Days	Project Inspector Hours	Project Inspector Estimated Cost
Oct. 1, 2021 - Oct. 31, 2021	31	21	168	\$ 15,960.00
Total Estimated Hours & Price	31	21	168	\$ 15,960.00

If there is any additional information you may need, please do not hesitate to call.

Best Regards,

Youssef Sobhi
 President and Senior Inspector

EXHIBIT 4

THIRD AMENDMENT TO ICA NO. 1920198

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND TYR, INCORPORATED

This Third Amendment to ICA No. 1920198 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and TYR, Incorporated (hereinafter referred to as "Contractor").

RECITALS

WHEREAS, on November 20, 2019, District's Board of Trustees approved an Agreement with Contractor for the term from January 6, 2020 through April 6, 2021 under which Contractor would provide services described therein;

WHEREAS, on January 15, 2020, District's Board of Trustees approved the First Amendment to ICA No. 1920198 to extend the Agreement through June 7, 2021;

WHEREAS, on June 16, 2021, District's Board of Trustees approved the Second Amendment to ICA No. 1920198 to extend the Agreement through December 31, 2021. A copy of said Amendment is attached as Exhibit 3 to this Third Amendment to Agreement; and


WHEREAS, District desires to amend ICA No. 1920198 to incorporate additional services as listed in Exhibit A-1 and increase the total contract value to \$301,000.00;


NOW, THEREFORE, said Agreement is amended as follows:

1. Include services described in Exhibit A-1.
2. The second sentence of the paragraph entitled Fees and Expenses shall be amended to read: The total cost of services requested by District and provided by Contractor under this Agreement is estimated to be \$301,000.00 in the aggregate under the term of this Agreement, as amended.
3. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: 
Signature

By: 
Signature

Lynh N. Rust
Print Name

Youssef G. Sobhi
Print Name

Executive Director, Contracts & Purchasing
Title

President
Title

Board Approval Date: July 21, 2021

Date: 06/14/2021



EXHIBIT A-1

June 4, 2021

Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano, CA 92675
 Attn: John Forney, Chief Facilities Officer

REFERENCE: ESTIMATED COST PROPOSAL FOR PROJECT EXTENSION – CAPISTRANO UNIFIED SCHOOL DISTRICT ALISO NIGUEL HIGH SCHOOL S.T.E.M. BUILDING PROJECT – DSA No. 04-117480

Dear Mr. Forney,
 TYR, Inc. is honored to submit an estimated pricing proposal to the Capistrano Unified School District for inspection services for the extension of the above-named project.

COST ESTIMATE

Due to an extension of the project schedule, additional budget is necessary to complete the inspection services for this project. The funds previously approved under Purchase Order N68A0393, are anticipated to cover the work through June 15, 2021. This estimated cost proposal is based upon continued inspection services from June 16, 2021 through September 30, 2021. For a DSA Class 1 Inspector with an hourly rate of \$95.00, the estimated cost of continued inspection services for this project is \$57,000.00. (This estimate excludes overtime, off hours, and legal holidays.)

Should any of the project details change from the information given at the time of submission of this proposal, this cost estimate may be subject to change.

Please see the estimated cost breakdown below:

Capistrano Unified School District Aliso Niguel High School S.T.E.M. Building Project DSA No. 04-117480				
Duration	Calendar Days	Working Days	Project Inspector Hours	Project Inspector Estimated Cost
16-Jun-21	15	11	88	\$ 8,360.00
Jul-21	31	21	168	\$ 15,960.00
Aug-21	31	22	176	\$ 16,720.00
30-Sep-21	30	21	168	\$ 15,960.00
Total Estimated Hours & Price	107	75	600	\$ 57,000.00

If there is any additional information you may need, please do not hesitate to call.

Best Regards,

Youssef Sobhi
 President and Senior Inspector

SECOND AMENDMENT TO ICA NO. 1920198

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND TYR, INCORPORATED

This Second Amendment to ICA No. 1920198 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and TYR, Incorporated (hereinafter referred to as "Contractor").

RECITALS

WHEREAS, on November 20, 2019, District's Board of Trustees approved an Agreement with Contractor for the term from January 6, 2020 through April 6, 2021 under which Contractor would provide services described therein;

WHEREAS, on January 15, 2020, District's Board of Trustees approved the First Amendment to ICA No. 1920198 to extend the Agreement through June 7, 2021. A copy of said Amendment attached as Exhibit 2 to this Second Amendment to Agreement; and

WHEREAS, District desires to extend ICA No. 1920198 through December 31, 2021;

NOW, THEREFORE, said Agreement is amended as follows:


1. ICA No. 1920198 shall be extended through December 31, 2021.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: 
Signature

By: 
Signature

Lynh N. Rust
Print Name

Youssef G. Sohbi
Print Name

Executive Director, Contracts & Purchasing
Title

President
Title

Board Approval Date: June 16, 2021

Date: 05/11/2021

EXHIBIT 2

FIRST AMENDMENT TO ICA NO. 1920198

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND TYR, INCORPORATED

This First Amendment to ICA No. 1920198 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and TYR, Incorporated (hereinafter referred to as "Contractor").

RECITALS

WHEREAS, on November 20, 2019, District's Board of Trustees approved an Agreement with Contractor for the term from January 6, 2020 through April 6, 2021 under which Contractor would provide services described therein. A copy of said Agreement is attached as Exhibit 1 to this First Amendment to Agreement; and

WHEREAS, District desires to extend ICA No. 1920198 through June 7, 2021;

NOW, THEREFORE, said Agreement is amended as follows:

1. ICA No. 1920198 shall be extended through June 7, 2021.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: [Signature]
Signature

By: [Signature]
Signature

Lynh N. Rust
Print Name

Youssef G. Sohbi
Print Name

Executive Director, Contracts & Purchasing
Title

President
Title

Board Approval Date: January 15, 2020

Date: 2/3/2020



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **November 21, 2019** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

TYR, Incorporated

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the proposal received pursuant to RFP No. 1-1819, the RFP 1-1819 document and any certifications described therein, including but not limited to any addenda (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$243,960.00** in the aggregate under the term of this Agreement.


Term of Agreement. The term of this base Agreement is from **January 6, 2020 through April 6, 2021** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

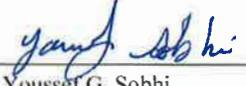
General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: 
 Name: Lynn N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : November 20, 2019

Contractor

Signature: 
 Name: Youssef G. Sobhi
 Title: President
 Address: 796 Wonder Lane
Costa Mesa, Ca. 92627
 Email Address: ysobhi1@msn.com

GENERAL CONDITIONS

District and Contractor acknowledge, and agree to be bound by, the provisions set forth below:

1. **Engagement of Services.** District engages the services of Contractor under the terms in the Agreement and these additional provisions. Contractor agrees to exercise the highest professionalism and utmost care, and to utilize Contractor's expertise and talents in completing such services. Contractor agrees that it will act in a manner it believes to be in the best interest of District rather than for itself or another third party. Contractor agrees that it shall perform its services in a timely manner. Contractor agrees to provide Contractor's own equipment, tools and other materials at Contractor's own expense, unless otherwise agreed to in writing by the District. District will make its facilities and equipment available to Contractor when necessary, upon written permission by authorized District personnel. Contractor may not assign, subcontract or otherwise delegate Contractor's obligations under the Agreement without District's prior written consent. Contractor shall devote such time to the performance of services under this Agreement that are reasonably necessary for satisfactory performance of the services and obligations hereunder.
2. **Invoicing.** For hourly services, Contractor shall submit invoices to District on a monthly basis with all requested documentation substantiating invoiced charges. For services performed under an agreed fixed fee, Contractor shall submit invoices to District upon completing the services or as otherwise agreed to expressly in this Agreement.
3. **Expenses.** Contractor shall handle all expenses incurred in performing services under the Agreement, unless otherwise agreed upon in writing by District.
4. **Independent Contractor.** Contractor, in performing this Agreement, shall be, and act as, an independent contractor. Contractor understands and agrees that he/she/it, all his/her/its employees, agents and contractors shall not be considered officers, employees or agents of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor assumes the full responsibility for the acts and/or omissions of his/her/its employees, agents and contractors as they relate to the services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes, and insurance, including workers' compensation, with respect to Contractor's employees. Further, Contractor and its personnel shall not have the authority, express or implied, to act as an agent on behalf of, or bind, the District, unless expressly authorized in writing by the District.
5. **Originality of Services.** Contractor agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the District and/or used in connection with this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source.
6. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement, including information prepared, produced, or provided, such as, for illustrative purposes, documents, writings, typewriting, printing, photostating, computer models, plans, drawings, etc., shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matters in the name of District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. Any trade secrets of the District which come into the possession of Contractor in connection with services under this Agreement, remain the property of the District and Contractor expressly agrees to keep such trades secrets confidential.
7. **Termination.** District may terminate the Agreement at its convenience and without any breach by Contractor upon ten (10) calendar days' prior written notice to Contractor. District may also terminate the Agreement immediately in its sole discretion for cause or upon Contractor's breach of any provision of the Agreement. Cause means (a) any act of dishonesty or a plea of no contest to a felony or any crime involving moral turpitude by an individual with whom the District contracts directly, or an owner, officer or director of an entity with whom the District contracts; (b) any reasonable suspicion of fraud; (c) negligence in the performance of duties under the Agreement; and (d) nonperformance, as determined by the District, of any reasonable and lawful duty assigned under the Agreement. Contractor may terminate this Agreement at any time upon thirty (30) days' prior written notice to District. Contractor and District each agree to sign any documents reasonably necessary to complete Contractor's discharge or withdrawal. Upon termination of this Agreement for any reason, Contractor's fees will be prorated based on the work completed at the time of termination for work then in progress, to and including the effective date of such termination, which shall be substantiated by appropriate documentation. Unless other

terms are set forth in this Agreement, District will reimburse Contractor for previously approved expenses in compliance with the policies of the District.

8. Return of District Property. Upon termination of this Agreement or earlier as requested by District, Contractor will deliver to District any and all District property including, but not limited to, District-provided information, intellectual property, and equipment of District. Contractor further agrees that any property situated on District's premises, including disks and other storage media, filing cabinets or other work areas, is subject to inspection by District personnel at any time. The District shall have access, upon reasonable request, to Contractor's plans, job files, reports, data and records relating to the work performed under this Agreement.
9. Indemnification and Hold Harmless. Contractor agrees to and shall immediately defend, indemnify and hold harmless the District, its Board of Trustees, officers, agents, employees, and volunteers from all demands, claims, including active and passive claims, lawsuits, damages, of every kind and nature, losses, costs, attorneys' fees and expenses, liability or claim of liability for personal injury, bodily injury to persons or death, furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention, contractual liability, and damage to property sustained or claimed to have been sustained, arising out of, or pertaining to, activities or services provided by Contractor or its employees, subcontractors, or agents, whether authorized by this Agreement or not. Contractor further agrees to waive all rights of subrogation against the District. This paragraph does not apply to any damage or losses caused by the negligence or willful misconduct of District or its employees. The defense, indemnity and hold harmless provisions of this Agreement shall not be limited, impaired or diminished in any way by the insurance requirements set forth in this Agreement. This paragraph shall be construed in the broadest manner to provide for an immediate defense and indemnity of the claims set forth herein.
10. Insurance. Contractor agrees to carry commercial general liability insurance and automobile liability insurance with limits of one million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Contractor and District against liability or claims of liability, which may arise out of this Agreement. In addition, Contractor agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than the Effective Date, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder. Contractor agrees to name District and its officers, agents and employees as additional insureds by separate endorsement under said policy or policies. Nothing herein shall limit the obligations for Contractor to provide insurance as required under other provisions of this Agreement.
11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by Contractor without prior written consent from the District.
12. Notices. All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to signatories to this Agreement at the addresses given therein.
13. Compliance with Applicable Laws. The services completed herein must meet the approval of District and shall be subject to District's general right of inspection to ensure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, and personnel engaged in operations covered by this Agreement or accruing out of performing of such operations.
14. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services under this Agreement.
15. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
16. Entire Agreement/Amendment. This Agreement and any exhibits, or general or specific terms and conditions attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement regarding the services contemplated, and may be amended only by a written amendment executed by both parties to this Agreement.
17. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, sexual orientation, or gender of such person. To the extent applicable to the this Agreement, Contractor shall comply with the Executive Order

11246 entitled “Equal Opportunity in Federal Employment”, as amended by Executive Order 11375 and 12086, and as supplemented in Department of Labor regulations (41 CFR Chapter 60).

18. Non-waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of the Agreement, then the prevailing party shall be entitled to all legally-permitted expenses, including, but not limited to, witness fees, court costs, and attorneys’ fees.
21. Governing Law. The laws of the State of California shall govern the terms and conditions of this Agreement with venue for any dispute arising hereunder to be solely proper in Orange County, California.
22. Construction of Agreement. If there is any uncertainty or ambiguity in the terms of this Agreement, it shall not be construed for or against any Party hereto on the grounds that such Party was responsible for drafting of any particular term set forth herein. The Parties each waive and relinquish in connection with this Agreement any and all rights that he/ she/it may have or claim under California Civil Code section 1654.
23. Conflict. In the event of any alleged, implied, or actual conflict between the express or implied provisions of this Agreement and the provisions of the exhibits, or any other document included herein, the provisions of this Agreement shall govern.
24. Captions. The captions of this Agreement shall have no effect on its interpretation.
25. No Use of Mark or Name. Consultant shall not use any name, trademark or service mark of District without first having received District’s written consent to such use.
26. Singular and Plural. Where required by the context of this Agreement, the singular shall include the plural and vice-versa.
27. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators, and assigns of the respective Parties hereto.
28. Survival and Severability. Unless otherwise specifically provided, the covenants herein shall survive termination of this Agreement. The unenforceability, invalidity, or illegality of any provision of this Agreement shall not render the other provisions unenforceable, invalid, or illegal.
29. Consultant’s Employees. Contractor shall at all times enforce appropriate discipline and good order among its employees and shall not employ or work any unfit person or anyone not skilled in providing the services required under this Agreement. It shall be the responsibility of Contractor to ensure compliance with this section. Any person in the employ of Contractor whom District may deem incompetent, unfit, intemperate, troublesome or otherwise undesirable shall be excluded from providing services under this Agreement and shall not again provide services except with District’s written consent. Contractor shall ensure that persons who perform services on District’s property, including without limitation K12 school districts, have not been convicted of any felony, have not been convicted of any controlled substance offense, and have not been convicted of any sex offense, as those terms are defined by Education Code section 45125.1.
30. Mandatory Claims Process, including Expedited Arbitration.

If District or Consultant has a claim regarding, arising from, or pertaining to this Agreement, this Mandatory Claims Process is the exclusive method for determining and resolving such claims.

A. Initial Review and Evaluation of a Claim

Within ten (10) business days of a party to this Agreement suffering a loss, that party shall advise the other party of the loss in writing by sending written notice to the signatory on this Agreement for the other party. Within ten (10) business days of from the date of receipt of such written notice, the signatories to this Agreement shall meet and discuss and resolve the claim. A resolution reached at the Initial Review and Evaluation Meeting shall be reduced to writing and become an amendment to this Agreement upon approval by District’s Board of Trustees.

B. Expedited Mediation

If the Initial Review and Evaluation Meeting does not resolve the claim, then within five (5) business days following the Initial Review and Evaluation Meeting the proponent of the claim shall send a list of four recognized mediators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select a mediator from the list and notify the proponent of the claim of the selection of a mediator; or (2) if none of the proposed mediators are acceptable, then that party shall send an alternative list of four recognized mediators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select a mediator; or (2) if none of the mediators listed are acceptable, then notify the other party of that fact. If the foregoing process does not result in the selection of a mediator, then the mediation requirement of this paragraph shall not be required and the parties will proceed to the process set forth in paragraph C of Section 30 hereof.

C. Expedited Arbitration

Within five (5) business days following an unsuccessful mediation or if no mediation takes place, the proponent of the claim shall send a list of four recognized arbitrators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select an arbitrator from the list and notify the proponent of the claim of the selection of an arbitrators; or (2) if none of the proposed arbitrators are acceptable, then that party shall send an alternative list of four recognized arbitrators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select an arbitrator; or (2) if none of the arbitrators listed are acceptable, then notify the other party of that fact. The arbitrators shall be from either JAMS, ADR Services, or the American Arbitration Association. If the foregoing process does not result in the selection of an arbitrator, then the proponent of the claim shall notify one of the foregoing three alternative dispute resolution services and that service shall select an arbitrator. The arbitration shall take place and be concluded within forty five (45) days of the selection of an arbitrator and shall not take more than two (2) full day sessions with the time of the arbitration being divided equally between the parties. The arbitrator's decision must be based on admissible facts. "Admissible Facts" are defined as facts that would be admissible in court under the California Rules of Evidence. The arbitrator's decision must also be based upon applicable law. The arbitrator does not have the power or discretion to fashion any remedy on the contract that he or she sees fit. Rather, the arbitrator's decision must be based on admissible facts and applicable law and in accord with the terms, condition and provisions of the contract. The arbitrator shall issue a written Statement of Decision applying the admissible facts to applicable law under the contract in reaching his/her determination. The arbitrator's decision shall be final and binding and can be introduced into court for the purpose of obtaining a judgment thereon provided the arbitrator has complied with the provisions of this paragraph. Should the arbitrator fail to do so, then an objecting party has the right to have the claim determined in court. The parties agree that the dispute resolutions of this Paragraph 30 are mandatory and the exclusive procedure to determine claims made regarding this Agreement that should a party fail to follow them that the claim is waived, released, and forever forfeited. Each party shall bear its own attorney's fees and costs.

[Remainder of page intentionally left blank]

REQUIRED DOCUMENTS AND CERTIFICATIONS

***All checked items must be on file with Purchasing Department.**

<p style="text-align: center;">Certificates of Insurance</p> <ul style="list-style-type: none">✓ Commercial General Liability Insurance – Additional Insured Endorsement Option 1: form CG 20 10 11 85 or Option 2: Choose either Form CG 20 10 07 04 <u>or</u> Form CG 20 33 07 04 Either form <u>must be accompanied</u> by Form CG 20 37 07 04✓ Business Auto Liability Insurance✓ Workers’ Compensation and Employers Liability Insurance <p style="text-align: center;">Refer to Article 10. INSURANCE REQUIREMENTS</p>
<ul style="list-style-type: none">✓ Certification by Contractor Criminal Records Check
<ul style="list-style-type: none">✓ W-9

EXHIBIT A



BUDGETARY ESTIMATE FOR FEES

COST ESTIMATE

The following estimated proposal is based upon an expected project duration of January 6, 2020 to April 6, 2021, including one month of closeout services following the construction phase. With a DSA Class 1 Inspector with an hourly rate of \$95.00, the projected estimated cost of inspection services is \$243,960.00. (This estimate excludes overtime, off hours and legal holidays. Also, an annual increase may apply. All terms and conditions under the fee schedule for 2018 RFQ will apply).

Please refer to the breakdown below:

Capistrano Unified School District Aliso Niguel High School S.T.E.M. Building Project DSA No. 04-117480				
Duration	Calendar Days	Working Days	Project Inspector Hours	Project Inspector Estimated Cost
6-Jan-20	26	20	160	\$ 15,200.00
Feb-20	29	20	160	\$ 15,200.00
Mar-20	31	22	176	\$ 16,720.00
Apr-20	30	22	176	\$ 16,720.00
May-20	31	20	160	\$ 15,200.00
Jun-20	30	22	176	\$ 16,720.00
Jul-20	31	22	176	\$ 16,720.00
Aug-20	31	21	168	\$ 15,960.00
Sep-20	30	21	168	\$ 15,960.00
Oct-20	31	22	176	\$ 16,720.00
Nov-20	30	20	160	\$ 15,200.00
Dec-20	31	22	176	\$ 16,720.00
Jan-21	31	20	160	\$ 15,200.00
Feb-21	28	20	160	\$ 15,200.00
Mar-21	31	23	184	\$ 17,480.00
6-Apr-21	6	4	32	\$ 3,040.00
Total Estimate	457	321	2568	\$ 243,960.00

Please note due to the demands of the market, inspector availability may change, and additional resumes may be available upon request.

FIRST AMENDMENT TO PSA NO. 2122024

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND MATTHEW G. WILLIAMS dba
MATTHEW WILLIAMS ENTERPRISES, LLC

This First Amendment to PSA No. 2122024 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and Matthew G. Williams dba Matthew Williams Enterprises, LLC (hereinafter referred to as "Consultant").

RECITALS

WHEREAS, on July 21, 2021, District's Board of Trustees approved an Agreement with Consultant for the term from July 1, 2021 through June 30, 2022 under which Consultant would provide services described therein. A copy of said Agreement is attached as Exhibit 1 to this First Amendment to Agreement; and

WHEREAS, District desires to amend PSA No. 2122024 to reflect a revised contract value of \$55,000.00;

NOW, THEREFORE, said Agreement is amended as follows:

1. The second sentence of the paragraph entitled Fees and Expenses shall be amended to read: The total cost of services requested by District and provided by Consultant under this agreement is estimated to be \$55,000.00 in the aggregate under the term of this Agreement, as amended.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: _____
Signature

By: _____
Signature

Lynh N. Rust
Print Name

Matt Williams
Print Name

Executive Director, Contracts & Purchasing
Title

Owner
Title

Board Approval Date: January 19, 2022

Date: _____



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of July 22, 2021 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

MATTHEW G. WILLIAMS dba MATTHEW WILLIAMS ENTERPRISES, LLC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in Exhibit A, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be \$25,000.00 in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for July 1, 2021 to June 30, 2022, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District
By: [Signature]
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : July 21, 2021

Contractor
Signature: [Signature]
Name: Matt Williams
Title: Owner
Address: 519 Dalton Road
Jackson, MI 49201
Email Address: mattbraile@gmail.com

GENERAL CONDITIONS

District and Consultant acknowledge, and agree to be bound by, the provisions set forth below:

1. Engagement of Services. District engages the services of Consultant under the terms in the Agreement and these additional provisions. Consultant agrees to exercise the highest professionalism and utmost care, and to utilize Consultant's expertise and talents in completing such services. Consultant agrees that it will act in a manner it believes to be in the best interest of District rather than for itself or another third party. Consultant agrees that it shall perform its services in a timely manner. Consultant agrees to provide Consultant's own equipment, tools and other materials at Consultant's own expense, unless otherwise agreed to in writing by the District. District will make its facilities and equipment available to Consultant when necessary, upon written permission by authorized District personnel. Consultant may not assign, subcontract or otherwise delegate Consultant's obligations under the Agreement without District's prior written consent. Consultant shall devote such time to the performance of services under this Agreement that are reasonably necessary for satisfactory performance of the services and obligations hereunder.
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3. Expenses. Consultant shall handle all expenses incurred in performing services under the Agreement, unless otherwise agreed upon in writing by District.
4. Independent Consultant. Consultant, in performing this Agreement, shall be, and act as, an independent Consultant. Consultant understands and agrees that he/she/it, all his/her/its employees, agents and Consultants shall not be considered officers, employees or agents of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant assumes the full responsibility for the acts and/or omissions of his/her/its employees, agents and Consultants as they relate to the services to be provided under this Agreement. Consultant shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes, and insurance, including workers' compensation, with respect to Consultant's employees. Further, Consultant and its personnel shall not have the authority, express or implied, to act as an agent on behalf of, or bind, the District, unless expressly authorized in writing by the District.
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6. Copyright/Trademark/Patent. Consultant understands and agrees that all matters produced under this Agreement, including information prepared, produced, or provided, such as, for illustrative purposes, documents, writings, typewriting, printing, photostating, computer models, plans, drawings, etc., shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matters in the name of District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. Any trade secrets of the District which come into the possession of Consultant in connection with services under this Agreement, remain the property of the District and Consultant expressly agrees to keep such trades secrets confidential.
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12. Notices. All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to signatories to this Agreement at the addresses given therein.
13. Compliance with Applicable Laws. The services completed herein must meet the approval of District and shall be subject to District's general right of inspection to ensure the satisfactory completion thereof. Consultant agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Consultant, Consultant's business, and personnel engaged in operations covered by this Agreement or accruing out of performing of such operations.
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15. Employment with Public Agency. Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
16. Entire Agreement/Amendment. This Agreement and any exhibits, or general or specific terms and conditions attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement regarding the services contemplated, and may be amended only by a written amendment executed by both parties to this Agreement.

17. Nondiscrimination. Consultant agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, sexual orientation, or gender of such person. To the extent applicable to the this Agreement, Consultant shall comply with the Executive Order 11246 entitled "Equal Opportunity in Federal Employment", as amended by Executive Order 11375 and 12086, and as supplemented in Department of Labor regulations (41 CFR Chapter 60).
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20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of the Agreement, then the prevailing party shall be entitled to all legally-permitted expenses, including, but not limited to, witness fees, court costs, and attorneys' fees.
21. Governing Law. The laws of the State of California shall govern the terms and conditions of this Agreement with venue for any dispute arising hereunder to be solely proper in Orange County, California.
22. Construction of Agreement. If there is any uncertainty or ambiguity in the terms of this Agreement, it shall not be construed for or against any Party hereto on the grounds that such Party was responsible for drafting of any particular term set forth herein. The Parties each waive and relinquish in connection with this Agreement any and all rights that he/ she/it may have or claim under California Civil Code section 1654.
23. Conflict. In the event of any alleged, implied, or actual conflict between the express or implied provisions of this Agreement and the provisions of the exhibits, or any other document included herein, the provisions of this Agreement shall govern.
24. Captions. The captions of this Agreement shall have no effect on its interpretation.
25. No Use of Mark or Name. Consultant shall not use any name, trademark or service mark of District without first having received District's written consent to such use.
26. Singular and Plural. Where required by the context of this Agreement, the singular shall include the plural and vice-versa.
27. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators, and assigns of the respective Parties hereto.
28. Survival and Severability. Unless otherwise specifically provided, the covenants herein shall survive termination of this Agreement. The unenforceability, invalidity, or illegality of any provision of this Agreement shall not render the other provisions unenforceable, invalid, or illegal.
29. Consultant's Employees. Consultant shall at all times enforce appropriate discipline and good order among its employees and shall not employ or work any unfit person or anyone not skilled in providing the services required under this Agreement. It shall be the responsibility of Consultant to ensure compliance with this section. Any person in the employ of Consultant whom District may deem incompetent, unfit, intemperate, troublesome or otherwise undesirable shall be excluded from providing services under this Agreement and shall not again provide services except with District's written consent. Consultant shall ensure that persons who perform services on District's property, including without limitation K12 school districts, have not been convicted of any felony, have not been convicted of any controlled substance offense, and have not been convicted of any sex offense, as those terms are defined by Education Code section 45125.1.
30. Mandatory Claims Process, including Expedited Arbitration.

If District or Consultant has a claim regarding, arising from, or pertaining to this Agreement, this Mandatory Claims Process is the exclusive method for determining and resolving such claims.

A. Initial Review and Evaluation of a Claim

Within ten (10) business days of a party to this Agreement suffering a loss, that party shall advise the other party of the loss in writing by sending written notice to the signatory on this Agreement for the other party. Within ten (10) business days of from the date of receipt of such written notice, the signatories to this Agreement shall meet and discuss and resolve the claim. A resolution reached at the Initial Review and Evaluation Meeting shall be reduced to writing and become an amendment to this Agreement upon approval by District's Board of Trustees.

B. Expedited Mediation

If the Initial Review and Evaluation Meeting does not resolve the claim, then within five (5) business days following the Initial Review and Evaluation Meeting the proponent of the claim shall send a list of four recognized mediators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select a mediator from the list and notify the proponent of the claim of the selection of a mediator; or (2) if none of the proposed mediators are acceptable, then that party shall send an alternative list of four recognized mediators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select a mediator; or (2) if none of the mediators listed are acceptable, then notify the other party of that fact. If the foregoing process does not result in the selection of a mediator, then the mediation requirement of this paragraph shall not be required and the parties will proceed to the process set forth in paragraph C of Section 30 hereof.

C. Expedited Arbitration

Within five (5) business days following an unsuccessful mediation or if no mediation takes place, the proponent of the claim shall send a list of four recognized arbitrators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select an arbitrator from the list and notify the proponent of the claim of the selection of an arbitrators; or (2) if none of the proposed arbitrators are acceptable, then that party shall send an alternative list of four recognized arbitrators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select an arbitrator; or (2) if none of the arbitrators listed are acceptable, then notify the other party of that fact. The arbitrators shall be from either JAMS, ADR Services, or the American Arbitration Association. If the foregoing process does not result in the selection of an arbitrator, then the proponent of the claim shall notify one of the foregoing three alternative dispute resolution services and that service shall select an arbitrator. The arbitration shall take place and be concluded within forty five (45) days of the selection of an arbitrator and shall not take more than two (2) full day sessions with the time of the arbitration being divided equally between the parties. The arbitrator's decision must be based on admissible facts. "Admissible Facts" are defined as facts that would be admissible in court under the California Rules of Evidence. The arbitrator's decision must also be based upon applicable law. The arbitrator does not have the power or discretion to fashion any remedy on the contract that he or she sees fit. Rather, the arbitrator's decision must be based on admissible facts and applicable law and in accord with the terms, condition and provisions of the contract. The arbitrator shall issue a written Statement of Decision applying the admissible facts to applicable law under the contract in reaching his/her determination. The arbitrator's decision shall be final and binding and can be introduced into court for the purpose of obtaining a judgment thereon provided the arbitrator has complied with the provisions of this paragraph. Should the arbitrator fail to do so, then an objecting party has the right to have the claim determined in court. The parties agree that the dispute resolutions of this Paragraph 30 are mandatory and the exclusive procedure to determine claims made regarding this Agreement that should a party fail to follow them that the claim is waived, released, and forever forfeited. Each party shall bear its own attorney's fees and costs.

[Remainder of page intentionally left blank]

REQUIRED DOCUMENTS AND CERTIFICATIONS

***All checked items must be on file with Purchasing Department.**

<p>✓ Professional License to Practice</p>
<p style="text-align: center;">Certificates of Insurance</p> <p>✓ <u>1. Commercial General Liability Insurance</u> – Additional Insured Endorsement Option 1: form CG 20 10 11 85 or Option 2: Choose either Form CG 20 10 07 04 or Form CG 20 33 07 04 Either form <u>must be accompanied</u> by Form CG 20 37 07 04</p> <p style="text-align: center;"><u>OR</u></p> <p>✓ <u>Errors & Omissions/Malpractice</u> (Professional Liability Insurance) including Sexual Molestation and Abuse coverage unless waived in writing by the District.</p> <p>✓ 2. Business Auto Liability Insurance ✓ 3. Workers’ Compensation and Employers Liability Insurance</p> <p style="text-align: center;">Refer to Articles 9 & 10</p>
<p>✓ Certification by Consultant Criminal Records Check</p>
<p>✓ W-9</p>

Matthew Williams Enterprises, LLC

519 Dalton Road, Jackson, MI 49201

586-350-3854

2021/2022 Fee Schedule

Nemeth, Literary and Music Braille* **

\$7.00 per page Nemeth (math) and literary braille (No tactile drawings)

\$8.00 per page Nemeth (science and chemistry)

\$8.00 per page Music braille (No tactile drawings)

\$9.50 per page for tactile drawings for math

\$10.50 per page for tactile drawings for science and chemistry

\$10.50 per page for tactile drawings for music

UEB Braille* **

\$6.50 per page for UEB

\$6.50 per page for UEB and Encapsulated Nemeth

\$9.50 per page for tactile drawings for UEB and Encapsulated Nemeth

*There will be an additional charge of \$2.00 per page for all materials that are needed to be expedited.

**The amounts are total amounts and not to be added together for a page cost.

***Shipping fees will be added to each invoice where there are drawings.

FIRST AMENDMENT TO ICA NO. 2122058

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND THE STEPPING STONES GROUP, LLC

This First Amendment to ICA No. 2122058 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and The Stepping Stones Group, LLC (hereinafter referred to as "Contractor").

RECITALS

WHEREAS, on July 21, 2021, District's Board of Trustees approved an Agreement with Contractor for the term from July 1, 2021 through June 30, 2022 under which Contractor would provide services described therein. A copy of said Agreement is attached as Exhibit 1 to this First Amendment to Agreement; and

WHEREAS, District desires to amend ICA No. 2122058 to reflect a revised contract value of \$800,000.00;

NOW, THEREFORE, said Agreement is amended as follows:

1. The second sentence of the paragraph entitled Fees and Expenses shall be amended to read: The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: \$800,000.00 in the aggregate under the term of this Agreement, as amended.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: _____
Signature

By: _____
Signature

Lynh N. Rust
Print Name

Sara Palmer
Print Name

Executive Director, Contracts & Purchasing
Title

Western Market President
Title

Board Approval Date: January 19, 2021

Date: _____



INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **July 22, 2021** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

THE STEPPING STONES GROUP, LLC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$500,000.00** in the aggregate under the term of this Agreement.

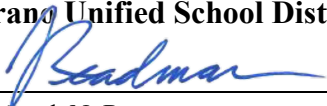
Term of Agreement. The term of this base Agreement is from **July 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.


General Conditions Special Conditions Required Documents and Certification Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: 
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date: July 21, 2021

Contractor

Signature: 
 Name: Sara Palmer
 Title: Western Market President
 Address: 5000 Birch St., West Tower, Suite 3000
Newport Beach, CA 92660
 Email Address: briannab@thestepingstonesgroup.com

GENERAL CONDITIONS

District and Contractor acknowledge, and agree to be bound by, the provisions set forth below:

1. Engagement of Services. District engages the services of Contractor under the terms in the Agreement and these additional provisions. Contractor agrees to exercise the highest professionalism and utmost care, and to utilize Contractor’s expertise and talents in completing such services. Contractor agrees that it will act in a manner it believes to be in the best interest of District rather than for itself or another third party. Contractor agrees that it shall perform its services in a timely manner. Contractor agrees to provide Contractor’s own equipment, tools and other materials at Contractor’s own expense, unless otherwise agreed to in writing by the District. District will make its facilities and equipment available to Contractor when necessary, upon written permission by authorized District personnel. Contractor may not assign, subcontract or otherwise delegate Contractor’s obligations under the Agreement without District’s prior written consent. Contractor shall devote such time to the performance of services under this Agreement that are reasonably necessary for satisfactory performance of the services and obligations hereunder.

2. Invoicing. For hourly services, Contractor shall submit invoices to District on a monthly basis with all requested documentation substantiating invoiced charges. For services performed under an agreed fixed fee, Contractor shall submit invoices to District upon completing the services or as otherwise agreed to expressly in this Agreement.

3. Expenses. Contractor shall handle all expenses incurred in performing services under the Agreement, unless otherwise agreed upon in writing by District.

4. Independent Contractor. Contractor, in performing this Agreement, shall be, and act as, an independent contractor. Contractor understands and agrees that he/she/it, all his/her/its employees, agents and contractors shall not be considered officers, employees or agents of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker’s Compensation. Contractor assumes the full responsibility for the acts and/or omissions of his/her/its employees, agents and contractors as they relate to the services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes, and insurance, including workers’ compensation, with respect to Contractor’s employees. Further, Contractor and its personnel shall not have the authority, express or implied, to act as an agent on behalf of, or bind, the District, unless expressly authorized in writing by the District.

5. Originality of Services. Contractor agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the District and/or used in connection with this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source.

6. Copyright/Trademark/Patent. Contractor understands and agrees that all matters produced under this Agreement, including information prepared, produced, or provided, such as, for illustrative purposes, documents, writings, typewriting, printing, photostating, computer models, plans, drawings, etc., shall become the property of District and cannot be used without District’s express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matters in the name of District. Contractor consents to use of Contractor’s name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. Any trade secrets of the District which come into the possession of Contractor in connection with services under this Agreement, remain the property of the District and Contractor expressly agrees to keep such trades secrets confidential.

7. Termination. District may terminate the Agreement at its convenience and without any breach by Contractor upon ten (10) calendar days’ prior written notice to Contractor. District may also terminate the Agreement immediately in its sole discretion for cause or upon Contractor’s breach of any provision of the Agreement. Cause means (a) any act of dishonesty or a plea of no contest to a felony or any crime involving moral turpitude by an individual with whom the District contracts directly, or an owner, officer or director of an entity with whom the District contracts; (b) any reasonable suspicion of fraud; (c) negligence in the performance of duties under the Agreement; and (d) nonperformance, as determined by the District, of any reasonable and lawful duty assigned under the Agreement. Contractor may terminate this Agreement at any time upon thirty (30) days’ prior written notice to District. Contractor and District each agree to sign any documents reasonably necessary to complete Contractor’s discharge or withdrawal. Upon termination of this Agreement for any reason, Contractor’s fees will be prorated based on the work completed at the time of termination for work then in progress, to and including the effective date of such termination, which shall be substantiated by appropriate documentation. Unless other

terms are set forth in this Agreement, District will reimburse Contractor for previously approved expenses in compliance with the policies of the District.

8. Return of District Property. Upon termination of this Agreement or earlier as requested by District, Contractor will deliver to District any and all District property including, but not limited to, District-provided information, intellectual property, and equipment of District. Contractor further agrees that any property situated on District's premises, including disks and other storage media, filing cabinets or other work areas, is subject to inspection by District personnel at any time. The District shall have access, upon reasonable request, to Contractor's plans, job files, reports, data and records relating to the work performed under this Agreement.
9. Indemnification and Hold Harmless. Contractor agrees to and shall immediately defend, indemnify and hold harmless the District, its Board of Trustees, officers, agents, employees, and volunteers from all demands, claims, including active and passive claims, lawsuits, damages, of every kind and nature, losses, costs, attorneys' fees and expenses, liability or claim of liability for personal injury, bodily injury to persons or death, furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention, contractual liability, and damage to property sustained or claimed to have been sustained, arising out of, or pertaining to, activities or services provided by Contractor or its employees, subcontractors, or agents, whether authorized by this Agreement or not. Contractor further agrees to waive all rights of subrogation against the District. This paragraph does not apply to any damage or losses caused by the negligence or willful misconduct of District or its employees. The defense, indemnity and hold harmless provisions of this Agreement shall not be limited, impaired or diminished in any way by the insurance requirements set forth in this Agreement. This paragraph shall be construed in the broadest manner to provide for an immediate defense and indemnity of the claims set forth herein.
10. Insurance. Contractor agrees to carry commercial general liability insurance and automobile liability insurance with limits of one million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Contractor and District against liability or claims of liability, which may arise out of this Agreement. In addition, Contractor agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than the Effective Date, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder. Contractor agrees to name District and its officers, agents and employees as additional insureds by separate endorsement under said policy or policies. Nothing herein shall limit the obligations for Contractor to provide insurance as required under other provisions of this Agreement.
11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by Contractor without prior written consent from the District.
12. Notices. All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to signatories to this Agreement at the addresses given therein.
13. Compliance with Applicable Laws. The services completed herein must meet the approval of District and shall be subject to District's general right of inspection to ensure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, and personnel engaged in operations covered by this Agreement or accruing out of performing of such operations.
14. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services under this Agreement.
15. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
16. Entire Agreement/Amendment. This Agreement and any exhibits, or general or specific terms and conditions attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement regarding the services contemplated, and may be amended only by a written amendment executed by both parties to this Agreement.
17. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, sexual orientation, or gender of such person. To the extent applicable to the this Agreement, Contractor shall comply with the Executive Order

11246 entitled “Equal Opportunity in Federal Employment”, as amended by Executive Order 11375 and 12086, and as supplemented in Department of Labor regulations (41 CFR Chapter 60).

18. Non-waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of the Agreement, then the prevailing party shall be entitled to all legally-permitted expenses, including, but not limited to, witness fees, court costs, and attorneys’ fees.
21. Governing Law. The laws of the State of California shall govern the terms and conditions of this Agreement with venue for any dispute arising hereunder to be solely proper in Orange County, California.
22. Construction of Agreement. If there is any uncertainty or ambiguity in the terms of this Agreement, it shall not be construed for or against any Party hereto on the grounds that such Party was responsible for drafting of any particular term set forth herein. The Parties each waive and relinquish in connection with this Agreement any and all rights that he/ she/it may have or claim under California Civil Code section 1654.
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27. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators, and assigns of the respective Parties hereto.
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If District or Consultant has a claim regarding, arising from, or pertaining to this Agreement, this Mandatory Claims Process is the exclusive method for determining and resolving such claims.

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Within ten (10) business days of a party to this Agreement suffering a loss, that party shall advise the other party of the loss in writing by sending written notice to the signatory on this Agreement for the other party. Within ten (10) business days of from the date of receipt of such written notice, the signatories to this Agreement shall meet and discuss and resolve the claim. A resolution reached at the Initial Review and Evaluation Meeting shall be reduced to writing and become an amendment to this Agreement upon approval by District’s Board of Trustees.

B. Expedited Mediation

If the Initial Review and Evaluation Meeting does not resolve the claim, then within five (5) business days following the Initial Review and Evaluation Meeting the proponent of the claim shall send a list of four recognized mediators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select a mediator from the list and notify the proponent of the claim of the selection of a mediator; or (2) if none of the proposed mediators are acceptable, then that party shall send an alternative list of four recognized mediators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select a mediator; or (2) if none of the mediators listed are acceptable, then notify the other party of that fact. If the foregoing process does not result in the selection of a mediator, then the mediation requirement of this paragraph shall not be required and the parties will proceed to the process set forth in paragraph C of Section 30 hereof.

C. Expedited Arbitration

Within five (5) business days following an unsuccessful mediation or if no mediation takes place, the proponent of the claim shall send a list of four recognized arbitrators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select an arbitrator from the list and notify the proponent of the claim of the selection of an arbitrators; or (2) if none of the proposed arbitrators are acceptable, then that party shall send an alternative list of four recognized arbitrators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select an arbitrator; or (2) if none of the arbitrators listed are acceptable, then notify the other party of that fact. The arbitrators shall be from either JAMS, ADR Services, or the American Arbitration Association. If the foregoing process does not result in the selection of an arbitrator, then the proponent of the claim shall notify one of the foregoing three alternative dispute resolution services and that service shall select an arbitrator. The arbitration shall take place and be concluded within forty five (45) days of the selection of an arbitrator and shall not take more than two (2) full day sessions with the time of the arbitration being divided equally between the parties. The arbitrator's decision must be based on admissible facts. "Admissible Facts" are defined as facts that would be admissible in court under the California Rules of Evidence. The arbitrator's decision must also be based upon applicable law. The arbitrator does not have the power or discretion to fashion any remedy on the contract that he or she sees fit. Rather, the arbitrator's decision must be based on admissible facts and applicable law and in accord with the terms, condition and provisions of the contract. The arbitrator shall issue a written Statement of Decision applying the admissible facts to applicable law under the contract in reaching his/her determination. The arbitrator's decision shall be final and binding and can be introduced into court for the purpose of obtaining a judgment thereon provided the arbitrator has complied with the provisions of this paragraph. Should the arbitrator fail to do so, then an objecting party has the right to have the claim determined in court. The parties agree that the dispute resolutions of this Paragraph 30 are mandatory and the exclusive procedure to determine claims made regarding this Agreement that should a party fail to follow them that the claim is waived, released, and forever forfeited. Each party shall bear its own attorney's fees and costs.

[Remainder of page intentionally left blank]

REQUIRED DOCUMENTS AND CERTIFICATIONS

***All checked items must be on file with Purchasing Department.**

Certificates of Insurance

- ✓ Commercial General Liability Insurance – Additional Insured Endorsement
Option 1: form CG 20 10 11 85
or
Option 2: Choose either Form CG 20 10 07 04 or Form CG 20 33 07 04
Either form **must be accompanied** by Form CG 20 37 07 04
- ✓ Business Auto Liability Insurance
- ✓ Workers’ Compensation and Employers Liability Insurance

Refer to Articles 9 & 10

- ✓ Certification by Contractor Criminal Records Check

- ✓ W-9



THE STEPPING STONES GROUP
Transforming Lives Together

SLP	\$92.00 per hour
OT	\$92.00 per hour
PT	\$92.00 per hour
SLPA	\$66.00 per hour
COTA/PTA	\$59.50 per hour
School Psychologist PPS	\$92.00 per hour
DIS Counselor or LMFT	\$92.00 per hour
BCBA	\$86.50 per hour
RBT	\$61.50 per hour
ABA Services	\$65.00 per hour
BII	\$92.00 per hour
Social Worker	\$75.00 per hour
APE Teacher	\$71.00 per hour
ASL Interpreter	\$71.50 per hour
SPED Teacher & RSP	\$74.00 per hour
LVN	\$58.00 per hour
Registered Nurse	\$65.00 per hour
OMS	\$92.00 per hour
VI Specialist	\$92.00 per hour
Paraeducator	\$30.00 per hour
DHH Teacher	
Credentialed School Nurse	

FIRST AMENDMENT TO PSA NO. 2122166

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND VISTA CENTER FOR THE BLIND & VISUALLY IMPAIRED

This First Amendment to PSA No. 2122166 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and Vista Center for the Blind & Visually Impaired (hereinafter referred to as "Consultant").

RECITALS

WHEREAS, on October 20, 2021, District's Board of Trustees approved an Agreement with Consultant for the term from August 23, 2021 through June 30, 2022 under which Consultant would provide services described therein. A copy of said Agreement is attached as Exhibit 1 to this First Amendment to Agreement; and

WHEREAS, District desires to amend PSA No. 2122166 to reflect a revised contract value of \$115,000.00;

NOW, THEREFORE, said Agreement is amended as follows:

1. The second sentence of the paragraph entitled Fees and Expenses shall be amended to read: The total cost of services requested by District and provided by Consultant under this agreement is estimated to be \$115,000.00 in the aggregate under the term of this Agreement, as amended.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: _____
Signature

By: _____
Signature

Lynh N. Rust
Print Name

Bethany Small
Print Name

Executive Director, Contracts & Purchasing
Title

Senior Director of Programs
Title

Board Approval Date: January 19, 2022

Date: _____



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services (“Agreement”) is effective as of **October 21, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

VISTA CENTER FOR THE BLIND & VISUALLY IMPAIRED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

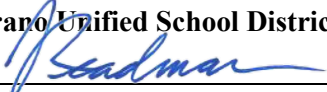
Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$15,000.00** in the aggregate under term of this Agreement.

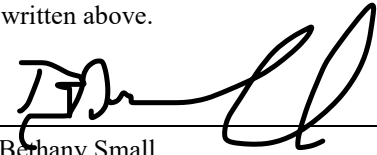
Term of Agreement. The term of this base Agreement is for **August 23, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions Special Conditions Required Documents and Certifications Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District
 By: 
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : October 20, 2021

Contractor
 Signature: 
 Name: Bethany Small
 Title: Senior Director of Programs
 Address: 2500 El Camino Real, Suite 100
Palo Alto, CA 94306
 Email Address: bsmall@vistacenter.org

GENERAL CONDITIONS

District and Consultant acknowledge, and agree to be bound by, the provisions set forth below:

1. Engagement of Services. District engages the services of Consultant under the terms in the Agreement and these additional provisions. Consultant agrees to exercise the highest professionalism and utmost care, and to utilize Consultant's expertise and talents in completing such services. Consultant agrees that it will act in a manner it believes to be in the best interest of District rather than for itself or another third party. Consultant agrees that it shall perform its services in a timely manner. Consultant agrees to provide Consultant's own equipment, tools and other materials at Consultant's own expense, unless otherwise agreed to in writing by the District. District will make its facilities and equipment available to Consultant when necessary, upon written permission by authorized District personnel. Consultant may not assign, subcontract or otherwise delegate Consultant's obligations under the Agreement without District's prior written consent. Consultant shall devote such time to the performance of services under this Agreement that are reasonably necessary for satisfactory performance of the services and obligations hereunder.
2. Invoicing. For hourly services, Consultant shall submit invoices to District on a monthly basis with all requested documentation substantiating invoiced charges. For services performed under an agreed fixed fee, Consultant shall submit invoices to District upon completing the services or as otherwise agreed to expressly in this Agreement.
3. Expenses. Consultant shall handle all expenses incurred in performing services under the Agreement, unless otherwise agreed upon in writing by District.
4. Independent Consultant. Consultant, in performing this Agreement, shall be, and act as, an independent Consultant. Consultant understands and agrees that he/she/it, all his/her/its employees, agents and Consultants shall not be considered officers, employees or agents of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant assumes the full responsibility for the acts and/or omissions of his/her/its employees, agents and Consultants as they relate to the services to be provided under this Agreement. Consultant shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes, and insurance, including workers' compensation, with respect to Consultant's employees. Further, Consultant and its personnel shall not have the authority, express or implied, to act as an agent on behalf of, or bind, the District, unless expressly authorized in writing by the District.
5. Originality of Services. Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source.
6. Copyright/Trademark/Patent. Consultant understands and agrees that all matters produced under this Agreement, including information prepared, produced, or provided, such as, for illustrative purposes, documents, writings, typewriting, printing, photostatting, computer models, plans, drawings, etc., shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matters in the name of District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. Any trade secrets of the District which come into the possession of Consultant in connection with services under this Agreement, remain the property of the District and Consultant expressly agrees to keep such trades secrets confidential.
7. Termination. District may terminate the Agreement at its convenience and without any breach by Consultant upon ten (10) calendar days' prior written notice to Consultant. District may also terminate the Agreement immediately in its sole discretion for cause or upon Consultant's breach of any provision of the Agreement. Cause means (a) any act of dishonesty or a plea of no contest to a felony or any crime involving moral turpitude by an individual with whom the District contracts directly, or an owner, officer or director of an entity with whom the District contracts; (b) any reasonable suspicion of fraud; (c) negligence in the performance of duties under the Agreement; and (d) nonperformance, as determined by the District, of any reasonable and lawful duty assigned under the Agreement. Consultant may terminate this Agreement at any time upon thirty (30) days' prior written notice to District. Consultant and District each agree to sign any documents reasonably necessary to complete Consultant's discharge or withdrawal. Upon termination of this Agreement for any reason, Consultant's fees will be prorated based on the work completed at

the time of termination for work then in progress, to and including the effective date of such termination, which shall be substantiated by appropriate documentation. Unless other terms are set forth in this Agreement, District will reimburse Consultant for previously approved expenses in compliance with the policies of the District.

8. Return of District Property. Upon termination of this Agreement or earlier as requested by District, Consultant will deliver to District any and all District property including, but not limited to, District-provided information, intellectual property, and equipment of District. Consultant further agrees that any property situated on District's premises, including disks and other storage media, filing cabinets or other work areas, is subject to inspection by District personnel at any time. The District shall have access, upon reasonable request, to Consultant's plans, job files, reports, data and records relating to the work performed under this Agreement.
9. Indemnification and Hold Harmless. Contractor agrees to and shall immediately defend, indemnify and hold harmless the District, its Board of Trustees, officers, agents, employees, and volunteers from all demands, claims, including active and passive claims, lawsuits, damages, of every kind and nature, losses, costs, attorneys' fees and expenses, liability or claim of liability for personal injury, bodily injury to persons or death, furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention, contractual liability, and damage to property sustained or claimed to have been sustained, arising out of, or pertaining to, activities or services provided by Contractor or its employees, subcontractors, or agents, whether authorized by this Agreement or not. Contractor further agrees to waive all rights of subrogation against the District. This paragraph does not apply to any damage or losses caused by the negligence or willful misconduct of District or its employees. The defense, indemnity and hold harmless provisions of this Agreement shall not be limited, impaired or diminished in any way by the insurance requirements set forth in this Agreement. This paragraph shall be construed in the broadest manner to provide for an immediate defense and indemnity of the claims set forth herein.
10. Insurance. Consultant agrees to carry commercial general liability insurance and automobile liability insurance with limits of one million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Consultant and District against liability or claims of liability, which may arise out of this Agreement. In addition, Consultant agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than the Effective Date, Consultant shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder. Consultant agrees to name District and its officers, agents and employees as additional insureds by separate endorsement under said policy or policies. Nothing herein shall limit the obligations for Consultant to provide insurance as required under other provisions of this Agreement.
11. Assignment. The obligations of the Consultant pursuant to this Agreement shall not be assigned by Consultant without prior written consent from the District.
12. Notices. All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to signatories to this Agreement at the addresses given therein.
13. Compliance with Applicable Laws. The services completed herein must meet the approval of District and shall be subject to District's general right of inspection to ensure the satisfactory completion thereof. Consultant agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Consultant, Consultant's business, and personnel engaged in operations covered by this Agreement or accruing out of performing of such operations.
14. Permits/Licenses. Consultant and all Consultant's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services under this Agreement.
15. Employment with Public Agency. Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
16. Entire Agreement/Amendment. This Agreement and any exhibits, or general or specific terms and conditions attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement regarding the services contemplated, and may be amended only by a written amendment executed by both parties to this Agreement.

17. Nondiscrimination. Consultant agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, sexual orientation, or gender of such person. To the extent applicable to the this Agreement, Consultant shall comply with the Executive Order 11246 entitled "Equal Opportunity in Federal Employment", as amended by Executive Order 11375 and 12086, and as supplemented in Department of Labor regulations (41 CFR Chapter 60).
18. Non-waiver. The failure of District or Consultant to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of the Agreement, then the prevailing party shall be entitled to all legally-permitted expenses, including, but not limited to, witness fees, court costs, and attorneys' fees.
21. Governing Law. The laws of the State of California shall govern the terms and conditions of this Agreement with venue for any dispute arising hereunder to be solely proper in Orange County, California.
22. Construction of Agreement. If there is any uncertainty or ambiguity in the terms of this Agreement, it shall not be construed for or against any Party hereto on the grounds that such Party was responsible for drafting of any particular term set forth herein. The Parties each waive and relinquish in connection with this Agreement any and all rights that he/ she/it may have or claim under California Civil Code section 1654.
23. Conflict. In the event of any alleged, implied, or actual conflict between the express or implied provisions of this Agreement and the provisions of the exhibits, or any other document included herein, the provisions of this Agreement shall govern.
24. Captions. The captions of this Agreement shall have no effect on its interpretation.
25. No Use of Mark or Name. Consultant shall not use any name, trademark or service mark of District without first having received District's written consent to such use.
26. Singular and Plural. Where required by the context of this Agreement, the singular shall include the plural and vice-versa.
27. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators, and assigns of the respective Parties hereto.
28. Survival and Severability. Unless otherwise specifically provided, the covenants herein shall survive termination of this Agreement. The unenforceability, invalidity, or illegality of any provision of this Agreement shall not render the other provisions unenforceable, invalid, or illegal.
29. Consultant's Employees. Consultant shall at all times enforce appropriate discipline and good order among its employees and shall not employ or work any unfit person or anyone not skilled in providing the services required under this Agreement. It shall be the responsibility of Consultant to ensure compliance with this section. Any person in the employ of Consultant whom District may deem incompetent, unfit, intemperate, troublesome or otherwise undesirable shall be excluded from providing services under this Agreement and shall not again provide services except with District's written consent. Consultant shall ensure that persons who perform services on District's property, including without limitation K12 school districts, have not been convicted of any felony, have not been convicted of any controlled substance offense, and have not been convicted of any sex offense, as those terms are defined by Education Code section 45125.1.
30. Mandatory Claims Process, including Expedited Arbitration.

If District or Consultant has a claim regarding, arising from, or pertaining to this Agreement, this Mandatory Claims Process is the exclusive method for determining and resolving such claims.

A. Initial Review and Evaluation of a Claim

Within ten (10) business days of a party to this Agreement suffering a loss, that party shall advise the other party of the loss in writing by sending written notice to the signatory on this Agreement for the other party. Within ten (10) business days of from the date of receipt of such written notice, the signatories to this Agreement shall meet and discuss and resolve the claim. A resolution reached at the Initial Review and Evaluation Meeting shall be reduced to writing and become an amendment to this Agreement upon approval by District's Board of Trustees.

B. Expedited Mediation

If the Initial Review and Evaluation Meeting does not resolve the claim, then within five (5) business days following the Initial Review and Evaluation Meeting the proponent of the claim shall send a list of four recognized mediators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select a mediator from the list and notify the proponent of the claim of the selection of a mediator; or (2) if none of the proposed mediators are acceptable, then that party shall send an alternative list of four recognized mediators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select a mediator; or (2) if none of the mediators listed are acceptable, then notify the other party of that fact. If the foregoing process does not result in the selection of a mediator, then the mediation requirement of this paragraph shall not be required and the parties will proceed to the process set forth in paragraph C of Section 30 hereof.

C. Expedited Arbitration

Within five (5) business days following an unsuccessful mediation or if no mediation takes place, the proponent of the claim shall send a list of four recognized arbitrators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select an arbitrator from the list and notify the proponent of the claim of the selection of an arbitrators; or (2) if none of the proposed arbitrators are acceptable, then that party shall send an alternative list of four recognized arbitrators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select an arbitrator; or (2) if none of the arbitrators listed are acceptable, then notify the other party of that fact. The arbitrators shall be from either JAMS, ADR Services, or the American Arbitration Association. If the foregoing process does not result in the selection of an arbitrator, then the proponent of the claim shall notify one of the foregoing three alternative dispute resolution services and that service shall select an arbitrator. The arbitration shall take place and be concluded within forty five (45) days of the selection of an arbitrator and shall not take more than two (2) full day sessions with the time of the arbitration being divided equally between the parties. The arbitrator's decision must be based on admissible facts. "Admissible Facts" are defined as facts that would be admissible in court under the California Rules of Evidence. The arbitrator's decision must also be based upon applicable law. The arbitrator does not have the power or discretion to fashion any remedy on the contract that he or she sees fit. Rather, the arbitrator's decision must be based on admissible facts and applicable law and in accord with the terms, condition and provisions of the contract. The arbitrator shall issue a written Statement of Decision applying the admissible facts to applicable law under the contract in reaching his/her determination. The arbitrator's decision shall be final and binding and can be introduced into court for the purpose of obtaining a judgment thereon provided the arbitrator has complied with the provisions of this paragraph. Should the arbitrator fail to do so, then an objecting party has the right to have the claim determined in court. The parties agree that the dispute resolutions of this Paragraph 30 are mandatory and the exclusive procedure to determine claims made regarding this Agreement that should a party fail to follow them that the claim is waived, released, and forever forfeited. Each party shall bear its own attorney's fees and costs.

[Remainder of page intentionally left blank]

REQUIRED DOCUMENTS AND CERTIFICATIONS

***All checked items must be on file with Purchasing Department.**

<p>✓ Professional License to Practice</p>
<p style="text-align: center;">Certificates of Insurance</p> <p>✓ <u>1. Commercial General Liability Insurance</u> – Additional Insured Endorsement Option 1: form CG 20 10 11 85 or Option 2: Choose either Form CG 20 10 07 04 or Form CG 20 33 07 04 Either form <u>must be accompanied</u> by Form CG 20 37 07 04</p> <p style="text-align: center;"><u>OR</u></p> <p>✓ <u>Errors & Omissions/Malpractice</u> (Professional Liability Insurance) including Sexual Molestation and Abuse coverage unless waived in writing by the District.</p> <p>✓ 2. Business Auto Liability Insurance ✓ 3. Workers’ Compensation and Employers Liability Insurance</p> <p style="text-align: center;">Refer to Articles 9 & 10</p>
<p>✓ Certification by Consultant Criminal Records Check</p>
<p>✓ W-9</p>



School Year 2021-2022

Fee Structure for Services

<u>Service</u>	<u>Rate</u>
Orientation and Mobility	\$ 150 per hour
Teacher of the Visually Impaired (TVI)	\$ 150 per hour
Assistive Technology	\$ 150 per hour
IEP meetings	\$ 150 per hour

<u>Assessment Fees</u>	<u>Flat Fee</u>
Orientation and Mobility (includes assessment 4-8 hrs and attendance of 1 IEP meeting)	\$1250
Functional Vision Assessment (TVI) (includes assessment 12-20 hrs and attendance of 1 IEP meeting)	\$2250

Braille Transcription

- \$5.00 per literary page
- \$6.00 per math or nemeth page
- \$6.00 per graphic, drawing, or complex formatting
- \$10.00 per binding (cover and spiral)
- \$0.20 per print page copy

Shipping will be Free Matter for the Blind Unless otherwise specified at additional cost

Technology Rentals

Electronic Magnifier (CCTV)	\$75 monthly
Perkins Braille Writer	\$50 monthly

FIRST AMENDMENT TO PSA NO. 2122176

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND FORESIDE MANAGEMENT COMPANY dba BRIGHTSTAR CARE OF LAKE FOREST

This First Amendment to PSA No. 2122176 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and Foreside Management Company dba Brightstar Care of Lake Forest (hereinafter referred to as "Consultant").

RECITALS

WHEREAS, on October 20, 2021, District's Board of Trustees approved an Agreement with Consultant for the term from September 1, 2021 through June 30, 2022 under which Consultant would provide services described therein. A copy of said Agreement is attached as Exhibit 1 to this First Amendment to Agreement; and

WHEREAS, District desires to amend PSA No. 2122176 to reflect a revised contract value of \$600,000.00;

NOW, THEREFORE, said Agreement is amended as follows:

1. The second sentence of the paragraph entitled Fees and Expenses shall be amended to read: The total cost of services requested by District and provided by Consultant under this agreement is estimated to be \$600,000.00 in the aggregate under the term of this Agreement, as amended.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: _____
Signature

By: _____
Signature

Lynh N. Rust
Print Name

Mark E. Woodsum
Print Name

Executive Director, Contracts & Purchasing
Title

President & CEO
Title

Board Approval Date: January 19, 2022

Date: _____



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of **October 21, 2021** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

FORESIDE MANAGEMENT COMPANY dba BRIGHTSTAR CARE OF LAKE FOREST

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$100,000.00** in the aggregate under term of this Agreement.

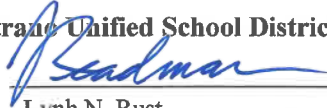
Term of Agreement. The term of this base Agreement is for **September 1, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.


General Conditions Special Conditions Required Documents and Certifications Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above

Capistrano Unified School District

By: 
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : October 20, 2021

Contractor

Signature: 
 Name: Mark E. Woodsum
 Title: President & CEO
 Address: 23591 El Toro Rd. Suite 155
Lake Forest, CA 92630
 Email Address: kelly.liu@brightstarcare.com

GENERAL CONDITIONS

District and Consultant acknowledge, and agree to be bound by, the provisions set forth below:

1. Engagement of Services. District engages the services of Consultant under the terms in the Agreement and these additional provisions. Consultant agrees to exercise the highest professionalism and utmost care, and to utilize Consultant's expertise and talents in completing such services. Consultant agrees that it will act in a manner it believes to be in the best interest of District rather than for itself or another third party. Consultant agrees that it shall perform its services in a timely manner. Consultant agrees to provide Consultant's own equipment, tools and other materials at Consultant's own expense, unless otherwise agreed to in writing by the District. District will make its facilities and equipment available to Consultant when necessary, upon written permission by authorized District personnel. Consultant may not assign, subcontract or otherwise delegate Consultant's obligations under the Agreement without District's prior written consent. Consultant shall devote such time to the performance of services under this Agreement that are reasonably necessary for satisfactory performance of the services and obligations hereunder.
2. Invoicing. For hourly services, Consultant shall submit invoices to District on a monthly basis with all requested documentation substantiating invoiced charges. For services performed under an agreed fixed fee, Consultant shall submit invoices to District upon completing the services or as otherwise agreed to expressly in this Agreement.
3. Expenses. Consultant shall handle all expenses incurred in performing services under the Agreement, unless otherwise agreed upon in writing by District.
4. Independent Consultant. Consultant, in performing this Agreement, shall be, and act as, an independent Consultant. Consultant understands and agrees that he/she/it, all his/her/its employees, agents and Consultants shall not be considered officers, employees or agents of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant assumes the full responsibility for the acts and/or omissions of his/her/its employees, agents and Consultants as they relate to the services to be provided under this Agreement. Consultant shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes, and insurance, including workers' compensation, with respect to Consultant's employees. Further, Consultant and its personnel shall not have the authority, express or implied, to act as an agent on behalf of, or bind, the District, unless expressly authorized in writing by the District.
5. Originality of Services. Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source.
6. Copyright/Trademark/Patent. Consultant understands and agrees that all matters produced under this Agreement, including information prepared, produced, or provided, such as, for illustrative purposes, documents, writings, typewriting, printing, photostating, computer models, plans, drawings, etc., shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matters in the name of District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. Any trade secrets of the District which come into the possession of Consultant in connection with services under this Agreement, remain the property of the District and Consultant expressly agrees to keep such trades secrets confidential.
7. Termination. District may terminate the Agreement at its convenience and without any breach by Consultant upon ten (10) calendar days' prior written notice to Consultant. District may also terminate the Agreement immediately in its sole discretion for cause or upon Consultant's breach of any provision of the Agreement. Cause means (a) any act of dishonesty or a plea of no contest to a felony or any crime involving moral turpitude by an individual with whom the District contracts directly, or an owner, officer or director of an entity with whom the District contracts; (b) any reasonable suspicion of fraud; (c) negligence in the performance of duties under the Agreement; and (d) nonperformance, as determined by the District, of any reasonable and lawful duty assigned under the Agreement. Consultant may terminate this Agreement at any time upon thirty (30) days' prior written notice to District. Consultant and District each agree to sign any documents reasonably necessary to complete Consultant's discharge or withdrawal. Upon termination of this Agreement for any reason, Consultant's fees will be prorated based on the work completed at the time of termination for work then in progress, to and including the effective date of such termination, which shall be substantiated by appropriate

documentation. Unless other terms are set forth in this Agreement, District will reimburse Consultant for previously approved expenses in compliance with the policies of the District.

8. Return of District Property. Upon termination of this Agreement or earlier as requested by District, Consultant will deliver to District any and all District property including, but not limited to, District-provided information, intellectual property, and equipment of District. Consultant further agrees that any property situated on District's premises, including disks and other storage media, filing cabinets or other work areas, is subject to inspection by District personnel at any time. The District shall have access, upon reasonable request, to Consultant's plans, job files, reports, data and records relating to the work performed under this Agreement.
9. Indemnification and Hold Harmless. Contractor agrees to and shall immediately defend, indemnify and hold harmless the District, its Board of Trustees, officers, agents, employees, and volunteers from all demands, claims, including active and passive claims, lawsuits, damages, of every kind and nature, losses, costs, attorneys' fees and expenses, liability or claim of liability for personal injury, bodily injury to persons or death, furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention, contractual liability, and damage to property sustained or claimed to have been sustained, arising out of, or pertaining to, activities or services provided by Contractor or its employees, subcontractors, or agents, whether authorized by this Agreement or not. Contractor further agrees to waive all rights of subrogation against the District. This paragraph does not apply to any damage or losses caused by the negligence or willful misconduct of District or its employees. The defense, indemnity and hold harmless provisions of this Agreement shall not be limited, impaired or diminished in any way by the insurance requirements set forth in this Agreement. This paragraph shall be construed in the broadest manner to provide for an immediate defense and indemnity of the claims set forth herein.
10. Insurance. Consultant agrees to carry commercial general liability insurance and automobile liability insurance with limits of one million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Consultant and District against liability or claims of liability, which may arise out of this Agreement. In addition, Consultant agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than the Effective Date, Consultant shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder. Consultant agrees to name District and its officers, agents and employees as additional insureds by separate endorsement under said policy or policies. Nothing herein shall limit the obligations for Consultant to provide insurance as required under other provisions of this Agreement.
11. Assignment. The obligations of the Consultant pursuant to this Agreement shall not be assigned by Consultant without prior written consent from the District.
12. Notices. All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to signatories to this Agreement at the addresses given therein.
13. Compliance with Applicable Laws. The services completed herein must meet the approval of District and shall be subject to District's general right of inspection to ensure the satisfactory completion thereof. Consultant agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Consultant, Consultant's business, and personnel engaged in operations covered by this Agreement or accruing out of performing of such operations.
14. Permits/Licenses. Consultant and all Consultant's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services under this Agreement.
15. Employment with Public Agency. Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
16. Entire Agreement/Amendment. This Agreement and any exhibits, or general or specific terms and conditions attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement regarding the services contemplated, and may be amended only by a written amendment executed by both parties to this Agreement.

17. Nondiscrimination. Consultant agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, sexual orientation, or gender of such person. To the extent applicable to the this Agreement, Consultant shall comply with the Executive Order 11246 entitled "Equal Opportunity in Federal Employment", as amended by Executive Order 11375 and 12086, and as supplemented in Department of Labor regulations (41 CFR Chapter 60).
18. Non-waiver. The failure of District or Consultant to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of the Agreement, then the prevailing party shall be entitled to all legally-permitted expenses, including, but not limited to, witness fees, court costs, and attorneys' fees.
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22. Construction of Agreement. If there is any uncertainty or ambiguity in the terms of this Agreement, it shall not be construed for or against any Party hereto on the grounds that such Party was responsible for drafting of any particular term set forth herein. The Parties each waive and relinquish in connection with this Agreement any and all rights that he/ she/it may have or claim under California Civil Code section 1654.
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27. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators, and assigns of the respective Parties hereto.
28. Survival and Severability. Unless otherwise specifically provided, the covenants herein shall survive termination of this Agreement. The unenforceability, invalidity, or illegality of any provision of this Agreement shall not render the other provisions unenforceable, invalid, or illegal.
29. Consultant's Employees. Consultant shall at all times enforce appropriate discipline and good order among its employees and shall not employ or work any unfit person or anyone not skilled in providing the services required under this Agreement. It shall be the responsibility of Consultant to ensure compliance with this section. Any person in the employ of Consultant whom District may deem incompetent, unfit, intemperate, troublesome or otherwise undesirable shall be excluded from providing services under this Agreement and shall not again provide services except with District's written consent. Consultant shall ensure that persons who perform services on District's property, including without limitation K12 school districts, have not been convicted of any felony, have not been convicted of any controlled substance offense, and have not been convicted of any sex offense, as those terms are defined by Education Code section 45125.1.
30. Mandatory Claims Process, including Expedited Arbitration.

If District or Consultant has a claim regarding, arising from, or pertaining to this Agreement, this Mandatory Claims Process is the exclusive method for determining and resolving such claims.

A. Initial Review and Evaluation of a Claim

Within ten (10) business days of a party to this Agreement suffering a loss, that party shall advise the other party of the loss in writing by sending written notice to the signatory on this Agreement for the other party. Within ten (10) business days of from the date of receipt of such written notice, the signatories to this Agreement shall meet and discuss and resolve the claim. A resolution reached at the Initial Review and Evaluation Meeting shall be reduced to writing and become an amendment to this Agreement upon approval by District's Board of Trustees.

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If the Initial Review and Evaluation Meeting does not resolve the claim, then within five (5) business days following the Initial Review and Evaluation Meeting the proponent of the claim shall send a list of four recognized mediators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select a mediator from the list and notify the proponent of the claim of the selection of a mediator; or (2) if none of the proposed mediators are acceptable, then that party shall send an alternative list of four recognized mediators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select a mediator; or (2) if none of the mediators listed are acceptable, then notify the other party of that fact. If the foregoing process does not result in the selection of a mediator, then the mediation requirement of this paragraph shall not be required and the parties will proceed to the process set forth in paragraph C of Section 30 hereof.

C. Expedited Arbitration

Within five (5) business days following an unsuccessful mediation or if no mediation takes place, the proponent of the claim shall send a list of four recognized arbitrators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select an arbitrator from the list and notify the proponent of the claim of the selection of an arbitrators; or (2) if none of the proposed arbitrators are acceptable, then that party shall send an alternative list of four recognized arbitrators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select an arbitrator; or (2) if none of the arbitrators listed are acceptable, then notify the other party of that fact. The arbitrators shall be from either JAMS, ADR Services, or the American Arbitration Association. If the foregoing process does not result in the selection of an arbitrator, then the proponent of the claim shall notify one of the foregoing three alternative dispute resolution services and that service shall select an arbitrator. The arbitration shall take place and be concluded within forty five (45) days of the selection of an arbitrator and shall not take more than two (2) full day sessions with the time of the arbitration being divided equally between the parties. The arbitrator's decision must be based on admissible facts. "Admissible Facts" are defined as facts that would be admissible in court under the California Rules of Evidence. The arbitrator's decision must also be based upon applicable law. The arbitrator does not have the power or discretion to fashion any remedy on the contract that he or she sees fit. Rather, the arbitrator's decision must be based on admissible facts and applicable law and in accord with the terms, condition and provisions of the contract. The arbitrator shall issue a written Statement of Decision applying the admissible facts to applicable law under the contract in reaching his/her determination. The arbitrator's decision shall be final and binding and can be introduced into court for the purpose of obtaining a judgment thereon provided the arbitrator has complied with the provisions of this paragraph. Should the arbitrator fail to do so, then an objecting party has the right to have the claim determined in court. The parties agree that the dispute resolutions of this Paragraph 30 are mandatory and the exclusive procedure to determine claims made regarding this Agreement that should a party fail to follow them that the claim is waived, released, and forever forfeited. Each party shall bear its own attorney's fees and costs.

[Remainder of page intentionally left blank]

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***All checked items must be on file with Purchasing Department.**

<p>✓ Professional License to Practice</p>
<p style="text-align: center;">Certificates of Insurance</p> <p>✓ <u>1. Commercial General Liability Insurance</u> – Additional Insured Endorsement Option 1: form CG 20 10 11 85 or Option 2: Choose either Form CG 20 10 07 04 or Form CG 20 33 07 04 Either form <u>must be accompanied</u> by Form CG 20 37 07 04</p> <p style="text-align: center;"><u>OR</u></p> <p>✓ <u>Errors & Omissions/Malpractice</u> (Professional Liability Insurance) including Sexual Molestation and Abuse coverage unless waived in writing by the District.</p> <p>✓ 2. Business Auto Liability Insurance ✓ 3. Workers’ Compensation and Employers Liability Insurance</p> <p style="text-align: center;">Refer to Articles 9 & 10</p>
<p>✓ Certification by Consultant Criminal Records Check</p>
<p>✓ W-9</p>

EXHIBIT A



Rate Sheet: 2021	
Caregivers	2021 Rates
1 Hr. Visit	\$69-79/hour
2- 3 Hr. Shift	\$45-49/hour
3 Hr. Shift	\$39-43/hour
4-7 Hr. Shift	\$38-39/hour
8+ Hr. Shift	\$30-32/hour
Add Second Person	\$5.00 - \$10.00
Live in Care 24/Hrs	\$575 - \$725.00/day
Nurses	
LVN/Hour (min 2 hour)	\$59.50
LVN 1 hour visit	\$125.00
RN/Hour (up to 2 hours)	\$225.00
RN/Hour	\$105.00

FIRST AMENDMENT TO PSA NO. 2122187

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND BRAILLE ABILITIES, LLC

This First Amendment to PSA No. 2122187 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and Braille Abilities, LLC (hereinafter referred to as "Consultant").

RECITALS

WHEREAS, on October 20, 2021, District's Board of Trustees approved an Agreement with Consultant for the term from September 20, 2021 through June 30, 2022 under which Consultant would provide services described therein. A copy of said Agreement is attached as Exhibit 1 to this First Amendment to Agreement; and

WHEREAS, District desires to amend PSA No. 2122187 to reflect a revised contract value of \$190,000.00;

NOW, THEREFORE, said Agreement is amended as follows:

1. The second sentence of the paragraph entitled Fees and Expenses shall be amended to read: The total cost of services requested by District and provided by Consultant under this agreement is estimated to be \$190,000.00 in the aggregate under the term of this Agreement, as amended.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: _____
Signature

By: _____
Signature

Lynh N. Rust
Print Name

Dane Freeman
Print Name

Executive Director, Contracts & Purchasing
Title

Operations Manager
Title

Board Approval Date: January 19, 2022

Date: _____



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of October 21, 2021 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

BRaille ABILITIES, LLC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in Exhibit A, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be \$40,000.00 in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for September 20, 2021 to June 30, 2022, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[X] General Conditions [] Special Conditions [X] Required Documents and Certifications [X] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District
By: [Signature]
Name: Lynh N. Rust
Title: Executive Director, Contracts & Purchasing
Board Approval Date : October 20, 2021

Contractor
Signature: [Signature]
Name: Dane Freeman
Title: Operations Manager
Address: 211 Brooks St. #9000 Box 398
Oceanside, CA 92051
Email Address: info@brailleabilities.com

GENERAL CONDITIONS

District and Consultant acknowledge, and agree to be bound by, the provisions set forth below:

1. Engagement of Services. District engages the services of Consultant under the terms in the Agreement and these additional provisions. Consultant agrees to exercise the highest professionalism and utmost care, and to utilize Consultant's expertise and talents in completing such services. Consultant agrees that it will act in a manner it believes to be in the best interest of District rather than for itself or another third party. Consultant agrees that it shall perform its services in a timely manner. Consultant agrees to provide Consultant's own equipment, tools and other materials at Consultant's own expense, unless otherwise agreed to in writing by the District. District will make its facilities and equipment available to Consultant when necessary, upon written permission by authorized District personnel. Consultant may not assign, subcontract or otherwise delegate Consultant's obligations under the Agreement without District's prior written consent. Consultant shall devote such time to the performance of services under this Agreement that are reasonably necessary for satisfactory performance of the services and obligations hereunder.
2. Invoicing. For hourly services, Consultant shall submit invoices to District on a monthly basis with all requested documentation substantiating invoiced charges. For services performed under an agreed fixed fee, Consultant shall submit invoices to District upon completing the services or as otherwise agreed to expressly in this Agreement.
3. Expenses. Consultant shall handle all expenses incurred in performing services under the Agreement, unless otherwise agreed upon in writing by District.
4. Independent Consultant. Consultant, in performing this Agreement, shall be, and act as, an independent Consultant. Consultant understands and agrees that he/she/it, all his/her/its employees, agents and Consultants shall not be considered officers, employees or agents of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant assumes the full responsibility for the acts and/or omissions of his/her/its employees, agents and Consultants as they relate to the services to be provided under this Agreement. Consultant shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes, and insurance, including workers' compensation, with respect to Consultant's employees. Further, Consultant and its personnel shall not have the authority, express or implied, to act as an agent on behalf of, or bind, the District, unless expressly authorized in writing by the District.
5. Originality of Services. Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source.
6. Copyright/Trademark/Patent. Consultant understands and agrees that all matters produced under this Agreement, including information prepared, produced, or provided, such as, for illustrative purposes, documents, writings, typewriting, printing, photostatting, computer models, plans, drawings, etc., shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matters in the name of District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. Any trade secrets of the District which come into the possession of Consultant in connection with services under this Agreement, remain the property of the District and Consultant expressly agrees to keep such trades secrets confidential.
7. Termination. District may terminate the Agreement at its convenience and without any breach by Consultant upon ten (10) calendar days' prior written notice to Consultant. District may also terminate the Agreement immediately in its sole discretion for cause or upon Consultant's breach of any provision of the Agreement. Cause means (a) any act of dishonesty or a plea of no contest to a felony or any crime involving moral turpitude by an individual with whom the District contracts directly, or an owner, officer or director of an entity with whom the District contracts; (b) any reasonable suspicion of fraud; (c) negligence in the performance of duties under the Agreement; and (d) nonperformance, as determined by the District, of any reasonable and lawful duty assigned under the Agreement. Consultant may terminate this Agreement at any time upon thirty (30) days' prior written notice to District. Consultant and District each agree to sign any documents reasonably necessary to complete Consultant's discharge or withdrawal. Upon termination of this Agreement for any reason, Consultant's fees will be prorated based on the work completed at

the time of termination for work then in progress, to and including the effective date of such termination, which shall be substantiated by appropriate documentation. Unless other terms are set forth in this Agreement, District will reimburse Consultant for previously approved expenses in compliance with the policies of the District.

8. Return of District Property. Upon termination of this Agreement or earlier as requested by District, Consultant will deliver to District any and all District property including, but not limited to, District-provided information, intellectual property, and equipment of District. Consultant further agrees that any property situated on District's premises, including disks and other storage media, filing cabinets or other work areas, is subject to inspection by District personnel at any time. The District shall have access, upon reasonable request, to Consultant's plans, job files, reports, data and records relating to the work performed under this Agreement.
9. Indemnification and Hold Harmless. Contractor agrees to and shall immediately defend, indemnify and hold harmless the District, its Board of Trustees, officers, agents, employees, and volunteers from all demands, claims, including active and passive claims, lawsuits, damages, of every kind and nature, losses, costs, attorneys' fees and expenses, liability or claim of liability for personal injury, bodily injury to persons or death, furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention, contractual liability, and damage to property sustained or claimed to have been sustained, arising out of, or pertaining to, activities or services provided by Contractor or its employees, subcontractors, or agents, whether authorized by this Agreement or not. Contractor further agrees to waive all rights of subrogation against the District. This paragraph does not apply to any damage or losses caused by the negligence or willful misconduct of District or its employees. The defense, indemnity and hold harmless provisions of this Agreement shall not be limited, impaired or diminished in any way by the insurance requirements set forth in this Agreement. This paragraph shall be construed in the broadest manner to provide for an immediate defense and indemnity of the claims set forth herein.
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<p>✓ Certification by Consultant Criminal Records Check</p>
<p>✓ W-9</p>



Phone: (760) 282-4441

info@brailleabilities.com

Providing high-quality specialized services for students with blindness and visual impairment.

Contracted Rate Sheet – Effective July 1, 2021

Service	Rate
Teacher of the Visually Impaired	\$150.00 per hour
Orientation and Mobility	\$150.00 per hour
Literary Braille Transcription	\$3.00 per page *
Nemeth Code Braille Transcription	\$5.50 per page *
Assessments	Rate
Functional Vision and Learning Media Assessment	\$175.00 per hour
Orientation & Mobility Assessment	\$175.00 per hour

We charge above hourly rates for drive time port-to-port plus mileage at current IRS Rate.

Above rates apply to direct and virtual services plus lesson prep and documentation.

Braille delivered electronically to emboss on site. \$0.25 per page additional cost to emboss and deliver.

We will help you through the low-incidence reimbursement process. All paperwork required to prepare your low-incidence funding reimbursement requests for services rendered will be sent in a .zip file by April 1, 2022.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services
Prepared by: John Forney, Chief Facilities Officer

Date: January 19, 2022

Board Item: Change Order No. 10, Bid No. 1920-05, Newhart Middle School STEAM Building Project

HISTORY

This is a regular business item. Ten bids were received and opened on November 14, 2019 for the Newhart Middle School STEAM Building Project. The bidder offering the lowest base price was used to determine the lowest responsive bidder. Miller Construction Co., Inc. was the lowest responsive bidder at \$10,249,000. This project is funded by Redevelopment Agency Mission Viejo.

BACKGROUND INFORMATION

The Board approved the Award of Bid No. 1920-05 in the amount of \$10,249,000 to Miller Construction Co., Inc. at the December 11, 2019 Board meeting.

The Board approved Change Order No. 1 in the amount of \$23,490.54 to Bid No. 1920-05 at the March 18, 2020 Board meeting. This change order was related to unforeseen conditions relating to power at portable 131 that were required to be resolved to keep the site operational.

The Board approved Change Order No. 2 in the amount of \$5,941.01 to Bid No. 1920-05 at the April 29, 2020 Board meeting. This change order was related to hardware and tile specifications to meet District standards.

The Board approved Change Order No. 3 in the amount of \$117,071.38 to Bid No. 1920-05 at the July 15, 2020 Board meeting. This change order was related to re-routing, surveying, and coordinating an unforeseen telecom line running through the project footprint, vaping sensors for the new building, irrigation, and an additional storm drain.

The Board approved Change Order No. 4 in the amount of \$21,287.80 to Bid No. 1920-05 at the September 23, 2020 Board meeting. This change order was related to ADA compliance for the existing slopes and changes to the basketball hoop in order to meet District standards.

The Board approved Change Order No. 5 in the amount of \$38,289.32 to Bid No. 1920-05 at the January 20, 2021 Board meeting. This change order was related to structural steel changes to the superstructure frame of the building and the elevator.

The Board approved Change Order No. 6 in the amount of \$41,727.49 to Bid No. 1920-05 at the April 21, 2021 Board meeting. This change order was related to the structural changes required to ensure proper installation of the modular elevator, abatement of an unknown transite pipe found during excavation, the installation of new chain linked fencing required by the Santa Margarita Water District, and the addition of floor drains to provide adequate drainage on the second floor walkway.

The Board approved Change Order No. 7 in the amount of \$70,561.72 to Bid No. 1920-05 at the June 16, 2021 Board meeting. This change order was related to structural steel and HVAC system modifications required to properly support the units, the change of door hardware to match the current District specified hardware, and upgrades to support the District change in the public announcement system.

The Board approved Change Order No. 8 in the amount of \$79,593.08 to Bid No. 1920-05 at the August 18, 2021 Board meeting. This change order was related to ADA compliance modifications at numerous locations, framing changes that were required to ensure windows, mechanical ductwork, and the roof openings were supported correctly, and the installation of a new fiber line to the existing portables.

The Board approved Change Order No. 9 in the amount of \$57,681.89 to Bid No. 1920-05 at the December 15, 2021 Board meeting. This change order was related to the addition of light fixtures to ensure adequate lighting per DSA Title 24 requirements, additional sheet metal needed to close gaps from design changes, the addition of new gas regulators required per Southern California, corrections to the drainage and field areas to support the new grass field, and the installation of a new fiber line to the existing portables.

CURRENT CONSIDERATIONS

Change Order No. 10 is related to requirements of the Division of the State Architect (DSA) for the deferred submittal for the storefront window system and the associated work that could not be completed while the deferred submittal was under review. These changes involve adjustments to the plans and specifications captured and directed through the Division of the State Architect's (DSA) Construction Change Directive (CCD) process. This change order consists of additions, deletions, or other revisions that are now being presented to the Board for approval. All such changes in the work are performed under applicable conditions of the change in contract documents.

FINANCIAL IMPLICATIONS

The financial implications related to this agenda item are detailed in the attached exhibit for Change Order No. 10 to Bid No. 1920-05 in the amount of \$95,423.62 bringing the total project cost up from \$10,704,644.23 to \$10,800,067.85. With this change order, the contract with the general contractor remains under the \$11,273,900 budget that represents the bid award plus contingency.

STAFF RECOMMENDATION

It is recommended the Board approve Change Order No. 10 to Bid No. 1920-05, Newhart Middle School STEAM Building Project in the amount of \$95,423.62.

PREPARED BY: John Forney, Chief Facilities Officer

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services



CONSTRUCTION DEPARTMENT

CHANGE ORDER

NO. 10

PROJECT:

Newhart Middle School
 STEAM Building Project
 25001 Veterans Way
 Mission Viejo, CA 92692

OWNER:

Capistrano Unified School District

CM FIRM:

TELACU Construction Management

ARCHITECT:

WLC Architects

ARCHITECT PROJECT #:

1725000

BID NUMBER:

1920-05

DATE:

12/14/2021

CONTRACTOR:

Miller Construction Co., Inc.
 8447 Maple Place
 Rancho Cucamonga, CA 91730

ITEM NO.	DESCRIPTION	WORK ORDER	AMOUNT
1	Per DSA requirements, the window system was changed to go through the deferred submittal process, delaying the completion time.	62	\$ 35,423.62
2	Due to DSA requirements, the project impacted the electrical subcontractor from finishing their scope work, causing additional field supervision and extended time on the project.	63	\$ 60,000.00

TOTAL AMOUNT: \$ 95,423.62

The proposed change does **NOT** affect the final completion date required by the contract.

The proposed change will **DECREASE** the final completion date by _____ calendar days.

The proposed change will **INCREASE** the final completion date by _____ calendar days.

Structural Change

Non- Structural Change

Non-Fire / Life & Safety / Access Compliance Change

The original contract sum was:	\$ 10,249,000.00
Net Changes by previously authorized change orders:	\$ 455,644.23
The contract sum prior to this change order was:	\$ 10,704,644.23
The contract sum will be changed by this change order in the amount of:	\$ 95,423.62

New Contract Sum Including This Request for Change Order \$ 10,800,067.85

Contractor accepts the terms and conditions stated as full and final settlement of any and all claims arising from this change order. Contractor agrees to perform the above described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This change order is hereby agreed to, accepted, and approved, all in accordance with the General Conditions of the Contract Documents.

This change order is not valid until signed by the Contractor, Architect and Owner.

CONTRACTOR

Miller Construction Co., Inc.
 8447 Maple Place
 Rancho Cucamonga, CA 91730

By: Robert Tichy
DocuSigned by: ACF654AD7F7843A...
 Date: 12/14/2021

ARCHITECT

WLC Architects
 8163 Rochester Ave., Suite 100
 Rancho Cucamonga, CA 91730

By: Bruce Ou
DocuSigned by: BBABAAE6DB964E3...
 Date: 12/15/2021

OWNER

Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano, CA 92675

By: [Signature]
DocuSigned by: 1F0593C9708A44D...
 Date: 12/15/2021

Change Order Log



Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano, CA 92675

Project: Newhart Middle School STEAM Building	
Original Contract Value:	\$ 10,249,000.00
Current Contract Value:	\$ 10,800,067.85

Change Order Summary	Code	Percent Change	Amount
Scope Change	SC	0.09%	\$ 9,626.12
Value Engineering	VE	0.00%	\$ -
Unforeseen Conditions	UC	3.10%	\$ 317,268.99
Code Requirements	CR	0.00%	\$ -
Errors & Omissions	EO	2.19%	\$ 224,172.74
Total		5.38%	\$551,067.85

Change Order No.	Board Approval Date	Work Order No.	Date	Subject	Status	Change Order Code	Amount
01	3/18/2020	001	1/21/2020	Unforeseen Temp. Power for Portable	APPROVED	UC	\$ 5,300.00
01	3/18/2020	002	1/21/2020	Re-Feed Power to Existing Portable	APPROVED	UC	\$ 18,190.54
Change Order 01 Total							\$ 23,490.54
02	4/29/2020	003	1/21/2020	Door Hardware Revisions	APPROVED	EO	\$ 1,394.01
02	4/29/2020	004	1/21/2020	Ceramic Tile Revisions	APPROVED	EO	\$ 4,547.00
Change Order 02 Total							\$ 5,941.01
03	7/15/2020	005	6/5/2020	AT&T Re-route	APPROVED	EO	\$ 20,837.99
03	7/15/2020	006	6/5/2020	AT&T Re-route - Subcontractor Costs	APPROVED	EO	\$ 38,486.63
03	7/15/2020	007	6/5/2020	Additional Clocks and Vaping Detectors	APPROVED	SC	\$ 9,626.12
03	7/15/2020	008	6/5/2020	Irrigation Changes	APPROVED	UC	\$ 37,616.86
03	7/15/2020	009	6/5/2020	Additional Storm Drain	APPROVED	UC	\$ 9,477.78
03	7/15/2020	010	6/5/2020	Additional Survey for AT&T Re-route	APPROVED	UC	\$ 1,026.00
Change Order 03 Total							\$ 117,071.38
04	9/23/2020	011	8/3/2020	ADA Asphalt Changes per RFI#59	APPROVED	EO	\$ 16,376.48
04	9/23/2020	012	8/3/2020	District Standard Basketball Hoop	APPROVED	UC	\$ 4,911.32
Change Order 04 Total							\$ 21,287.80
05	1/20/2021	013	11/17/2020	Additional Screen Support per RFI #70	APPROVED	EO	\$ 11,787.20
05	1/20/2021	014	11/17/2020	Structural Steel Modifications per CCD 006A	APPROVED	EO	\$ 6,921.80
05	1/20/2021	015	11/17/2020	Structural Steel Modifications per CCD 010A	APPROVED	EO	\$ 17,334.18
05	1/20/2021	016	11/17/2020	Structural Steel Modifications per CCD 011A	APPROVED	EO	\$ 2,246.14
Change Order 05 Total							\$ 38,289.32

Change Order Log

Change Order No.	Board Approval Date	Work Order No.	Date	Subject	Status	Change Order Code	Amount
06	4/21/2021	017	10/13/2020	HSS Modifications per RFI 105 & CCD 013A	APPROVED	EO	\$ 11,362.14
06	4/21/2021	018	10/13/2020	Easement Fencing per RFI 107	APPROVED	UC	\$ 3,678.41
06	4/21/2021	019	10/13/2020	Additional Framing and Plaster Scope per CCD 011A	APPROVED	EO	\$ 16,910.88
06	4/21/2021	020	8/14/2020	Transite Pipe Removal per RFI 90	APPROVED	UC	\$ 4,197.60
06	4/21/2021	021	11/9/2020	Floor Drain Additions per RFI 122	APPROVED	EO	\$ 5,578.46
Change Order 06 Total							\$ 41,727.49
07	6/16/2021	022	11/25/2020	Structural Steel Modifications per RFI 121	APPROVED	EO	\$ 8,239.59
07	6/16/2021	023	12/17/2020	HVAC Modifications per RFI 39	APPROVED	EO	\$ 1,710.70
07	6/16/2021	024	12/17/2020	HVAC Modifications per RFI 41	APPROVED	EO	\$ 2,940.15
07	6/16/2021	025	12/17/2020	HVAC Modifications per RFI 35	APPROVED	EO	\$ 3,372.57
07	6/16/2021	026	12/22/2020	Door Frame Revisions for Fire Wall Condition per RFI #138	APPROVED	EO	\$ 1,487.18
07	6/16/2021	027	1/8/2021	Structural Steel Modifications at Roof per RFI 132	APPROVED	UC	\$ 4,032.24
07	6/16/2021	028	1/8/2021	Added Welding per CCD 011 & RFI 142	APPROVED	UC	\$ 2,293.84
07	6/16/2021	029	12/22/2020	Door Frame Modifications per Site Conditions per RFI 143&147	APPROVED	UC	\$ 2,433.98
07	6/16/2021	030	2/2/2021	Added Conduit & Boxes for Relo of Speakers at Terrace Seating	APPROVED	UC	\$ 10,196.00
07	6/16/2021	031	3/3/2021	Door Hardware Changes per RFI 176	APPROVED	UC	\$ 6,658.79
07	6/16/2021	032	3/16/2021	Extended Pathways per RFI 162	APPROVED	EO	\$ 11,657.88
07	6/16/2021	033	4/26/2021	RM Systems Credit for Telecor Based P.A. System Work	APPROVED	UC	\$ (25,028.00)
07	6/16/2021	034	4/26/2021	Thompson Engineering Add for Rauland Based P.A. System Work	APPROVED	UC	\$ 27,683.88
07	6/16/2021	035	5/3/2021	Extended Pathways & Cable Tray per RFI 188	APPROVED	EO	\$ 12,882.92
Change Order 07 Total							\$ 70,561.72

Change Order Log

Change Order No.	Board Approval Date	Work Order No.	Date	Subject	Status	Change Order Code	Amount	
08	8/18/2021	036	6/18/1931	Design/Constructability/Revisions with Detailing	APPROVED	UC	1,957.35	
08	8/18/2021	037	6/18/2021	Extend Fiber Optic Line from Edge of Playground to P.E. Cardio Rm	APPROVED	UC	7,673.71	
08	8/18/2021	038	6/18/2021	Rework ADA Ramp Modifications at Student Drop-off Area	APPROVED	UC	43,170.74	
08	8/18/2021	039	6/18/2021	Install Metal Studs, Fire Safing and Fire Spray at Floor Opening	APPROVED	UC	1,571.72	
08	8/18/2021	040	6/18/2021	Install & Weld 14GA Angle to Beam for Stud Connection	APPROVED	EO	7,001.33	
08	8/18/2021	041	6/18/2021	Install Metal Studs, Fire Safing and Fire Spray at Floor Opening	APPROVED	EO	2,165.91	
08	8/18/2021	042	6/18/2021	Labor & Material to Move Interior Window for Beam Conflict	APPROVED	EO	2,387.87	
08	8/18/2021	043	6/18/2021	Labor & Material to Move Framing for Ducting Interferences	APPROVED	EO	696.46	
08	8/18/2021	044	6/18/2021	Sidewalk Replacement per DSA Field Engineer Directive	APPROVED	UC	12,967.99	
Change Order 08 Total							\$	79,593.08

Change Order Log

Change Order No.	Board Approval Date	Work Order No.	Date	Subject	Status	Change Order Code	Amount
09	12/15/2021	045	7/2/2021	Addition of Exterior Light Fixtures per RFI #217	APPROVED	UC	\$ 3,184.66
09	12/15/2021	046	6/29/2021	Add Flashing at Exposed Structural Steel Stair Beam per RFI #154	APPROVED	EO	\$ 5,216.26
09	12/15/2021	047	6/29/2021	Add Sheet Metal Flashing at Deck Transition per RFI #161.1	APPROVED	EO	\$ 5,564.18
09	12/15/2021	048	6/29/2021	Add Sheet Metal Flashing at Stadium Seating Drywall per RFI #152	APPROVED	EO	\$ 4,517.16
09	12/15/2021	049	6/29/2021	Add Sheet Metal Flashing at Veneer to Plaster Detail per RFI #184	APPROVED	UC	\$ 2,265.90
09	12/15/2021	050	7/13/2021	Install 7 Extra Light Fixtures at Hallways Too Dark per RFI #221	APPROVED	UC	\$ 4,693.07
09	12/15/2021	051	7/14/2021	Door Hardware Changes per RFI #131 & 147 for Best Functionality	APPROVED	UC	\$ 2,744.18
09	12/15/2021	052	7/22/2021	Float Floor Concrete Area Around 2nd Floor Elevator Edges Per RFI #199	APPROVED	UC	\$ 3,595.00
09	12/15/2021	053	8/10/2021	Add Sheet Metal at Exterior Deck to Steel Transition per RFI #196	APPROVED	UC	\$ 5,218.38
09	12/15/2021	054	8/18/2021	Gas Regulator Change Required by So Cal Gas per RFI #225	APPROVED	UC	\$ 1,089.59
09	12/15/2021	055	8/26/2021	Additional Percolation Scope Work Needed for Field Watering	APPROVED	UC	\$ 2,088.65
09	12/15/2021	056	8/26/2021	Added Fire Alarm Pathway and Device for Area Under Stairs RFI#239	APPROVED	UC	\$ 1,932.94
09	12/15/2021	057	10/6/2021	Portable Classroom Building Fiber Repair by RM Systems	APPROVED	UC	\$ 4,455.83
09	12/15/2021	058	10/6/2021	Furnish Install Projector Extender @ Stadium Seating per RFI #162	APPROVED	EO	\$ 549.67
09	12/15/2021	059	10/6/2021	Added Elevator Communication Lines per RFI #215	APPROVED	UC	\$ 2,408.73
09	12/15/2021	060	10/6/2021	Added Fire Alarm Devices per RFI #239	APPROVED	UC	\$ 1,695.32
09	12/15/2021	061	10/6/2021	Extra Work for Field Repairs from Wheel Damage in Wet Areas	APPROVED	UC	\$ 6,462.37
Change Order 09 Total							\$ 57,681.89

Change Order Log

Change Order No.	Board Approval Date	Work Order No.	Date	Subject	Status	Change Order Code	Amount
10	1/19/2022	062	10/29/2021	Extended General Conditions due to DSA Requirements	PENDING	UC	\$ 35,423.62
10	1/19/2022	063	10/29/2021	Extended Electrical Subcontractor Field Supervision due to DSA Deferred Submittal	PENDING	UC	\$ 60,000.00
Change Order 10 Total							\$ 95,423.62
GRAND TOTAL							\$ 551,067.85



CAPISTRANO UNIFIED SCHOOL DISTRICT

SITE: Newhart Middle School

PROJECT: Newhart Middle School STEAM Building

ARCHITECT: PBK-WLC Architects

WORK ORDER

NO. 62

SUBJECT: Extended General Conditions due to DSA Requirements

DATE: 12/08/2021

TO:

NAME: Robert Tichy
COMPANY: Miller Construction

FROM:

NAME: Daniel Clem
COMPANY: TELACU Construction Management

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the contractor has, arising out of the revision set forth herein. including claims for impact and delay costs, excluding those identified herein.

DESCRIPTION OF PROPOSAL

Per DSA requirements, the window system was changed to go through the deferred submittal process delaying the completion time.

NO.	ITEM DESCRIPTION	AMOUNT
1	Extended General Conditions due to DSA Requirements	\$ 35,423.62

It is understood that this Work Order will be effective when signed by Kirsten Vital. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Word Order, unless otherwise provided in the Work Order.

COST:

- LUMP SUM \$ 35,423.62 NOT TO EXCEED \$ _____
- TIME AND MATERIALS. SUBMIT DAILY TIME AND MATERIAL DOCUMENTATION ON 'TIME AND MATERIAL DAILY EXTRA WORK' FORMS.
- SUBMIT QUOTATION PROMPTLY FOR THE WORK DESCRIBED ABOVE. THE COST OF THE WORK WILL BE DETERMINED FROM THE 'CHANGE ORDER PROPOSAL' SUBJECT TO REVIEW AND WILL BE RESOLVED TO BE MUTUALLY AGREEABLE.
- IN ACCORDANCE WITH CONTRACT UNIT PRICES

TIME:

- NO CHANGE TIME IMPACT UKNOWN IMPACT TO CONTRACT COMPLETION IS ESTIMATED AT 175 DAYS.
- WILL NOT CHANGE COMPLETION DATE BUT IS EXPECTED TO IMPACT SPECIFIC CPM ACTIVITIES. ACTIVITY NUMBERS: _____ DAYS: _____. THE CONTRACTOR WILL CREATE ACTIVITIES IN THE CONTRACTOR'S DETAILED CONSTRUCTION SCHEDULE IMMEDIATELY FOLLOWING APPROVAL OF THIS WORK ORDER SHOWING THE IMPACT OF THIS WORK. THESE ACTIVITIES WILL BE REVIEWED IN ACCORDANCE WITH THE CONTRACTOR'S WEEKLY AND MONTHLY SCHEDULE.

Signature	Date
CUSD - John Forney <small>DocuSigned by: [Signature] 1F0593C9708A44D...</small>	12/15/2021
Construction Manager <small>DocuSigned by: [Signature] A0087706D89B466...</small>	12/14/2021
General Contractor <small>DocuSigned by: Robert Tichy BCF854A07F2843A...</small>	12/14/2021
Architect of Record <small>DocuSigned by: [Signature] 8DABAA5E69384E3...</small>	12/15/2021
Inspector of Record Not required	

**PCO #100**

Miller Construction
 8447 Maple Place
 Rancho Cucamonga, California 91730
 Phone: (909) 484-1009
 Fax: (909) 484-1303

Project: 2004 - Newhart MS
 25001 Veterans Way
 Mission Viejo, California 92692

Prime Contract Potential Change Order #100: CE #100 - Miller Construction Extended General Conditions

TO:	Capistrano Unified School District 33122 Valle Road San Juan Capistrano California, 92675	FROM:	Miller Construction 8447 Maple Place Rancho Cucamonga California, 91730
PCO NUMBER/REVISION:	100 / 1	CONTRACT:	1 - Newhart Middle School Prime Contract
REQUEST RECEIVED FROM:	Robert Tichy (Miller Construction)	CREATED BY:	Robert Tichy (Miller Construction)
STATUS:	Pending - In Review	CREATED DATE:	10/29 /2021
SCHEDULE IMPACT:	175 days		

Subtotal Amount:	<u>\$35,423.62</u>
Profit & Overhead:	<u>\$0.00</u>
Bonds & Insurance:	<u>\$0.00</u>
Total:	<u>\$35,423.62</u>

POTENTIAL CHANGE ORDER TITLE: CE #100 - Miller Construction Extended General Conditions

CHANGE REASON: Unforeseen Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Miller Construction costs for extended general conditions due to the storefront deferred submittal DSA processing delays.

ATTACHMENTS:

Steve Stearns (WLC Architects)
 8163 Rochester Ave, Suite 100
 Rancho Cucamonga California 91730

Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano California 92675

Miller Construction
 8447 Maple Place
 Rancho Cucamonga California 91730

SIGNATURE
 Page 8 of 25

DATE

SIGNATURE

DATE

SIGNATURE

DATE

MILLER CONSTRUCTION

EMPLOYERS COST PER HOUR

7/1/2021

CARPENTER - Superintendent

Item	Prevailing Wage Rate			Notes
	Regular Time	Over Time	Double Time	
Base Labor Rate	\$47.69	\$71.54	\$95.38	
Fringe Benefits:				
Pension	5.66	5.66	5.66	
Health & Welfare	7.75	7.75	7.75	
Training/Certification	0.62	0.62	0.62	
Vacation/Holiday	7.16	7.16	7.16	
Annuity	2.00	2.00	2.00	
Other	0.44	0.44	0.44	
Fringe Benefits Subtotal	\$23.63	\$23.63	\$23.63	
Total Hourly Rate	\$71.32	\$95.17	\$119.01	
Burden:				
Taxes & Insurances				
FICA - Social Security	3.85	3.85	3.85	
FICA - Medical	0.90	0.90	0.90	
SDI	0.18	0.18	0.18	
FUTA	0.93	0.93	0.93	
SUI	3.85	3.85	3.85	
Worker's Comp	5.27	5.27	5.27	
Liability Insurance	1.95	1.95	1.95	
Truck Expense	21.50	21.50	21.50	
Burden Subtotal	\$38.43	\$38.43	\$38.43	
Small Tools				
Other (warranty, record drawings, payment bond performance bonds, etc.)				
Total Hourly Rate	\$109.75	\$133.60	\$157.44	

MILLER CONSTRUCTION Job Cost Capsheet Report - Job & Phase Totals

Current Totals - Partial Job List

	Estimated		Year To Date		Job To Date			Units	Remaining Balance		% Compl
	Units	Cost	Paid	Total	Paid	Payable	Total		Units	Cost	
2004 NEWHART MIDDLE SCHOOL LAB											
10.04 Job Supervision	0.00	176900.00	128986.98	128986.98	288135.33	0.00	288135.33	3758.00	-3758.00	-111235.33	162.88%
Job Totals:		<u>176900.00</u>	<u>128986.98</u>	<u>128986.98</u>	<u>288135.33</u>	<u>0.00</u>	<u>288135.33</u>			<u>-111235.33</u>	<u>162.88%</u>
Revised Contract: \$10,646,962.34 Estimated Profit: \$10,470,062.34 98.34% Contract / Cost Variance: \$10,358,827.01 97.29% Profit Variance: \$(111,235.33) (1.04)%											
Report Totals:		<u>176900.00</u>	<u>128986.98</u>	<u>128986.98</u>	<u>288135.33</u>	<u>0.00</u>	<u>288135.33</u>			<u>-111235.33</u>	<u>162.88%</u>

Robert for change order (supervision only) - please submit

$$145 \text{ days} - 1160 \text{ hrs.} \times 109.75 = 127,310 \text{ \$}$$



CAPISTRANO UNIFIED SCHOOL DISTRICT

SITE: Newhart Middle School

PROJECT: Newhart Middle School STEAM Building

ARCHITECT: PBK-WLC Architects

WORK ORDER

NO. 063

SUBJECT: Extended Electrical Subcontractor Field Supervision due to DSA Deferred Submittal
DATE:

TO:

NAME: Robert Tichy
COMPANY: Miller Construction

FROM:

NAME: Daniel Clem
COMPANY: TELACU Construction Management

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the contractor has, arising out of the revision set forth herein. including claims for impact and delay costs, excluding those identified herein.

DESCRIPTION OF PROPOSAL

Due to DSA requirements, the project impacted the electrical subcontractor from finishing their scope work, causing additional field supervision and extended time on the project.

NO.	ITEM DESCRIPTION	AMOUNT
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1	Extended Electrical Subcontractor Field Supervision due to DSA Deferred Submittal	\$ 60,000.00
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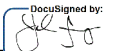
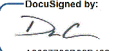
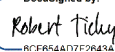

It is understood that this Work Order will be effective when signed by Kirsten Vital. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Word Order, unless otherwise provided in the Work Order.

COST:

- LUMP SUM \$ 60,000.00 NOT TO EXCEED \$ _____
- TIME AND MATERIALS. SUBMIT DAILY TIME AND MATERIAL DOCUMENTATION ON 'TIME AND MATERIAL DAILY EXTRA WORK' FORMS.
- SUBMIT QUOTATION PROMPTLY FOR THE WORK DESCRIBED ABOVE. THE COST OF THE WORK WILL BE DETERMINED FROM THE 'CHANGE ORDER PROPOSAL' SUBJECT TO REVIEW AND WILL BE RESOLVED TO BE MUTUALLY AGREEABLE.
- IN ACCORDANCE WITH CONTRACT UNIT PRICES

TIME:

- NO CHANGE TIME IMPACT UKNOWN IMPACT TO CONTRACT COMPLETION IS ESTIMATED AT 175 DAYS.
- WILL NOT CHANGE COMPLETION DATE BUT IS EXPECTED TO IMPACT SPECIFIC CPM ACTIVITIES. ACTIVITY NUMBERS: _____ DAYS: _____. THE CONTRACTOR WILL CREATE ACTIVITIES IN THE CONTRACTOR'S DETAILED CONSTRUCTION SCHEDULE IMMEDIATELY FOLLOWING APPROVAL OF THIS WORK ORDER SHOWING THE IMPACT OF THIS WORK. THESE ACTIVITIES WILL BE REVIEWED IN ACCORDANCE WITH THE CONTRACTOR'S WEEKLY AND MONTHLY SCHEDULE.

Signature	Date
CUSD - John Forney 	12/15/2021
Construction Manager 	12/14/2021
General Contractor 	12/14/2021
Architect of Record 	12/15/2021
Inspector of Record Not required	

**PCO #099**

Miller Construction
 8447 Maple Place
 Rancho Cucamonga, California 91730
 Phone: (909) 484-1009
 Fax: (909) 484-1303

Project: 2004 - Newhart MS
 25001 Veterans Way
 Mission Viejo, California 92692

Prime Contract Potential Change Order #099: CE #099 - Rancho Pacific Deferred Submittal

TO:	Capistrano Unified School District 33122 Valle Road San Juan Capistrano California, 92675	FROM:	Miller Construction 8447 Maple Place Rancho Cucamonga California, 91730
PCO NUMBER/REVISION:	099 / 1	CONTRACT:	1 - Newhart Middle School Prime Contract
REQUEST RECEIVED FROM:	Robert Tichy (Miller Construction)	CREATED BY:	Robert Tichy (Miller Construction)
STATUS:	Pending - In Review	CREATED DATE:	10/29 /2021
SCHEDULE IMPACT:	175 days		

Subtotal Amount:	<u>\$60,000.00</u>
Profit & Overhead:	<u>\$0.00</u>
Bonds & Insurance:	<u>\$0.00</u>
Total:	<u>\$60,000.00</u>

POTENTIAL CHANGE ORDER TITLE: CE #099 - Rancho Pacific Deferred Submittal Delays

CHANGE REASON: Unforeseen Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 Rancho Pacifica Electric costs due to deferred submittal delay.

ATTACHMENTS:

[NH PCO #099.1 Rancho Pacific Schedule Delay Costs.pdf](#) [_RPE Delay Costs.pdf](#)

Steve Stearns (WLC Architects)
 8163 Rochester Ave, Suite 100
 Rancho Cucamonga California 91730

Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano California 92675

Miller Construction
 8447 Maple Place
 Rancho Cucamonga California 91730

 SIGNATURE DATE

Page 12 of 25

 SIGNATURE DATE

 SIGNATURE DATE



PCO #099

Miller Construction
 8447 Maple Place
 Rancho Cucamonga, California 91730
 Phone: (909) 484-1009
 Fax: (909) 484-1303

Project: 2004 - Newhart MS
 25001 Veterans Way
 Mission Viejo, California 92692

Prime Contract Potential Change Order #099: CE #099 - Rancho Pacific

TO:	Capistrano Unified School District 33122 Valle Road San Juan Capistrano California, 92675	FROM:	Miller Construction 8447 Maple Place Rancho Cucamonga California, 91730
PCO NUMBER/REVISION:	099 / 0	CONTRACT:	1 - Newhart Middle School Prime Contract
REQUEST RECEIVED FROM:	Robert Tichy (Miller Construction)	CREATED BY:	Robert Tichy (Miller Construction)
STATUS:	Pending - In Review	CREATED DATE:	10/29 /2021
SCHEDULE IMPACT:	175 days		

Subtotal Amount:	\$143,008.58
Profit & Overhead:	\$7,150.43
Bonds & Insurance:	\$1,430.08
Total:	\$151,589.09

Negotiated Total
\$60,000.00

POTENTIAL CHANGE ORDER TITLE: CE #099 - Rancho Pacific Schedule Delay Costs

CHANGE REASON: Unforeseen Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #099 - Rancho Pacific Schedule Delay Costs
 Rancho Pacific Schedule Delay Costs

ATTACHMENTS:

[RPE Delay Costs.pdf](#)

Steve Stearns (WLC Architects)
 8163 Rochester Ave, Suite 100
 Rancho Cucamonga California 91730

Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano California 92675

Miller Construction
 8447 Maple Place
 Rancho Cucamonga California 91730

 SIGNATURE DATE

 SIGNATURE DATE

 SIGNATURE DATE



RANCHO PACIFIC ELECTRIC CONSTRUCTION, INC.
Newhart Middle School – STEAM Bldg
Miller Construction, GC

REQUEST FOR EXTENDED PROJECT MANAGEMENT & FIELD COSTS

UPDATE #03 - PRELIMINARY REPORT
FOR SETTLEMENT PURPOSES ONLY
SEPTEMBER 01, 2021

9063 Santa Anita Ave. Rancho Cucamonga, CA 91730 phone: (909) 476-1022 fax: (909) 476-1099 C10-445897
www.RanchoPacificElectric.com



TABLE OF CONTENTS

- 1.0 INTRODUCTION**
- 2.0 DELAY IMPACT ANALYSIS**
- 3.0 REQUEST FOR EXTENDED FIELD OVERHEAD COSTS**
- 4.0 REQUEST FOR MATERIAL ESCALATION COSTS**
- 5.0 TOTAL COST SUMMARY**

Attachments:

- Exhibit #1 Baseline Contract Schedule**
- Exhibit #2 Schedule Update 03/01/21**
- Exhibit #3 Material Escalation Costs**
- Exhibit #4 Extended Field Overhead Costs**
- Exhibit #5 Extended HOOH Costs**



1.0 INTRODUCTION

Rancho Pacific Electric Construction, Inc.'s (RPEC) Subcontract Agreement with Miller Construction (Contractor) is dated December 2019 (executed on 01/07/20) for the construction of Newhart Middle School STEAM Building Project located at 25001 Veterans Way, Mission Viejo, California 92692

RPEC's Electrical subcontract was in the amount of EIGHT HUNDRED NINETY-SEVEN THOUSAND DOLLARS AND ZERO CENTS (\$897,000.00).

The Time for completion attached to the subcontract agreement indicates a start date of 12/20/19 and a Substantial Completion date of 4/05/21. Based on the terms of the agreement there are three hundred twenty-eight (**328**) consecutive calendar days following the start date established in the district's notice to proceed.

2.0 DELAY IMPACT ANALYSIS

The Time for completion attached to the subcontract agreement indicates a start date of 12/20/19 and a Substantial Completion date of 4/05/21 ([see Exhibit #1](#)). Based on the terms of the agreement and the three hundred twenty-eight (**328**) consecutive calendar days following the start date established in the district's notice to proceed.

The latest schedule update issued 03/01/21 indicated a revised substantial completion date of 07/02/21 ([see Exhibit #2](#)). The actual substantial completion date, however, is approximately 09/01/21, which results in a time extension of *one hundred forty-nine* (**149**) calendar days.

3.0 REQUEST FOR EXTENDED OVERHEAD COSTS

During the course of the project a number of delays have been encountered through either subcontractor's failure to perform and/or reasons unknown to Rancho Pacific Electric Construction thus causing significant extension of time through mid to late 2021.

These delays and disruptions have affected RPEC's work scope and, due to the timing and nature of its Electrical Operations (spread over the contract duration), extended RPEC's presence on the project, causing it to incur extended Overhead costs.



Under the project conditions encountered through late 2020, RPEC believes it is entitled to and is requesting payment for its extended HOOH and Field Management, based on a total time extension of 149 Cal Days.

The extended Field management costs calculated in [Exhibit #4R1](#) amount to **\$ 48,412.38.**

The extended HOOH costs calculated in [Exhibit #5](#) amount to **\$ 41,108.02.**

4.0 MATERIAL ESCALATION COSTS

Due to the delays described herein, as validated by the contract duration and [Exhibits #1 & 2](#), the project through early 2021 incurred 4.9 Months of delay, extending the Substantial Completion date from 4/05/21 to 09/01/21.

The extended duration caused RPEC to incur Material [Cost] Escalation, which is detailed herein under [Exhibit #3](#) in the amount of **\$58,483.18.**

5.0 TOTAL COST SUMMARY

RPEC requests total extended costs for the delay period in the amount of *one hundred forty-three thousand eight dollars and fifty eight cents* **\$143,008.58.**

Drawing	Description	Original Material(\$)	Current Day Material(\$)	Cost Difference
E2.3	ELECT ROOF PLAN	12,518.38	14,645.44	\$ 2,127.06
E2.10	FIRST FLOOR LIGHTING PLAN	2,935.15	7,468.05	\$ 4,532.90
E2.11	FIRST FLOOR POWER PLAN	9,154.25	14,861.35	\$ 5,707.10
E2.12	FIRST FLOOR SIGNAL PLAN	8,528.56	12,555.30	\$ 4,026.74
E2.20	SECOND FLOOR LIGHTING PLAN	3,803.82	9,992.87	\$ 6,189.05
E2.21	SECOND FLOOR POWER PLAN	9,093.58	13,238.14	\$ 4,144.56
E2.22	SECOND FLOOR SIGNAL PLAN	8,207.08	12,008.76	\$ 3,801.68
E4.1	SINGLE LINE DIAGRAM	32,846.47	46,693.80	\$ 13,847.33
E4.4	SIGNAL RISER DIAGRAM	3,870.59	4,749.99	\$ 879.40
E4.7	DATA ROOM ENLARGED PLAN	4,722.60	5,284.72	\$ 562.12
E4.8	ELECTRICAL ENLARGED PLAN	409.17	636.86	\$ 227.69
FA2.1	FIRE ALARM FIRST FLOOR PLAN	1,868.77	2,511.85	\$ 643.08
FA2.2	FIRE ALARM SECOND FLOOR PLAN	1,428.14	1,936.59	\$ 508.45
				\$ 47,197.16
			Tax 7.75%	\$ 3,657.78
				\$ 50,854.94
			Mark-up 15.00%	\$ 7,628.24
				\$ 58,483.18

UNABSORBED FIELD OFFICE OVERHEAD

[Exhibit #4R2](#)

RANCHO PACIFIC ELECTRIC CONSTRUCTION, INC.

DATE: 9/1/2021

PROJECT #

2018

PROJECT: Newhart MS STEAM Bldg

SITE SUPERVISORY STAFF	UNIT	QTY	% UTILIZED	RATE	MONTHLY COST
Superintendent	HRS	173	0%	\$ 133.00	\$ -
General Foreman	HRS	173	50%	\$ 99.35	\$ 8,593.78
					\$ 8,593.78
GENERAL CONSTRUCTION EQUIP.	UNIT	QTY	% UTILIZED	RATE	MONTHLY COST
Fuel	MO	1	0%	\$ 450.00	\$ -
Office / Storage Trailer	MO	1	0%	\$ 300.00	\$ -
Foreman / Site Truck	MO	1	0%	\$ 700.00	\$ -
Phone / Internet	MO	1	0%	\$ 250.00	\$ -
					\$ -
SUBTOTAL MONTHLY COST					\$ 8,593.78
MARK-UP				15.00%	\$ 1,289.07
SUBTOTAL MONTHLY COST W/MARK-UP					\$ 9,882.84
NUMBER OF MONTHS EXTENDED					4.90
TOTAL FIELD OFFICE OVERHEAD COSTS					\$ 48,412.38

PHS4 - HOOH and FOOH CALCULATIONS

9/1/2021

UNABSORBED HOME OFFICE OVERHEAD (Eichleay)

Contract Period January 1, 2020 through August 01, 2021

Current Date..... 09/01/21

Start Date..... 01/01/20

Days of Performance..... 609

Baseline Completion Date..... 04/05/21

Current Completion Date..... 09/01/21

No. days delay..... 149

Total Contract Billings	\$	978,622.00
Total Company Billings	\$	86,455,097.00
Total HOOH for the same period	\$	14,843,394.00

HOOH allocable to the contract..... \$ 168,018.69

Daily contract HOOH..... \$ 275.89

HOOH claimed..... \$ 41,108.02

As stated by the Federal Circuit, the Eichleay formula is as follows:

1. Contract billings / Total billings for contract period x Total overhead for contract period = overhead allocable to the contract.
2. Allocable overhead / Days of performance = Daily contract overhead
3. Daily contract overhead x No. days delay = Amount claimed.

West v. All State Boiler, Inc., 146 F.3d 1368, 1379 (Fed. Cir. 1998).

Generally, unabsorbed overhead consists of the time-sensitive indirect costs incurred despite construction inactivity on a project, such as home office overhead including accounting and payroll services, general insurance, salaries of upper – level management, heat, electricity, taxes, depreciation.

UNABSORBED FIELD OFFICE OVERHEAD (See Worksheet)

Monthly FOOH Cost..... \$ 9,882.84

Number of Months Delay..... 4.90

FOOH Claimed..... \$ 48,412.38**Total HOOH & FOOH Claimed..... \$ 89,520.40**

Newhart STEAM Building

ID	Task Name	Duration	Baseline Start	Start	Baseline Finish	Finish	% Complete
1	Newhart STEAM Building	407 days	Fri 12/20/19	Fri 12/20/19	Mon 4/5/21	on 7/26/21	71%
437	Pre Operational Logistics	14 days	Fri 12/20/19	Fri 12/20/19	Fri 1/10/20	Fri 1/10/20	100%
448	Building Construction	390 days	Mon 12/23/19	Mon 12/23/19	Fri 3/12/21	Fri 7/2/21	56%
449	Rough Site Work	188 days	Mon 12/23/19	Mon 12/23/19	Thu 5/28/20	Wed 9/16/20	100%
573	Building Structure	160 days	Thu 8/6/20	Wed 7/8/20	Thu 10/15/20	Tue 2/23/21	99%
574	Structural Steel	136 days	Thu 8/6/20	Wed 7/8/20	Fri 10/9/20	Wed 1/20/21	100%
579	Structural Concrete	33 days	Wed 9/9/20	Fri 10/16/20	Thu 10/15/20	Thu 12/3/20	100%
588	Metal Stud (Exterior Walls)	75 days	Thu 9/17/20	Thu 11/5/20	Tue 10/13/20	Tue 2/23/21	100%
595	Elevator	58 days	Thu 9/17/20	Tue 12/1/20	Wed 9/30/20	Mon 2/22/21	86%
599	Building Exteriors	117 days	Mon 9/28/20	Tue 12/29/20	Mon 2/22/21	Fri 6/11/21	12%
602	Dens Glass Board between Grid 1-6	8 days	Fri 10/9/20	Thu 2/18/21	Tue 10/20/20	Mon 3/1/21	95%
603	Dens Glass Board between Grid 6-11	9 days	Wed 10/14/20	Thu 2/18/21	Tue 10/27/20	Tue 3/2/21	85%
604	Sheet Metal Flashings between Grid 1-6	3 days	Mon 11/2/20	Wed 3/3/21	Wed 11/4/20	Fri 3/5/21	0%
605	Install Aluminum Storefront between Grid 1-6	10 days	Thu 11/5/20	Mon 3/8/21	Thu 11/19/20	Fri 3/19/21	0%
606	Sheet Metal Flashings between Grid 6-11	3 days	Tue 11/10/20	Fri 3/5/21	Mon 11/16/20	Tue 3/9/21	0%
607	Install Aluminum Storefront between Grid 6-11	10 days	Fri 11/20/20	Wed 3/10/21	Fri 12/4/20	Tue 3/23/21	0%
608	Trim/ Paper between Grid 1-6	7 days	Wed 10/21/20	Mon 3/8/21	Fri 10/30/20	Tue 3/16/21	0%
609	Trim/ Paper between Grid 6-11	7 days	Wed 10/28/20	Wed 3/10/21	Mon 11/9/20	Thu 3/18/21	0%
610	Lath Exterior between Grid 1-6	8 days	Tue 11/17/20	Wed 3/17/21	Fri 11/27/20	Fri 3/26/21	0%
611	Lath Exterior between Grid 6-11	8 days	Tue 11/17/20	Fri 3/19/21	Tue 12/1/20	Tue 3/30/21	0%
633	Building Interiors	139 days	Fri 9/25/20	Mon 10/26/20	Tue 2/9/21	Wed 5/12/21	52%
634	First Floor	132 days	Fri 9/25/20	Mon 10/26/20	Tue 2/9/21	Mon 5/3/21	67%
635	Metal Stud Partition Wall Framing Between Grid 1-6	91 days	Fri 9/25/20	Mon 10/26/20	Tue 10/20/20	Fri 3/5/21	75%
637	Metal Stud Framing	73.65 days	Wed 9/30/20	Fri 10/30/20	Fri 10/9/20	Fri 3/5/21	70%
638	Backing	28 days	Wed 10/7/20	Wed 1/27/21	Thu 10/15/20	Fri 3/5/21	50%
640	Metal Stud Partition Wall Framing between Grid 6-11	89 days	Wed 10/7/20	Wed 10/28/20	Wed 11/4/20	Fri 3/5/21	82%
642	Metal Stud Framing	57 days	Tue 10/13/20	Fri 10/30/20	Mon 10/26/20	Fri 3/5/21	75%
643	Backing	10 days	Wed 10/21/20	Mon 2/22/21	Fri 10/30/20	Fri 3/5/21	50%
645	Rough In Wall between Grid 1-6	40 days	Fri 10/16/20	Mon 1/18/21	Tue 11/17/20	Fri 3/12/21	91%
646	Electrical Rough	34.5 days	Fri 10/16/20	Mon 1/18/21	Thu 10/29/20	Fri 3/12/21	99%

Newhart STEAM Building

ID	Task Name	Duration	Baseline Start	Start	Baseline Finish	Finish	% Complete
647	Plumbing Water Rough	4 days	Fri 10/16/20	Thu 2/25/21	Tue 10/20/20	Tue 3/2/21	75%
648	Plumbing Gas Rough	2 days	Wed 10/21/20	Thu 3/4/21	Thu 10/22/20	Fri 3/5/21	0%
650	Test Plumbing	1 day	Mon 10/26/20	Mon 3/8/21	Tue 10/27/20	Mon 3/8/21	0%
651	Insulate Plumbing Lines	2 days	Wed 10/28/20	Mon 3/8/21	Thu 10/29/20	Tue 3/9/21	0%
654	Rough In Wall between Grid 6-11	40 days	Tue 10/27/20	Mon 1/18/21	Mon 11/16/20	Fri 3/12/21	88%
655	Electrical Rough	40 days	Tue 10/27/20	Mon 1/18/21	Mon 11/9/20	Fri 3/12/21	99%
656	Plumbing Water Rough	4 days	Tue 10/27/20	Wed 3/3/21	Fri 10/30/20	Mon 3/8/21	0%
657	Plumbing Gas Rough	2 days	Mon 11/2/20	Mon 3/8/21	Tue 11/3/20	Tue 3/9/21	0%
660	Test Plumbing	1 day	Thu 11/5/20	Wed 3/10/21	Fri 11/6/20	Wed 3/10/21	0%
662	Insulate Plumbing Lines	3 days	Mon 11/9/20	Wed 3/10/21	Thu 11/12/20	Fri 3/12/21	0%
663	Restrooms	45 days	Fri 10/16/20	Mon 1/11/21	Mon 11/9/20	Fri 3/12/21	89%
664	Restrooms 116/ 117	44 days	Fri 10/16/20	Mon 1/11/21	Mon 11/9/20	Thu 3/11/21	91%
666	Electrical Rough	27 days	Thu 10/29/20	Wed 2/3/21	Tue 11/3/20	Thu 3/11/21	95%
667	Low Voltage Conduit Fire Alarm Rough	26 days	Wed 11/4/20	Thu 2/4/21	Thu 11/5/20	Thu 3/11/21	95%
668	HVAC Rough	3 days	Fri 11/6/20	Mon 3/1/21	Mon 11/9/20	Wed 3/3/21	0%
669	Plumbing Water Rough	13 days	Fri 10/16/20	Wed 2/17/21	Wed 10/21/20	Fri 3/5/21	95%
670	Test Plumbing	1 day	Tue 10/27/20	Mon 3/8/21	Wed 10/28/20	Mon 3/8/21	0%
671	Restroom 111	36 days	Fri 10/16/20	Fri 1/22/21	Mon 11/2/20	Fri 3/12/21	86%
672	Plumbing Water Rough	2 days	Fri 10/16/20	Mon 3/1/21	Mon 10/19/20	Tue 3/2/21	0%
674	Test Plumbing	1 day	Wed 10/21/20	Mon 3/8/21	Wed 10/21/20	Mon 3/8/21	0%
675	Insulate Plumbing Lines	1 day	Thu 10/22/20	Mon 3/8/21	Thu 10/22/20	Mon 3/8/21	0%
676	Electrical Rough	35 days	Fri 10/23/20	Fri 1/22/21	Tue 10/27/20	Thu 3/11/21	95%
677	Low Voltage Conduit Fire Alarm Rough	18.1 days	Wed 10/28/20	Wed 2/10/21	Thu 10/29/20	Fri 3/12/21	95%
678	HVAC Rough	2 days	Fri 10/30/20	Tue 3/2/21	Mon 11/2/20	Wed 3/3/21	0%
679	Rough Overhead between Grid 1-6	84.6 days	Wed 10/21/20	Mon 11/16/20	Thu 12/3/20	Wed 3/17/21	76%
680	Plumbing Water Rough	5 days	Wed 10/21/20	Thu 2/25/21	Fri 10/30/20	Wed 3/3/21	40%
681	Plumbing Gas Rough	5 days	Fri 10/23/20	Thu 3/4/21	Thu 10/29/20	Wed 3/10/21	0%
684	HVAC Rough	8 days	Mon 11/2/20	Thu 2/18/21	Thu 11/12/20	Wed 3/17/21	5%
688	Low Voltage Conduit Telecommunications	30 days	Wed 11/18/20	Mon 2/1/21	Wed 11/25/20	Fri 3/12/21	95%
690	Test Overhead Plumbing	1 day	Fri 11/27/20	Thu 3/11/21	Mon 11/30/20	Thu 3/11/21	0%
691	Insulate Plumbing Lines	2 days	Tue 12/1/20	Fri 3/12/21	Thu 12/3/20	Mon 3/15/21	0%
692	SEOR Observation	0 days	Thu 12/3/20	Mon 3/15/21	Thu 12/3/20	Mon 3/15/21	0%

Newhart STEAM Building

ID	Task Name	Duration	Baseline Start	Start	Baseline Finish	Finish	% Complete
693	Rough Overhead between Grid 6-11	88 days	Mon 11/2/20	Wed 11/18/20	Wed 12/16/20	Wed 3/24/21	55%
694	Plumbing Water Rough	8 days	Mon 11/2/20	Tue 3/9/21	Thu 11/12/20	Thu 3/18/21	0%
695	Plumbing Gas Rough	8 days	Wed 11/4/20	Wed 3/10/21	Mon 11/16/20	Fri 3/19/21	0%
697	HVAC Rough	19 days	Fri 11/13/20	Tue 2/23/21	Wed 11/25/20	Fri 3/19/21	5%
703	Test overhead Plumbing	1 day	Wed 12/9/20	Mon 3/22/21	Fri 12/11/20	Mon 3/22/21	0%
704	Insulate Plumbing Lines	2 days	Mon 12/14/20	Tue 3/23/21	Wed 12/16/20	Wed 3/24/21	0%
706	Electrical Room	33 days	Wed 12/23/20	Thu 3/18/21	Tue 2/9/21	Mon 5/3/21	0%
707	Rough in Panels	2 days	Wed 12/23/20	Tue 3/23/21	Tue 12/29/20	Wed 3/24/21	0%
719	Gypsum Board Wall and Ceilings between Grid 1-6	15 days	Fri 12/4/20	Wed 3/3/21	Tue 12/22/20	Tue 3/23/21	4%
720	Insulation	10 days	Fri 12/4/20	Mon 3/8/21	Tue 12/15/20	Fri 3/19/21	0%
721	Drywall	13 days	Wed 12/9/20	Wed 3/3/21	Fri 12/18/20	Tue 3/23/21	15%
722	Durarock Restrooms	3 days	Tue 12/15/20	Tue 3/9/21	Fri 12/18/20	Thu 3/11/21	0%
723	Tape Drywall	10 days	Tue 12/15/20	Tue 3/9/21	Tue 12/22/20	Mon 3/22/21	0%
724	Fire Stopping	6 days	Tue 12/15/20	Tue 3/9/21	Tue 12/22/20	Tue 3/16/21	0%
725	Drywall Ceilings	4 days	Mon 12/7/20	Wed 3/10/21	Thu 12/10/20	Mon 3/15/21	0%
726	Gypsum Board Wall and Ceilings between Grid 6-11	15 days	Thu 12/17/20	Mon 3/15/21	Fri 1/8/21	Fri 4/2/21	0%
727	Insulation	5 days	Thu 12/17/20	Mon 3/15/21	Thu 12/24/20	Fri 3/19/21	0%
728	Drywall	13 days	Fri 12/18/20	Mon 3/15/21	Mon 1/4/21	Wed 3/31/21	0%
729	Tape Drywall	11 days	Thu 12/24/20	Fri 3/19/21	Fri 1/8/21	Fri 4/2/21	0%
730	Fire Stopping	6 days	Thu 12/24/20	Fri 3/19/21	Mon 1/4/21	Fri 3/26/21	0%
731	Drywall Ceilings	2 days	Fri 12/18/20	Fri 3/19/21	Mon 12/21/20	Mon 3/22/21	0%
732	Second Floor	109 days	Mon 10/12/20	Wed 12/9/20	Wed 1/20/21	Wed 5/12/21	20%
733	Metal Stud Partition Wall Framing Between Grid 1-6	66 days	Mon 10/12/20	Wed 12/9/20	Fri 10/30/20	Fri 3/12/21	46%
735	Metal Stud Framing	12 days	Wed 10/14/20	Tue 2/9/21	Wed 10/21/20	Wed 2/24/21	80%
737	Backing	15 days	Tue 10/20/20	Mon 2/22/21	Tue 10/27/20	Fri 3/12/21	0%
738	Metal Stud Partition Wall Framing between Grid 1-6	68 days	Tue 10/13/20	Thu 12/10/20	Fri 11/6/20	Wed 3/17/21	39%
740	Metal Stud Framing	8 days	Fri 10/16/20	Mon 2/15/21	Tue 10/27/20	Wed 2/24/21	80%
742	Backing	15 days	Mon 10/26/20	Thu 2/25/21	Tue 11/3/20	Wed 3/17/21	0%
743	Rough In Wall between Grid 1-6	27 days	Wed 10/28/20	Thu 2/18/21	Tue 11/24/20	Fri 3/26/21	8%
744	Plumbing Water Rough	3 days	Wed 10/28/20	Mon 3/8/21	Fri 10/30/20	Wed 3/10/21	0%
745	Plumbing Gas Rough	2 days	Mon 11/2/20	Thu 3/11/21	Tue 11/3/20	Fri 3/12/21	0%
746	Plumbing Vent Rough	2.55 days	Mon 11/2/20	Thu 2/25/21	Wed 11/4/20	Thu 3/11/21	95%

Newhart STEAM Building

ID	Task Name	Duration	Baseline Start	Start	Baseline Finish	Finish	% Complete
747	Test Plumbing	2 days	Thu 11/5/20	Mon 3/15/21	Fri 11/6/20	Tue 3/16/21	0%
748	Insulate Plumbing Lines	2 days	Mon 11/9/20	Wed 3/17/21	Tue 11/10/20	Thu 3/18/21	0%
749	Electrical Rough	22 days	Wed 10/28/20	Thu 2/18/21	Tue 11/10/20	Fri 3/19/21	7%
750	Low Voltage Conduit Fire Alarm Rough	7 days	Thu 11/12/20	Mon 3/15/21	Thu 11/19/20	Tue 3/23/21	0%
751	Low Voltage Conduit Telecommunications Rough	7 days	Tue 11/17/20	Thu 3/18/21	Tue 11/24/20	Fri 3/26/21	0%
752	Rough In Wall between Grid 6-11	20 days	Wed 11/4/20	Wed 3/3/21	Wed 12/2/20	Tue 3/30/21	7%
753	Plumbing Water Rough	4 days	Wed 11/4/20	Wed 3/10/21	Mon 11/9/20	Mon 3/15/21	0%
754	Plumbing Gas Rough	2 days	Tue 11/10/20	Tue 3/16/21	Thu 11/12/20	Wed 3/17/21	0%
755	Plumbing Vent Rough	3 days	Tue 11/10/20	Wed 3/3/21	Fri 11/13/20	Tue 3/16/21	95%
756	Test Plumbing	1 day	Mon 11/16/20	Tue 3/16/21	Tue 11/17/20	Wed 3/17/21	0%
757	Insulate Plumbing Lines	3 days	Wed 11/18/20	Wed 3/17/21	Fri 11/20/20	Mon 3/22/21	0%
758	Electrical Rough	12 days	Wed 11/4/20	Mon 3/15/21	Wed 11/18/20	Tue 3/30/21	0%
759	Low Voltage Conduit Fire Alarm Rough	7 days	Thu 11/19/20	Mon 3/15/21	Fri 11/27/20	Tue 3/23/21	0%
760	Low Voltage Conduit Telecommunications Rough	7 days	Tue 11/24/20	Mon 3/22/21	Wed 12/2/20	Tue 3/30/21	0%
761	Restrooms	28 days	Wed 10/28/20	Fri 2/12/21	Fri 11/13/20	Tue 3/23/21	8%
762	Restroom 211	28 days	Wed 10/28/20	Fri 2/12/21	Fri 11/13/20	Tue 3/23/21	8%
763	Plumbing Water Rough	2 days	Wed 10/28/20	Mon 3/1/21	Thu 10/29/20	Tue 3/2/21	0%
765	Test Plumbing	1 day	Mon 11/2/20	Wed 3/3/21	Mon 11/2/20	Wed 3/3/21	0%
766	Insulate Plumbing Lines	1 day	Tue 11/3/20	Thu 3/4/21	Tue 11/3/20	Thu 3/4/21	0%
767	Electrical Rough	3 days	Wed 11/4/20	Mon 3/15/21	Fri 11/6/20	Wed 3/17/21	0%
768	Low Voltage Conduit Fire Alarm Rough	2 days	Mon 11/9/20	Thu 3/18/21	Tue 11/10/20	Fri 3/19/21	0%
769	HVAC Rough	2 days	Thu 11/12/20	Mon 3/22/21	Fri 11/13/20	Tue 3/23/21	0%
770	Rough Overhead between Grid 1-6	76 days	Mon 11/2/20	Thu 12/17/20	Thu 12/3/20	Mon 4/5/21	29%
771	Plumbing Water Rough	8 days	Mon 11/2/20	Thu 3/11/21	Thu 11/12/20	Mon 3/22/21	0%
772	HVAC Rough	11 days	Mon 11/2/20	Mon 2/22/21	Thu 11/12/20	Mon 3/8/21	35%
773	Plumbing Gas Rough	5 days	Wed 11/4/20	Mon 3/15/21	Tue 11/10/20	Fri 3/19/21	0%
776	Electrical Power/ Lighting Rough	10 days	Thu 11/5/20	Fri 3/12/21	Thu 11/19/20	Thu 3/25/21	0%
780	Test Overhead Plumbing	1 day	Mon 11/23/20	Mon 3/22/21	Tue 11/24/20	Mon 3/22/21	0%
781	Insulate Plumbing Lines	2 days	Wed 11/25/20	Tue 3/23/21	Mon 11/30/20	Wed 3/24/21	0%
784	Rough Overhead between Grid 6-11	74 days	Tue 11/10/20	Wed 12/23/20	Mon 12/14/20	Wed 4/7/21	36%
787	Plumbing Gas Rough	8 days	Fri 11/13/20	Thu 3/18/21	Tue 11/24/20	Mon 3/29/21	0%
788	Plumbing Water Rough	8 days	Fri 11/13/20	Tue 3/23/21	Tue 11/24/20	Thu 4/1/21	0%

Newhart STEAM Building

ID	Task Name	Duration	Baseline Start	Start	Baseline Finish	Finish	% Complete
789	HVAC Rough	11 days	Fri 11/13/20	Mon 2/22/21	Wed 11/25/20	Mon 3/8/21	35%
790	Electrical Power / Lighting Rough	8 days	Fri 11/13/20	Fri 3/19/21	Tue 11/24/20	Tue 3/30/21	0%
798	Electrical Room	17 days	Mon 12/28/20	Tue 4/20/21	Wed 1/20/21	Wed 5/12/21	0%
803	Gypsum Board Wall and Ceilings East of Grid Line C	10 days	Fri 12/4/20	Tue 4/6/21	Thu 12/24/20	Mon 4/19/21	0%
810	Gypsum Board Wall and Ceilings West of Grid Line	15 days	Tue 12/15/20	Mon 4/12/21	Mon 1/11/21	Fri 4/30/21	0%
816	Building Roof	46 days	Mon 11/2/20	Thu 1/21/21	Mon 12/21/20	Thu 3/25/21	56%
821	Rigid Foam Build Up	8 days	Mon 11/16/20	Mon 2/22/21	Wed 11/25/20	Wed 3/3/21	75%
822	Taper Foam Crickets	4 days	Fri 11/20/20	Mon 2/22/21	Tue 11/24/20	Wed 3/3/21	75%
823	Roofing Base Sheeting	8 days	Wed 11/25/20	Tue 2/23/21	Mon 11/30/20	Thu 3/4/21	75%
824	Roofing Ply Sheeting	3 days	Tue 12/1/20	Fri 3/5/21	Thu 12/3/20	Tue 3/9/21	0%
825	Set Mechanical Equipment	1 day	Fri 12/4/20	Thu 3/11/21	Mon 12/7/20	Thu 3/11/21	0%
826	Coping/ Sheet Metal	7 days	Fri 12/4/20	Wed 3/10/21	Mon 12/14/20	Thu 3/18/21	0%
827	Connect Gas/Condensate/Electric to Equipment	3 days	Tue 12/8/20	Fri 3/12/21	Thu 12/10/20	Tue 3/16/21	0%
828	Roofing Cap Sheet	2 days	Tue 12/15/20	Fri 3/19/21	Wed 12/16/20	Mon 3/22/21	0%
829	Walk Off Pads	3 days	Thu 12/17/20	Tue 3/23/21	Mon 12/21/20	Thu 3/25/21	0%
830	Building Interior Finishes	72 days	Mon 12/21/20	Wed 3/24/21	Fri 3/12/21	Fri 7/2/21	0%
930	Finish Site Work	359 days	Wed 6/10/20	Tue 2/4/20	Thu 3/11/21	Wed 6/30/21	54%

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services
Prepared by: John Forney, Chief Facilities Officer

Date: January 19, 2022

Board Item: Change Order No. 11, Bid No. 1920-04, Aliso Niguel High School STEM Building Project

HISTORY

This is a regular business item. Ten bids were received and opened on November 5, 2019 for the Aliso Niguel High School STEM Building Project. The bidder offering the lowest base price was used to determine the lowest responsive bidder. New Dynasty Construction Company was the lowest responsive bidder at \$10,954,576. This project is funded by CFD 87-1 and if necessary, 2015 2 Liberty in Aliso Viejo land sale revenue and interest earnings.

BACKGROUND INFORMATION

The Board approved the Award of Bid No. 1920-04 in the amount of \$10,954,576 to New Dynasty Construction Company at the December 11, 2019 Board meeting.

The Board approved Change Order No. 1 in the amount of \$14,743.80 to Bid No. 1920-04 at the May 20, 2020 Board meeting. This change order was related to internet drops and tile specifics in order to meet District standards.

The Board approved Change Order No. 2 in the amount of \$28,128.91 to Bid No. 1920-04 at the July 15, 2020 Board meeting. This change order was related to an additional removal of two trees impacting the course of construction. This change order also includes modifications to steel, plumbing routing, drainage and the fire post indicator valves.

The Board approved Change Order No. 3 in the amount of \$15,098.48 to Bid No. 1920-04 at the September 23, 2020 Board meeting. This change order was related to changes to increase the size of a utility detection line, increase the size of the incoming gas line and an increase in the resolution of the new marquee display to match the other marquees in the District.

The Board approved Change Order No. 4 in the amount of \$210,448.16 to Bid No. 1920-04 at the October 21, 2020 Board meeting. This change order was related to rerouting conflicting solar lines outside of the project area.

The Board approved Change Order No. 5 in the amount of \$13,580.72 to Bid No. 1920-04 at the November 18, 2020 Board meeting. This change order was related to credits back to the District for scope eliminations, as well as additions related to unforeseen utilities issues and a correction due to incorrect sizing for the elevator.

The Board approved Change Order No. 6 in the amount of \$84,717.57 to Bid No. 1920-04 at the March 17, 2021 Board meeting. This change order was related to re-routing the gas line due to SoCal Gas requirements, the addition of structural steel supports per Division of the State Architect (DSA) requirements, and the installation of low voltage to the existing portables that was damaged due to the lines being unforeseen and in the footprint of the building.

The Board approved Change Order No. 7 in the amount of \$37,417.84 to Bid No. 1920-04 at the May 19, 2021 Board meeting. This change order was related to DSA requiring the removal and replacement of an existing ramp due to ADA compliance issues, the District change to a new projector model, and a credit for shop inspections caused by delays from the steel fabricator.

The Board approved Change Order No. 8 in the amount of \$22,745.22 to Bid No. 1920-04 at the June 16, 2021 Board meeting. This change order was related to ADA compliance issues, weatherproof coating for safety, and additional framing and data outlets per revised drawings.

The Board approved Change Order No. 9 in the amount of \$35,081.25 to Bid No. 1920-04 at the July 21, 2021 Board meeting. This change order was related to steel DSA requirement adjustments and additional storm drain installation and the installation of fire water backflow control devices.

The Board approved Change Order No. 10 in the amount of \$46,437.71 to Bid No. 1920-04 at the November 3, 2021 Board meeting. This change order was related to DSA requirements pertaining to electrical work for HVAC and gas shut-off devices to ensure compliance and additional exterior sheet metal to waterproof the building.

CURRENT CONSIDERATIONS

Change Order No. 11 is related to DSA requirements to install tamper and flow switches for teachers stations, a District requested change to the building lettering, design alterations to the countertop sinks due to field conflicts during installation, and additional sheet metal for waterproofing to ensure a water tight building. This change order consists of additions, deletions, or other revisions that are now being presented to the Board for approval. All such changes in the work are performed under applicable conditions of the change in contract documents.

FINANCIAL IMPLICATIONS

The financial implications related to this agenda item are detailed in the attached exhibit for Change Order No. 11 to Bid No. 1920-04 in the amount of \$49,361.70 bringing the total project cost up from \$11,462,975.66 to \$11,512,377.36. With this change order, the contract with the general contractor remains under the \$12,050,033.60 budget that represents the bid award plus contingency.

STAFF RECOMMENDATION

It is recommended the Board approve Change Order No. 11 to Bid No. 1920-04, Aliso Niguel High School STEM Building Project in the amount of \$49,361.70.

PREPARED BY: John Forney, Chief Facilities Officer

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services



CONSTRUCTION DEPARTMENT

CHANGE ORDER

NO. 11

PROJECT:

Aliso Niguel High School
STEM Building Project
28000 Wolverine Way
Aliso Viejo, CA 92656

OWNER:

Capistrano Unified School District

CM FIRM:

TELACU Construction Management

ARCHITECT:

WLC Architects

ARCHITECT PROJECT

1724900

#:
BID NUMBER:

1920-04

DATE:

12/15/2021

CONTRACTOR:

New Dynasty Construction Company
3002 Dow Ave., Suite 204
Tustin, CA 92780

ITEM NO.	DESCRIPTION	WORK ORDER	AMOUNT
1	Per RFI #244, The approved ELUHAD281645PD undermount sinks will not work with the plastic laminate counter tops specified. Provide Elkay model LRAD312245 counter mounted sink. Reveal options were not applicable with this model.	42	\$ 17,199.56
2	Per RFI #228 and DSA requirements, contractor is to provide labor, material, and equipment to install new heat detector and intercept/extend SLC line from room smoke detector room 113 elevator machine room.	43	\$ 1,365.10
3	District directed contractor to provide labor, material, and equipment to add one (1) data drop to work room 105 for printer.	44	\$ 1,603.62
4	Per RFI #241 & DSA requirements, provide labor, material, and equipment to install new pathways only for two (2) tamper and flow switches.	45	\$ 806.29
5	Per RFI #171, provide labor, material, and equipment to weld cap plates at locations cut for new furring of column.	46	\$ 3,007.22
6	Per District request, provide labor, material, and equipment to install "Physical Science" lettering. Lettering to be 18" tall.	47	\$ 10,693.81
7	Per RFI #192 and #195, provide all labor, equipment, and materials to install new sheet metal flashing for waterproofing of building.	48	\$ 11,290.92
8	Per RFI #242, provide labor, material, and equipment to install sink shroud at ADA Student laboratory tables (4).	49	\$ 3,395.18
TOTAL AMOUNT:			\$ 49,361.70

The proposed change does **NOT** affect the final completion date required by the contract.

The proposed change will DECREASE the final completion date by _____ calendar days.

The proposed change will INCREASE the final completion date by _____ calendar days.

Structural Change

Non- Structural Change

Non-Fire / Life & Safety / Access Compliance Change

The original contract sum was:

\$ 10,954,576.00

Net Changes by previously authorized change orders:

\$ 508,399.66

The contract sum prior to this change order was:

\$ 11,462,975.66

The contract sum will be changed by this change order in the amount of:

\$ 49,361.70

New Contract Sum Including This Request for Change Order

\$ 11,512,337.36



CONSTRUCTION DEPARTMENT

CHANGE ORDER

NO. 11

PROJECT:

Aliso Niguel High School
STEM Building Project
28000 Wolverine Way
Aliso Viejo, CA 92656

OWNER:

Capistrano Unified School District

CM FIRM:

TELACU Construction Management

ARCHITECT:

WLC Architects

ARCHITECT PROJECT #:

1724900

BID NUMBER:

1920-04

DATE:

12/15/2021

CONTRACTOR:

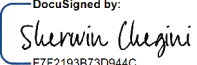
New Dynasty Construction Company
3002 Dow Ave., Suite 204
Tustin, CA 92780

Contractor accepts the terms and conditions stated as full and final settlement of any and all claims arising from this change order. Contractor agrees to perform the above described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This change order is hereby agreed to, accepted, and approved, all in accordance with the General Conditions of the Contract Documents.

This change order is not valid until signed by the Contractor, Architect and Owner.

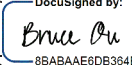
CONTRACTOR

New Dynasty Construction Company
3002 Dow Ave., Suite 204
Tustin, CA 92780

By: 
Date: 12/16/2021

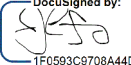
ARCHITECT

WLC Architects
8163 Rochester Ave., Suite 100
Rancho Cucamonga, CA 91730

By: 
Date: 12/16/2021

OWNER

Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

By: 
Date: 12/16/2021

Change Order Log



Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano, CA 92675

Project: Aliso Niguel High School STEM Building	
Original Contract Value:	\$ 10,954,576.00
Current Contract Value:	\$ 11,512,337.36

Change Order Summary	Code	Percent Change	Amount
Scope Change	SC	1.44%	\$ 158,259.11
Value Engineering	VE	0.00%	\$ -
Unforeseen Conditions	UC	2.50%	\$ 274,169.06
Code Requirements	CR	0.00%	\$ -
Errors & Omissions	EO	1.14%	\$ 125,333.19
Total		5.09%	\$557,761.36

Change Order No.	Board Approval Date	Work Order No.	Date	Subject	Status	Change Order Code	Amount
01	5/20/2020	001	4/15/2020	Installation of pathway for IP clocks & vape detection systems	APPROVED	SC	\$ 8,797.96
01	5/20/2020	002	4/15/2020	CCD-03 Change in tile from Daltille to American Olean	APPROVED	SC	\$ 5,945.84
Change Order 01 Total							\$14,743.80
02	7/15/2020	003	6/5/2020	Removal of (2) Trees	APPROVED	EO	\$ 1,219.00
02	7/15/2020	004	6/5/2020	Steel Changes - CCD-002	APPROVED	EO	\$ 2,077.29
02	7/15/2020	005	6/5/2020	Plumbing Changes - CCD-004	APPROVED	EO	\$ 10,558.66
02	7/15/2020	006	6/5/2020	Drains and Downspouts - CCD-005	APPROVED	EO	\$ 9,995.80
02	7/15/2020	007	6/5/2020	Fire PIV Adjustment - RFI 050	APPROVED	EO	\$ 4,278.16
Change Order 02 Total							\$28,128.91
03	9/23/2020	008	7/15/2020	Upsized 10" DDCA per RFI #062	APPROVED	EO	\$ 11,133.18
03	9/23/2020	009	7/15/2020		APPROVED	EO	\$ 1,436.30
03	9/23/2020	010	7/15/2020	Drains and Downspouts - CCD-005	APPROVED	SC	\$ 2,529.00
Change Order 03 Total							\$15,098.48
04	10/21/2020	011	9/17/2020	Solar Re-route	APPROVED	UC	\$ 210,448.16
Change Order 04 Total							\$210,448.16
05	11/18/2020	012	10/13/2020	Submittal 220719 Insulation Response Credit	APPROVED	UC	\$ (2,521.00)
05	11/18/2020	013	10/13/2020	Ramp Demolition	APPROVED	UC	\$ 6,868.80
05	11/18/2020	014	10/13/2020	RFI #015 Credit for Sewer Line	APPROVED	UC	\$ (12,356.63)
05	11/18/2020	015	10/13/2020	Relocation of Light Pull Box	APPROVED	UC	\$ 2,984.96
05	11/18/2020	016	10/13/2020	PIV Relocation per RFI #058	APPROVED	UC	\$ 5,451.58
05	11/18/2020	017	10/13/2020	Elevator Tower Height	APPROVED	EO	\$ 13,153.01
Change Order 05 Total							\$13,580.72

Change Order Log

Change Order No.		Board Approval Date	Work Order No.	Date	Subject	Status	Change Order Code	Amount
06		3/17/2021	018	2/5/2021	Gas Reroute at Roof	APPROVED	SC	\$ 60,487.84
06		3/17/2021	019	2/5/2021	Installation of Pathways for Portable Reconnection	APPROVED	UC	\$ 24,229.73
Change Order 06 Total								
07		5/19/2021	020	4/12/2021	Miscellaneous Steel Additions	APPROVED	UC	\$ 2,625.62
07		5/19/2021	021	4/12/2021	Change Classroom Keyway	APPROVED	SC	\$ 720.48
07		5/19/2021	022	4/12/2021	Change Short Throw Projectors	APPROVED	SC	\$ 4,233.44
07		5/19/2021	023	4/12/2021	Furnish & Install additional Light Fixture	APPROVED	SC	\$ 2,272.96
07		5/19/2021	024	4/12/2021	Remove and Replace Concrete Ramp & Wall	APPROVED	UC	\$ 31,540.30
07		5/19/2021	025	4/13/2021	Shop Inspection Credit	APPROVED	SC	\$ (8,872.50)
07		5/19/2021	026	4/13/2021	Time Delay due to COVID-19 and Unforeseen Conditions	APPROVED	UC	\$ -
07		5/19/2021	027	4/13/2021	Furnish and Install Additional Heat Detectors	APPROVED	UC	\$ 4,897.54
Change Order 07 Total								
08		6/16/2021	028	5/12/2021	Exterior Pedestrian Traffic Coating	APPROVED	SC	\$ 3,275.40
08		6/16/2021	029	5/12/2021	Replace Hand Dryers	APPROVED	SC	\$ 2,159.77
08		6/16/2021	030	5/12/2021	Additional Data Outlets	APPROVED	SC	\$ 10,928.85
08		6/16/2021	031	5/12/2021	Backing for Metal Wall Panels	APPROVED	EO	\$ 6,381.20
Change Order 08 Total								
09		7/21/2021	032	6/14/2021	Addendum #2 Fire Backflow Devices	APPROVED	SC	\$ 17,320.95
09		7/21/2021	033	6/14/2021	Steel Angles for Revised Elevator	APPROVED	SC	\$ 3,024.18
09		7/21/2021	034	6/14/2021	Welding in lieu of Screw Connection	APPROVED	SC	\$ 4,543.16
09		7/21/2021	035	6/14/2021	Additional 8" Storm Drain Line	APPROVED	SC	\$ 10,192.96
Change Order 09 Total								
10		11/3/2021	036	7/16/2021	GLUC Power	APPROVED	EO	\$ 27,302.28
10		11/3/2021	037	8/9/2021	Install Additional Economizer/Power Exhaust	APPROVED	SC	\$ 5,912.15
10		11/3/2021	038	9/22/2021	Parapet Flashing	APPROVED	EO	\$ 1,351.31
10		11/3/2021	039	9/22/2021	Refrigerator Outlet	APPROVED	EO	\$ 2,389.95
10		11/3/2021	040	9/22/2021	Concrete Curbs	APPROVED	SC	\$ 3,460.90
10		11/3/2021	041	8/3/2021	Electrical for Fire Smoke Damper	APPROVED	SC	\$ 6,021.12
Change Order 10 Total								

Change Order Log

Change Order No.	Board Approval Date	Work Order No.	Date	Subject	Status	Change Order Code	Amount
11	1/19/2022	042	12/10/2021	Sink Model Change	PENDING	EO	\$ 17,199.56
11	1/19/2022	043	12/10/2021	Install New Heat Detector	PENDING	EO	\$ 1,365.10
11	1/19/2022	044	12/10/2021	Data Drop for Printer	PENDING	SC	\$ 1,603.62
11	1/19/2022	045	12/10/2021	Water Flow and Tamper Switch for DDCA	PENDING	EO	\$ 806.29
11	1/19/2022	046	12/10/2021	Welding of Cap Plates	PENDING	SC	\$ 3,007.22
11	1/19/2022	047	12/10/2021	Physical Science Lettering	PENDING	SC	\$ 10,693.81
11	1/19/2022	048	12/10/2021	Additional Sheet Metal Flashing	PENDING	EO	\$ 11,290.92
11	1/19/2022	049	12/10/2021	Sink Shrouds at ADA Lab Tables	PENDING	EO	\$ 3,395.18
Change Order 11 Total							\$49,361.70
Grand Total							\$557,761.36



CAPISTRANO UNIFIED SCHOOL DISTRICT

SITE: Aliso Niguel High School

PROJECT: Aliso Niguel High School STEM Project

ARCHITECT: WLC

WORK ORDER

NO. 42

SUBJECT: Sink Model Change

DATE: 12/10/2021

TO:

NAME: Sherwin Chegini
COMPANY: New Dynasty Construction

FROM:

NAME: GREG SMITH
COMPANY: TELACU CONSTRUCTION MANAGEMENT

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the contractor has, arising out of the revision set forth herein. including claims for impact and delay costs, excluding those identified herein.

DESCRIPTION OF PROPOSAL

Per RFI #244, The approved ELUHAD281645PD undermount sinks will not work with the plastic laminate counter tops specified. Provide Elkay model LRAD312245 counter mounted sink. Reveal options were not applicable with this model.

NO.	ITEM DESCRIPTION	AMOUNT
1	Sink model change	\$ 17,199.56

It is understood that this Work Order will be effective when signed by Kirsten Vital. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Word Order, unless otherwise provided in the Work Order.

COST:

- LUMP SUM \$ 17,199.56 NOT TO EXCEED \$ _____
- TIME AND MATERIALS. SUBMIT DAILY TIME AND MATERIAL DOCUMENTATION ON 'TIME AND MATERIAL DAILY EXTRA WORK' FORMS.
- SUBMIT QUOTATION PROMPTLY FOR THE WORK DESCRIBED ABOVE. THE COST OF THE WORK WILL BE DETERMINED FROM THE 'CHANGE ORDER PROPOSAL' SUBJECT TO REVIEW AND WILL BE RESOLVED TO BE MUTUALLY AGREEABLE.
- IN ACCORDANCE WITH CONTRACT UNIT PRICES

TIME:

- NO CHANGE TIME IMPACT UKNOWN IMPACT TO CONTRACT COMPLETION IS ESTIMATED AT _____ DAYS.
- WILL NOT CHANGE COMPLETION DATE BUT IS EXPECTED TO IMPACT SPECIFIC CPM ACTIVITIES. ACTIVITY NUMBERS: _____ DAYS: _____. THE CONTRACTOR WILL CREATE ACTIVITIES IN THE CONTRACTOR'S DETAILED CONSTRUCTION SCHEDULE IMMEDIATELY FOLLOWING APPROVAL OF THIS WORK ORDER SHOWING THE IMPACT OF THIS WORK. THESE ACTIVITIES WILL BE REVIEWED IN ACCORDANCE WITH THE CONTRACTOR'S WEEKLY AND MONTHLY SCHEDULE.

Signature	Date
CUSD - JOHN FORNEY	12/16/2021
Construction Manager	12/16/2021
General Contractor	12/16/2021
Architect of Record	12/16/2021
Inspector of Record	12/15/2021



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



12/03/21	CHANGE ORDER REQUEST NUMBER: 60R
PROJECT:	Aliso Niguel High School Stem Addition
LOCATION:	28000 Wolverine Way, Aliso Viejo
PREPARED BY:	Sherwin Chegini

REASON FOR CHANGE:
RFI

SCOPE OF WORK:
Provide labor, material, and equipment to install new counter mount Elkay sinks per RFI #244 response

		TIME EXTENSION	
DATE COMPLETED:		DAYS FOR THIS CHANGE ORDER	0
COST BREAKDOWN:	\$ 16,226.00		
TIME and MATERIALS or LUMP SUM:	0.00		

SUBCONTRACTORS COST		16226.00
MATERIAL COST		0.00
LABOR COSTS		0.00
MISCELLANEOUS COSTS		0.00
GENERAL CONDITIONS	DAYS @	PER DAY
	5%	TOTAL COSTS 16226.00
		OVERHEAD 811.30
		SUBTOTAL 17037.30
	1%	BONDING & INSURANCE 162.26
		SUBTOTAL 17199.56

TOTAL FOR THIS CHANGE ORDER	17199.56
------------------------------------	-----------------

I APPROVE AND AUTHORIZE THE ABOVE REFERENCED SCOPE OF WORK AND BILLING

Sherwin Chegini	Project Manager		
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE

Greg Smith			
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



SUB CONTRACTORS

NAME	TRADE	SCOPE OF WORK	TOTAL
Empyrean Plumbing Inc	Plumbing		\$ 16,226.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL FOR SUB CONTRACT			\$ 16,226.00

MATERIALS

UNIT	DESCRIPTION	QUANTITY	Price	TOTAL
				\$ -
TOTAL MATERIALS				\$ -

LABOR COSTS

NAME	TRADE	WORK DONE	HOURS	RATE	TOTAL
					\$ -
TOTAL LABOR					\$ -

MISCELLANEOUS

ITEM	DESCRIPTION OF USE	COST
		\$ -
		\$ -
MISCELLANEOUS		\$ -

EMPYREAN PLUMBING, INC

PO Box 5680, Riverside, CA 92517

License No. 879157 C36, C34

951-776-4616 FAX 951-346-5675

CHANGE ORDER REQUEST #20R1

November 19, 2021

**RE: Aliso Niguel H.S. STEM Building
EPI Job # 1199**

Dear Sherwin,

Our quoted price for:

Provide and install new counter mount Elkay LRAD3122-45 sinks following the directive within the referenced below. This cost has increased following the daily change in cost of sinks, the quotation in which we purchased is attached for review. This is out of our control and we need to be reimbursed on the added cost. The original sinks also had the grid drains installed which we had to remove so we can re-install on the new purchased sinks. Please draft new approval as we already purchased these sinks for the new cost.

Reference: RFI #244

Exclusions: There will be no credit for the purchased undermount sinks, they will be turned over to the district.

Total net change to contract: \$16,226.00

Additional time required: 02 day(s)

The total cost shown on this page may not be used as a basis for T & M pricing not to exceed. All pricing is only reflective of current conditions on the jobsite and are subject to change based upon the conditions at time of approval.

This change proposal is based on the usual cost elements such as labor, materials, and markup and does not include any amount for impacts such as interference, disruptions, rescheduling, change in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any of these items should we be faced with performing work under any of these conditions.

This cost proposal supersedes all previously submitted cost proposals related to this same work. The work of other trades, which may be required to complete this change order, is not part of this change proposal.

This quote is valid for (30) calendar days from the above date and void thereafter. All work affected by either the acceptance or rejection of the enclosed change order quotation is on hold pending notification.

Respectfully,



Nicholas Farmer
Project Manager

BID RECAP SHEET

11/19/2021

Company: **Empyrean Plumbing & Mechanical**
 JobName: **Q:\FILE\FastEST-Local.site\Jobs\2019-75-C-20.job**
 Bid: **FastEst**

PLUMBING/PIPING SUMMARY	Plumbing/Piping Labor				
FASTPIPE	Materials	Hours	Direct Rate	Labor \$	Total
Summary	\$11,641	10.6	\$94.99	\$1,011	\$12,652
Apprentice	\$0	0.0	\$64.30	\$0	\$0
Repair Labor Rate	\$0	w/Summary		\$0	\$0
Pipe Specialties Total	\$0	w/Summary		\$0	\$0
Pipe Other Total	\$0	w/Summary		\$0	\$0
3D BIM Design	\$0	0.0	\$130.00	\$0	\$0
Fixtures	\$0	0.0	\$94.99	\$0	\$0
Overtime	\$0	0.0	\$128.89	\$0	\$0
Deliver Materials to Site	\$0	0.0	\$50.00	\$0	\$0
Supervision	\$0	0.0	\$94.99	\$0	\$0
Sub Total	\$11,641			\$1,011	\$12,652

MATERIALS	Cost	OH&P \$	Total	OH&P %
Piping Materials/Equipment	\$11,641	\$1,746	\$13,387	15.0%
Rental Equipment	\$0	\$0	\$0	15.0%
Warranty	\$3	\$0	\$3	15.0%
Material Escalation	\$0	\$0	\$0	15.0%
Freight From Supplier	\$524	\$79	\$602	15.0%
	\$0	\$0	\$0	15.0%
	\$0	\$0	\$0	15.0%
Sub Total	\$12,167	\$1,825	\$13,993	
Sales Tax	8.8	\$1,071	\$0	\$1,071
MATERIALS TOTAL	\$13,238	\$1,825	\$15,063	15.0%

LABOR	Hours	Cost	OH&P \$	Total	OH&P %
Piping Labor	10.6	\$1,011	\$152	\$1,162	15.0%
Record Drawings	0.0	\$0	\$0	\$0	15.0%
Clean Up	0.0	\$0	\$0	\$0	15.0%
AQMD Dust Control	0.0	\$0	\$0	\$0	15.0%
	0.0	\$0	\$0	\$0	15.0%
Sub Total		\$1,011	\$152	\$1,162	
Sales Tax	0.0	\$0	\$0	\$0	
LABOR TOTAL		\$1,011	\$152	\$1,162	15.0%

SUBCONTRACTS	Cost	OH&P \$	Total	OH&P %
Including Sales Tax	\$0	\$0	\$0	5.0%
Sales Tax	0.0	\$0	\$0	
SUBCONTRACTS TOTAL	\$0	\$0	\$0	5.0%

SUB TOTAL less Sales Tax	Cost	OH&P \$	Total	OH&P %
	\$13,178	\$1,977	\$15,155	15.0%
Sales Tax			\$1,071	
Bond	0.0%		\$0	
QUOTED PRICE			\$16,226	

PipeDetail

Company: Empyrean Plumbing & Mechanical
 JobName: Q:\FILE\FastEST-Local.site\Jobs\2019-75-C-20.job
 Material Set: Factor 1
 Labor Set: Factor #1
 Run Date: 11/19/2021 8:20
 Sort Key: By Matl Group Subtotals



Matl	Group	Qty	Size	Description	Net Price	Net Total	Unit Hours	Job Total
job	19	<None>		GDRR Grid strainer Removal & Re-install	\$ 1.13	\$ 21.47	0.50	9.5
job	19	<None>		SNK SINK	\$ 611.56	\$ 11,619.64	0.06	1.1
					\$	\$ 11,641.11		10.6



22075 COMMERCE WAY
GRAND TERRACE, CA 92313

PHONE (909) 825-9466
FAX (909) 422-8944

<i>Job Name</i>
cs-1/ 2 sinks

<i>Quote No.</i>	<i>Date</i>	<i>Page</i>
0051000	11/17/21	1
<i>Expiration Date</i>		12/15/21
<i>Revised Date</i>		11/17/21
<i>Bid Due Date</i>		11/15/21

<i>Quoted To Customer</i>
EMPYREAN PLUMBING INC *****SHOP ACCOUNT***** PO BOX 5680 RIVERSIDE, CA 92517-5680
Phone (951) 776-4616 Fax (951) 346-5675

<i>Quoted By</i>
Tarek Ghobrial trghobrial@winnelson.com (619) 488-0003

<i>Customer</i>	<i>Payment Terms</i>	<i>Quoted To</i>	<i>Salesperson</i>	<i>FOB</i>
010931	NET 30	Frank Walsh	TAREK GHOBRIAL	S

<i>Line</i>	<i>Qty.</i>	<i>Description</i>	<i>Unit Price</i>	<i>UOM</i>	<i>Extended Price</i>
1.0	19	LRAD31224.51HOLE CENTER REAR LRAD31224.51HOLE CENTER REAR	611.5600		11619.64

<i>Tax Area Id</i>	<i>Net Sales</i>	11619.64
050717295	<i>Freight</i>	.00
	<i>Tax</i>	
	<i>Quotation Total</i>	11619.64

**TELACU Construction Management**

604 N. Eckhoff Street
 Orange, California 92868
 P: (714) 541-2390
 F: (714) 541-9411

Project: 18-125 Aliso High School STEM Building

28000 Wolverine Way
 aliso viejo, California 92868
 P: 7146567015

RFI #244: RFI #244 Undermount Sinks

Status	Open		
To	Steve Stearns (PBK-WLC) (<i>Response Required</i>)	From	Joy Ward (New Dynasty Construction) 3002 Dow Ave., Ste. 218 Tustin, California 92780
Date Initiated	Oct 7, 2021	Due Date	Oct 7, 2021
Location		Project Stage	Course of Construction
Cost Impact	TBD	Schedule Impact	TBD
Spec Section		Cost Code	
Drawing Number		Reference	CIMA RFI#10
Linked Drawings			
Received From	Joy Ward (New Dynasty Construction)		
Copies To	Daniel Arellano (New Dynasty Construction), Sherwin Chegini (New Dynasty Construction), Brittan Reed (TELACU Construction Management), Greg Smith (TELACU Construction Management), Joy Ward (New Dynasty Construction), Bruce Williams (TYR, Inc. - Project Inspector)		

Activity

Question

Question from Joy Ward New Dynasty Construction on Thursday, Oct 7, 2021 at 09:51 AM PDT

(1) The approved ELUHAD281645PD undermount sinks will not work with a plastic laminate countertop (see attached). We need to change sink to a top-mount unit. Please advise. (2) The approved LUHAD281645PD has 2 reveal options an 1/2" and 1/8" (see attached). Please confirm which reveal is preferred.

Attachments

[RFI #244 Undermount Sinks.pdf](#)

Awaiting an Official Response

Provide Elkay model LRAD312245 counter mounted sink. Reveal options are not applicable with this model.

M. DuPre, Salas O'Brien 10-12-21

PRODUCT SPECIFICATIONS

Elkay Lustertone™ Classic Stainless Steel 31" x 22" x 4-1/2", Single Bowl Drop-in ADA Sink. Sink is manufactured from 18 gauge 304 Stainless Steel with a Lustertone, Lustrous Satin finish, Rear Center drain placement, and Bottom only pads.

Material:	304 Stainless Steel
Finish:	Lustertone, Lustrous Satin
Gauge:	18
Sound Deadening:	Bottom only pads
Number of Bowls:	1
Sink Dimensions:	31" x 22" x 4-1/2"
Bowl 1 Dimensions:	28" x 16" x 4-3/8"
Drain Size:	3-1/2" (89mm)
Drain Location:	Rear Center
Minimum Cabinet Size:	36"
Mounting Hardware:	Part # 64090014 included for countertops up to 3/4" (19mm) thick
Template Included:	No
Cutout Template #:	1000001239

Template is available for download at elkay.com. CAD software will be required to open the template.

Cutout Dimensions for Drop-in Installation:
30-3/8" x 21-3/8" (772mm x 543mm) with 1-1/2" (38mm) corner radius

Custom Options	
<input type="checkbox"/> Type 316 Stainless Steel	
Drain Location	
<input type="checkbox"/> Right Rear	<input type="checkbox"/> Left Rear
<input type="checkbox"/> Center	<input type="checkbox"/> Center Rear
Overflow Location	
<input type="checkbox"/> Front	<input type="checkbox"/> Rear
Alternate Punching	
<input type="checkbox"/> Faucet Model:	<input type="checkbox"/> Punch Required:
Sink Size	
<input type="checkbox"/> Bowl Depth:	<input type="checkbox"/> Drainboard Width:

*Options available if applicable



AMERICAN PRIDE. A LIFETIME TRADITION.
Like your family, the Elkay family has values and traditions that endure. For almost a century, Elkay has been a family-owned and operated company, providing thousands of jobs that support our families and communities.



Product Compliance: ADA & ICC A117.1
ASME A112.19.3/CSA B45.4
Buy American Act



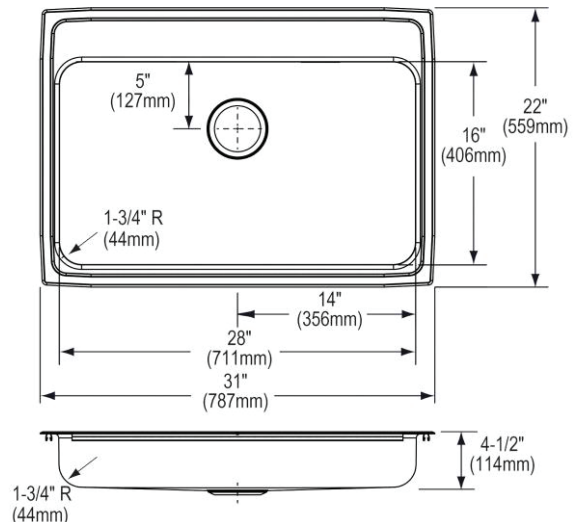
Sinks are listed by IAPMO® as meeting the applicable requirements of the Uniform Plumbing Code®, International Plumbing Code®, and National Plumbing Code of Canada.



Complies with ADA & ICC A117.1 accessibility requirements when installed according to the requirements outlined in these standards.

- [Clean and Care Manual \(PDF\)](#)
- [Installation Instructions \(PDF\)](#)
- [Limited Lifetime Warranty \(PDF\)](#)

Similar models are available with: Quick-Clip Mounting System, additional ADA depths



PART: _____ QTY: _____

PROJECT: _____

CONTACT: _____

DATE: _____

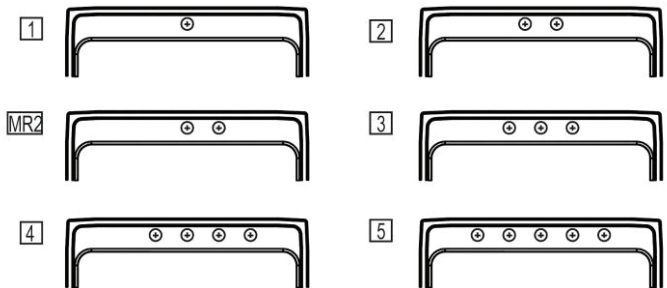
NOTES: _____

APPROVAL: _____

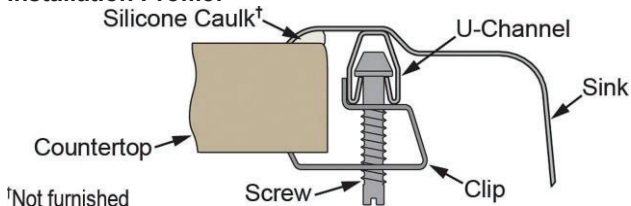
In keeping with our policy of continuing product improvement, Elkay reserves the right to change product specifications without notice. Please visit elkay.com for the most current version of Elkay product specification sheets. This specification describes an Elkay product with design, quality, and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.

Hole Drilling Configurations:

1-1/2" (38mm) Diameter Faucet Holes on 4" (102mm) Centers



Installation Profile:



†Not furnished

OPTIONAL ACCESSORIES

Bottom Grid:	LKWOBG2816SS
Cutting Board:	CB1713, CBS1316
Drain:	LK99, LKAD35
Faucet:	LKGT1041, LKGT2041
Hardware:	LK364, LK463
Rinsing Basket:	LKWERBSS, LKWRB2816SS
Sinkmate:	LKSMHSL
Soap Dispenser:	LKGT1054

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ELKAY[®]

SPECIFICATIONS

Elkay Lustertone Classic Stainless Steel 30-1/2" x 18-1/2" x 4-3/8"

Single Bowl Undermount ADA Sink
Model(s) ELUHAD281645

PRODUCT SPECIFICATIONS

Elkay Lustertone™ Classic Stainless Steel 30-1/2" x 18-1/2" x 4-3/8", Single Bowl Undermount ADA Sink. Sink is manufactured from 18 gauge 304 Stainless Steel with a Lustrous Satin finish, Rear Center drain placement, and Bottom only pads.

Installation Type:	Undermount
Material:	304 Stainless Steel
Finish:	Lustrous Satin
Gauge:	18
Sound Deadening:	Bottom only pads
Number of Bowls:	1
Sink Dimensions:	30-1/2" x 18-1/2" x 4-3/8"
Bowl 1 Dimensions:	28" x 16" x 4-3/8"
Drain Size:	3-1/2" (89mm)
Drain Location:	Rear Center
Minimum Cabinet Size:	36"
Mounting Hardware:	Undermount brackets sold separately
Template Included:	Yes
Cutout Template #:	1000001414

Template is available for download at [elkay.com](#). CAD software will be required to open the template.

Custom Options	
<input type="checkbox"/> Type 316 Stainless Steel	
Drain Location	
<input type="checkbox"/> Right Rear	<input type="checkbox"/> Left Rear
<input type="checkbox"/> Center	<input type="checkbox"/> Center Rear
Overflow Location	
<input type="checkbox"/> Front	<input type="checkbox"/> Rear
Alternate Punching	
<input type="checkbox"/> Faucet Model:	<input type="checkbox"/> Punch Required:
Sink Size	
<input type="checkbox"/> Bowl Depth:	<input type="checkbox"/> Drainboard Width:



AMERICAN PRIDE. A LIFETIME TRADITION.

Like your family, the Elkay family has values and traditions that endure. For almost a century, Elkay has been a family-owned and operated company, providing thousands of jobs that support our families and communities.



Product Compliance: ADA & ICC A117.1
ASME A112.19.3/CSA B45.4
Buy American Act



Sinks are listed by IAPMO® as meeting the applicable requirements of the Uniform Plumbing Code®, International Plumbing Code®, and National Plumbing Code of Canada.



Complies with ADA & ICC A117.1 accessibility requirements when installed according to the requirements outlined in these standards.

[Clean and Care Manual \(PDF\)](#)

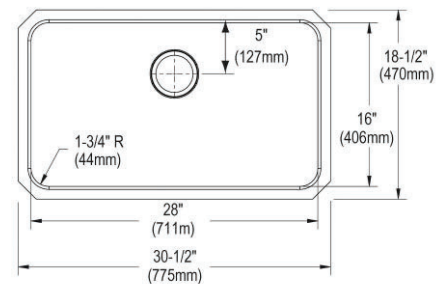
[Installation Instructions \(PDF\) - 1000005239](#)

[Installation Instructions \(PDF\) - 74180289 Disposer](#)

[Installation Instructions \(PDF\) - 74180340-USA Drain](#)

[Warranty \(PDF\)](#)

Similar models are available with: Perfect Drain, additional ADA depths



PART: _____ QTY: _____

PROJECT: _____

CONTACT: _____

DATE: _____

NOTES: _____

APPROVAL: _____

In keeping with our policy of continuing product improvement, Elkay reserves the right to change product specifications without notice. Please visit [elkay.com](#) for the most current version of Elkay product specification sheets. This specification describes an Elkay product with design, quality, and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.

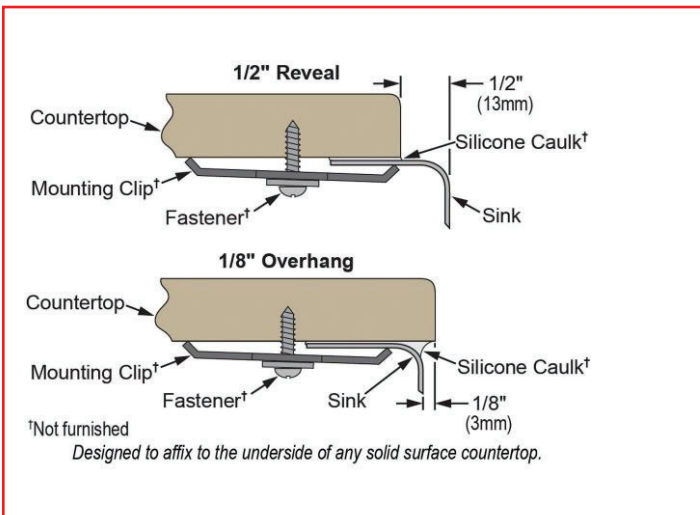
ELKAY[®]

SPECIFICATIONS





Elkay Granite Classic Stainless Steel 30-1/2" x 18-1/2" x 4-3/8"

Single Bowl Undermount ADA Sink
Model(s) ELUHAD281645

Installation Profile:



Optional Accessories

LKWOBG2816SS	Elkay Stainless Steel 26-1/2" x 14-13/16" x 1" Bottom Grid Spec Sheet (PDF)	
CB1713	Elkay Hardwood 13-1/2" x 17" x 1" Cutting Board Spec Sheet (PDF)	
CBS1316	Elkay Hardwood 14-1/2" x 17" x 3/4" Cutting Board Spec Sheet (PDF)	
LK99	Elkay Deluxe 3-1/2" Drain Type 304 Stainless Steel Body, Strainer Basket Rubber Seal and Tailpiece Spec Sheet (PDF)	
LKAD35	Elkay 3-1/2" Drain Fitting" Stainless Steel Body, Strainer Basket and Offset Tailpiece Spec Sheet (PDF)	
LKWERBSS	Elkay Stainless Steel 15-3/8" x 12-3/8" x 5-7/16" Rinsing Basket Spec Sheet (PDF)	

In keeping with our policy of continuing product improvement, Elkay reserves the right to change product specifications without notice. Please visit elkay.com for the most current version of Elkay product specification sheets. This specification describes an Elkay product with design, quality, and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.



CAPISTRANO UNIFIED SCHOOL DISTRICT
SITE: Aliso Niguel High School
PROJECT: Aliso Niguel High School STEM Project
ARCHITECT: WLC

WORK ORDER

NO. 43

SUBJECT: Install New Heat Detector
DATE: 12/10/2021

TO: NAME: Sherwin Chegini COMPANY: New Dynasty Construction	FROM: NAME: GREG SMITH COMPANY: TELACU CONSTRUCTION MANAGEMENT
--	---

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the contractor has, arising out of the revision set forth herein. including claims for impact and delay costs, excluding those identified herein.

DESCRIPTION OF PROPOSAL

Per RFI #228 and DSA requirements, contractor is to provide labor, material, and equipment to install new heat detector and intercept/extend SLC line from room smoke detector room 113 elevator machine room.

NO.	ITEM DESCRIPTION	AMOUNT
1	Install new heat detector	+ \$ 1,365.10

It is understood that this Work Order will be effective when signed by Kirsten Vital. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Word Order, unless otherwise provided in the Work Order.

COST:

- LUMP SUM \$ 1,365.10 NOT TO EXCEED \$ _____
- TIME AND MATERIALS. SUBMIT DAILY TIME AND MATERIAL DOCUMENTATION ON 'TIME AND MATERIAL DAILY EXTRA WORK' FORMS.
- SUBMIT QUOTATION PROMPTLY FOR THE WORK DESCRIBED ABOVE. THE COST OF THE WORK WILL BE DETERMINED FROM THE 'CHANGE ORDER PROPOSAL' SUBJECT TO REVIEW AND WILL BE RESOLVED TO BE MUTUALLY AGREEABLE.
- IN ACCORDANCE WITH CONTRACT UNIT PRICES

TIME:

- NO CHANGE TIME IMPACT UKNOWN IMPACT TO CONTRACT COMPLETION IS ESTIMATED AT _____ DAYS.
- WILL NOT CHANGE COMPLETION DATE BUT IS EXPECTED TO IMPACT SPECIFIC CPM ACTIVITIES. ACTIVITY NUMBERS: _____ DAYS: _____. THE CONTRACTOR WILL CREATE ACTIVITIES IN THE CONTRACTOR'S DETAILED CONSTRUCTION SCHEDULE IMMEDIATELY FOLLOWING APPROVAL OF THIS WORK ORDER SHOWING THE IMPACT OF THIS WORK. THESE ACTIVITIES WILL BE REVIEWED IN ACCORDANCE WITH THE CONTRACTOR'S WEEKLY AND MONTHLY SCHEDULE.

Signature		Date
CUSD - JOHN FORNEY		12/16/2021
Construction Manager		12/16/2021
General Contractor		12/16/2021
Architect of Record		12/16/2021
Inspector of Record		12/15/2021



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



11/04/21	CHANGE ORDER REQUEST NUMBER: 61
PROJECT:	Aliso Niguel High School Stem Addition
LOCATION:	28000 Wolverine Way, Aliso Viejo
PREPARED BY:	Sherwin Chegini

REASON FOR CHANGE:
RFI

SCOPE OF WORK:
Provide labor, material, and equipment to install new heat detector and intercept/extend SLC line from room smoke detector room 113 elevator machine room

		TIME EXTENSION	
DATE COMPLETED:		DAYS FOR THIS CHANGE ORDER	0
COST BREAKDOWN:	\$ 1,287.83		
TIME and MATERIALS or LUMP SUM:	0.00		

SUBCONTRACTORS COST		1287.83
MATERIAL COST		0.00
LABOR COSTS		0.00
MISCELLANEOUS COSTS		0.00
GENERAL CONDITIONS	DAYS @	PER DAY
	5%	TOTAL COSTS 1287.83
		OVERHEAD 64.39
		SUBTOTAL 1352.22
	1%	BONDING & INSURANCE 12.88
		SUBTOTAL 1365.10

TOTAL FOR THIS CHANGE ORDER	1365.10
------------------------------------	----------------

I APPROVE AND AUTHORIZE THE ABOVE REFERENCED SCOPE OF WORK AND BILLING

Sherwin Chegini	Project Manager		
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE

Greg Smith			
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



SUB CONTRACTORS

NAME	TRADE	SCOPE OF WORK	TOTAL
RDM electric	Electrical	shunt trip elevator rm	\$ 1,287.83
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL FOR SUB CONTRACT			\$ 1,287.83

MATERIALS

UNIT	DESCRIPTION	QUANTITY	Price	TOTAL
				\$ -
TOTAL MATERIALS				\$ -

LABOR COSTS

NAME	TRADE	WORK DONE	HOURS	RATE	TOTAL
					\$ -
TOTAL LABOR					\$ -

MISCELLANEOUS

ITEM	DESCRIPTION OF USE	COST
		\$ -
		\$ -
MISCELLANEOUS		\$ -



Change Order Request

RDM CO #: 21

Project: Aliso Niguel High School Stem Building
RDM Job # 20-01
Date: 11/2/2021
Reference: RFI 228: Room 113 Heat Detector

Description of Work

The below price reflects the cost of providing labor, materials, equipment, and subcontract per the RFI 2228 response to add (1) new heat detector.	
Material Cost (See Attached Backup)	\$66.28
Direct Job Expenses (See Attached Backup)	\$0.00
Sales Tax Aliso Viejo* 7.75%	\$5.14
Freight / Delivery Expense 1 \$95	\$95.00
Service Truck 0 \$75	\$0.00
<i>Mark up 15.00%</i>	\$24.96
Material, DJE's & Freight Subtotal:	\$191.38

	Man Hours	Rate	Total
Electrician Labor Straight Time	3.23	\$83.99	\$271.29
Electrician Labor Overtime	0.00	\$113.26	\$0.00
Electrician Labor Double Time	0.00	\$134.63	\$0.00
Equipment Operator*	0.00	\$175.00	\$0.00
Material Handling & Clean Up	0.16	\$83.99	\$13.56
Foreman Labor Straight Time	0.34	\$84.68	\$28.72
Field Superintendent Labor Straight Time	0.11	\$88.45	\$9.90
	Rental Per Day	Days	
Equipment/Tool Rental No Rental	\$0.00		\$0.00
Transportation No Rental	\$0.00	One Time Charge	\$0.00
		<i>Mark up 15.00%</i>	\$48.52
*Includes Equipment and Man Hours			
Labor and Equipment Subtotal:			\$371.99

Subcontract Work (See Attached Sub Quote(s))	\$689.96
Integrated Communication & Data (ICD)	
<i>Mark Up 5%</i>	\$34.50
Subcontractor Subtotal:	\$724.46

Payment and Performance Bond @ 0.00%	<u>\$0.00</u>
*Note - Additional work outlined in this proposal will not be bonded.	

Change Order Request Grand Total: \$1,287.83

Price Firm for: 15 Day(s)
 A Contract Time Extension of: 1 Day(s) is Requested
 Prepared By: Angel Cruz Date: 11/2/2021
 Approval: Date:

Aliso Niguel HS (RFI 228-Rm 113 Heat Detector)**Job Number: 1655****Extension By Phase**

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
--- 13 Rough-In ---						
1001	3/4" EMT	10	140.96 C	14.10	5.00 C	0.50
1485	3/4" Compression Steel Connector	2	394.05 C	7.88	0.20 E	0.40
1565	3/4" Compression Steel Coupling	3	454.70 C	13.64	0.30 E	0.90
2031	3/4" Field Knockout (labor only)	2	0.00 E	0.00	0.25 E	0.50
2349	3/4" 2-Hole Strap	4	52.17 C	2.09	4.50 C	0.18
2471	4" Square x 2-1/8" Deep Box (1/2 & 3/4 KO's)	1	632.59 C	6.33	0.30 E	0.30
4897	4" Square-1G Plaster Ring-5/8"D	1	273.79 C	2.74	0.15 E	0.15
1234751	SLIDER BRACKET	2	224.92 C	4.50	0.05 E	0.10
1234758	SCREW BUTTON HEAD	20	0.75 E	15.00	0.01 E	0.20
--- 13 Rough-In Total ---				66.28		3.23
Job Total				66.28		3.23

INTEGRATED COMMUNICATIONS & DATA

405 FLEETWOOD PLACE , GLENDORA, CA 91740 (626)914-2119 FAX (626) 963-2498

PROPOSED CHANGE ORDER

PROJECT ALISO NIGUEL HIGH SCHOOL CHANGE ORDER # 9

DATE 11/01/21 TITLE RFI-228--ADD THERMAL SENSOR & MONITOR MODULE

QUANTY	PRODUCT	COST	LABOR	TOTAL
1	CLIMATEC QUOTE	\$326.96		\$326.96
	ICD WORK			
1	INSTALL HEAT DETECTOR		1 HOUR	
1	INSTALL MONITOR MODULE		1 HOUR	
1	TEST		1 HOUR	
1	D990 CABLE (10 FT.)		.5 HOUR	
	SUB TOTAL MATERIAL			\$326.96
	LABOR \$78.00		3.5 HOUR	\$273.00
	SUB TOTAL			\$599.96
	15% OVERHEAD & PROFIT			\$90.00
	TOTAL PRICE			\$689.96



2150 S. Towne Centre Pl., Suite 200
Anaheim, CA 92806
Phone: (949) 474-0955
CCL 991066

CHANGE ORDER

TO: Floyd Auten Electric Inc.
ATTN: Floyd Auten
ADDRESS:

DATE: 10/8/2021
CHANGE ORDER # Ref. Customer RFI # 228
PROJECT NUMBER: 05620062

PROJECT NAME: Alsio Niguel High School

SCOPE OF WORK:

- 1 – 135 Degree Thermal Sensor
- 1 – Addressable Monitor Module
- Design
- Program

NOTE - proposal good for 60 days

EXCLUSIONS:

- All exclusions from the original contract apply.
- No Cable
- No Labor to install

MATERIAL TOTAL	\$111.36
LABOR TOTAL	\$215.60
CHANGE ORDER TOTAL \$	326.96
<i>Tax & Freight included</i>	

CLIMATEC LLC
Submitted by:

CUSTOMER

Name
Robert Peppe

Signature Date

Digitally signed by Robert Peppe
DN: c=US, e=R.Peppe@climatec.com,
o=Climatec, ou=Life Safety & Security,
cn=Robert Peppe
Date: 2021.10.08 11:30:37-0700

Name Purchase Order #

Signature Date

“Leaders in providing open non-proprietary building system solutions throughout the Southwest”
24 Hour Service Line: (877) 689-1649
Email: Socalservice@Climatec.com



TELACU Construction Management
 604 N. Eckhoff Street
 Orange, California 92868
 P: (714) 541-2390
 F: (714) 541-9411

Project: 18-125 Aliso High School STEM Building
 28000 Wolverine Way
 aliso viejo, California 92868
 P: 7146567015

RFI #228: RFI #228 Room 113 Heat Detector

Status	Open		
To	Steve Stearns (PBK-WLC)	From	Joy Ward (New Dynasty Construction) 3002 Dow Ave., Ste. 218 Tustin, California 92780
Date Initiated	Sep 10, 2021	Due Date	Sep 13, 2021
Location		Project Stage	Course of Construction
Cost Impact	TBD	Schedule Impact	TBD
Spec Section		Cost Code	
Drawing Number	FA2.1	Reference	RDM RFI#34
Linked Drawings			
Received From	Joy Ward (New Dynasty Construction)		
Copies To	Daniel Arellano (New Dynasty Construction), Sherwin Chegini (New Dynasty Construction), Brittan Reed (TELACU Construction Management), Greg Smith (TELACU Construction Management), Joy Ward (New Dynasty Construction), Bruce Williams (TYR, Inc. - Project Inspector)		

Activity

Question

Question from Joy Ward New Dynasty Construction on Friday, Sep 10, 2021 at 09:46 AM PDT
 Room 113, elevator machine room, has not heat detector device for the shunt trip. Please advise.

Attachments
[RFI #228 Elevator Machine Rm Heat Detector.pdf](#)

Awaiting an Official Response

Provide (1) new heat detector and intercept and extend SLC line from room smoke detector.

Narm Phomphakdy, SOBE

9/14/2021

**TELACU Construction Management**

604 N. Eckhoff Street
 Orange, California 92868
 P: (714) 541-2390
 F: (714) 541-9411

Project: 18-125 Aliso High School STEM Building

28000 Wolverine Way
 aliso viejo, California 92868
 P: 7146567015

RFI #228: RFI #228 Room 113 Heat Detector

Status	Open		
To	Steve Stearns (PBK-WLC)	From	Joy Ward (New Dynasty Construction) 3002 Dow Ave., Ste. 218 Tustin, California 92780
Date Initiated	Sep 10, 2021	Due Date	Sep 13, 2021
Location		Project Stage	Course of Construction
Cost Impact	TBD	Schedule Impact	TBD
Spec Section		Cost Code	
Drawing Number	FA2.1	Reference	RDM RFI#34
Linked Drawings			
Received From	Joy Ward (New Dynasty Construction)		
Copies To	Daniel Arellano (New Dynasty Construction), Sherwin Chegini (New Dynasty Construction), Brittan Reed (TELACU Construction Management), Greg Smith (TELACU Construction Management), Joy Ward (New Dynasty Construction), Bruce Williams (TYR, Inc. - Project Inspector)		

Activity

Question

Question from Joy Ward New Dynasty Construction on Friday, Sep 10, 2021 at 09:46 AM PDT
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Attachments
[RFI #228 Elevator Machine Rm Heat Detector.pdf](#)

Awaiting an Official Response

Provide (1) new heat detector and intercept and extend SLC line from room smoke detector.

Narm Phomphakdy, SOBE

9/14/2021



CAPISTRANO UNIFIED SCHOOL DISTRICT
SITE: Aliso Niguel High School
PROJECT: Aliso Niguel High School STEM Project
ARCHITECT: WLC

WORK ORDER

NO. 44

SUBJECT: Data Drop for Printer
DATE: 12/10/2021

<p>TO: NAME: Sherwin Chegini COMPANY: New Dynasty Construction</p>	<p>FROM: NAME: GREG SMITH COMPANY: TELACU CONSTRUCTION MANAGEMENT</p>
---	--

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the contractor has, arising out of the revision set forth herein. including claims for impact and delay costs, excluding those identified herein.

DESCRIPTION OF PROPOSAL

District directed contractor to provide labor, material, and equipment to add one (1) data drop to work room 105 for printer.

NO.	ITEM DESCRIPTION	AMOUNT
1	Data Drop for Printer	+ \$ 1,603.62

It is understood that this Work Order will be effective when signed by Kirsten Vital. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Word Order, unless otherwise provided in the Work Order.

COST:

- LUMP SUM \$ 1,603.62 NOT TO EXCEED \$ _____
- TIME AND MATERIALS. SUBMIT DAILY TIME AND MATERIAL DOCUMENTATION ON 'TIME AND MATERIAL DAILY EXTRA WORK' FORMS.
- SUBMIT QUOTATION PROMPTLY FOR THE WORK DESCRIBED ABOVE. THE COST OF THE WORK WILL BE DETERMINED FROM THE 'CHANGE ORDER PROPOSAL' SUBJECT TO REVIEW AND WILL BE RESOLVED TO BE MUTUALLY AGREEABLE.
- IN ACCORDANCE WITH CONTRACT UNIT PRICES

TIME:

- NO CHANGE TIME IMPACT UKNOWN IMPACT TO CONTRACT COMPLETION IS ESTIMATED AT _____ DAYS.
- WILL NOT CHANGE COMPLETION DATE BUT IS EXPECTED TO IMPACT SPECIFIC CPM ACTIVITIES. ACTIVITY NUMBERS: _____ DAYS: _____. THE CONTRACTOR WILL CREATE ACTIVITIES IN THE CONTRACTOR'S DETAILED CONSTRUCTION SCHEDULE IMMEDIATELY FOLLOWING APPROVAL OF THIS WORK ORDER SHOWING THE IMPACT OF THIS WORK. THESE ACTIVITIES WILL BE REVIEWED IN ACCORDANCE WITH THE CONTRACTOR'S WEEKLY AND MONTHLY SCHEDULE.

Signature		Date
CUSD - JOHN FORNEY		12/16/2021
Construction Manager		12/16/2021
General Contractor		12/16/2021
Architect of Record		12/16/2021
Inspector of Record		12/15/2021



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



11/04/21	CHANGE ORDER REQUEST NUMBER: 62
PROJECT:	Aliso Niguel High School Stem Addition
LOCATION:	28000 Wolverine Way, Aliso Viejo
PREPARED BY:	Sherwin Chegini

REASON FOR CHANGE:
owner request

SCOPE OF WORK:
Provide labor, material, and equipment to add (1) data drop to work room 105

		TIME EXTENSION	
DATE COMPLETED:		DAYS FOR THIS CHANGE ORDER	0
COST BREAKDOWN:	\$ 1,512.85		
TIME and MATERIALS or LUMP SUM:	0.00		

SUBCONTRACTORS COST		1512.85
MATERIAL COST		0.00
LABOR COSTS		0.00
MISCELLANEOUS COSTS		0.00
GENERAL CONDITIONS	DAYS @	PER DAY
	5%	TOTAL COSTS 1512.85
		OVERHEAD 75.64
		SUBTOTAL 1588.49
	1%	BONDING & INSURANCE 15.13
		SUBTOTAL 1603.62

TOTAL FOR THIS CHANGE ORDER	1603.62
------------------------------------	----------------

I APPROVE AND AUTHORIZE THE ABOVE REFERENCED SCOPE OF WORK AND BILLING

Sherwin Chegini	Project Manager		
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE

Greg Smith			
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



SUB CONTRACTORS

NAME	TRADE	SCOPE OF WORK	TOTAL
RDM electric	Electrical	data drop	\$ 1,512.85
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL FOR SUB CONTRACT			\$ 1,512.85

MATERIALS

UNIT	DESCRIPTION	QUANTITY	Price	TOTAL
				\$ -
TOTAL MATERIALS				\$ -

LABOR COSTS

NAME	TRADE	WORK DONE	HOURS	RATE	TOTAL
					\$ -
TOTAL LABOR					\$ -

MISCELLANEOUS

ITEM	DESCRIPTION OF USE	COST
		\$ -
		\$ -
MISCELLANEOUS		\$ -



Change Order Request

RDM CO #: 22

Project: Aliso Niguel High School Stem Building
RDM Job # 20-01
Date: 11/2/2021
Reference: Added Data drop in Workroom 105

Description of Work

The below price reflects the cost of providing labor, materials, equipment, and subcontract for adding (1) Data drop in workroom 105 per the request of Shewin Chegini with New Dynasty Construction Co.			
Material Cost (See Attached Backup)			\$40.08
Direct Job Expenses (See Attached Backup)			\$0.00
Sales Tax	Aliso Viejo*	7.75%	\$3.11
Freight / Delivery Expense	1	\$95	\$95.00
Service Truck	0	\$75	\$0.00
		<i>Mark up 15.00%</i>	\$20.73
Material, DJE's & Freight Subtotal:			\$158.91

	Man Hours	Rate	Total
Electrician Labor Straight Time	2.00	\$83.99	\$167.98
Electrician Labor Overtime	0.00	\$113.26	\$0.00
Electrician Labor Double Time	0.00	\$134.63	\$0.00
Equipment Operator*	0.00	\$175.00	\$0.00
Material Handling & Clean Up	0.10	\$83.99	\$8.40
Foreman Labor Straight Time	0.21	\$84.68	\$17.78
Field Superintendent Labor Straight Time	0.07	\$88.45	\$6.13
	Rental Per Day	Days	
Equipment/Tool Rental	No Rental	\$0.00	\$0.00
Transportation	No Rental	\$0.00	One Time Charge \$0.00
			<i>Mark up 15.00%</i> \$30.04
Labor and Equipment Subtotal:			\$230.34

Subcontract Work (See Attached Sub Quote(s))	\$1,070.10
Integrated Communication & Data (ICD)	
	<i>Mark Up 5%</i> \$53.51
Subcontractor Subtotal:	\$1,123.61

Payment and Performance Bond @	0.00%	\$0.00
*Note - Additional work outlined in this proposal will not be bonded.		

Change Order Request Grand Total: \$1,512.85

Price Firm for: 15 Day(s)
 A Contract Time Extension of: 1 Day(s) is Requested
 Prepared By: Angel Cruz Date: 11/2/2021
 Approval: Date:

Aliso Niguel HS (Added Data Drops)

Job Number: 1671

Extension By Phase

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
--- 04 Above Ground Branch Raceway ---						
1122	3/4" Steel Flex	10	140.49 C	14.05	5.00 C	0.50
1869	3/4" Steel 2-Screw Flex Conn	2	5.38 E	10.76	0.35 E	0.70
2031	3/4" Field Knockout (labor only)	2	0.00 E	0.00	0.25 E	0.50
2472	4" Square x 2-1/8" Deep Box w/brkt (1/2&3/4 KO's)	1	1,526.70 C	15.27	0.30 E	0.30
--- 04 Above Ground Branch Raceway Total --				40.08		2.00
Job Total				40.08		2.00

INTEGRATED COMMUNICATIONS & DATA

405 FLEETWOOD PLACE , GLENDORA, CA 91740 (626)914-2119 FAX (626) 963-2498

PROPOSED CHANGE ORDER

PROJECT ALISO NIGUEL HIGH SCHOOL CHANGE ORDER # 8

DATE 10-06-21 TITLE ROOM 105 DATA DROP FOR PRINTER

QUANTY	PRODUCT	COST	LABOR	TOTAL
1	CAT6 JACK	\$6.25	.1	\$6.25
1	WALL PLATE	\$6.00	.1	\$6.00
1	CAT6 CABLE	\$40.00	6	\$40.00
12	J HOOKS SM	\$4.00	1	\$48.00
6	J HOOKS MED	\$6.00	.5	\$36.00
1	PATCH CORD	\$6.00		
1	VELCRO	\$21.5	1	\$21.5
1	TESTING		1	
	SUB TOTAL MATERIAL			\$157.75
	TAX			\$16.17
	LABOR \$78.00		9.7 HR	\$756.60
	SUB TOTAL			\$930.52
	15% OVERHEAD & PROFIT			\$139.58
	TOTAL PRICE			\$1,070.10

Angel Cruz

From: Sherwin Chegini <Sherwin@new-dc.com>
Sent: Monday, October 4, 2021 1:21 PM
To: Angel Cruz; Kris Mattox; Jose Plascencia; Jayson Gonzalez
Cc: Joy Ward; Daniel Arellano
Subject: FW: ANHS STEM: Switch Gear Update and Data Outlet
Attachments: E2.12_ FIRST FLOOR SIGNAL PLAN Rev.2 markup.pdf

RDM Team,

Please see email from TCM regarding the switchgear. Please advise to date & time of delivery. This is a HOT ITEM for the district.

Also, they have additional COR request for an addition of 1 data drop per in workroom 105 per the attached. Please provide cost.

Sherwin Chegini

Project Manager

New Dynasty Construction Co.

3002 Dow Ave., Ste. 204

Tustin, CA 92780

Tel.: (949) 502.6400 Fax: (949) 502.6404 Cel: (714) 812-8757



From: Greg Smith <gsmith@telacu.com>
Sent: Monday, October 4, 2021 12:42 PM
To: Sherwin Chegini <Sherwin@new-dc.com>
Cc: Joy Ward <JWard@new-dc.com>
Subject: ANHS STEM: Switch Gear Update and Data Outlet

Hi Sherwin,

Could we get an update on the switchgear installation. I need to coordinate with the site to ensure all the school walkways are accessible for RDM.

Also, please see attached marked up sheet for the addition of 1 data drop in the downstairs workroom 105. Could I please get a cost for this work?

Thanks,
Greg

Greg Smith

Project Manager

TELACU Construction Management

604 N. Eckhoff Street

Orange, CA 92868

T 714.541.2390

M 714.497.7646

gsmith@telacu.com

www.telacu.com



TELACU - A pioneering institution committed to service, empowerment, advancement, and the creation of self-sufficiency.



CAPISTRANO UNIFIED SCHOOL DISTRICT
SITE: Aliso Niguel High School
PROJECT: Aliso Niguel High School STEM Project
ARCHITECT: WLC

WORK ORDER

NO. 45

SUBJECT: Water Flow and Tamper Switch for DDCA
DATE: 12/10/2021

TO: NAME: Sherwin Chegini COMPANY: New Dynasty Construction	FROM: NAME: GREG SMITH COMPANY: TELACU CONSTRUCTION MANAGEMENT
--	---

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the contractor has, arising out of the revision set forth herein. including claims for impact and delay costs, excluding those identified herein.

DESCRIPTION OF PROPOSAL

Per RFI #241 & DSA requirements, provide labor, material, and equipment to install new pathways only for two (2) tamper and flow switches.

NO.	ITEM DESCRIPTION	AMOUNT
1	Water Flow and Tamper Switch for DDCA	+ \$ 806.29

It is understood that this Work Order will be effective when signed by Kirsten Vital. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Word Order, unless otherwise provided in the Work Order.

COST:

- LUMP SUM \$ 806.29 NOT TO EXCEED \$ _____
- TIME AND MATERIALS. SUBMIT DAILY TIME AND MATERIAL DOCUMENTATION ON 'TIME AND MATERIAL DAILY EXTRA WORK' FORMS.
- SUBMIT QUOTATION PROMPTLY FOR THE WORK DESCRIBED ABOVE. THE COST OF THE WORK WILL BE DETERMINED FROM THE 'CHANGE ORDER PROPOSAL' SUBJECT TO REVIEW AND WILL BE RESOLVED TO BE MUTUALLY AGREEABLE.
- IN ACCORDANCE WITH CONTRACT UNIT PRICES

TIME:

- NO CHANGE TIME IMPACT UKNOWN IMPACT TO CONTRACT COMPLETION IS ESTIMATED AT _____ DAYS.
- WILL NOT CHANGE COMPLETION DATE BUT IS EXPECTED TO IMPACT SPECIFIC CPM ACTIVITIES. ACTIVITY NUMBERS: _____ DAYS: _____. THE CONTRACTOR WILL CREATE ACTIVITIES IN THE CONTRACTOR'S DETAILED CONSTRUCTION SCHEDULE IMMEDIATELY FOLLOWING APPROVAL OF THIS WORK ORDER SHOWING THE IMPACT OF THIS WORK. THESE ACTIVITIES WILL BE REVIEWED IN ACCORDANCE WITH THE CONTRACTOR'S WEEKLY AND MONTHLY SCHEDULE.

Signature		Date
CUSD - JOHN FORNEY		12/16/2021
Construction Manager		12/16/2021
General Contractor		12/16/2021
Architect of Record		12/16/2021
Inspector of Record		12/15/2021



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



11/04/21	CHANGE ORDER REQUEST NUMBER: 63
PROJECT:	Aliso Niguel High School Stem Addition
LOCATION:	28000 Wolverine Way, Aliso Viejo
PREPARED BY:	Sherwin Chegini

REASON FOR CHANGE:
RFI

SCOPE OF WORK:
Provide labor, material, and equipment to install new pathways only for two tamper and flow switches per RFI #241

		TIME EXTENSION	
DATE COMPLETED:		DAYS FOR THIS CHANGE ORDER	0
COST BREAKDOWN:	\$ 760.65		
TIME and MATERIALS or LUMP SUM:	0.00		

SUBCONTRACTORS COST		760.65
MATERIAL COST		0.00
LABOR COSTS		0.00
MISCELLANEOUS COSTS		0.00
GENERAL CONDITIONS	DAYS @	PER DAY
	5%	TOTAL COSTS 760.65
		OVERHEAD 38.03
		SUBTOTAL 798.68
	1%	BONDING & INSURANCE 7.61
		SUBTOTAL 806.29

TOTAL FOR THIS CHANGE ORDER	806.29
------------------------------------	---------------

I APPROVE AND AUTHORIZE THE ABOVE REFERENCED SCOPE OF WORK AND BILLING

Sherwin Chegini	Project Manager		
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE

Greg Smith			
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



SUB CONTRACTORS

NAME	TRADE	SCOPE OF WORK	TOTAL
RDM electric	Electrical	tamper flow switches	\$ 760.65
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL FOR SUB CONTRACT			\$ 760.65

MATERIALS

UNIT	DESCRIPTION	QUANTITY	Price	TOTAL
				\$ -
TOTAL MATERIALS				\$ -

LABOR COSTS

NAME	TRADE	WORK DONE	HOURS	RATE	TOTAL
					\$ -
TOTAL LABOR					\$ -

MISCELLANEOUS

ITEM	DESCRIPTION OF USE	COST
		\$ -
		\$ -
MISCELLANEOUS		\$ -



Change Order Request

RDM CO #: 23

Project: Aliso Niguel High School Stem Building
RDM Job # 20-01
Date: 11/2/2021
Reference: RFI 241: Rm 114 Water Flow & Tamper Switch

Description of Work

The below price reflects the cost of providing labor, materials, equipment, and subcontract per RFI #241 response to add additional pathways only for two tamper and flow switches.

Material Cost (See Attached Backup)		\$75.85
Direct Job Expenses (See Attached Backup)		\$0.00
Sales Tax	Aliso Viejo* 7.75%	\$5.88
Freight / Delivery Expense	1 \$95	\$95.00
Service Truck	0 \$75	\$0.00
	Mark up 15.00%	\$26.51
	Material, DJE's & Freight Subtotal:	\$203.24

	Man Hours	Rate	Total
Electrician Labor Straight Time	4.84	\$83.99	\$406.51
Electrician Labor Overtime	0.00	\$113.26	\$0.00
Electrician Labor Double Time	0.00	\$134.63	\$0.00
Equipment Operator*	0.00	\$175.00	\$0.00
Material Handling & Clean Up	0.24	\$83.99	\$20.33
Foreman Labor Straight Time	0.51	\$84.68	\$43.03
Field Superintendent Labor Straight Time	0.17	\$88.45	\$14.83
	Rental Per Day	Days	
Equipment/Tool Rental	No Rental	\$0.00	\$0.00
Transportation	No Rental	\$0.00	One Time Charge \$0.00
			Mark up 15.00% \$72.71
Labor and Equipment Subtotal:			\$557.41

Subcontract Work (See Attached Sub Quote(s)) \$0.00

		Mark Up 5%	\$0.00
		Subcontractor Subtotal:	\$0.00

Payment and Performance Bond @ 0.00% \$0.00

*Note - Additional work outlined in this proposal will not be bonded.

Change Order Request Grand Total: \$760.65

Price Firm for: 15 Day(s)
 A Contract Time Extension of: 1 Day(s) is Requested
 Prepared By: Angel Cruz Date: 11/2/2021
 Approval: Date:

Aliso Niguel HS (RFI 241)**Job Number: 1670****Extension By Phase**

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
--- 04 Above Ground Branch Raceway ---						
1143	1/2" Liquidtight (metallic)	15	137.40 C	20.61	4.00 C	0.60
1913	1/2" Seal-tite Conn (90 Degree)	4	933.32 C	37.33	0.36 E	1.44
2030	1/2" Field Knockout (labor only)	4	0.00 E	0.00	0.25 E	1.00
2348	1/2" 2-Hole Strap	6	13.88 C	0.83	4.50 C	0.27
2471	4" Square x 2-1/8" Deep Box (1/2 & 3/4 KO's)	1	632.59 C	6.33	0.30 E	0.30
7115	Sheetmetal Screw	6	5.08 C	0.30	0.01 E	0.06
--- 04 Above Ground Branch Raceway Total --				65.40		3.67
--- 06 Branch Wire ---						
2681	#12 THHN CU Solid Wire	40	226.73 M	9.07	6.00 M	0.24
4409	#14-12-10 Wire Termination Labor	4	0.00 E	0.00	0.18 E	0.72
6133	Red Wirenuts	6	230.00 M	1.38	3.50 C	0.21
--- 06 Branch Wire Total ---				10.45		1.17
Job Total				75.85		4.84

**TELACU Construction Management**

604 N. Eckhoff Street
 Orange, California 92868
 P: (714) 541-2390
 F: (714) 541-9411

Project: 18-125 Aliso High School STEM Building

28000 Wolverine Way
 aliso viejo, California 92868
 P: 7146567015

RFI #241: RFI #241 Rm 114 Water Flow & Tamper Switch

Status	Open		
To	Steve Stearns (PBK-WLC)	From	Joy Ward (New Dynasty Construction) 3002 Dow Ave., Ste. 218 Tustin, California 92780
Date Initiated	Sep 30, 2021	Due Date	Oct 3, 2021
Location		Project Stage	Course of Construction
Cost Impact	TBD	Schedule Impact	TBD
Spec Section		Cost Code	
Drawing Number	FA2.1	Reference	RDM RFI#35
Linked Drawings			
Received From	Joy Ward (New Dynasty Construction)		
Copies To	Daniel Arellano (New Dynasty Construction), Sherwin Chegini (New Dynasty Construction), Brittan Reed (TELACU Construction Management), Greg Smith (TELACU Construction Management), Joy Ward (New Dynasty Construction), Bruce Williams (TYR, Inc. - Project Inspector)		

Activity

Question

Question from Joy Ward New Dynasty Construction on Wednesday, Sep 29, 2021 at 04:39 PM PDT

(1) Sheet FA2.1, Room 114, shows only one (1) water flow and one (1) tamper switch; however, detail 7/FP0.1 shows one (1) additional tamper switch. Please confirm sheet FP0.1 supersedes requirements noted in FA2.1 (see attached).
 (2) To satisfy elevator requirements, an additional one (1) water flow and one (1) tamper switch was installed totaling two (2) water flow and three (3) tamper switch respectively. Contractor noted there will be associated costs to the added devices to cover materials and labor (see attached). Please confirm.

Attachments

[RFI #241 Rm 114 Water Flow_Tamper Switch.pdf](#)

Awaiting an Official Response

Confirmed. There should be two tamper switches on the backflow preventer, one on the elevator control valve and two flow switches - one for system riser and one on the elevator sprinkler line.

M. DuPre, Salas O'Brien 10-11-21

ARCHITECT
WIC
 CLIENT FOCUSED • PASSION FOR
 SOUTHERN CALIFORNIA
 8100 ROCKBSTER AVENUE, SUITE
 CALIFORNIA 91730-0729
 TEL: 909.987.0099
 www.wicarchitects.com

ALISO NIGUEL HIGH SCHOOL STEM BUILDING
 CAPSTRANO UNIFIED SCHOOL DISTRICT
 28000 WOLVERINE WAY, ALISO VIEJO, CA 92656

APPROVED
 DIVISION OF THE FIRE DISTRICT
 ALISO VIEJO, CA 92656
 4/15/17 4.80 3.00
 2.97/17
 CONSULTANT
 1-SOULIGNED
 10111 1/11/17 11/17
 DATE
 PROJECT NUMBER: 1725000
 DRAWN: JCD
 CHECKED: TRC
 DATE: 07/10/18
 SCALE: AS NOTED
 PROJECT PROTECTION GENERAL
 DRAWING NUMBER: FP.0.1

LEGEND

SYMBOL	DESCRIPTION
(Symbol)	CONCRETE CROSS SECTION
(Symbol)	VALVE
(Symbol)	HYDRAULIC CALCULATION REFERENCE NUMBER
(Symbol)	HANGER - CIRCLES HANGER NUMBER PER SPP.1
(Symbol)	RESTRAINT
(Symbol)	ZONE OF INFLUENCE
(Symbol)	LONGITUDINAL BRACE
(Symbol)	LATERAL BRACE
(Symbol)	4-WAY BRACE

AUTOMATIC FIRE SPRINKLER LEGEND

SYMBOL	MANUFACTURER	TYPE	TEMP.	K-FAC	MIN. PSI	FINISH	ESC.
(Symbol)	WATSON	ES	157	1.5	100	CHROME	100
(Symbol)	WATSON	ES	157	1.5	100	CHROME	100
(Symbol)	WATSON	ES	157	1.5	100	CHROME	100
(Symbol)	WATSON	ES	157	1.5	100	CHROME	100
(Symbol)	WATSON	ES	157	1.5	100	CHROME	100
(Symbol)	WATSON	ES	157	1.5	100	CHROME	100
(Symbol)	WATSON	ES	157	1.5	100	CHROME	100
(Symbol)	WATSON	ES	157	1.5	100	CHROME	100
(Symbol)	WATSON	ES	157	1.5	100	CHROME	100
(Symbol)	WATSON	ES	157	1.5	100	CHROME	100

FIRE PROTECTION GENERAL NOTES:

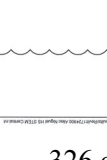
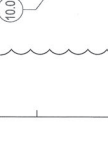
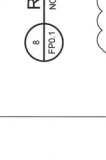
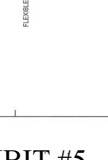
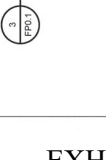
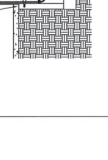
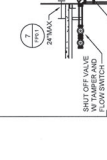
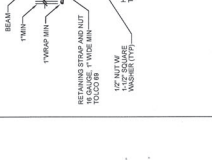
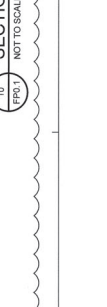
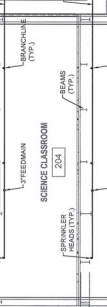
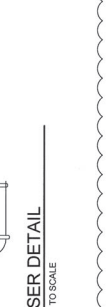
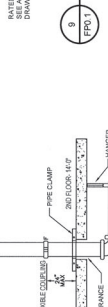
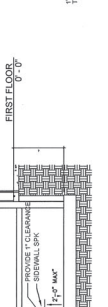
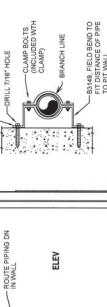
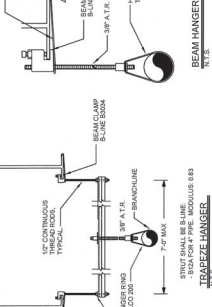
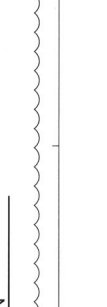
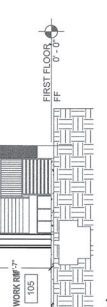
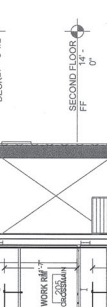
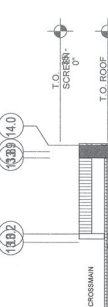
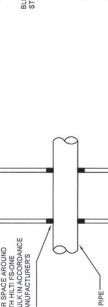
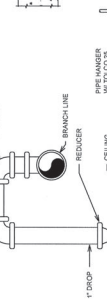
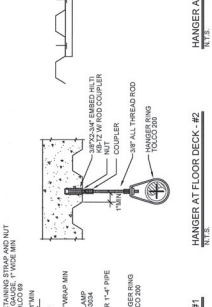
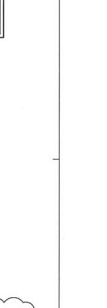
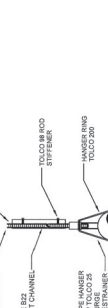
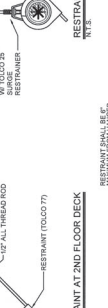
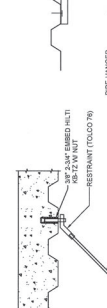
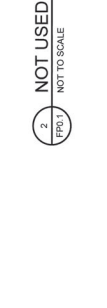
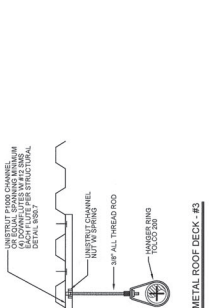
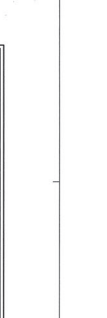
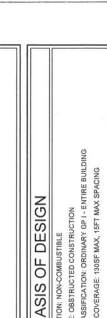
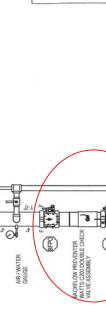
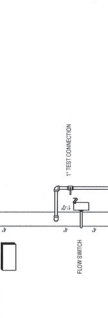
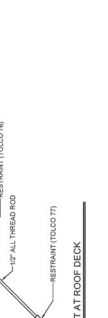
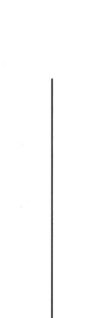
- CONTRACTOR SHALL VERIFY ALL WORK IS IN ACCORDANCE WITH THE SPECIFICATIONS AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL FIRE DEPARTMENT AND THE CALIFORNIA FIRE MARSHAL'S OFFICE.
- ALL SPRINKLER SYSTEMS SHALL BE INSTALLED IN ACCORDANCE WITH THE CALIFORNIA FIRE MARSHAL'S OFFICE AND THE CALIFORNIA FIRE MARSHAL'S OFFICE SHALL BE NOTIFIED OF ALL CHANGES TO THE SYSTEM PRIOR TO INSTALLATION.
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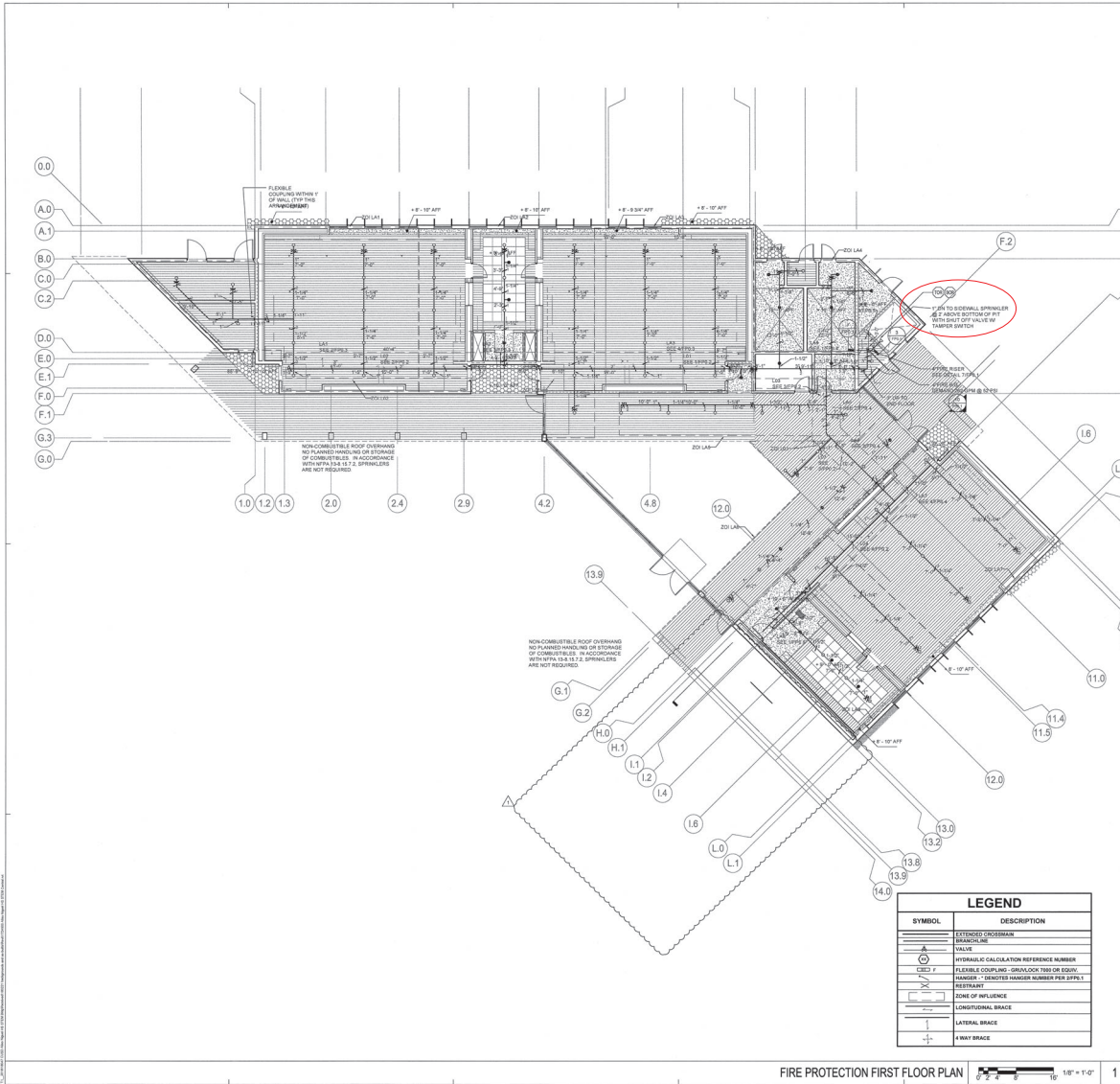
SECTION A: To be completed by contractor

Project Name: ALISO NIGUEL HIGH SCHOOL STEM BUILDING
 Project Address: 28000 WOLVERINE WAY, ALISO VIEJO, CA 92656
 Applicant Phone #: (909) 987-0099
 Area of largest building: 25,000 sq ft
 Is this building sprinklered throughout? (Yes/No) [] []
 Is this building sprinklered throughout? (Yes/No) [] []

SECTION B: To be completed by local fire department/contractor

Water Department/District: _____
 Test location address or coordinates (provide reference map): _____
 Date of Test: 6-25-18
 Test Results:
 Static pressure: 126.7 psi
 Residual pressure: 62.3 psi
 Flow (at 20 psi): 329 gpm
 Minimum residual pressure: _____ psi
 Maximum static pressure: _____ psi
 Minimum static pressure: _____ psi





FIRE PROTECTION FIRST FLOOR PLAN 1/8" = 1'-0" 1

ARCHITECTS
WLC
 CLIENT FOCUSED • PASSION DRIVEN
 SOUTHERN CALIFORNIA
 #100 ROCHESTER AVENUE, SUITE 100
 RANCHO CUCAMONGA
 CALIFORNIA 91765
 TEL: 909-987-0909
 www.wlcarchitects.com

ALISO NIGUEL HIGH SCHOOL STEM BUILDING
 CAPISTRANO UNIFIED SCHOOL DISTRICT
 28000 WOLVERINE WAY, ALISO VIEJO, CA 92656

APPROVED
 DIVISION OF THE STATE ARCHITECT
 ACT. SA. REG. TR. IN L.E.
 #440-1177 & R.0. DATE: SEP 25 2019

CONSULTANT
TSQUARED
 1000 S. GARDEN AVENUE
 ANAHEIM, CA 92805
 TEL: (714) 944-1911
 FAX: (714) 944-1911
 #18047
 www.tsquared.com
 10/1/2019 10:11 AM
 10/1/2019 10:11 AM

FILE:
 AC: PLX: SS:
 DATE: 10/1/2019 10:11 AM

NO.	DATE	BY	REVISION 1	DESCRIPTION
1	09/24/18	JCD	REVISION 1	CHANGES

DRAWN: JCD CHECKED: TRC
 DATE: 07/10/18 SCALE: AS NOTED
 PROJECT NUMBER: 1724000
FIRE PROTECTION FIRST FLOOR PLAN
 DRAWING NUMBER: **FP2.1**



CAPISTRANO UNIFIED SCHOOL DISTRICT
SITE: Aliso Niguel High School
PROJECT: Aliso Niguel High School STEM Project
ARCHITECT: WLC

WORK ORDER

NO. 46

SUBJECT: Welding of Cap Plates
DATE: 12/10/2021

TO: NAME: Sherwin Chegini COMPANY: New Dynasty Construction	FROM: NAME: GREG SMITH COMPANY: TELACU CONSTRUCTION MANAGEMENT
--	---

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the contractor has, arising out of the revision set forth herein. including claims for impact and delay costs, excluding those identified herein.

DESCRIPTION OF PROPOSAL

Per RFI #171, provide labor, material, and equipment to weld cap plates at locations cut for new furring of column.

NO.	ITEM DESCRIPTION	AMOUNT
1	Welding of Cap Plates	\$ 3,007.22

It is understood that this Work Order will be effective when signed by Kirsten Vital. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Word Order, unless otherwise provided in the Work Order.

COST:

- LUMP SUM \$ 3,007.22 NOT TO EXCEED \$ _____
- TIME AND MATERIALS. SUBMIT DAILY TIME AND MATERIAL DOCUMENTATION ON 'TIME AND MATERIAL DAILY EXTRA WORK' FORMS.
- SUBMIT QUOTATION PROMPTLY FOR THE WORK DESCRIBED ABOVE. THE COST OF THE WORK WILL BE DETERMINED FROM THE 'CHANGE ORDER PROPOSAL' SUBJECT TO REVIEW AND WILL BE RESOLVED TO BE MUTUALLY AGREEABLE.
- IN ACCORDANCE WITH CONTRACT UNIT PRICES

TIME:

- NO CHANGE TIME IMPACT UKNOWN IMPACT TO CONTRACT COMPLETION IS ESTIMATED AT _____ DAYS.
- WILL NOT CHANGE COMPLETION DATE BUT IS EXPECTED TO IMPACT SPECIFIC CPM ACTIVITIES. ACTIVITY NUMBERS: _____ DAYS: _____. THE CONTRACTOR WILL CREATE ACTIVITIES IN THE CONTRACTOR'S DETAILED CONSTRUCTION SCHEDULE IMMEDIATELY FOLLOWING APPROVAL OF THIS WORK ORDER SHOWING THE IMPACT OF THIS WORK. THESE ACTIVITIES WILL BE REVIEWED IN ACCORDANCE WITH THE CONTRACTOR'S WEEKLY AND MONTHLY SCHEDULE.

Signature		Date
CUSD - JOHN FORNEY		12/16/2021
Construction Manager		12/16/2021
General Contractor		12/16/2021
Architect of Record		12/16/2021
Inspector of Record		12/15/2021



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



10/29/21	CHANGE ORDER REQUEST NUMBER: 58
PROJECT:	Aliso Niguel High School Stem Addition
LOCATION:	28000 Wolverine Way, Aliso Viejo
PREPARED BY:	Sherwin Chegini

REASON FOR CHANGE:
RFI

SCOPE OF WORK:
Provide labor, material, and equipment to weld cap plates at locations cut for new furring of column per RFI #171 response

		TIME EXTENSION	
DATE COMPLETED:		DAYS FOR THIS CHANGE ORDER	0
COST BREAKDOWN:	\$ 2,837.00		
TIME and MATERIALS or LUMP SUM:	0.00		

SUBCONTRACTORS COST		2837.00
MATERIAL COST		0.00
LABOR COSTS		0.00
MISCELLANEOUS COSTS		0.00
GENERAL CONDITIONS	DAYS @	PER DAY
	5%	TOTAL COSTS 2837.00
		OVERHEAD 141.85
		SUBTOTAL 2978.85
	1%	BONDING & INSURANCE 28.37
		SUBTOTAL 3007.22

TOTAL FOR THIS CHANGE ORDER	3007.22
------------------------------------	----------------

I APPROVE AND AUTHORIZE THE ABOVE REFERENCED SCOPE OF WORK AND BILLING

Sherwin Chegini	Project Manager		
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE

Greg Smith			
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



SUB CONTRACTORS

NAME	TRADE	SCOPE OF WORK	TOTAL
TWI	Steel	Welding	\$ 2,837.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL FOR SUB CONTRACT			\$ 2,837.00

MATERIALS

UNIT	DESCRIPTION	QUANTITY	Price	TOTAL
				\$ -
TOTAL MATERIALS				\$ -

LABOR COSTS

NAME	TRADE	WORK DONE	HOURS	RATE	TOTAL
					\$ -
TOTAL LABOR					\$ -

MISCELLANEOUS

ITEM	DESCRIPTION OF USE	COST
		\$ -
		\$ -
MISCELLANEOUS		\$ -

Trussworks International, Inc. - TWI
 1275 W Franklin Ave
 Pomona, CA 91766
 John Henin
 Phone 909-461-3112
 Fax: 909-461-3735

To: Sherwin Chegini - PM
 New Dynasty Construction
 Job #634
 Aliso Niguel High School
 28000 Wolverine Way, Aliso Viejo, CA 92656

Date: 10/19/21
 TWI Project # 634-ANHS
 Purchase Number
 Cost Reference For: RFI#171
 Other Ref.: Field Visit

CHANGE ORDER REQUEST NO.: 12

Description of Work:

Per received response to RFI#171, guard rail will need to be welded in 4 locations to enable furring of the column, then welding of cap plate of all cut location, as requested by client.

CAT	Qty.	Unit	Material Description	Unit Cost	C/C	Extension
	1	lot	Additional material	\$ 53.17	0	\$ 53.17
	1	lot	Field welding wire and consumables	\$ 100.00	0	\$ 100.00
					0	\$ -
					0	\$ -
					0	\$ -
					0	\$ -
Subtotal Material Cost:						\$ 153.17
Sales Tax: 10.25%						\$ 15.70
Subtotal:						\$ 168.87
Mark Up: 15.00%						\$ 25.33
Material Total:						\$ 194.20

CAT	Qty.	Unit	Labor Description	Unit Cost	C/C	Extension
		hours	Project management / Detailing / Engineering	\$ 120.00	0	\$ -
					0	\$ -
	2	hours	Fabrication (Cutting, Drilling/Fitting up, Painting)	\$ 95.00	0	\$ 190.00
					0	\$ -
	14	hours	Field installation of cap plates, cut was done by N.D	\$ 125.00	0	\$ 1,750.00
					0	\$ -
Subtotal Labor Cost:						\$ 1,940.00
Mark Up: 15.00%						\$ 291.00
Labor Total:						\$ 2,231.00

CAT	Qty.	Unit	Equipment Description	Unit Cost	C/C	Extension
	7	hours	Welding machine	\$ 25.00	0	\$ 175.00
	5	hours	Scissor/Boom Lift	\$ 30.00	0	\$ 150.00
					0	\$ -
Subtotal Equip. Cost:						\$ 325.00
Sales Tax: 10.25%						\$ 33.31
Subtotal:						\$ 358.31
Mark Up: 15.00%						\$ 53.75
Equipment Total:						\$ 412.06

CAT	Qty.	Unit	Miscellaneous Description	Unit Cost	C/C	Extension
		Hour	Small Tools & Consumables	\$ 2.35	1468	\$ -
		Hour	Company Truck	\$ 5.00	2015	\$ -
		Day	Travel Expenses (Subsistence / Zone Pay)		2216	\$ -
		Hour	Fabrication Equipment / Machinery	\$ 3.40	1923	\$ -
		Lot	Delivery Charge	\$ 180.00	2014	\$ -
		Lot	Fuel Surcharge	\$ 50.00	2017	\$ -
		Lot	Loss of Productivity	\$ -	3010	\$ -
					0	\$ -
Misc. Subtotal Cost:						\$ -
Mark Up: 15.00%						\$ -
Misc. Total:						\$ -

TWI Trussworks International, Inc.
 Name & Title: John Henin - PM

Total Tax included above: 1610 \$ 49.01

Bond: 0.00% \$ -

ACCEPTED BY:

Signature and Title _____
 New Dynasty Construction

TOTAL COR (Rounded) \$ 2,837

SCHEDULE IMPACT: 1 day(s)

**RFI #171**

TELACU Construction Management
604 N. Eckhoff Street
Orange, California 92868
Phone: (714) 541-2390
Fax: (714) 541-9411

Project: 18-125 - Aliso High School STEM Building
28000 Wolverine Way
aliso viejo, California 92868
Phone: 7146567015

RFI #171 Lighting Fixture Type F (Stucco)

TO:	Steve Stearns (WLC Architects)	FROM:	Joy Ward (New Dynasty Construction)
DATE INITIATED:	04/23/2021		3002 Dow Ave., Ste. 218 Tustin, California 92780
LOCATION:		STATUS:	Open
PROJECT STAGE:	Course of Construction	DUE DATE:	04/26/2021
COST IMPACT:	TBD	COST CODE:	
DRAWING NUMBER:	E2.10, 20/9.4	SCHEDULE IMPACT:	TBD
LINKED DRAWINGS:		SPEC SECTION:	
		REFERENCE:	RDM-JE Email 04.22.21

RECEIVED FROM: Joy Ward (**New Dynasty Construction**)

COPIES TO:

Daniel Arellano (**New Dynasty Construction**), Sherwin Chegini (**New Dynasty Construction**), Brittan Reed (**TELACU Construction Management**), Greg Smith (**TELACU Construction Management**), Joy Ward (**New Dynasty Construction**), Bruce Williams (**TYR, Inc. - Project Inspector**)

Question from Joy Ward (New Dynasty Construction) at 10:14 AM on 04/23/2021

Sheet E2.10 shows light type F to be mounted on the stucco pop out. Sheet 9.4 detail 20 shows only 1/2" densglass and stucco on the front side of these columns. There is no room to accommodate the rough in back box and branch circuit conduits on the face of these columns as shown. Columns need to be furred out a minimum of 1 1/2" more to accommodate a shallow box and (2) 3/4" conduits. Please advise.

Awaiting an Official Response

All Replies:

It is acceptable to for the columns to be furred 1-1/2" to accommodate the electrical box and (2) conduits.

Steve Stearns \ PBK-WLC \ 04.29.2021

Revised Response: Provide furred Plaster at columns to accommodate conduit to light fixture per the attached sketches on sheet AS-171.01 and AS-171.02.

Steve Stearns \ PBK-WLC \ 05.14.2021

BY _____

DATE _____

COPIES TO _____

ARCHITECT
MIG
 CLIENT FOCUSED • PASSION DRIVEN
 SOUTHERN CALIFORNIA
 8168 ROCHESTER AVENUE SUITE 100
 CALIFORNIA 91730-0229
 TEL: 909-987-2009
 WWW.MIGARCHITECT.COM

2800 WOLVERINE WAY, ALISO VIEJO, CA 92656
CAPSTRANO UNIFIED SCHOOL DISTRICT
ALISO NIGUEL HIGH SCHOOL STEM BUILDING



CONSULTANT
J. SQUARED
 13486 SPECIALTY DR.
 SUITE 100
 COSTA MESA, CA 92626
 TEL: (714) 962-5100
 FAX: (714) 962-5101
 #18047
 WWW.JSQUARED.COM

FILE NO.	APPL. 04-117480
AC.	
DATE	

NO.	DATE	BY	DESCRIPTION
1			REVISION 1
REVISIONS			

DRAWN: TSO
 CHECKED: TSO
 DATE: 07/10/18
 SCALE: As Indicated
 PROJECT NUMBER: 1724500

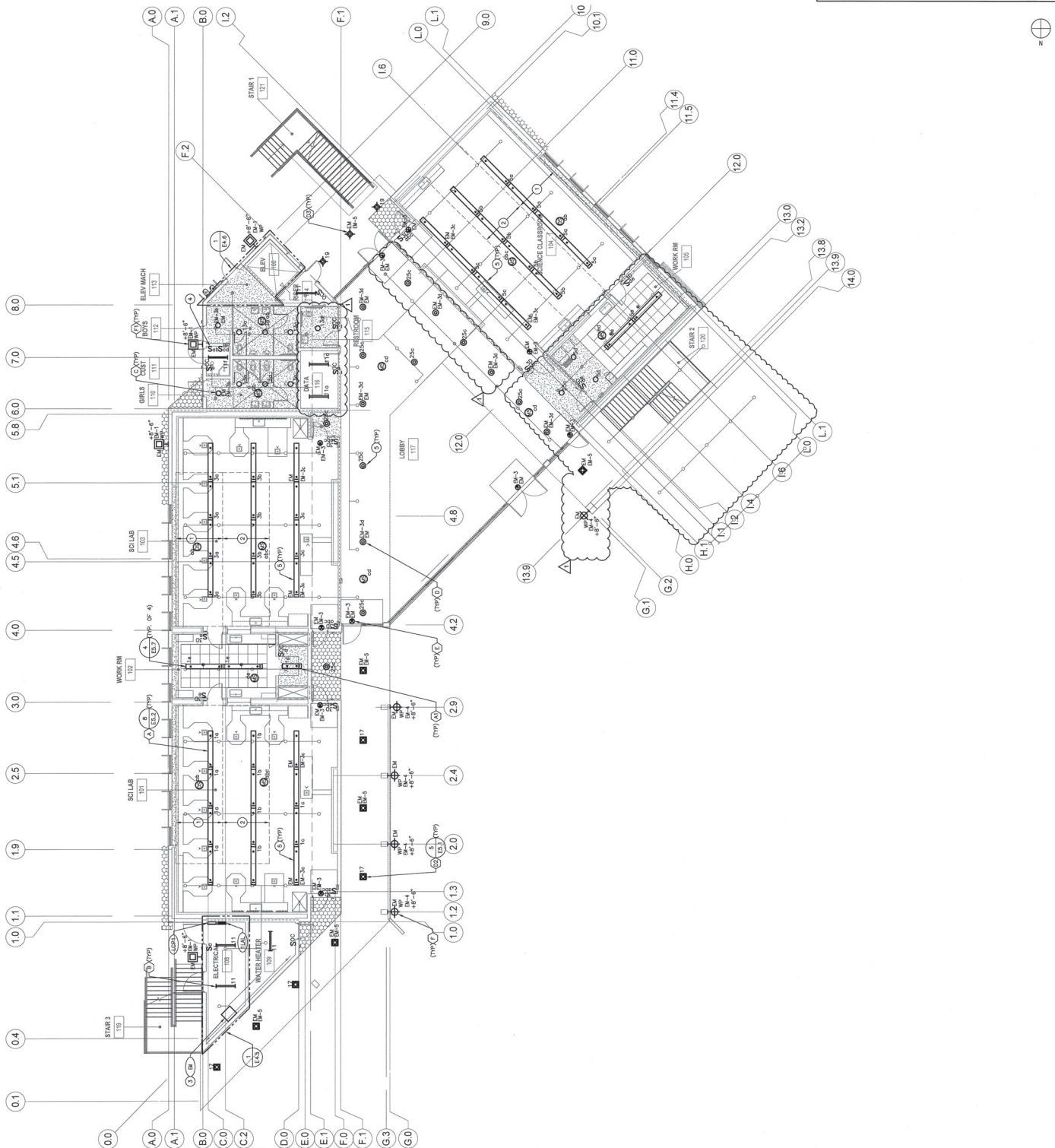
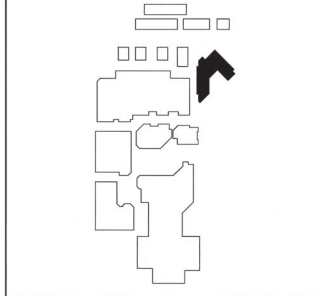
FIRST FLOOR LIGHTING PLAN

DRAWING NUMBER: **E2.10**

- GENERAL NOTES**
- CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS AND ANY DISCREPANCIES SHALL BE REPORTED TO THE ARCHITECT AND OWNER IN WRITING IMMEDIATELY UPON DISCOVERY.
 - CONTRACTOR SHALL VERIFY EXISTING CONDITIONS, LOCATIONS AND HEIGHTS OF ALL FIXTURES WITH TENANT AND ARCHITECT PRIOR TO START UP.
 - ALL NORMAL LIGHTING SHALL BE CONNECTED TO PANEL "1A", CIRCUIT NUMBER AS SHOWN.
 - EMERGENCY LIGHTING SHALL BE CONNECTED TO PANEL "1A", CIRCUIT NUMBER AS SHOWN.

- KEY NOTES**
- PRIMARY DAYLIGHT ZONE
 - SECONDARY DAYLIGHT ZONE
 - EMERGENCY BATTERY INVERTER "E", CONNECT AS REQUIRED TO ALL WALL MOUNTED LIGHTING. INVERTER SHALL BE INSTALLED IN A SECONDARY DAYLIGHT ZONE. INVERTER SHALL BE INSTALLED IN A SECONDARY DAYLIGHT ZONE. INVERTER SHALL BE INSTALLED IN A SECONDARY DAYLIGHT ZONE.
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APPROVED
 DIVISION OF THE STATE ARCHITECT
 REG. NO. 11748, EXP. 12/31/18, L.S.
 JAMES S. SQUARED
 ARCH. 11748, D. INT. SEP 25 2018



FIRST FLOOR LIGHTING PLAN 1/8" = 1'-0" 1

ARCHITECT
WIG
 SOUTHERN CALIFORNIA
 8163 ROCKBSTER AVENUE, SUITE 1
 CALIFORNIA 91762-0729
 TEL: 909-887-0909
 WWW.WIGARCHITECTS.COM

ALISO NIGUEL HIGH SCHOOL STEM BUILDING
 CAPISTRANO UNIFIED SCHOOL DISTRICT
 28000 WOLVERINE WAY, ALISO VIEJO, CA 92656

APPROVED:
 DIVISION OF THE STATE ARCHITECT
 APR. 04-117480
 APR. 17, 2018 3:27:25 PM
 117480

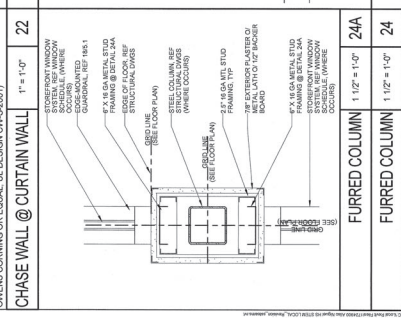
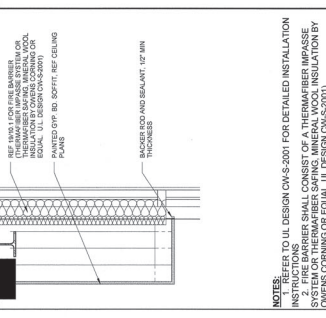
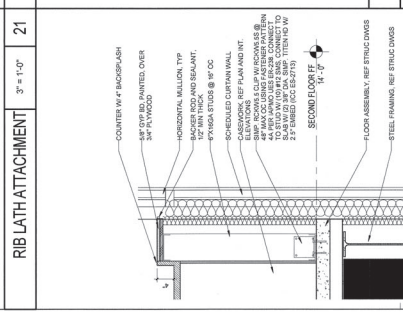
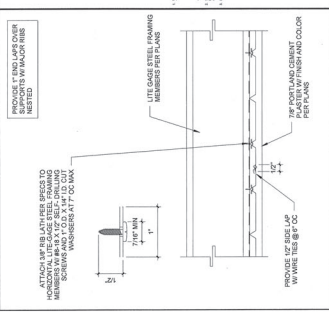
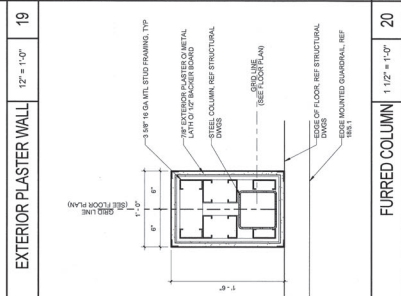
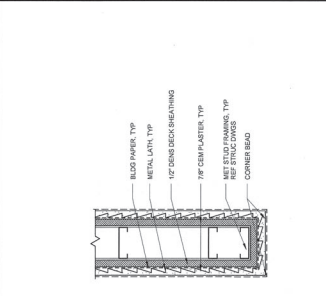
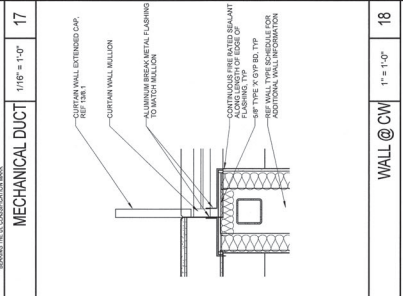
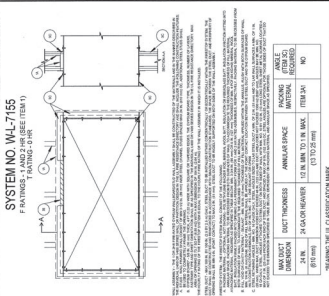
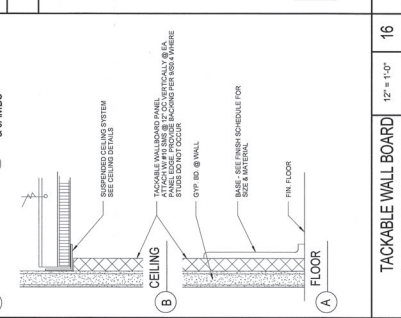
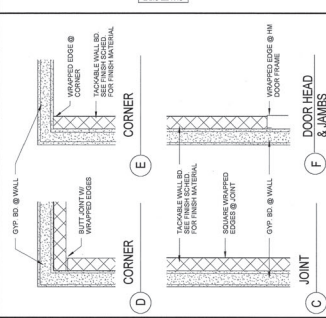
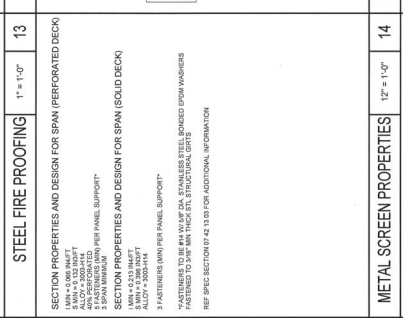
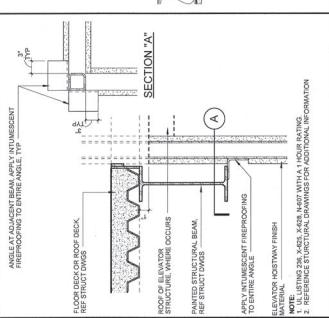
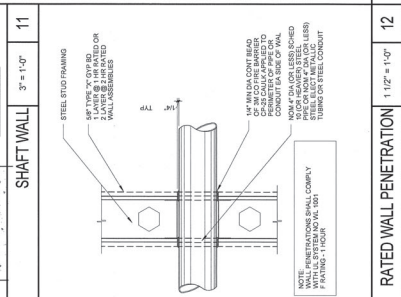
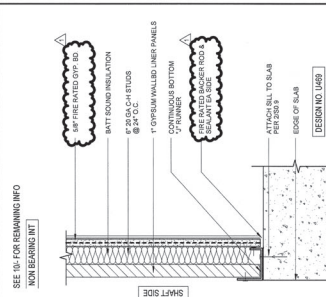
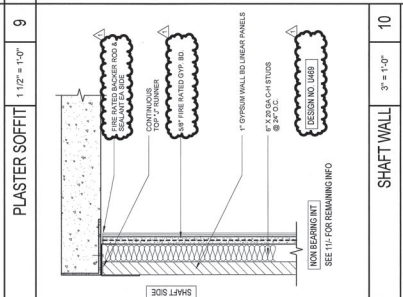
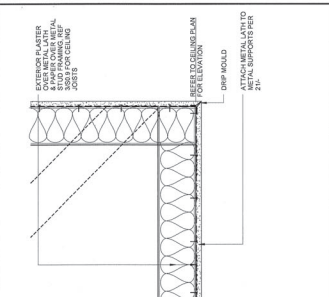
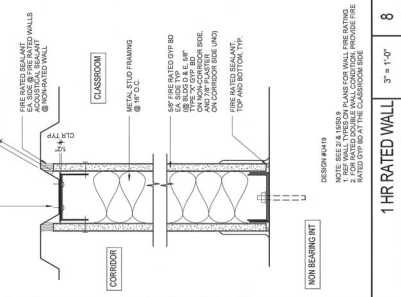
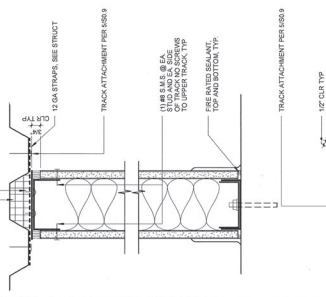
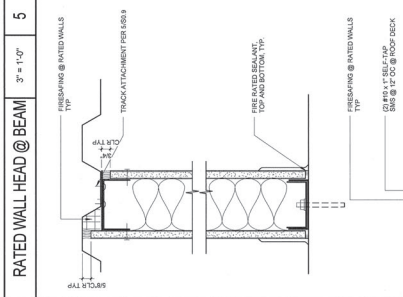
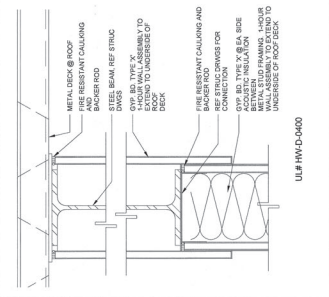
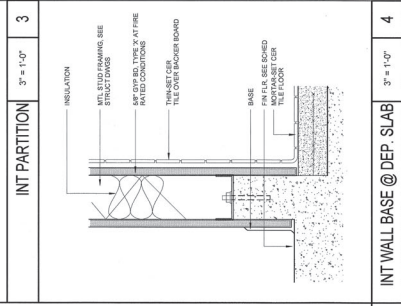
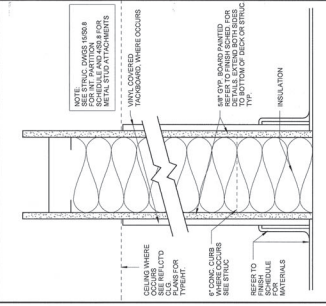
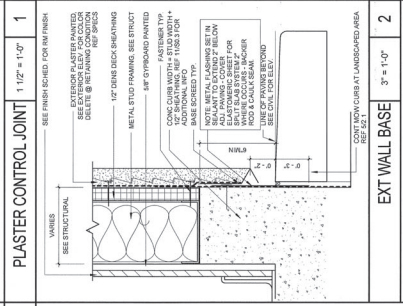
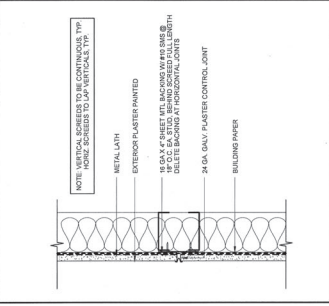


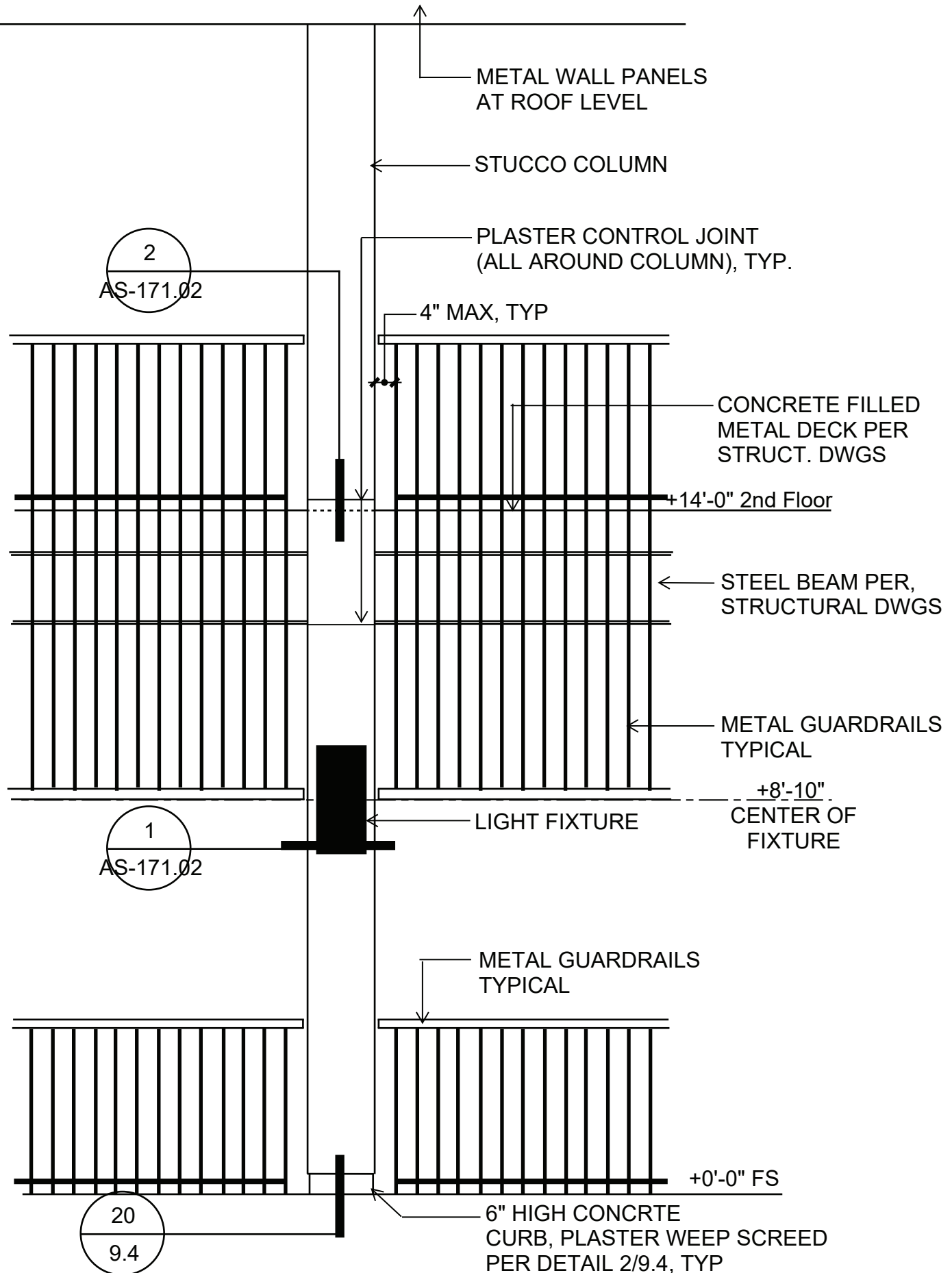
CONSULTANT

PROJECT NO.	1724900
DATE	07/10/18
SCALE	AS SHOWN
DRAWN BY	BO
CHECKED BY	BO
NO. DATE BY DESCRIPTION	
REVISIONS	

1	12/04/18	ISSUE	REVISION 1
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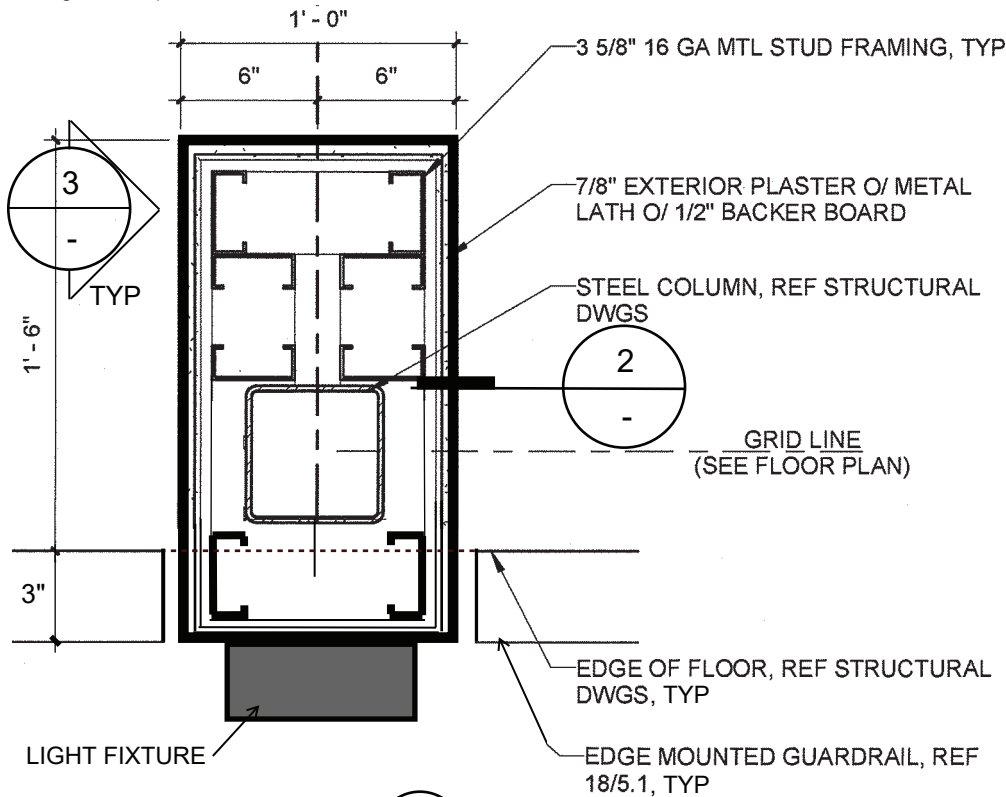
FINISH DETAILS
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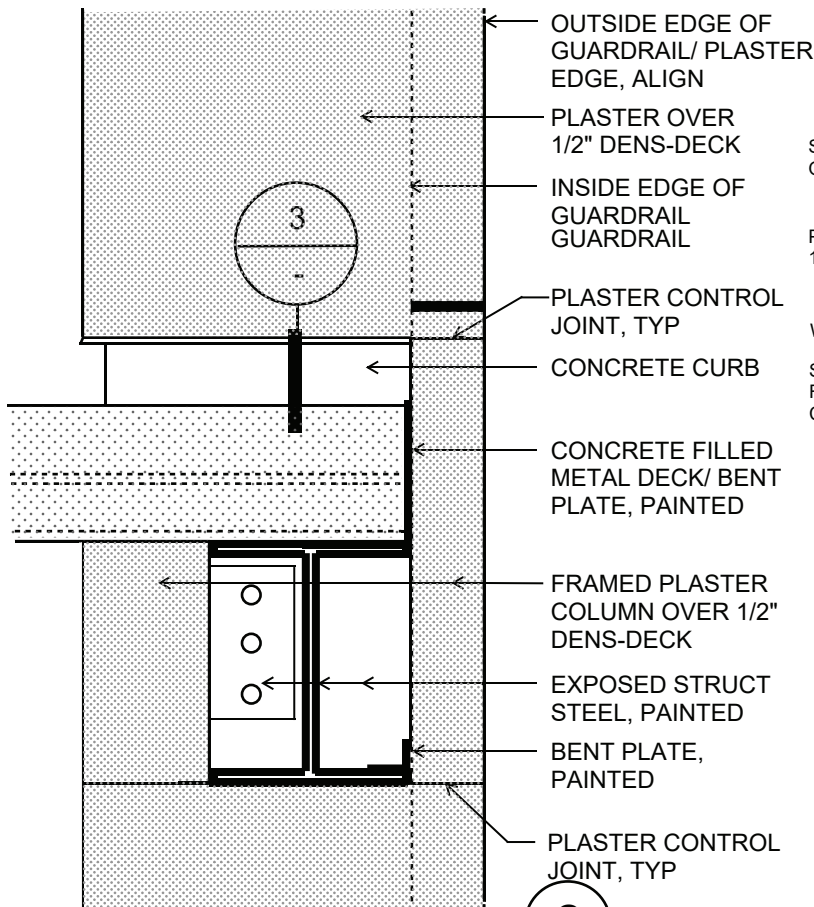


PARTIAL ELEVATION AT COLUMNS

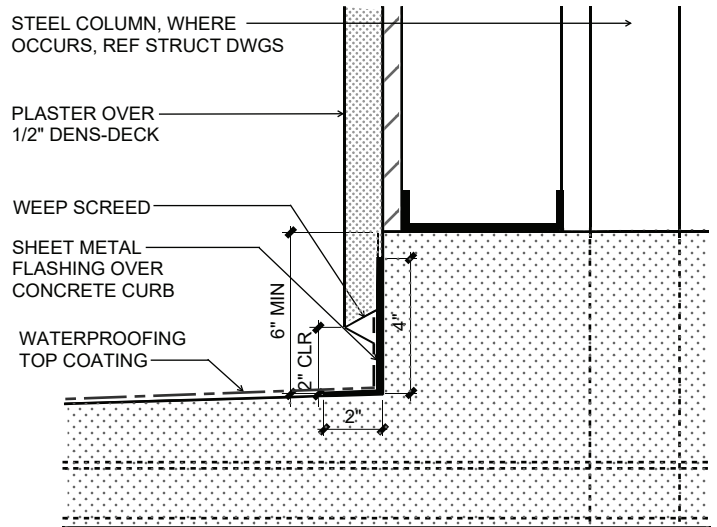
SCALE: NTS
PROJECT # : 1724900



COLUMN DETAIL 1 SCALE: NTS



COLUMN ELEVATION @ 2nd FLOOR SCALE: NTS



CURB DETAIL 3

PROJECT # : 1724900



CAPISTRANO UNIFIED SCHOOL DISTRICT
SITE: Aliso Niguel High School
PROJECT: Aliso Niguel High School STEM Project
ARCHITECT: WLC

WORK ORDER

NO. 47

SUBJECT: Physical Science Lettering
DATE: 12/10/2021

TO: NAME: Sherwin Chegini COMPANY: New Dynasty Construction	FROM: NAME: GREG SMITH COMPANY: TELACU CONSTRUCTION MANAGEMENT
--	---

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the contractor has, arising out of the revision set forth herein. including claims for impact and delay costs, excluding those identified herein.

DESCRIPTION OF PROPOSAL

Per District request, provide labor, material, and equipment to install "Physical Science" lettering. Lettering to be 18" tall.

NO.	ITEM DESCRIPTION	AMOUNT
1	Physical Science Lettering	+ \$ 10,693.81

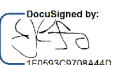
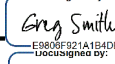
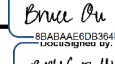

It is understood that this Work Order will be effective when signed by Kirsten Vital. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Word Order, unless otherwise provided in the Work Order.

COST:

- LUMP SUM \$ 10,693.81 NOT TO EXCEED \$ _____
- TIME AND MATERIALS. SUBMIT DAILY TIME AND MATERIAL DOCUMENTATION ON 'TIME AND MATERIAL DAILY EXTRA WORK' FORMS.
- SUBMIT QUOTATION PROMPTLY FOR THE WORK DESCRIBED ABOVE. THE COST OF THE WORK WILL BE DETERMINED FROM THE 'CHANGE ORDER PROPOSAL' SUBJECT TO REVIEW AND WILL BE RESOLVED TO BE MUTUALLY AGREEABLE.
- IN ACCORDANCE WITH CONTRACT UNIT PRICES

TIME:

- NO CHANGE TIME IMPACT UKNOWN IMPACT TO CONTRACT COMPLETION IS ESTIMATED AT _____ DAYS.
- WILL NOT CHANGE COMPLETION DATE BUT IS EXPECTED TO IMPACT SPECIFIC CPM ACTIVITIES. ACTIVITY NUMBERS: _____ DAYS: _____. THE CONTRACTOR WILL CREATE ACTIVITIES IN THE CONTRACTOR'S DETAILED CONSTRUCTION SCHEDULE IMMEDIATELY FOLLOWING APPROVAL OF THIS WORK ORDER SHOWING THE IMPACT OF THIS WORK. THESE ACTIVITIES WILL BE REVIEWED IN ACCORDANCE WITH THE CONTRACTOR'S WEEKLY AND MONTHLY SCHEDULE.

Signature		Date
CUSD - JOHN FORNEY		12/16/2021
Construction Manager		12/16/2021
General Contractor		12/16/2021
Architect of Record		12/16/2021
Inspector of Record		12/15/2021



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



10/29/21	CHANGE ORDER REQUEST NUMBER: 56
PROJECT:	Aliso Niguel High School Stem Addition
LOCATION:	28000 Wolverine Way, Aliso Viejo
PREPARED BY:	Sherwin Chegini

REASON FOR CHANGE:
Design Change

SCOPE OF WORK:
Provide labor, material, and equipment to install "physical Science" lettering per district request. Lettering to be 18" tall.

		TIME EXTENSION	
DATE COMPLETED:		DAYS FOR THIS CHANGE ORDER	0
COST BREAKDOWN:	\$ 10,088.50		
TIME and MATERIALS or LUMP SUM:	0.00		

SUBCONTRACTORS COST		10088.50
MATERIAL COST		0.00
LABOR COSTS		0.00
MISCELLANEOUS COSTS		0.00
GENERAL CONDITIONS	DAYS @	PER DAY
	5%	TOTAL COSTS 10088.50
		OVERHEAD 504.43
		SUBTOTAL 10592.93
	1%	BONDING & INSURANCE 100.89
		SUBTOTAL 10693.81

TOTAL FOR THIS CHANGE ORDER	10693.81
------------------------------------	-----------------

I APPROVE AND AUTHORIZE THE ABOVE REFERENCED SCOPE OF WORK AND BILLING

Sherwin Chegini	Project Manager		
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE

Greg Smith			
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



SUB CONTRACTORS

NAME	TRADE	SCOPE OF WORK	TOTAL
Braille Signs	Signage	Aluminum Lettering	\$ 10,088.50
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL FOR SUB CONTRACT			\$ 10,088.50

MATERIALS

UNIT	DESCRIPTION	QUANTITY	Price	TOTAL
TOTAL MATERIALS				\$ -

LABOR COSTS

NAME	TRADE	WORK DONE	HOURS	RATE	TOTAL
TOTAL LABOR					\$ -

MISCELLANEOUS

ITEM	DESCRIPTION OF USE	COST
MISCELLANEOUS		\$ -



1815 E. Wilshire Ave., Ste. 901
 Santa Ana, CA 92705
 (T): 949-797-1570
 (F): 714-486-3627

STATE LIC. # 682485
 BONDABLE
 OVER 18 YEARS

contact@braillesignsinc.com
 www.braillesignsinc.com
 Lic. Exp: 05/31/2022
 DIR #: 1000007239

<< Aliso Niguel >>

CHANGE ORDER #1R1 PER EMAIL DATED ON 10-21-2021

TO: New Dynsasty Construction

OCTOBER 27, 2021

ATTN: Joy Ward

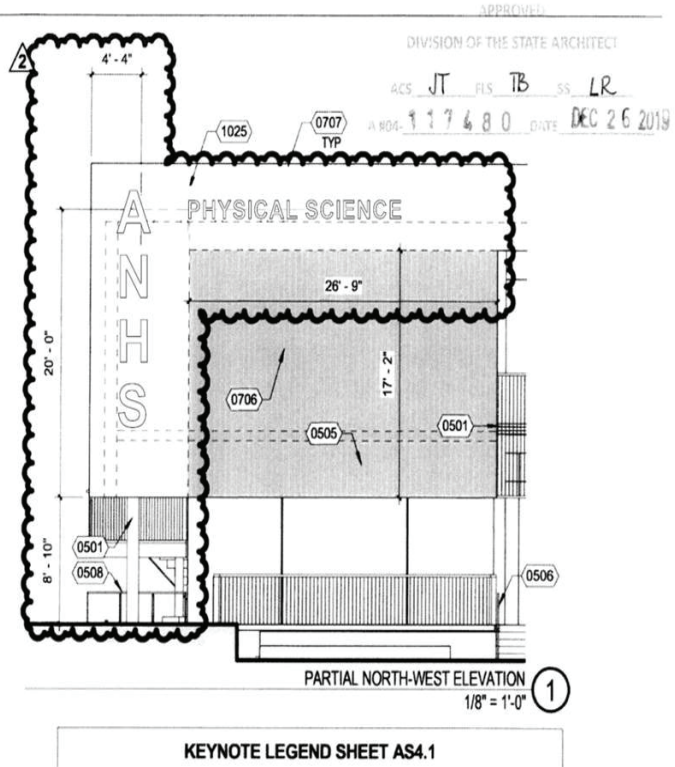
FROM: RUTH CORUM

EMAIL: Jward@new-dc.com

THIS CHANGE ORDER IS BASED ON THE EMAIL DATED ON 10-21-2021 REQUEST.

DESCRIPTION	QTY	UNIT PRICE	TOTAL
PHYSICAL SCIENCE' Fabricated Aluminum Letters 18"(H) x 1.5"(D)	15	\$359.00	\$5,385.00
Machine rental			\$2,150.00
Installation			\$1,800.00
SALES TAX			\$753.50
1ST REVISED TOTAL			\$10,088.50

LEAD TIME: 6 - 8 WEEKS AFTER APPROVED LAYOUT





CAPISTRANO UNIFIED SCHOOL DISTRICT
SITE: Aliso Niguel High School
PROJECT: Aliso Niguel High School STEM Project
ARCHITECT: WLC

WORK ORDER

NO. 48

SUBJECT: Additional Sheet Metal Flashing
DATE: 12/10/2021

TO: NAME: Sherwin Chegini COMPANY: New Dynasty Construction	FROM: NAME: GREG SMITH COMPANY: TELACU CONSTRUCTION MANAGEMENT
--	---

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the contractor has, arising out of the revision set forth herein. including claims for impact and delay costs, excluding those identified herein.

DESCRIPTION OF PROPOSAL

Per RFI #192 and #195, provide all labor, equipment, and materials to install new sheet metal flashing for waterproofing of building.

NO.	ITEM DESCRIPTION	AMOUNT
1	Additional Sheet Metal Flashing	\$ 11,290.92

It is understood that this Work Order will be effective when signed by Kirsten Vital. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Word Order, unless otherwise provided in the Work Order.

COST:

- LUMP SUM \$ 11,290.92 NOT TO EXCEED \$ _____
- TIME AND MATERIALS. SUBMIT DAILY TIME AND MATERIAL DOCUMENTATION ON 'TIME AND MATERIAL DAILY EXTRA WORK' FORMS.
- SUBMIT QUOTATION PROMPTLY FOR THE WORK DESCRIBED ABOVE. THE COST OF THE WORK WILL BE DETERMINED FROM THE 'CHANGE ORDER PROPOSAL' SUBJECT TO REVIEW AND WILL BE RESOLVED TO BE MUTUALLY AGREEABLE.
- IN ACCORDANCE WITH CONTRACT UNIT PRICES

TIME:

- NO CHANGE TIME IMPACT UNKNOWN IMPACT TO CONTRACT COMPLETION IS ESTIMATED AT _____ DAYS.
- WILL NOT CHANGE COMPLETION DATE BUT IS EXPECTED TO IMPACT SPECIFIC CPM ACTIVITIES. ACTIVITY NUMBERS: _____ DAYS: _____. THE CONTRACTOR WILL CREATE ACTIVITIES IN THE CONTRACTOR'S DETAILED CONSTRUCTION SCHEDULE IMMEDIATELY FOLLOWING APPROVAL OF THIS WORK ORDER SHOWING THE IMPACT OF THIS WORK. THESE ACTIVITIES WILL BE REVIEWED IN ACCORDANCE WITH THE CONTRACTOR'S WEEKLY AND MONTHLY SCHEDULE.

Signature		Date
CUSD - JOHN FORNEY		12/16/2021
Construction Manager		12/16/2021
General Contractor		12/16/2021
Architect of Record		12/16/2021
Inspector of Record		12/15/2021



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



07/14/21	CHANGE ORDER REQUEST NUMBER:	44
PROJECT:	Aliso Niguel High School Stem Addition	
LOCATION:	28000 Wolverine Way, Aliso Viejo	
PREPARED BY:	Sherwin Chegini	

REASON FOR CHANGE:
Design Change

SCOPE OF WORK:
provide all labor, equipment, and materials to install new sheet metal flashing per RFI #192 and #195 response.

		TIME EXTENSION	
DATE COMPLETED:		DAYS FOR THIS CHANGE ORDER	0
COST BREAKDOWN:	\$ 10,651.81		
TIME and MATERIALS or LUMP SUM:	0.00		

SUBCONTRACTORS COST		10651.81
MATERIAL COST		0.00
LABOR COSTS		0.00
MISCELLANEOUS COSTS		0.00
GENERAL CONDITIONS	DAYS @	PER DAY
	5%	TOTAL COSTS 10651.81
		OVERHEAD 532.59
		SUBTOTAL 11184.40
	1%	BONDING & INSURANCE 106.52
		SUBTOTAL 11290.92

TOTAL FOR THIS CHANGE ORDER	11290.92
------------------------------------	-----------------

I APPROVE AND AUTHORIZE THE ABOVE REFERENCED SCOPE OF WORK AND BILLING

Sherwin Chegini	Project Manager		
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE

Greg Smith			
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



SUB CONTRACTORS

NAME	TRADE	SCOPE OF WORK	TOTAL
PGC Construction	Sheet metal	Sheet metal panels	\$ 11,751.81
		(Adjustment/Deduct)	\$ (1,100.00)
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL FOR SUB CONTRACT			\$ 10,651.81

MATERIALS

UNIT	DESCRIPTION	QUANTITY	Price	TOTAL
				\$ -
TOTAL MATERIALS				\$ -

LABOR COSTS

NAME	TRADE	WORK DONE	HOURS	RATE	TOTAL
					\$ -
TOTAL LABOR					\$ -

MISCELLANEOUS

ITEM	DESCRIPTION OF USE	COST
		\$ -
		\$ -
MISCELLANEOUS		\$ -



HOURLY LABOR COST RATES CHANGE ORDER #1

Sub/Contractor: PGC Construction inc
Date: 6/25/2021
Project: Aliso Niguel
Rate Effective Through: August 30 2021
Trade: Sheet Metal
Classification: Journeyman
Union : **Non Union:**

	Journeyman	Foreman	Super
A. HOURLY TAXABLE WAGE COSTS			
Hourly Wage	\$ 50.23	\$ 57.76	\$ 60.28
Vacation & Holiday Accrual	\$ 30.30	\$ 30.30	\$ 30.30
Hourly Taxable Wage Costs Subtotal	\$ 80.53	\$ 88.06	\$ 90.58
B. HOURLY PAYROLL TAX & INSURANCE			
Social Security 6.20%	\$ 3.11	\$ 3.58	\$ 3.74
Medicare 1.45%	\$ 0.73	\$ 0.84	\$ 0.87
FUTA 1.20%	\$ 0.60	\$ 0.69	\$ 0.72
SUI 6.20%	\$ 3.11	\$ 3.58	\$ 3.74
State Disability Insurance 1.00%	\$ 0.50	\$ 0.58	\$ 0.60
Workers Compensation Insurance	\$ 8.00	\$ 8.00	\$ 8.00
General Liability Insurance	\$ 6.00	\$ 6.00	\$ 6.00
Hourly Payroll Tax & Insurance Subtotal	\$ 22.06	\$ 23.27	\$ 23.67
TOTAL HOURLY LABOR COST RATE (A+B+C)	\$ 102.59	\$ 111.33	\$ 114.25

PTC ITEM DESCRIPTION	MATERIAL			LABOR			EQUIPMENT		
	QUANTITY	UNIT COST	EXTENSION	QUANTITY	RATE	EXTENSION	QUANTITY	UNIT COST	EXTENSION
24g 4" flat stock 220'	2	75.00	150.00			0.00	1 Boom	1400.00	1400.00
24g. 3"x3" angle 110'	1.5	75.00	112.50			0.00	1 Scissor Lift	600.00	600.00
24g 1.5"x3" angle 80'	1	75.00	75.00			0.00			0.00
24g. Angle 60'	1	75.00	75.00			0.00			0.00
			0.00			0.00			0.00
Fastener/seal	1	250.00	250.00			0.00			0.00
Journeyman			0.00	64	102.59	6565.76			0.00
Shop/Fab			0.00	12	102.59	1231.08			0.00
			0.00			0.00			0.00
			0.00			0.00			0.00
			0.00			0.00		0.00	0.00
SUBTOTALS:			\$662.50			\$7,796.84		0.00	\$1,700.00

PTC MATERIAL		\$662.50
PTC SALES TAX <input type="text" value="9.00%"/>		\$59.63
PTC LABOR		\$7,796.84
PTC EQUIPMENT		\$1,700.00
PTC SUBTOTAL DIRECT COSTS		\$10,218.97
PTC FEE ON DIRECT COSTS <input type="text" value="15.00%"/>		\$1,532.84
SUBTOTAL PTC COST		10,651.81
		\$11,761.81



TELACU Construction Management
604 N. Eckhoff Street
Orange, California 92868
P: (714) 541-2390
F: (714) 541-9411

Project: 18-125 Aliso High School STEM Building
28000 Wolverine Way
aliso viejo, California 92868
P: 7146567015

RFI #192: RFI #192 Stair #2 & #3 Flashing

Status	Open		
To	Steve Stearns (WLC Architects)	From	Joy Ward (New Dynasty Construction) 3002 Dow Ave., Ste. 218 Tustin, California 92780
Date Initiated	Jun 1, 2021	Due Date	Jun 4, 2021
Location		Project Stage	Course of Construction
Cost Impact	TBD	Schedule Impact	TBD
Spec Section		Cost Code	
Drawing Number		Reference	NDC-SC, PGC, Onyx
Linked Drawings			
Received From	Joy Ward (New Dynasty Construction)		
Copies To	Daniel Arellano (New Dynasty Construction), Sherwin Chegini (New Dynasty Construction), Brittan Reed (TELACU Construction Management), Greg Smith (TELACU Construction Management), Joy Ward (New Dynasty Construction), Bruce Williams (TYR, Inc. - Project Inspector)		

Activity

Question

Question from Joy Ward New Dynasty Construction on Friday, May 28, 2021 at 03:02 PM PDT
Please provide flashing detail for attachment of stringer to plaster finish at Stairs #2 and #3 (see attached).

Attachments
[RFI #192 Stair #2 & #3 Flashing.pdf](#)

Awaiting an Official Response

Refer to the attached sketch AS-192.01 for Flashing at Stair Channel.
Steve Stearns \ PBK-WLC \ 06.01.2021

**TELACU Construction Management**

604 N. Eckhoff Street
 Orange, California 92868
 P: (714) 541-2390
 F: (714) 541-9411

Project: 18-125 Aliso High School STEM Building

28000 Wolverine Way
 aliso viejo, California 92868
 P: 7146567015

RFI #195: RFI #195 Plaster Finish @Slip Track Bottom of Deck

Status	Closed on 06/04/21		
To	Steve Stearns (WLC Architects)	From	Joy Ward (New Dynasty Construction) 3002 Dow Ave., Ste. 218 Tustin, California 92780
Date Initiated	Jun 3, 2021	Due Date	Jun 6, 2021
Location		Project Stage	Course of Construction
Cost Impact	TBD	Schedule Impact	TBD
Spec Section		Cost Code	
Drawing Number		Reference	Onyx RFI #c2023-06
Linked Drawings			
Received From	Joy Ward (New Dynasty Construction)		
Copies To	Daniel Arellano (New Dynasty Construction), Sherwin Chegini (New Dynasty Construction), Brittan Reed (TELACU Construction Management), Greg Smith (TELACU Construction Management), Joy Ward (New Dynasty Construction), Bruce Williams (TYR, Inc. - Project Inspector)		

Activity

Question

Question from Joy Ward New Dynasty Construction on Wednesday, Jun 2, 2021 at 04:07 PM PDT

On the 1F and 2F, slip track was installed at top of the exterior walls as they meet the corrugated metal deck. The Dens glass sheathing has been castle cut to close off the voids as the wall meets the deck in a perpendicular orientation. There is no backing or means of attachment above the slip track for a casing bead in the castle cut area. Please confirm plaster J-mold termination is to be installed 5/8" from bottom deck and attached to framing studs only to accommodate the deflection at all locations similar (see attached). Typically a flat stock sheet metal closure is installed to cover the dens glass above the plaster casing bead in the castle cut area. Please advise.

Attachments

[RFI #195 Plaster @Castle Cut Decking.pdf](#)

Official Response

Response from Steve Stearns WLC Architects on Thursday, Jun 3, 2021 at 04:00 PM PDT

The proposed flat stock sheet metal closure installed over the dens glass above the plaster casing bead is an acceptable solution.

Attachments

[RFI #195 Plaster Finish @Slip Track Bottom of Deck - PBK-WLC Response 060321.pdf](#)

All Replies

Response from Steve Stearns WLC Architects on Thursday, Jun 3, 2021 at 04:00 PM PDT

The proposed flat stock sheet metal closure installed over the dens glass above the plaster casing bead is an acceptable solution.

Attachments

[RFI #195 Plaster Finish @Slip Track Bottom of Deck - PBK-WLC Response 060321.pdf](#)

**TELACU Construction Management**

604 N. Eckhoff Street
 Orange, California 92868
 P: (714) 541-2390
 F: (714) 541-9411

Project: 18-125 Aliso High School STEM Building

28000 Wolverine Way
 aliso viejo, California 92868
 P: 7146567015

RFI #195: RFI #195 Plaster Finish @Slip Track Bottom of Deck

Status	Open		
To	Steve Stearns (WLC Architects)	From	Joy Ward (New Dynasty Construction) 3002 Dow Ave., Ste. 218 Tustin, California 92780
Date Initiated	Jun 3, 2021	Due Date	Jun 6, 2021
Location		Project Stage	Course of Construction
Cost Impact	TBD	Schedule Impact	TBD
Spec Section		Cost Code	
Drawing Number		Reference	Onyx RFI #c2023-06
Linked Drawings			
Received From	Joy Ward (New Dynasty Construction)		
Copies To	Daniel Arellano (New Dynasty Construction), Sherwin Chegini (New Dynasty Construction), Brittan Reed (TELACU Construction Management), Greg Smith (TELACU Construction Management), Joy Ward (New Dynasty Construction), Bruce Williams (TYR, Inc. - Project Inspector)		

Activity

Question

Question from Joy Ward New Dynasty Construction on Wednesday, Jun 2, 2021 at 04:07 PM PDT

On the 1F and 2F, slip track was installed at top of the exterior walls as they meet the corrugated metal deck. The Dens glass sheathing has been castle cut to close off the voids as the wall meets the deck in a perpendicular orientation. There is no backing or means of attachment above the slip track for a casing bead in the castle cut area. Please confirm plaster J-mold termination is to be installed 5/8" from bottom deck and attached to framing studs only to accommodate the deflection at all locations similar (see attached). Typically a flat stock sheet metal closure is installed to cover the dens glass above the plaster casing bead in the castle cut area. Please advise.

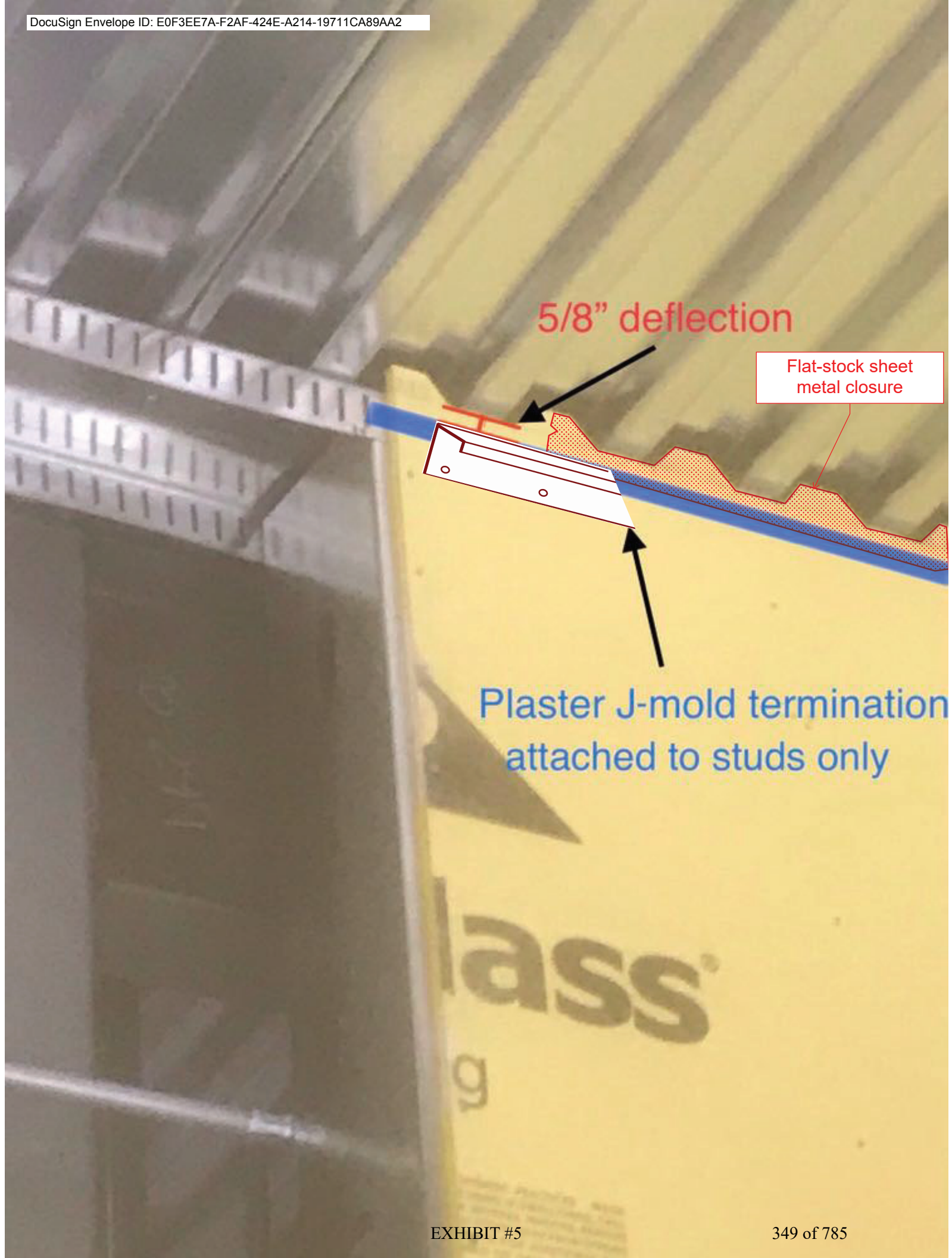
Attachments

[RFI #195 Plaster @Castle Cut Decking.pdf](#)

Awaiting an Official Response

The proposed flat stock sheet metal closure installed over the dens glass above the plaster casing bead is an acceptable solution.

Steve Stearns \ PBK-WLC \ 06.03.2021



5/8" deflection

Flat-stock sheet metal closure

Plaster J-mold termination attached to studs only



CAPISTRANO UNIFIED SCHOOL DISTRICT

SITE: Aliso Niguel High School

PROJECT: Aliso Niguel High School STEM Project

ARCHITECT: WLC

WORK ORDER

NO. 49

SUBJECT: Sink Shrouds at ADA Lab Tables

DATE: 12/10/2021

TO:

NAME: Sherwin Chegini
COMPANY: New Dynasty Construction

FROM:

NAME: GREG SMITH
COMPANY: TELACU CONSTRUCTION MANAGEMENT

Contractor is directed to make the following changes in the Contract. All work shall be performed subject to the conditions contained in the Contract. This Work Order shall constitute a full and final settlement of any and all claims the contractor has, arising out of the revision set forth herein. including claims for impact and delay costs, excluding those identified herein.

DESCRIPTION OF PROPOSAL

Per RFI #242, provide labor, material, and equipment to install sink shroud at ADA Student laboratory tables (4).

NO.	ITEM DESCRIPTION	AMOUNT
1	Sink Shrouds at ADA Lab Tables	\$ 3,395.18

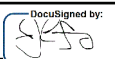
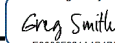

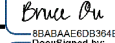

It is understood that this Work Order will be effective when signed by Kirsten Vital. Contractor agrees to furnish all labor and materials and perform all of the above described work in accordance with the above terms in compliance with the applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$25,000. The adjustment in contract sum, if any, and the adjustment in the contract time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Word Order, unless otherwise provided in the Work Order.

COST:

- LUMP SUM \$ 3,395.18 NOT TO EXCEED \$ _____
- TIME AND MATERIALS. SUBMIT DAILY TIME AND MATERIAL DOCUMENTATION ON 'TIME AND MATERIAL DAILY EXTRA WORK' FORMS.
- SUBMIT QUOTATION PROMPTLY FOR THE WORK DESCRIBED ABOVE. THE COST OF THE WORK WILL BE DETERMINED FROM THE 'CHANGE ORDER PROPOSAL' SUBJECT TO REVIEW AND WILL BE RESOLVED TO BE MUTUALLY AGREEABLE.
- IN ACCORDANCE WITH CONTRACT UNIT PRICES

TIME:

- NO CHANGE TIME IMPACT UKNOWN IMPACT TO CONTRACT COMPLETION IS ESTIMATED AT _____ DAYS.
- WILL NOT CHANGE COMPLETION DATE BUT IS EXPECTED TO IMPACT SPECIFIC CPM ACTIVITIES. ACTIVITY NUMBERS: _____ DAYS: _____. THE CONTRACTOR WILL CREATE ACTIVITIES IN THE CONTRACTOR'S DETAILED CONSTRUCTION SCHEDULE IMMEDIATELY FOLLOWING APPROVAL OF THIS WORK ORDER SHOWING THE IMPACT OF THIS WORK. THESE ACTIVITIES WILL BE REVIEWED IN ACCORDANCE WITH THE CONTRACTOR'S WEEKLY AND MONTHLY SCHEDULE.

Signature	Date
CUSD - JOHN FORNEY 	12/16/2021
Construction Manager 	12/16/2021
General Contractor 	12/16/2021
Architect of Record 	12/16/2021
Inspector of Record 	12/15/2021



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



12/10/21	CHANGE ORDER REQUEST NUMBER: 65
PROJECT:	Aliso Niguel High School Stem Addition
LOCATION:	28000 Wolverine Way, Aliso Viejo
PREPARED BY:	Sherwin Chegini

REASON FOR CHANGE:
Owner request

SCOPE OF WORK:
Provide labor, material, and equipment to install sink shroud at ADA Student laboratory tables (4) per response to RFI #242

		TIME EXTENSION	
DATE COMPLETED:		DAYS FOR THIS CHANGE ORDER	0
COST BREAKDOWN:	\$ 3,203.00		
TIME and MATERIALS or LUMP SUM:	0.00		

SUBCONTRACTORS COST		3203.00
MATERIAL COST		0.00
LABOR COSTS		0.00
MISCELLANEOUS COSTS		0.00
GENERAL CONDITIONS	DAYS @	PER DAY
	5%	TOTAL COSTS 3203.00
		OVERHEAD 160.15
		SUBTOTAL 3363.15
	1%	BONDING & INSURANCE 32.03
		SUBTOTAL 3395.18

TOTAL FOR THIS CHANGE ORDER	3395.18
------------------------------------	----------------

I APPROVE AND AUTHORIZE THE ABOVE REFERENCED SCOPE OF WORK AND BILLING

Sherwin Chegini	Project Manager		
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE

Greg Smith			
NAME (PLEASE PRINT)	SIGNATURE	TITLE	DATE



New Dynasty Construction Co. CHANGE ORDER REQUEST (COR)



SUB CONTRACTORS

NAME	TRADE	SCOPE OF WORK	TOTAL
Cima West	Casework	Sink Shrouds ADA	\$ 3,203.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL FOR SUB CONTRACT			\$ 3,203.00

MATERIALS

UNIT	DESCRIPTION	QUANTITY	Price	TOTAL
TOTAL MATERIALS				\$ -

LABOR COSTS

NAME	TRADE	WORK DONE	HOURS	RATE	TOTAL
TOTAL LABOR					\$ -

MISCELLANEOUS

ITEM	DESCRIPTION OF USE	COST
MISCELLANEOUS		\$ -

Cima West

4961 Santa Anita Avenue, Unit "K", Temple City, CA 91780
(626) 522-0800
CSLB 1046943, DIR #1000062389
estimating@activos.us

CHANGE ORDER REQUEST #5
(19BH-032)

Date: November 2, 2021

Sherwin Chegini – sherwin@new-dc.com
NEW DYNASTY CONSTRUCTION
3002 Dow Avenue, Suite 204
Tustin, CA 92780
(949) 502-6400, FAX (949) 502-6404


PROJECT NAME: Aliso Niguel High School, 28000 Wolverine Way, Aliso Viejo, CA 92656

We hereby propose to the following change order as per RFI 242.1 request, received 10/29/2021:

Scope of Work:

- 1. Furnish and install sink shroud at ADA student lab tables (4)

CHANGE ORDER AMOUNT:	3,203.00
	\$6,406.00
Material:	\$629.24
Install Labor: (32 hours @ \$84.43/hour)	\$2,701.76
Shop Labor: (16 hour @ \$140.00/hour)	\$2,240.00
OH+P 15%:	\$835.00



Aaron Chiao, APM

**TELACU Construction Management**

604 N. Eckhoff Street
 Orange, California 92868
 P: (714) 541-2390
 F: (714) 541-9411

Project: 18-125 Aliso High School STEM Building

28000 Wolverine Way
 aliso viejo, California 92868
 P: 7146567015

RFI #242: RFI #242 Sink Shroud @ADA Student Lab Table

Status	Closed on 10/29/21		
To	Steve Stearns (PBK-WLC)	From	Joy Ward (New Dynasty Construction) 3002 Dow Ave., Ste. 218 Tustin, California 92780
Date Initiated	Sep 30, 2021	Due Date	Oct 3, 2021
Location		Project Stage	Course of Construction
Cost Impact	TBD	Schedule Impact	TBD
Spec Section		Cost Code	
Drawing Number		Reference	CIMA RFI#9
Linked Drawings			
Received From	Joy Ward (New Dynasty Construction)		
Copies To	Daniel Arellano (New Dynasty Construction), Sherwin Chegini (New Dynasty Construction), Brittan Reed (TELACU Construction Management), Greg Smith (TELACU Construction Management), Joy Ward (New Dynasty Construction), Bruce Williams (TYR, Inc. - Project Inspector)		

Activity

Question	<p>Question from Joy Ward New Dynasty Construction on Thursday, Sep 30, 2021 at 11:17 AM PDT</p> <p>Per detail 7/A6.2, the sink shroud for the ADA student lab table will not work since plumbing is coming up from the floor. Instead, contractor is proposing to cover plumbing with finish end panels on all three (3) sides or to wrap the plumbing around. Please advise.</p> <p>Attachments RFI #242 Sink Shrouds @ADA Student Lab Table.pdf</p>
Official Response	<p>Response from Greg Smith TELACU Construction Management on Friday, Oct 29, 2021 at 11:55 AM PDT</p> <p>Please see attached response per design team.</p> <p>Attachments RFI #242.1 Sink Shroud at ADA Student Lab Table - PBK-WLC Response 102921.pdf</p>
All Replies	<p>Response from Greg Smith TELACU Construction Management on Friday, Oct 29, 2021 at 11:55 AM PDT</p> <p>Please see attached response per design team.</p> <p>Attachments RFI #242.1 Sink Shroud at ADA Student Lab Table - PBK-WLC Response 102921.pdf</p> <p>Response from Joy Ward New Dynasty Construction on Thursday, Oct 28, 2021 at 09:01 AM PDT</p> <p>Please see attached sketch with dimensions as requested/discussed during OAC progress meeting last Monday, 25th October.</p> <p>Attachments RFI #242-R1 Field Dimensions.pdf</p>

Response from Joy Ward New Dynasty Construction on Monday, Oct 11, 2021 at 11:18 AM PDT

Please see the attached sketch for the proposed sink shroud for the student ADA lab countertops. The shroud would be secured to the cleat, which would be secured to the countertop. One side can be secured from the outside after plastic laminate so access in the future will not be blocked.

Attachments

[RFI #242-R1 ADA Sink Shroud Details.pdf](#)

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Steve Matteson, Energy, Safety, Environmental Manager

Date: January 19, 2022

Board Item: Professional Services Agreement for Assembly Bill 841 CalSHAPE Program –
Empowered Solutions, LLC

HISTORY

This is a subsequent item. Governor Newsom signed AB-841 on September 30, 2020, creating the School Energy Efficiency Stimulus (SEES) Program. SEES established two grant programs, with an estimated budget of \$275 million, with \$200 million dollars funding the School Reopening Ventilation and Energy Efficiency Verification and Repair (SRVEVR), and \$75 million funding the School Noncompliant Plumbing Fixture and Appliance (SNPFA) Program. This grant program is designed to provide funds to California’s K-12 public schools for assessments, repairs, and upgrades to Heating, Ventilation and Air Conditioning (HVAC) and plumbing systems.

BACKGROUND INFORMATION

In July 2021, the Board approved an agreement with Empowered Solutions, LLC to provide equipment and system assessment services related to AB 841. The Empowered Team provided qualified engineering and licensed professionals to perform the HVAC assessment of all air-handling units, rooftop units and unitary and single zone equipment of the school site’s HVAC system. The results and findings from the assessment were then recorded in an HVAC Assessment Report.

Now, Empowered will support the District by providing in-house implementation services for all HVAC equipment installation and repair work dictated by AB 841. Their managers will oversee the performance for installation of HVAC components, filters, carbon dioxide monitors, and plumbing fixtures and appliances.

The Empowered Team will oversee the development of the HVAC Verification Report confirming work has been performed by qualified personnel, including the provision of the contractor’s name and license; acceptance test technician name and certification number, where applicable; testing, adjusting and balancing (TAB) technician name and certification number, where applicable; and verification that all construction work has been performed by a skilled and trained workforce and by licensed professionals.

The Empowered Team will support the District in submitting the Final Document Package to the California Energy Commission (CEC) including all required documentation:

- The HVAC Assessment Report
- The HVAC Verification Report
- Site-specific summary detailing the use of all contingency funding
- Documentation demonstrating how the contingency funds were spent
- Final invoice and supporting documentation for any remaining expended funds up to the original grant award amount
- Additional reporting detail as required

CURRENT CONSIDERATIONS

Approval of the Empowered Solutions, LLC Professional Services Agreement from October 13, 2021 through December 31, 2023 in order to implement the HVAC and plumbing services outlined in AB 841.

FINANCIAL IMPLICATIONS

Empowered has submitted grant applications to the state on behalf of the District, totaling \$1,236,317. If the grant amount and scope is adjusted by the CEC, then Empowered and the District shall revise the total contract value, via amendment or work order. Services will be completed for compensation equivalent to the total Ventilation and Plumbing Grant amounts received; therefore, there is no financial impact to the District.

STAFF RECOMMENDATION

Approval of the Professional Services Agreement for AB 841 CalSHAPE Program with Empowered Solutions, LLC.

PREPARED BY: Steve Matteson, Energy, Safety, Environmental Manager

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (the “Agreement”) is made and entered into by and between the Empowered Solutions, LLC, 32 Executive Park, Ste. 140, Irvine, California 92614, (“**Contractor**”) and, Capistrano Unified School District, 32972 Calle Perfecto, San Juan Capistrano, CA 92675, hereinafter referred to as the “**District.**” District and Contractor are also referred to individually as “**Party,**” and collectively as “**Parties.**” In consideration of the following terms and conditions, the Parties agree as follows:

AGREEMENT

1. **Term:** The District hereby engages the Contractor, commencing October 13, 2021, to perform the following services through December 31, 2023, unless terminated on an earlier date as permitted by the Agreement or upon 100% completion of the project.
2. **Description of Service(s):** The Contractor agrees to perform and provide professional services including, but not limited to activities outlined in the proposal/attachment/scope of work, etc., that is attached to this Agreement: **CalSHAPE Ventilation and Plumbing Program Implementation Services**
3. **Compensation:** As set forth in the executed Purchase Order and/or Work Order, the District agrees to pay Contractor for the faithful performance of this Agreement compensation **equivalent to the total Ventilation and Plumbing grant amounts received by the District, currently estimated to be \$1,236,317.00. If the grant amount and scope is adjusted by the CEC, then Empowered and the District shall revise the total contract value, via amendment or work order.**

- (a) **Fixed Fee** compensation in the lump sum amount(s) agreed to in the executed Purchase Order(s) and/or Work Order(s).

Unless special arrangements are made with the Superintendent or designee, payment terms are net thirty (30) days, after invoice is received.

4. **Independent Contractor:** The District has not formed an agency, employment or partnership relationship with the Contractor, an independent contractor. District represents, and Contractor recognizes, that the District does not provide any benefits or rights arising under disability or unemployment insurance, workers' compensation, medical insurance, sick leave or any other employment benefits to Contractor including related employees and subcontractors. Further, Contractor agrees to provide workers' compensation insurance for related agents and employees and agrees to hold harmless and indemnify the District for any and all claims arising out of any injury, disability or death of any of said employees or agents.
5. **Indemnification and Hold Harmless:** Contractor agrees to defend, indemnify, save, and hold harmless the District from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of the District. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

6. **Assignment:** Neither this Agreement nor any duties or obligations herein may be assigned by the Contractor without the prior written consent of the District.
7. **Communications:** Contractor agrees to only communicate with District personnel, as identified by the respective Assistant Superintendent, to schedule District related meetings or visits at the District office or relevant District school sites.
8. **Termination:** District, at any time and for any reason, may provide written notice to the Contractor terminating the Agreement. The District shall compensate the Contractor only for the services rendered to the date of termination provided in writing to the Contractor as set forth herein. All notices shall comply with requirements set forth in Paragraph 30.
9. **Merger:** This agreement supersedes any and all agreements, either oral or written, between the parties with respect to the renewing of services by Contractor for the District and contains all of the agreements, covenants and representations. Each Party to this Agreement acknowledges that no representations, inducements, promises or statements, orally or otherwise, have been made by any Party, or anyone acting on behalf of any Party, which are not contained in this Agreement, and that no other agreement, statement or promise not contained herein shall be binding or valid.
10. **Arbitration:** Any controversy or claim arising out of or relating to this Agreement or breach hereof may be settled by arbitration in accordance with applicable rules set forth by the American Arbitration Association. An arbitrator's award may be confirmed by a court with jurisdiction to enter judgment thereon.
11. **Fingerprinting:** Contractor warrants that its employees will be on campuses are adequately screened, including but not limited to, DOJ/FBI background clearances and fingerprinting clearances in accordance with Education Code section 45125, to prevent the assignment of personnel who may pose a threat to the safety and welfare of District students in accordance with state and federal law. The District shall not be responsible for providing and/or funding the fingerprinting, screenings, or background clearances for the Contractor or any of its/his/her employees. If Contractor or the District learns of any criminal history information regarding anyone performing services pursuant to this Agreement, Contractor and the District shall immediately determine whether such person may continue to perform the services set forth in this Agreement.
12. **Confidentiality:** Contractor agrees that this Agreement is confidential and the terms of this Agreement shall not be disclosed to third parties except as required by law and as necessary to implement and enforce the Agreement. Only to the extent permitted by law, the District agrees that Contractor shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Agreement, with approval from the respective Assistant Superintendent authorizing the access, and how such data shall be utilized by the Contractor in accordance with the Agreement.
13. **Modification:** Any alteration, change or modification of this Agreement, in order to become effective, shall be made by written instrument and signed by each Party.
14. **Counterparts:** This Agreement may be signed and delivered in two or more counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any Party until all Parties have signed it. Facsimile signatures shall be deemed for all intents and purposes as binding as original signatures.

15. **Applicable Law:** This Agreement shall be construed in accordance with, and be governed by, the laws of the State of California, and shall be interpreted as if jointly drafted by the Parties to this Agreement.
16. **Enforceability:** This Agreement shall be enforceable in a competent court of law under the laws of the state of California. This Agreement may be subject to disclosure in a competent court of law for purposes of enforceability.
17. **Severability:** The Parties agree that should any of the provisions of this Agreement be judicially determined to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.
18. **Headings:** The headings contained in this Agreement are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.
19. **Authorized Signatures:** The individuals signing this Agreement warrant that they are authorized to do so, and further, that they are authorized to make the promises in this Agreement on behalf of the respective Parties. The Parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.
20. **Conflict of Interest:** The Contractor represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner or degree with the District or with the performance of the services under this Agreement. The District further represents that it shall not engage any person having such conflict of interest to perform the services set forth in this Agreement.
21. **Review of the Agreement:** The Parties acknowledge this Agreement is freely and voluntarily executed. They further acknowledge that the Parties, in executing this Agreement, do not rely upon any inducements, promises, or representations, expressed or implied, not reflected in this Agreement. The Parties agree to cooperate fully in the execution of any and all other documents and/or additional actions necessary and/or appropriate to give full force and effect to the terms, provisions, and intent of this Agreement. The Parties represent that they were provided with an opportunity to consult with legal counsel of their own choosing regarding this Agreement and each of its provisions. The Parties further represent that they have, as of the date of execution of this Agreement, the legal capacity to understand, agree to, and sign this Agreement.
22. **Not Precedent Setting:** The terms and conditions of this Agreement are unique only to this matter and shall not be used as precedent in any future matters involving the District, or any of its respective officers, employees, governing boards, insurers, reinsurers, attorneys, successors, representatives and agents.
23. **Integration:** The Parties to this Agreement acknowledge that they are signing this Agreement entirely upon their own volition, individual judgment, belief, and knowledge, and that they are entering into this Agreement without reliance upon any statement or representation by any other Party or any other person except as contained in this Agreement. The Parties further acknowledge that no promise, inducement or agreement which is not expressly set forth in this Agreement has been made to them; that this Agreement contains, and is, the entire integrated agreement and understanding between and among the Parties.
24. **Force Majeure:** In the event that performance under this Agreement is reasonably delayed or suspended by any Party as a result of circumstances beyond the reasonable control and without the

fault or negligence of said Party, none of the Parties shall incur any liability to the other Party as a result of such delay or suspension. Circumstances deemed to be beyond the control of the Parties shall include, but not be limited to, acts of God or of the public enemy, school closures, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics/pandemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the Party's willful or negligent acts or omissions, and to the extent that they are beyond the Party's reasonable control.

25. **Impact of COVID-19:** The Parties shall comply with all official orders, guidelines, and practices relating to COVID-19 and the Parties acknowledge that this Agreement shall memorialize the Parties' collective efforts to ensure compliance with such orders, guidelines and practices in a manner that is consistent with applicable state and federal law. Further, the Parties shall make reasonable efforts and coordinate with each other to proactively anticipate any needed alterations to the traditional arrangements made under this Agreement to address the social distancing and other physical impacts on District school site operations.
26. **Reservation of Rights:** The District reserves the right to further negotiate this Agreement, including payment schedules and fees in the event the circumstances applicable under Paragraphs 24 and 25 alter or impact the services referenced in the Agreement.
27. **Compliance with All Laws:** The Parties agree to comply with all state and federal laws and regulations, including those governing non-discrimination and civil rights laws. Any state and federal law that takes effect during the Agreement term shall be incorporated into this Agreement to the extent applicable.
28. **Attachments:** Each Exhibit to this Agreement is hereby incorporated by reference in this Agreement as if such Exhibit was set out in full in the text of this Agreement.
29. **No Exclusivity:** Contractor acknowledges and agrees that the District has no obligation to exclusively use Contractor's services during the term of this Agreement.
30. **Notice:** All notices to be provided to the Parties shall be in writing. Such notices and their accompanying materials shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, and postage prepaid. The Parties may also transmit the written notice by electronic mail to the other Party. Such electronic notice shall be deemed received by the receiving Party upon the date of transmission by electronic mail. All notices shall be submitted/transmitted to the following.

If to Contractor:		If to District:	
Empowered Solutions, LLC. 32 Executive Park, Suite 140 Irvine, CA 92614		Capistrano Unified School District 32972 Calle Perfecto San Juan Capistrano, CA 92675	
Attention:	Shiva Subramanya	Attention:	Steve Matteson
Phone:	(949) 529-5302	Phone:	(949) 234-9548
Email:	ssubramanya@enpllc.com	Email:	srmattesonjr@caposud.org

[Signatures Appear on Following Page]

IN WITNESS WHEREOF, Golden Plains Unified School District has authorized this Agreement to be executed

Empowered Solutions, LLC

Capistrano Unified School District

Signature

Signature

Shiva Subramanya, EVP/GM
Name and Title

John Forney, Chief Facilities Officer
Name and Title

Date

Date

**CalSHAPE Ventilation and Plumbing
PROPOSAL**
to



Capistrano Unified School District
32972 Calle Perfecto
San Juan Capistrano, CA 92675

October, 2021



We are pleased to provide this proposal for CalSHAPE Ventilation Program and Plumbing Program Professional Consulting and Construction Services. The grant estimate provided in this proposal has been based on information provided by the district and may differ from the actual grant amount determined after we conduct out site surveys of your schools.

We look forward to bringing you our best-in-class services informed by the 10+ other districts we are currently serving, and the +\$12M in grant funds already submitted, through the AB841 CalSHAPE Ventilation Program.

Educational HVAC Experience and Types of Services Offered

Empowered Solutions, LLC is an award winning, nationwide, Energy Services Company that is part of the Veregy family of companies. Empowered Solutions (Empowered) is a leading energy, engineering, and commissioning company founded by seasoned industry executives. Empowered is committed to delivering superior value to their K-12 customers by delivering HVAC energy auditing and energy engineering services through a consultative process and model. For over 20 years, the company's leadership have successfully developed, commissioned, and implemented HVAC energy efficiency, renewable and power generation projects throughout California. Empowered has served over 60 K-12 Districts in several capacities, from Proposition 39 HVAC energy engineering consulting services to public bidding and construction implementation support as an Owner's Representative, resulting in over \$60 million in approved grant funding for Districts.

Empowered will utilize our trusted and highly experienced K-12 HVAC and plumbing subcontractors and will consider working with District approved contractors if those contractors meet the CalSHAPE Ventilation and Plumbing Program requirements.

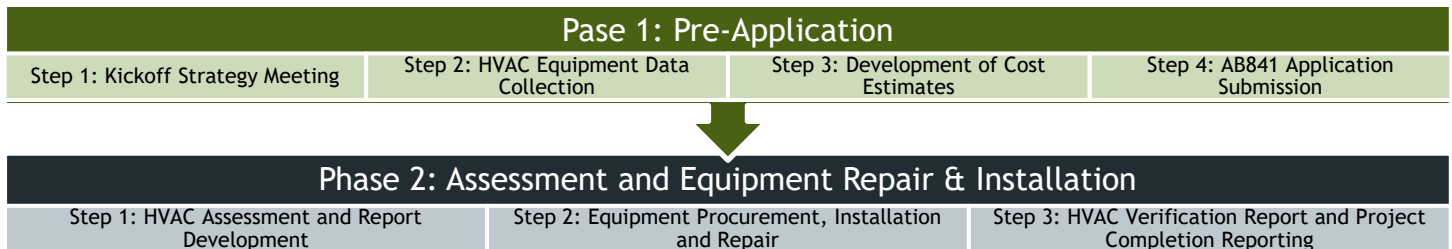
Empowered is a leader in the State of California for energy services and contracting and have performed 1,000's of HVAC audits for K-12, public, and government facilities similar to the District's schools and facilities. We have addressed the HVAC needs of CA districts since 2013 and are actively working together on LEA CalSHAPE Ventilation programs throughout California. As a result of already submitting +\$12M in CalSHAPE grant applications, we understand that every customer requires a unique approach, and to that end we tailor our approaches to meet each customer's needs and budget constraints.

We focus on excellence and personalized service. Empowered Team's knowledgeable, responsive, and team of HVAC, air quality, electrical, solar, plumbing and controls specialists are committed to providing you with reliable service throughout the duration of the project and after its completion. We focus on excellence and personalized service to provide the highest quality professional design and installation on heating, ventilation, and air conditioning systems.

Approach To Managing This Work.

The California Schools Healthy Air, Plumbing, and Efficiency Program (CalSHAPE), authorized by Assembly Bill (AB) 841 costs of two grant programs, Focuses on improving indoor air quality and energy efficiency to aid in school re-openings.

The workflow below expresses our proven phased approach, as refined through the work with over ten other Districts, to the AB841 program process:



Phase 1 | Pre-Application

Step 1: Kickoff Meeting. The Empowered Team will meet with the District to understand the current status of the HVAC inventory and retrofit plans related to HVAC optimization and site modernization and outline which qualified items can be funded through AB841. All sites will be eligible for Round 2 funding and beyond.

Step 2: HVAC and Plumbing Equipment Data Collection. The Empowered Team will collect information required for the submission of the AB841 Application and Cost Estimate. We will work with your Facilities Maintenance & Operations staff to compile the data and information required. We will provide onsite field verification services of existing system equipment for the collection of required data and information as needed.

Step 3: Development of Cost Estimate. We will work with our in-house mechanical cost estimating team to develop site-specific estimates for the number and type of all HVAC systems at the site. Cost estimates include line-item costs for materials, labor, and other costs per the CEC allowable labor rates and include brief narratives explaining the use of funds for any other costs. Cost estimates shall include material and labor for all eligible work in Phase 2 for both the SNPFA and SRVEVR programs.

Step 4: AB841 Application Submission. We will compile data and information and submit all school applications, oversee online submission, tracking, and subsequent CEC reviews and approval, and will coordinate with District staff on the process for receipt of all grant funds.

Phase 2 | Assessment and Equipment Repair & Installation

Step 1: HVAC Assessment and Report Development. The Empowered Team will provide qualified engineering and licensed professionals to perform the HVAC Assessment of all air-handling units, rooftop units and unitary and single zone equipment of the school site's HVAC system. The results and findings from the assessment will then be recorded in an HVAC Assessment Report.

Step 2: Equipment Procurement, Installation and Repair. We will support the District by providing in-house and turnkey implementation services for all HVAC equipment installation and repair work dictated by AB841. Our project managers will oversee the performance for installation of HVAC components, filters, CO2 monitors, and plumbing fixtures and appliances.

Step 3a: HVAC Verification Report and Project Completion Reporting. The Empowered Team will oversee the development of the HVAC Verification Report confirming work has been performed by qualified personnel, including the provision of the contractor's name and license; acceptance test technician name and certification number, where applicable; TAB technician name and certification number, where applicable; and verification that all construction work has been performed by a skilled and trained workforce and by licensed professionals.

The Empowered Team will support the District in submitting the Final Document Package to the CEC including all required documentation:

- The HVAC Assessment Report
- The HVAC Verification Report
- Site-specific summary detailing the use of all contingency funding
- Documentation demonstrating how the contingency funds were spent
- Final invoice and supporting documentation for any remaining expended funds up to the original grant award amount
- Additional reporting detail as required

Grant Estimate

The grant estimate provided in this proposal has been based on information gathered during the audit of District schools. This data is assumed to be correct for the purposes of generating the grant estimate. Empowered engineers and cost estimators made the following assumptions based on our findings.

- All implementation/construction/installations will be provided by Empowered and their subcontractors
- The chiller serves 12 zones, with each air handler estimated at 4RT each
- Bard units are estimated at 4RT each
- All units stated as 2-6RT are assumed to be 4Rt average tons
- Empowered will provide controls engineering for the set-up of the CO2 monitoring systems
- Per District staff, we assume at all RTUs have economizers and that 50% of those economizers are not working
- All work is performed during regular daytime hours

Based on information provided through our audit and by District staff, including the assumptions provided above, our engineers and cost estimators estimate the following grant amount for your district.

The Total Grant Amount, Material Costs, and Estimated Project Administration and Implementation Costs may differ from the actual grant amount approved by the CEC.


CalSHAPE Round 1 Qualified Schools	Total Grant Amount
Capistrano Unified School District	\$1,236,317.00

Commercial Terms

Empowered will begin work following the execution of a Professional Services Agreement and Work Authorization(s) between Empowered and the District.

The total contract value shall be equivalent to the total grant amount. If the grant amount and scope is adjusted by the CEC then Empowered and the District shall revise the total contract value.

Empowered Solutions is proud of the exemplary service projects we have implemented for our California K-12 clients and look forward to providing you the same extraordinary service.



Shea Dibble
 Sr Vice President

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services
Ryan Burris, Chief Communications and Public Engagement Officer

Date: January 19, 2022

Board Item: Professional Services Master Agreement to Conduct Opinion Research for Potential Bond Measures – True North Research

HISTORY

This is a subsequent item. Since early 2016, the District has been seeking funds to address facilities needs throughout the District. As a part of the process for considering placing a measure on the ballot, public opinion surveys have been used by the District to evaluate voter interest in supporting a local bond measures.

BACKGROUND INFORMATION

At the December 15, 2021 Board meeting, the Board adopted Resolution No. 2122-23 to resource the investigation a potential future bond measure for Dana Hills High School seismic safety and Resolution No. 2122-24 to resource the investigation a potential future bond measure in the City of Aliso Viejo to include community engagement and public opinion research.

CURRENT CONSIDERATIONS

The District is interested in surveying for two potential bond measures within two separate School Facility Improvement Districts (SFID) — one for schools in Aliso Viejo, and one for Dana Hills High School to retrofit and/or replace buildings for seismic safety. The objective of the surveys is to produce an unbiased, statistically reliable evaluation of voters' interest in supporting a local bond measure, as well as identify how best to align the measure with community priorities and position it for voter approval. True North Research opinion research options will include all tasks associated with designing, conducting, and analyzing the two surveys, as well as presenting the results. The term of this agreement is January 19, 2022 through June 30, 2022.

FINANCIAL IMPLICATIONS

Expenditures using this agreement are not to exceed \$49,440 funded by the general fund.

STAFF RECOMMENDATION

District staff recommends the Board of Trustees approve the Professional Services Master Agreement to Conduct Opinion Research for Potential Bond Measures – True North Research.

PREPARED BY: Clark Hampton, Deputy Superintendent, Business and Support Services
PREPARED BY: Ryan Burris, Chief Communications and Public Engagement Officer



PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services (“Agreement”) is effective as of **January 20, 2022** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

TRUE NORTH RESEARCH, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$49,440.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **January 19, 2022 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions Special Conditions Required Documents and Certifications Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

Capistrano Unified School District

By: _____
 Name: Lynh N. Rust
 Title: Executive Director, Contracts & Purchasing
 Board Approval Date : January 19, 2022

Contractor

Signature: _____
 Name: Timothy McLarney, Ph.D.
 Title: President
 Address: 1592 N. Coast Highway 101
Encinitas, Ca. 92024
 Email Address: mclarney@tn-research.com



GENERAL CONDITIONS

District and Consultant acknowledge, and agree to be bound by, the provisions set forth below:

1. Engagement of Services. District engages the services of Consultant under the terms in the Agreement and these additional provisions. Consultant agrees to exercise the highest professionalism and utmost care, and to utilize Consultant's expertise and talents in completing such services. Consultant agrees that it will act in a manner it believes to be in the best interest of District rather than for itself or another third party. Consultant agrees that it shall perform its services in a timely manner. Consultant agrees to provide Consultant's own equipment, tools and other materials at Consultant's own expense, unless otherwise agreed to in writing by the District. District will make its facilities and equipment available to Consultant when necessary, upon written permission by authorized District personnel. Consultant may not assign, subcontract or otherwise delegate Consultant's obligations under the Agreement without District's prior written consent. Consultant shall devote such time to the performance of services under this Agreement that are reasonably necessary for satisfactory performance of the services and obligations hereunder.
2. Invoicing. For hourly services, Consultant shall submit invoices to District on a monthly basis with all requested documentation substantiating invoiced charges. For services performed under an agreed fixed fee, Consultant shall submit invoices to District upon completing the services or as otherwise agreed to expressly in this Agreement.
3. Expenses. Consultant shall handle all expenses incurred in performing services under the Agreement, unless otherwise agreed upon in writing by District.
4. Independent Consultant. Consultant, in performing this Agreement, shall be, and act as, an independent Consultant. Consultant understands and agrees that he/she/it, all his/her/its employees, agents and Consultants shall not be considered officers, employees or agents of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant assumes the full responsibility for the acts and/or omissions of his/her/its employees, agents and Consultants as they relate to the services to be provided under this Agreement. Consultant shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes, and insurance, including workers' compensation, with respect to Consultant's employees. Further, Consultant and its personnel shall not have the authority, express or implied, to act as an agent on behalf of, or bind, the District, unless expressly authorized in writing by the District.
5. Originality of Services. Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source.
6. Copyright/Trademark/Patent. Consultant understands and agrees that all matters produced under this Agreement, including information prepared, produced, or provided, such as, for illustrative purposes, documents, writings, typewriting, printing, photostatting, computer models, plans, drawings, etc., shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matters in the name of District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. Any trade secrets of the District which come into the possession of Consultant in connection with services under this Agreement, remain the property of the District and Consultant expressly agrees to keep such trades secrets confidential.
7. Termination. District may terminate the Agreement at its convenience and without any breach by Consultant upon ten (10) calendar days' prior written notice to Consultant. District may also terminate the Agreement immediately in its sole discretion for cause or upon Consultant's breach of any provision of the Agreement. Cause means (a) any act of dishonesty or a plea of no contest to a felony or any crime involving moral turpitude by an individual with whom the District contracts directly, or an owner, officer or director of an entity with whom the District contracts; (b) any reasonable



suspicion of fraud; (c) negligence in the performance of duties under the Agreement; and (d) nonperformance, as determined by the District, of any reasonable and lawful duty assigned under the Agreement. Consultant may terminate this Agreement at any time upon thirty (30) days' prior written notice to District. Consultant and District each agree to sign any documents reasonably necessary to complete Consultant's discharge or withdrawal. Upon termination of this Agreement for any reason, Consultant's fees will be prorated based on the work completed at the time of termination for work then in progress, to and including the effective date of such termination, which shall be substantiated by appropriate documentation. Unless other terms are set forth in this Agreement, District will reimburse Consultant for previously approved expenses in compliance with the policies of the District.

8. Return of District Property. Upon termination of this Agreement or earlier as requested by District, Consultant will deliver to District any and all District property including, but not limited to, District-provided information, intellectual property, and equipment of District. Consultant further agrees that any property situated on District's premises, including disks and other storage media, filing cabinets or other work areas, is subject to inspection by District personnel at any time. The District shall have access, upon reasonable request, to Consultant's plans, job files, reports, data and records relating to the work performed under this Agreement.
9. Indemnification and Hold Harmless. Contractor agrees to and shall immediately defend, indemnify and hold harmless the District, its Board of Trustees, officers, agents, employees, and volunteers from all demands, claims, including active and passive claims, lawsuits, damages, of every kind and nature, losses, costs, attorneys' fees and expenses, liability or claim of liability for personal injury, bodily injury to persons or death, furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention, contractual liability, and damage to property sustained or claimed to have been sustained, arising out of, or pertaining to, activities or services provided by Contractor or its employees, subcontractors, or agents, whether authorized by this Agreement or not. Contractor further agrees to waive all rights of subrogation against the District. This paragraph does not apply to any damage or losses caused by the negligence or willful misconduct of District or its employees. The defense, indemnity and hold harmless provisions of this Agreement shall not be limited, impaired or diminished in any way by the insurance requirements set forth in this Agreement. This paragraph shall be construed in the broadest manner to provide for an immediate defense and indemnity of the claims set forth herein.
10. Insurance. Consultant agrees to carry commercial general liability insurance and automobile liability insurance with limits of one million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Consultant and District against liability or claims of liability, which may arise out of this Agreement. In addition, Consultant agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than the Effective Date, Consultant shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder. Consultant agrees to name District and its officers, agents and employees as additional insureds by separate endorsement under said policy or policies. Nothing herein shall limit the obligations for Consultant to provide insurance as required under other provisions of this Agreement.
11. Assignment. The obligations of the Consultant pursuant to this Agreement shall not be assigned by Consultant without prior written consent from the District.
12. Notices. All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to signatories to this Agreement at the addresses given therein.
13. Compliance with Applicable Laws. The services completed herein must meet the approval of District and shall be subject to District's general right of inspection to ensure the satisfactory completion thereof. Consultant agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Consultant, Consultant's business, and personnel engaged in operations covered by this Agreement or accruing out of performing of such operations.



14. Permits/Licenses. Consultant and all Consultant's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services under this Agreement.
15. Employment with Public Agency. Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
16. Entire Agreement/Amendment. This Agreement and any exhibits, or general or specific terms and conditions attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement regarding the services contemplated, and may be amended only by a written amendment executed by both parties to this Agreement.
17. Nondiscrimination. Consultant agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, sexual orientation, or gender of such person. To the extent applicable to this Agreement, Consultant shall comply with the Executive Order 11246 entitled "Equal Opportunity in Federal Employment", as amended by Executive Order 11375 and 12086, and as supplemented in Department of Labor regulations (41 CFR Chapter 60).
18. Non-waiver. The failure of District or Consultant to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of the Agreement, then the prevailing party shall be entitled to all legally-permitted expenses, including, but not limited to, witness fees, court costs, and attorneys' fees.
21. Governing Law. The laws of the State of California shall govern the terms and conditions of this Agreement with venue for any dispute arising hereunder to be solely proper in Orange County, California.
22. Construction of Agreement. If there is any uncertainty or ambiguity in the terms of this Agreement, it shall not be construed for or against any Party hereto on the grounds that such Party was responsible for drafting of any particular term set forth herein. The Parties each waive and relinquish in connection with this Agreement any and all rights that he/ she/it may have or claim under California Civil Code section 1654.
23. Conflict. In the event of any alleged, implied, or actual conflict between the express or implied provisions of this Agreement and the provisions of the exhibits, or any other document included herein, the provisions of this Agreement shall govern.
24. Captions. The captions of this Agreement shall have no effect on its interpretation.
25. No Use of Mark or Name. Consultant shall not use any name, trademark or service mark of District without first having received District's written consent to such use.
26. Singular and Plural. Where required by the context of this Agreement, the singular shall include the plural and vice-versa.
27. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators, and assigns of the respective Parties hereto.



28. Survival and Severability. Unless otherwise specifically provided, the covenants herein shall survive termination of this Agreement. The unenforceability, invalidity, or illegality of any provision of this Agreement shall not render the other provisions unenforceable, invalid, or illegal.
29. Consultant's Employees. Consultant shall at all times enforce appropriate discipline and good order among its employees and shall not employ or work any unfit person or anyone not skilled in providing the services required under this Agreement. It shall be the responsibility of Consultant to ensure compliance with this section. Any person in the employ of Consultant whom District may deem incompetent, unfit, intemperate, troublesome or otherwise undesirable shall be excluded from providing services under this Agreement and shall not again provide services except with District's written consent. Consultant shall ensure that persons who perform services on District's property, including without limitation K12 school districts, have not been convicted of any felony, have not been convicted of any controlled substance offense, and have not been convicted of any sex offense, as those terms are defined by Education Code section 45125.1.
30. Mandatory Claims Process, including Expedited Arbitration.

If District or Consultant has a claim regarding, arising from, or pertaining to this Agreement, this Mandatory Claims Process is the exclusive method for determining and resolving such claims.

A. Initial Review and Evaluation of a Claim

Within ten (10) business days of a party to this Agreement suffering a loss, that party shall advise the other party of the loss in writing by sending written notice to the signatory on this Agreement for the other party. Within ten (10) business days of from the date of receipt of such written notice, the signatories to this Agreement shall meet and discuss and resolve the claim. A resolution reached at the Initial Review and Evaluation Meeting shall be reduced to writing and become an amendment to this Agreement upon approval by District's Board of Trustees.

B. Expedited Mediation

If the Initial Review and Evaluation Meeting does not resolve the claim, then within five (5) business days following the Initial Review and Evaluation Meeting the proponent of the claim shall send a list of four recognized mediators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select a mediator from the list and notify the proponent of the claim of the selection of a mediator; or (2) if none of the proposed mediators are acceptable, then that party shall send an alternative list of four recognized mediators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select a mediator; or (2) if none of the mediators listed are acceptable, then notify the other party of that fact. If the foregoing process does not result in the selection of a mediator, then the mediation requirement of this paragraph shall not be required and the parties will proceed to the process set forth in paragraph C of Section 30 hereof.

C. Expedited Arbitration

Within five (5) business days following an unsuccessful mediation or if no mediation takes place, the proponent of the claim shall send a list of four recognized arbitrators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select an arbitrator from the list and notify the proponent of the claim of the selection of an arbitrators; or (2) if none of the proposed arbitrators are acceptable, then that party shall send an alternative list of four recognized arbitrators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select an arbitrator; or (2) if none of the arbitrators listed are acceptable, then notify the other party of that fact. The arbitrators shall be from either JAMS, ADR Services, or the American Arbitration Association. If the foregoing process does not result in the selection of an arbitrator, then the proponent of the claim shall notify one of the foregoing three alternative dispute resolution services and that service shall select an arbitrator. The arbitration shall take place and be concluded within forty five (45) days of the selection of an arbitrator and shall not take more than two (2) full day sessions with the time of the arbitration being divided equally between the parties. The arbitrator's decision must be based on admissible facts. "Admissible Facts" are defined as facts that would be admissible in court under the California Rules of Evidence.



The arbitrator's decision must also be based upon applicable law. The arbitrator does not have the power or discretion to fashion any remedy on the contract that he or she sees fit. Rather, the arbitrator's decision must be based on admissible facts and applicable law and in accord with the terms, condition and provisions of the contract. The arbitrator shall issue a written Statement of Decision applying the admissible facts to applicable law under the contract in reaching his/her determination. The arbitrator's decision shall be final and binding and can be introduced into court for the purpose of obtaining a judgment thereon provided the arbitrator has complied with the provisions of this paragraph. Should the arbitrator fail to do so, then an objecting party has the right to have the claim determined in court. The parties agree that the dispute resolutions of this Paragraph 30 are mandatory and the exclusive procedure to determine claims made regarding this Agreement that should a party fail to follow them that the claim is waived, released, and forever forfeited. Each party shall bear its own attorney's fees and costs.

[Remainder of page intentionally left blank]



REQUIRED DOCUMENTS AND CERTIFICATIONS

***All checked items must be on file with Purchasing Department.**

<p>✓ Professional License to Practice</p>
<p style="text-align: center;">Certificates of Insurance</p> <p>✓ <u>1. Commercial General Liability Insurance</u> – Additional Insured Endorsement Option 1: form CG 20 10 11 85 or Option 2: Choose either Form CG 20 10 07 04 or Form CG 20 33 07 04 Either form <u>must be accompanied</u> by Form CG 20 37 07 04</p> <p style="text-align: center;"><u>OR</u></p> <p>✓ <u>Errors & Omissions/Malpractice</u> (Professional Liability Insurance) including Sexual Molestation and Abuse coverage unless waived in writing by the District.</p> <p>✓ 2. Business Auto Liability Insurance ✓ 3. Workers' Compensation and Employers Liability Insurance</p> <p style="text-align: center;">Refer to Articles 9 & 10</p>
<p>✓ Certification by Consultant Criminal Records Check</p>
<p>✓ W-9</p>

RESEARCH PROPOSAL

True North Research, Inc. (True North) is pleased to be Capistrano Unified School District's (District) research partner for the forthcoming bond feasibility surveys. Our recent conversations and our past work with the District have been quite helpful to our understanding of the District's objectives and needs with respect to the proposed research, and we have crafted this summary description of the proposed work scope and associated costs accordingly. However, if we missed an important detail—or if other issues have arisen that should be factored into the study—please feel free to contact us (760.632.9900) and we'll be happy to revise this estimate.

SCOPE OF WORK Creating revenue measures that are ultimately approved by the necessary percentage of voters is difficult, especially in the State of California. Successful measures require insightful research and sound, strategic advice. The overriding objective of the surveys is thus to produce an *unbiased, statistically reliable* evaluation of voters' interest in supporting a local bond measure, as well as identify how best to align the measure with community priorities and position it for voter approval. We understand that the District is interested in surveying two potential bond measures within separate SFID's—one for schools servicing Aliso Viejo, and one for Dana Hills High School to retrofit and/or replace buildings for seismic safety.

The scope of services that we propose to perform for the District includes all tasks associated with designing, conducting and analyzing the two surveys, as well as presenting the results. Briefly, the scope of services for each survey includes:

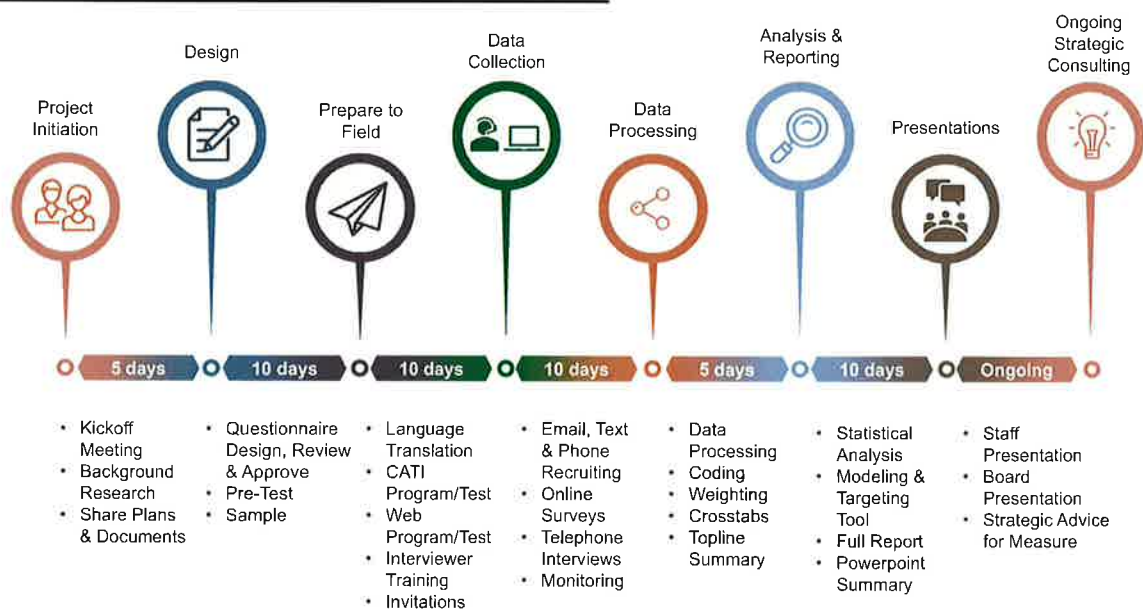
- Meet with the District to thoroughly discuss the research objectives and methodology for the study, as well as discuss potential challenges, concerns, and issues that may surround the study.
- Develop a stratified and clustered sample of voters who—based on their voting history and registration status—are likely to participate in the election of interest (November 2022) on the natural or through targeted outreach efforts.
- Develop a draft questionnaire for the District's review and make revisions as needed until all parties approve of the instrument.
- Pre-test the survey instrument to ensure its integrity.
- CATI (Computer Assisted Telephone Interviewing) program the finalized survey instrument to ensure accurate and reliable data collection when using live telephone interviewers.
- Web program the same survey instrument to allow respondents the flexibility to participate online at a secure, password-protected survey site or by telephone.
- Recruit voters to participate in the survey using a combination of email invitations, text invitations, and telephone calls.
- Collect at least 400 quality interviews according to the sampling plan and a strict interviewing protocol. Interviewers will be professional, high quality interviewers. It is expected that the average interview will last approximately 16 minutes.
- Process the data, which includes conducting validity checks, cleaning, recoding, coding open-end responses, and adjusting for strategic oversampling (if used) through a statistical procedure known as 'weighting'.
- Prepare an initial topline summary which presents the overall findings of the survey.

- Prepare a thorough report on the findings, including a detailed question-by-question analysis, description of the methodology, an executive summary of the key findings and conclusions/recommendations, as well as a comprehensive set of crosstabulations showing how the answers varied by subgroups of voters. The report will include extensive full-color graphics displaying the findings, as well as insightful narrative discussion of the results and their implications.
- Prepare an electronic copy of the final report to allow the District to reproduce the report as needed.
- Prepare a PowerPoint presentation of the results and present the results to the District.
- Be available to assist and provide advice to the District after the survey is complete.

COSTS True North's fixed-fee cost estimate to design and conduct both surveys (2) as described in this proposal is \$49,440. If the District chooses to conduct one (1) survey, the cost will be \$25,500. These costs are inclusive of all tasks, travel, and deliverables.

SURVEY TIME LINE True North will work with the Capistrano Unified School District to establish a project schedule that meets the District's needs. Below is a proposed time line for the study that shows the typical stages of a bond survey project, the number of days that we recommend devoting to each stage, as well as the key research tasks that are completed in each stage. We have the flexibility and resources to adjust this time line if the District desires.

FIGURE 1 PROPOSED TIME LINE



ABOUT TRUE NORTH For the past 20 years, True North has specialized in providing school districts and other public agencies with statistically reliable research and insightful strategic advice. To date, our team has designed and conducted over 1,200 survey research studies for public agencies in California, including more than 400 revenue measure feasibility studies that captured the pieces of information needed for estimating the feasibility of a measure and—if feasible—identifying how best to package the measure for success. In total, the research that True North has conducted has led to over \$33 billion in successful local revenue measures.

PROJECT MANAGER BIO Timothy McLarney, Ph.D. will serve as the Project Manager for the proposed survey. He will be the District's day-to-day contact for all matters related to the study and will lead all design, analysis, reporting, and presentation tasks. Approximately 75% of the research tasks will be performed directly by Dr. McLarney.

Dr. McLarney has more than 25 years of experience in research methodology, statistics, voter opinion analysis, and providing data-driven strategic advice to public agencies. During his career, Dr. McLarney has occupied a lead role in over 1,200 research studies, including more than 400 revenue measure feasibility surveys.

Dr. McLarney is a nationally recognized expert in survey research methodology, sampling theory, weighting, and the use of statistical methods to generalize survey results. His research has been published in academic journals and has earned him honors including the title of Visiting Scholar at the Institute of Governmental Studies at UC Berkeley. He has also served as an independent expert witness in survey research methodology for California legal cases.

Prior to co-founding True North Research in 2002, Dr. McLarney was the Director of Research at another west coast research firm. Dr. McLarney earned his Ph.D. and M.A. in Government from Cornell University with an emphasis in survey methodology, sampling theory and voter opinion, as well as a Bachelor's degree in Politics from the University of California, Santa Cruz.

LETTER OF AGREEMENT

This proposal and the standard business terms (see below) will serve as a letter of agreement between True North Research and the Capistrano Unified School District for the services described previously. In fulfillment of this agreement, True North will perform the services described in the *Scope of Work* on page 1. True North will invoice the full amount of the contract upon delivery of the report, with full payment due within 30 days of receiving the invoice.

Sincerely,

Agreed to and accepted by:



Timothy McLarney, Ph.D.
 President
 True North Research
 1592 N Coast Highway 101
 Encinitas CA 92024

Kirsten Vital Brulte
 Superintendent
 Capistrano Unified School District
 33122 Valle Road
 San Juan Capistrano, CA 92675

BUSINESS TERMS Contracts and agreements between True North Research and its clients include the following general terms and conditions unless otherwise specified in a contract or agreement.

Flat Fees Unless otherwise specified, True North Research charges a flat fee for all or a portion of its services to a client in lieu of hourly charges.

Notices Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be documented in writing.

Confidentiality True North Research acknowledges that during the engagement it will have access to and possibly become acquainted with trade secrets, inventions, innovations, processes, information, records, and specifications owned or licensed by the Client in connection with the operation of its business including, business and product processes, methods, customer lists, accounts, and procedures. True North Research agrees that it will not disclose any of the aforesaid, directly or indirectly, or use any of them in any manner, either during the term of this Agreement or at any time thereafter, except as required in the course of this engagement with the client, or without written consent from the client.

Acting as Agent In compliance with California sales tax regulation, True North Research is designated as an Agent for the acquisition of tangible personal property and services as they apply to its clients' marketing activities.

<i>Merger</i>	The merger or consolidation of the client into or with any other entity shall not terminate or otherwise modify this Agreement.
<i>Ownership of Materials</i>	In producing finished products, it is expressly understood that ownership of all materials purchased by True North Research to complete the materials to be produced passes to its clients at the time of purchase and prior to any use by True North Research.
<i>Independent Contractor</i>	This Agreement shall not render True North Research an employee, partner, agent of, or joint venturer for the client for federal, state or local tax purposes, or for any other purpose.
<i>Amendment Provision</i>	This contract contains the entire agreement between the parties, and is subject to and will be construed under the laws of the State of California, and may be amended only in writing signed by both parties.
<i>Successors</i>	Any agreement between the agency and a client shall be binding upon, the heirs, successors and assignors of the parties.
<i>Termination</i>	The contract may be terminated by mutual consent of both parties, or by 10 days notice by either party. If the agreement is terminated, True North Research will bill the client for all work completed to date (including subcontractors' work).
<i>Attorneys' Fees</i>	Should any action be brought by one party against the other party to enforce any agreement, the prevailing party shall be entitled to recover from the other party its reasonable attorneys' fees, costs and expenses.
<i>Governing Law</i>	Any agreement between True North and a client shall be governed by California law and any action arising out of it shall be instituted and prosecuted in the Municipal or Superior Court of the County of Orange.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services
Prepared by: Clint Collins, Interim Assistant Superintendent, SELPA, Special Education Services

Date: January 19, 2022

Board Item: Extended School Year Proposal for 2022

HISTORY

This is an annual item.

BACKGROUND INFORMATION

Extended School Year (ESY) is offered yearly for individuals with exceptional needs as required by their Individual Educational Program (IEP). A student is eligible for ESY if it is determined by the IEP Team that interruption of the pupil’s educational programming may cause regression, when coupled with limited recoupment capacity, rendering it impossible or unlikely the pupil will attain the level of self-sufficiency and independence that would otherwise be expected in view of his or her disability. Local Education Agencies are required to provide a minimum of twenty (20) days as per the IDEA and California Code of Regulations §3043, Title 5.

CURRENT CONSIDERATIONS

For 2022, staff is recommending a 20-day program from June 13, 2022, through July 14, 2022, for ESY students. This will be a five-week program with ESY being offered four days per week (Monday – Thursday) during the five-week period, with the exception of the week of July 5, 2022 – July 8, 2022, where ESY will be Tuesday through Friday due to the July 4, 2022, holiday. Staff consulted with CUEA and CSEA when developing this calendar.

FINANCIAL IMPLICATIONS

The total estimated cost of the special education ESY program is approximately \$1,600,000 funded by special education funds.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the Extended School Year calendar for 2022.

PREPARED BY: Clint Collins, Interim Assistant Superintendent, SELPA, Special Education Services

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services
Prepared by: Cary Johnson, Assistant Superintendent, Curriculum and Instruction, Education and Support Services

Date: January 19, 2022

Board Item: Agreement for the Operation of an After School Enrichment, Activities, and Camps Program with the South Orange County Community College District

HISTORY

This is a regular item, previously approved purchase order. Though the District has had facilities agreements in place for several years, it is currently being brought forward as a separate consent item for the first time. The South Orange County Community College District (SOCCCD) has operated before and after school, and summer enrichment activities for students enrolled in grades kindergarten through 12. The District has had agreements with Saddleback since 2013.

BACKGROUND INFORMATION

Per Education Code § 8485 the District is authorized to establish a program of affordably priced supervision of children before and after school. Per Education Code § 8486, the District is authorized to subcontract with qualified private or nonprofit agencies for before and after school and summer child supervision program; and pursuant to Government Code § 53060, the District is authorized to contract for special services and advice from individuals specially trained and experienced and competent to perform such services. Based on these statutes, the District has selected SOCCCD to provide these services.

CURRENT CONSIDERATIONS

The District has an established and effective relationship with SOCCCD to provide before and after school and summer enrichment programs. This program provides an array of high-quality classes and activities for all ages, promoting life-long learning and personal success.

FINANCIAL IMPLICATIONS

There is no financial impact.

STAFF RECOMMENDATION

Approval of Agreement for the Operation of an After School Enrichment, Activities, and Camps Program with the South Orange County Community College District.

PREPARED BY: Cary Johnson, Assistant Superintendent, Curriculum and Instruction, Education and Support Services

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services

**AGREEMENT FOR THE OPERATIONS OF BEFORE AND AFTER SCHOOL AND
SUMMER ENRICHMENT, ACTIVITIES, AND CAMPS PROGRAM BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT AND
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

This Agreement for the Operations of Before and After School and Summer Enrichment, Activities, and Camps Program (Agreement) is made and entered into this 1st day of July 2021, by and between the Capistrano Unified School District (CUSD and/or District) and South Orange County Community College District (Vendor) on behalf of Saddleback College Community Education, as follows:

WHEREAS, CUSD is a California school district with a significant number of schools, and is authorized pursuant to Education Code §8485 to establish a program of affordably priced supervision of children before and after school; and

WHEREAS, pursuant to Education Code §8486, CUSD is authorized to subcontract with qualified private or nonprofit agencies for before and after school and summer child supervision program; and

WHEREAS, pursuant to Government Code §53060, CUSD is authorized to contract for special services and advice from individuals specially trained and experienced and competent to perform such services; and

WHEREAS, Vendor provides services and materials in connection with a before and after school program and summer program, and has the necessary skills, equipment and experience to provide such service for CUSD;

Now therefore, the parties agree as follows:

1. **OPERATION AND SERVICE**

- a. **Independent Contractor.** The status of a VENDOR under this Agreement shall be that of an independent contract. VENDOR warrants that no person or selling agency or other organization has been employed or retained to solicit or secure this Agreement upon an agreement or the understanding for a commission, percentage, brokerage, or contingent fee. For breach or violation of this warrant, CUSD shall have the right to annul this Agreement without liability or, in its discretion to deduct from the Agreement or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee or to seek such other remedies as legally may be available.
- b. **Operation Schedule.** The Before and After School and Summer Enrichment, Activities, and Camps Program (PROGRAM) to be operated by VENDOR will be available for K-12 and qualifying special education students and may be available to such children before and after school is dismissed on any day that regular classes

are held by CUSD at the school campuses, winter recess, spring recess, summer recess, and pupil-free days except for holidays designated in this article. This includes the regular school year schedule, the year-round school schedules, and summer school schedule. The PROGRAM may not operate on those days during the year when CUSD is closed for observance of holidays, as designated in the School Calendar. The School Calendar will be provided to VENDOR annually. Hours and dates of program subject to CUSD approval.

- c. Program Administration. Vendor shall administer the PROGRAM in accordance with provisions of this contract and all District, State and Federal laws, rules, and regulations dealing with child care or the use of CUSD's school property. VENDOR shall within 48 hours inform and provide CUSD with a copy of the site visits, reviews or reports or findings of any State or Federal regulatory agency involving any PROGRAM operated by VENDOR under this agreement. In the event that any deficiencies noted or corrections required as a result of such visits, reports, reviews, or findings, VENDOR will provide CUSD with a written plan of action which will ensure timely and appropriate correction.

CUSD shall monitor, evaluate, and provide technical and program development assistance as CUSD in its sole discretion determines appropriate to the VENDOR in the conduct of the PROGRAM provided under this agreement. CUSD shall have the right to monitor and evaluate the VENDOR premises with regard to fire code regulations, sanitation and cleanliness, and other applicable safety laws and regulations.

- d. Non-Discrimination. In the performance of the terms of this agreement, VENDOR agrees that it will not engage in nor permit any employee or contractor as it may employ to engage in unlawful discrimination in employment of person because of race, religious creed, color, national origin, ancestry, age, marital status, or sex of such person. Therefore, the VENDOR agrees to comply with applicable Federal and State laws including but not limited to the California Fair Employment Practices Act as set forth in the Government Code §12940 et. Seq. and Labor Code §1735. In addition, the VENDOR agrees to require like compliance by all contractors employed to do work under this contract.
- e. Entry by CUSD. CUSD shall have the right at reasonable times to enter upon VENDOR-supervised premises for the purpose of inspecting same in order to determine whether VENDOR is complying with the term of this Agreement. The right and authority hereby reserved in this paragraph does not impose, nor does CUSD assume by reason thereof, any responsibility or liability whatsoever for any acts, omissions or the negligence of VENDOR, VENDOR's members, guest, clients, agents, contractors, and employees on said premises.
- f. Public Relations, Advertising, Announcement. VENDOR agrees to distribute and message at least five notices, subject to CUSD approval of the format and content of each notice, each session and summer break to parents of elementary, middle

and high school students in CUSD announcing the availability of the PROGRAM located at selected CUSD school campuses. VENDOR shall prepare and pay for these notices and any and all other advertising or public relations costs. VENDOR may erect suitable informational and directional signs or posters only after approval by CUSD of location, design, color, and construction of such signs or posters. The VENDOR agrees to be solely responsible for communication with parents regarding fee disputes, complaints regarding PROGRAM and complaints against the PROGRAM.

- g. Participants. Elementary, middle school, and high school regular program and qualifying special education students shall be eligible to participate in the PROGRAM to be operated by VENDOR. VENDOR shall have the right to determine which students will be permitted to attend the PROGRAM based on reasonable rules, regulations, and age requirements as approved by CUSD.

Exclusion of students from the VENDOR PROGRAM will be permitted for nonpayment of fees, discipline, failure to meet eligibility requirements, behavior problems or lack of required immunizations.

- h. Immunization. Enrollees in the VENDOR PROGRAM shall be subject to the same legal requirements regarding medical history and immunization as pupils in the public schools in the State of California.

2. PROGRAM AND USE FEES

- a. Program Fees Charged to Participants. VENDOR shall be permitted to charge a reasonable fee to participants in the PROGRAM. No VENDOR PROGRAM fees will be charged to CUSD or collected by CUSD. The amount of the PROGRAM fee to be charged to participants shall be determined by VENDOR and shall be competitive with fees for similar services in the area, subject to review by CUSD to determine reasonableness of VENDOR's fee schedule. The fee schedule for the PROGRAM shall be the same throughout CUSD.

b. District Use Fees Charged to VENDOR

- i. CUSD will waive all fees before and after school if school site is already in use, otherwise, the VENDOR will pay CUSD for use of facilities, the fees as outlined in Exhibit A of the Agreement. Use of School Facilities, at the non-profit, youth-serving rate, the facility staff fee of \$5.00 per hour, per location, and a flat rate for custodial fee charges as indicated in Exhibit A of the Agreement.
- ii. CUSD will invoice VENDOR monthly for facility usage.
- iii. CUSD reserves the right to increase the minimum facility use for each summer. CUSD will limit such fee increases to 10% per summer by giving

written notice to the VENDOR, which will be effective the following summer sessions.

3. FACILITIES

- a. Physical Location of Classroom Space. CUSD shall make space available on those campuses consistent with CUSD's educational operations for the VENDOR to operate the PROGRAM. CUSD shall have the absolute right to determine the actual classroom space on each school campus. In determining the physical location of each classroom, CUSD shall give special consideration to the location of playground and playground access, restrooms, water fountains, shaded areas, parking lots, and exterior lighting.
- b. Utilities. CUSD shall provide all utilities for VENDOR's PROGRAM. Costs for these services shall be included in the facility use fee paid to CUSD by VENDOR. VENDOR shall be required to provide and pay for its own telephone service at each location.

4. MISCELLANEOUS TERMS AND CONDITIONS

- a. Term of Agreement. The term of this Agreement shall be for a period of three (3) years from July 1, 2021 through June 30, 2024 under the same terms and conditions of the original Agreement.
- b. Termination of Agreement. Either party may, by giving a 60-day written notice specifying the effective date, terminate this Agreement in whole or in part for cause, which shall include failure, for any reason, of either party to fulfill in a timely and proper manner its obligation under this Agreement. Either party may, by giving a 120-day notice, terminate this Agreement for any reason.
- c. Compliance with the Law. VENDOR shall comply with the requirements of all municipal, State and Federal statutes, ordinances, rules, orders, regulations, and laws now in effect or which may hereafter be in effect during the term of this Agreement pertaining to any act of the VENDOR including, but not limited to the operation of the PROGRAM and the use and occupancy of CUSD facilities. VENDOR shall not commit or suffer to be committed to said premises any nuisance or other act which may disturb the quiet enjoyment of adjoining property owners or occupants.

COVID-19 Orders and Recommendations. VENDOR shall comply with the Centers of Disease Control and Prevention, State, county, and municipal statutes, ordinances, rules, orders, regulations, and laws now in effect or which may hereafter be in effect during the term of this Agreement pertaining to COVID-19.
- d. Indemnity. The parties hereto, and each of them, do hereby mutually agree to indemnify, defend, save, and hold harmless each other, and their respective officers,

agents, servants, employees and volunteers, of and from any and all liability, claims, demands, debts, suits, actions, and causes of action, including wrongful death and reasonable attorney's fees for the defense thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this agreement by such indemnifying party, or its officers, agents, servants, employees, or volunteers due to its active negligence and willful misconduct. In executing this Agreement, and the waiver and release contained in this Section, VENDOR specifically waives the provision of the California Civil Code, which provides as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR.

VENDOR, BEING AWARE OF SAID CODE SECTION, HEREBY EXPRESSLY WAIVES ANY RIGHTS IT MAY HAVE THEREUNDER, AS WELL AS UNDER ANY OTHER STATUTES OR COMMON LAW PRINCIPLES OF SIMILAR EFFECT.

e. Insurance

- i. Liability Insurance. Each of the parties shall provide and shall maintain in force, during the term of this Agreement, \$1,000,000 minimum limit per occurrence with \$5,000,000 minimum general aggregate limit comprehensive general liability insurance and automobile liability insurance. The policy or policies of liability insurance shall name the other party and their respective officials, officers, agents, employees, and volunteers as additional named insured by endorsement under the terms of such policy or policies. Within ten (10) days of execution of this Agreement and at least 15 days prior to the expiration of any such policies, Each of the parties shall furnish the other party a copy of the and Certificate(s) of Insurance stating that such insurance is in full force and effect, and shall provide any additional evidence of coverage required by the the other party.
- ii. Worker's Compensation and Other Employee Insurance. Each of the parties shall provide worker's compensation insurance, unemployment insurance, and disability insurance for all its employees, as required by law, and shall provide employer's liability insurance coverage with limits of no less \$1,000,000 per accident for bodily injury or disease. Within 10 days of execution of this Agreement, and at least 15 day prior to the expiration of any such policies, Each of the parties shall furnish the other party with a

certificate of insurance reflecting the required insurance in this Section, stating that such insurance is in full force, and shall provide any additional evidence of coverage required by the other party.

- iii. Each insurance policy required herein shall contain, or be endorsed to contain, a waiver of all rights of subrogation against the other party.
- iv. CUSD reserves the right to modify their requirements at any time, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances by giving a 60-day written notice specifying to the VENDOR
- v. Certificate of Insurance. Certificates for all types of insurance and additional insured endorsement for the liability coverage shall be furnished to the other party within two weeks of the commencement date of this contract, such certificates indicating the name of the carrier, the policy number, and the expiration date. Renewal certificates shall be provided within 15 days of the renewal. 30 days prior to an interruption in coverage, each party is responsible for notifying the other party. Failure, however, of a party to obtain the required documents within the time frames herein shall not waive said party's obligation to provide them. Each party reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Agreement, by giving a 30-day written notice.
- f. Accidents. VENDOR shall report to CUSD any serious accident or incident within three (3) hours of occurrence.
- g. Claims Made. VENDOR shall report to CUSD in writing all claims made against the VENDOR in its operation of the PROGRAM in CUSD. VENDOR shall also provide copies to CUSD, within ten (10) days of their receipt by VENDOR, of any written reports indicating deficiencies or documenting a specific incident.
- h. Assignment. CUSD acknowledges that VENDOR may subcontract work to a third party contractors for targeted programming. All contractors will be vetted by VENDOR. VENDOR contractors will be responsible for their own registrations.


Neither this Agreement nor any interest therein, whether legal or equitable, shall be assigned, subleased, transferred, alienated, pledged, or hypothesized, voluntarily or by operation of law by VENDOR without the prior written consent of CUSD. The consent to one assignment, sublease, transfer, alienation, pledge, or hypothecation. Any such assignment, sublease, transfer, alienation, pledge, or hypothecation shall be void and shall, at CUSD's option, terminate this Agreement.

- i. Amendments to Agreement. This agreement may only be amended by the mutual written consent of the parties hereto. No oral understanding or agreement not incorporated in this contract shall be binding on either party.
- j. Complete and Exclusive Statement. This Agreement is the complete and exclusive statement of the mutual understanding of the parties. This Agreement supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement.
- k. Contact Person. Each party to this Agreement shall name one individual to be the representative contact person for all matters related to this Agreement.
- l. Attachments. All attachments to this Agreement are incorporated herein by this reference.

- Exhibit A – 1. Use of Facilities Fee Schedule
- 2. General Conditions for Facility Use

CAPISTRANO UNIFIED SCHOOL DISTRICT

DATED: _____, 7/13/2021, 2021

DocuSigned by:

 By _____
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Lynh Rust

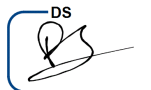
Title Executive Director, Contracts & Purchasing

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

DATED: _____, 6/30/2021, 2021

DocuSigned by:

 By _____
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Ann-Marie Gabel

Title: Vice Chancellor, Business Service

SCVPIS-SUPP-3390-2021

**CAPISTRANO UNIFIED SCHOOL DISTRICT
APPLICATION AND AGREEMENT FOR THE USE OF FACILITIES
CORONAVIRUS ADDENDUM**

In addition to the agreed upon Terms and Conditions for the Use of School Facilities, Applicant/ Representative enters this Coronavirus Addendum and further hold harmless Agreement, incorporated into the Application and Agreement, as follows:

1. Including, but not limited to, the SARS-CoV-2 virus (the “Coronavirus”), the Applicant/Representative (the “FACILITY USER”) agrees to strictly, and without exception, follow all local, state, and federal guidelines regarding human protection from the Coronavirus (the “Guidelines”). The Guidelines to strictly follow are located at various sites, including, but not limited to:

- a. <https://covid19.ca.gov/>
- b. <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- c. <https://occovid19.ochealthinfo.com/guidelines>

2. The FACILITY USER shall not hold the event and shall cancel the event if all Guidelines will not, are not, or cannot be met before, during, or after the event.

3. The FACILITY USER shall stop the event immediately and send all invitees/participants away if they are observed not to be meeting all required Guidelines.

4. The District may terminate the FACILITY USER’s use of the District facility at any time if, in the sole discretion of the District, the District determines that the FACILITY USER or their invitees/participants are not in full compliance with the Guidelines. If the District terminates the FACILITY USER’s use of the District facility pursuant to this paragraph, the FACILITY USER will be not be entitled to a refund of any fees and will not be entitled to recover any consequential damages arising from such termination.

5. The District makes no representation regarding the condition of the facility in use.

6. Assumption of Risk. FACILITY USER recognizes that there is presently a significant element of risk of Coronavirus transmission when any group of people gathers. FACILITY USER has reviewed and understands the risks reflected in the local, state, and federal alerts and guidelines, including, but not limited to, the links above. FACILITY USER assumes all risks, known and unknown, arising from Your use and occupancy of the District facility, including risks from the Coronavirus. FACILITY USER assumes full responsibility for any sickness, hospitalization, bodily injury, death, loss of personal property, quarantines, and all related costs and expenses of any person arising from Your use and occupancy of the District facility. (“Your” is defined herein as the FACILITY USER and each of their employees, District facility invitees, participants, volunteers, students, members, and all other related persons, agents, and entities.)

Addendum acknowledgment: Facility User acknowledges that they have read this addendum and agrees to all of its terms and fully understands its responsibility to adhere to all Coronavirus guidelines and instruction during the use of the District facility.

Name of FACILITY USER's Organization: South Orange County Community College District

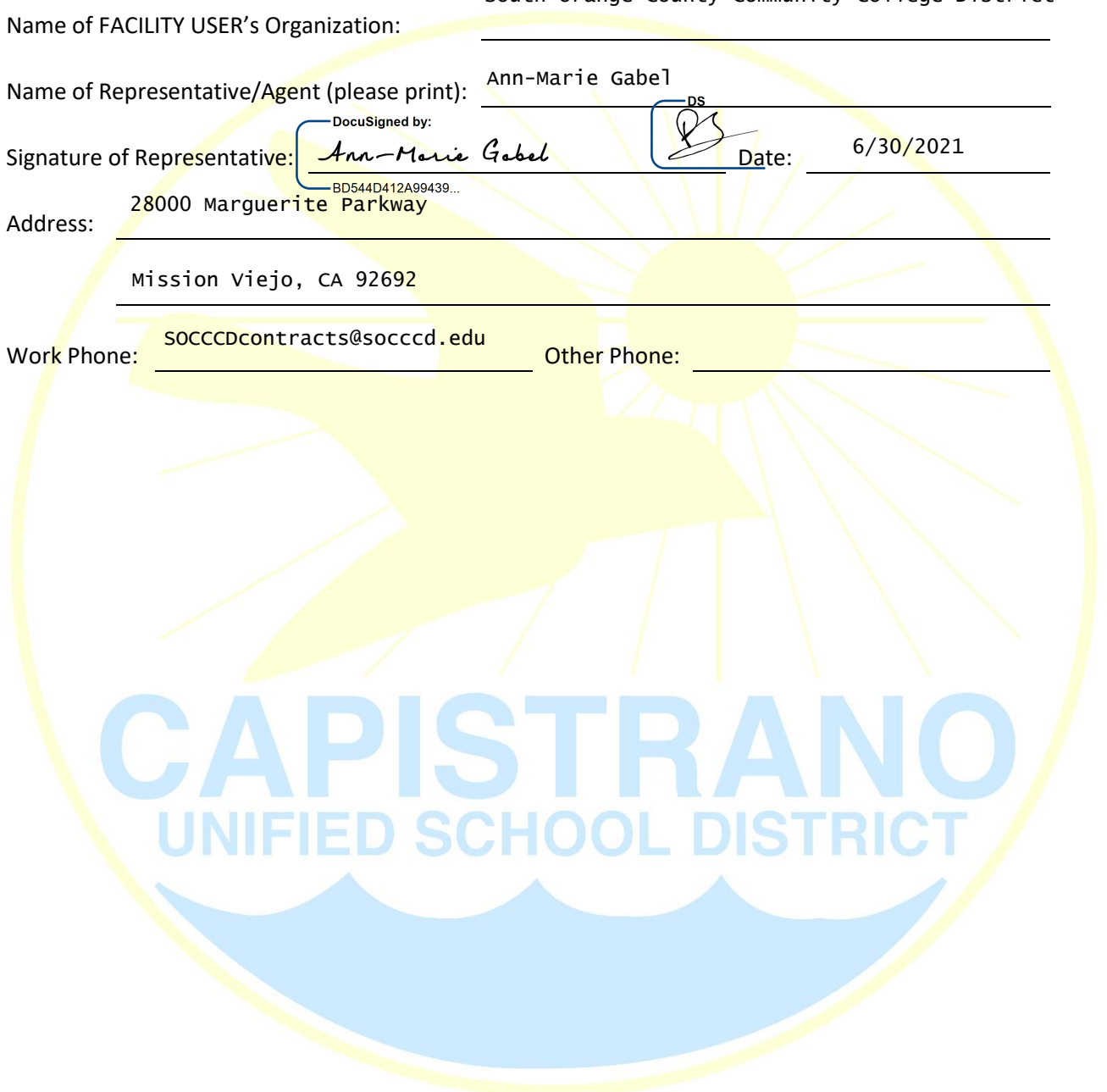
Name of Representative/Agent (please print): Ann-Marie Gabel

Signature of Representative: *Ann-Marie Gabel*  Date: 6/30/2021

Address: 28000 Marguerite Parkway

Mission Viejo, CA 92692

Work Phone: SOCccdcontracts@socccd.edu Other Phone: _____





CAPISTRANO UNIFIED SCHOOL DISTRICT
FACILITIES RENTAL FEE SCHEDULE
SCHOOL YEAR 2021/2022

The facility fee schedule includes rates for physical facilities only - labor rates are assessed separately

Group A

No charge to use facilities, custodial support fees apply when necessary

Group B

Direct cost to use facilities, plus custodial support as necessary

Group C

10% discount Fair Rental Value, plus custodial support

Group D

Fair Rental Value, plus overtime custodial support

Indoor Facilities

Indoor Facilities	Group A	Group B	Group C	Group D
Classroom - Regular				
	\$0.00	\$4.12	\$15.74	\$17.49
Classroom - Science				
	\$0.00	\$9.02	\$22.30	\$24.78
Classroom - Computer Lab				
	\$0.00	\$11.06	\$22.68	\$25.20
Gym - Large				
	\$0.00	\$75.56	\$156.50	\$197.58
Gym - Small				
	\$0.00	\$43.92	\$99.02	\$121.12
Library				
	\$0.00	\$22.92	\$55.68	\$77.60
Locker Room				
	\$0.00	\$41.32	\$96.48	\$121.82
District Board Room				
	\$0.00	\$21.93	\$51.24	\$56.93
District Training Room/Conference Room				
	\$0.00	\$6.68	\$15.61	\$17.34
Multi-Purpose Room				
	\$0.00	\$40.98	\$106.30	\$130.88
Staff Lounge				
	\$0.00	\$17.22	\$42.37	\$54.44
Performing Arts Center (CVHS & SJHHS)				
	\$0.00	\$213.57	\$538.11	\$597.90
Theater - Small				
	\$0.00	\$65.13	\$133.78	\$153.53
Triton Center (SCHS)				
	\$0.00	\$95.10	\$230.30	\$274.40
Mall				
	\$0.00	\$63.62	\$156.76	\$192.70
Food Court				
	\$0.00	\$39.02	\$99.28	\$118.24

Outdoor Facilities

Outdoor Facilities	Group A	Group B	Group C	Group D
Athletic Fields - Baseball				
	\$0.00	\$21.18	\$50.36	\$63.36
Athletic Fields - Non-Stadium (Natural)				
	\$0.00	\$18.64	\$44.60	\$56.96
Basketball Court				
	\$0.00	\$3.00	\$17.40	\$22.68
Lunch Area				
	\$0.00	\$0.16	\$1.05	\$1.17
Parking Lot				
	\$0.00	\$4.49	\$21.44	\$25.94
Stadium				
	\$0.00	\$36.86	\$295.10	\$352.87
Tennis Court				
	\$0.00	\$4.61	\$36.84	\$43.16
Restroom				
	\$0.00	\$4.45	\$25.34	\$31.11

Pool Facilities

Pool Facilities	Group A	Group B	Group C	Group D
50M Pool				
	\$0.00	\$178.54	\$235.47	\$273.94
50M Pool Per Lane				
	\$0.00	\$16.22	\$22.70	\$24.89
25M Pool				
	\$0.00	\$124.52	\$165.10	\$198.68
25M Pool Per Lane				
	\$0.00	\$15.56	\$20.64	\$22.81

Custodial Support

Additional custodial support is required for all after-hours and weekend events: \$46/hour, minimum 3-hours

DEFINITION OF GROUPS

Group 'A' - Internal/School-Connected Groups (*School-Connected is defined as booster clubs, Foundations, parent-teacher associations aligned with the California State PTA, or other parent-teacher organizations organized specifically for the purpose of supporting district and extracurricular programs such as, but not limited to, athletic teams, debate teams, robotic teams and drama or musical groups.*)

Group 'B' - Youth-Serving Non-Profit and School-Serving Groups & Public Entities (*including but not limited to*)

- A nonprofit organized to promote youth and school activities
- A club organized to promote youth and school activities
- An association organized to promote youth and school activities
- Girl Scouts, Boy Scouts, Camp Fire USA
- YMCA
- A recreational youth sports league that charges participants no more than a nominal fee (\$60 per month)
- Religious organization or church that arranges for and supervises sports league activities

Group 'C' - Religious Organizations

Group 'D' - Other Use "*For Profit and groups not otherwise listed*"



CAPISTRANO UNIFIED SCHOOL DISTRICT
FACILITIES RENTAL FEE SCHEDULE
SCHOOL YEAR 2022/2023

The facility fee schedule includes rates for physical facilities only - labor rates are assessed separately

Group A

No charge to use facilities, custodial support fees apply when necessary

Group B

Direct cost to use facilities, plus custodial support as necessary

Group C

10% discount Fair Rental Value, plus custodial support

Group D

Fair Rental Value, plus overtime custodial support

Indoor Facilities

Indoor Facilities	Group A	Group B	Group C	Group D
Classroom - Regular				
	\$0.00	\$4.12	\$15.74	\$17.49
Classroom - Science				
	\$0.00	\$9.54	\$22.30	\$24.78
Classroom - Computer Lab				
	\$0.00	\$12.60	\$22.68	\$25.20
Gym - Large				
	\$0.00	\$83.34	\$194.74	\$216.38
Gym - Small				
	\$0.00	\$50.72	\$118.52	\$131.69
Library				
	\$0.00	\$30.39	\$71.01	\$78.90
Locker Room				
	\$0.00	\$55.94	\$130.72	\$145.24
District Board Room				
	\$0.00	\$21.93	\$51.24	\$56.93
District Training Room/Conference Room				
	\$0.00	\$6.68	\$15.61	\$17.34
Multi-Purpose Room				
	\$0.00	\$56.47	\$131.95	\$146.61
Staff Lounge				
	\$0.00	\$21.83	\$51.00	\$56.67
Performing Arts Center (CVHS & SJHHS)				
	\$0.00	\$213.57	\$538.11	\$597.90
Theater - Small				
	\$0.00	\$65.13	\$133.78	\$153.53
Triton Center (SCHS)				
	\$0.00	\$129.65	\$302.95	\$336.61
Mall				
	\$0.00	\$82.44	\$192.65	\$214.05
Food Court				
	\$0.00	\$45.54	\$106.42	\$118.24

Outdoor Facilities

Outdoor Facilities	Group A	Group B	Group C	Group D
Athletic Fields - Baseball				
	\$0.00	\$27.78	\$63.05	\$70.05
Athletic Fields - Non-Stadium (Natural)				
	\$0.00	\$23.97	\$54.40	\$60.44
Basketball Court				
	\$0.00	\$4.49	\$21.61	\$24.01
Lunch Area				
	\$0.00	\$0.23	\$1.05	\$1.17
Parking Lot				
	\$0.00	\$6.10	\$29.40	\$32.67
Stadium				
	\$0.00	\$36.86	\$317.58	\$352.87
Tennis Court				
	\$0.00	\$4.61	\$49.26	\$54.73
Restroom				
	\$0.00	\$4.45	\$28.00	\$31.11

Pool Facilities

Pool Facilities	Group A	Group B	Group C	Group D
50M Pool				
	\$0.00	\$230.30	\$257.32	\$285.91
50M Pool Per Lane				
	\$0.00	\$20.93	\$23.39	\$25.98
25M Pool				
	\$0.00	\$159.27	\$178.81	\$198.68
25M Pool Per Lane				
	\$0.00	\$19.90	\$22.35	\$24.83

Custodial Support

Additional custodial support is required for all after-hours and weekend events: \$46/hour, minimum 3-hours

DEFINITION OF GROUPS

Group 'A' - Internal/School-Connected Groups (*School-Connected is defined as booster clubs, Foundations, parent-teacher associations aligned with the California State PTA, or other parent-teacher organizations organized specifically for the purpose of supporting district and extracurricular programs such as, but not limited to, athletic teams, debate teams, robotic teams and drama or musical groups.*)

Group 'B' - Youth-Serving Non-Profit and School-Serving Groups & Public Entities (*including but not limited to*)

- A nonprofit organized to promote youth and school activities
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- A recreational youth sports league that charges participants no more than a nominal fee (\$60 per month)
- Religious organization or church that arranges for and supervises sports league activities

Group 'C' - Religious Organizations

Group 'D' - Other Use "*For Profit and groups not otherwise listed*"

**DISTRICT
COPY**



**AGREEMENT FOR THE OPERATION OF AN AFTER SCHOOL ENRICHMENT, ACTIVITIES,
AND CAMPS PROGRAM BETWEEN
CAPISTRANO UNIFIED SCHOOL DISTRICT AND SOUTH ORANGE COUNTY COMMUNITY
COLLEGE DISTRICT**

This Agreement for the Operation of an After School Enrichment, Activities, and Camps Program (Agreement) is made and entered into this 25th day of April 2013, by and between the Capistrano Unified School District (CUSD and/or District) and South Orange County Community College District (Vendor), as follows:

WHEREAS, CUSD is a California school district with a significant number of schools, and is authorized pursuant to Education Code §8485 to establish a program of affordably priced supervision of children after school; and

WHEREAS, pursuant to Education Code §8486, the District is authorized to subcontract with qualified private or nonprofit agencies for an after school child supervision program; and

WHEREAS, pursuant to Government Code §53060, the District is authorized to contract for special services and advice from individuals specially trained and experienced and competent to perform such services; and

WHEREAS, Vendor provides services and materials in connection with an after school program, and has the necessary skills, equipment and experience to provide such service for the District;

Now therefore, the parties agree as follows:

1. **OPERATION AND SERVICE**

- a. **Independent Contractor.** The status of a **VENDOR** under this Agreement shall be that of an independent contract. **VENDOR** warrants that no person or selling agency or other organization

AGREEMENT FOR THE OPERATION OF AFTER SCHOOL ENRICHMENT, ACTIVITY, AND CAMPS PROGRAM
CAPISTRANO UNIFIED SCHOOL DISTRICT – SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

has been employed or retained to solicit or secure this Agreement upon an agreement or the understanding for a commission, percentage, brokerage, or contingent fee. For breach or violation of this warrant, CUSD shall have the right to annul this Agreement without liability or, in its discretion to deduct from the Agreement or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee or to seek such other remedies as legally may be available.

- b. Operation Schedule. The After School Enrichment, Activities, and Camps Program (PROGRAM) to be operated by VENDOR will be available for K-12 and qualifying special education students and may be available to such children after school is dismissed on any day that regular classes are held by CUSD at the school campuses, winter recess, spring recess, summer recess, and pupil-free days except for holidays designated in this article. This includes the regular school year schedule, the year-round school schedules, and summer school schedule. The PROGRAM may not operate on those days during the year when CUSD is closed for observance of holidays, as designated in the School Calendar. The School Calendar will be provided to VENDOR annually. Hours and dates of program subject to CUSD approval.
- c. Program Administration. Vendor shall administer the PROGRAM in accordance with provisions of this contract and all District, State and Federal laws, rules, and regulations dealing with child care or the use of the District's school property. VENDOR shall within 48 hours inform and provide CUSD with a copy of the site visits, reviews or reports or findings of any State or Federal regulatory agency involving any PROGRAM operated by VENDOR under this agreement. In the event that any deficiencies noted or corrections required as a result of such visits, reports, reviews, or findings, VENDOR will provide CUSD with a written plan of action which will ensure timely and appropriate correction.

CUSD shall monitor, evaluate, and provide technical and program development assistance as CUSD in its sole discretion determines appropriate to the VENDOR in the conduct of the PROGRAM provided under this agreement. CUSD shall have the right to monitor and evaluate

the **VENDOR** premises with regard to fire code regulations, sanitation and cleanliness, and other applicable safety laws and regulations.

- d. **Non-Discrimination.** In the performance of the terms of this agreement, **VENDOR** agrees that it will not engage in nor permit any employee or contractor as it may employ to engage in unlawful discrimination in employment of persons because of race, religious creed, color, national origin, ancestry, age, marital status, or sex of such person. Therefore, the **VENDOR** agrees to comply with applicable Federal and State laws including but not limited to the California Fair Employment Practices Act as set forth in the Government Code §12940 et. Seq. and Labor Code §1735. In addition, the **VENDOR** agrees to require like compliance by all contractors employed to do work under this contract.
- e. **Entry by CUSD.** CUSD shall have the right at reasonable times to enter upon **VENDOR**-supervised premises for the purpose of inspecting same in order to determine whether **VENDOR** is complying with the term of this Agreement. The right and authority hereby reserved in this paragraph does not impose, nor does CUSD assume by reason thereof, any responsibility or liability whatsoever for any acts, omissions or the negligence of **VENDOR**, **VENDOR**'s members, guest, clients, agents, contractors, and employees on said premises.
- f. **Public Relations, Advertising, Announcement.** CUSD agrees to distribute at least one notice, subject to CUSD approval of the format and content of each notice, each semester to parents of elementary, middle school, and high school students in CUSD announcing the availability of the **PROGRAM** located at selected CUSD school campuses. **VENDOR** shall prepare and pay for these notices and any and all other advertising or public relations costs. **VENDOR** may erect suitable informational and directional signs or posters only after approval by CUSD of location, design, color, and construction of such signs or posters. The **VENDOR** agrees to be solely responsible for communication with parents regarding fee disputes, complaints regarding **PROGRAM** and complaints against the **PROGRAM**.

- g. Participants. Elementary, middle school, and high school regular program and qualifying special education students shall be eligible to participate in the PROGRAM to be operated by VENDOR. VENDOR shall have the right to determine which students will be permitted to attend the PROGRAM based on reasonable rules, regulations and age requirements as approved by CUSD.

Exclusion of students from the VENDOR PROGRAM will be permitted for nonpayment of fees, discipline, failure to meet eligibility requirements, behavior problems or lack of required immunizations.

- h. Immunization. Enrollees in the VENDOR PROGRAM shall be subject to the same legal requirements regarding medical history and immunization as pupils in the public schools in the State of California.

2. PROGRAM AND USE FEES

- a. Program Fees Charged to Participants. VENDOR shall be permitted to charge a reasonable fee to participants in the PROGRAM. No VENDOR PROGRAM fees will be charged to CUSD or collected by CUSD. The amount of the PROGRAM fee to be charged to participants shall be determined by VENDOR and shall be competitive with fees for similar services in the area, subject to review by CUSD to determine reasonableness of VENDOR's fee schedule. District shall review the VENDOR proposed fee schedule or any modifications thereof 30 days prior to its implementation. The fee schedule for the PROGRAM shall be the same throughout the District.
- b. District Use Fees Charged to VENDOR.
- i. VENDOR will pay CUSD for use of facilities, the fees as outlined in Exhibit A, Use of School Facilities, at the non-profit, youth-serving rate, the facility staff fee of \$5.00 per hour, per location, and a flat rate for custodial fees charged as indicated in Exhibit A.

AGREEMENT FOR THE OPERATION OF AFTER SCHOOL ENRICHMENT, ACTIVITY, AND CAMPS PROGRAM
CAPISTRANO UNIFIED SCHOOL DISTRICT – SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

- ii. CUSD will invoice VENDOR monthly for facility usage.
- iii. The District reserves the right to increase the minimum facility use on an annual basis. The District will limit such fee increases to 10% annually.

3. FACILITIES

- a. **Physical Location of Classroom Space.** CUSD shall make space available on those campuses consistent with the Districts educational operations for the VENDOR to operate the PROGRAM. CUSD shall have the absolute right to determine the actual classroom space on each school campus. In determining the physical location of each classroom, CUSD shall give special consideration to the location of playground and playground access, restrooms, water fountains, shaded areas, parking lots, and exterior lighting.
- b. **Utilities.** CUSD shall provide all utilities for VENDOR's PROGRAM. Costs for these services shall be included in the facility use fees paid to CUSD by VENDOR. VENDOR shall be required to provide and pay for its own telephone service at each location.

4. MISCELLANEOUS TERMS AND CONDITIONS.

- a. **Terms of Agreement.** The term of this Agreement shall be for a period of one year from July 1, 2013 through June 30, 2014, with the option to renew, upon Board approval, for four (4) one-year renewal periods.
- b. **Termination of Agreement.** Either party may, by giving a 60-day written notice specifying the effective date, terminate this Agreement in whole or in part for cause, which shall include failure, for any reason, of either party to fulfill in a timely and proper manner its obligation under this Agreement. Either party may, by giving a 120-day notice, terminate this Agreement for any reason.

AGREEMENT FOR THE OPERATION OF AFTER SCHOOL ENRICHMENT, ACTIVITY, AND CAMPS PROGRAM
CAPISTRANO UNIFIED SCHOOL DISTRICT – SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

- c. Compliance with the Law. **VENDOR shall comply with the requirements of all municipal, State and Federal statues, ordinances, rules, orders, regulations, and laws now in effect or which may hereafter be in effect during the term of this Agreement pertaining to any act of the VENDOR including but not limited to the operation of the PROGRAM and the use and occupancy of the District facilities. VENDOR shall not commit or suffer to be committed to said premises any nuisance or other act which may disturb the quiet enjoyment of adjoining property owners or occupants.**
- d. Indemnity. **CUSD shall assume no liability for any use of any CUSD premises used by VENDOR to operate any of the PROGRAMs provided by VENDOR under this agreement. VENDOR waives and releases all claims against CUSD for death, injuries or damage to property sustained by VENDOR, its agents, employees, and volunteers, in, upon, or about said premises caused by the negligence of VENDOR, and VENDOR agrees to indemnify, defend, and hold CUSD, and their respective officers, officials, and employees, harmless from and against any and all liability, loss, damage, expense, cost, claim, or action, including liability for injury, wrongful death, or property damage sustained by any person, arising out of or in connection with the actions or services, or failure to act, of VENDOR, or arising out of any act or omission by VENDOR, its employees, agents, and contractors, including failure of VENDOR to keep the premises in good condition and repaired as provided in the Agreement, except when such loss or damage was caused by the sole negligence of willful misconduct of CUSD.**

In executing this Agreement, and the waiver and release contained in this Section, VENDOR specifically waives the provision of the California Civil Code §1542, which provides as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXSIT IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR.

**AGREEMENT FOR THE OPERATION OF AFTER SCHOOL ENRICHMENT, ACTIVITY, AND CAMPS PROGRAM
CAPISTRANO UNIFIED SCHOOL DISTRICT – SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

VENDOR, BEING AWARE OF SAID CODE SECTION, HEREBY EXPRESSLY WAIVES ANY RIGHTS IT MAY HAVE THEREUNDER, AS WELL AS UNDER ANY OTHER STATUTES OR COMMON LAW PRINCIPLES OF SIMILAR EFFECT.

e. Insurance.

- i. Liability Insurance. VENDOR shall provide and shall maintain in force, during the term of this Agreement, \$10,000,000 combined single limit comprehensive general liability insurance, including automobile and property insurance. The policy or policies of liability insurance shall name CAPISTRANO UNIFIED SCHOOL DISTRICT (CUSD) and their officials, officers, agents, employees, and volunteers as additional named insured by endorsement under the terms of such policy or policies. Further, such policy shall not be cancelled without thirty (30) days prior written notice to CUSD. Within ten (10) days of execution of this Agreement, and at least 15 days prior to the expiration of any such policies, VENDOR shall furnish CUSD a copy of the policy or policies making up the District Policies and Certificate(s) of Insurance stating that such insurance is in full force and effect, and shall provide any additional evidence of coverage required by the CUSD.

VENDOR's insurance coverage shall be primary insurance as respects CUSD, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by CUSD, its officers, officials, employees, or volunteers shall be excess of VENDOR's insurance and shall not contribute to it.

- ii. Worker's Compensation and Other Employee Insurance. VENDOR shall provide worker's compensation insurance, unemployment insurance, and disability insurance for all its employees, as required by law, and shall provide employer's liability insurance coverage with limits of no less \$1,000,000 per accident for bodily injury or disease.

Within 10 days of execution of this Agreement, and at least 15 day prior to the expiration of any such policies, VENDOR shall furnish CUSD with a copy of

the policy or policies obtained in compliance this Section, stating that such insurance is in full force, and shall provide any additional evidence of coverage required by CUSD.

- iii. **VENDOR's insurance coverage shall be primary insurance as respects CUSD, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by CUSD, its officers, officials, employees or volunteers shall be excess of VENDOR's insurance and shall not contribute to it. Each insurance policy required herein shall contain, or be endorsed to contain, a waiver of all rights of subrogation against CUSD.**
- iv. **Any deductibles or self-insured retentions must be declared to, and approved by, CUSD. At the option of CUSD, either: VENDOR shall obtain coverage to reduce or eliminate such deductibles or self-insured retentions as respects CUSD, its officers, officials, employees and volunteer; or the Lessee shall provide a financial guarantee satisfactory to CUSD guaranteeing payment of losses and related investigations, claim administration, and defense expenses.**
- v. **CUSD reserves the right to modify their requirements at any time, including limits, based on the nature of the risk, prior experience, insurer, coverage or other special circumstances.**
- vi. **Certificate of Insurance. Certificates for all type of insurance and additional insured endorsement for the liability coverage shall be furnished to CUSD within two weeks of the commencement date of this contract, such certificates indicating the name of the carrier, the policy number, and the expiration date. Renewal certificates shall be provided within 15 days of the renewal. 30 days prior to an interruption in coverage, VENDOR is responsible for notifying CUSD. Failure, however, of CUSD to obtain the required documents within the time frames herein shall not waive VENDOR's obligation to provide them.**

CUSD reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Agreement, at any time.

- f. Accidents. Vendor shall report to CUSD any serious accident or incident within three (3) hours of occurrence.
- g. Claims Made. VENDOR shall report to CUSD in writing all claims made against the VENDOR in its operation of the PROGRAM in CUSD. VENDOR shall also provide copies to CUSD, within ten (10) days of their receipt by VENDOR, of any written reports indicating deficiencies or documenting a specific incident.
- h. Assignment. Neither this Agreement nor any interest therein, whether legal or equitable, shall be assigned, subleased, transferred, alienated, pledged, or hypothesized, voluntarily or by operation of law by VENDOR without the prior written consent of CUSD. The consent to one assignment, sublease, transfer, alienation, pledge, or hypothecation shall not be deemed to be a consent to any subsequent assignment, sublease, transfer, alienation, pledge, or hypothecation. Any such assignment, sublease, transfer, alienation, pledge, or hypothecation shall be void and shall, at CUSD's option, terminate this Agreement.
- i. Amendments to Agreement. This agreement may only be amended by the mutual written consent of the parties hereto. No oral understanding or agreement not incorporated in this contract shall be binding on either party.
- j. Complete and Exclusive Statement. This Agreement is the complete and exclusive statement of the mutual understanding of the parties. This Agreement supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement.
- k. Contact Person. Each party to this Agreement shall name one individual to be the representative contact person for all matters related to this Agreement.

AGREEMENT FOR THE OPERATION OF AFTER SCHOOL ENRICHMENT, ACTIVITY, AND CAMPS PROGRAM
CAPISTRANO UNIFIED SCHOOL DISTRICT – SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

1. Attachments. All attachments to this Agreement are incorporated herein by this reference.

- Exhibit A – 1. Use of Facilities Fee Schedule
- 2. General Conditions for Facility Use

CAPISTRANO UNIFIED SCHOOL DISTRICT

DATED: 7/1, 2013

By [Signature]
Director, Purchasing
 Title

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

DATED: _____, 2013

By [Signature]
Debra L. Fitzsimons MAY 31 2013
 Title Vice Chancellor, Business Services

Exhibit A

USE OF SCHOOL FACILITIES FEE SCHEDULE - Effective June 1, 2010

GROUP A = Non-profit, youth-serving GROUP B = Non-profit GROUP C = For Profit

NOTE: "Per Use" = Up to eight hours NOTE: Custodian needed at all non-school events NOTE: Facilities Staff Fee applicable on all use	Elementary School			Middle School			High School		
	A	B	C	A	B	C	A	B	C
Type of Use									
APPLICATION FEE	0	50.00	100.00	0	50.00	100.00	0	50.00	100.00
BASKETBALL COURT - Per Hour	0	9.00	20.00	0	9.00	20.00	0	9.00	20.00
Per Season	0	220.00	220.00	0	220.00	220.00	0	220.00	220.00
With Lights - Per Hour, additional	0			12.00	28.00	50.00			
CAFETERIUM (MFMS) - Per Hour				18.00	55.00	100.00			
CLASSROOM - Per Hour	7.00	22.00	35.00	7.00	22.00	35.00	7.00	22.00	35.00
Science Lab - Per Hour	8.00	50.00	90.00	8.00	50.00	90.00	8.00	50.00	90.00
University/College Cost - Per Day		55.00			55.00			55.00	
CONFERENCE ROOM - Per Hour	8.00	25.00	50.00	8.00	25.00	50.00	8.00	25.00	50.00
FIELD (any type, non-stadium) - Per Hour	6.00	7.00	8.00	8.00	11.00	20.00	8.00	25.00	50.00
GROUP A not to exceed \$250/month									
GYM, Large - Per Hour							60.00	80.00	160.00
GROUP A not to exceed \$1,000/month									
GYM, Small - Per Hour							30.00	50.00	100.00
GROUP A not to exceed \$750/month									
LIBRARY - Per Hour	8.00	25.00	50.00	8.00	25.00	50.00	16.00	50.00	75.00
LOCKER ROOM - Per Hour				8.00	28.00	50.00	12.00	44.00	75.00
LUNCH TABLE AREA - Per Hour	0	5.00	6.00						
MALL - Per Hour							26.00	85.00	150.00
Triton Center (SCHS) - Per Hour							26.00	85.00	150.00
MPR - Per Hour	10.00	55.00	100.00	10.00	55.00	100.00			
PARKING LOT - Per Day	10.00	44.00	100.00	10.00	44.00	100.00	10.00	44.00	100.00
POOL, 25-meter - Per Hour							55.00	85.00	150.00
GROUP A not to exceed \$2,000/month									
POOL, 50-meter (CVHS) - Per Hour							75.00	100.00	250.00
GROUP A not to exceed \$2,500/month									
RESTROOM (Set) - Per Hour	5.00	20.00	35.00	5.00	20.00	35.00	5.00	20.00	35.00
STADIUM/TRACK (all) - Per Use							460.00	2,000.00	3,800.00
With Lights - Per Hour, additional							55.00	75.00	200.00
STAFF LOUNGE - Per Hour	8.00	25.00	50.00	8.00	25.00	50.00	8.00	25.00	50.00
TENNIS COURT - Per Hour	6.00	6.00	10.00	6.00	6.00	10.00	8.00	12.00	20.00
With Lights - Per Hour, additional							24.00	32.00	70.00
THEATER (except SJHHS) - Per Hour							85.00	125.00	300.00
AUDIO EQUIPMENT									
Tape Recorder/CD Player - Per Use	5.00	5.00	10.00	5.00	5.00	10.00	5.00	5.00	10.00
Microphone - Per Use	2.00	2.00	6.00	2.00	2.00	6.00	2.00	2.00	6.00
Portable System/Podium - Per Use	10.00	10.00	25.00	10.00	10.00	25.00	10.00	10.00	25.00
Wireless Microphone System - Per Use	25.00	25.00	50.00	25.00	25.00	50.00	25.00	25.00	50.00
CRAFTSMAN - Per Hour	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00
CUSTODIAN - Per Hour	46.00	46.00	46.00	46.00	46.00	46.00	46.00	46.00	46.00

Exhibit A

USE OF SCHOOL FACILITIES FEE SCHEDULE - Effective November 1, 2007

GROUP A = Non-profit, youth-serving GROUP B = Non-profit GROUP C = For Profit

NOTE: "Per Use" = Up to eight hours NOTE: Custodian needed at all non-school events NOTE: Facilities Staff Fee applicable on all use	Elementary School			Middle School			High School		
	A	B	C	A	B	C	A	B	C
Type of Use									
GROUNDKEEPER - Per Hour	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00
Facilities Staff - Per Hour	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
MECHANICAL EQUIPMENT									
Electric Generator - Per Use	50.00	50.00	100.00	50.00	50.00	100.00	50.00	50.00	100.00
Electrical Extensions - Per Use	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00
PROJECTORS/SCREENS									
Overhead Projector - Per Use	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00
35mm Projector - Per Use	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00
50"/70" Tripod Screen - Per Use	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
STAGE LIGHTING - Per Light Mixer - Per Use	15.00	15.00	25.00	15.00	15.00	25.00	15.00	15.00	25.00
VIDEO EQUIPMENT									
Monitor/Receiver/Camcorder - Per Use	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
VHS Player/VCR - Per Use	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
LCD Data Player - Per Use	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
WATER HOOK-UP - Per Use	4.00	4.00		4.00	4.00		4.00	4.00	

Custodial Fees for Classroom Rental	
# of Classrooms	Custodial Hours Charged
1-2	1
3-5	2
6+	3

The above fees are applicable to sites with custodial support, during regularly scheduled hours of custodial service. All locations without dedicated custodial support or programs outside of normally occurring custodial hours will be charged hourly, with a three-hour minimum fee for each occurrence. Non-classroom use of facilities will be charged for custodial services at standard rates. Rates and hours subject to change.

CAPISTRANO UNIFIED SCHOOL DISTRICT

General Conditions for Facility Use

By submitting this request (Agreement), the legal agent/representative of such organization, group or individual (Applicant) hereby agrees to abide by all of the facility use conditions and regulations and any waivers contained herein. Furthermore Applicant agrees to defend, indemnify, and hold harmless the District, its Board, officer, agents and employees from all losses, costs, and expenses arising out of any liability or claims of liability for personal injury, bodily injury to persons, contractual liability and damage to property, including loss or theft of District property, sustained or claimed to have been sustained arising out of Applicants use of facilities, whether such act is authorized by this Agreement or not; District assumes no responsibility whatsoever for any property placed on the premises. Applicant further agrees to waive all rights of subrogation against the District.

The provisions of this section does not apply to any damage or losses caused solely by the negligence of the District or any of its agents or employees.

The Capistrano Unified School District endorses the philosophy that community nonprofit groups should be allowed to utilize school facilities for meetings and public activities and actively cooperates and assists such groups in these endeavors where reasonable supervision exists. The Education Code provides that every school is a civic center when not being used for school purposes.

Each application containing a description of the intended use of the facilities is provided to District employees as guidelines in determining appropriateness of use of school facilities and whether or not the proposed activity meets district standards.

1.0 GENERAL REGULATIONS

- 1.1 All applications for use of school facilities will be processed on submission of the Use of School Facilities Application.
- 1.2 Proof of comprehensive general liability insurance coverage for \$1 million unless activity warrants a higher level (to be determined at the District).
Proof shall be: 1 – a Certificate of Insurance and 2 – an Additional Insured Endorsement, both naming the Capistrano Unified School District as an additional insured party on the Applicant's policy. These documents must be on file with the district prior to the activity. A 30-day Notice of Cancellation of insurance coverage is required.
- 1.3 Fees will be charged based on current fee schedules and conditions adopted by the Board of Trustees.
- 1.4 In order to receive Use of Facilities benefits, group A, B, C or D applicants must agree that:
 - 1.4.1 Their organization will not discriminate against any person on the basis of disability, race, ethnicity, nationality, gender, sexual orientation, or religion.

Exhibit A

- 1.4.2 In order for an individual with disabilities to be able to participate effectively, the program will be reasonably modified, without increased cost to the participant.
- 1.4.3 Modifications or services must be provided unless doing so would fundamentally alter the nature of the program or present an undue burden. Any determination that participation would result in a fundamental alteration of the program must be made on an individual basis.
- 1.5 Applicants shall not make additions, alterations, or repairs to facilities, equipment, or grounds without written approval of district personnel. If the proposed change is deemed in writing to be beneficial, the proposed change shall be treated as a gift to the district and processed according to Board policy.
- 1.6 Applicants may use the district's computer network and Internet access with prior approval of the District.

2.0 USE OF SCHOOL PROPERTY

- 2.1 **Furniture and Equipment**
 - 2.1.1 Furniture normally kept in the multipurpose or multiuse room will be available for use by approved organizations without special permit.
 - 2.1.2 Any additional equipment must be obtained through arrangements with the principal's office and be noted on the application.
 - 2.1.3 In the event additional equipment is used, the group must furnish its own operator and present evidence to the principal of competence in operating such equipment.
 - 2.1.4 Any special furniture or equipment set ups or unique requests will be assessed at fee schedule rates.
- 2.2 **Loan of Furniture and Equipment**
 - 2.2.1 The loan of school furniture or equipment to individuals for personal or private purposes is prohibited.
 - 2.2.2 Requests for approval to remove equipment from school premises must be submitted at time of application.
- 2.3 **Damage to School Property**
 - 2.3.1 To protect school property from damage and mistreatment, organizations using school facilities should take such precautions as necessary to return school property clean and in good working order.
 - 2.3.2 Groups shall be responsible for maintaining and returning facilities to the district in the same condition in which they were received.
 - 2.3.3 Applicants agree that in cases where school property has been damaged or abused beyond normal wear, costs for such repairs will be the responsibility of the organization.
- 2.4 **Decorations**
 - 2.4.1 Any decorations or adornments shall be erected in a manner in which it does not disrupt or destroy school property.
 - 2.4.2 All decorations shall be removed at the conclusion of the activity.

Exhibit A

- 2.5 **Use of Stage Equipment**
 - 2.5.1 Use of stage areas requires full details of equipment needs on the application.
 - 2.5.2 Persons or organizations whose permit includes use of stage areas and equipment must either be cleared by appropriate staff personnel or pay district staff appropriately for their operation.
- 2.6 **Safety**
 - 2.6.1 The number of people admitted or seated within school property shall not exceed the regular capacity established in the California Safety Code. At no time may occupancy exceed posted occupancy rates.
 - 2.6.2 Any equipment or props brought onto school facilities by approved organizations shall be flame proofed and meet all health, safety, and fire codes.
- 2.7 **Grounds Utilization**
 - 2.7.1 Operation of equipment or activities which constitute a hazard or public nuisance, e.g., flying of motorized model airplanes, is prohibited.
 - 2.7.2 Power-driven vehicles shall not be operated on playground or hard surface play areas, except as is necessary by school personnel in carrying out their assigned responsibilities.
- 2.8 **Specially Equipped Areas**
 - 2.8.1 Areas such as gymnasiums, weight rooms, tennis courts, computer labs, industrial arts areas, science rooms, etc., will not be available to the general public unless participating occupants demonstrate satisfactory competency to control and protect school equipment.
 - 2.8.2 Specially equipped areas must be under the supervision of a district employee.
 - 2.8.3 Unauthorized use of equipment or entry to other sections of the campus or building may result in cancellation of the Facility Use Agreement.
 - 2.8.4 Appropriate apparel, footwear, and eye protection must be worn as dictated by the specialty area occupied.
 - 2.8.5 Organizations using specialty areas shall immediately report all equipment failures and damage of school property to the district supervisor. In cases where such damage or failure is a result of activities of the organization, the organization shall assume full responsibility for repairs.
 - 2.8.6 Eating or drinking in carpeted areas or in any specialty areas is prohibited.
- 2.9 **Movement of Large Equipment**
 - 2.9.1 Large equipment items, e.g., pianos, shall not be moved from area-to-area without prior approval.
- 2.10 **Buses**
 - 2.10.1 School buses are available for recognized groups at a rate determined by the Transportation office.
- 2.11 **Kitchen Facilities**
 - 2.11.1 An organization may use kitchen/cafeteria facilities, at a fee schedule determined by the Board, pending consultation with the Director, Food & Nutrition Services, to determine appropriateness of use and to determine if

Exhibit A

Food Services personnel are necessary to protect school property or facilitate the event.

2.12 Rest Rooms

2.12.1 Any activity using interior school facilities beyond a two-hour period must have rest rooms available at a scheduled fee. Any activity using outdoor school facilities for longer than four hours, must rent restrooms at the school or rent a port-a-potty.

2.13 Air Conditioning

2.13.1 Use of central air conditioning systems will be estimated at a rate to be determined by the Facilities Department.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services

Prepared by: Refugio Gracian, Executive Director, Cultural Proficiency, Access, Equity, Social Emotional Learning

Date: January 19, 2022

Board Item: Agreement No. 10000262 with the Orange County Superintendent of Schools

HISTORY

This is an annual item. The District is committed to the implementation of a system of tiered social emotional and behavioral supports for all students. In 2014-2015, Positive Behavior Interventions and Supports (PBIS) training was first offered to school leadership teams. As part of the District’s Multi-tiered System of Supports, it is the expectation that all school sites will be provided PBIS training by the end of the 2022-2023 school year.

BACKGROUND INFORMATION

This agreement with the Orange County Superintendent of Schools will provide six one-day Tier 1 PBIS Training to the ten elementary school teams that have not been trained in the District during the 2021-2022 and 2022-2023 school years: Castille, Del Obispo, Ladera Ranch, Laguna Niguel, Clarence Lobo, Marblehead, Moulton, Oak Grove, Oso Grande, and Vista Del Mar Elementary Schools.

CURRENT CONSIDERATIONS

This item seeks approval of Agreement No. 10000262 with the Orange County Superintendent of Schools for PBIS training services, March 2, 2022, through June 30, 2023. The Orange County Department of Education will provide six full day Tier 1 PBIS Leadership Team trainings to the ten elementary school sites listed above. The agreement supports the training of the Tier 1 PBIS Leadership Team training to enhance PBIS at the site level. The District is committed to the implementation of a schoolwide system of tiered social emotional and behavioral supports. Site leadership teams will participate in professional learning to address the implementation of PBIS.

FINANCIAL IMPLICATIONS

The estimated cost of \$45,000 will be funded by Local Control Funding Formula Supplemental funds.

STAFF RECOMMENDATION

Approval of Agreement No. 1000262 with the Orange County Superintendent of Schools.

PREPARED BY: Refugio Gracian, Executive Director, Cultural Proficiency, Access, Equity, Social Emotional Learning

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
INCOME AGREEMENT

This AGREEMENT is hereby entered into this 15th day of October, 2021, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa California 92626, hereinafter referred to as SUPERINTENDENT, and Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, SUPERINTENDENT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 SCOPE OF WORK. DISTRICT hereby engages SUPERINTENDENT as an independent contractor to perform the following described work, and SUPERINTENDENT hereby agrees to perform said work in the "Service Proposal", which is attached hereto as Exhibit "A" and incorporated herein by reference for the Division of Educational Services.

1 2.0 TERM. This AGREEMENT shall commence on March 2, 2022 and end on
2 June 30, 2023, subject to termination as set forth in this AGREEMENT.

3 3.0 PAYMENT. DISTRICT agrees to pay the SUPERINTENDENT a total sum
4 not to exceed Forty-five thousand dollars (\$45,000.00). Payment shall
5 be at the rates as described in Exhibit "A", "Service Proposal", which
6 is attached hereto and incorporated by reference herein. Payment shall
7 be mailed to: Orange County Superintendent of Schools, 200 Kalmus
8 Drive, Costa Mesa, California 92626-9050, Attention: Accounting
9 Manager, or at such other place as SUPERINTENDENT may designate in
10 writing.

11 4.0 EXPENSES. DISTRICT shall not be liable to SUPERINTENDENT for any
12 costs or expenses paid or incurred by SUPERINTENDENT in performing
13 services for DISTRICT, except as follows: N/A.

14 5.0 MATERIALS. SUPERINTENDENT shall furnish, at his/her own expense,
15 all labor, materials, equipment, supplies and other items necessary to
16 complete the services to be provided pursuant to this AGREEMENT,
17 except as follows: N/A

18 6.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of
19 this AGREEMENT, shall be and act as an independent contractor.
20 SUPERINTENDENT understands and agrees that he/she and all of his/her
21 employees shall not be considered officers, employees or agents of
22 the DISTRICT, and are not entitled to benefits of any kind or nature
23 normally provided employees of the DISTRICT and/or to which
24 DISTRICT'S employees are normally entitled, including, but not
25 limited to, State Unemployment Compensation or Workers' Compensation.
SUPERINTENDENT assumes the full responsibility for the acts and/or

1 omissions of his/her employees or agents as they relate to the
2 services to be provided under this AGREEMENT. SUPERINTENDENT shall
3 assume full responsibility for payment of all federal, state and
4 local taxes or contributions, including unemployment insurance,
5 social security and income taxes with respect to SUPERINTENDENT'S
6 employees.

7 7.0 COPYRIGHT/TRADEMARK/PATENT. DISTRICT understands and agrees
8 that all matters produced under this AGREEMENT shall become the
9 property of SUPERINTENDENT and cannot be used without
10 SUPERINTENDENT'S express written permission. SUPERINTENDENT shall
11 have all right, title and interest in said matters, including the
12 right to secure and maintain the copyright, trademark and/or patent
13 of said matter in the name of the SUPERINTENDENT.

14 8.0 HOLD HARMLESS.

15 A. SUPERINTENDENT agrees to and does hereby indemnify,
16 defend, and hold harmless DISTRICT, its Governing Board, officers,
17 agents and employees from liability and claims of liability for bodily
18 injury, personal injury, sickness, disease, or death of any person or
19 persons, or damage to any property, real personal, tangible or
20 intangible, arising out of the negligent acts or omissions of
21 employees, agents or officers of SUPERINTENDENT or the Orange County
22 Board of education during the period of this AGREEMENT.

23 B. DISTRICT agrees to and does hereby indemnify, defend, and
24 hold harmless SUPERINTENDENT, the Orange County Board of Education,
25 and its officers, agents and employees from liability and claims of
liability for bodily injury, personal injury, sickness, disease, or

1 death of any person or persons, or damage to any property, real
2 personal, tangible or intangible, arising out of the negligent acts or
3 omissions of its Governing Board, employees, agents or officers of
4 DISTRICT during the period of this AGREEMENT.

5 9.0 ASSIGNMENT. The obligations of SUPERINTENDENT pursuant to this
6 AGREEMENT shall not be assigned by SUPERINTENDENT without prior
7 written approval of DISTRICT.

8 10.0 TOBACCO USE POLICY. In the interest of public health, the
9 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
10 use of any tobacco products are prohibited in buildings and vehicles,
11 and on any property owned, leased or contracted for by the
12 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400.15. Failure to
13 abide with conditions of this policy could result in the termination
14 of this AGREEMENT.

15 11.0 TERMINATION. Either party may terminate this AGREEMENT with or
16 without reason with the giving of thirty (30) days written notice to
17 the other party. DISTRICT shall compensate SUPERINTENDENT only for
18 services satisfactorily rendered to the date of termination. Written
19 notice by DISTRICT shall be sufficient to stop further performance of
20 services by SUPERINTENDENT. Notice shall be deemed given when received
21 by the SUPERINTENDENT or DISTRICT or no later than three (3) days
22 after the day of mailing, whichever is sooner.

23 12.0 NON-DISCRIMINATION. SUPERINTENDENT and DISTRICT agree that they
24 will not engage in unlawful discrimination in employment of persons
25 because of race, color, religious creed, national origin, ancestry,

1 physical handicap, medical condition, marital status, or sex of such
2 persons.

3 13.0 NOTICE. All notices or demands to be given under this AGREEMENT
4 by either party to the other shall be in writing and given either by:
5 (a) personal service or (b) by U.S. Mail, mailed either by registered
6 or certified mail, return receipt requested, with postage prepaid.
7 Service shall be considered given when received if personally served
8 or if mailed on the third day after deposit in any U.S. Post Office.
9 The address to which notices or demands may be given by either party
10 may be changed by written notice given in accordance with the notice
11 provisions of this section. As of the date of this AGREEMENT, the
12 addresses of the parties are as follows:

13 DISTRICT: Capistrano Unified School District
 33122 Valle Road
14 San Juan Capistrano, California 92675
 Attn: _____

15 SUPERINTENDENT: Orange County Superintendent of Schools
16 200 Kalmus Drive
 P.O. Box 9050
17 Costa Mesa, California 92628-9050
 Attn: Patricia McCaughey

18 14.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek
19 redress for violation of, or to insist upon, the strict performance
20 of any term or condition of this AGREEMENT shall not be deemed a
21 waiver by that party of such term or condition, or prevent a
22 subsequent similar act from again constituting a violation of such
23 term or condition.

24 15.0 SEVERABILITY. If any term, condition or provision of this
25 AGREEMENT is held by a court of competent jurisdiction to be invalid,
void, or unenforceable, the remaining provisions will nevertheless

1 continue in full force and effect, and shall not be affected,
2 impaired or invalidated in any way.

3 16.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall
4 be governed by the laws of the State of California with venue in
5 Orange County, California.


6 17.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
7 attached hereto constitute the entire agreement among the Parties to
8 it and supersede any prior or contemporaneous understanding or
9 agreement with respect to the services contemplated, and may be
10 amended only by a written amendment executed by both Parties to the
11 AGREEMENT.

12 IN WITNESS WHEREOF, the Parties hereto set their hands.

13 DISTRICT: CAPISTRANO UNIFIED
14 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

15 BY: _____
16 Authorized Signature

BY:  _____
Authorized Signature

17 PRINT NAME: Refugio C. Gracian

PRINT NAME: Patricia McCaughey

18 TITLE: Executive Director Cultural Proficiency

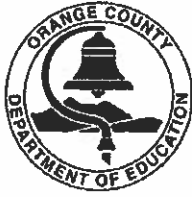
TITLE: Administrator

19 DATE: January 19, 2022

DATE: October 15 , 2021

20 Capistrano USD-Income(10000262)23
21 ZIP5

EXHIBIT "A"



**Orange County Department of Education
Educational Services Division
Service Proposal**

**ORANGE COUNTY
DEPARTMENT OF
EDUCATION**
200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050
(714) 966-4000
FAX (714) 432-1916
www.ocde.us

AL MIJARES, Ph.D.
County Superintendent
of Schools

TO: Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675
Laura Lyon (949) 234-9407
llyon@capousd.org

FROM: Orange County Dept. of Education
200 Kalmus Drive
Costa Mesa, CA 92626
Ginny Joseph (714) 966-4323
vjoseph@ocde.us

DATE OF PROPOSAL: 9/22/2021

PURPOSE: Tier 1 PBIS Team Training

AUDIENCE: PBIS Teams

ESTIMATED NUMBER OF PARTICIPANTS: 10 teams, 8 or fewer per team

LCAP PRIORITIES ADDRESSED:

Conditions of Learning	Pupil Outcomes	Engagement
<input type="checkbox"/> Basic Services	<input type="checkbox"/> Pupil Achievement	<input type="checkbox"/> Parental Involvement
<input type="checkbox"/> Implementation of State Content Standards	<input type="checkbox"/> Other Pupil Outcomes	<input type="checkbox"/> Pupil Engagement
<input type="checkbox"/> Course Access		<input checked="" type="checkbox"/> School Climate

LEARNING CONTINUITY & ATTENDANCE PLAN PRIORITIES ADDRESSED:

Continuity of Learning:	Mental Health & Social-Emotional Wellbeing
<input type="checkbox"/> In-Person Instruction	<input checked="" type="checkbox"/> Pupil & Family Engagement & Outreach
<input type="checkbox"/> Distance Learning	<input type="checkbox"/> School Nutrition
<input type="checkbox"/> Pupil Learning Loss	<input type="checkbox"/> Increased or Improved Services for Foster Youth
	<input type="checkbox"/> English Learners, and Low Income Students

Multi-Tiered System of Support

Inclusive Academic Instruction <input type="checkbox"/>	Inclusive Behavior Instruction <input checked="" type="checkbox"/>	Inclusive Social-Emotional Instruction <input type="checkbox"/>
<ul style="list-style-type: none"> Identify a comprehensive assessment system Create and utilize teams Provide universal academic supports Provide supplemental interventions and supports Provide intensified interventions and supports Develop guideline to implement curriculum with universal design for learning (UDL) 	<ul style="list-style-type: none"> Identify a comprehensive assessment system Create and utilize teams Provide universal behavior supports Provide supplemental interventions and supports Provide intensified interventions and supports Provide comprehensive behavior supports 	<ul style="list-style-type: none"> Identify a comprehensive assessment system Create and utilize teams Provide universal social-emotional supports Provide supplemental interventions and supports Provide comprehensive social-emotional development supports

**ORANGE COUNTY
BOARD OF EDUCATION**

MARI BARKE
REBECCA "BECKIE" GOMEZ
TIM SHAW
LISA SPARKS, PH.D.
KEN L. WILLIAMS, D.O.

Administrative Leadership

- Strong & Engaged Site Leadership
- Strong Educator Support System

Integrated Educational Framework

- Fully Integrated Organizational Structure
- Strong & Positive School Culture

Family & Community Engagement

- Trusting Family Partnerships
- Trusting Community Partnerships

Inclusive Policy Structure &

- Strong LEA / School Relationship
- LEA Policy Framework

NUMBER OF DAYS: 6 days total (Please see Service Proposal Detail)

PROPOSED TRAINING DATES: 3/2/22, 3/30/22, 3/31/22, 4/21/22, 2022-23 Two dates TBD

LOCATION: Capistrano Unified School District

GOAL(S):

1. PBIS School Teams will attend 6 days of training led by OCDE; 4 days in Year 1 and 2 days in Year 2
2. OCDE will deliver essential content to school teams to effectively implement Tier 1 PBIS systems and practices
3. OCDE will coach school teams on features of PBIS to meet fidelity of implementation by the end of the second year of training.
4. OCDE will provide technical assistance specific to each school team's needs.

EXPECTED MEASURABLE OUTCOME(S):

The OCDE PBIS Training Team will provide comprehensive Tier 1 PBIS training to ten school teams in Capistrano Unified School District during the 2021-22 and 2022-23 school years. The school teams will establish school-wide behavioral expectations, acknowledgment systems, teaching procedures, and discipline systems. Teams will also develop efficient meeting systems and begin using a problem solving model using data for decision making for universal prevention and intervention. Teams will build a school handbook with unique PBIS procedures for the school site.

RESEARCH CITATION: Multiple studies demonstrate the effectiveness of PBIS implementation and the resulting decrease in office referrals, decreased suspension, and increased feelings of school safety (Horner, Sugai, & Anderson, 2010).

ESTIMATED SERVICE COST: (# of Days x Rate) 10 Teams@\$4500 ea TOTAL: \$ 45,000.00

Time	Amount
6 Full Days	\$4500 per Team

ESTIMATED MATERIALS COST: (Books, Printed Materials if OCDE printed) \$ 0.00

ESTIMATED TOTAL COST: SERVICE + MATERIALS = \$ 45,000.00

DETAILS:

Please see additional training detail in attached document for breakdown of services and cost.

For Client Use: When this proposal is accepted, OCDE will create a contract for services.

PROPOSAL ACCEPTED


Authorized Signature

9-27-2021
Date

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services
Prepared by: Meg Ervais, Executive Director, 6-12 ATP, General and Special Education, Curriculum and Instruction

Date: January 19, 2022

Board Item: Agreement No. 10000436 with the Orange County Superintendent of Schools

HISTORY

This is an annual item. As a part of the Friday Night Live Partnership, students plan activities for students and parents tied to education and awareness regarding societal issues that impact District schools and students including drug and alcohol awareness and bullying.

BACKGROUND INFORMATION

Staff members who serve as the Peer Assistance League (PAL) advisors are responsible to ensure that the club aligns with Orange County Friday Night Live Partnership co-branding guidelines. In addition, they are required to complete and submit annual paperwork, maintain and submit monthly logs, participate in mandatory training, implement youth led activities tied to alcohol and drug prevention, participate in program evaluation, and participate in a mandatory recognition ceremony for the site-specific chapters of the program.

CURRENT CONSIDERATIONS

The Orange County Department of Education (OCDE) seeks to enter into partnership with the District to provide a stipend for certificated staff who work with students at Ladera Ranch Middle School (LRMS) as part of their Friday Night Live program. Friday Night Live is part of the PAL program and class offered at LRMS. The term of the agreement is November 22, 2021, through June 30, 2022. Trustees are being asked to approve the agreement to pay LRMS staff who work as advisors to the PAL program a stipend of \$1,200.

FINANCIAL IMPLICATIONS

The anticipated cost to the District will be \$1,500 which will be reimbursed by the OCDE per the agreement. This amount will be funded by the general fund and the reimbursement monies will then be placed back into the general fund.

STAFF RECOMMENDATION

Approval of Agreement No. 10000436 with the Orange County Superintendent of Schools.

PREPARED BY: Meg Ervais, Executive Director, 6-12 ATP, General and Special Education, Curriculum and Instruction

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services

2 AGREEMENT FOR PROVISION OF
3 ORANGE COUNTY FRIDAY NIGHT LIVE PARTNERSHIP SERVICES
4 BETWEEN
5 ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
6 AND
7 CAPISTRANO UNIFIED SCHOOL DISTRICT
8 SERVICE AGREEMENT

9 This AGREEMENT is hereby entered into this 18th day of November
10 2021, by and between the Orange County Superintendent of Schools, 200
11 Kalmus Drive, Costa Mesa California 92626, hereinafter referred to as
12 "SUPERINTENDENT", and Capistrano Unified School District, 33122 Valle
13 Road, San Juan Capistrano, California 92675 hereinafter referred to
14 as "DISTRICT". SUPERINTENDENT and DISTRICT shall be collectively
15 referred to as the Parties.

16 WHEREAS, SUPERINTENDENT has received grant funds from the United
17 States Department of Education for the Orange County Friday Night
18 Live Partnership (OCFNLP) Grant; and

19 WHEREAS, SUPERINTENDENT is authorized by Section 53060 of the
20 California Government Code to contract with and employ any persons for
21 the furnishing of special services and advice in financial, economic,
22 accounting, engineering, legal or administrative matters, if such
23 persons are specially trained and experienced and competent to perform
24 the special services required; and

25 WHEREAS, SUPERINTENDENT has entered into an AGREEMENT with the
COUNTY OF ORANGE, hereinafter referred to as "COUNTY", to offer
Orange County Friday Night Partnership services to the residents of
Orange County; and

WHEREAS, SUPERINTENDENT is desirous of contracting with DISTRICT

1 for the provision of Orange County Friday Night Live Partnership
2 advisor stipends in order to comply with the Agreement with COUNTY to
3 provide comprehensive primary prevention programs to the residents of
4 Orange County; and

5 WHEREAS, DISTRICT is specially trained and experienced and
6 competent to perform the special services required by the
7 SUPERINTENDENT, and such services are needed on a limited basis;

8 NOW, THEREFORE, the Parties hereby agree as follows:

9 1.0 TERM. DISTRICT shall commence providing services under this
10 AGREEMENT on November 22, 2021, and will diligently perform as
11 required and complete performance by June 30, 2022, subject to
12 termination as set forth in this AGREEMENT.

13 2.0 SCOPE OF WORK.

14 A. SUPERINTENDENT hereby engages DISTRICT as an independent
15 CONTRACTOR to perform the following described in the "School-Based
16 Chapters", which is attached hereto as Exhibit "A" and incorporated
17 herein by this reference. SUPERINTENDENT shall provide advisor
18 stipends to the designated Orange County Friday Night Live chapter
19 advisor(s) at: Ladera Ranch Middle School. DISTRICT hereby agrees to
20 perform said work upon the terms and conditions hereinafter set forth
21 for the Division of Educational Services.

22 B. DISTRICT hereby represents and warrants that it has the
23 skills, experience and knowledge necessary to perform in a competent
24 and timely manner the services to be performed under this AGREEMENT,
25 and DISTRICT acknowledges that SUPERINTENDENT shall rely on such
representations by DISTRICT. Acceptance by SUPERINTENDENT of the

1 services performed under this AGREEMENT shall not operate as a
2 release of DISTRICT from responsibility for such services. To the
3 extent DISTRICT assigns the performance of the services to any of its
4 employees, each employee shall, as applicable, hold the proper
5 credentials authorizing him or her to perform such service.

6 3.0 PAYMENT.

7 A. SUPERINTENDENT agrees to pay DISTRICT the total sum not to
8 exceed One thousand two hundred dollars (\$1,200.00) for services
9 satisfactorily rendered pursuant to Section 2.0 of this AGREEMENT.

10 Reimbursement for Advisor Stipends shall be made at the maximum rate
11 of One thousand two hundred dollars (\$1,200.00) for each eligible
12 school chapter. Verification and completion of all activities by June
13 1, 2022, is required to receive full stipend. Payment to DISTRICT

14 shall be made upon satisfactory performance of activities identified
15 in Section 2.0 of this AGREEMENT, satisfactory completion of
16 reporting requirements, and receipt and approval of an itemized
17 invoice. DISTRICT'S invoice is due to SUPERINTENDENT no later than
18 June 30, 2022. DISTRICT'S expenditures shall comply with all

19 applicable provisions of federal, state, and local rules,
20 regulations, and policies relating to administration, use, and
21 accounting for public funds, including, but not limited to, the
22 California Education Code. DISTRICT'S itemized invoice shall provide
23 a detailed description of services provided, dates the services were
24 performed, supported by documentation which shall include, but not be
25 limited to: ledgers, journals, time sheets, invoices, bank
statements, canceled checks, receipts, receiving records, and records

1 of services provided. Payment shall be mailed to: Capistrano Unified
2 School District, 33122 Valle Road, San Juan Capistrano, California
3 92675, or at such other place as DISTRICT may designate in writing.

4 B. DISTRICT shall not claim reimbursement for food, equipment
5 purchases, or services provided beyond the expiration and/or
6 termination of this AGREEMENT, except as may otherwise be provided
7 under this AGREEMENT.

8 C. SUPERINTENDENT may withhold or delay any payment should
9 DISTRICT fail to comply with any of the provisions set forth in this
10 AGREEMENT.

11 D. The obligation of SUPERINTENDENT under this AGREEMENT is
12 contingent upon the availability of funds furnished by U.S.
13 Department of Education. In the event that such funding is terminated
14 or reduced, this AGREEMENT may be terminated, and SUPERINTENDENT'S
15 fiscal obligations hereunder shall be limited to a pro-rated amount
16 of funding actually received by the SUPERINTENDENT under the grant.
17 SUPERINTENDENT shall provide DISTRICT written notification of such
18 termination. Notice shall be deemed given when received by the
19 DISTRICT or no later than three (3) days after the day of mailing,
20 whichever is sooner.

21 4.0 EXPENSES. SUPERINTENDENT shall not be liable to DISTRICT for any
22 costs or expenses paid or incurred by DISTRICT in performing services
23 for SUPERINTENDENT, except as follows: N/A.

24 5.0 MATERIALS. DISTRICT shall furnish, at his/her own expense, all
25 labor, materials, equipment, supplies and other items necessary to

1 complete the services to be provided pursuant to this AGREEMENT,
2 except as follows: N/A.

3 6.0 COPYRIGHT/TRADEMARK/PATENT. DISTRICT understands and agrees that
4 all matters produced under this AGREEMENT shall become the property
5 of SUPERINTENDENT and cannot be used without SUPERINTENDENT'S express
6 written permission. SUPERINTENDENT shall have all right, title and
7 interest in said matters, including the right to secure and maintain
8 the copyright, trademark and/or patent of said matter in the name of
9 the SUPERINTENDENT. DISTRICT consents to use of DISTRICT'S name in
10 conjunction with the sale, use, performance and distribution of the
11 matters, for any purpose and in any medium.

12 7.0 INDEPENDENT CONTRACTOR. DISTRICT, in the performance of this
13 AGREEMENT, shall be and act as an independent contractor. DISTRICT
14 understands and agrees that he/she and all of his/her employees shall
15 not be considered officers, employees or agents of the SUPERINTENDENT,
16 and are not entitled to benefits of any kind or nature normally
17 provided employees of the SUPERINTENDENT and/or to which
18 SUPERINTENDENT'S employees are normally entitled, including, but not
19 limited to, State Unemployment Compensation or Worker's Compensation.
20 DISTRICT assumes the full responsibility for the acts and/or omissions
21 of his/her employees or agents as they relate to the services to be
22 provided under this AGREEMENT. DISTRICT shall assume full
23 responsibility for payment of all federal, state and local taxes or
24 contributions, including unemployment insurance, social security and
25 income taxes with respect to DISTRICT'S employees.

1 8.0 HOLD HARMLESS. DISTRICT agrees to and does hereby hold
2 harmless, indemnify, and defend SUPERINTENDENT, the Orange County
3 Board of Education, and its officers, agents and employees from every
4 claim or demand and every liability, loss, damage, or expense, of any
5 nature whatsoever, which may be incurred by reason of:

6 (a) Liability for damages for: (1) death or bodily injury to
7 person; (2) injury to, loss or theft of property; or (3)
8 any other loss, damage or expense arising out of (1) or
9 (2) above, sustained by the DISTRICT or any person, firm
10 or corporation employed by the DISTRICT, either directly
11 or by independent contract, upon or in connection with the
12 services called for in this AGREEMENT, however caused,
13 except for liability for damages referred to above which
14 result from the sole negligence or willful misconduct of
15 SUPERINTENDENT, the Orange County Board of Education, or
16 its officers, employees or agents.

17 (b) Any injury to or death of any persons, including
18 SUPERINTENDENT, the Orange County Board of Education, or
19 its officers, agents, and employees, or damage to or loss
20 of any property caused by any act, neglect, default or
21 omission of the DISTRICT, or any person, firm or
22 corporation employed by the DISTRICT, either directly or
23 by independent contract, arising out of, or in any way
24 connected with, the services covered by this AGREEMENT,
25 whether said injury or damage occurs either on or off
SUPERINTENDENT'S property, except for liability for

1 damages which result from the sole negligence or willful
2 misconduct of the SUPERINTENDENT, the Orange County Board
3 of Education, or its officers, employees or agents.

4 (c) Any liability for damages which may arise from the
5 unauthorized use of any copyrighted or uncopyrighted
6 matter or patented or unpatented invention under this
7 AGREEMENT.

8 9.0 INSURANCE. DISTRICT shall, at DISTRICT'S sole cost and expense,
9 and require all of its subcontractors, take out prior to commencing
10 the services and maintain in full force and effect from the
11 commencement of services until expiration of this AGREEMENT a policy
12 or policies of insurance covering DISTRICT'S and its subcontractor's
13 services. DISTRICT shall furnish to SUPERINTENDENT certificates of
14 insurance evidencing all coverage's and endorsements required
15 hereunder. All insurance shall be with an insurance company admitted
16 by the Insurance Commissioner of the State of California to transact
17 such insurance in the State of California. Minimum coverage's shall
18 be as follows:

19 A. Comprehensive General Liability Insurance in an amount not
20 less than One million dollars (\$1,000,000) per occurrence, combined
21 single limit;

22 B. Professional Liability insurance in an amount not less than
23 One million dollars (\$1,000,000.00) including coverage for errors and
24 omissions caused by DISTRICT'S negligence in the performance of its
25 duties under this AGREEMENT;

1 C. Comprehensive Automobile liability insurance covering all
2 owned, non-owned and hired vehicles in an amount not less than One
3 million dollars (\$1,000,000) per occurrence;

4 D. Statutory Workers' Compensation Insurance;

5 E. An endorsement to said policy(ies) naming the Orange County
6 Superintendent of Schools, the Orange County Board of Education, and
7 its officers, agents and employees as an additional insured while
8 rendering services under this AGREEMENT;

9 F. DISTRICT further agrees to provide a thirty (30) day
10 written notice to SUPERINTENDENT of cancellation or reduction in
11 coverage;

12 G. If the DISTRICT is either partially or fully self-insured
13 for its liability exposures, DISTRICT must notify SUPERINTENDENT in
14 writing and provide SUPERINTENDENT with a statement signed by an
15 authorized representative of DISTRICT stating that DISTRICT agrees to
16 hold harmless, defend, and indemnify the Orange County Superintendent
17 of Schools, the Orange County Board of Education, and their officers,
18 employees and agents as if the insurance requirements in the above
19 paragraphs are in full force and effect.

20 10.0 NON-DISCRIMINATION. DISTRICT shall not illegally discriminate
21 against any individual, including, without limitation, with respect
22 to the provision of services, allocation of benefits, accommodation
23 in facilities, or employment personnel on the basis of race, color,
24 national or ethnic origin, ancestry, age, religion or religious
25 creed, disability or handicap, sex or gender (including sexual
orientation, gender identity, gender expression, pregnancy,

1 childbirth, breastfeeding, and pregnancy-related medical conditions),
2 political belief or affiliation (not union related), military or
3 veteran status, genetic information, or any other characteristic
4 protected under applicable federal, state, or local laws. Harassment,
5 retaliation, intimidation and bullying is also prohibited. DISTRICT
6 shall comply with any and all applicable state, federal and other
7 laws that prohibit discrimination, including, without limitation,
8 Title IV, Title VI and Title VII of the Civil Rights Act, the
9 Americans with Disabilities Act, Section 504 of the Rehabilitation
10 Act of 1973, and the Age Discrimination in Employment Act.

11 11.0 APPLICABLE LAW. The services completed herein must meet the
12 approval of the SUPERINTENDENT'S general right of inspection to
13 secure the satisfactory completion thereof. DISTRICT agrees to
14 comply with all federal, state and local laws, rules, regulations and
15 ordinances that are now or may in the future become applicable to
16 DISTRICT, DISTRICT'S business, equipment and personnel engaged in
17 operations covered by this AGREEMENT or occurring out of the
18 performance of such operations.

19 12.0 ASSIGNMENT. DISTRICT shall not subcontract or assign the
20 performance of any of the services in this AGREEMENT without prior
21 written approval of the SUPERINTENDENT.

22 13.0 EDUCATION DEPARTMENT GENERAL ADMINISTRATIVE REGULATIONS (EDGAR)
23 REQUIREMENTS. DISTRICT will be required to comply with all applicable
24 State and Federal laws and regulations regarding this AGREEMENT and
25 administration of programs funded with this AGREEMENT. Specifically,
the DISTRICT will be required to comply with relevant State laws and

1 regulations, EDGAR 34 CFR, Part 74 and the appropriate regulations
2 governing cost principles [Office of Management and Budget (OMB)
3 Circular A-133]. These regulations contain information regarding the
4 programmatic requirements and the requirements for financial
5 management maintenance of records, programmatic changes and budget
6 revisions, contracting, and general administrative responsibilities.
7 In addition, federal funds are also subject to the administrative
8 requirements at 29 CFR, Part 97 for projects administered by State,
9 local, or Indian tribal government and at 29 CFR, Part 95 for
10 projects administered by institutions of higher education, hospitals,
11 or non-profit organizations, Part 96 - Audit Requirements for Grants,
12 Contracts and other Agreements.

13 14.0 PERSONNEL (EDGAR §§75.511-75.519 and 2 CFR Part 200 Subpart E).

14 The rules in Part 75 cover issues as paying consultants with grant
15 funds waving the requirement for a full-time project director, making
16 changes in key project staff, and prohibiting dual compensation of
17 staff. General rules governing reimbursement of salaries and
18 compensation for staff working on grant projects are addressed in the
19 cost principles in 2 CFR Part 200 Subpart E. In all cases, payments
20 of any type to personnel must be supported by complete and accurate
21 records of employee time and effort. For those employees that work on
22 multiple functions or separately funded programs or projects, the
23 grantee must also maintain time distribution records to support the
24 allocation of employee salaries among each function and separately
25 funded program or project.

1 15.0 RECORDS. DISTRICT must create or otherwise prepare and
2 maintain, in accordance with generally accepted accounting
3 principles, all financial and other records relating to this
4 AGREEMENT and the services performed or to be performed pursuant to
5 this AGREEMENT as are necessary, appropriate, or required by law
6 ("DISTRICT Records"). DISTRICT Records must be maintained in a
7 logical and consistent manner to facilitate filing and retrieval of
8 documents in particular categories of information. DISTRICT Records
9 must include, without limitation, records relating to payments made
10 by SUPERINTENDENT to DISTRICT. DISTRICT shall at all reasonable times
11 give SUPERINTENDENT, Comptroller General of the United States, and,
12 if appropriate, the state, through any authorized representative,
13 access to and the right to examine all records, books, papers, or
14 documents related to the services provided or to be provided by
15 DISTRICT pursuant to this AGREEMENT.

16 16.0 DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS. Each
17 person who has signed this AGREEMENT on behalf of DISTRICT shall be
18 deemed and construed to have thereby certified, to the best of his or
19 her knowledge and belief, that DISTRICT and its principals:

20 1. presently are not debarred, suspended, proposed for
21 debarment, declared ineligible or voluntarily excluded
22 from any covered transaction by any federal department or
23 agency;

24 2. within the three-year period preceding the Parties
25 entering into this AGREEMENT have not been convicted or
had a civil judgement rendered against them for (i)

1 commission of fraud or a criminal offense in connection
2 with obtaining, attempting to obtain, or performing a
3 public (federal, state or local) transaction or contract
4 under a public transaction, (ii) violation of federal or
5 state antitrust statutes, or (iii) commission of
6 embezzlement, theft, forgery, bribery, falsification or
7 destruction of records, making false statements, or
8 receiving stolen property;

9 3. presently are not indicted or otherwise criminally charged
10 by a governmental entity (federal, state or local) with
11 commission of any of the offences described in paragraph B
12 of this section; and

13 4. within the three-year period preceding the Parties
14 entering into this Agreement have not had one or more
15 public transactions (federal, state or local) terminated
16 for cause or default.

17 17.0 ANTI-LOBBYING. If the amount payable to DISTRICT pursuant to
18 this AGREEMENT will or may be in excess of \$100,000, then, each
19 person who has signed this AGREEMENT on behalf of DISTRICT shall be
20 deemed and construed to have thereby certified that DISTRICT will not
21 and has not used federally appropriated funds to pay any person or
22 organization for influencing or attempting to influence an officer or
23 employee or any agency, a member of congress, officer or employee of
24 congress, or an employee of a member of congress in connection with
25 obtaining any federal contract, grant, or any other award covered by
the Byrd-Anti-Lobbying Amendment (31 U.S.C. 1352). DISTRICT shall

1 disclose in writing to SUPERINTENDENT any lobbying with non-federal
2 funds, by or on behalf of DISTRICT that takes place in connection
3 with obtaining or attempting to obtain any federal award.

4 18.0 TERMINATION.

5 A. SUPERINTENDENT may terminate this AGREEMENT, in whole or
6 in part, and without need for cause, by giving written notice to
7 DISTRICT stating the extent and effective date of termination.
8 However, if any such termination notice does not set forth a date
9 upon which the termination will take effect, the termination shall
10 take effect on the date that is thirty (30) days after receipt of the
11 notice by DISTRICT. Upon any termination pursuant to this Paragraph A
12 taking effect, DISTRICT shall cease all work and services to the
13 extent specified in the termination notice, and SUPERINTENDENT shall
14 pay DISTRICT, in accordance with this AGREEMENT, for all work and
15 services performed prior to termination.

16 B. DISTRICT shall be in default of its obligations pursuant
17 to this AGREEMENT if DISTRICT refuses or fail to comply, or to timely
18 comply, with any one or more of the provisions of this AGREEMENT. In
19 any such event, SUPERINTENDENT in its sole discretion may provide
20 written notice to DISTRICT setting forth the nature of the default,
21 the actions that DISTRICT must take (if there are any or any are
22 known) in order to cure the default, and the deadline by which
23 DISTRICT must cure the default. If DISTRICT does not cure a default
24 within the time specific in an applicable notice of default,
25 SUPERINTENDENT may terminate this AGREEMENT, in whole or part, by
giving written notice of termination to DISTRICT, and the termination

1 shall take place effective immediately upon receipt of such a notice
2 by DISTRICT. In the event of any termination pursuant to this
3 Paragraph B, SUPERINTENDENT may cause the terminated portion of the
4 work to be completed in any manner SUPERINTENDENT deems proper. In
5 the event of any default by DISTRICT or termination by SUPERINTENDENT
6 pursuant to this Paragraph B, neither Party's remedies shall be
7 limited. Notwithstanding anything to the contrary, in connection with
8 any default by DISTRICT, SUPERINTENDENT in its sole discretion may,
9 by providing written notice to DISTRICT:

- 10 1. Discontinue reimbursement to DISTRICT for, and during
11 the period in which DISTRICT is in default, the
12 reimbursement of which CONSULTANT shall not be
13 entitled to recover later; and/or
- 14 2. Withholding funds pending a cure for the default;
15 and/or
- 16 3. Offset against any monies billed by DISTRICT but yet
17 unpaid by SUPERINTENDENT.

18 19.0 WAIVER. Absent an applicable waiver, no failure by a Party to
19 require compliance by the other Party with any provision or
20 requirement of this AGREEMENT shall be deemed or construed to
21 preclude subsequent enforcement of that or any other provision or
22 requirement of this AGREEMENT. Each waiver of any provision,
23 requirement, or breach of this AGREEMENT must be in writing and
24 signed by the waiving Party. Oral waivers shall not be binding or
25 enforceable. Except as expressly provided in the waiver, a waiver of
any provision, requirement, or breach shall not be construed as: (i)

1 a waiver of any other provision, requirement, or breach; or (ii) as a
2 continuing waiver.

3 20.0 FORCE MAJEURE.

4 A. In the event DISTRICT is unable to comply with any
5 provisions of this AGREEMENT due to causes beyond its control such as
6 acts of God, acts of war, civil disorders, and other similar acts,
7 DISTRICT shall not be held liable to SUPERINTENDENT for such failure
8 to comply.

9 B. In the event SUPERINTENDENT is unable to comply with any
10 provisions of this AGREEMENT due to causes beyond its control
11 relating to acts of God, acts of war, civil disorders, or other
12 similar acts, SUPERINTENDENT shall not be held liable to DISTRICT for
13 such failure to comply.

14 21.0 CLEAN AIR ACT. (For AGREEMENTS of amounts in excess of
15 \$100,000) (42 U.S.C. 7401 et. seq.) THE FEDERAL WATER POLLUTION
16 CONTROL ACT (33 U.S.C. 1251 et. seq.) The DISTRICT shall comply with
17 all applicable standards, orders or regulations issued pursuant to
18 the Clean Air Act (42 U.S.C. 7401 et. seq.) and the Federal Water
19 Pollution Control Act as amended (33 U.S.C. 1251 et. seq.) Violations
20 shall be reported to the federal awarding agency and the Regional
21 Office of the Environmental Protection Agency (EPA).

22 22.0 RIGHTS TO INVENTIONS. For the performance of experimental,
23 developmental, or research work, the federal government and the
24 SUPERINTENDENT shall retain rights to any resulting invention in
25 accordance with 37 CFR part 401, "Rights to Inventions Made by
Nonprofit Organizations and Small Business Firms Under Government

1 Grants, Contracts and Cooperative Agreements". The DISTRICT shall
2 hold the SUPERINTENDENT, the Orange County Board of Education and its
3 officers, agents, and employees harmless from liability of any nature
4 or kind, including costs and expenses for infringement or use of any
5 copyrighted or non-copyrighted composition, secret process, patented
6 or unpatented inventions, regarding any items, article or appliance
7 furnished or used in connection with the AGREEMENT. DISTRICT may be
8 required to furnish a bond or other indemnification to the
9 SUPERINTENDENT against claims or liability for patent infringement.

10 23.0 CONFLICT OF INTEREST. DISTRICT covenants that it presently has
11 no interest, including but not limited to, other projects or
12 independent contracts, and shall not acquire any such interest,
13 direct or indirect, which would conflict in any manner or degree with
14 the performance of services required to be performed under this
15 AGREEMENT. DISTRICT further covenants that in the performance of this
16 AGREEMENT, no person having any such interest shall be employed or
17 retained by DISTRICT.

18 24.0 DISPUTES. Except as otherwise provided in this AGREEMENT, any
19 dispute concerning a question of fact arising under this AGREEMENT
20 that is not resolved by agreement of the Parties hereto shall be
21 disposed by SUPERINTENDENT, which shall furnish the decision in
22 writing. The decision of SUPERINTENDENT shall be final and conclusive
23 until determined by a court of competent jurisdiction to have been
24 fraudulent, capricious, arbitrary, or so grossly erroneous as
25 necessarily to imply bad faith. DISTRICT shall in each case proceed
diligently with the performance of the AGREEMENT pending

1 SUPERINTENDENT'S decision. As a condition precedent to the filing of
2 any action arising from dispute between the Parties hereto, the
3 Parties shall be obligated to attend and participate in a mediation
4 session with a third party mediator in an attempt to resolve the
5 dispute.

6 25.0 INSPECTION AND AUDIT. The SUPERINTENDENT, State of California
7 Department of Education and United States Department of Education and
8 their respective authorized agents, shall have access, for the
9 purpose of audit or examination, to any records of DISTRICT pertinent
10 to this AGREEMENT. DISTRICT certifies that it will comply with the
11 records retention requirements detailed in 2 CRF 200.333. The
12 DISTRICT will retain all records as required by 2 CRF 200.333 for a
13 period of three (3) years from the date of final payment under this
14 AGREEMENT and all pending matters are closed, and for such longer
15 period, if any, as is required by applicable statute, or by any other
16 cause of this AGREEMENT.

17 26.0 COMPLIANCE WITH LAWS AND DIRECTIVES. Without limiting anything
18 else in this AGREEMENT, DISTRICT must perform the services required
19 by this AGREEMENT in compliance with all applicable federal, state
20 and local laws, regulations, ordinances and other governmental
21 requirements. DISTRICT shall be responsible for ensuring that each of
22 its employees, agents, and other representatives who enter in and
23 upon any of SUPERINTENDENT'S properties fully comply with: (i) all
24 rules, policies or other requirements of SUPERINTENDENT applicable to
25 presence on its property (including, but limited to, policies

1 prohibiting the use of drugs, alcohol, and tobacco); and (ii)
2 reasonable directives from SUPERINTENDENT'S representatives.

3 27.0 NOTICE. All notices or demands to be given under this
4 AGREEMENT by either party to the other shall be in writing and given
5 either by: (a) personal service or (b) by U.S. Mail, mailed either by
6 registered or certified mail, return receipt requested, with postage
7 prepaid. Service shall be considered given when received if personally
8 served or if mailed on the third day after deposit in any U.S. Post
9 Office. The address to which notices or demands may be given by
10 either party may be changed by written notice given in accordance with
11 the notice provisions of this section. As of the date of this
12 AGREEMENT, the addresses of the parties are as follows:

13 DISTRICT: Capistrano Unified School District
14 33122 Valle Road
15 San Juan Capistrano, California 92675
16 ATTN: _____

17 SUPERINTENDENT: Orange County Superintendent of Schools
18 200 Kalmus Drive
19 P.O. Box 9050
20 Costa Mesa, California 92628-9050
21 Attn: Patricia McCaughey

22 28.0 GOVERNING LAW; VENUE; AND SEVERABILITY. This AGREEMENT shall be
23 governed by and enforced in accordance with the laws of the State of
24 California, notwithstanding any conflict-of-laws, choice-of-laws, or
25 similar provision set forth in any state or federal law. Each action
arising from this AGREEMENT shall be filed and conducted only in an
applicable state or federal court located in the County of Orange,
California, and the Parties hereto waive any provision of law
providing for a change of venue to another location. In the event any

1 provision in this AGREEMENT is held by a court of competent
2 jurisdiction to be invalid, void, or unenforceable, the remaining
3 provisions will nevertheless continue in full force without being
4 impaired or invalidated in any way. Should action be brought to
5 enforce or interpret the provisions of the AGREEMENT, the prevailing
6 Parties shall be entitled to attorneys' fees in addition to whatever
7 other relief is granted.

8 29.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
9 attached hereto constitute the entire agreement among the Parties to
10 it and supersedes any prior or contemporaneous Understanding or
11 agreement with respect to the services contemplated, and may be
12 amended only by a written amendment executed by both Parties to the
13 AGREEMENT.

14 IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT
15 to be executed as evidenced by the signatures below of their
16 respective duly-authorized representatives.

17 DISTRICT: CAPISTRANO UNIFIED
18 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

19 BY: _____
Authorized Signature

BY: 
Authorized Signature

20 PRINT NAME: Dr. Cary Johnson

PRINT NAME: Patricia McCaughey

21 TITLE: Assistant Superintendent,
Curriculum & Instuction, Education

TITLE: Administrator

22 DATE: & Support Services

DATE: November 18, 2021

23 Capistrano USD-OCFNLP Advisor Stipend-Federal(10000436)22
24 Zip5

EXHIBIT "A"



**ORANGE COUNTY DEPARTMENT OF EDUCATION
EDUCATIONAL SERVICES DIVISION**



ORANGE COUNTY FRIDAY NIGHT LIVE PARTNERSHIP

**School-Based Chapters
Friday Night Live (FNL), Club Live, and FNL Kids
2021-2022 Participation & Stipend Requirements**

This document reflects the integrity and funding requirements of the Orange County Friday Night Live Partnership (OCFNLP). Friday Night Live chapter advisors who meet the requirements listed have the opportunity to receive an advisor stipend. Amounts listed reflect payment distribution for the 2021-2022 fiscal year. Each component may be counted only one time. Maximum obligation is \$1,200 per school site.

Requirement	Stipend
1. Program Administration: a. Name - Utilize the Friday Night Live (FNL), Club Live, or FNL Kids name for meetings, events, and activities. b. Membership - Maintain a FNL, Club Live, or FNL Kids chapter, including a minimum of one (1) advisor and aim to maintain a minimum of ten (10) youth. c. Standards of Practice - Uphold the Standards of Practice. d. Co-Branding - Chapters implementing FNL, Club Live, or FNL Kids as part of another leadership program must adhere to the Co-Branding Guidelines. e. Annual Paperwork - Submit the Advisor Profile, Chapter Application, and Participation Requirements. f. Program Evaluation - Administer the year-end survey to chapter youth in April 2022. Aim to have a minimum of 80% of current active chapter members participate. Online or paper surveys will be available.	\$100
2. Meetings: Hold and facilitate a minimum of two (2) chapter meetings per month in-person or virtually. OCFNLP staff should be invited to participate.	\$200
3. Monthly Logs: Submit monthly logs by the 5 th day of the following month.	\$100
4. Advisor Leadership Training: Participate in the online Advisor Leadership Training. In addition, all new advisors must participate in the online Advisor 101 training.	\$100
5. Youth Leadership Training: Host a two-hour leadership training for chapter youth and aim to have a minimum of 90% of active chapter members participate by December 31, 2021. This training will be provided by OCFNLP staff.	\$100
6. Chapter Recognition Event: Promote and participate in the Chapter Recognition Ceremony in May 2022 (advisor and chapter youth). The event will be held either online or in-person.	\$100
7. Red Ribbon Week (RRW): Conduct one (1) week-long RRW or Alcohol and Other Drug (AOD) prevention event that results in contact with a majority of the student population by December 15, 2021. For credit: Submit description in monthly logs and include photo and/or other artifacts.	\$200
8. Alcohol and Other Drug Prevention Activities: Implement three (3) youth-led activities that focus on the prevention of one of the following: underage drinking, prescription drug abuse, marijuana use, or impaired driving by June 15, 2022. FNL Kids activities can focus on positive health choices. For credit: Submit description in monthly logs and include photo and/or other artifacts.	\$300

I have read and understand the requirements in this document.

Chapt Name <i>Ladera Ranch Middle School</i>		
Print Advisor's Name <i>Amanda Hatcher</i>	Advisor's Signature <i>Amanda Hatcher</i>	Date <i>9/17/21</i>
Print Principal's Name <i>Cynthia Steinert</i>	Principal's Signature <i>[Signature]</i>	Date



Orange County Friday Night Live Partnership is administered by the Orange County Department of Education with funding from the Orange County Health Care Agency, Alcohol and Drug Education and Prevention Team.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees
From: Gregory Merwin, Associate Superintendent, Education and Support Services
Prepared by: Stacy Yogi, Executive Director, State and Federal Programs
Date: January 19, 2022
Board Item: Income Agreement No. 10000488 with Orange County Superintendent of Schools

HISTORY

This is a recurring item as needed.

BACKGROUND INFORMATION

One of the goals of the Kinoshita Elementary School Plan for Student Achievement (SPSA) is to increase disciplinary literacy to a depth of knowledge level 3 or 4 for all students. Level 3 and 4 are higher level thinking skills such as synthesizing, analyzing, evaluating and creating.

CURRENT CONSIDERATIONS

This item seeks approval of Income Agreement No. 10000488 with Orange County Superintendent of Schools, January 11, 2022 through March 15, 2022, for services with Orange County Department of Education to provide training on Depth and Complexity and Learning Centers Strategies for 25 elementary teachers at Kinoshita Elementary School as requested by the principal and agreed upon by the school leadership team to support their students. Training will occur over 3, 1-hour sessions where teachers will learn high yield strategies that can be used in tandem with grade level content to increase critical and creative thinking for all students.

The expected measureable outcomes are:

- Educators will plan lessons that use the thinking prompts in tandem with their grade level standards
- Educators will design learning centers to differentiate for students based on interest, ability and/or learning preferences.

FINANCIAL IMPLICATIONS

The estimated total expenditure for this agreement is \$575 funded by school site Title I.

STAFF RECOMMENDATION

Approval of Income Agreement No. 10000488 with Orange County Superintendent of Schools.

PREPARED BY: Stacy Yogi, Executive Director, State and Federal Programs

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
INCOME AGREEMENT

This AGREEMENT is hereby entered into this 10th day of December, 2021, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa California 92626, hereinafter referred to as SUPERINTENDENT, and Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, SUPERINTENDENT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 SCOPE OF WORK. DISTRICT hereby engages SUPERINTENDENT as an independent contractor to perform the following described work, and SUPERINTENDENT hereby agrees to perform said work in the "Service Proposal", which is attached hereto as Exhibit "A" and incorporated herein by reference for the Division of Educational Services.

1 2.0 TERM. This AGREEMENT shall commence on January 11, 2022 and end
2 on March 15, 2022, subject to termination as set forth in this
3 AGREEMENT.

4 3.0 PAYMENT. DISTRICT agrees to pay the SUPERINTENDENT a total sum
5 not to exceed Five hundred seventy-five dollars (\$575.00). Payment
6 shall be at the rates as described in Exhibit "A", "Service Proposal",
7 which is attached hereto and incorporated by reference herein.
8 Payment shall be mailed to: Orange County Superintendent of Schools,
9 200 Kalmus Drive, Costa Mesa, California 92626-9050, Attention:
10 Accounting Manager, or at such other place as SUPERINTENDENT may
11 designate in writing.

12 4.0 EXPENSES. DISTRICT shall not be liable to SUPERINTENDENT for any
13 costs or expenses paid or incurred by SUPERINTENDENT in performing
14 services for DISTRICT, except as follows: N/A.

15 5.0 MATERIALS. SUPERINTENDENT shall furnish, at his/her own expense,
16 all labor, materials, equipment, supplies and other items necessary to
17 complete the services to be provided pursuant to this AGREEMENT,
18 except as follows: Reimbursement for printed materials is included in
19 total dollar amounts.

20 6.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of
21 this AGREEMENT, shall be and act as an independent contractor.
22 SUPERINTENDENT understands and agrees that he/she and all of his/her
23 employees shall not be considered officers, employees or agents of
24 the DISTRICT, and are not entitled to benefits of any kind or nature
25 normally provided employees of the DISTRICT and/or to which

1 DISTRICT'S employees are normally entitled, including, but not
2 limited to, State Unemployment Compensation or Workers' Compensation.
3 SUPERINTENDENT assumes the full responsibility for the acts and/or
4 omissions of his/her employees or agents as they relate to the
5 services to be provided under this AGREEMENT. SUPERINTENDENT shall
6 assume full responsibility for payment of all federal, state and
7 local taxes or contributions, including unemployment insurance,
8 social security and income taxes with respect to SUPERINTENDENT'S
9 employees.

10 7.0 COPYRIGHT/TRADEMARK/PATENT. DISTRICT understands and agrees
11 that all matters produced under this AGREEMENT shall become the
12 property of SUPERINTENDENT and cannot be used without
13 SUPERINTENDENT'S express written permission. SUPERINTENDENT shall
14 have all right, title and interest in said matters, including the
15 right to secure and maintain the copyright, trademark and/or patent
16 of said matter in the name of the SUPERINTENDENT.

17 8.0 HOLD HARMLESS.

18 A. SUPERINTENDENT agrees to and does hereby indemnify,
19 defend, and hold harmless DISTRICT, its Governing Board, officers,
20 agents and employees from liability and claims of liability for bodily
21 injury, personal injury, sickness, disease, or death of any person or
22 persons, or damage to any property, real personal, tangible or
23 intangible, arising out of the negligent acts or omissions of
24 employees, agents or officers of SUPERINTENDENT or the Orange County
25 Board of education during the period of this AGREEMENT.

1 B. DISTRICT agrees to and does hereby indemnify, defend, and
2 hold harmless SUPERINTENDENT, the Orange County Board of Education,
3 and its officers, agents and employees from liability and claims of
4 liability for bodily injury, personal injury, sickness, disease, or
5 death of any person or persons, or damage to any property, real
6 personal, tangible or intangible, arising out of the negligent acts or
7 omissions of its Governing Board, employees, agents or officers of
8 DISTRICT during the period of this AGREEMENT.

9 9.0 ASSIGNMENT. The obligations of SUPERINTENDENT pursuant to this
10 AGREEMENT shall not be assigned by SUPERINTENDENT without prior
11 written approval of DISTRICT.

12 10.0 TOBACCO USE POLICY. In the interest of public health, the
13 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
14 use of any tobacco products are prohibited in buildings and vehicles,
15 and on any property owned, leased or contracted for by the
16 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400.15. Failure to
17 abide with conditions of this policy could result in the termination
18 of this AGREEMENT.

19 11.0 TERMINATION. Either party may terminate this AGREEMENT with or
20 without reason with the giving of thirty (30) days written notice to
21 the other party. DISTRICT shall compensate SUPERINTENDENT only for
22 services satisfactorily rendered to the date of termination. Written
23 notice by DISTRICT shall be sufficient to stop further performance of
24 services by SUPERINTENDENT. Notice shall be deemed given when
25 received by the SUPERINTENDENT or DISTRICT or no later than three (3)
days after the day of mailing, whichever is sooner.

1 12.0 NON-DISCRIMINATION. SUPERINTENDENT and DISTRICT agree that they
2 will not engage in unlawful discrimination in employment of persons
3 because of race, color, religious creed, national origin, ancestry,
4 physical handicap, medical condition, marital status, or sex of such
5 persons.

6 13.0 NOTICE. All notices or demands to be given under this AGREEMENT
7 by either party to the other shall be in writing and given either by:
8 (a) personal service or (b) by U.S. Mail, mailed either by registered
9 or certified mail, return receipt requested, with postage prepaid.
10 Service shall be considered given when received if personally served
11 or if mailed on the third day after deposit in any U.S. Post Office.
12 The address to which notices or demands may be given by either party
13 may be changed by written notice given in accordance with the notice
14 provisions of this section. As of the date of this AGREEMENT, the
15 addresses of the parties are as follows:

16 DISTRICT: Capistrano Unified School District
33122 Valle Road
17 San Juan Capistrano, California 92675
Attn: Stacy Yogi, Executive Director

18 SUPERINTENDENT: Orange County Superintendent of Schools
200 Kalmus Drive
19 P.O. Box 9050
20 Costa Mesa, California 92628-9050
Attn: Patricia McCaughey

21 14.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek
22 redress for violation of, or to insist upon, the strict performance
23 of any term or condition of this AGREEMENT shall not be deemed a
24 waiver by that party of such term or condition, or prevent a
25 subsequent similar act from again constituting a violation of such
term or condition.

1 15.0 SEVERABILITY. If any term, condition or provision of this
2 AGREEMENT is held by a court of competent jurisdiction to be invalid,
3 void, or unenforceable, the remaining provisions will nevertheless
4 continue in full force and effect, and shall not be affected,
5 impaired or invalidated in any way.

6 16.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall
7 be governed by the laws of the State of California with venue in
8 Orange County, California.

9 17.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
10 attached hereto constitute the entire agreement among the Parties to
11 it and supersede any prior or contemporaneous understanding or
12 agreement with respect to the services contemplated, and may be
13 amended only by a written amendment executed by both Parties to the
14 AGREEMENT.

15 IN WITNESS WHEREOF, the Parties hereto set their hands.

16 DISTRICT: CAPISTRANO UNIFIED
17 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

18 BY: _____
19 Authorized Signature

BY: 
Authorized Signature

20 PRINT NAME: Stacy Yogi

PRINT NAME: Patricia McCaughey

21 TITLE: Executive Director, State and Federal Programs Administrator

22 DATE: _____

DATE: December 10, 2021

23 CAPISTRANO USD- Income (10000488) 22
24 ZIP5

EXHIBIT "A"



**ORANGE COUNTY
DEPARTMENT OF
EDUCATION**

200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050

(714) 966-4000

FAX (714) 432-1916

www.ocde.us

AL MIJARES, Ph.D.
County Superintendent
of Schools

**Orange County Department of Education
Educational Services Division
Service Proposal**

Capistrano Unified School District
33122 Valle Road

TO: San Juan Capistrano, California 92675 FOR
Jackie Campbell, Principal
Kinoshita Elementary School
2 Via Positiva
San Juan Capistrano, CA 9267
(949) 489-2131

FROM: Julie Hull
Orange County Dept of Ed
200 Kalmus Dr
Costa Mesa CA 92627
714-966-4328

DATE OF PROPOSAL: 10/25/21

PURPOSE: PD on Strategies: Depth & Complexity & Learning Centers

AUDIENCE: elementary teachers

ESTIMATED NUMBER OF PARTICIPANTS: 25

LCAP PRIORITIES ADDRESSED:

Conditions of Learning	Pupil Outcomes	Engagement
<input type="checkbox"/> Basic Services <input checked="" type="checkbox"/> Implementation of State Content Standards <input type="checkbox"/> Course Access	<input checked="" type="checkbox"/> Pupil Achievement <input type="checkbox"/> Other Pupil Outcomes	<input type="checkbox"/> Parental Involvement <input checked="" type="checkbox"/> Pupil Engagement <input type="checkbox"/> School Climate

Multi-Tiered System of Support

Inclusive Academic Instruction

- Identify a comprehensive assessment system
- Create and utilize teams
- Provide universal academic supports
- Provide supplemental interventions and supports
- Provide intensified interventions and supports
- Develop guideline to implement curriculum with universal design for learning (UDL)

Inclusive Behavior Instruction

- Identify a comprehensive assessment system
- Create and utilize teams
- Provide universal behavior supports
- Provide supplemental interventions and supports
- Provide intensified interventions and supports
- Provide comprehensive behavior supports

Inclusive Social-Emotional Instruction

- Identify a comprehensive assessment system
- Create and utilize teams
- Provide universal social emotional supports
- Provide supplemental interventions and supports
- Provide comprehensive social-emotional development supports

**ORANGE COUNTY
BOARD OF EDUCATION**

MARI BARKE

REBECCA "BECKIE" GOMEZ

TIM SHAW

LISA SPARKS, PH.D

KEN L. WILLIAMS, D.O

<p>Administrative Leadership</p> <input type="checkbox"/> Fully integrated organizational structure	<p>Integrated Educational Framework</p> <input type="checkbox"/> Fully integrated organizational structure <input checked="" type="checkbox"/> Strong & Positive School Culture	<p>Family & Community Engagement</p> <input type="checkbox"/> Trusting Family Partnerships <input type="checkbox"/> Trusting Community Partnerships	<p>Inclusive Policy Structure &</p> <input type="checkbox"/> Strong LEA / School Relationship <input type="checkbox"/> LEA Policy Framework
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NUMBER OF DAYS: 3, one hour sessions

PROPOSED TRAINING DATES: 1/11/22, 2/8/22, 3/15/22

LOCATION: Kinoshita Elementary School; 2 Via Positiva, San Juan Capistrano, CA 92675

GOAL(S):

Educators will learn high yield strategies that can be used in tandem with grade level content to increase critical and creative thinking for all students.

EXPECTED MEASURABLE OUTCOME(S):

Educators will plan lessons that use the thinking prompts in tandem with their grade level standards.

Educators will design learning centers to differentiate for students based on interest, ability and / or learning preferences.

RESEARCH CITATION:

According to the National Association for Gifted Children, "Separate studies conducted during the last few decades have demonstrated both the need for and the benefits of gifted education programs. Of special interest are the documented benefits that occur for all children when gifted education strategies and programs are extended to other students, as well."

ESTIMATED SERVICE COST: (# of Days x Rate) 3 hours

TOTAL: \$ 450.00

Time	Amount
Hourly	\$150/hr per Consultant

ESTIMATED MATERIALS COST: (Books, Printed Materials if OCDE printed) \$ 125.00

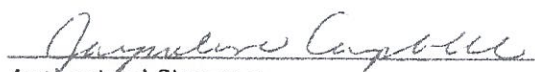
ESTIMATED TOTAL COST: SERVICE + MATERIALS = \$ 575.00

DETAILS:

3, 1 hour sessions will be provided at the school site.

For Client Use: When this proposal is accepted, OCDE will create a contract for services.

PROPOSAL ACCEPTED


Authorized Signature

11/16/21
Date

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services

Prepared By: David Stewart, Assistant Superintendent, School Leadership and Instruction,
Elementary

Date: January 19, 2022

Board Item: Irvine Ranch Outdoor Education Center, 2021-2022 Academic Agreement

HISTORY

This is an annual item. Staff brings outdoor science school contracts to the Board 2 times a year. Irvine Ranch Outdoor Education Center (IROEC) program provides engaging outdoor education overnight field trip experiences for schools and districts in Southern California.

BACKGROUND INFORMATION

District schools routinely participate in IROEC educational overnight outdoor science camp. District students have been visiting IROEC since 2005.

CURRENT CONSIDERATIONS

Several school sites have expressed an interest in participating in the IROEC for overnight science camp field trips for grade 5 students for the 2021-2022 school year. Schools interested in participating include Canyon Vista, Del Obispo, Truman Benedict and Clarence Lobo Elementary Schools, and Carl Hankey K-8 School. It is estimated that 370 District students will participate in the IROEC program.

FINANCIAL IMPLICATIONS

The scheduled attendance and contracted amounts for these programs for students varies by site. The estimated total expenditure under these contracts is \$118,142 funded by gift funds from each participating school site.

STAFF RECOMMENDATION

Approval of Irvine Ranch Outdoor Education Center, 2021-2022 Academic Agreement.

PREPARED BY: David Stewart, Assistant Superintendent, School Leadership and Instruction,
Elementary

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services



Irvine Ranch Outdoor Education Center
 2 Irvine Park Road
 Orange, CA 92869
 P: (714) 923-3191 x200
 Email: emilie.mobley@scouting.org

EVENT CONTRACT: 46902-1
Event Date: 01/26/2022 - 01/28/2022
Event Name: Truman Benedict Elementary
Site: Irvine Ranch Outdoor Education Center
Salesperson: Emilie Mobley

Primary Contact	Address	Email Address	Telephone
Jenny Kenney		jenian13@yahoo.com	M: (949) 813-5261
Additional Contacts	Role	Email Address	Telephone
Ami Lawrence	Billing Contact	ajlawrence@capousd.org	W: (949) 677-9347 M: (949) 677-9347

2021 - 2022 ACADEMIC AGREEMENT

This AGREEMENT, made and entered into this date by the Orange County Council, Boy Scouts of America, dba; Irvine Ranch Outdoor Education Center, (hereinafter referred to as OCBSA and the IROEC), and a district and/or school in the state of California, (hereinafter referred to as DISTRICT), under which IROEC and DISTRICT, by virtue of Education Code 8760, for the purpose of providing the DISTRICT with programs and classes in Environmental Education, mutually agree to the following:

1. Enrollment

DISTRICT / SCHOOL plans to enroll an estimated minimum number of pupils at the IROEC during the 2021 - 2022 school year as follows:

Name of School: Truman Benedict Elementary
 Scheduled Minimum Number of Students: 120
 Scheduled Session Attendance: Wednesday, January 26, 2022

2. Guaranteed Attendance

DISTRICT agrees to provide a final count of the Minimum Number of students attending IROEC programs, no later than thirty (30) days prior to Event Date.

2.1 Additions to Minimum Number will be permitted based upon space availability.

2.2 Attendance above the scheduled minimum number of pupils must have IROEC approval in writing. Unapproved late additions are not permitted.

Scheduled guaranteed minimum attendance: 120

3. Cancellation

IROEC reserves the right to change or cancel DISTRICT'S scheduled session of attendance under conditions which would make the operation of the IROEC, (see weather policy), imprudent or unsafe, such as, but not limited to; threat of fire, flood, storm, pandemic, or other natural or manmade disturbances. In such event, IROEC will make every effort to provide reasonable advance notice to DISTRICT for rescheduling or a refund of the fees and booking fee.

CANCELLATION POLICY: Notice of cancellation with a Request for a credit or refund of all or part of the cancelled reservation must be submitted in writing via email or standard mail.

Entire Event:

- Cancellations for the entire event contract must be made no less than 6 months prior to the start date of the reservation. Cancellations made less than 6 months prior to the start date of the reservation will not be eligible for a refund.

Individual Attendees:

- Cancellations for individual attendees cannot exceed 10% of the guaranteed number.
- Cancellations with a credit or refund request made 30 or more days prior to the start date of the reservation will be eligible to receive 100% of funds paid in excess of the non-refundable 25% deposit for individual attendees.
- Cancellations with a credit or refund request made 14-29 days prior to the reservation will be eligible to receive 50% of the funds paid in excess of the non-refundable 25% deposit.
- Cancellations made less than 14 days prior to the reservation will NOT be eligible for a credit or refund, even for weather-related concerns.

TUITION / CANCELATION INSURANCE: IROEC does not provide tuition / cancelation or camper sickness insurance. Guests are encouraged to obtain their own coverage(s) if they deem it necessary. While not endorsing any specific agency or policy, the following company and others, offer a variety of Camp Program Cancellation and Interruption Insurance options.

www.aplusplans.com

WEATHER POLICY: IROEC is an all-weather facility and runs programs 24/7 all year long, rain or shine. The majority of our recreation activities can still be achieved in inclement weather, including rain. Alternative activities are employed when necessary. We encourage you to prepare for the anticipated weather conditions during your reservation date(s) and to communicate this information to your event participants.

EXTREME CONDITIONS: The safety of our guests and staff is our top priority and we will only run programs when it is safe to do so. In the event of fire, flood, or extreme weather conditions, the IROEC may elect to close an area(s) for safety reasons. The decision to close and the duration of such a closure is at the sole discretion of the IROEC. If such a closure makes it impossible for you to complete a scheduled activity, the IROEC will provide alternative activities as a replacement or adjust the scheduled activities for the time period affected.

4. Deposit and Final Payment

DISTRICT agrees to a non-refundable deposit of 25% with the IROEC to confirm the scheduled session of attendance within 14 days of receiving your event contract. Once a reservation is made, a deposit applied, and contract signed, your space in camp is secured. This deposit is, therefore, non-refundable but will be included as payment towards the final invoice. All reservations are considered tentative until a deposit is applied and a signed contract is received.

We request that you initially reserve only the number of spaces you can guarantee to fill at the time of the reservation. We are more than happy to assist you with additions after the initial reservation, but decreases are not permitted. A second payment of 25% is due 3 months prior to the event start date. A guaranteed participant count is due 30 days prior to the group's arrival date to facilitate meals and staffing. Final payment or any outstanding balance is due 14 days prior to the group's arrival date. The IROEC accepts payment via check or credit card. Cash will not be accepted. Please make checks payable to IROEC / OCBSA.

**Payment address only:
Orange County Council, Inc.
Attn: IROEC Operations
2 Irvine Park Rd.
Orange, CA 92869**

Payment Schedule:

- First Payment (25%) – non-refundable: Due within 14 days of receiving contract.
- Second Payment (25%): Due 3 months prior to event start date.
- Final Payment: Due 14 days prior to event start date.

5. Costs -Students

For each scheduled session of attendance, DISTRICT will pay IROEC:

Program	Outdoor Science School	Leadership Camp
5-Day / 4-Night	\$559.00 per student	\$559.00 per student
3-Day / 2-Night	\$349.00 per student	\$349.00 per student

The per student fee includes rental space of the IROEC for purposes of conducting the DISTRICT'S program and classes, all necessary program supplies & materials, meal service for students and adult supervision, facilities, and the professional services of the IROEC academic and program staff. Pricing is subject to change.

Additional Fees:

- IROEC provided chaperones: \$400.00 per night per bunkhouse (2 chaperones per bunkhouse)
- LVN: \$49.85 per hour
- EMT: \$42.00 per hour
- Guest meals: \$9 breakfast, \$10 lunch, \$12 dinner

6. Insurance

Coverage shall be as follows:

7.1 DISTRICT shall hold harmless, defend and indemnify the Boy Scouts of America, the Orange County Council, Boy Scouts of America and the Irvine Ranch Outdoor Education Center and their officers, agents, employees, and volunteers from any and all claims for damage resulting from acts or omissions of DISTRICTS, its officers, agents, employees, and students with respect to the IROEC.

7.2 The IROEC shall in turn, hold harmless, defend and indemnify the DISTRICT and their officers, agents and employees from any and all claims for damage resulting from acts or omissions of the IROEC, its officers, agents, employees, and volunteers with respect to the DISTRICT.

7.3 DISTRICT agrees to provide a certificate of insurance (COI) for the following: Commercial General Liability of \$1,000,000 each occurrence, \$2,000,000 Aggregate. It must name Boy Scouts of America and Orange County Council as additional insured.

Under "Description of Events" the information must include the user, date/s and name of event, as well as the facility location.

Under "Certificate Holder" it must read: Orange County Council, Boy Scouts of America, 2 Irvine Park Rd., Orange, CA 92869.

The original Certificate of Insurance should be sent via-email to Events@IROEC.org or mailed to Irvine Ranch Outdoor Education Center, 2 Irvine Park Road, Orange, CA 92869.

7. Camp Meals and Dietary Restrictions

User groups MUST communicate the dietary needs of the participants no less than fourteen (14) days prior to arrival. The IROEC is a nut-safe kitchen with a no- fish menu. We provide vegetarian options, but are unable to guarantee gluten-free, non-dairy, sugar free, or vegan meals. There is always a wide variety of food options at every meal. All groups must arrive at the start of meal time to be guaranteed meal service. Meals are served promptly at 8:00am, 12:00pm, and 5:30pm.

Please review our dietary guidelines and allergen guide if you have any questions regarding food restrictions. If you do have a dietary concern that we are unable to accommodate please follow the instructions on the dietary guidelines for supplying your own meals.

There is no reimbursement for missed meals or head-count discrepancies. Groups will be charged if there are additional guests during meal time.

8. District's Obligations

The DISTRICT will provide staff or volunteers for student supervision while at the IROEC. The recommended ratio of adults to students is a 1:35 with a minimum of two adults.

DISTRICT further acknowledges that all attending participants meet the California Health & Safety Code (Division 105, Part 2, Chapter 1, Sections 120325 - 120380, Title 17) with regard to required immunizations.

The DISTRICT shall provide exclusive supervision daily during "Teacher Time", (usually the one hour immediately after lunch and dinner). Recreational activities and equipment will be provided by the IROEC.

The DISTRICT shall provide overnight chaperones for the bunkhouses. The requirement is two chaperones of the same gender per bunkhouse. See section 10.

The DISTRICT shall confirm that all participants complete and provide the Health & Medical Form AB which includes health history, allergies/medications (for identification, storage and dispensing of participant medications and supplements), and immunizations. The Health & Medical Form AB also includes the informed consent, release agreement, and authorization. All health and medical records are submitted through Camp Doc. See section 9.

The DISTRICT shall confirm that the school attending provides completed Bunkhouse & Trail Group forms to the IROEC at least thirty (30) days prior to arrival.

9. Health Services

Per California Code of Regulations for organized camps as well as Boy Scouts of America and American Camp Association standards the IROEC will provide a designated Health Supervisor and on call physician/nurse. The DISTRICT can upgrade to an EMT or LVN at an additional cost which will be contracted through Maxim Healthcare Services or similar. The DISTRICT can also choose to provide their own medical staff as necessary.

- LVN: \$49.85 per hour
- EMT: \$42.00 per hour

CampDoc

CampDoc is an online system to collect all health records, waivers and student forms. It was designed by camp doctors, nurses and directors, to provide a secure, easy-to-use web-based solution that manages health forms, allergies, medications and illness/injury tracking for camps. CampDoc.com provides camp health staff instant access to vital medical information, decreases the time and energy spent during initial camper check-in, reduce risk and liability, and helps keep safety in the forefront of camp operations. DISTRICT will utilize CampDoc to ensure all participants (students, teachers, chaperones) have a completed profile.

10. Chaperones

Each school will need provide their own overnight chaperones for outdoor science school in the bunkhouses. The requirement is two chaperones of the same gender per bunkhouse. Teachers and chaperones will need to comply with all DISTRICT youth protection guidelines. We recommend alongside the school district recommendations that each chaperone take the Boy Scouts of America Youth Protection Training. More information can be found at the following website: <https://www.scouting.org/training/youth-protection/>.

In the case that the school cannot provide chaperones, the IROEC can provide chaperones at the follow cost:

- IROEC Chaperones: \$400.00 per night per bunkhouse (2 chaperones per bunkhouse)

11. Damages, Cleaning & Liability (Policy & Fees)

DISTRICT will be responsible for any and all damages to IROEC property, which may reasonably be attributed to the actions of the attending DISTRICT.

Due to the wide range of possible damage, cleaning and other risk exposure created by event participants utilizing IROEC activity areas, meeting space and lodging, a minimum FLAT-FEE of \$500.00 has been established to clean, recover and/or repair as needed.

The \$500.00 FLAT-FEE will be applied for ANY damage, decoration violation, unauthorized alcohol use, smoking, graffiti, property loss or theft, any insurance liability risk or other such condition that could be defined as a material loss.

This fee can easily increase depending on the specific nature of the damage, violation or risk presented by the involved participant(s). In such an instance, the matter would be handled on a case-by-case basis.

12. Rules and Regulations

DISTRICT will abide by the rules and regulations established by the IROEC for all programs and operations, to and

including the IROEC established Code of Conduct & Discipline Policy.

ALCOHOL USE: Alcohol is NOT PERMITTED at the Irvine Ranch Outdoor Education Center. Violation of this policy by any participant of any event creates an unacceptable liability risk. Your event may be subject to immediate cancellation without refund and may include policy violation fees*.

SMOKING/VAPING: Smoking, vaping, illicit drug use including marijuana, are strictly prohibited on the entire property. Guests found smoking or vaping in ANY area of camp, present an unacceptable hazard and fire risk. Your event may be subject to immediate cancellation without refund and may include policy violation fees*.

ANIMALS: Dogs or any other animals are not allowed at the IROEC. Please notify the office if any participants have a registered service animal.

FURNITURE: Bunk beds, common room sofas, picnic tables, etc. are not to be moved or relocated without the express consent of the IROEC. If permitted, please ask IROEC staff to assist. The same damage and cleaning standards apply and are to be observed for furniture as apply to the rest of the IROEC facilities.

LOST & FOUND: Due to the high volume of IROEC participants, we cannot hold lost & found items longer than seven (7) days. All lost items of significant material value, (cameras, cell-phones, wallets, glasses, keys, etc.), are kept locked up. Items such as towels, sweatshirts and sleeping bags and placed in the lost & found bin located outside the dining hall. Every attempt to contact the owner(s) of lost items will be made, subject to being able to identify said owners. Items left unclaimed after seven (7) days will be discarded or donated to charitable organizations.

13. Certification

IROEC ensures that all IROEC officers, agents, and employees related to the event referenced above have undergone criminal and sex-offender background checks and have extensive national youth-protection training.

14. Multi-use Facility

The IROEC is a multi-use facility. As such, the following areas are considered shared-space and may be open and available for several user groups at the same time: the main Dining Hall, First American Field, Aquatics Center, Adventure Hill, and the Amphitheater. Exceptions to multiple group use will be handled via a separate Exclusive Use Agreement.

15. Hold Harmless, Release and Indemnification

I, the undersigned, understand that use of facilities at the Irvine Ranch Outdoor Education Center, (IROEC), owned and operated by the Orange County Council of the Boy Scouts of America, involves a certain degree of risk that could result in injury or death.

In consideration of the benefits to be derived, and after carefully considering these risks, and in view of the fact that the OCBSA is a non-profit organization, I, the undersigned, understand that the IROEC is a multi-use facility. As such, the following areas are considered shared-space and may be open and available for several user groups at the same time: the main Dining Hall, the First American Field, the Aquatics Center and the Amphitheater. Exceptions to multiple group use will be handled via a separate Exclusive Use Agreement.

I, the undersigned, and on behalf of myself and any and all individuals and/or organizations with which I may be associated or who may attend and/or participate in events referenced in this document, assume any and all risk and any and all derivative claimants understand and hereby agree to hold the IROEC and the OCBSA and their officers, board members, employees, heirs, successors and assigns, free and harmless from any and all claims and causes of action. Be it in nature of personal injury or otherwise by reason of the undersigned's use of the premises and facilities, including but not limited to; picnic areas, shelters, campgrounds, etc ... located at 2 Irvine Park Road - Orange, CA 92869.

In signing this Event Agreement and Hold Harmless clause, the undersigned acknowledges that he/she has carefully read and understood the entire agreement. Furthermore, the undersigned understands that he/she is waiving any rights to file a lawsuit or initiate a claim procedure in respect to recovery for any personal injuries, property damage or losses sustained by the undersigned or any minor child under the undersigns care and/or control. The undersigned further accepts and understands that this agreement shall be binding upon and inure to the benefits of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns.

*If signing for a group, corporation, or other entity, I hereby acknowledge that I have authority to do so.

FINALLY, I ACKNOWLEDGE THAT I HAVE CAREFULLY READ, CLEARLY UNDERSTAND AND HEREBY VOLUNTARILY SIGN THIS AGREEMENT, WAIVER, RELEASE & HOLD HARMLESS DOCUMENT.

Terms of this AGREEMENT may only be modified in writing, by mutual agreement of both parties.

APPROVED FOR THE GOVERNING BOARD
OF THE DISTRICT

APPROVED FOR THE IRVINE RANCH OUTDOOR
EDUCATION CENTER

Michael Oehmke

By (Print Name)

Name (Print Name)

Director of Outdoor Adventures

Title

Title

** eSignature Requested on 10/01/2021 **



Signature

Signature

10/01/2021

Date

Date

Please eSign this form or send via email to: Events@iroec.org

In order to confirm your reserved date, the IROEC must receive a deposit within fourteen (14) business days of final Event Contract received.

**Payment address only:
Orange County Council, Inc.
Attn: IROEC Operations
2 Irvine Park Road
Orange, CA 92869**



Irvine Ranch Outdoor Education Center
 2 Irvine Park Road
 Orange, CA 92869
 P: (714) 923-3191 x200
 Email: emilie.mobley@scouting.org

EVENT CONTRACT: 46896-1
Event Date: 03/21/2022 - 03/22/2022
Event Name: Canyon Vista Elementary School
Site: Irvine Ranch Outdoor Education Center
Salesperson: Emilie Mobley

Primary Contact	Address	Email Address	Telephone
Jeana Dagley Canyon Vista Elementary School (Capistrano Unified School District)	27800 Oak View Drive Aliso Viejo, CA 92656	jmdagley@capousd.org	W: (949) 234-5941
Additional Contacts	Role	Email Address	Telephone
Linda Jakovich Capistrano Unified School District		LMJakovich@capousd.org	W: (949) 234-9410

2021 - 2022 ACADEMIC AGREEMENT

This AGREEMENT, made and entered into this date by the Orange County Council, Boy Scouts of America, dba; Irvine Ranch Outdoor Education Center, (hereinafter referred to as OCBSA and the IROEC), and a district and/or school in the state of California, (hereinafter referred to as DISTRICT), under which IROEC and DISTRICT, by virtue of Education Code 8760, for the purpose of providing the DISTRICT with programs and classes in Environmental Education, mutually agree to the following:

1. Enrollment

DISTRICT / SCHOOL plans to enroll an estimated minimum number of pupils at the IROEC during the 2021 - 2022 school year as follows:

Name of School: Canyon Vista Elementary School
 Scheduled Minimum Number of Students: 75
 Scheduled Session Attendance: Monday, March 21, 2022

2. Guaranteed Attendance

DISTRICT agrees to provide a final count of the Minimum Number of students attending IROEC programs, no later than thirty (30) days prior to Event Date.

2.1 Additions to Minimum Number will be permitted based upon space availability.

2.2 Attendance above the scheduled minimum number of pupils must have IROEC approval in writing. Unapproved late additions are not permitted.

Scheduled guaranteed minimum attendance: 75

3. Cancellation

IROEC reserves the right to change or cancel DISTRICT'S scheduled session of attendance under conditions which would make the operation of the IROEC, (see weather policy), imprudent or unsafe, such as, but not limited to; threat of fire, flood, storm, pandemic, or other natural or manmade disturbances. In such event, IROEC will make every effort to provide reasonable advance notice to DISTRICT for rescheduling or a refund of the fees and booking fee.

CANCELLATION POLICY: Notice of cancellation with a Request for a credit or refund of all or part of the cancelled reservation must be submitted in writing via email or standard mail.

Entire Event:

- Cancellations for the entire event contract must be made no less than 6 months prior to the start date of the reservation. Cancellations made less than 6 months prior to the start date of the reservation will not be eligible for a refund.

Individual Attendees:

- Cancellations for individual attendees cannot exceed 10% of the guaranteed number.
- Cancellations with a credit or refund request made 30 or more days prior to the start date of the reservation will be eligible to receive 100% of funds paid in excess of the non-refundable 25% deposit for individual attendees.
- Cancellations with a credit or refund request made 14-29 days prior to the reservation will be eligible to receive 50% of the funds paid in excess of the non-refundable 25% deposit.
- Cancellations made less than 14 days prior to the reservation will NOT be eligible for a credit or refund, even for weather-related concerns.

TUITION / CANCELATION INSURANCE: IROEC does not provide tuition / cancelation or camper sickness insurance. Guests are encouraged to obtain their own coverage(s) if they deem it necessary. While not endorsing any specific agency or policy, the following company and others, offer a variety of Camp Program Cancellation and Interruption Insurance options.

www.aplusplans.com

WEATHER POLICY: IROEC is an all-weather facility and runs programs 24/7 all year long, rain or shine. The majority of our recreation activities can still be achieved in inclement weather, including rain. Alternative activities are employed when necessary. We encourage you to prepare for the anticipated weather conditions during your reservation date(s) and to communicate this information to your event participants.

EXTREME CONDITIONS: The safety of our guests and staff is our top priority and we will only run programs when it is safe to do so. In the event of fire, flood, or extreme weather conditions, the IROEC may elect to close an area(s) for safety reasons. The decision to close and the duration of such a closure is at the sole discretion of the IROEC. If such a closure makes it impossible for you to complete a scheduled activity, the IROEC will provide alternative activities as a replacement or adjust the scheduled activities for the time period affected.

4. Deposit and Final Payment

DISTRICT agrees to a non-refundable deposit of 25% with the IROEC to confirm the scheduled session of attendance within 14 days of receiving your event contract. Once a reservation is made, a deposit applied, and contract signed, your space in camp is secured. This deposit is, therefore, non-refundable but will be included as payment towards the final invoice. All reservations are considered tentative until a deposit is applied and a signed contract is received.

We request that you initially reserve only the number of spaces you can guarantee to fill at the time of the reservation. We are more than happy to assist you with additions after the initial reservation, but decreases are not permitted. A second payment of 25% is due 3 months prior to the event start date. A guaranteed participant count is due 30 days prior to the group's arrival date to facilitate meals and staffing. Final payment or any outstanding balance is due 14 days prior to the group's arrival date. The IROEC accepts payment via check or credit card. Cash will not be accepted. Please make checks payable to IROEC / OCBSA.

**Payment address only:
Orange County Council, Inc.
Attn: IROEC Operations
2 Irvine Park Rd.
Orange, CA 92869**

Payment Schedule:

- First Payment (25%) – non-refundable: Due within 14 days of receiving contract.
- Second Payment (25%): Due 3 months prior to event start date.
- Final Payment: Due 14 days prior to event start date.

5. Costs -Students

For each scheduled session of attendance, DISTRICT will pay IROEC:

Program	Outdoor Science School	Leadership Camp
5-Day / 4-Night	\$559.00 per student	\$559.00 per student
3-Day / 2-Night	\$349.00 per student	\$349.00 per student

The per student fee includes rental space of the IROEC for purposes of conducting the DISTRICT'S program and classes, all necessary program supplies & materials, meal service for students and adult supervision, facilities, and the professional services of the IROEC academic and program staff. Pricing is subject to change.

Additional Fees:

- IROEC provided chaperones: \$400.00 per night per bunkhouse (2 chaperones per bunkhouse)
- LVN: \$49.85 per hour
- EMT: \$42.00 per hour
- Guest meals: \$9 breakfast, \$10 lunch, \$12 dinner

6. Insurance

Coverage shall be as follows:

6.1 DISTRICT shall hold harmless, defend and indemnify the Boy Scouts of America, the Orange County Council, Boy Scouts of America and the Irvine Ranch Outdoor Education Center and their officers, agents, employees, and volunteers from any and all claims for damage resulting from acts or omissions of DISTRICTS, its officers, agents, employees, and students with respect to the IROEC.

6.2 The IROEC shall in turn, hold harmless, defend and indemnify the DISTRICT and their officers, agents and employees from any and all claims for damage resulting from acts or omissions of the IROEC, its officers, agents, employees, and volunteers with respect to the DISTRICT.

6.3 DISTRICT agrees to provide a certificate of insurance (COI) for the following: Commercial General Liability of \$1,000,000 each occurrence, \$2,000,000 Aggregate. It must name Boy Scouts of America and Orange County Council as additional insured.

Under "Description of Events" the information must include the user, date/s and name of event, as well as the facility location.

Under "Certificate Holder" it must read: Orange County Council, Boy Scouts of America, 2 Irvine Park Rd., Orange, CA 92869.

The original Certificate of Insurance should be sent via-email to Events@IROEC.org or mailed to Irvine Ranch Outdoor Education Center, 2 Irvine Park Road, Orange, CA 92869.

7. Camp Meals and Dietary Restrictions

User groups MUST communicate the dietary needs of the participants no less than fourteen (14) days prior to arrival. The IROEC is a nut-safe kitchen with a no- fish menu. We provide vegetarian options, but are unable to guarantee gluten-free, non-dairy, sugar free, or vegan meals. There is always a wide variety of food options at every meal. All groups must arrive at the start of meal time to be guaranteed meal service. Meals are served promptly at 8:00am, 12:00pm, and 5:30pm.

Please review our dietary guidelines and allergen guide if you have any questions regarding food restrictions. If you do have a dietary concern that we are unable to accommodate please follow the instructions on the dietary guidelines for supplying your own meals.

There is no reimbursement for missed meals or head-count discrepancies. Groups will be charged if there are additional guests during meal time.

8. District's Obligations

The DISTRICT will provide staff or volunteers for student supervision while at the IROEC. The recommended ratio of adults to students is a 1:35 with a minimum of two adults.

DISTRICT further acknowledges that all attending participants meet the California Health & Safety Code (Division 105, Part 2, Chapter 1, Sections 120325 - 120380, Title 17) with regard to required immunizations.

The DISTRICT shall provide exclusive supervision daily during "Teacher Time", (usually the one hour immediately after lunch and dinner). Recreational activities and equipment will be provided by the IROEC.

The DISTRICT shall provide overnight chaperones for the bunkhouses. The requirement is two chaperones of the same gender per bunkhouse. See section 10.

The DISTRICT shall confirm that all participants complete and provide the Health & Medical Form AB which includes health history, allergies/medications (for identification, storage and dispensing of participant medications and supplements), and immunizations. The Health & Medical Form AB also includes the informed consent, release agreement, and authorization. All health and medical records are submitted through Camp Doc. See section 9.

The DISTRICT shall confirm that the school attending provides completed Bunkhouse & Trail Group forms to the IROEC at least thirty (30) days prior to arrival.

9. Health Services

Per California Code of Regulations for organized camps as well as Boy Scouts of America and American Camp Association standards the IROEC will provide a designated Health Supervisor and on call physician/nurse. The DISTRICT can upgrade to an EMT or LVN at an additional cost which will be contracted through Maxim Healthcare Services or similar. The DISTRICT can also choose to provide their own medical staff as necessary.

- LVN: \$49.85 per hour
- EMT: \$42.00 per hour

CampDoc

CampDoc is an online system to collect all health records, waivers and student forms. It was designed by camp doctors, nurses and directors, to provide a secure, easy-to-use web-based solution that manages health forms, allergies, medications and illness/injury tracking for camps. CampDoc.com provides camp health staff instant access to vital medical information, decreases the time and energy spent during initial camper check-in, reduce risk and liability, and helps keep safety in the forefront of camp operations. DISTRICT will utilize CampDoc to ensure all participants (students, teachers, chaperones) have a completed profile.

10. Chaperones

Each school will need provide their own overnight chaperones for outdoor science school in the bunkhouses. The requirement is two chaperones of the same gender per bunkhouse. Teachers and chaperones will need to comply with all DISTRICT youth protection guidelines. We recommend alongside the school district recommendations that each chaperone take the Boy Scouts of America Youth Protection Training. More information can be found at the following website: <https://www.scouting.org/training/youth-protection/>.

In the case that the school cannot provide chaperones, the IROEC can provide chaperones at the following cost:

- IROEC Chaperones: \$400.00 per night per bunkhouse (2 chaperones per bunkhouse)

11. Damages, Cleaning & Liability (Policy & Fees)

DISTRICT will be responsible for any and all damages to IROEC property, which may reasonably be attributed to the actions of the attending DISTRICT.

Due to the wide range of possible damage, cleaning and other risk exposure created by event participants utilizing IROEC activity areas, meeting space and lodging, a minimum FLAT-FEE of \$500.00 has been established to clean, recover and/or repair as needed.

The \$500.00 FLAT-FEE will be applied for ANY damage, decoration violation, unauthorized alcohol use, smoking, graffiti, property loss or theft, any insurance liability risk or other such condition that could be defined as a material loss.

This fee can easily increase depending on the specific nature of the damage, violation or risk presented by the involved participant(s). In such an instance, the matter would be handled on a case-by-case basis.

12. Rules and Regulations

DISTRICT will abide by the rules and regulations established by the IROEC for all programs and operations, to and including the IROEC established Code of Conduct & Discipline Policy.

ALCOHOL USE: Alcohol is NOT PERMITTED at the Irvine Ranch Outdoor Education Center. Violation of this policy by any participant of any event creates an unacceptable liability risk. Your event may be subject to immediate cancellation without refund and may include policy violation fees*.

SMOKING/VAPING: Smoking, vaping, illicit drug use including marijuana, are strictly prohibited on the entire property. Guests found smoking or vaping in ANY area of camp, present an unacceptable hazard and fire risk. Your event may be subject to immediate cancellation without refund and may include policy violation fees*.

ANIMALS: Dogs or any other animals are not allowed at the IROEC. Please notify the office if any participants have a registered service animal.

FURNITURE: Bunk beds, common room sofas, picnic tables, etc. are not to be moved or relocated without the express consent of the IROEC. If permitted, please ask IROEC staff to assist. The same damage and cleaning standards apply and are to be observed for furniture as apply to the rest of the IROEC facilities.

LOST & FOUND: Due to the high volume of IROEC participants, we cannot hold lost & found items longer than seven (7) days. All lost items of significant material value, (cameras, cell-phones, wallets, glasses, keys, etc.), are kept locked up. Items such as towels, sweatshirts and sleeping bags and placed in the lost & found bin located outside the dining hall. Every attempt to contact the owner(s) of lost items will be made, subject to being able to identify said owners. Items left unclaimed after seven (7) days will be discarded or donated to charitable organizations.

13. Certification

IROEC ensures that all IROEC officers, agents, and employees related to the event referenced above have undergone criminal and sex-offender background checks and have extensive national youth-protection training.

14. Multi-use Facility

The IROEC is a multi-use facility. As such, the following areas are considered shared-space and may be open and available for several user groups at the same time: the main Dining Hall, First American Field, Aquatics Center, Adventure Hill, and the Amphitheater. Exceptions to multiple group use will be handled via a separate Exclusive Use Agreement.

15. Hold Harmless, Release and Indemnification

I, the undersigned, understand that use of facilities at the Irvine Ranch Outdoor Education Center, (IROEC), owned and operated by the Orange County Council of the Boy Scouts of America, involves a certain degree of risk that could result in injury or death.

In consideration of the benefits to be derived, and after carefully considering these risks, and in view of the fact that the OCBSA is a non-profit organization, I, the undersigned, understand that the IROEC is a multi-use facility. As such, the following areas are considered shared-space and may be open and available for several user groups at the same time: the main Dining Hall, the First American Field, the Aquatics Center and the Amphitheater. Exceptions to multiple group use will be handled via a separate Exclusive Use Agreement.

I, the undersigned, and on behalf of myself and any and all individuals and/or organizations with which I may be associated or who may attend and/or participate in events referenced in this document, assume any and all risk and any and all derivative claimants understand and hereby agree to hold the IROEC and the OCBSA and their officers, board members, employees, heirs, successors and assigns, free and harmless from any and all claims and causes of action. Be it in nature of personal injury or otherwise by reason of the undersigned's use of the premises and facilities, including but not limited to; picnic areas, shelters, campgrounds, etc ... located at 2 Irvine Park Road - Orange, CA 92869.

In signing this Event Agreement and Hold Harmless clause, the undersigned acknowledges that he/she has carefully read and understood the entire agreement. Furthermore, the undersigned understands that he/she is waiving any rights to file a lawsuit or initiate a claim procedure in respect to recovery for any personal injuries, property damage or losses sustained by the undersigned or any minor child under the undersigns care and/or control. The undersigned further accepts and

understands that this agreement shall be binding upon and inure to the benefits of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns.

*If signing for a group, corporation, or other entity, I hereby acknowledge that I have authority to do so.

FINALLY, I ACKNOWLEDGE THAT I HAVE CAREFULLY READ, CLEARLY UNDERSTAND AND HEREBY VOLUNTARILY SIGN THIS AGREEMENT, WAIVER, RELEASE & HOLD HARMLESS DOCUMENT.

Terms of this AGREEMENT may only be modified in writing, by mutual agreement of both parties.

APPROVED FOR THE GOVERNING BOARD
OF THE DISTRICT

APPROVED FOR THE IRVINE RANCH OUTDOOR
EDUCATION CENTER

Denovan Lino

By (Print Name)

Name (Print Name)

Chief Operating Officer

Title

Title

** Electronically Signed by Brad Shearer on
12/02/2021 **



Signature

Signature

12/01/2021

Date

Date

Please eSign this form or send via email to: Events@iroec.org

In order to confirm your reserved date, the IROEC must receive a deposit within fourteen (14) business days of final Event Contract received.

**Payment address only:
Orange County Council, Inc.
Attn: IROEC Operations
2 Irvine Park Road
Orange, CA 92869**



Irvine Ranch Outdoor Education Center
 2 Irvine Park Road
 Orange, CA 92869
 P: (714) 923-3191 x200
 Email: emilie.mobley@scouting.org

EVENT CONTRACT: 47126-1
Event Date: 03/07/2022 - 03/11/2022
Event Name: Carl Hankey Elementary
Site: Irvine Ranch Outdoor Education Center
Salesperson: Emilie Mobley

Primary Contact	Address	Email Address	Telephone
Julie Lohmeier Carl Hankey Elementary	27252 Nubles Mission Viejo, CA 92692	jjlohmeier@capousd.org	W: (949) 234-5315 M: (949) 306-1335
Additional Contacts	Role	Email Address	Telephone
Dana Aguilera Carl Hankey Elementary		deaguilera@capousd.org	W: (949) 234-5315 F: (949) 347-0536
Mardi Quinn Carl Hankey Elementary		msquinn@capousd.org	M: (949) 234-5315

2021 - 2022 ACADEMIC AGREEMENT

This AGREEMENT, made and entered into this date by the Orange County Council, Boy Scouts of America, dba; Irvine Ranch Outdoor Education Center, (hereinafter referred to as OCBSA and the IROEC), and a district and/or school in the state of California, (hereinafter referred to as DISTRICT), under which IROEC and DISTRICT, by virtue of Education Code 8760, for the purpose of providing the DISTRICT with programs and classes in Environmental Education, mutually agree to the following:

1. Enrollment

DISTRICT / SCHOOL plans to enroll an estimated minimum number of pupils at the IROEC during the 2021 - 2022 school year as follows:

Name of School: Carl Hankey Elementary
 Scheduled Minimum Number of Students: 40
 Scheduled Session Attendance: Monday, March 7, 2022

2. Guaranteed Attendance

DISTRICT agrees to provide a final count of the Minimum Number of students attending IROEC programs, no later than thirty (30) days prior to Event Date.

2.1 Additions to Minimum Number will be permitted based upon space availability.

2.2 Attendance above the scheduled minimum number of pupils must have IROEC approval in writing. Unapproved late additions are not permitted.

Scheduled guaranteed minimum attendance: 40

3. Cancellation

IROEC reserves the right to change or cancel DISTRICT'S scheduled session of attendance under conditions which would make the operation of the IROEC, (see weather policy), imprudent or unsafe, such as, but not limited to; threat of fire, flood, storm, pandemic, or other natural or manmade disturbances. In such event, IROEC will make every effort to provide reasonable advance notice to DISTRICT for rescheduling or a refund of the fees and booking fee.

CANCELLATION POLICY: Notice of cancellation with a Request for a credit or refund of all or part of the cancelled reservation must be submitted in writing via email or standard mail.

Entire Event:

- Cancellations for the entire event contract must be made no less than 6 months prior to the start date of the reservation. Cancellations made less than 6 months prior to the start date of the reservation will not be eligible for a refund.

Individual Attendees:

- Cancellations for individual attendees cannot exceed 10% of the guaranteed number.
- Cancellations with a credit or refund request made 30 or more days prior to the start date of the reservation will be eligible to receive 100% of funds paid in excess of the non-refundable 25% deposit for individual attendees.
- Cancellations with a credit or refund request made 14-29 days prior to the reservation will be eligible to receive 50% of the funds paid in excess of the non-refundable 25% deposit.
- Cancellations made less than 14 days prior to the reservation will NOT be eligible for a credit or refund, even for weather-related concerns.

TUITION / CANCELLATION INSURANCE: IROEC does not provide tuition / cancellation or camper sickness insurance. Guests are encouraged to obtain their own coverage(s) if they deem it necessary. While not endorsing any specific agency or policy, the following company and others, offer a variety of Camp Program Cancellation and Interruption Insurance options.

www.aplusplans.com

WEATHER POLICY: IROEC is an all-weather facility and runs programs 24/7 all year long, rain or shine. The majority of our recreation activities can still be achieved in inclement weather, including rain. Alternative activities are employed when necessary. We encourage you to prepare for the anticipated weather conditions during your reservation date(s) and to communicate this information to your event participants.

EXTREME CONDITIONS: The safety of our guests and staff is our top priority and we will only run programs when it is safe to do so. In the event of fire, flood, or extreme weather conditions, the IROEC may elect to close an area(s) for safety reasons. The decision to close and the duration of such a closure is at the sole discretion of the IROEC. If such a closure makes it impossible for you to complete a scheduled activity, the IROEC will provide alternative activities as a replacement or adjust the scheduled activities for the time period affected.

4. Deposit and Final Payment

DISTRICT agrees to a non-refundable deposit of 25% with the IROEC to confirm the scheduled session of attendance within 14 days of receiving your event contract. Once a reservation is made, a deposit applied, and contract signed, your space in camp is secured. This deposit is, therefore, non-refundable but will be included as payment towards the final invoice. All reservations are considered tentative until a deposit is applied and a signed contract is received.

We request that you initially reserve only the number of spaces you can guarantee to fill at the time of the reservation. We are more than happy to assist you with additions after the initial reservation, but decreases are not permitted. A second payment of 25% is due 3 months prior to the event start date. A guaranteed participant count is due 30 days prior to the group's arrival date to facilitate meals and staffing. Final payment or any outstanding balance is due 14 days prior to the group's arrival date. The IROEC accepts payment via check or credit card. Cash will not be accepted. Please make checks payable to IROEC / OCBSA.

**Payment address only:
Orange County Council, Inc.
Attn: IROEC Operations
2 Irvine Park Rd.
Orange, CA 92869**

Payment Schedule:

- First Payment (25%) – non-refundable: Due within 14 days of receiving contract.
- Second Payment (25%): Due 3 months prior to event start date.
- Final Payment: Due 14 days prior to event start date.

5. Costs -Students

For each scheduled session of attendance, DISTRICT will pay IROEC:

Program	Outdoor Science School	Leadership Camp
5-Day / 4-Night	\$559.00 per student	\$559.00 per student
3-Day / 2-Night	\$349.00 per student	\$349.00 per student

The per student fee includes rental space of the IROEC for purposes of conducting the DISTRICT'S program and classes, all necessary program supplies & materials, meal service for students and adult supervision, facilities, and the professional services of the IROEC academic and program staff. Pricing is subject to change.

Additional Fees:

- IROEC provided chaperones: \$400.00 per night per bunkhouse (2 chaperones per bunkhouse)
- LVN: \$49.85 per hour
- EMT: \$42.00 per hour
- Guest meals: \$9 breakfast, \$10 lunch, \$12 dinner

6. Insurance

Coverage shall be as follows:

6.1 DISTRICT shall hold harmless, defend and indemnify the Boy Scouts of America, the Orange County Council, Boy Scouts of America and the Irvine Ranch Outdoor Education Center and their officers, agents, employees, and volunteers from any and all claims for damage resulting from acts or omissions of DISTRICTS, its officers, agents, employees, and students with respect to the IROEC.

6.2 The IROEC shall in turn, hold harmless, defend and indemnify the DISTRICT and their officers, agents and employees from any and all claims for damage resulting from acts or omissions of the IROEC, its officers, agents, employees, and volunteers with respect to the DISTRICT.

6.3 DISTRICT agrees to provide a certificate of insurance (COI) for the following: Commercial General Liability of \$1,000,000 each occurrence, \$2,000,000 Aggregate. It must name Boy Scouts of America and Orange County Council as additional insured.

Under "Description of Events" the information must include the user, date/s and name of event, as well as the facility location.

Under "Certificate Holder" it must read: Orange County Council, Boy Scouts of America, 2 Irvine Park Rd., Orange, CA 92869.

The original Certificate of Insurance should be sent via-email to Events@IROEC.org or mailed to Irvine Ranch Outdoor Education Center, 2 Irvine Park Road, Orange, CA 92869.

7. Camp Meals and Dietary Restrictions

User groups MUST communicate the dietary needs of the participants no less than fourteen (14) days prior to arrival. The IROEC is a nut-safe kitchen with a no- fish menu. We provide vegetarian options, but are unable to guarantee gluten-free, non-dairy, sugar free, or vegan meals. There is always a wide variety of food options at every meal. All groups must arrive at the start of meal time to be guaranteed meal service. Meals are served promptly at 8:00am, 12:00pm, and 5:30pm.

Please review our dietary guidelines and allergen guide if you have any questions regarding food restrictions. If you do have a dietary concern that we are unable to accommodate please follow the instructions on the dietary guidelines for supplying your own meals.

There is no reimbursement for missed meals or head-count discrepancies. Groups will be charged if there are additional guests during meal time.

8. District's Obligations

The DISTRICT will provide staff or volunteers for student supervision while at the IROEC. The recommended ratio of adults to students is a 1:35 with a minimum of two adults.

DISTRICT further acknowledges that all attending participants meet the California Health & Safety Code (Division 105, Part 2, Chapter 1, Sections 120325 - 120380, Title 17) with regard to required immunizations.

The DISTRICT shall provide exclusive supervision daily during "Teacher Time", (usually the one hour immediately after lunch and dinner). Recreational activities and equipment will be provided by the IROEC.

The DISTRICT shall provide overnight chaperones for the bunkhouses. The requirement is two chaperones of the same gender per bunkhouse. See section 10.

The DISTRICT shall confirm that all participants complete and provide the Health & Medical Form AB which includes health history, allergies/medications (for identification, storage and dispensing of participant medications and supplements), and immunizations. The Health & Medical Form AB also includes the informed consent, release agreement, and authorization. All health and medical records are submitted through Camp Doc. See section 9.

The DISTRICT shall confirm that the school attending provides completed Bunkhouse & Trail Group forms to the IROEC at least thirty (30) days prior to arrival.

9. Health Services

Per California Code of Regulations for organized camps as well as Boy Scouts of America and American Camp Association standards the IROEC will provide a designated Health Supervisor and on call physician/nurse. The DISTRICT can upgrade to an EMT or LVN at an additional cost which will be contracted through Maxim Healthcare Services or similar. The DISTRICT can also choose to provide their own medical staff as necessary.

- LVN: \$49.85 per hour
- EMT: \$42.00 per hour

CampDoc

CampDoc is an online system to collect all health records, waivers and student forms. It was designed by camp doctors, nurses and directors, to provide a secure, easy-to-use web-based solution that manages health forms, allergies, medications and illness/injury tracking for camps. CampDoc.com provides camp health staff instant access to vital medical information, decreases the time and energy spent during initial camper check-in, reduce risk and liability, and helps keep safety in the forefront of camp operations. DISTRICT will utilize CampDoc to ensure all participants (students, teachers, chaperones) have a completed profile.

10. Chaperones

Each school will need provide their own overnight chaperones for outdoor science school in the bunkhouses. The requirement is two chaperones of the same gender per bunkhouse. Teachers and chaperones will need to comply with all DISTRICT youth protection guidelines. We recommend alongside the school district recommendations that each chaperone take the Boy Scouts of America Youth Protection Training. More information can be found at the following website: <https://www.scouting.org/training/youth-protection/>.

In the case that the school cannot provide chaperones, the IROEC can provide chaperones at the following cost:

- IROEC Chaperones: \$400.00 per night per bunkhouse (2 chaperones per bunkhouse)

11. Damages, Cleaning & Liability (Policy & Fees)

DISTRICT will be responsible for any and all damages to IROEC property, which may reasonably be attributed to the actions of the attending DISTRICT.

Due to the wide range of possible damage, cleaning and other risk exposure created by event participants utilizing IROEC activity areas, meeting space and lodging, a minimum FLAT-FEE of \$500.00 has been established to clean, recover and/or repair as needed.

The \$500.00 FLAT-FEE will be applied for ANY damage, decoration violation, unauthorized alcohol use, smoking, graffiti, property loss or theft, any insurance liability risk or other such condition that could be defined as a material loss.

This fee can easily increase depending on the specific nature of the damage, violation or risk presented by the involved participant(s). In such an instance, the matter would be handled on a case-by-case basis.

12. Rules and Regulations

DISTRICT will abide by the rules and regulations established by the IROEC for all programs and operations, to and including the IROEC established Code of Conduct & Discipline Policy.

ALCOHOL USE: Alcohol is NOT PERMITTED at the Irvine Ranch Outdoor Education Center. Violation of this policy by any participant of any event creates an unacceptable liability risk. Your event may be subject to immediate cancellation without refund and may include policy violation fees*.

SMOKING/VAPING: Smoking, vaping, illicit drug use including marijuana, are strictly prohibited on the entire property. Guests found smoking or vaping in ANY area of camp, present an unacceptable hazard and fire risk. Your event may be subject to immediate cancellation without refund and may include policy violation fees*.

ANIMALS: Dogs or any other animals are not allowed at the IROEC. Please notify the office if any participants have a registered service animal.

FURNITURE: Bunk beds, common room sofas, picnic tables, etc. are not to be moved or relocated without the express consent of the IROEC. If permitted, please ask IROEC staff to assist. The same damage and cleaning standards apply and are to be observed for furniture as apply to the rest of the IROEC facilities.

LOST & FOUND: Due to the high volume of IROEC participants, we cannot hold lost & found items longer than seven (7) days. All lost items of significant material value, (cameras, cell-phones, wallets, glasses, keys, etc.), are kept locked up. Items such as towels, sweatshirts and sleeping bags and placed in the lost & found bin located outside the dining hall. Every attempt to contact the owner(s) of lost items will be made, subject to being able to identify said owners. Items left unclaimed after seven (7) days will be discarded or donated to charitable organizations.

13. Certification

IROEC ensures that all IROEC officers, agents, and employees related to the event referenced above have undergone criminal and sex-offender background checks and have extensive national youth-protection training.

14. Multi-use Facility

The IROEC is a multi-use facility. As such, the following areas are considered shared-space and may be open and available for several user groups at the same time: the main Dining Hall, First American Field, Aquatics Center, Adventure Hill, and the Amphitheater. Exceptions to multiple group use will be handled via a separate Exclusive Use Agreement.

15. Hold Harmless, Release and Indemnification

I, the undersigned, understand that use of facilities at the Irvine Ranch Outdoor Education Center, (IROEC), owned and operated by the Orange County Council of the Boy Scouts of America, involves a certain degree of risk that could result in injury or death.

In consideration of the benefits to be derived, and after carefully considering these risks, and in view of the fact that the OCBSA is a non-profit organization, I, the undersigned, understand that the IROEC is a multi-use facility. As such, the following areas are considered shared-space and may be open and available for several user groups at the same time: the main Dining Hall, the First American Field, the Aquatics Center and the Amphitheater. Exceptions to multiple group use will be handled via a separate Exclusive Use Agreement.

I, the undersigned, and on behalf of myself and any and all individuals and/or organizations with which I may be associated or who may attend and/or participate in events referenced in this document, assume any and all risk and any and all derivative claimants understand and hereby agree to hold the IROEC and the OCBSA and their officers, board members, employees, heirs, successors and assigns, free and harmless from any and all claims and causes of action. Be it in nature of personal injury or otherwise by reason of the undersigned's use of the premises and facilities, including but not limited to; picnic areas, shelters, campgrounds, etc ... located at 2 Irvine Park Road - Orange, CA 92869.

In signing this Event Agreement and Hold Harmless clause, the undersigned acknowledges that he/she has carefully read and understood the entire agreement. Furthermore, the undersigned understands that he/she is waiving any rights to file a lawsuit or initiate a claim procedure in respect to recovery for any personal injuries, property damage or losses sustained

by the undersigned or any minor child under the undersigns care and/or control. The undersigned further accepts and understands that this agreement shall be binding upon and inure to the benefits of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns.

*If signing for a group, corporation, or other entity, I hereby acknowledge that I have authority to do so.

FINALLY, I ACKNOWLEDGE THAT I HAVE CAREFULLY READ, CLEARLY UNDERSTAND AND HEREBY VOLUNTARILY SIGN THIS AGREEMENT, WAIVER, RELEASE & HOLD HARMLESS DOCUMENT.

Terms of this AGREEMENT may only be modified in writing, by mutual agreement of both parties.

APPROVED FOR THE GOVERNING BOARD
OF THE DISTRICT

APPROVED FOR THE IRVINE RANCH OUTDOOR
EDUCATION CENTER

Denovan Lino

By (Print Name)

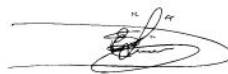
Name (Print Name)

Chief Operating Officer

Title

Title

** eSignature Requested on 12/06/2021 **



Signature

Signature

12/06/2021

Date

Date

Please eSign this form or send via email to: Events@iroec.org

In order to confirm your reserved date, the IROEC must receive a deposit within fourteen (14) business days of final Event Contract received.

**Payment address only:
Orange County Council, Inc.
Attn: IROEC Operations
2 Irvine Park Road
Orange, CA 92869**



Irvine Ranch Outdoor Education Center
 2 Irvine Park Road
 Orange, CA 92869
 P: (714) 923-3191 x200
 Email: emilie.mobley@scouting.org

EVENT CONTRACT: 45902-1
Event Date: 03/16/2022 - 03/18/2022
Event Name: Del Obispo Elementary
Site: Irvine Ranch Outdoor Education Center
Salesperson: Emilie Mobley

Primary Contact	Address	Email Address	Telephone
Suzanne Heck Del Obispo Elementary School	25591 Camino Del Avion San Juan Capistrano, CA 92675	seheck@capousd.org	W: (949) 234-5905
Additional Contacts	Role	Email Address	Telephone
Celeste de Francesco Del Obispo Elementary School		celestedigrancesco72@aol.com	M: (949) 375-4398
Corinne Hall Del Obispo Elementary School		corinnehall@cox.net	M: (949) 291-3691
Toni Robleto Del Obispo Elementary School	Billing Contact	trobleto@capousd.org	W: (949) 234-5905
Stacy Yogi Del Obispo Elementary School		syogi@capousd.org	M: (949) 234-9244

2021 - 2022 ACADEMIC AGREEMENT

This AGREEMENT, made and entered into this date by the Orange County Council, Boy Scouts of America, dba; Irvine Ranch Outdoor Education Center, (hereinafter referred to as OCBSA and the IROEC), and a district and/or school in the state of California, (hereinafter referred to as DISTRICT), under which IROEC and DISTRICT, by virtue of Education Code 8760, for the purpose of providing the DISTRICT with programs and classes in Environmental Education, mutually agree to the following:

1. Enrollment

DISTRICT / SCHOOL plans to enroll an estimated minimum number of pupils at the IROEC during the 2021 - 2022 school year as follows:

Name of School: Del Obispo Elementary
 Scheduled Minimum Number of Students: 50
 Scheduled Session Attendance: Wednesday, March 16, 2022

2. Guaranteed Attendance

DISTRICT agrees to provide a final count of the Minimum Number of students attending IROEC programs, no later than thirty (30) days prior to Event Date.

2.1 Additions to Minimum Number will be permitted based upon space availability.

2.2 Attendance above the scheduled minimum number of pupils must have IROEC approval in writing. Unapproved late additions are not permitted.

Scheduled guaranteed minimum attendance: 50

3. Cancellation

IROEC reserves the right to change or cancel DISTRICT'S scheduled session of attendance under conditions which would make the operation of the IROEC, (see weather policy), imprudent or unsafe, such as, but not limited to; threat of fire, flood, storm, pandemic, or other natural or manmade disturbances. In such event, IROEC will make every effort to provide reasonable advance notice to DISTRICT for rescheduling or a refund of the fees and booking fee.

CANCELLATION POLICY: Notice of cancellation with a Request for a credit or refund of all or part of the cancelled reservation must be submitted in writing via email or standard mail.

Entire Event:

- Cancellations for the entire event contract must be made no less than 6 months prior to the start date of the reservation. Cancellations made less than 6 months prior to the start date of the reservation will not be eligible for a refund.

Individual Attendees:

- Cancellations for individual attendees cannot exceed 10% of the guaranteed number.
- Cancellations with a credit or refund request made 30 or more days prior to the start date of the reservation will be eligible to receive 100% of funds paid in excess of the non-refundable 25% deposit for individual attendees.
- Cancellations with a credit or refund request made 14-29 days prior to the reservation will be eligible to receive 50% of the funds paid in excess of the non-refundable 25% deposit.
- Cancellations made less than 14 days prior to the reservation will NOT be eligible for a credit or refund, even for weather-related concerns.

TUITION / CANCELATION INSURANCE: IROEC does not provide tuition / cancelation or camper sickness insurance. Guests are encouraged to obtain their own coverage(s) if they deem it necessary. While not endorsing any specific agency or policy, the following company and others, offer a variety of Camp Program Cancellation and Interruption Insurance options.

www.aplusplans.com

WEATHER POLICY: IROEC is an all-weather facility and runs programs 24/7 all year long, rain or shine. The majority of our recreation activities can still be achieved in inclement weather, including rain. Alternative activities are employed when necessary. We encourage you to prepare for the anticipated weather conditions during your reservation date(s) and to communicate this information to your event participants.

EXTREME CONDITIONS: The safety of our guests and staff is our top priority and we will only run programs when it is safe to do so. In the event of fire, flood, or extreme weather conditions, the IROEC may elect to close an area(s) for safety reasons. The decision to close and the duration of such a closure is at the sole discretion of the IROEC. If such a closure makes it impossible for you to complete a scheduled activity, the IROEC will provide alternative activities as a replacement or adjust the scheduled activities for the time period affected.

4. Deposit and Final Payment

DISTRICT agrees to a non-refundable deposit of 25% with the IROEC to confirm the scheduled session of attendance within 14 days of receiving your event contract. Once a reservation is made, a deposit applied, and contract signed, your space in camp is secured. This deposit is, therefore, non-refundable but will be included as payment towards the final invoice. All reservations are considered tentative until a deposit is applied and a signed contract is received.

We request that you initially reserve only the number of spaces you can guarantee to fill at the time of the reservation. We are more than happy to assist you with additions after the initial reservation, but decreases are not permitted. A second payment of 25% is due 3 months prior to the event start date. A guaranteed participant count is due 30 days prior to the group's arrival date to facilitate meals and staffing. Final payment or any outstanding balance is due 14 days prior to the group's arrival date. The IROEC accepts payment via check or credit card. Cash will not be accepted. Please make checks payable to IROEC / OCBSA.

**Payment address only:
Orange County Council, Inc.
Attn: IROEC Operations
2 Irvine Park Rd.
Orange, CA 92869**

Payment Schedule:

- First Payment (25%) – non-refundable: Due within 14 days of receiving contract.
- Second Payment (25%): Due 3 months prior to event start date.
- Final Payment: Due 14 days prior to event start date.

5. Costs -Students

For each scheduled session of attendance, DISTRICT will pay IROEC:

Program	Outdoor Science School	Leadership Camp
5-Day / 4-Night	\$559.00 per student	\$559.00 per student
3-Day / 2-Night	\$349.00 per student	\$349.00 per student

The per student fee includes rental space of the IROEC for purposes of conducting the DISTRICT'S program and classes, all necessary program supplies & materials, meal service for students and adult supervision, facilities, and the professional services of the IROEC academic and program staff. Pricing is subject to change.

Additional Fees:

- IROEC provided chaperones: \$400.00 per night per bunkhouse (2 chaperones per bunkhouse)
- LVN: \$49.85 per hour
- EMT: \$42.00 per hour
- Guest meals: \$9 breakfast, \$10 lunch, \$12 dinner

6. Insurance

Coverage shall be as follows:

6.1 DISTRICT shall hold harmless, defend and indemnify the Boy Scouts of America, the Orange County Council, Boy Scouts of America and the Irvine Ranch Outdoor Education Center and their officers, agents, employees, and volunteers from any and all claims for damage resulting from acts or omissions of DISTRICTS, its officers, agents, employees, and students with respect to the IROEC.

6.2 The IROEC shall in turn, hold harmless, defend and indemnify the DISTRICT and their officers, agents and employees from any and all claims for damage resulting from acts or omissions of the IROEC, its officers, agents, employees, and volunteers with respect to the DISTRICT.

6.3 DISTRICT agrees to provide a certificate of insurance (COI) for the following: Commercial General Liability of \$1,000,000 each occurrence, \$2,000,000 Aggregate. It must name Boy Scouts of America and Orange County Council as additional insured.

Under "Description of Events" the information must include the user, date/s and name of event, as well as the facility location.

Under "Certificate Holder" it must read: Orange County Council, Boy Scouts of America, 2 Irvine Park Rd., Orange, CA 92869.

The original Certificate of Insurance should be sent via-email to Events@IROEC.org or mailed to Irvine Ranch Outdoor Education Center, 2 Irvine Park Road, Orange, CA 92869.

7. Camp Meals and Dietary Restrictions

User groups MUST communicate the dietary needs of the participants no less than fourteen (14) days prior to arrival. The IROEC is a nut-safe kitchen with a no- fish menu. We provide vegetarian options, but are unable to guarantee gluten-free, non-dairy, sugar free, or vegan meals. There is always a wide variety of food options at every meal. All groups must arrive at the start of meal time to be guaranteed meal service. Meals are served promptly at 8:00am, 12:00pm, and 5:30pm.

Please review our dietary guidelines and allergen guide if you have any questions regarding food restrictions. If you do have a dietary concern that we are unable to accommodate please follow the instructions on the dietary guidelines for supplying your own meals.

There is no reimbursement for missed meals or head-count discrepancies. Groups will be charged if there are additional guests during meal time.

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The DISTRICT will provide staff or volunteers for student supervision while at the IROEC. The recommended ratio of adults to students is a 1:35 with a minimum of two adults.

DISTRICT further acknowledges that all attending participants meet the California Health & Safety Code (Division 105, Part 2, Chapter 1, Sections 120325 - 120380, Title 17) with regard to required immunizations.

The DISTRICT shall provide exclusive supervision daily during "Teacher Time", (usually the one hour immediately after lunch and dinner). Recreational activities and equipment will be provided by the IROEC.

The DISTRICT shall provide overnight chaperones for the bunkhouses. The requirement is two chaperones of the same gender per bunkhouse. See section 10.

The DISTRICT shall confirm that all participants complete and provide the Health & Medical Form AB which includes health history, allergies/medications (for identification, storage and dispensing of participant medications and supplements), and immunizations. The Health & Medical Form AB also includes the informed consent, release agreement, and authorization. All health and medical records are submitted through Camp Doc. See section 9.

The DISTRICT shall confirm that the school attending provides completed Bunkhouse & Trail Group forms to the IROEC at least thirty (30) days prior to arrival.

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Per California Code of Regulations for organized camps as well as Boy Scouts of America and American Camp Association standards the IROEC will provide a designated Health Supervisor and on call physician/nurse. The DISTRICT can upgrade to an EMT or LVN at an additional cost which will be contracted through Maxim Healthcare Services or similar. The DISTRICT can also choose to provide their own medical staff as necessary.

- LVN: \$49.85 per hour
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CampDoc

CampDoc is an online system to collect all health records, waivers and student forms. It was designed by camp doctors, nurses and directors, to provide a secure, easy-to-use web-based solution that manages health forms, allergies, medications and illness/injury tracking for camps. CampDoc.com provides camp health staff instant access to vital medical information, decreases the time and energy spent during initial camper check-in, reduce risk and liability, and helps keep safety in the forefront of camp operations. DISTRICT will utilize CampDoc to ensure all participants (students, teachers, chaperones) have a completed profile.

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Each school will need provide their own overnight chaperones for outdoor science school in the bunkhouses. The requirement is two chaperones of the same gender per bunkhouse. Teachers and chaperones will need to comply with all DISTRICT youth protection guidelines. We recommend alongside the school district recommendations that each chaperone take the Boy Scouts of America Youth Protection Training. More information can be found at the following website: <https://www.scouting.org/training/youth-protection/>.

In the case that the school cannot provide chaperones, the IROEC can provide chaperones at the following cost:

- IROEC Chaperones: \$400.00 per night per bunkhouse (2 chaperones per bunkhouse)

11. Damages, Cleaning & Liability (Policy & Fees)

DISTRICT will be responsible for any and all damages to IROEC property, which may reasonably be attributed to the actions of the attending DISTRICT.

Due to the wide range of possible damage, cleaning and other risk exposure created by event participants utilizing IROEC activity areas, meeting space and lodging, a minimum FLAT-FEE of \$500.00 has been established to clean, recover and/or repair as needed.

The \$500.00 FLAT-FEE will be applied for ANY damage, decoration violation, unauthorized alcohol use, smoking, graffiti, property loss or theft, any insurance liability risk or other such condition that could be defined as a material loss.

This fee can easily increase depending on the specific nature of the damage, violation or risk presented by the involved participant(s). In such an instance, the matter would be handled on a case-by-case basis.

12. Rules and Regulations

DISTRICT will abide by the rules and regulations established by the IROEC for all programs and operations, to and including the IROEC established Code of Conduct & Discipline Policy.

ALCOHOL USE: Alcohol is NOT PERMITTED at the Irvine Ranch Outdoor Education Center. Violation of this policy by any participant of any event creates an unacceptable liability risk. Your event may be subject to immediate cancellation without refund and may include policy violation fees*.

SMOKING/VAPING: Smoking, vaping, illicit drug use including marijuana, are strictly prohibited on the entire property. Guests found smoking or vaping in ANY area of camp, present an unacceptable hazard and fire risk. Your event may be subject to immediate cancellation without refund and may include policy violation fees*.

ANIMALS: Dogs or any other animals are not allowed at the IROEC. Please notify the office if any participants have a registered service animal.

FURNITURE: Bunk beds, common room sofas, picnic tables, etc. are not to be moved or relocated without the express consent of the IROEC. If permitted, please ask IROEC staff to assist. The same damage and cleaning standards apply and are to be observed for furniture as apply to the rest of the IROEC facilities.

LOST & FOUND: Due to the high volume of IROEC participants, we cannot hold lost & found items longer than seven (7) days. All lost items of significant material value, (cameras, cell-phones, wallets, glasses, keys, etc.), are kept locked up. Items such as towels, sweatshirts and sleeping bags and placed in the lost & found bin located outside the dining hall. Every attempt to contact the owner(s) of lost items will be made, subject to being able to identify said owners. Items left unclaimed after seven (7) days will be discarded or donated to charitable organizations.

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14. Multi-use Facility

The IROEC is a multi-use facility. As such, the following areas are considered shared-space and may be open and available for several user groups at the same time: the main Dining Hall, First American Field, Aquatics Center, Adventure Hill, and the Amphitheater. Exceptions to multiple group use will be handled via a separate Exclusive Use Agreement.

15. Hold Harmless, Release and Indemnification

I, the undersigned, understand that use of facilities at the Irvine Ranch Outdoor Education Center, (IROEC), owned and operated by the Orange County Council of the Boy Scouts of America, involves a certain degree of risk that could result in injury or death.

In consideration of the benefits to be derived, and after carefully considering these risks, and in view of the fact that the OCBSA is a non-profit organization, I, the undersigned, understand that the IROEC is a multi-use facility. As such, the following areas are considered shared-space and may be open and available for several user groups at the same time: the main Dining Hall, the First American Field, the Aquatics Center and the Amphitheater. Exceptions to multiple group use will be handled via a separate Exclusive Use Agreement.

I, the undersigned, and on behalf of myself and any and all individuals and/or organizations with which I may be associated or who may attend and/or participate in events referenced in this document, assume any and all risk and any and all derivative claimants understand and hereby agree to hold the IROEC and the OCBSA and their officers, board members, employees, heirs, successors and assigns, free and harmless from any and all claims and causes of action. Be

it in nature of personal injury or otherwise by reason of the undersigned's use of the premises and facilities, including but not limited to; picnic areas, shelters, campgrounds, etc ... located at 2 Irvine Park Road - Orange, CA 92869.

In signing this Event Agreement and Hold Harmless clause, the undersigned acknowledges that he/she has carefully read and understood the entire agreement. Furthermore, the undersigned understands that he/she is waiving any rights to file a lawsuit or initiate a claim procedure in respect to recovery for any personal injuries, property damage or losses sustained by the undersigned or any minor child under the undersigns care and/or control. The undersigned further accepts and understands that this agreement shall be binding upon and inure to the benefits of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns.

*If signing for a group, corporation, or other entity, I hereby acknowledge that I have authority to do so.

FINALLY, I ACKNOWLEDGE THAT I HAVE CAREFULLY READ, CLEARLY UNDERSTAND AND HEREBY VOLUNTARILY SIGN THIS AGREEMENT, WAIVER, RELEASE & HOLD HARMLESS DOCUMENT.

Terms of this AGREEMENT may only be modified in writing, by mutual agreement of both parties.

APPROVED FOR THE GOVERNING BOARD
OF THE DISTRICT

APPROVED FOR THE IRVINE RANCH OUTDOOR
EDUCATION CENTER

Denovan Lino

By (Print Name)

Name (Print Name)

Chief Operating Officer

Title

Title

** eSignature Requested on 12/06/2021 **



Signature

Signature

12/06/2021

Date

Date

Please eSign this form or send via email to: Events@iroec.org

In order to confirm your reserved date, the IROEC must receive a deposit within fourteen (14) business days of final Event Contract received.

**Payment address only:
Orange County Council, Inc.
Attn: IROEC Operations
2 Irvine Park Road
Orange, CA 92869**



Irvine Ranch Outdoor Education Center
 2 Irvine Park Road
 Orange, CA 92869
 P: (714) 923-3191 x200
 Email: emilie.mobley@scouting.org

EVENT CONTRACT: 46888-1
Event Date: 03/07/2022 - 03/09/2022
Event Name: Lobo Elementary
Site: Irvine Ranch Outdoor Education Center
Salesperson: Emilie Mobley

Primary Contact	Address	Email Address	Telephone
Kelli Nye Lobo Elementary	200 Avenida Vista Montana San Clemente, CA 92672	kmnye@capousd.org	W: (949) 366-6740
Additional Contacts	Role	Email Address	Telephone
Tracey Johannes Lobo Elementary	Billing Contact	tljohannes@capousd.org	W: (949) 366-6740 xt. 73001
Marisa Young Lobo Elementary		MAYoung@capousd.org	W: (949) 366-6740 M: (949) 290-2022

2021 - 2022 ACADEMIC AGREEMENT

This AGREEMENT, made and entered into this date by the Orange County Council, Boy Scouts of America, dba; Irvine Ranch Outdoor Education Center, (hereinafter referred to as OCBSA and the IROEC), and a district and/or school in the state of California, (hereinafter referred to as DISTRICT), under which IROEC and DISTRICT, by virtue of Education Code 8760, for the purpose of providing the DISTRICT with programs and classes in Environmental Education, mutually agree to the following:

1. Enrollment

DISTRICT / SCHOOL plans to enroll an estimated minimum number of pupils at the IROEC during the 2021 - 2022 school year as follows:

Name of School: Lobo Elementary
 Scheduled Minimum Number of Students: 48
 Scheduled Session Attendance: Monday, March 7, 2022

2. Guaranteed Attendance

DISTRICT agrees to provide a final count of the Minimum Number of students attending IROEC programs, no later than thirty (30) days prior to Event Date.

2.1 Additions to Minimum Number will be permitted based upon space availability.

2.2 Attendance above the scheduled minimum number of pupils must have IROEC approval in writing. Unapproved late additions are not permitted.

Scheduled guaranteed minimum attendance: 48

3. Cancellation

IROEC reserves the right to change or cancel DISTRICT'S scheduled session of attendance under conditions which would make the operation of the IROEC, (see weather policy), imprudent or unsafe, such as, but not limited to; threat of fire, flood, storm, pandemic, or other natural or manmade disturbances. In such event, IROEC will make every effort to provide reasonable advance notice to DISTRICT for rescheduling or a refund of the fees and booking fee.

CANCELLATION POLICY: Notice of cancellation with a Request for a credit or refund of all or part of the cancelled reservation must be submitted in writing via email or standard mail.

Entire Event:

- Cancellations for the entire event contract must be made no less than 6 months prior to the start date of the reservation. Cancellations made less than 6 months prior to the start date of the reservation will not be eligible for a refund.

Individual Attendees:

- Cancellations for individual attendees cannot exceed 10% of the guaranteed number.
- Cancellations with a credit or refund request made 30 or more days prior to the start date of the reservation will be eligible to receive 100% of funds paid in excess of the non-refundable 25% deposit for individual attendees.
- Cancellations with a credit or refund request made 14-29 days prior to the reservation will be eligible to receive 50% of the funds paid in excess of the non-refundable 25% deposit.
- Cancellations made less than 14 days prior to the reservation will NOT be eligible for a credit or refund, even for weather-related concerns.

TUITION / CANCELLATION INSURANCE: IROEC does not provide tuition / cancellation or camper sickness insurance. Guests are encouraged to obtain their own coverage(s) if they deem it necessary. While not endorsing any specific agency or policy, the following company and others, offer a variety of Camp Program Cancellation and Interruption Insurance options.

www.aplusplans.com

WEATHER POLICY: IROEC is an all-weather facility and runs programs 24/7 all year long, rain or shine. The majority of our recreation activities can still be achieved in inclement weather, including rain. Alternative activities are employed when necessary. We encourage you to prepare for the anticipated weather conditions during your reservation date(s) and to communicate this information to your event participants.

EXTREME CONDITIONS: The safety of our guests and staff is our top priority and we will only run programs when it is safe to do so. In the event of fire, flood, or extreme weather conditions, the IROEC may elect to close an area(s) for safety reasons. The decision to close and the duration of such a closure is at the sole discretion of the IROEC. If such a closure makes it impossible for you to complete a scheduled activity, the IROEC will provide alternative activities as a replacement or adjust the scheduled activities for the time period affected.

4. Deposit and Final Payment

DISTRICT agrees to a non-refundable deposit of 25% with the IROEC to confirm the scheduled session of attendance within 14 days of receiving your event contract. Once a reservation is made, a deposit applied, and contract signed, your space in camp is secured. This deposit is, therefore, non-refundable but will be included as payment towards the final invoice. All reservations are considered tentative until a deposit is applied and a signed contract is received.

We request that you initially reserve only the number of spaces you can guarantee to fill at the time of the reservation. We are more than happy to assist you with additions after the initial reservation, but decreases are not permitted. A second payment of 25% is due 3 months prior to the event start date. A guaranteed participant count is due 30 days prior to the group's arrival date to facilitate meals and staffing. Final payment or any outstanding balance is due 14 days prior to the group's arrival date. The IROEC accepts payment via check or credit card. Cash will not be accepted. Please make checks payable to IROEC / OCBSA.

**Payment address only:
Orange County Council, Inc.
Attn: IROEC Operations
2 Irvine Park Rd.
Orange, CA 92869**

Payment Schedule:

- First Payment (25%) – non-refundable: Due within 14 days of receiving contract.
- Second Payment (25%): Due 3 months prior to event start date.
- Final Payment: Due 14 days prior to event start date.

5. Costs -Students

For each scheduled session of attendance, DISTRICT will pay IROEC:

Program	Outdoor Science School	Leadership Camp
5-Day / 4-Night	\$559.00 per student	\$559.00 per student
3-Day / 2-Night	\$349.00 per student	\$349.00 per student

The per student fee includes rental space of the IROEC for purposes of conducting the DISTRICT'S program and classes, all necessary program supplies & materials, meal service for students and adult supervision, facilities, and the professional services of the IROEC academic and program staff. Pricing is subject to change.

Additional Fees:

- IROEC provided chaperones: \$400.00 per night per bunkhouse (2 chaperones per bunkhouse)
- LVN: \$49.85 per hour
- EMT: \$42.00 per hour
- Guest meals: \$9 breakfast, \$10 lunch, \$12 dinner

6. Insurance

Coverage shall be as follows:

6.1 DISTRICT shall hold harmless, defend and indemnify the Boy Scouts of America, the Orange County Council, Boy Scouts of America and the Irvine Ranch Outdoor Education Center and their officers, agents, employees, and volunteers from any and all claims for damage resulting from acts or omissions of DISTRICTS, its officers, agents, employees, and students with respect to the IROEC.

6.2 The IROEC shall in turn, hold harmless, defend and indemnify the DISTRICT and their officers, agents and employees from any and all claims for damage resulting from acts or omissions of the IROEC, its officers, agents, employees, and volunteers with respect to the DISTRICT.

6.3 DISTRICT agrees to provide a certificate of insurance (COI) for the following: Commercial General Liability of \$1,000,000 each occurrence, \$2,000,000 Aggregate. It must name Boy Scouts of America and Orange County Council as additional insured.

Under "Description of Events" the information must include the user, date/s and name of event, as well as the facility location.

Under "Certificate Holder" it must read: Orange County Council, Boy Scouts of America, 2 Irvine Park Rd., Orange, CA 92869.

The original Certificate of Insurance should be sent via-email to Events@IROEC.org or mailed to Irvine Ranch Outdoor Education Center, 2 Irvine Park Road, Orange, CA 92869.

7. Camp Meals and Dietary Restrictions

User groups MUST communicate the dietary needs of the participants no less than fourteen (14) days prior to arrival. The IROEC is a nut-safe kitchen with a no- fish menu. We provide vegetarian options, but are unable to guarantee gluten-free, non-dairy, sugar free, or vegan meals. There is always a wide variety of food options at every meal. All groups must arrive at the start of meal time to be guaranteed meal service. Meals are served promptly at 8:00am, 12:00pm, and 5:30pm.

Please review our dietary guidelines and allergen guide if you have any questions regarding food restrictions. If you do have a dietary concern that we are unable to accommodate please follow the instructions on the dietary guidelines for supplying your own meals.

There is no reimbursement for missed meals or head-count discrepancies. Groups will be charged if there are additional guests during meal time.

8. District's Obligations

The DISTRICT will provide staff or volunteers for student supervision while at the IROEC. The recommended ratio of adults to students is a 1:35 with a minimum of two adults.

DISTRICT further acknowledges that all attending participants meet the California Health & Safety Code (Division 105, Part 2, Chapter 1, Sections 120325 - 120380, Title 17) with regard to required immunizations.

The DISTRICT shall provide exclusive supervision daily during "Teacher Time", (usually the one hour immediately after lunch and dinner). Recreational activities and equipment will be provided by the IROEC.

The DISTRICT shall provide overnight chaperones for the bunkhouses. The requirement is two chaperones of the same gender per bunkhouse. See section 10.

The DISTRICT shall confirm that all participants complete and provide the Health & Medical Form AB which includes health history, allergies/medications (for identification, storage and dispensing of participant medications and supplements), and immunizations. The Health & Medical Form AB also includes the informed consent, release agreement, and authorization. All health and medical records are submitted through Camp Doc. See section 9.

The DISTRICT shall confirm that the school attending provides completed Bunkhouse & Trail Group forms to the IROEC at least thirty (30) days prior to arrival.

9. Health Services

Per California Code of Regulations for organized camps as well as Boy Scouts of America and American Camp Association standards the IROEC will provide a designated Health Supervisor and on call physician/nurse. The DISTRICT can upgrade to an EMT or LVN at an additional cost which will be contracted through Maxim Healthcare Services or similar. The DISTRICT can also choose to provide their own medical staff as necessary.

- LVN: \$49.85 per hour
- EMT: \$42.00 per hour

CampDoc

CampDoc is an online system to collect all health records, waivers and student forms. It was designed by camp doctors, nurses and directors, to provide a secure, easy-to-use web-based solution that manages health forms, allergies, medications and illness/injury tracking for camps. CampDoc.com provides camp health staff instant access to vital medical information, decreases the time and energy spent during initial camper check-in, reduce risk and liability, and helps keep safety in the forefront of camp operations. DISTRICT will utilize CampDoc to ensure all participants (students, teachers, chaperones) have a completed profile.

10. Chaperones

Each school will need provide their own overnight chaperones for outdoor science school in the bunkhouses. The requirement is two chaperones of the same gender per bunkhouse. Teachers and chaperones will need to comply with all DISTRICT youth protection guidelines. We recommend alongside the school district recommendations that each chaperone take the Boy Scouts of America Youth Protection Training. More information can be found at the following website: <https://www.scouting.org/training/youth-protection/>.

In the case that the school cannot provide chaperones, the IROEC can provide chaperones at the following cost:

- IROEC Chaperones: \$400.00 per night per bunkhouse (2 chaperones per bunkhouse)

11. Damages, Cleaning & Liability (Policy & Fees)

DISTRICT will be responsible for any and all damages to IROEC property, which may reasonably be attributed to the actions of the attending DISTRICT.

Due to the wide range of possible damage, cleaning and other risk exposure created by event participants utilizing IROEC activity areas, meeting space and lodging, a minimum FLAT-FEE of \$500.00 has been established to clean, recover and/or repair as needed.

The \$500.00 FLAT-FEE will be applied for ANY damage, decoration violation, unauthorized alcohol use, smoking, graffiti, property loss or theft, any insurance liability risk or other such condition that could be defined as a material loss.

This fee can easily increase depending on the specific nature of the damage, violation or risk presented by the involved participant(s). In such an instance, the matter would be handled on a case-by-case basis.

12. Rules and Regulations

DISTRICT will abide by the rules and regulations established by the IROEC for all programs and operations, to and including the IROEC established Code of Conduct & Discipline Policy.

ALCOHOL USE: Alcohol is NOT PERMITTED at the Irvine Ranch Outdoor Education Center. Violation of this policy by any participant of any event creates an unacceptable liability risk. Your event may be subject to immediate cancellation without refund and may include policy violation fees*.

SMOKING/VAPING: Smoking, vaping, illicit drug use including marijuana, are strictly prohibited on the entire property. Guests found smoking or vaping in ANY area of camp, present an unacceptable hazard and fire risk. Your event may be subject to immediate cancellation without refund and may include policy violation fees*.

ANIMALS: Dogs or any other animals are not allowed at the IROEC. Please notify the office if any participants have a registered service animal.

FURNITURE: Bunk beds, common room sofas, picnic tables, etc. are not to be moved or relocated without the express consent of the IROEC. If permitted, please ask IROEC staff to assist. The same damage and cleaning standards apply and are to be observed for furniture as apply to the rest of the IROEC facilities.

LOST & FOUND: Due to the high volume of IROEC participants, we cannot hold lost & found items longer than seven (7) days. All lost items of significant material value, (cameras, cell-phones, wallets, glasses, keys, etc.), are kept locked up. Items such as towels, sweatshirts and sleeping bags and placed in the lost & found bin located outside the dining hall. Every attempt to contact the owner(s) of lost items will be made, subject to being able to identify said owners. Items left unclaimed after seven (7) days will be discarded or donated to charitable organizations.

13. Certification

IROEC ensures that all IROEC officers, agents, and employees related to the event referenced above have undergone criminal and sex-offender background checks and have extensive national youth-protection training.

14. Multi-use Facility

The IROEC is a multi-use facility. As such, the following areas are considered shared-space and may be open and available for several user groups at the same time: the main Dining Hall, First American Field, Aquatics Center, Adventure Hill, and the Amphitheater. Exceptions to multiple group use will be handled via a separate Exclusive Use Agreement.

15. Hold Harmless, Release and Indemnification

I, the undersigned, understand that use of facilities at the Irvine Ranch Outdoor Education Center, (IROEC), owned and operated by the Orange County Council of the Boy Scouts of America, involves a certain degree of risk that could result in injury or death.

In consideration of the benefits to be derived, and after carefully considering these risks, and in view of the fact that the OCBSA is a non-profit organization, I, the undersigned, understand that the IROEC is a multi-use facility. As such, the following areas are considered shared-space and may be open and available for several user groups at the same time: the main Dining Hall, the First American Field, the Aquatics Center and the Amphitheater. Exceptions to multiple group use will be handled via a separate Exclusive Use Agreement.

I, the undersigned, and on behalf of myself and any and all individuals and/or organizations with which I may be associated or who may attend and/or participate in events referenced in this document, assume any and all risk and any and all derivative claimants understand and hereby agree to hold the IROEC and the OCBSA and their officers, board members, employees, heirs, successors and assigns, free and harmless from any and all claims and causes of action. Be it in nature of personal injury or otherwise by reason of the undersigned's use of the premises and facilities, including but not limited to; picnic areas, shelters, campgrounds, etc ... located at 2 Irvine Park Road - Orange, CA 92869.

In signing this Event Agreement and Hold Harmless clause, the undersigned acknowledges that he/she has carefully read and understood the entire agreement. Furthermore, the undersigned understands that he/she is waiving any rights to file a lawsuit or initiate a claim procedure in respect to recovery for any personal injuries, property damage or losses sustained

by the undersigned or any minor child under the undersigns care and/or control. The undersigned further accepts and understands that this agreement shall be binding upon and inure to the benefits of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns.

*If signing for a group, corporation, or other entity, I hereby acknowledge that I have authority to do so.

FINALLY, I ACKNOWLEDGE THAT I HAVE CAREFULLY READ, CLEARLY UNDERSTAND AND HEREBY VOLUNTARILY SIGN THIS AGREEMENT, WAIVER, RELEASE & HOLD HARMLESS DOCUMENT.

Terms of this AGREEMENT may only be modified in writing, by mutual agreement of both parties.

APPROVED FOR THE GOVERNING BOARD
OF THE DISTRICT

APPROVED FOR THE IRVINE RANCH OUTDOOR
EDUCATION CENTER

Denovan Lino

By (Print Name)

Name (Print Name)

Chief Operating Officer

Title

Title

** eSignature Requested on 12/06/2021 **



Signature

Signature

12/06/2021

Date

Date

Please eSign this form or send via email to: Events@iroec.org

In order to confirm your reserved date, the IROEC must receive a deposit within fourteen (14) business days of final Event Contract received.

**Payment address only:
Orange County Council, Inc.
Attn: IROEC Operations
2 Irvine Park Road
Orange, CA 92869**

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services
Prepared by: Stacy Yogi, Executive Director, State and Federal Programs

Date: January 19, 2022

Board Item: Playworks Master Services Agreement, Statement of Work and Program Plans for 2021-2022

HISTORY

This is an annual item. Playworks is entering their twenty-fifth year (eleventh in Southern California) and has implemented programs in Los Angeles, Inglewood, Santa Ana, and Downey. Las Palmas, San Juan and Viejo Elementary Schools implemented this program in 2017-2018.

BACKGROUND INFORMATION

Playworks provides on-site consultation for school staff to promote safe, fun and healthy play during recess. Strategies encourage inclusion, activity, and building social and emotional skills. Teachers and student supervisors at Viejo Elementary School will receive professional learning to model and teach strategies, games and systems to develop and sustain a positive recess culture. Playworks trainers meet all background check requirements. Through this program, students will have increased opportunities for activity, leadership and enhanced conflict resolution skills.

LaVal Brewer, a manager at Playworks, was Principal for a Day in 2017 at Viejo Elementary School and introduced the program to the District through a grant.

CURRENT CONSIDERATIONS

Professional learning will take place during existing teacher collaboration and student supervisor-meeting time. To support the implementation of this program, an Administrator (Principal, Assistant Principal, or Teaching Assistant Principal) already in place at the schools will fulfill the School Recess Manager duties and the existing Student Supervisors at the schools will fulfill the School Recess Coach duties.

FINANCIAL IMPLICATIONS

The program cost of \$10,000 will be funded by school site Title I.

STAFF RECOMMENDATION

Approval of Playworks Master Services Agreement, Statement of Work, and Program Plans for 2021-2022.

PREPARED BY: Stacy Yogi, Executive Director, State and Federal Programs

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services

Master Services Agreement This is a Master Services Agreement (“Agreement”) dated as of **November 18th, 2021**, between Playworks Education Energized, a California nonprofit public benefit corporation (“Playworks”), and **Viejo Elementary, a Capistrano Unified School District** (“Customer”).

Background

Playworks is a nonprofit organization that believes in the power of play to bring out the best in every child. Playworks helps schools, districts, youth programs, and other organizations make the most of recess (or their play time) through on-site staffing, consultative support, professional development, and free resources. Customer wishes to collaborate with Playworks on the basis set out in this Agreement.

Playworks and Customer agree as follows:

1. Program

1.1 Scope

Playworks will provide services (“Services”) in connection with the program (“Program”) described in the Program Plan(s) attached as Exhibit A (“Plan”). Program elements, personnel and activities, the Services, and Customer’s responsibilities, are set out in the Plan. Playworks and Customer will each carry out its responsibilities in accordance with this Agreement and with due care. For terms related to purchases of digital services only, see: <https://www.playworks.org/playworks-digital-services-terms-conditions/> in lieu of Plan.

1.2 Timeframe

Playworks will provide Services during the period stated in the Plan including any renewal periods.

1.3 Fee

Customer will pay Playworks fees in the amount(s) and on the date(s) set out in the attached Exhibit B: Statement of Work and Payment Terms and Schedule.

1.4 Communication

Playworks and Customer understand that communication and collaboration are central to Program effectiveness. To that end, Customer and Playworks will meet periodically as set out in

Master Services Agreement, Playworks

the Plan, advise each other of issues including any concerns involving interactions among Playworks and Customer students and staff, provide one another with timely access to information, and otherwise cooperate in carrying out the Program.

1.5 Statement of Work

The specific services to be provided and related terms and conditions of each project under this Master Services Agreement shall be addressed in a separate Statement of Work (SOW) which may include, but not be limited to, types of programs, services, timing, staff, deliverables and other services if any, requested by (customer) and agreed to by Playworks.

2. Confidentiality, Data Collection, and Evaluation

2.1 Compliance

In working together, Playworks and Customer may share sensitive information with one another including information about Customer environment, activities, students, and staff. In addition, as described in Section 2.3, Playworks will collect and analyze data about Program outcomes. In all of these activities, Playworks is committed to and will comply with applicable laws and the provisions set out in this Section 2 related to the collection, use, and confidentiality of such information, and will cooperate with Customer in developing appropriate protocols.

2.2 Confidentiality

Playworks will use Customer's Confidential Information (defined below) only in connection with its activities under this Agreement and will keep it confidential, using at least the same degree of care Playworks uses to prevent the unauthorized use or disclosure of its own confidential information. Playworks may disclose Confidential Information only to persons who need access to the information for the purposes contemplated by this Agreement or as otherwise required by law. All Confidential Information furnished by Customer is and shall remain Customer's property. "Confidential Information" means non-public information relating to Customer including, without limitation, information relating to Customer environment, staff, funding, and operations. It does not include information that is generally available to the public, information already known by Playworks before entering into this Agreement, or information Playworks independently develops.

2.3 Data Collection and Evaluation

Playworks will collect and analyze data about Program implementation and outcomes in order to evaluate the impact of its programs generally, support more effectively Customer and its other partner schools and clients, meet external reporting requirements, and support fundraising and school recruitment. Customer and Playworks will cooperate in connection with

Master Services Agreement, Playworks

such data collection and assessment activities. Playworks will require third party evaluators and data analysts it retains, if any, to enter into appropriate confidentiality agreements with Playworks with respect to Customer information. Customer acknowledges that Playworks will own and retain all rights, title, and interest in the data collected through the Program.

2.4 Student Data

Playworks may in carrying out Services have access to individually identifiable student data. It will maintain the confidentiality of and use such information solely for Program purposes and in accordance with applicable law and Customer policy.

2.5 External Reporting

Playworks reports data and evaluation results to funders, partners, researchers, and other third parties. Playworks will report student-level data only in an aggregate and anonymized manner. Except as contemplated by the Plan or as required by law, Playworks will disclose Program data and results on a no-name basis unless Customer has given its prior written consent for disclosure of its name in such disclosure.

3. Methodology and Materials

3.1 Materials

In providing Services, Playworks will provide Customer with curricula, games, training materials, assessment tools, reference documents, and other materials (collectively, "Materials"). Playworks may make Materials available in various ways, including, without limitation, through providing hard copies, presenting Materials at training or consultation sessions, enabling Customer to download Materials from Playworks websites, and providing Customer with access to interactive websites.

3.2 Customer Use and Sharing

Customer may use, copy, adapt, and distribute the Materials in connection with Program activities and with Customer activities going forward. In addition, Customer may share Materials for non-commercial purposes with other schools, districts, teachers, and the like (such as at workshops or conferences), so long as Customer provides appropriate attribution to Playworks and does not remove or obscure any Playworks copyright or trademark markings on any Materials. Customer may not, however, distribute any Materials for any purposes intended or directed toward commercial advantage or monetary compensation, or distribute outside Customer any Customer-created derivatives or revisions of any Materials. For clarity, the non-exclusive license granted under this Section 3.2 is intended to permit use by Customer of Materials only for purposes related to its educational mission.

3.3 Ownership of Materials

Playworks owns and retains all copyrights and all other rights in the Materials and any other proprietary know-how or methodologies used or shared by Playworks in providing Services. Customer acknowledges that the Materials are proprietary to Playworks. Playworks may incorporate any information from Customer in future versions of the Materials, may share them with other schools or third parties, and may reproduce and create derivative materials.

4. External Communication

4.1 Customer External Communication

Customer may identify itself as a client of Playworks in internal and external communications, including, without limitation, on its website or outreach materials. Customer may use Playworks name and logos in connection with these efforts.

4.2 Playworks External Communication

Playworks may identify Customer as a client or “partner” in internal and external communications, including, without limitation, on its website or outreach materials. Playworks may use Customer’s name and logos in connection with these efforts.

4.3 Logo Use

Each of Playworks and Customer acknowledges that (a) it has no interest in the other party’s name, logo and other marks other than the rights granted under this Agreement; (b) the other party will remain the sole owner of interest in its marks; and (c) all goodwill in the other party’s marks will inure solely to the benefit of the other party. Each of Playworks and Customer will comply with any reasonable trademark guidelines that the other may provide.

4.4 Visitors

Playworks may ask Customer if Playworks can bring educators, funders, and other visitors to Customer to observe Program activities. Playworks will carry out any such visits in line with Customer policy regarding visitors generally.

5. Acknowledgements

5.1 Not Substitute for Physical Education

Customer acknowledges that the Services and Program are not a substitute for physical education (“PE”). Playworks staff may coordinate with an existing PE program, but are in no way a substitute for credentialed PE teachers. Playworks will not provide input or otherwise be involved in any way with respect to assigning grades to students in PE courses or programs.

5.2 Not Responsible for Supervising Recess

Customer acknowledges that Playworks is not responsible for supervising recess. Playworks staff may help to structure recess, but Customer must provide their own staff to supervise recess.

5.3 Recess Privileges

Customer acknowledges that Playworks does not support the removal of recess privileges for extended periods of time as a method of student discipline.

6. Relationship**6.1 Independent Contractor**

Playworks is an independent contractor and is solely responsible for its activities in providing Services. Playworks has sole responsibility for all tax returns and payments required by any federal, state, or local tax authority in connection with its activities and receipt of fees under this Agreement.

6.2 Independent Entities

The arrangements contemplated by this Agreement do not create a partnership, franchise, joint venture, employment, fiduciary, or similar relationship for any purpose. Neither Playworks nor Customer has the power or authority to bind or obligate the other to a third party or commitment in any manner. Any use of the term “partner” or comparable term in any communication is solely for convenience. Playworks and Customer will each have sole responsibility for the planning, management, and implementation of its own activities relating to Program execution.

7. Insurance, Indemnification, and Liability**7.1 Insurance**

Playworks will, upon request by Customer, provide to Customer proof of liability and workers compensation insurance for all Playworks staff who provide Services at Customer, and name Customer as an additional insured on such policies. Customer will provide its own liability, workers compensation, and other insurance in respect of Customer employees, students, and guests that participate in the Program and Customer’s activities generally in connection with the Program.

7.2 Indemnification by Playworks

Playworks will defend, indemnify, and hold Customer and its directors, officers, employees, agents, and assigns (collectively, “Customer Indemnified Parties”) harmless against all claims,

Master Services Agreement, Playworks

liabilities, losses, damages, and expenses, including reasonable expenses, resulting from claims by third parties for death, bodily injury, or damage to tangible property caused solely by the gross negligence or willful misconduct of Playworks in providing Services.

7.3 Indemnification by Customer

Customer will indemnify, defend, and hold Playworks and its directors, officers, employees, agents, and assigns (collectively, "Playworks Indemnified Parties") harmless against all claims, liabilities, losses, damages, and expenses, including reasonable attorneys' fees and expenses, resulting from any claims by third parties relating to or arising out of the Program, or Customer's actions or other matters related to the subject matter of Program.

7.4 Limitation of Liability

Neither Playworks nor Customer will be liable to the other for any special, indirect, incidental, consequential, punitive, or exemplary damages arising out of or relating to this Agreement, even if either party has been apprised of the likelihood of such damages. Playworks' total liability under this Agreement (including, without limitation, any amounts payable under Section 7.2) will not exceed the fees Customer has paid or will pay Playworks as set out in the Plan, except that no such limitation will apply in respect of liabilities involving the gross negligence, willful misconduct, or fraud of Playworks.

8. Termination

8.1 Termination by Customer

Customer may terminate this Agreement by providing written notice to Playworks of that decision. Such a termination will be effective 60 days after delivery of the notice. If Customer terminates the Agreement under this Section 8.1, Customer will not be entitled to any refund of amounts previously paid, and, if fees are not already fully paid, will pay Playworks for services rendered through the effective date of termination. Playworks will invoice Customer for such services. Customer will pay the invoiced amount no later than 30 days after delivery of such invoice.

8.2 Suspension by Playworks

Playworks may suspend delivery of Services if Customer fails to make timely payment of fees or if Playworks, in its discretion, determines that the Customer environment or engagement is not safe or healthy for students or Playworks staff or otherwise conducive to effective Program delivery. Such a suspension will be effective upon Playworks' delivery to Customer of a written notice to that effect. Customer and Playworks will cooperate in identifying and trying to address the problem. If the problem is not addressed to Playworks satisfaction within a reasonable time, Playworks may terminate the Agreement under Section 8.3.

8.3 Termination for Failure to Perform

If either party breaches any of its obligations under this Agreement, the non-breaching party may provide the breaching party with written notice of the breach. If the breaching party fails to cure the breach within thirty (30) days after receipt of such notice, the non-breaching party may terminate this Agreement upon delivery to the breaching party of a written notice to that effect, with the termination effective upon delivery of such notice. The non-breaching party may in its reasonable discretion determine whether the breach has been cured.

8.4 Termination of a Statement of Work

Expiration or termination of this Agreement shall result in the automatic termination of any Statement of Work. Expiration or termination of a Statement of Work shall not, by itself, result in the termination of this Agreement.

8.5 Effect of Termination

Upon termination of this Agreement under Section 8.3, neither Customer nor Playworks may continue identifying itself as a partner of the other or use externally the other party's logo or other marks. Playworks and Customer will cooperate in transition activities and will use reasonable efforts to minimize interruption and any adverse impacts of the termination. Sections 2, 3, and 7-9 will survive the expiration or termination of this Agreement.

8.6 Financial Sustainability Clause

Funds needed for the total cost to deliver, sustain and administer Playworks' services are not fully covered by the prices reflected in this Agreement. Playworks relies on donations, corporate sponsorships and other revenue streams to ensure that its programs are financially sustainable for the organization as a whole. Its obligations under this Agreement are therefore contingent upon the availability of funding from all sources taken as a whole. It is mutually agreed that if Playworks in any fiscal year covered under this Agreement does not obtain sufficient funds for total financial sustainability, this Agreement shall not be binding on either party. In this event, Playworks shall notify Customer of such sustainability limits before the commencement date(s) outlined in this agreement. Playworks will have neither liability to Customer nor any obligation under the provisions of this agreement to perform or to provide any services beyond those that it can deliver with financial sustainability.

9. General Provisions

9.1 Entire Agreement

This Agreement, together with the Plan, expresses Playworks' and Customer's final, complete, and exclusive agreement, and supersedes any and all prior or contemporaneous written and

Master Services Agreement, Playworks

oral agreements, communications, course of dealing, or understandings between Playworks and Customer relating to its subject matter. It is understood that Customer's use of Playworks' websites is subject to the terms of use for such sites, which set out obligations in addition to those contained in this Agreement. If there are any inconsistencies between the Plan or such website terms and this Agreement, this Agreement will control.

9.2 Amendment

This Agreement may be amended only as stated in and by a writing signed by both Playworks and Customer that recites that it is an amendment to this Agreement.

9.3 Severability and Waiver

If any provision of this Agreement is held illegal, invalid, or unenforceable, all other provisions of this Agreement will nevertheless be effective, and the illegal, invalid, or unenforceable provision will be considered modified such that it is valid to the maximum extent permitted by law. Any waiver of the provisions of this Agreement must be in writing and signed by the party granting the waiver. Waiver of any breach or provision of this Agreement will not be considered a waiver of any later breach or of the right to enforce any provision of this Agreement.

9.4 Assignment

Neither Customer nor Playworks may assign its rights or delegate its duties under this Agreement to anyone else without the prior written consent of the other, except that each may assign all of its rights and obligations under this Agreement without the other's consent in connection with a merger, acquisition, reorganization, sale or transfer of substantially all of its assets, or other operation of law.

9.5 Third Party Beneficiaries

Except as specifically provided in Sections 7.2 and 7.3 this Agreement is for the exclusive benefit of Playworks and Customer, and not for the benefit of any third party, including, without limitation, any Customer student, teacher, parent or guardian, or vendor.

9.6 Governing Law; Jurisdiction

This Agreement will be governed by California law. Playworks and Customer consent to the exclusive jurisdiction of the state and federal courts for Alameda County, California.

9.7 Counterparts

This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will be taken together and deemed to be one instrument.

* * * * *

Master Services Agreement, Playworks

Playworks and Customer signed this Agreement as of the date set out in its first paragraph.

PLAYWORKS EDUCATION ENERGIZED

Signature: Calvin Hamilton

Printed Name: Calvin Hamilton

Title: Regional Partnership Manager

Date: November 18th, 2021

NAME OF CUSTOMER: Capistrano Unified School District

Signature: _____

Printed Name: Stacy Yogi

Title: Executive Director, State and Federal Programs

Date: _____



STATEMENT OF WORK (SOW) and PAYMENT TERMS & SCHEDULE

This Statement of Work is governed by the terms and conditions of the Master Services Agreement (the "Agreement"), dated **November 18th, 2021** by and between **Viejo Elementary School** ("Customer") and Playworks. In the event of a conflict between any term of this SOW and the Agreement, the terms of the Agreement will control. Customer agrees to pay for the Services described in this SOW according to the schedule below.

The Program school year **Start Date:** Aug. 16, 2021

End Date: June 10, 2022

Service Deliverable	Completion Date	Invoice Amount	Invoice Date(s)
1. Recess Implementation	2/15/2022	\$8,500	2/15/2022
2. PlayworksU + Keep Playing	1/21/2022	\$1,500	1/21/2022
TOTAL AMOUNT		\$10,000	

Payment Terms:

- Playworks fees quoted for an academic school year may not be reduced by proration, regardless of program start or end date
- Payment on all invoices is due within 30 days of invoice date
- Please make all checks payable to Playworks Education Energized

***Customer fee discount for full year services only: Coach and TeamUp 3.0% if paid in full by October 31, 2021**

The Customer is responsible for payment of the entirety of the Customer fee. Payment in full must be received (or postmarked) by October 31, 2021 for the 3.0% discount to apply. Payments postmarked or received after October 31, 2021 shall not qualify for the 3.0% discount.

Customer Accounts Payable detail	Contact Name & Title	*information found on customer's PO # provided to Playworks
	Billing Address	
	Email	
	PO#	
	Additional detail	

IN WITNESS WHEREOF, the parties hereto have executed this Statement of Work and agree to the payment terms and schedule.

PLAYWORKS EDUCATION ENERGIZED

Signature: Calvin Hamilton

Printed Name: **Calvin Hamilton**

Title: **Regional Partnership Manager**

Date: **November 18th, 2021**

NAME OF CUSTOMER: Capistrano Unified School District

Signature: _____

Printed Name: **Stacy Yogi**

Title: Executive Director, State and Federal Programs

Date: _____

Program Plan: Recess Implementation

Basic features

Program name	Recess Implementation
Program overview	<p>Playworks recognizes play and recess may look different from school to school. Playworks is committed to ensuring schools are equipped to create a schedule that accommodates Playworks services everyday. Recess will be facilitated in designated play areas, classrooms, virtual classrooms or in other spaces agreed upon by Playworks and Customer. Playworks commits to following the CDC guidelines for social distancing and group sports and activities.</p> <p>Recess Implementation (“Program”) is designed to begin transforming recess and improving school culture. The Program is delivered over three days, two days of training and a one day follow up Consultation Visit following the training. A 12-month Customer site subscription to online services is included unless otherwise specified.</p>
Timeframe	<p>The Program operates during the school year. Playworks and Customer will determine agreed upon date(s) for service delivery, based on school/site calendar and Trainer availability. Requests, by either party, for adjustments to agreed-upon dates should be communicated at least 5 business days in advance.</p> <p>Final Program schedules and preparation periods will be approved by both Playworks and Customer at the start of programming.</p> <p>Schedule adjustments related to school closures will be approved by Playworks and Customer.</p>
Participating school(s) or organization(s)	VIEJO ELEMENTARY SCHOOL
Number of participants	UP TO 35

Playworks personnel

Overview	Playworks will assign a Playworks Trainer (each a “Trainer”) to facilitate the Program.
Trainer activities	Trainer works on-site with the Customer and carries out the activities described in the Program.
Trainer development	Playworks will ensure that Trainer receives regular training in youth development, group management, safety, and leading healthy play and physical activities for elementary-age students. Trainers are CPR/First Aid certified and are required by law and fully trained to report suspected child abuse.
Trainer screening, testing, and immunizations	Playworks will ensure staff has complied with applicable fingerprinting requirements, has no criminal or other record that would disqualify Trainer from working with minors, has tested negative for tuberculosis in line with Customer requirements, has complied with any applicable symptom screening for COVID-19 and other infectious disease testing required by Playworks and the Customer in keeping with CDC and local agency guidance, has any immunizations required by Customer, and has otherwise satisfied requirements for working with children under applicable laws.
Arrival	Playworks will arrive at the location of Program delivery approximately one hour in advance of the proposed start time to set up and prepare for the Program. Customer

	will grant Playworks' Trainers access to the Program location at least one hour in advance of the Program to allow for setup.
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Customer personnel

Overview	Customer acknowledges that the Program requires a minimum of ten participants in order to simulate games and activities. Customer will ensure the minimum number of participants will participate in the training.
Participants	<p>Customer shall ensure that the training participants arrive on time for each day of Program delivery.</p> <p>A single Trainer can effectively manage a maximum group size of 35 participants. If the group size exceeds 35 participants, Customer agrees to pay a fee of \$250 per half-day or \$500 per full day for each additional Trainer.</p>
Principal	The second day of the Program focuses on action planning and making critical decisions that shape recess programming and may influence other aspects of the school day. The principal's presence ensures this process is efficient and productive. If the principal is unable to attend Day 2, we recommend that principal schedule post-training time with attendees to confirm any decisions made during the training.
Other school roles	<p>Playworks recommends that Customer identify and assign school staff to fulfill the following roles to support implementation of this Program and designate staff training time to receive professional development and coaching. These roles may overlap and may be filled by one or more school staff members:</p> <ul style="list-style-type: none"> ● Recess Manager: directly supervises Recess Coach and is responsible for setting overall goals for Program implementation. Recess Manager is the school's primary liaison to Playworks. Customer will ensure that Recess Manager is made available to provide ongoing support, observation, and management to Recess Coach and Recess Team throughout the school year. <u>Recommended:</u> Assign Recess Manager role to a member of the school's administrative team. ● Recess Coach: implements recess strategies and leads Program components on a daily basis. Customer will ensure that Recess Coach is made available for all Program implementation, professional development, and coaching sessions as set out in the Program. ● Recess Team: school staff who actively support the planning and implementation of recess. Customer will ensure that Recess Team is made available for all Program implementation, professional development, and coaching sessions as set out in the Program. <u>Recommended:</u> Include teachers on the Recess Team, particularly the Physical Education teacher.

Workplace and equipment

Workspace	The Program will take place _____. For in-person services, Customer will provide a location for the Program that allows for group-based activities to be performed without unreasonable obstruction, delay, and/or distraction.
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	<p>Playworks recommends that Customer use a location that meets the following space dimensions:</p> <ul style="list-style-type: none"> • A location with space dimensions of 40' x 40' (e.g., cleared multi-purpose room) is recommended for groups of 10–20 participants. • A location with space dimensions of 40' x 60' (e.g., half gym) is recommended for groups of 21–35 participants. • A location with space dimensions of 94' x 50' (e.g., full gym) is recommended for groups of 36–60 participants.
Training equipment	<p>Playworks will provide all necessary equipment and instructional materials to lead the Program.</p>
Playground equipment	<p>This Program comes with a full set of play equipment that includes: one mesh equipment bag, two soft 6" dodgeballs, four 10" rubber Playworks kickballs, two soccer balls, one football, two basketballs, six jump ropes, two double-dutch ropes, one bucket of chalk, forty-eight cones, two sets of pinnies, and one Playworks' <i>Playbook</i>.</p> <p>Equipment will be delivered to an address provided by the Customer. Equipment will be shipped with an estimated delivery of one to two weeks following the first day of the Program.</p> <p>Playworks and Customer will determine COVID-19 safe cleaning systems and practices for equipment used during the Program. Playworks may provide a list of suggested playground equipment before the beginning of the Program. Playworks will support the development of an equipment maintenance system.</p>
Harassment free work environment	<p>Playworks makes every effort to provide a work environment that is pleasant, professional, and free from intimidation, hostility, or other offenses which might interfere with work performance. Harassment of any sort — verbal, physical, and visual — of any applicant, employee, visitor, vendor, supplier, or other work associate will not be tolerated. Examples of harassment include, but are not necessarily limited to, references to race, color, citizenship status, national origin, gender, gender identity and expression, genetic information or medical condition, sexual orientation, age, religion, creed, pregnancy and related medical conditions, physical or mental disability (including HIV/AIDS diagnosis) that does not prohibit performance of essential job functions, marital status, ancestry, veteran status, political affiliation, or any characteristic prescribed by law. All such harassment is strictly prohibited and will not be tolerated.</p> <p>This policy applies to all persons involved in all operations of Playworks, including school partners. Playworks' policy against harassment also prohibits retaliation against an individual who has made a complaint concerning an incident of harassing conduct or behavior.</p>
COVID-19 safety	<p>Trainer will be expected to adhere to Playworks COVID Safety Guidelines, a copy of which will be provided to Customer. Customer will include Trainer into their school or district contact tracing and communication protocol. Additionally, Customer will be asked to implement an outdoor masking policy, or to work with Trainer to find mutually agreeable program modifications if no outdoor masking policy is in place. If Trainer is required to follow Playworks' quarantine procedures, remote program or other program options will be offered by Playworks.</p>

Program components

<p>Training</p>	<p>Comprehensive two-day training and oneday of consultation on key topics including:</p> <ul style="list-style-type: none"> ● Introduction to a High Functioning Recess—Participants learn the importance of recess and begin to define an ideal recess and the steps needed to get there. ● Playground Games—Participants learn popular recess games that teach conflict resolution, cooperation, and other critical social and emotional skills. ● Group Management—Participants explore key group management strategies which set students up for successful group behavior. ● Recess Systems—Participants gain invaluable information about playground planning and design, developing and maintaining a recess plan and systems to maintain a healthy recess environment. ● Successful Recess Indicators—Participants learn how to “see” a playground through a new lens. By focusing on specific indicators, they develop an actionable plan to continuously improve recess and student behavior.
<p>Consultation Visit</p>	<p>Playworks will coordinate and facilitate a Consultation Visit at the Customer site. During a Consultation Visit, Trainer conducts an in-depth, real-time observation of the playground, a consultation with the school’s leadership and recess team, and collaboratively developed action steps to support continued growth. A comprehensive written report of the consultation, complete with priority next steps, is provided for the school’s leadership and recess team.</p> <p>If Customer fails to schedule a Consultation Visit with Playworks, Customer will not be eligible for a refund with respect to such Consultation Visit.</p>
<p>Digital Services</p>	<p>A 12-month Customer site subscription to PlayworksU & Keep Playing online services is included, unless otherwise specified. Access to online services is provided on the first day of in-person Programming.</p> <p>Customer acknowledges they are responsible for responding to emails from Playworks to activate online services and support distribution of subscription access to additional school staff. Customer acknowledges that the quality of online content delivery, especially video, is not entirely within Playworks control and is highly dependent on Customers’ use of:</p> <ul style="list-style-type: none"> ● A modern browser such as Firefox, Chrome, IE, or Safari updated to a version released within the past year ● An application to view and download portable document format (.pdf) files ● An internet connection of 2 MBps minimum to view streaming video <p>It is Playworks’ intent to allow for unlimited participation for active employees of the Customer site who access online content using Customer site email address and accept terms and conditions of use. Should the number of participants exceed 50 in any given month, Playworks reserves the right to charge \$15 per additional user for the site subscription for the balance of the subscription period.</p> <p>As part of the subscription, Playworks will be available for an optional 30-minute consultation call via phone or video with Customer to support implementation throughout the 12-month subscription. Calls will be scheduled based on school interest and mutual availability of Customer and Playworks.</p>
<p>Customized training notes</p>	<ul style="list-style-type: none"> ● Delivery Modifications:

	<ul style="list-style-type: none"> • Other
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Program planning and impact

Planning calls and/or meetings	<p>Prior to Trainer’s on-site arrival, Customer agrees to manage communication with personnel participating in the Program and collaborate with Playworks to set up for the Program.</p>
Program setup	<p>Customer acknowledges that the Program requires setup and staff participation in order to deliver Program components effectively. No later than two weeks prior to Trainer’s on-site arrival, Customer will ensure setup and required staff participation.</p> <p>If Program setup and staff participation falls below the minimum by two weeks prior to Trainer’s on-site arrival, Playworks reserves the right to cancel and/or reschedule the Program.</p>
Impact measurement tools	<p>Playworks may use one or more of the following tools to measure Program impact:</p> <ul style="list-style-type: none"> • Great Recess Framework observation tool: completed by Playworks staff after observing recess. • Recess observations and reflections: completed by Playworks staff after observing recess. • Annual Survey: completed voluntarily by school staff at the end of the year. • Recess Checkup: electronic quiz designed to assess safe and healthy play at recess. • Training Participant Surveys: electronic surveys designed to gauge satisfaction with training as well as changes in knowledge, attitudes, and behaviors.

Incorporation by reference

The terms and conditions of this Program Plan are hereby incorporated by reference and made a part of the Master Services Agreement, or Customer Agreement, when applicable.

Confirmed and agreed:

PLAYWORKS EDUCATION ENERGIZED

Signature: Calvin Hamilton

Printed Name: Calvin Hamilton

Title: Regional Partnership Manager

Date: November 18th, 2021

NAME OF CUSTOMER: Capistrano Unified School District

Signature: _____

Printed Name: Stacy Yogi

Title: Executive Director, State and Federal Programs

Date: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services
Prepared by: David Stewart, Assistant Superintendent, School Leadership and Instruction, Elementary

Date: January 19, 2022

Board Item: Addendum No. 01 to Statement of Work Under the Agreement for Use of Emerald Cove Outdoor Science Institute, Facilities, Supplies, Equipment, and Services, Public School Districts, School Year 2021-2022

HISTORY

This is an annual item. Staff brings outdoor science school contracts to the Board 2 times a year. Emerald Cove Outdoor Science Institute (ECOS) program provides engaging outdoor education field trip experiences on science topics for schools and districts in Southern California. The outdoor field trips help inspire and promote student interest in science.

BACKGROUND INFORMATION

The Board approved, on October 20, 2021, the participation of 12 schools in ECOS’s program for a variety of dates across the 2021-2022 school year. Esencia K-8 School recently expressed an interest in participating in the outdoor science camp.

CURRENT CONSIDERATIONS

Esencia K-8 School has requested that an outdoor science camp be added to the original agreement. Their fifth grade students will attend ECOS from March 29 – April 1, 2022. Due to the fact that COVID-19 forced the cancellation of the science camp trip for the Esencia fifth graders during the 2020-2021 school year, their current sixth graders will also be attending the ECOS camp, from March 7 – 11, 2022. It is estimated that 80 Esencia K-8 School fifth graders and 85 sixth graders will attend.

FINANCIAL IMPLICATIONS

The estimated additional amount required by this addendum to the contract is \$64,239.00 funded by the school’s gift account.

STAFF RECOMMENDATION

Approval of Addendum No. 01 to Statement of Work Under the Agreement for Use of Emerald Cove Outdoor Science Institute, Facilities, Supplies, Equipment, and Services, Public School Districts, School Year 2021-2022.

PREPARED BY: David Stewart, Assistant Superintendent, School Leadership and Instruction,
Elementary

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services

ADDENDUM NO. #01 TO STATEMENT OF WORK
under the
 AGREEMENT FOR USE OF EMERALD COVE OUTDOOR SCIENCE INSTITUTE
 FACILITIES, SUPPLIES, EQUIPMENT, AND SERVICES
 PUBLIC SCHOOL DISTRICTS
 SCHOOL YEAR 2021-2022

This Addendum No. #01 is appended to the Statement of Work under that certain agreement dated effective July 1, 2021 entered into by and between the Emerald Cove Outdoor Science Institute and **Capistrano Unified School District** (the "Agreement").

RECITALS

A. ECOS and DISTRICT are parties to the above-referenced Agreement for Services dated effective July 1, 2021; and

B. ECOS and DISTRICT desire to amend the Statement of Work dated July 1, 2021 in certain respects, as more particularly set forth below.

AGREEMENTS

NOW, THEREFORE, for and in consideration of the covenants and agreements of the parties contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Incorporation of Recitals; Defined Terms. The foregoing recitals are incorporated herein for all purposes. Capitalized terms used but not defined in this Addendum No. #01 shall have the meanings given them in the Agreement or Statement of Work, as the case may be.

2. Amendment. Section II(b) of the Statement of Work is hereby amended in its entirety to read as follows:

Delivery Dates / Locations. The foregoing Services will be performed or delivered at the following locations pursuant to the following schedule

School	Grade	Number of Students	Start Date	Number of Days	Site	Tuition ¹	Total Tuition
Esencia	6 th	85	3/7/2022	5	Cedar	\$399.00	\$33,915.00
Esencia	5 th	80	3/29/2022	4	Cedar	\$379.05	\$30,324.00

1. Total number of students: 171
2. Tuition per student: (See table above)
3. Total anticipated fees: \$64,239.00

¹ Subject to change from school year to school year

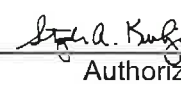
3. Ratification. In all other respects, the Agreement remains unchanged, and continues in full force and effect as hereinabove amended. All future references to the Agreement shall mean and refer to the Agreement as hereby amended.

IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed.

DISTRICT: CAPISTRANO UNIFIED
SCHOOL DISTRICT

EMERALD COVE OUTDOOR SCIENCE
INSTITUTE

BY: 
Authorized Signature

BY: 
Authorized Signature

PRINT NAME: Dr. David Stewart

PRINT NAME: Stephen Kuljis

TITLE: Asst. Superintendent

TITLE: Director

DATE: 11/30/21

DATE: October 18, 2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services
Prepared by: Meg Ervais, Executive Director, 6-12 ATP, General and Special Education,
Curriculum and Instruction

Date: January 19, 2021

Board Item: Sales and Services Agreement #UCI-2022BC-002

HISTORY

Staff is returning with this item to correct an error in the original paperwork submitted by the University of California (UCI). This item was previously approved on July 21, 2021. Due to a clerical error, the complete agreement was not included in the exhibit. The agreement number required a change due to an error when UCI assigned the agreement number. Trustee received the scope of work as “appendix” in the July 21, 2021 agenda packet. The updated exhibit includes the full agreement from UCI and Appendix A. The term of the agreement is August 1, 2021, through June 30, 2022, and provides training for staff related to the Next Generation Science Standards (NGSS).

BACKGROUND INFORMATION

High school science departments have worked together to clarify priority standards from the NGSS, unwrap these standards to identify learning targets, and develop common formative assessments within their teacher teams to provide much needed feedback and information about student learning in relation to these targets. Training on the 3 dimensions of NGSS have taken place around the ideas of Cross-Cutting Concepts, Science and Engineering Practices and the Disciplinary Core Ideas including specific strategies on phenomena-based learning, Claim, Evidence, and Reasoning (CER), and the Engage, Explore, Explain, Elaborate, Evaluate (5E model). Ongoing discussion for selecting a science course model based on the NGSS have taken place with teachers at each high school site. Teachers have engaged in discussions of current course offerings and how they might best align to an NGSS course model. Prior to the pandemic, this work was continuing with the ultimate goal of a course model adoption to take place last year. This work was placed on hold during the pandemic and is ready to be initiated again with guidance from University of California Irvine Science Project.

CURRENT CONSIDERATIONS

To further the preparation of District teachers to successfully implement NGSS and District initiatives, the University of California Irvine Science Project proposes to partner with the District to provide professional learning and other services for teachers to further their understanding of the framework and research-based strategies to teach twenty-first century science. The

University of California Irvine Science Project will provide secondary science teachers (grades 9 - 12) with NGSS framework support through deconstructing relevant NGSS instructional segments and pedagogical practices. Teachers will engage in discourse with their content teams to build capacity in creating a shared vision and understanding of the NGSS framework. The professional development consisted of 2 release days in Fall 2021. Additionally, the University of California Irvine Science Project will facilitate 2 meetings with Science lead teachers from each high school site. They also provided training on the November 1, 2021 secondary professional development day. These meetings and trainings will guide the District in moving forward with the selection of an NGSS course model to recommend for adoption based. These services will be rendered during the 2021-2022 school year.

FINANCIAL IMPLICATIONS

The cost of \$5,500 would include the cost of professional learning facilitation from the University of California Irvine Science Project for the November 1, 2021 professional development funded by District Title II funds.

STAFF RECOMMENDATION

Approval of Sales and Services Agreement #UCI-2022BC-001 Revised # UCI-2022BC-002.

PREPARED BY: Meg Ervais, Executive Director, 6-12 ATP, General and Special Education, Curriculum and Instruction

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services



**UNIVERSITY
OF
CALIFORNIA**

SALES AND SERVICES AGREEMENT #UCI-2022BC-002

This Sales and Services Agreement (this "Agreement"), dated 8/1/2021 (the "Effective Date"), is by and between The Regents of the University of California ("University"), a California public corporation, on behalf of the University of California, Irvine, UCI Science Project, and Capistrano Unified School District ("Client"), having a principal place of business at 33122 Valle Rd, San Juan Capistrano, CA 92675.

In consideration of the mutual agreements in this Agreement, the parties agree to the following:

Section 1 – Term and Termination.

1.1. Term

The Term of this Agreement shall be the period set forth in the Statement of Work, which is attached hereto as Exhibit A and incorporated herein by reference (hereinafter, "Exhibit A").

1.2. Termination for Convenience.

Either party may terminate this Agreement for any reason upon thirty (30) days' written notice. When this Agreement is terminated for convenience under this provision, Client shall pay University the pro rata fees for the Services through the date the notice of termination was effective, and all costs and any non-cancelable obligations incurred by University up to and including the date of termination.

1.3. Termination for Cause.

Either party may terminate this Agreement upon the material breach of this Agreement by the other party, by giving the other party thirty (30) days' prior written notice specifying the breach and expressing its intent to terminate. If such breach is not cured by the breaching party within thirty (30) days of receipt of the notice, this Agreement may be immediately terminated at the option of the non-breaching party upon written notice to the breaching party. If Client is more than thirty (30) days delinquent in any payment due under this Agreement, such delinquency shall constitute a "material breach" of this Agreement for the purposes of this provision.

Section 2 – Statement of Work.

2.1. Services.

University shall perform the services set forth in Exhibit A (the "Services").

2.2. Ownership/License of Deliverables.

Client shall own the Deliverables (as defined in Exhibit A) upon payment in full to University for the Services; provided, however, that University reserves and retains an irrevocable, fully-paid, worldwide right to use the Deliverables for educational and/or research purposes. Notwithstanding the foregoing, University does not transfer, and hereby retains and reserves, all rights in Background Intellectual Property (as defined below). Furthermore, any and all improvements in University's Background Intellectual Property, which are conceived or reduced to practice by University during the course of the Services, shall remain the sole property of University.

"Background Intellectual Property" shall mean all intellectual property, including without limitation, technical information, know-how, copyrights, trademarks, patents and trade secrets, ideas, thoughts, concepts, processes, techniques, data, models, drawings inventions and software, that is or was conceived, created or developed prior to, or independent of, the Services.

Client shall indemnify, defend, and hold harmless University, its officers, agents, and employees against all losses, damages, liabilities, costs, and expenses (including but not limited to attorneys' fees) resulting from any judgment or proceeding in which it is determined, or any settlement agreement arising out of the allegation, that Client's furnishing or supplying University with parts, goods, components, programs, practices, methods or other property under this Agreement (collectively, "Client Materials") or University's use of Client Materials constitutes an

infringement of any patent, copyright, trademark, trade name, trade secret, or other proprietary or contractual right of any third party. University retains the right to participate in the defense against any such suit or action, and Client shall not settle any such suit or action without University's consent.

2.3. Client Responsibilities.

Client shall provide to University Information/Materials listed in Exhibit A, if any, in a timely and secure manner so as to allow University to perform the Services.

2.4. No Liability for Delay.

University offers priority to its faculty, researchers and students for the use of University facilities and services. Accordingly, University shall not be responsible for any delay caused by University faculty, researchers and students having priority in the use of University facilities and services, and Client's exclusive remedy for University's delay or failure to perform any of its obligations hereunder shall be limited to a refund of any unallocated/unexpended funds paid by Client to University under this Agreement.

2.5. Shipment and Delivery.

Client shall be responsible for the cost of shipping all Deliverables specified herein (including, without limitation, costs of insurance and other related costs). Shipments shall be sent FOB (Client or University, as applicable). University, at its option, may not tender delivery of any Deliverables for which Client has not provided shipping instructions, payment and other required information. If Client postpones or delays delivery of Deliverables for any reason (for example, if Client requests a delay in delivery), Client agrees to reimburse University for any and all storage costs and other additional expenses resulting therefrom.

Unless otherwise stipulated herein, for all shipments of Deliverables, legal title shall pass from University to Client upon University's delivery to the carrier at the shipping point, at which time Client shall take possession of the Deliverables, bearing all risk of loss, paying all insurance, storage and transportation expenses and acting as the importer of record (if applicable).

Any claims for shortages of or damages to Deliverables suffered in transit are the responsibility of Client and shall be submitted by Client directly to the carrier. Client shall identify any shortages or damages at the time of delivery; claims of shortages or damages after the date of delivery are hereby waived.

Section 3 – Fees and Payment Schedule.

3.1 Fees, Schedule and Invoicing.

Client shall pay University for the Services in accordance with the Fees and Payment Schedule set forth in Exhibit A. Client shall pay University within thirty (30) days of the date on the applicable invoice. University shall submit all invoices to Client at the Invoicing Address specified in Exhibit A.

3.2 Service Charge.

Client agrees to pay University a one-percent (1%) service charge per month for any payments that are not made within thirty (30) days.

3.3 Form of Payment.

All payments from Client to University shall be made payable to "The Regents of the University of California" in a form specified in Exhibit A.

Section 4 – Insurance.

4.1 Client Insurance.

Client shall provide proof of insurance, endorsing The Regents of the University of California as additional insured, showing amounts of coverage set forth below. If the insurance is written on a claims-made form, it shall continue for a period of three years following termination of this Agreement. Coverage required herein shall not in any way limit the liability of either party.

Commercial Form General Liability Insurance (contractual liability included):

Each Occurrence:	\$1,000,000
Products/Completed Operations Aggregate:	\$2,000,000
Personal and Advertising Injury:	\$1,000,000
General Aggregate:	\$2,000,000

Workers Compensation as required by law.

4.2 University Insurance.

During the term of this Agreement, University shall keep and maintain self-insurance with minimum limits as follows:

Commercial Form General Liability Insurance:

Each Occurrence:	\$1,000,000
Products/Completed Operations Aggregate:	\$2,000,000
Personal and Advertising Injury:	\$1,000,000
General Aggregate:	\$2,000,000

Workers Compensation as required by law.

Section 5 – Indemnification.

Each party shall defend, indemnify, and hold the other party, its officers, employees, and agents harmless from and against any and all liability, loss, expense, including attorneys’ fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys’ fees, or claims for injury (including death) or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, employees or agents. The party seeking indemnification agrees to provide the other party with prompt notice of any such claim or action and to permit the indemnifying party to defend any claim or action, and to cooperate fully in such defense. The indemnifying party shall not settle or consent to the entry of any judgement in any action, suit or proceeding without the consent of the indemnified party, and such consent to any settlement, which consent shall not be unreasonably withheld, conditioned, or delayed.

Section 6 –Disclaimer of Warranty and Limitation of Liability.

UNIVERSITY MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, AS TO THE SERVICES, THE DELIVERABLES, OR THE RESULTS PROVIDED UNDER THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. CLIENT ACKNOWLEDGES THAT THE SERVICES, THE DELIVERABLES, AND THE RESULTS ARE PROVIDED ON AN "AS IS" BASIS AND WITHOUT WARRANTIES OF ANY KIND. CLIENT FURTHER ACKNOWLEDGES THAT IT USES SUCH SERVICES, DELIVERABLES, AND RESULTS AT ITS OWN RISK. UNIVERSITY SHALL BEAR NO RESPONSIBILITY FOR THE SUCCESS OR FAILURE OF THE SERVICES OR DELIVERABLES.

UNIVERSITY SHALL NOT BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT, WHETHER IN WARRANTY, TORT, CONTRACT, OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS OR LOSS OF GOOD WILL, WHETHER OR NOT UNIVERSITY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND WHETHER OR NOT SUCH DAMAGES WERE FORESEEABLE. UNIVERSITY’S AGGREGATE LIABILITY SHALL NOT EXCEED THE FEES RECEIVED BY UNIVERSITY FROM CLIENT PURSUANT TO THIS AGREEMENT DURING THE TWELVE (12) MONTHS PRECEDING CLIENT’S CLAIM. CLIENT EXPRESSLY ACKNOWLEDGES THAT UNIVERSITY SHALL HAVE NO LIABILITY WITH RESPECT TO ANY LOSS OF PROPERTY, MATERIALS, DATA, OR INFORMATION THAT CLIENT PROVIDES TO UNIVERSITY UNDER THIS AGREEMENT.

Section 7 – University Name and Trademarks.

Client agrees that it will not use the name of the University of California, or any abbreviation thereof, or any name of which “University of California” is a part, or any trademarks (including, but not limited to, logo, seal, landmarks, acronyms, campus department names, and graphic images) of the University (“University Marks”) in a commercial context, such as may appear

on products, in media (including websites) and print advertisement, without the prior written consent of University's authorized representative. This provision is in compliance with California Education Code section 92000.

University Marks are and shall remain exclusively the property of University. Client shall, neither directly nor indirectly, obtain or attempt to obtain during the Term hereof or at any time thereafter, any right, title or interest in or to University Marks, and Client hereby expressly waives any right which it may have in University Marks. Client recognizes University's exclusive ownership of University Marks.

Section 8 – Export Control and Biohazardous Materials.

If any of the materials and/or information provided to University by Client ("Client Materials") are: export-controlled under the International Traffic in Arms Regulations (22 CFR 120-130), the United States Munitions List (22 CFR 121.1), or Export Administration Regulations (15 CFR 730-774) 500 or 600 series; controlled on a military strategic goods list; Select Agent(s) under 42 CFR Part 73, et seq.; or subject to regulations governing access to such Client Materials, Client shall provide the University Contact (listed on Exhibit A) with written notification that identifies such Client Materials, including their export classification.

Section 9 – Protected Health Information and Personally Identifiable Information.

Client represents that all materials provided to University in connection with this Agreement are de-identified in accordance with the Health Insurance Portability and Accountability Act (HIPAA). Client shall not exchange, reveal, or otherwise share protected health information or personally identifiable information with University.

Section 10 – Force Majeure.

Neither party shall be liable for delays due to causes beyond the party's control (including, but not restricted to, war, civil disturbances, earthquakes, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather). With respect to any delays on the part of University, this Section shall apply in addition to the provision in Section 2.4.

Section 11 – Notices.

Any notice or communication required by this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally, or sent by overnight mail, or prepaid registered mail addressed to the other party at the address set forth on Exhibit A.

Section 12 – Relationship of the Parties.

In the performance of this Agreement, the parties, and their officers, agents and employees, shall act as independent contractors. Nothing in this Agreement shall create, or be construed to be, a joint venture, association, partnership, franchise or other form of business relationship. At no time will the employees, agents or assigns of one party be considered the employees of the other party for any purpose, including but not limited to workers' compensation purposes.

Section 13 – Third Party Beneficiary.

There are no intended third-party beneficiaries to this Agreement.

Section 14 – Conflict of Interest.

Client affirms that, to the best of Client's knowledge, no University employee who has participated in University's decision-making concerning this Agreement has an "economic interest" in this Agreement or Client. A University employee's "economic interest" means:

- A. An investment worth \$2,000 or more in Client or its affiliate;

- B. A position as director, officer, partner, trustee, employee or manager of Client or its affiliate;
- C. Receipt during the past 12 months of \$500 in income or \$440 in gifts from Client or its affiliate; or
- D. A personal financial benefit from this Agreement in the amount of \$250 or more.

In the event of a change in these economic interests, Client shall provide written notice to UC within thirty (30) days after such change, noting such changes. Client shall not be in a reporting relationship to a University employee who is a near relative, nor shall a near relative be in a decision-making position with respect to Client.

Section 15 – Assignment.

Except for University's ability to assign any payment due hereunder, neither party may assign this Agreement without the prior written consent of the other party. In case such consent is given, the assignee shall agree, in writing, to be subject to all of the terms of this Agreement that are applicable to the assignor.

Section 16 – Severability.

If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

Section 17 – Non-Waiver.

Waiver or non-enforcement by either party of a term or condition shall not constitute a waiver or a non-enforcement of any other term or condition or of any subsequent breach of the same or similar term or condition.

Section 18 – Survival.

Provisions of this Agreement, which by their express terms, or by necessary implication, apply for period of time other than specified herein, shall be given effect, notwithstanding termination or expiration.

Section 19 – Amendments.

Any changes, additions or other amendments to this Agreement must be made in a writing, signed by the authorized representatives of Client and University.

Section 20 – Governing Law and Venue.

California law shall control this Agreement and any document to which it is appended. The exclusive jurisdiction and venue for any and all actions arising out of or brought under this Agreement is in a state court of competent jurisdiction, situated in the county in the State of California in which the University campus is located or, where this Agreement covers more than one campus or the Office of the President, the exclusive venue is Alameda County, California.

Section 21 – Signatures and Counterparts.

This Agreement may be executed in two or more counterparts, which may be transmitted via facsimile or electronically, each of which shall be deemed an original and all of which together shall constitute one instrument.

Section 22 – Entire Agreement/Integration.

This Agreement, including Exhibit A, which is hereby incorporated by reference and made a part hereof, sets forth the entire agreement of the parties with respect to the subject matter herein and supersedes any prior or contemporaneous agreements, oral and written, and all other communications between the parties with respect to such subject matter. Any terms and conditions contained in Client's purchase order, and any NDA or separate scope of work or similar document, shall have no force and effect.

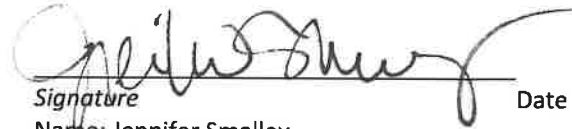
Section 23 - Authority of Parties/Signatories.

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute this Agreement. Each party represents and warrants to the other that the execution of this Agreement and the performance of such party's obligations hereunder have been duly authorized and that this Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

**THE REGENTS OF THE UNIVERSITY
OF CALIFORNIA ON BEHALF OF THE
UNIVERSITY OF CALIFORNIA, IRVINE ("University")**

Client: Capistrano Unified School District

DocuSigned by:
Patricia Anderson 11/30/2021
C8730A9EC5FB44E...
(UC Irvine Department Approval) Date
Name: Patricia Anderson
Title: CFEP Asst. Director

 Date
Signature
Name: Jennifer Smalley
Title: Assistant Superintendent, School Leadership and
Instruction, Secondary
Tax ID #: 952321055

DocuSigned by:
Snehal Bhatt 11/30/2021
A75FD40391694A4...
Signature Date
Name: Snehal Bhatt
Title: Chief Procurement Office, Procurement Services

SMOKE AND TOBACCO-FREE ENVIRONMENT: The University of California is committed to a healthy campus and workplace culture and environment. Effective January 2, 2014, the University of California is a Smoke and Tobacco-Free environment. Smoking and the use of smokeless tobacco products (e.g. e-cigarettes and other unregulated nicotine products) is strictly prohibited on all University of California-controlled properties, owned or leased and regardless of location. For more information please see: <http://www.policies.uci.edu/policies/pols/903-14.html>.

EXHIBIT A – STATEMENT OF WORK

I. PARTIES

CLIENT

Full Legal Name: Capistrano Unified School District

Address (principal place of business): 33122 Valle Rd, San Juan Capistrano, CA 92675

Phone Number: (949)234-9222

Client Contact: Karen Gauthier

Invoice Remittance Address/Instructions: 33122 Valle Rd, San Juan Capistrano, CA 92675

NOTICES SHOULD BE SENT TO (IF DIFFERENT THAN ABOVE): N/A

UNIVERSITY

Name (of Campus/Department): UCI Science Project

Address: 120 Theory Suite 150, Irvine CA 92697-2505

Phone Number: (949) 824-6593

University Contact: Kelley Le, Director, UCI Science Project

Additional Payee Information (if applicable): Central Cashier, 228 Aldrich Hall, Irvine CA 92697-1975

NOTICES SHOULD BE SENT TO (IF DIFFERENT THAN ABOVE): N/A

II. TERM OF AGREEMENT

This Agreement begins on August 1, 2021 and ends on 6/30/2022, unless terminated earlier by either of the parties pursuant to this Agreement (the "Term").

III. STATEMENT OF WORK

Services: Services are outlined as per Appendix A, attached hereto and made part of the agreement.

Deliverables: N/A

Information/Materials provided by Client: N/A

Additional Client Responsibilities: N/A

IV. FEES AND PAYMENT SCHEDULE

Fees (i.e., Rates/Cost): \$20,625.00

Payment Schedule: Invoice client for services rendered at the end of each school semester.

Terms of Payment: **Net 30**

Limitations of Charges (if any): N/A

Payment Address: Central Cashier, 228 Aldrich Hall, Irvine, CA 92697-1975

Form of Payment: Please make checks payable to: UC Irvine – UC Regents

All payments must reference the agreement number # UCI-2022BC-002

UCI Science Project

Capistrano Unified School District Proposal June 2021- June 2022

To further the preparation of Capistrano Unified School District teachers to successfully implement the next generation science standards and district initiatives, the UC Irvine Science Project (UCISP) proposes to partner with the district to provide professional learning and other services for teachers to understand the framework and research-based strategies to teach 21st century science.

Product/Service	Itemized Cost	Total Cost
<p>Facilitation of NGSS PD for high school science teachers. Provide NGSS framework support for secondary science teachers (Grades 9-12) through deconstructing relevant NGSS instructional segments and pedagogical practices needed. This will provide teachers with opportunities to engage in discourse with their content teams to build confidence and leadership capacity to create a shared vision and understanding of the framework. This professional learning can take place online.</p> <ul style="list-style-type: none"> Teachers will gain foundational knowledge of the NGSS framework centered on culturally relevant and responsive pedagogy and equity in science. Teachers will deconstruct at least one instructional segment. Teachers will begin to map out the scope and sequence. 	<p>\$2,000/per facilitator per day (No more than 30 teachers per session and we can offer concurrent sessions if needed for larger groups to host up to 30 additional teachers – will arrange this with STEM coordinator)</p> <p>\$2,000 per day x 8 full days</p> <p><i>Living Earth (split with 2 sessions and 2 facilitators) – 4 days</i></p> <p><i>Chemistry of Earth Systems – 2 days</i></p> <p><i>Physics of the Universe – 2 days</i></p>	<p>\$16,000</p>
<p>Facilitation and Districtwide Adoption Support of the Various NGSS Models. Facilitate two meetings to lead science teachers from various school sites to support NGSS districtwide adoption efforts with the STEM coordinator. This work will allow for the district to move forward in selecting one</p>	<p>\$1,000/per facilitator per session (Up to 3 hours and no more than 30 teachers per session and we can offer concurrent sessions if needed for larger groups to host up to 30</p>	<p>\$2,000</p>

Appendix A

<p>NGSS course model to adopt based on informed teachers with a shared vision to create coherence and equity across school sites.</p> <ul style="list-style-type: none"> • Teachers will have an opportunity to understand the 3 and 4 year course model to support discussions around NGSS adoption. • Using survey data from the high school NGSS PD days to inform decision making within this group, teacher leaders will engage in discourse around adoption by analyzing the NGSS high school instructional segments. • Teachers will receive guidance on how to move forward in supporting districtwide science teachers with the adoption and a districtwide vote in the spring (coordinated with the STEM coordinator). 	<p>additional teachers – will arrange this with STEM coordinator)</p> <p>\$1,000 per session x 2 sessions</p>	
<p>General Support & Mileage General Teacher, Admin team, District, STEM Coordinator, and Partnership on-going communication/meetings, district summary reports after PD sessions, and support throughout the year.</p>		
<p>Total Direct Costs</p>		<p>\$750</p>
<p>CFEP 10% Overhead Cost</p>		<p>\$18,750</p>
<p>Total Cost</p>		<p>\$1,875</p>
		<p>\$20,625</p>

**Note: Any services not rendered will not be invoiced. Invoices for services rendered will be sent at the end of each semester to the district for processing.*



UNIVERSITY OF CALIFORNIA

Amendment to UCI-2022BC-002

This Amendment # 1 to Agreement UCI-2022BC-002 ("Agreement") is entered into between The Regents of the University of California (UC) and Capistrano Unified School District.

AMENDMENT TO AGREEMENT

The Agreement is hereby amended as follows:

- 1) Client requests, and UC agrees to provide the additional work described in Appendix B, attached to this amendment, consistent with the fees costs stated therein. Appendix B is hereby incorporated into Exhibit A - Statement of Work.

All other terms, conditions and provisions of the Agreement shall remain in full force and effect.

This Amendment is signed by the parties' duly authorized representatives, and shall be effective upon full execution.

IN WITNESS WHEREOF, duly authorized representatives of the parties have signed in confirmation of this Agreement.

Capistrano Unified School District

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

Client and/or Company representative (date)
Name: Dr. Cary Johnson
Title: Asst. Superintendent, Curriculum and Instruction, Education and Support Services

Department Approver (date)
Name:
Title:
Department:

Procurement Services Signatory (date)
Name:
Title:

UCI Science Project

Capistrano Unified School District Additional Proposal June 2021- June 2022

To further the preparation of Capistrano Unified School District teachers to successfully implement the next generation science standards and district initiatives, the UC Irvine Science Project (UCISP) proposes to partner with the district to provide professional learning and other services for teachers to understand the framework and research-based strategies to teach 21st century science.

Product/Service	Itemized Cost	Total Cost
Facilitation of NGSS PD for middle and high school science teachers on 11/1/2021. Provide NGSS framework support for secondary science teachers (Grades 6-12) through deconstructing relevant NGSS instructional segments and pedagogical practices needed. This will provide teachers with opportunities to engage in discourse with their content teams to build confidence and leadership capacity to create a shared vision and understanding of the framework. This professional learning will take place online with teachers attending in-person. <ul style="list-style-type: none"> • Teachers will receive NGSS support in identified areas of need. • Teachers will engage in a mini-lesson study to gain confidence in equitable practices and culturally relevant and responsive pedagogy. • Teachers will also engage and plan out PDSA cycles as a CFA. 	\$2,000/per facilitator per day (No more than 30 teachers per session and we can offer concurrent sessions if needed for larger groups to host up to 30 additional teachers – will arrange this with STEM coordinator) \$2,000 per day x 2 facilitators x 1 full day \$1,000 per day x 1 supporting facilitator x 1 full day	\$5,000
Total Direct Costs		\$5,000.00
CFEP 10% Overhead Cost		\$500.00
Total Cost		\$5,500.00

**Note: Any services not rendered will not be invoiced. Invoices for services rendered will be sent at the end of each semester to the district for processing.*

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services
Prepared by: Peggy Baerst, Executive Director, Curriculum and Instruction, General and Special Education, PK-5

Date: January 19, 2022

Board Item: Addendum to the Agreement for Additional Schools Participating in the Inside the Outdoors School Program, Agreement Number 14002, Addendum No. 4, No. 5 and No. 6

HISTORY

The Orange County Department of Education’s (OCDE) Inside the Outdoors program provides engaging outdoor education field trip experiences and classroom sessions on science topics for schools and districts in Southern California. Their “Traveling Scientist” program provides 45-75 minute sessions on a variety of science topics. The classroom sessions help inspire and promote student interest in science.

The Board approved, on October 20, 2021, the participation of 2 schools, Esencia and Wood Canyon Elementary Schools, in OCDE’s Inside the Outdoors “Traveling Scientist” virtual programs.

CURRENT CONSIDERATIONS

District schools routinely participate in the Orange County Department of Education’s outdoor science school/field trip programs and “Traveling Scientist” programs and assemblies. Ladera Ranch, Oso Grande, Wood Canyon, Hidden Hills, and Oak Grove Elementary Schools have expressed interest in adding additional sessions in the “Traveling Scientist” Program for the 2021-2022 school year, which provides school assemblies by traveling naturalists on various science topics. Programs and assemblies for school sites listed above will be held in-person, with the exception of Oso Grande Elementary School, which will participate virtually.

FINANCIAL IMPLICATIONS

The estimated additional amount required by this addendum to the contract is \$3,680.25 funded by site and/or gift funds.

STAFF RECOMMENDATION

Approval of Addendum to the Agreement for Additional Schools Participating in the Inside the Outdoors School Program, Agreement Number 14002, Addendum No. 4, No. 5 and No. 6.

PREPARED BY: Peggy Baerst, Executive Director, Curriculum and Instruction, General and Special Education, PK-5

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services



**Orange County Department of Education
Contracts Unit - Inside the Outdoors**

200 Kalmus Drive, P.O. Box 9050
Costa Mesa, CA 92628-9050
Phone: 714-708-3885
Fax: 714-668-7953
Email: itocontracts@ocde.us



**ADDENDUM
Agreement for Participation
Inside the Outdoors**

Date: November 24, 2021

To: Peggy Baerst, Executive Director
Capistrano Unified

From: Orange County Department of Education
Contracts Unit

Subject: **Agreement for Additional School(s) Participating in
Inside the Outdoors® Virtual, Field or School Programs
Agreement Number: #14002, Addendum Number: #4**

The following school has registered to participate with *Inside the Outdoors*. In order to fulfill our legal requirements, we submit this Addendum to the Agreement referenced above. All contract provisions will apply to the additional school(s) and date(s).

Please verify Programs, Participation Date(s) and final enrollment numbers to avoid additional charges.

Sign and return this Addendum at least **14 business days** before your school(s) Program(s). To complete our Agreement please send to the above address, fax or email.

You are financially responsible for at least 90% of the listed number of students, as per terms of the signed contract. Enrollment changes must be made twenty (20) business days prior to the scheduled event.

If a school has received a grant from Inside the Outdoors Foundation your per student and/or mileage fees may be covered or partially covered. However, the school will be charged the full cost of the Program for all absences that fall below 90% (see online Fee Schedule for details).

To reschedule, a notice of twenty business days is required and an additional \$100.00 fee may be charged. **Cancellations require a written notice to Inside the Outdoors of a minimum of twenty (20) business days prior to participation.** If an equivalent replacement cannot be found for the open date, your school will be billed for ninety percent (90%) of your contracted enrollment.

The school is responsible for making transportation arrangements and paying for their buses for in-person programs. Decisions to cancel your Field Trip because of inclement weather must be coordinated with Inside the Outdoors.

School	Site/Program	Schedule Date	Grade	Number of Sessions	Number of Students	Fee Per Student or Flat Fee	Comments
Ladera Ranch Elementary School	Traveling Scientist - Science Night	1/19/2022	ALL		150	\$480.00	Promo Table 6-8pm \$480.00 no mileage (was 11/10/21)

Note: Reschedule

*Please refer to Section 1.3 D and Sections 6.0 and 8.0 in your Agreement for further details on enrollment charges.

Call (714) 708-3885 if you have questions. Thank you for partnering with us to nurture healthier, happier and smarter students through their connection with nature.

I approve the addition of the above school to our Agreement with the Orange County Department of Education for participation with *Inside the Outdoors*. For reschedule and cancellation questions, please refer to the cancellation section of your Agreement.

Capistrano Unified
School District

Authorized Signature

Peggy Baerst
Print Name

Executive Director
Title

Date November 24, 2021



**Orange County Department of Education
Contracts Unit - Inside the Outdoors**

200 Kalmus Drive, P.O. Box 9050
Costa Mesa, CA 92628-9050
Phone: 714-708-3885
Fax: 714-668-7953
Email: itocontracts@ocde.us



**ADDENDUM
Agreement for Participation
Inside the Outdoors**

Date: October 20, 2021
To: Peggy Baerst, Executive Director
Capistrano Unified
From: Orange County Department of Education
Contracts Unit
Subject: **Agreement for Additional School(s) Participating in
Inside the Outdoors® Virtual, Field or School Programs
Agreement Number: #14002, Addendum Number: #5**

The following school has registered to participate with *Inside the Outdoors*. In order to fulfill our legal requirements, we submit this Addendum to the Agreement referenced above. All contract provisions will apply to the additional school(s) and date(s).

Please verify Programs, Participation Date(s) and final enrollment numbers to avoid additional charges.

Sign and return this Addendum at least **14 business days** before your school(s) Program(s). To complete our Agreement please send to the above address, fax or email.

You are financially responsible for at least 90% of the listed number of students, as per terms of the signed contract. Enrollment changes must be made twenty (20) business days prior to the scheduled event.

If a school has received a grant from Inside the Outdoors Foundation your per student and/or mileage fees may be covered or partially covered. However, the school will be charged the full cost of the Program for all absences that fall below 90% (see online Fee Schedule for details).

To reschedule, a notice of twenty business days is required and an additional \$100.00 fee may be charged. **Cancellations require a written notice to Inside the Outdoors of a minimum of twenty (20) business days prior to participation.** If an equivalent replacement cannot be found for the open date, your school will be billed for ninety percent (90%) of your contracted enrollment.

The school is responsible for making transportation arrangements and paying for their buses for in-person programs. Decisions to cancel your Field Trip because of inclement weather must be coordinated with Inside the Outdoors.

School	Site/Program	Schedule Date	Grade	Number of Sessions	Number of Students	Fee Per Student or Flat Fee	Comments
Oso Grande Elementary School	Virtual Program - Prado Constructed Wetlands	3/23/2022	3	3	75	no charge	Grant
Wood Canyon Elementary School	Shiplay Gabrieliño Walk 9:00 - 11:00 AM	3/18/2022	3	In Person	65	\$9.25	

Note: New

*Please refer to Section 1.3 D and Sections 6.0 and 8.0 in your Agreement for further details on enrollment charges.

Call (714) 708-3885 if you have questions. Thank you for partnering with us to nurture healthier, happier and smarter students through their connection with nature.

I approve the addition of the above school to our Agreement with the Orange County Department of Education for participation with *Inside the Outdoors*. For reschedule and cancellation questions, please refer to the cancellation section of your Agreement.

Capistrano Unified
School District

Authorized Signature

Peggy Baerst
Print Name

Executive Director
Title

Date October 20, 2021



**Orange County Department of Education
Contracts Unit - Inside the Outdoors**

200 Kalmus Drive, P.O. Box 9050
Costa Mesa, CA 92628-9050
Phone: 714-708-3885
Fax: 714-668-7953
Email: itocontracts@ocde.us



ADDENDUM
Agreement for Participation
Inside the Outdoors

Date: November 30, 2021
To: Peggy Baerst, Executive Director
Capistrano Unified
From: Orange County Department of Education
Contracts Unit
Subject: **Agreement for Additional School(s) Participating in
Inside the Outdoors® Virtual, Field or School Programs
Agreement Number: #14002, Addendum Number: #6**

The following school has registered to participate with *Inside the Outdoors*. In order to fulfill our legal requirements, we submit this Addendum to the Agreement referenced above. All contract provisions will apply to the additional school(s) and date(s).

Please verify Programs, Participation Date(s) and final enrollment numbers to avoid additional charges.

Sign and return this Addendum at least **14 business days** before your school(s) Program(s). To complete our Agreement please send to the above address, fax or email.

You are financially responsible for at least 90% of the listed number of students, as per terms of the signed contract. Enrollment changes must be made twenty (20) business days prior to the scheduled event.

If a school has received a grant from Inside the Outdoors Foundation your per student and/or mileage fees may be covered or partially covered. However, the school will be charged the full cost of the Program for all absences that fall below 90% (see online Fee Schedule for details).

To reschedule, a notice of twenty business days is required and an additional \$100.00 fee may be charged. **Cancellations require a written notice to Inside the Outdoors of a minimum of twenty (20) business days prior to participation.** If an equivalent replacement cannot be found for the open date, your school will be billed for ninety percent (90%) of your contracted enrollment.

The school is responsible for making transportation arrangements and paying for their buses for in-person programs. Decisions to cancel your Field Trip because of inclement weather must be coordinated with Inside the Outdoors.

School	Site/Program	Schedule Date	Grade	Number of Sessions	Number of Students	Fee Per Student or Flat Fee	Comments
Hidden Hills Elementary School	Traveling Scientist - Pollinators: By Design	4/11/2022	2	In Person	61	\$8.00	
Hidden Hills Elementary School	Mileage	4/11/2022				\$75.00	
Hidden Hills Elementary School	Traveling Scientist - Rethink-Resources	4/13/2022	4	In Person	62	\$8.00	
Hidden Hills Elementary School	Mileage	4/13/2022				\$75.00	
Hidden Hills Elementary School	Traveling Scientist - Catch the Rays	4/14/2022	1	In Person	49	\$480.00	
Hidden Hills Elementary School	Mileage	4/14/2022				\$75.00	
Hidden Hills Elementary School	Traveling Scientist - More-than-One-Program	4/15/2022	K3	In Person	95	\$8.00	3rd Amazing Animals 2 classes, K Me in my World 2 classes
Hidden Hills Elementary School	Mileage	4/15/2022				\$75.00	
Oak Grove Elementary School	Traveling Scientist - Drip-Drop	3/9/2022	345	3 In Person	97	no charge	Assemblies
Oak Grove Elementary School	Mileage	3/9/2022				no charge	

Note: New

*Please refer to Section 1.3 D and Sections 6.0 and 8.0 in your Agreement for further details on enrollment charges.

Call (714) 708-3885 if you have questions. Thank you for partnering with us to nurture healthier, happier and smarter students through their connection with nature.

I approve the addition of the above school to our Agreement with the Orange County Department of Education for participation with *Inside the Outdoors*. For reschedule and cancellation questions, please refer to the cancellation section of your Agreement.

Capistrano Unified
School District

Authorized Signature

Peggy Baerst
Print Name

Executive Director
Title

Date November 30, 2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Rich Montgomery, Interim Associate Superintendent, Human Resource Services
Prepared by: Riki Belshe, Assistant Principal on Special Assignment

Date: January 19, 2022

Board Item: California State University, Fullerton Fall 2021 Master Teacher Honorarium

HISTORY

Historically, the District has partnered with universities to allow student teachers to be paired with experienced District teachers recommended by their administrator as a master teacher. The student teaching experience is a California Commission on Teacher Credentialing requirement to earn a California Preliminary Teaching Credential. Universities pay an honorarium to master teachers who work with their student teachers.

BACKGROUND INFORMATION

In order to recruit the best new teachers, the District partners with multiple universities, including California State University, Fullerton (CSUF), to place student teachers with master teachers at District school sites. CSUF is not able to pay the master teachers directly, rather they reimburse the for the payments.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration the approval of the California State University, Fullerton Fall 2021 Master Teacher Honorarium.

FINANCIAL IMPLICATIONS

The District is reimbursed for all CSUF Master Teacher Honorariums. There is no fiscal impact.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the California State University, Fullerton Fall 2021 Master Teacher Honorarium.

PREPARED BY: Riki Belshe, Assistant Principal on Special Assignment

APPROVED BY: Rich Montgomery, Interim Associate Superintendent, Human Resource Services

FINAL PLACEMENT LIST

Attn: Riki Belshé: (ribelshe@capousd.org) **Phone:** (949) 489-0467 **Superintendent:** Kirsten M. Vital 33122 Valle Rd, San Juan Capistrano, CA 92675
Fax: (949) 489-0467 **Phone:** (949) 234-9387 **District Phone:** (949) 234-9200 **Fax:** (949) 240-6241

Cal State Fullerton shows placement of the following Elementary, Secondary, Special Ed and/or Speech Communication student teachers within your district this semester:

FINAL PLACEMENT LIST CAPISTRANO UNIFIED SCHOOL DISTRICT

School	Start Date	End Date	Student	Units	Payment	Master Teacher/Mentor	Grade(s)	CSUF Supervisor
Richard Henry Dana Elementary School			Special Ed	5	\$125.00	Jennifer Buckman		Martinez, Laurel
Richard Henry Dana Elementary School			Special Ed	5	\$125.00	Jennifer Buckman		Martinez, Laurel
Marco F. Forster Middle School			EDSC	10	\$250.00	Judy Blakeney		(Staff-TBA)
Ladera Ranch School			EDSC	10	\$250.00	Jennifer Wooten		(Staff-TBA)
Las Flores Elementary School			Special Ed	5	\$125.00	Paul Coppes		Silver, Sheila
Shorecliffs Middle School			Special Ed	5	\$125.00	Caitlin Atencio		Silver, Sheila
Tesoro High School			EDSC	10	\$250.00	Jenny Chambers		(Staff-TBA)

Master Teacher Placements	Units	50	Total Amount	\$1,250.00
Master teachers working with a student teacher (excluding students on internships or emergency credentials) will receive payment according to units and amounts associated above.				

PLEASE READ INSTRUCTIONS CAREFULLY BEFORE INVOICING CSUF!

Above is a final and confirmed list of placements within your district for the semester/year printed above. It is deemed to be accurate and complete based on the final confirmation of our university supervisors. Occasionally, back payments for Summer or Intersession placements may also be included on a Fall or Spring placement list, so please note specific starting dates.

School districts must invoice CSUF's College of Education through their own billing format, indicating the name of each student teacher with her/his master teacher, the units eligible for payment, and the CSUF Contract Number. Please attach a signed copy of this FINAL PLACEMENT LIST to your district's invoice in order to insure accurate and prompt payment processing. Invoices must be emailed to the College of Education within 3 months of the district receiving the Final Placement list. If there are additions/corrections to be made above, please contact our College of Education Dean's Office at (657) 278-3411 or email CSUFPlacement@fullerton.edu within 3 weeks of receiving the final placement list. The revisions will be made and the corrected Final Placement List will be sent to the district prior to the district invoicing the College of Education.

If the placements shown above are accurate and complete for the semester indicated herein, please email invoice and signed list to:

College of Education Dean's Office- CSUFPlacement@fullerton.edu

I hereby certify that all master teacher placements and their associated units are, to the best of my knowledge, accurate and entitled to payment at the reimbursement rate indicated above.

Area ()	Date:
Please Print Your Name and Title:	Signature:
Direct Telephone:	Date:

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Rich Montgomery, Interim Associate Superintendent, Human Resource Services
Prepared by: Riki Belshe, Assistant Principal on Special Assignment, Human Resource Services

Date: January 19, 2022

Board Item: Educational Affiliation Agreement with California State University, Long Beach

HISTORY

Historically, the District has partnered with universities to allow credential candidates to be paired with experienced District educators recommended by their administrator as a supervisor. Practicum, fieldwork, directed teaching experience is a requirement to earn a teaching credential.

BACKGROUND INFORMATION

In order to recruit the best new educators, the District partners with multiple universities to allow several credential candidates to be placed at several District schools. Many current District educators previously completed their required practicum/fieldwork hours within Capistrano Unified School District to earn their credential.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration the approval of the Educational Affiliation Agreement with California State University, Long Beach.

FINANCIAL IMPLICATIONS

Credential candidates completing practicum/fieldwork hours are not District employees and are unpaid. There is no fiscal impact.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the Educational Affiliation Agreement with California State University, Long Beach.

PREPARED BY: Riki Belshe, Assistant Principal on Special Assignment, Human Resource Services

APPROVED BY: Rich Montgomery, Interim Associate Superintendent, Human Resource Services

EDUCATIONAL AFFILIATION AGREEMENT

This agreement (“Agreement”) is between the Trustees of the California State University, on behalf of California State University Long Beach (“CSU” or “University”), and _____ (“District”) (When an individual school is entering into this Agreement, any reference to “District” shall have the same meaning as “School” throughout.).

University’s College of Education offers degree programs in a wide variety of academic disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting. For this Agreement, District shall provide access to University students for practical fieldwork experience pursuant to the terms of this agreement and serve as a learning site offering facilities, resources and supervision to students. In consideration the mutual promises and conditions set forth below, the University and the District (“Party or Parties”) agree as follows:

I. EDUCATIONAL PROGRAMS – The following College of Education programs are included in this Agreement and are governed by the corresponding Exhibits, incorporated as if fully stated herein:

- Exhibit A – Early Fieldwork & Pre-Student Teaching (1 page)
- Exhibit B – Basic Credential Programs (2 pages)
- Exhibit C – Educational Administration (1 page)
- Exhibit D – School Counseling (2 pages)
- Exhibit E – School Psychology (1 page)
- Exhibit F – Library Services Credential (1 page)

II. GENERAL PROVISIONS

- A. Term of Agreement** - The term of this Agreement shall begin upon full execution and continue until _____. Either Party may terminate this agreement upon thirty (30) days written notice. If either Party sends a Notice of Termination prior to the completion of an academic semester, all students performing services under this Agreement shall be allowed to continue their placement until the end of that academic semester.
- B. Relationship of Parties** – District (including its employees and agents) shall act in an independent capacity and not as officers, employees or agents of CSU or University. Nothing in this Agreement shall be construed to constitute a partnership, joint venture or any other relationship other than that of independent contractors. University students performing internship work are learners, completing course requirements for academic credit towards a degree or certification, and are not employees or agents of University.
- C. Legal Responsibility** – District shall be responsible for damages caused by the negligence of its officers, employees and agents. University shall be responsible for the damages caused by the negligence of its officers, employees and agents. The intent of this paragraph is to impose responsibility on each party for the negligence of its officers, employees and agents, consistent with California law.
- D. Insurance** – Each Party to this agreement shall maintain General Liability Insurance (or a program of self-insurance), comprehensive or commercial form, with minimum limits of \$1,000,000 for each occurrence and \$2,000,000 general aggregate, and workers compensation coverage as required by law. University shall arrange for students to be covered by an insurance policy providing general and professional liability with limits of \$2,000,000 each occurrence and \$4,000,000 general aggregate. Students’ coverage includes educators’ errors & omissions coverage.
- E. Confidential Student Information-** University student records shall remain confidential as required by the Family Educational Rights and Privacy Act (FERPA). Neither Party shall release any protected student information without written consent of the student, unless required to do so by law or as dictated by the terms of this Agreement.
- F. Pre-Placement Clearances** – If University students will have more than limited contact with District’s students, University students shall be fingerprinted as required by the District pursuant to California Education Code §45125.1. All University students are required to obtain a CTC issued Certificate of Clearance, or similar clearance document, and possess a negative TB test result, dated within the last four years, prior to beginning any fieldwork in the District.
- G. Orientation, Student Safety and Health Risks** – District shall provide an orientation of its site and all relevant policies and procedures to assigned students and University faculty. District shall inform the participating student of any potential health or safety risks associated with the location of their field placement.

Exhibit A
EARLY FIELDWORK and PRE-STUDENT TEACHING

District agrees to provide Early Fieldwork and Pre-Student Teaching experiences for students enrolled in University programs to prepare education professionals.

"Early Fieldwork" as used in this Exhibit means participation in one or more of a variety of professional preparation activities, consisting mainly of student observation, typically as a course requirement, under the direct supervision of employees of District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional or intern credentials, authorizing them to serve as classroom teachers or other educational professionals in the schools or classes in which the fieldwork experience is provided.

"Pre-Student Teaching" as used in this Exhibit means participation in one or more of a variety of professional preparation activities, consisting of student observation, small group teaching and one-on-one teaching., under the direct supervision of employees of District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional or intern credentials, authorizing them to serve as classroom teachers or other educational professionals in the schools or classes in which the fieldwork experience is provided. Typically, pre-student teaching activities are a methods/pedagogy course requirement.

1. **Scope of fieldwork training:** District shall provide to University students educational experiences through Early Fieldwork and Pre-Student Teaching placements in schools and classes of District. Such professional experiences shall be provided in such schools or classes of District and under the direct supervision and instruction of District employees.
2. **Compensation:** There is no compensation by University for the services for District professionals overseeing Early Fieldwork or Pre-Student Teaching assignments.
3. **Assignment:** The assignment of a University student for Early Fieldwork and Pre-Student Teaching placements in schools or classes of District shall be at the discretion of University, with the Agreement of the supervising classroom teacher, educational professional, and/or site principal. Length and specific activities of assignments will vary depending on the requirements of University's class.

Exhibit B
BASIC CREDENTIAL PROGRAMS: STUDENT TEACHING

District agrees to provide single subject, multiple subject, and education specialist student teaching experience through practice teaching to students enrolled in teacher training curricula of University.

Any honorarium or payment provided herein is intended to be transmitted promptly by District to its "Master Teacher" as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge;

1. **Scope of Services:** District shall provide to University students teaching experience through practice teaching in schools and classes of District not to exceed the units of practice teaching set forth in these Special Provisions. Such practice teaching shall be provided in such schools or classes of District and under the direct supervision and instruction District employees.

"Practice Teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional or intern credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

2. **Rates:** Contingent upon the availability of funds each semester, University may pay District for the performance by District Master Teacher for all services required to be performed under this Exhibit at the rates set forth below for each semester unit of Practice Teaching. District shall be notified not less than 60-days prior to the semester if a change in the compensation rate is to be made due to the availability of funds.

If payment is made by University, the RATE AND AMOUNT will be \$20.00 per semester unit the student is enrolled in for the Practice Teaching experience.

3. **Assignment:** An assignment of a University student to Practice Teaching in schools or classes of District shall be at the discretion of University. An assignment is typically for approximately fifteen (15) to twenty (20) weeks, but the length of an assignment can vary depending on the program and student.

The assignment of a University student to Practice Teaching at District shall be deemed to be effective for purposes of this agreement as of the date the student presents to the proper authorities of District the assignment card or other document given the student by University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

In the event the assignment of a University student to Practice Teaching is terminated by University for any reason, District shall receive payment on account of such student except that if such assignment is terminated before the end of the eighth week of the term of the assignment, District shall receive payment for an assignment for eight (8) weeks only. If a University student is assigned to another teacher of District after an assignment has become effective, this shall be considered for payment purposes as an entirely new and separate assignment.

Absences of a student from assigned Practice Teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by District.

Videoing in Classrooms- As part of the California Teaching Performance Assessment (CalTPA) required by the California Commission on Teacher Credentialing (CTC), student teacher candidates are required to video-record instructional activities in the classroom demonstrating skills in the instructional practice of planning, teaching and assessing. Student Teaching Candidates will have the opportunity to complete this assignment at

the fieldwork placement site.

4. **Payment:** Contingent upon funds being available to University, and written notification of availability of funds to District, District, within 45 days following the close of each semester or quarter of University, shall submit an invoice and stipend report to University for payment at the rate provided herein for all units of practice teaching provided by District under and in accordance with this agreement during said semester or quarter. A Master Teacher Stipend Report shall be executed by a duly authorized representative of District certifying that District expended or became obligated to expend in providing such Practice Teaching an amount not less than the amount of the invoice. University can provide a sample stipend report upon request.

University will pay the amount of such invoice from monies made available for such purpose by or pursuant to the laws of the State. Notwithstanding any other provisions of this agreement, University shall not be obligated by this agreement to pay District any amount in excess of the total sum set forth in this Exhibit.

HONORARIUM BILLING PROCEDURES

1. University should be billed after the completion of each semester. The invoice must show actual number of semester units billed, and the number of student teacher semester (students per semester). **Direct invoices to the Office of Clinical Practice. It is imperative that the "Office of Clinical Practice" be included on the mailing address to avoid any delays in invoice processing.**

California State University Long Beach
College of Education
ATTN: Office of Clinical Practice
1250 Bellflower Blvd.
Long Beach, CA 90840-2201

2. The required Master Teacher Stipend Report approved by an authorized official is to be sent with the invoice to University Accounts Payable.
3. There is no direct transaction between University and District's Master Teachers. The contractual arrangement is between University and District.

Exhibit C
EDUCATIONAL ADMINISTRATION PROGRAM

District agrees to provide access to students in the Educational Administration Program within University's College of Education Department of Educational Leadership

RESPONSIBILITIES OF UNIVERSITY

University shall:

1. Designate a faculty member to coordinate with a designee of District.
2. Complete periodic evaluations of the student regarding their performance at District.
3. Require the student to participate in the fieldwork placement for the duration of the academic semester or school year, unless there is cause for removal.

RESPONSIBILITIES OF STUDENTS

The assigned Student will:

1. Conform to the administrative policies, standards and practices of District and to the ethical and legal standards of the profession.
2. Identify himself/herself to the public as a student in the Educational Administration Program who is completing fieldwork at District.
3. Will set times, locations and responsibilities for the fieldwork experience in collaboration with the supervising school administrator at District and University's faculty member.
4. Plan activities in each area required by the Educational Administration Program, in collaboration with the supervising school administrator at District and University faculty member,
5. Provide the supervising school administrator at District with a copy of the Program's expectations for the fieldwork experience.
6. Notify District of illness, accident, or any other situation which does not allow the student to meet the prearranged program at District.
7. Inform University of any changes to the on-site schedule.

RESPONSIBILITIES OF DISTRICT

District shall:

1. Provide opportunities for the student to develop professional competencies in a broad and diverse role. Opportunities will encompass a range of experiences in programs and populations, including but not limited to regular education, special education, bilingual education, English learners, age, disabilities, cultures leading to development of professional competence in the California Administrator performance Expectations (CAPE's),
2. Designate one school administrator who possesses a clear CA credential in school administration to serve as the primary supervisor.
3. Require the designated supervisor to serve as a model school administrator engaging in broad and diverse service delivery.
4. Complete periodic evaluations of the students' performance.
5. Provide ongoing supervision of all University student activities in the fieldwork experience.

Exhibit D
SCHOOL COUNSELING PROGRAM

District agrees to provide supervised field experience for candidates in the School Counseling Program in the Department of Advanced Studies in Education and Counseling at University.

RESPONSIBILITIES OF UNIVERSITY

University shall

1. Designate a faculty member to coordinate with a designee of District.
2. Complete periodic evaluations of the candidate regarding his/her performance at District, or when a site visit is precluded by distance, by arrangement between University faculty member and District's designee.
3. Require the candidate will participate in the fieldwork placement for the agreed upon time period, unless there is cause for removal.

RESPONSIBILITIES OF THE STUDENT CANDIDATE DURING FIELDWORK

The student candidate will:

1. Conform to the administrative policies, standards and practices of District, and to the ethical and legal standards of the profession.
2. Identify himself/herself to the public as a candidate in University's School Counseling Program.
3. Set times, location and responsibilities of the fieldwork experience, in collaboration with District's supervising school counselor and University's faculty member,
4. Plan activities in each area included in the School Counseling Program Standards, in collaboration with District's supervising school counselor and University's faculty member,
5. Provide the supervising school counselor at District with a copy of the Program's articulated mission and expectations for the fieldwork experience.
6. Obtain a written evaluation of his/her performance from District's supervising school counselor at least once each semester and will submit that written evaluation according to the schedule established by University's faculty member. This written evaluation is required prior to posting a grade for the fieldwork course.
7. Notify District of illness, accident, or any other situation that does not allow the candidate to fulfill the prearranged program at District.

RESPONSIBILITIES OF DISTRICT

District shall:

1. Provide opportunities for the candidate to develop a broad and diverse role, including development of professional competence in, for example, assessment, intervention, counseling, consultation, research, and in-service.
2. Provide opportunities for the candidate to develop professional competencies with a broad range of programs and populations, including but not limited to: regular education, special education, bilingual education, age, disabilities, cultures, sexual orientation.
3. Designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. After the first few months, the candidate may also work with other experienced school counselors for specific activities.
4. Require the designated supervisor will serve as a model school counselor engaging in broad and diverse service

delivery.

5. Agree that the designated fieldwork supervisor is subject to the approval of University.
6. Evaluate candidate competencies, oversee all candidate professional activities at District, and provide guidance throughout the candidate's professional growth and development.
7. Complete periodic evaluations of the candidate's performance with written reports of that evaluation near the end of each university semester.
8. Not allow or require the workload of the student candidate to exceed fifty (50) percent of what a credentialed school counselor would work. Student candidates may serve one or two schools with a total candidate-to-student ratio of no greater than approximately 1:1,000. Any deviation from this should be made by agreement between District's supervisor or administrator and University's supervisor.
9. Provide the candidate with opportunities to video-record selected counseling activities for the purpose of supervision assessment provided that all parties to be recorded have separately consented to such a recording.

Exhibit E
SCHOOL PSYCHOLOGY PROGRAM

District agrees to provide supervised field experience for graduate student interns in the School Psychology Program in the Department of Advanced Studies in Education and Counseling at University.

RESPONSIBILITIES OF UNIVERSITY

University shall:

1. Designate in writing a faculty member to coordinate with a designee of District.

RESPONSIBILITIES OF DISTRICT

District shall:

1. Provide opportunities in a broad range of programs and populations, including but not limited to: general education, special education, bilingual education, age, disabilities, cultures, ethnicities, language proficiencies, and socioeconomic status allowing the intern to develop a broad and diverse role, including development of professional competence in, for example, assessment, intervention, counseling, consultation, and research.
2. Accept no more interns or graduate students from University than District staff, space, and program permit; and except in pre-negotiated circumstances, any one supervisor will provide concurrent supervision for no more than two interns or students.
3. Assure that the intern will be free to participate in University seminars regarding internship and will be able to spend at least one day (or 20% of time) each week to pursue individual professional goals and development.
4. Designate one school psychologist who has at least two years experience in school psychology to serve as the primary supervisor. After the first few months, the intern may also work with other experienced school psychologists for specific activities.
5. Evaluate intern competencies, oversee all intern professional activities at District, and provide guidance throughout the intern's professional growth and development. All psychological or psychoeducational evaluation reports must be co-signed by the supervising credentialed school psychologist throughout the internship year.
6. Complete periodic written evaluations of the intern's performance with written reports of that evaluation near the end of each semester.
7. Assures that the intern will receive face-to-face supervision for a minimum of two hours a week, although as many as four hours a week may be needed, especially at the beginning of the internship experience.
8. Assure that the workload of the intern will not exceed seventy-five (75) percent of what a credentialed school psychologist would work; interns may serve one or two schools with a total intern/student ratio of no greater than approximately 1:1,000. It is presumed that all interns will maintain their assigned school placement(s) for the full academic school year. Any deviation from this should be made by cooperative agreement between District's supervisor or administrator and University's supervisor.
9. Assure that the intern will devote at least twenty (20) percent but not more than forty (40) percent of his or her time to psychoeducational evaluations and direct related services.

EXHIBIT F
TEACHER LIBRARIAN SERVICES CREDENTIAL FIELDWORK

District agrees to provide library media experiences through to students enrolled in library media teacher services credential curricula at University.

“Field Experience” as used in this Exhibit active participation in the duties and functions of teacher Librarians under the direct supervision and instruction of employees of District holding current valid Teacher Librarian Services Credential issued by the State Commission on Teacher Credentialing, authorizing them to serve as teacher Librarians in the schools in which the field experiences are provided. The employee must also be experienced in library media programs; model professional involvement in library media organizations.

1. District shall provide to University students library media experiences through Field Experiences in school libraries of District, under the direct, supervision and instruction of employees of District.
2. A semester unit of field experiences for elementary and secondary schools is 90 hours of library media teacher work, with the understanding that University students shall have 45 hours of Field Experience at each site.
3. The supervising Teacher Librarian shall communicate with University’s coordinator regularly in terms of providing formative assessment of the student’s work. District’s supervising Teacher Librarian shall submit a written summative evaluation of University students to University’s coordinator to verify that University students have completed the 45 required hours of Field Experiences at District’s school library.
4. University shall provide a faculty member to oversee the Field Experience. The faculty member shall meet with District’s supervising teacher Librarian and University student to plan the Field Experience and supervise the implementation.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Rich Montgomery, Interim Associate Superintendent, Human Resource Services
Prepared by: Riki Belshe, Assistant Principal on Special Assignment, Human Resource Services

Date: January 19, 2022

Board Item: Speech Pathology Field Placement Agreement with Baylor University

HISTORY

This is an annual item. Historically, the District has partnered with colleges and universities to allow students enrolled in courses to earn their Speech and Language Pathology credential, to be paired with a veteran District Speech and Language Pathologist as their supervisor. The supervisor supports the student as each completes clinical hours required by the college or university to earn their credential.

BACKGROUND INFORMATION

In order to recruit the best new Speech and Language Pathologists, the District partners with multiple colleges and universities to support students as they complete their program requirements.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration the approval of the Speech Pathology Field Placement Agreement with Baylor University.

FINANCIAL IMPLICATIONS

There is no fiscal impact.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the Speech Pathology Field Placement Agreement with Baylor University.

PREPARED BY: Riki Belshe, Assistant Principal on Special Assignment, Human Resource Services

APPROVED BY: Rich Montgomery, Interim Associate Superintendent, Human Resource Services

SPEECH PATHOLOGY FIELD PLACEMENT AGREEMENT
BETWEEN BAYLOR UNIVERSITY AND CAPISTRANO UNIFIED SCHOOL DISTRICT

The following agreement is mutually agreed upon in order to clarify the joint and separate responsibilities between Capistrano Unified School District, hereinafter referred to as the "Agency," and Baylor University, a Texas non-profit corporation, hereinafter referred to as the "University," by which the parties will provide field instruction in Speech Pathology for selected students of the University. This contract supersedes any previous contract or agreement, verbal or written, entered into between the University and Agency for the purpose of Speech Pathology field placement.

SECTION I

It is mutually agreed that:

1. The purpose of Speech Pathology field placement with the Agency is to provide opportunities for learning and to enable the students to meet the objectives of field instruction.
2. The Agency will have the right to interview students selected by the University.
3. The Agency will have the right to reject any student who, in the Agency's judgment, does not meet its criteria for acceptance and to set the total number of students the Agency is willing to accept for placement.
4. The Agency through the Field Instructor(s) will provide input to the University's Speech Pathology curriculum and the University is responsible for maintaining adequate structure to consider the utilization of such input.
5. In the interest of quality clinical care, the Agency will provide supervision and instruction regarding individual cases seen by the student.
6. The number of students which the Agency will receive will be mutually agreed upon at least 4 weeks prior to the students' field experience.
7. The Agency will plan and administer all aspects of the clinical care program and shall provide qualified supervision of all clinical care activities.
8. Any provision of this agreement to the contrary notwithstanding, the Agency personnel may, at any time, relieve a student of any specific assignment, or may request that a student leave the clinical care area or the hospital premises, for any reason that the Agency personnel deem necessary for the quality of clinical care.

9. Any provision of this agreement to the contrary notwithstanding, a client may request that they not be a teaching client and such request will be honored by Agency and University. In addition, the Agency may, on its sole authority, designate one of its clients as a non-teaching client.
10. Students and faculty of the University may not be deemed employees of the Agency nor shall employees of the Agency be deemed to be employees of the University for purposes of compensation or benefits or within the terms of any workmen's compensation, unemployment compensation, or the withholding of income and social security taxes. This provision shall not be deemed to prohibit the employment of a student or faculty member of the University by the Agency under a separate employment agreement or prohibit the employment of an employee of the Agency by the University under separate employment agreement.
11. If Agency is a Covered Entity under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, then for purposes of compliance with HIPAA, Students of University shall function as part of the Facility's "workforce", limited to the definition of 45 CFR §160.103 and shall be subject to the HIPAA policies and procedures of the Facility. University shall inform the assigned Students of the HIPAA requirements prior to their assignment to the Agency. However, University shall not be considered to be a Business Associate of the Facility, as that term is defined in 45 CFR §160.103.
12. Each party is separately responsible for compliance with applicable laws, including anti-discrimination laws that are applicable to their respective activities under the program.
13. The Agency is not responsible for providing a student with life insurance, workmen's compensation insurance, or hospitalization insurance. The Agency will not provide free medical care to the student.
14. Indemnity Provision – University agrees to indemnify and hold harmless the Agency from and against any and all liability for personal injury, including injury resulting in death, or damage to property, or both, resulting from the negligent acts and/or omissions of Students. Agency agrees to indemnify and hold harmless University against any and all liability for personal injury, including injury resulting in death, or damage to property, or both, resulting from the negligent acts and/or omissions of its employees. University has the authority to investigate liability claims or discrimination claims made by or against University, its faculty or students.

SECTION II

The Agency agrees to:

1. Accept students for field instruction in Speech Pathology including participation in the overall Agency program and activities as appropriate to the objectives of field instruction.

The Agency will provide students such cases, and client contacts, within the Agency to meet the objectives of field instruction, including both a variety of direct service experiences and experiences with the organizational functioning of the Agency as are available and appropriate.

2. Appoint a professional Speech Pathologist(s) who demonstrate(s) commitment to practice and to education to assume a day-to-day working relationship with the University's Field Coordinator and to act as Field Instructor(s) for the student(s) and will allot said staff member(s) sufficient time for planning, supervision, evaluation, and to gain familiarity with the University's program.
3. Furnish in writing to the University any exceptional criteria it considers necessary for the selection of students placed with the Agency.
4. Inform the University of any difficulties a student is having that might result in termination of the placement or a failing grade.
5. Prohibit the disclosure of personally identifiable information, as defined by the Family Educational Rights and Privacy Act, of a student without the prior consent of the student, and to limit Agency's use of such information only for the purpose for which it obtained such information.
6. Provide the use of existing office space, including privacy for interviewing, and such equipment, supplies, and clerical assistance as are necessary to the accomplishment of the learning task and the student's responsibilities in the Agency.
7. Inform the University of any change in policies, procedures, or staffing that might affect the quality of nature of field instruction.
8. Provide the University with a written summary of student performance at the termination of the field experience.
9. Provide the University with the Agency's standards and regulations for personnel. Students will be subject to such rules and regulations of the Agency as are congruent with the educational objectives of field experience.
10. Retain responsibility for Speech Pathology services to its clients.
11. Maintain appropriate general liability insurance coverage in the amounts of at least \$1,000,000 per occurrence and \$3,000,000 in the aggregate, with insurance carriers or self-insurance programs.

SECTION III

The University agrees to:

1. Assume responsibility for the selection of students to be interviewed by the Agency, and provide the Agency, prior to the interview, information about the student's academic achievement, previous work experience, and a brief autobiography. The University agrees to endeavor to meet the exceptional criteria specified by the Agency.
2. Honor a written request by the Agency, detailing the reason or cause, to relieve a student of his or her field placement responsibilities if such a student is found unsuitable for his or her assignment, or if unusual circumstances within the Agency dictate termination of the field experience.
3. Assume responsibility for the overall quality of the student's education in the Speech Pathology Program and for the administration of the field instruction program in relation to the educational requirements of the Speech Pathology Program and the University.
4. Be responsible for cooperation with the Agency in maintaining standards in preparing students for placement to assure the quality of services required by the Agency.
5. Direct student to obtain a California Commission on Teacher Credentialing issued Certificate of Clearance (CoC) using crc.ca.gov. The CoC must be issued prior to placement of the student at an Agency location.
6. Verify the student has a current (within one year) negative TB test
7. Maintain for itself and provide to Students or require that Students obtain and maintain appropriate general and professional liability insurance coverage in the amounts of at least \$1,000,000 per occurrence and \$3,000,000 in the aggregate, with insurance carriers or self-insurance programs approved by Agency, in accordance with Agency's bylaws, rules and regulations. A copy of the certificate of insurance shall be provided to the Agency.
8. If the student will receive non-FERPA covered Protected Health Information, as that term is defined under HIPAA, as amended, during the placement, require students to obtain training in the legal requirements and practices concerning the:
 - a. Confidentiality of patient information prior to assignment to the Agency, which will include privacy and security standards established by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), 42 U.S.C. §§1320d et seq., and regulations adopted under that act, as modified by the Health Information Technology for Economic and Clinical Health Act (HITECH) (P.L. 111-5), and regulations adopted under that act at 45 CFR Parts 160, 162, and 164. University will also instruct students in their responsibility to obtain education in Agency specific privacy and security requirements.

- b. Confidentiality of knowledge and information obtained about the Agency while participating in the field placement, including knowledge and information regarding the business and operation of the Agency; policies, procedures, and guidelines of the Agency; and information about employees, agents, representatives, and contractors of the Agency.
9. If the student may be at risk for occupational exposure to blood or other potentially infectious materials, require students, as condition for participating in this field placement to obtain:
 - a. Training in accordance with the Occupational Safety and Health Administration's (OSHA) Occupational Exposure to Blood-borne Pathogens
 - b. Training in the modes of transmission, epidemiology and symptoms of Hepatitis B virus (HBV) and Human Immunodeficiency (HIV) and other blood borne pathogens.
 - c. Training in the methods of control that prevent or reduce exposure including universal precautions, appropriate engineering controls, work practices, and personal protective equipment.
 - d. Information on the hepatitis B vaccine, its efficacy, safety, method of administration, and benefits of being vaccinated.

SECTION IV

The student will be expected to:

1. Follow the administrative and clinical policies, standards, and practices of the Agency.
2. Comply with the regulations of professional conduct as outlined by the American Speech-Language-Hearing Association.
3. Obtain prior written approval of the Agency before publishing any materials related to the clinical experience.
4. Provide the necessary and appropriate dress (uniforms, if required). Provide his or her own transportation and living arrangements and meals.

SECTION V

1. This agreement will become effective as of the date last signed below.
2. This Agreement shall remain in effect until June 30, 2024. Either party may terminate this Agreement, with or without cause, by written notice to the other party at least sixty (60)

days prior to the commencement of the next academic term. Students enrolled in the course at the time notice is given shall have the opportunity to complete the course of study in progress.

3. The parties to this agreement may amend this Agreement as deemed necessary provided, however, that no amendment to this Agreement shall be valid unless in writing and signed by the duly authorized representatives of the parties.
4. All the terms, conditions, and provisions agreed upon by the parties to this agreement are incorporated in this document.

For the faithful performance of the terms of this agreement, the parties hereto, in their capacities as stated, affix their signatures and bind themselves.

BAYLOR UNIVERSITY

By: _____
Sheri L. Dragoo
Interim Dean, Robbins College of Health and Human Sciences

Date: _____

AGENCY: CAPISTRANO UNIFIED SCHOOL DISTRICT

By: _____
Rich Montgomery
Interim Associate Superintendent, Human Resource Services

Date: _____

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Rich Montgomery, Interim Associate Superintendent, Human Resource Services

Date: January 19, 2022

Board Item: Resignations/Retirements/Employment – Certificated Employees

HISTORY

This is a monthly item. The activity list for employment, separation and additional assignments of certificated employees is a standing item that is presented during each regularly scheduled Board of Trustees meeting.

BACKGROUND INFORMATION

In accordance with California Education Code §§ 44830(a), 45102, 44930, 45201 and 45190, employment actions or processes that affect an employee’s status or pay during their employment must be approved by the Board of Trustees.

Certificated activity lists may include a variety of "Additional Assignments." These may be instructional assignments outside an employee's normal instructional duties, such as teaching summer school or providing home/hospital instruction, or they may be non-instructional assignments such as professional development. Hourly pay for teachers is \$50 per hour for additional instructional assignments or \$30 per hour for non-instructional assignments. Other certificated employees may have different pay rates or per diem rates. After the assignment is completed, the Payroll Department will receive an employee timesheet, signed by a supervisor, showing the time worked on the assignment. The Payroll Department will determine whether the hours worked were approved and will pay the employee for the hours worked, up to the approved amount. If the employee works fewer than the approved number of hours, he or she is paid only for the number of hours worked. If the assignment cannot be completed within the approved number of hours, a new request must be submitted for the estimated amount of work remaining.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration the approval of the activity list for certificated employees.

FINANCIAL IMPLICATIONS

These positions will be charged to the appropriate fund and are included in the adopted budget.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the activity list for certificated employees.

APPROVED BY: Rich Montgomery, Interim Associate Superintendent, Human Resource Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Certificated Employees

ACCEPT RESIGNATION/TERMINATION

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Baldini, Cara S.	Teacher High School	Voluntary Resignation	08/11/2021	12/17/2021
2. Besseling, Michiel C.	Teacher High School	Voluntary Resignation	08/11/2021	12/17/2021
3. Bieger, Jesseca L.	Teacher High School	Voluntary Resignation	08/14/2019	11/21/2021
4. Boullon, Alexander A.	Teacher Elementary	Voluntary Resignation	08/11/2021	12/16/2021
5. Brooks, Tim L.	Assoc Supt Hr Srvc	Deceased	02/05/1996	11/21/2021
6. Hunt, Troy S.	Principal Elementary	Retirement	07/01/2013	12/17/2021
7. Maass, Deanna L.	Teacher Elementary	Retirement	09/03/1985	01/03/2022
8. Maclellan, Tailor A.	Sub Teacher	Voluntary Resignation	10/22/2021	11/19/2021
9. Martin, Olivia N.	Sub Teacher	Voluntary Resignation	09/14/2021	11/26/2021
10. O'Loughlin Camp, Keely M.	Sub Teacher	Voluntary Resignation	12/28/2020	12/06/2021
11. Ortiz, Cynthia L.	Teacher Middle School	Voluntary Resignation	08/22/2003	11/30/2021
12. Samoszuk, Jeanne M.	Sub Teacher	Voluntary Resignation	02/07/2019	11/15/2021

APPROVE EMPLOYMENT

<u>Name</u>	<u>Position- 1ST Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
13. Boullon, Alexander A.	Teacher Elementary	\$65,011	C - 03	08/11/2021
14. Darley, Bailey C.	Teacher Music (Itinerant)	\$55,047	A - 01	12/08/2021
15. Gunderson, Simone S.	Psychologist	\$41,703	01 - 05	01/03/2022
16. Jones, Mariah Y.	Counselor	\$40,898	C - 02	12/13/2021
17. Jones, Mariah Y.	Counselor	\$27,265	C - 02	12/13/2021
18. McConvey, Becca S.	Teacher Elementary	\$55,047	A - 01	12/02/2021
19. Sanders, Marlene G.	Psychologist	\$90,872	01 - 02	12/07/2021
20. Yaganeh, Samira	Counselor	\$67,267	B - 03	12/06/2021
21. Yasin, Husein M.	Counselor	\$31,575	B - 01	01/03/2022
22. Yasin, Husein M.	Counselor	\$31,575	B - 01	01/03/2022
23. Yean, Jessica T.	Teacher High School	\$26,914	C - 04	12/02/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Certificated Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position- Management</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
24. Sakemi, Rachelle L.	Asst Principal Elementary	\$103,665	52 - 02	11/29/2021

APPROVE HOME/HOSPITAL TEACHER

Pay @ \$50.00 per hour

- 25. Breault, Richere
- 26. Chapman, Michael J.
- 27. Ruiz, Noe

APPROVE SUBSTITUTE

<u>Name</u>	<u>Position</u>	<u>Daily Rate of Pay</u>	<u>Effective Date</u>
28. Altman, Alexandra M.	Sub Teacher	\$175.00	12/14/2021
29. Becerra, Michelle P.	Sub Teacher	\$175.00	12/07/2021
30. Bolourchian, Nazanin	Sub Teacher	\$175.00	11/15/2021
31. Brownson, Steven M.	Sub Teacher	\$175.00	12/10/2021
32. Caldwell, Erin D.	Sub Teacher	\$175.00	11/15/2021
33. Doelman, Kari H.	Sub Teacher	\$175.00	12/08/2021
34. Dulac, Lila S.	Sub Counselor	\$275.00	12/06/2021
35. Gray Cerillo, Toni A.	Sub Teacher	\$175.00	11/15/2021
36. Greenup, Irene I.	Sub Teacher	\$175.00	11/22/2021
37. Hansen, Laura B.	Sub Teacher	\$175.00	11/30/2021
38. Howard, Emily R.	Sub Teacher	\$175.00	12/08/2021
39. Jones, Mathew D.	Sub Teacher	\$175.00	12/08/2021
40. Kipta, GERALYN	Sub Teacher	\$175.00	11/30/2021
41. Krasko, Julia A.	Sub Teacher	\$175.00	12/14/2021
42. Lealand, Stacie A.	Sub Teacher	\$175.00	12/08/2021
43. Miller, Michelle R.	Sub Teacher	\$175.00	12/08/2021
44. Moriarty, Deborah A.	Sub Counselor	\$275.00	12/13/2021
45. Murphy, Marissa C.	Sub Teacher	\$175.00	12/09/2021
46. Navarro, Nicholas L.	Sub Teacher	\$175.00	12/14/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Certificated Employees

APPROVE SUBSTITUTE (Cont.)

<u>Name</u>	<u>Position</u>	<u>Daily Rate of Pay</u>	<u>Effective Date</u>
47. O'Sullivan, Kristin G.	Sub Teacher	\$175.00	12/08/2021
48. Ortega, Brandon E.	Sub Teacher	\$175.00	11/15/2021
49. Owens, Brandon R.	Sub Teacher	\$175.00	11/30/2021
50. Porter, Robert E.	Sub Teacher	\$175.00	12/09/2021
51. Quinn, Cynthia L.	Sub Teacher	\$175.00	12/08/2021
52. Rasmussen-Ream, Katrina	Sub Teacher	\$175.00	12/06/2021
53. Reynolds, Stacy J.	Sub Teacher	\$175.00	11/16/2021
54. Rhinehart, Leslie J.	Sub Teacher	\$175.00	12/10/2021
55. Selikson, Debbie L.	Sub Teacher	\$175.00	12/08/2021
56. Siess, Erin M.	Sub Teacher	\$175.00	12/10/2021
57. Smith, Abigail C.	Sub Teacher	\$175.00	12/06/2021
58. Warffuel, Crystal N.	Sub Teacher	\$175.00	12/14/2021

APPROVE 6/5^{ths} ASSIGNMENT

<u>Name</u>	<u>6/5^{ths} Assignment</u>	<u>Location</u>	<u>Effective Dates</u>
59. Atencio, Caitlin A.	2nd Semester 6/5ths	Shorecliffs Middle School	01/03/2022-06/03/2022
60. Bethke, Amy L.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
61. Bleidistel, Deanna L.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
62. Bowen, Andrika	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
63. Derry, Patrick D.	2nd Semester 6/5ths	Shorecliffs Middle School	01/03/2022-06/03/2022
64. Franzi, Debra B.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
65. Garcia, Cristina	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
66. Gray, Carrie-Anne	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
67. Hale, Michael J.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
68. Halton, Jennifer L.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Certificated Employees

APPROVE 6/5th ASSIGNMENT (Cont.)

<u>Name</u>	<u>6/5th Assignment</u>	<u>Location</u>	<u>Effective Dates</u>
69. Hansen, Mike M.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
70. Hatchel, Steven L.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
71. Hatcher, Amanda L.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
72. Hefft, Ukkyong Y.	2nd Semester 6/5ths	Shorecliffs Middle School	01/03/2022-06/03/2022
73. Kilpatrick, Paige N.	2nd Semester 6/5ths	Marco Forster Middle School	01/03/2022-06/03/2022
74. Love, Heather L.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
75. McGowan, Michelle L.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
76. McLaughlin, Heather E.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
77. Nicolai, Leah M.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
78. Ray, Keri S.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
79. Roberson, Kimberly B.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
80. Rodin, Trevor T.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
81. Rothchild, Denise	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
82. Schofield, Nicholas W.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
83. Schooler, Michael R.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
84. Smolinski, Lesli E.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
85. Woods, Marnie M.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022
86. Woolley, Sarah M.	2nd Semester 6/5ths	Marco Forster Middle School	01/03/2022-06/03/2022
87. Young, Jessica N.	2nd Semester 6/5ths	Ladera Ranch Middle School	01/03/2022-06/03/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Certificated Employees

APPROVE ASSIGNMENT ADJUSTMENT

<u>Name</u>	<u>Previous Assignment (FTE)</u>	<u>New Assignment (FTE)</u>	<u>Effective Date</u>
88. Fitzgerald, Sheralyn M.	Teacher Middle School 80 %	Teacher Middle School 60 %	08/13/2021

APPROVE INSTRUCTIONAL ADDITIONAL ASSIGNMENT

Pay @ \$50.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
89. Aiyar, Shreshta S.	TAA NTE 32 hrs (Conduct Saturday school)	San Juan Hills High School	09/01/2021-06/04/2022
90. Bain, Olivia S.	TAA NTE 8 hrs (Conduct Saturday school)	San Juan Hills High School	09/01/2021-06/04/2022
91. Baker, Kent G.	TAA NTE 12 hrs (Sub for Saturday school)	Capistrano Valley High School	10/11/2021-05/30/2022
92. Barber, Angela K.	TAA NTE 55 hrs (Assist with homework center)	Dana Hills High School	09/07/2021-12/17/2021
93. Beligan, Jacqueline F.	TAA NTE 40 hrs (Conduct Saturday school)	Bernice Ayer Middle School	11/01/2021-06/30/2022
94. Cunningham, Hailey P.	TAA NTE 12 hrs (Conduct Saturday school)	San Juan Hills High School	09/01/2021-06/04/2022
95. Daly III, James J.	TAA NTE 55 hrs (Assist with homework center)	Dana Hills High School	09/07/2021-12/17/2021
96. Feyk, Michael D.	TAA NTE 30hrs (Proctor after school detention)	San Clemente High School	10/01/2021-06/02/2022
97. Finman, Marie F.	TAA NTE 36 hrs (Conduct Saturday school)	San Juan Hills High School	09/01/2021-06/04/2022
98. Fitzgerald, Barrie E.	TAA NTE 4.5 hpw (Serve in after-school reading classes)	Clarence Lobo Elem School	11/29/2021-06/03/2022
99. Gerfin, Julia	TAA NTE 390 hrs (Teach excess students due to Covid)	Choose/Capistrano Virtual	08/12/2021-06/03/2022
100. Gragg, Amanda L.	TAA NTE 55 hrs (Assist with homework center)	Dana Hills High School	09/07/2021-12/17/2021
101. Greene, Kathryn M.	TAA NTE 4.5 hpw (Serve in after-school reading classes)	Clarence Lobo Elem School	11/29/2021-06/03/2022
102. Ho, Alan K.	TAA NTE 30 hrs (Proctor after school detention)	San Clemente High School	10/01/2021-06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Certificated Employees

APPROVE INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)

Pay @ \$50.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
103. Hornig, Timothy F.	TAA NTE 30 hrs (Proctor after school detention)	San Clemente High School	10/01/2021-06/02/2022
104. Keeler, Linda D.	TAA NTE 24 hrs (Conduct Saturday school)	San Juan Hills High School	09/01/2021-06/04/2022
105. Mansfield, Andrew D.	TAA NTE 30 hrs (Proctor after school detention)	San Clemente High School	10/01/2021-06/02/2022
106. Mejia, Mariana M.	TAA NTE 55 hrs (Assist with homework center)	Dana Hills High School	09/07/2021-12/17/2021
107. Moos, Theresa C.	TAA NTE 55 hrs (Assist with homework center)	Dana Hills High School	09/07/2021-12/17/2021
108. Morrison, Amanda L.	TAA NTE 40 hrs (Teach excess students due to Covid)	Choose/Capistrano Virtual	08/12/2021-09/03/2021
109. O'Husky, Carrie A.	TAA NTE 4.5 hpw (Serve in after-school reading classes)	Clarence Lobo Elem School	11/29/2021-06/03/2022
110. Ortiz, Scarlett	TAA NTE 30 hrs (Proctor after school detention)	San Clemente High School	10/01/2021-06/02/2022
111. Pelayo, Ana M.	TAA NTE 2 hrs (Support student)	Fred Newhart Middle School	10/29/2021-10/29/2021
112. Plummer, Kristian T.	TAA NTE 30 hrs (Proctor after school detention)	San Clemente High School	10/01/2021-06/02/2022
113. Ricks, Kelly E.	TAA NTE 390 hrs (Teach excess students due to Covid)	Choose/Capistrano Virtual	08/12/2021-06/03/2022
114. Spengler IV, Leo A.	TAA NTE 12 hrs (Conduct Saturday school)	San Juan Hills High School	09/01/2021-06/04/2022
115. Trudeau, Laura L.	TAA NTE 4.5 hpw (Serve in after-school reading classes)	Clarence Lobo Elem School	11/29/2021-06/03/2022
116. Tuttle, Jeannie L.	TAA NTE 16hrs (Conduct Saturday school)	San Juan Hills High School	09/01/2021-06/04/2022
117. Viglielmo, Michelle L.	TAA NTE 4.5 hpw (Serve in after-school reading classes)	Clarence Lobo Elem School	11/29/2021-06/03/2022
118. Wegner, Katie M.	TAA NTE 12 hrs (Conduct Saturday school)	San Juan Hills High School	09/01/2021-06/04/2022
119. Zimpelmann, Dana R.	TAA NTE 2 hrs (Support student)	Fred Newhart Middle School	10/29/2021-10/29/2021

Pilot for Newcomers – Education Services

Not to exceed 308 hours pay @ \$50.00 per hour for 23 employees
12/01/2021-06/03/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Certificated Employees

APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT

Pay @ \$30.00 per hour

Technology Integration/Brain Pop Training – George White ES
Not to exceed 11 hours pay @ \$30.00 per hour for 11 employees
11/09/2021-11/16/2021

IB Team Meetings – Capistrano Valley HS
Not to exceed 51 hours pay @ \$30.00 per hour for 17 employees
11/01/2021-06/03/2022

iREADY Math for Elementary Professional Learning – Education Services
Not to exceed 28.5 hours pay @ \$30.00 per hour for 19 employees
10/01/2021-10/13/2021

Attend STEM Advisory Board Meeting – Education Services
Not to exceed 7 hours pay @ \$30.00 per hour for 7 employees
11/17/2021

Attend OCDE Training – Office Language Acquisition
Not to exceed 20 hours pay @ \$30.00 per hour for 10 employees
02/16/2022

Attend Alternate ELPAC Training – Office Language Acquisition
Not to exceed 164 hours pay @ \$30.00 per hour for 41 employees
11/08/2021-12/09/2021

Mindfulness for Educators Training – Professional Learning
Not to exceed 17 hours pay @ \$30.00 per hour for 17 employees
10/18/2021

APPROVE ADDITIONAL ASSIGNMENT

Pay @ per diem rate

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
120. Bowden, Joanna C.	TAA NTE 25 hrs (Attend assessments, staffing, IEP meetings)	ESS	11/30/2021-01/28/2022
121. Ellison, Brett C.	TAA NTE 16 hrs (Provide assessment support)	ESS	11/01/2021-12/10/2021
122. Gritters, Amy R.	TAA NTE 20 hrs (Provide extra support)	ESS	11/03/2021-12/10/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Certificated Employees

APPROVE ADDITIONAL ASSIGNMENT (Cont.)

Pay @ per diem rate

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
123. Rodriguez, Aidee E.	TAA NTE 15 hrs (Provide assessment support)	ESS	10/11/2021-12/30/2021
124. Torres, Joy E.	TAA NTE 80 hrs (Support SLP)	ESS	09/01/2021-12/17/2021

APPROVE PROMOTION

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
125. Cheatley, Shannon	Teacher Elementary (11mo/40hpw)	Asst Principal Elementary (11mo/40hpw)	52 - 05	12/07/2021
126. Del Pizzo, Colleen L.	Teacher Elementary (11mo/40hpw)	Asst Principal Elementary (11mo/40hpw)	52 - 01	12/02/2021

APPROVE CO-CURRICULAR ASSIGNMENT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
127. Addison, Chad M.	Athletic Director, Boys'	Capistrano Valley High School	\$4,954.00	08/14/2021-06/04/2022
128. Buich, Ivan T.	Water Polo, Boys' Varsity (Head)	San Juan Hills High School	\$3,716.00	08/10/2021-10/30/2021
129. Calahan, Michael P.	Football, Varsity (Head)	Aliso Niguel High School	\$4,459.00	08/02/2021-10/29/2021
130. Calhoun, Judy A.	Choral, MS	Bernice Ayer Middle School	\$1,982.00	08/17/2021-06/03/2022
131. Camacho, Daniel	Department Chairperson, HS – Special Ed	San Juan Hills High School	\$4,954.00	08/19/2021-06/02/2022
132. Choi, Yeon J.	Band, Auxiliary Unit, HS	Tesoro High School	\$2,477.00	08/13/2021-06/03/2022
133. Dowell, John W.	Department Chairperson, HS - PE	San Clemente High School	\$4,954.00	07/01/2021-06/02/2022
134. Ebel, Danica L.	Dance	San Clemente High School	\$2,477.00	07/01/2021-06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Certificated Employees

APPROVE CO-CURRICULAR ASSIGNMENT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
135. Espinoza-Perez, Soraya	ASB, Elem 50%	San Juan Elem School	\$743.00	08/17/2021-06/30/2022
136. Flores, Sergio A.	Cross Country, Girls' (Asst)	San Clemente High School	\$2,477.00	11/30/2020-03/06/2021
137. Flores, Sergio A.	Cross Country, Girls' (Asst)	San Clemente High School	\$2,477.00	08/17/2021-11/05/2021
138. Frith, Robert L.	Athletic Director, Boys'	San Juan Hills High School	\$2,477.00	08/17/2021-12/17/2021
139. Giesbrecht, Lisa R.	Department Chairperson, HS - Math	San Juan Hills High School	\$4,954.00	08/17/2021-06/02/2022
140. Hunnicutt, Joshua K.	Department Chairperson, HS - Social Science	San Juan Hills High School	\$4,954.00	08/17/2021-06/02/2022
141. Mack, Alana	Annual, HS	San Clemente High School	\$3,963.00	07/01/2021-06/02/2022
142. Mack, Alana	Department Chairperson, HS - Fine Arts	San Clemente High School	\$4,954.00	07/01/2021-06/02/2022
143. Mayer, Mariah N.	PAL	Bernice Ayer Middle School	\$1,486.00	08/17/2021-06/03/2022
144. McCleary, Kirsten K.	Drama	San Clemente High School	\$3,963.00	07/01/2021-06/02/2022
145. McCormic Jr, Patrick J.	Surf, Varsity (Asst)	San Juan Hills High School	\$2,477.00	08/17/2021-10/30/2021
146. McElroy, Dean R.	Orchestra, HS	San Juan Hills High School	\$1,486.00	08/17/2021-06/02/2022
147. Minier, Mike H.	Golf, Girls' Varsity Head	Capistrano Valley High School	\$3,716.00	08/23/2021-10/23/2021
148. Murray, Christopher S.	Soccer, Boys' Varsity (Head)	San Clemente High School	\$3,716.00	11/01/2021-02/03/2022
149. Perez, Carmen	ASB, Elem - 50%	San Juan Elem School	\$743.00	08/17/2021-06/30/2022
150. Proodian, David G.	National Honor Society	San Clemente High School	\$1,486.00	07/01/2021-06/02/2022
151. Ridill, Bruce	Surf, Varsity (Head)	Capistrano Valley High School	\$3,716.00	08/20/2021-10/29/2021
152. Soto, Tony E.	Band, Jazz, HS	San Clemente High School	\$2,477.00	07/01/2021-06/02/2022
153. Soto, Tony E.	Band, Marching, HS	San Clemente High School	\$4,459.00	07/01/2021-06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Certificated Employees

APPROVE CO-CURRICULAR ASSIGNMENT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
154. Spencer, Dee Dee L.	Department Chairperson, HS - PE	Tesoro High School	\$4,954.00	08/13/2021- 06/03/2022
155. Welter, Tracy S.	Department Chairperson, MS - Science	Bernice Ayer Middle School	\$3,468.00	08/17/2021- 06/03/2022
156. Wire, Gregory G.	Safety & Equipment,	San Clemente High School	\$7,927.00	07/01/2021- 06/02/2022

APPROVE CIF CO-CURRICULAR ASSIGNMENT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
157. Forster, Glenn E.	Golf, Girls' (Head)	Dana Hills High School	\$185.80	10/24/2021
158. Gustafson, Douglas A.	Golf, Girls' (Asst)	Dana Hills High School	\$123.85	10/24/2021
159. Harnett, Patrick R.	Tennis, Girls' Varsity (Head)	Tesoro High School	\$371.60	11/15/2021
160. Henney, Anthony	Football, Varsity (Head)	Dana Hills High School	\$445.90	10/30/2021
161. Lee, Lindsey A.	Pep Squad (Head)	Default	\$346.80	10/30/2021
162. McHale, Ryan S.	Football, Varsity (Asst)	Dana Hills High School	\$396.30	08/15/2021- 10/28/2021
163. Pinon, Ryan D.	Surfing, (Head)	Tesoro High School		11/15/2021- 11/22/2021
164. Polk, Richard A.	Volleyball, Girls' (Head)	Tesoro High School	\$371.60	11/01/2021- 11/15/2021
165. Skaff, Donald J.	Golf, Girls' Varsity (Head)	Tesoro High School	\$371.60	10/25/2021- 11/05/2021
166. Soto, Tony E.	Band, Marching HS	San Clemente High School	\$445.90	10/30/2021- 11/05/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Certificated Employees

APPROVE ASB FUNDED ASSIGNMENT @ \$10.00 PER UNIT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
167. Lee, Lindsey A.	Pep Squad, Choreography	Dana Hills High School	\$300.00	11/01/2021- 11/30/2021
168. Scott, Ryan M.	Golf, Boys' (Asst)	Tesoro High School	\$2,477.00	11/01/2021- 01/31/2022

APPROVE LEAVE OF ABSENCE

<u>Employee Unique Identifying Number</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Dates</u>
169. 249242	Teacher High School	Personal	07/01/2022- 06/30/2023

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Rich Montgomery, Interim Associate Superintendent, Human Resource Services

Date: January 19, 2022

Board Item: Resignations/Retirements/Employment – Classified Employees

HISTORY

This is a monthly item. The activity list for employment, separation and additional assignments of classified employees is a standing item that is presented during each regularly scheduled Board of Trustees meeting.

BACKGROUND INFORMATION

In accordance with California Education Code §§ 44830(a), 45102, 44930, 45201 and 45190, employment actions or processes that affect an employee’s status or pay during their employment must be approved by the Board of Trustees.

Classified activity lists may include a variety of "Temporary Additional Assignments" or TAAs. These are brief assignments in which an employee is to perform a task outside of his or her normal working hours and outside of his or her regular responsibilities. These tasks may include attending a required meeting, working at a school open house, helping at registration, and the like. These TAAs are performed at the normal hourly rate of pay for the work to be done, and are approved for a number of hours not to exceed (NTE) a specified amount. After the assignment is completed, the Payroll Department will receive an employee timesheet, signed by a supervisor, showing the time worked on the TAA. The Payroll Department will determine whether the hours worked were approved and will pay the employee for the hours worked, up to the approved amount. If the employee works fewer than the approved number of hours, s/he is paid only for the number of hours worked. If the assignment cannot be completed within the approved number of hours, a new request must be submitted for the estimated amount of work remaining.

CURRENT CONSIDERATIONS

This agenda item presents for Board consideration the approval of the activity list for classified employees.

FINANCIAL IMPLICATIONS

These positions will be charged to the appropriate fund and are included in the adopted budget.

STAFF RECOMMENDATION

It is recommended the Board of Trustees approve the activity list for classified employees.

APPROVED BY: Rich Montgomery, Interim Associate Superintendent, Human Resource Services

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

ACCEPT RESIGNATION/TERMINATION

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Al Attar, Farah	Para-Educator III	Retirement	01/28/2019	12/16/2021
2. Avila, Katherine R.	Sub Physical Therapist	Voluntary Resignation	09/01/2021	11/17/2021
3. Burns, James O.	Elem Student Supervisor	Voluntary Resignation	03/22/2021	11/19/2021
4. Cassidy, Mardee A.	Buyer	Voluntary Resignation	02/07/2018	12/02/2021
5. Castro, Amara	Loa: Unpaid Classified	Voluntary Resignation	11/14/2018	08/16/2021
6. Cole, Marianne	LVN	Retirement	10/11/2000	12/31/2021
7. Colomiet, Elena	Elem Student Supervisor	Voluntary Resignation	10/01/2020	12/16/2021
8. Converse, Anne-Marie E.	Para-Educator I	Voluntary Resignation	01/14/2019	12/16/2021
9. Diaz, Margarita C.	Food Service Professionals	Retirement	09/10/1998	12/30/2021
10. Diaz, Martha A.	Blngl Para-Educator II	Voluntary Resignation	12/10/1990	12/17/2021
11. Edwards, Chelsea	LVN	Voluntary Resignation	11/07/2016	12/10/2021
12. Estrada, Mark-Anthony J.	Para-Educator IV	Voluntary Resignation	03/27/2019	12/07/2021
13. French, Whitney L.	Para-Educator IV	Voluntary Resignation	08/16/2021	01/03/2022
14. Gannon, Valancy M.	Sub Elem Student Supervisor	Termed	12/13/2017	12/08/2021
15. Gannon, Valancy M.	Sub Para-Educator II	Termed	12/13/2017	12/08/2021
16. Gannon, Valancy M.	Sub Para-Educator III	Termed	12/13/2017	12/08/2021
17. Gannon, Valancy M.	Sub Para-Educator IV	Termed	12/13/2017	12/08/2021
18. Garshasbi, Naghmeh T.	Para-Educator III	Voluntary Resignation	12/06/2021	12/03/2021
19. Gorham, Daniel G.	MS Campus Supervisor	Voluntary Resignation	10/04/2021	01/07/2022
20. Hart, Kelly C.	School Secretary II	Voluntary Resignation	11/17/2008	12/06/2021
21. Henderson, Brooke A.	Para-Educator IV	Voluntary Resignation	12/05/2016	12/17/2021
22. Holden, Sue C.	Para-Educator IV	Retirement	10/08/2009	06/03/2022
23. Hoqoq, Safia	Para-Educator IV	Retirement	09/10/2001	12/31/2021
24. Illig, Morgan K.	Sub Para-Educator II	Termed	05/30/2019	11/17/2021
25. Illig, Morgan K.	Sub Para-Educator III	Termed	05/30/2019	11/17/2021
26. Illig, Morgan K.	Sub Para-Educator IV	Termed	05/30/2019	11/17/2021
27. Johnson, Genevieve I.	Sub Autism Specialist	Termed	12/03/2020	12/14/2021
28. King, Courtney E.	LOA: Unpaid Classified	Voluntary Resignation	09/04/2018	11/29/2021
29. Kylstra, Deanne M.	Sub SLPA	Termed	12/12/2017	12/14/2021
30. Lanham-Bennett, Hannah E.	Para-Educator III	Voluntary Resignation	08/23/2021	12/17/2021
31. Lezama, Alfredo	School Bus Driver	Retirement	08/30/2001	12/10/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

ACCEPT RESIGNATION/TERMINATION (Cont.)

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
32. Lies, Karen B.	Lead Food Service Professional	Retirement	01/14/2008	12/10/2021
33. Maggipinto, Cheryl A.	Para-Educator I	Voluntary Resignation	02/26/2018	11/10/2021
34. Montgomery, Jillian L.	Para-Educator II	Voluntary Resignation	01/04/2021	12/17/2021
35. Parson, Alma D.	School Secretary II	Retirement	10/10/2000	12/31/2021
36. Ramirez, Alexander C.	Para-Educator II	Voluntary Resignation	10/30/2019	12/15/2021
37. Smith, Dorothy K.	Elem Sch Office Mgr	Retirement	07/07/2004	12/31/2021
38. Soto, Erin	MS Campus Supervisor	Voluntary Resignation	10/11/2021	11/29/2021
39. Strampello, Renee	Para-Educator IV	Voluntary Resignation	09/19/2016	12/08/2021
40. Vasquez, Susan L.	Para-Educator II	Voluntary Resignation	09/16/2019	12/20/2021
41. Wall, Vincent S.	Elem Student Supervisor	Voluntary Resignation	11/02/2021	12/02/2021

APPROVE EMPLOYMENT

<u>Name</u>	<u>Position-Full Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
42. Morrow, Charles C.	Custodian I (12mo/40hpw)	\$3,181.02 mo	26 - 01	12/09/2021

<u>Name</u>	<u>Position-Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
43. Bianco, Valeria N.	Para-Educator III (9.5mo/30hpw)	\$16.63 hr	22 - 01	01/03/2022
44. Durkin, Bill G.	Para-Educator IV (9.5mo/30hpw)	\$20.22 hr	24 - 04	12/06/2021
45. Ferris, Donald L.	School Bus Driver (9.5mo/hours per bid)	\$20.00 hr	28 - 01	11/29/2021
46. Garshasbi, Naghmeh T.	Elem Student Supervisor (9.5mo/17.5hpw)	\$14.00 hr	12 - 02	12/06/2021
47. Gonzalez, Kimya	Elem Student Supervisor (9.5mo/17.5hpw)	\$14.00 hr	12 - 01	12/07/2021
48. Grigaux, Olivia M.	Para-Educator I (9.5mo/17.5hpw)	\$16.21 hr	19 - 02	01/18/2022
49. Hayward, Carin	Para-Educator I (9.5mo/17.5hpw)	\$15.44 hr	19 - 01	12/08/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position- Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
50. Houk, Gabriela M.	Blngl Para-Educator I (9.5mo/30hpw)	\$15.83 hr	20 - 01	11/29/2021
51. Lanham-Bennett, Hannah E.	Para-Educator III (9.5mo/32.5hpw)	\$16.63 hr	22 - 01	08/23/2021
52. Lesmez, Karen	Para-Educator III (9.5mo/30hpw)	\$16.63 hr	22 - 01	12/02/2021
53. Martinez Guardado, Dora E.	Elem Student Supervisor (9.5mo/15hpw)	\$14.00 hr	12 - 01	12/07/2021
54. Mau, Barbara D.	School Bus Driver (9.5mo/hours per bid)	\$20.00 hr	28 - 01	11/29/2021
55. Oydna, Ethan T.	HS Campus Supervisor (9.5mo/17.5hpw)	\$17.90 hr	25 - 01	11/29/2021
56. Pacheco, Jazmine M.	Para-Educator II (9.5mo/32.5hpw)	\$15.83 hr	20 - 01	12/09/2021
57. Perez, Rosario	Elem Student Supervisor (9.5mo/10hpw)	\$14.00 hr	12 - 01	12/08/2021
58. Russo, Jacob S.	MS Campus Supervisor (9.5mo/17.5hpw)	\$17.04 hr	23 - 01	12/09/2021
59. Scolari, Gina P.	MS Campus Supervisor (9.5mo/17.5hpw)	\$17.04 hr	23 - 01	11/29/2021
60. Sichley, Abby N.	Para-Educator I (9.5mo/30hpw)	\$15.44 hr	19 - 01	11/29/2021
61. Sobh, Danielle E.	Para-Educator IV (9.5mo/30hpw)	\$17.47 hr	24 - 01	11/30/2021
62. Strand, Taryn M.	Para-Educator IV (9.5mo/32.5hpw)	\$19.26 hr	24 - 03	11/29/2021
63. Valle, Laura E.	Food Service Professionals (9.5mo/20hpw)	\$15.06 hr	18 - 01	11/29/2021
64. Velasco, Maria I.	Elem Student Supervisor (9.5mo/17.5hpw)	\$14.00 hr	12 - 01	12/06/2021
<u>Name</u>	<u>Recall from Layoff</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
65. Hewarathna, Dilhanie J.	Para-Educator I (9.5mo/30hpw)	\$16.21 hr	19 - 02	11/16/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Reemploy Laid off Employee</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
66. Avila, Therese M.	Mental Health & Behavior Suppt Spec (9.5mo/35hpw)	\$33.06 hr	36 - 15	10/21/2021
<u>Name</u>	<u>Position- Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
67. Burns, James O.	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	11/20/2021
68. Chapman, Patrick M.	Sub School Bus Driver	\$20.00 hr	28 - 01	12/10/2021
69. Colomiet, Elena	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	12/17/2021
70. Diaz, Martha A.	Sub Para-Educator I	\$15.44 hr	19 - 01	01/01/2022
71. Diaz, Martha A.	Sub Para-Educator II	\$15.83 hr	20 - 01	01/01/2022
72. Diaz, Martha A.	Sub Para-Educator III	\$16.63 hr	22 - 01	01/01/2022
73. Diaz, Martha A.	Sub Para-Educator IV	\$17.47 hr	24 - 01	01/01/2022
74. Edwards, Chelsea	Sub LVN	\$20.26 hr	30 - 01	12/11/2021
75. Free, Kathryn K.	Sub Clerk	\$17.04 hr	23 - 01	08/30/2021- 08/30/2021
76. French, Whitney L.	Sub Para-Educator IV	\$17.47 hr	24 - 01	01/04/2022
77. French, Whitney L.	Sub Para-Educator III	\$16.63 hr	22 - 01	01/04/2022
78. French, Whitney L.	Sub Para-Educator II	\$15.83 hr	20 - 01	01/04/2022
79. Fulton, Kristyn L.	Sub Gls Athl/Equip/Lckr Rm Attn	\$18.81 hr	27 - 01	12/07/2021
80. Fulton, Kristyn L.	Sub HS Campus Supervisor	\$17.90 hr	25 - 01	12/07/2021
81. Garshasbi, Naghmeh T.	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	12/04/2021- 12/05/2021
82. Geraci, Janet	Sub MS Campus Supervisor	\$17.04 hr	23 - 01	10/15/2021- 06/02/2022
83. Hagopian, Gioia M.	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	12/01/2021
84. Lasala Tuttle, Laurie A.	Sub Para-Educator I	\$15.44 hr	19 - 01	09/13/2021
85. Loesch, Luisa M.	Sub Food Service Professionals	\$15.06 hr	18 - 01	12/08/2021
86. Maclain, Frances L.	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	01/01/2022
87. Maclain, Frances L.	Sub Elem School Clerk	\$18.35 hr	26 - 01	01/01/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE EMPLOYMENT (Cont.)

<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
88. Pacheco, Jazmine M.	Sub Para-Educator III	\$16.63 hr	22 - 01	11/20/2021-12/08/2021
89. Pacheco, Jazmine M.	Sub Para-Educator II	\$15.83 hr	20 - 01	11/20/2021-12/08/2021
90. Pena, Nicholas	Sub Custodian	\$18.35 hr	26 - 01	11/29/2021
91. Power-Kohout, Marina	Sub Inst Asst-Preschool	\$17.04 hr	23 - 01	11/30/2021
92. Swain, Randall	Sub MS Campus Supervisor	\$17.04 hr	23 - 01	08/24/2021
93. Vadeghani, Nasrin H.	Sub Para-Educator II	\$16.63 hr	22 - 01	09/13/2021-09/15/2021
94. Valenzuela, Isaura	Sub Para-Educator I	\$15.44 hr	19 - 01	11/16/2021
95. Valenzuela, Isaura	Sub Para-Educator II	\$15.83 hr	20 - 01	11/16/2021
96. Valenzuela, Isaura	Sub Para-Educator III	\$16.63 hr	22 - 01	11/16/2021
97. Valenzuela, Isaura	Sub Para-Educator IV	\$17.47 hr	24 - 01	11/16/2021

<u>Name</u>	<u>Position-Short Term</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Dates</u>
98. Bannerman, Drew T.	Student Worker	\$14.00 hr		11/18/2021-06/30/2022
99. Horner, Charles P.	Student Worker	\$14.00 hr		11/18/2021-06/30/2022
100. Ono, Krista M.	Student Worker	\$14.00 hr		11/18/2021-06/30/2022
101. Quintanilla, Alejandro A.	Student Worker	\$14.00 hr		11/18/2021-06/30/2022

APPROVE CO-CURRICULAR ASSIGNMENT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
102. Chriqui-McHenry, Doris	Tennis, Girls' (Asst)	Aliso Niguel High School	\$2,477.00	08/23/2021-10/30/2021
103. Pfeuffer, Bruce E.	Football, Freshman (Asst)	Dana Hills High School	\$2,477.00	08/14/2021-10/29/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE CIF CO-CURRICULAR ASSIGNMENT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
104. Nobles, Michael P.	Football, Varsity (Asst)	Dana Hills High School	\$396.30	10/30/2021
105. Poching, Kenison L.	Football, Varsity (Asst)	Dana Hills High School	\$396.30	10/30/2021
106. Stanco, Ambrosia A.	Cheer, Advisor HS	San Clemente High School	\$346.80	10/30/2021-11/05/2021
107. Yamamoto, Kenny Y.	Water Polo, Boys' (Head)	Dana Hills High School	\$371.60	10/31/2021

APPROVE ASB ASSIGNMENT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
108. Babb, Easton O.	Lacrosse, Boys' (Asst)	Tesoro High School	\$2,477.00	11/19/2021-04/30/2022
109. Bales, Sara R.	Accompanist	Aliso Niguel High School	\$4,000.00	12/10/2021-06/04/2022
110. Bozanic, Scott A.	Waterpolo, Girls' Varsity (Asst)	San Clemente High School	\$2,000.00	12/13/2021-02/03/2022
111. Deverrick, George E.	Soccer, Girls' Frosh/Soph (Head)	Tesoro High School	\$2,477.00	11/01/2021-02/05/2022
112. Evans, Anthony C.	Baseball, Varsity (Asst)	Aliso Niguel High School	\$10,000.00	12/07/2021-06/10/2022
113. Greenberg, Gary F.	Tennis, Boys' (Asst)	San Clemente High School	\$3,000.00	12/13/2021-01/28/2022
114. Haimes, Amanda I.	Soccer, Girls' (Asst)	San Juan Hills High School	\$500.00	08/18/2021-10/31/2021
115. Heindel, Chase R.	Cheer, (Asst)	San Juan Hills High School	\$600.00	12/01/2021-06/01/2022
116. Hornung, Chris	Music, Strings	San Juan Hills High School	\$4,000.00	09/01/2021-06/04/2022
117. Horton, Kelsey A.	Softball, (Asst)	San Clemente High School	\$2,500.00	11/29/2021-12/16/2021
118. Jones, Tanner E.	Lacrosse, Boys' (Asst)	San Juan Hills High School	\$1,000.00	11/01/2021-02/01/2022
119. Jones, Tanner E.	Lacrosse, Boys' (Asst)	San Juan Hills High School	\$800.00	08/18/2021-10/31/2021
120. Julander, Jenny B.	Drama	Tesoro High School	\$20,000.00	08/17/2021-06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE ASB ASSIGNMENT (Cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
121. Mitchell, Danielle R.	Girls', Water Polo (Asst)	San Clemente High School	\$1,500.00	08/18/2021-11/10/2021
122. Nikolenko, Max T.	Athletic Trainer	Dana Hills High School	\$40,000.00	09/01/2021-06/30/2022
123. Ozuna, Eduardo	Soccer, Boys' Varsity (Head)	San Juan Hills High School	\$1,000.00	08/18/2021-10/31/2021
124. Patterson, Emily P.	Music, Theater	Vista Del Mar Middle School	\$1,500.00	01/03/2022-06/03/2022
125. Rahmatulla, Tyler J.	Baseball, (Asst)	San Juan Hills High School	\$2,000.00	11/17/2021-02/09/2022
126. Reyes, Hayley A.	Pep Squad, Song (Head)	San Juan Hills High School	\$1,500.00	12/01/2021-03/09/2022
127. Salter, Bianca M.	Cheer, (Asst)	San Juan Hills High School	\$850.00	12/01/2021-06/01/2022
128. Spector, Delaney M.	Pep Squad, Choreography	Dana Hills High School	\$300.00	11/01/2021-11/30/2021
129. Velazquez, Samuel	Soccer, Boys' Varsity (Asst)	San Juan Hills High School	\$1,000.00	08/18/2021-10/31/2021
130. Whittaker, Michael C.	Basketball, Boys' JV (Head)	San Juan Hills High School	\$2,500.00	11/12/2021-02/05/2022

APPROVE PROMOTION

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
131. Arribas, Xochitl	Blngl Elem School Clerk (10.5mo/40hpw)	MS Office Mgr (10.75mo/40hpw)	33 - 02	01/05/2022
132. Banks, Lisa C.	MS Campus Supervisor (9.5mo/17.5hpw)	School Secretary II (10.5mo/40hpw)	29 - 01	11/16/2021
133. Chairez Gonzalez, Salvador	Elem Student Supervisor (9.5mo/15hpw)	Food Service Professionals (9.5mo/30hpw)	18 - 01	01/03/2022
134. Chilibolost, Haylie N.	Para-Educator II (9.5mo/32.5hpw)	Para-Educator IV (9.5mo/32.5hpw)	24 - 01	12/13/2021
135. Clemons, Randlyn L.	Para-Educator III (9.5mo/32.5hpw)	Para-Educator IV (9.5mo/32.5hpw)	24 - 02	12/06/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE PROMOTION (Cont.)

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
136. Cooper, Yesenia D.	Para-Educator I (9.5mo/30hpw)	Blngl Community Srvcs Liaison (9.5mo/30hpw)	23 - 01	01/10/2022
137. Cox, Ashleigh M.	Elem School Clerk (10.5mo/40hpw)	Elem Sch Office Mgr (Temp/40hpw)	33 - 04	11/15/2021- 11/26/2021
138. Effenberger, Patricia M.	Blngl Staff Secretary (12mo/40hpw)	Ex Assistant Blngl Comm (12mo/40hpw)	26 - 01	12/06/2021
139. Florentino, Osvaldo	Custodian III (12mo/40hpw)	Custodian IV (Temp/40hpw)	32 - 05	11/30/2021- 02/26/2022
140. Gabold, Landon L.	Technology Sppt Spec I (12mo/40hpw)	Technology Sppt Spec III (12mo/40hpw)	48 - 03	12/06/2021
141. Gonzalez, Rebeca E.	School Clerk II (10.5mo/40hpw)	School Secretary I (10.5mo/40hpw)	27 - 02	11/17/2021
142. Gonzalez-Estrada, Miriam S.	Intermediate Office Asst (12mo/40hpw)	Account Clerk II (12mo/40hpw)	29 - 04	11/22/2021
143. Lesage, Patricia G.	MS Campus Supervisor (9.5mo/17.5hpw)	HS Campus Supervisor (9.5mo/17.5hpw)	25 - 05	12/07/2021
144. Macedo, Jose A.	Custodian I (12mo/40hpw)	Custodian III (Temp/40hpw)	30 - 02	11/30/2021- 02/27/2022
145. Mendoza, Jose L.	Custodian I (12mo/40hpw)	Custodian II (Temp/40hpw)	28 - 05	11/08/2021- 02/04/2022
146. Mendoza, Rosa M.	School Secretary I (10.5mo/40hpw)	School Secretary II (10.75mo/40hpw)	29 - 15	12/14/2021
147. Muratalla Rizo, Adrian	Custodian I (12mo/40hpw)	Custodian III (Temp/40hpw)	30 - 02	11/08/2021- 02/04/2022
148. Nelson, Brooke E.	Para-Educator III (9.5mo/32.5hpw)	School Clerk II (10.5mo/40hpw)	25 - 02	01/03/2022
149. Rana, Ghazala	Elem Student Supervisor (9.5mo/17.5hpw)	Para-Educator I (9.5mo/17.5hpw)	19 - 02	08/30/2021
150. Rodriguez, Rodrigo	HVAC Asst (12mo/40hpw)	HVAC & Refer Technician (12mo/40hpw)	40 - 20	12/01/2021
151. Simmons, Ann E.	School Secretary II (10.5mo/40hpw)	MS Office Mgr (Temp/40hpw)	33 - 10	11/15/2021- 02/09/2022
152. Smith, Megan M.	Para-Educator II (9.5mo/25hpw)	Para-Educator III (9.5mo/30hpw)	22 - 06	11/29/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE PROMOTION (Cont.)

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
153. Varela, Lizzeth R.	Attendance Clerk (10.5mo/40hpw)	School Secretary II (10.5mo/40hpw)	29 - 05	01/03/2022
154. Vildosola, Yesenia D.	Elem Student Supervisor (9.5mo/17.5hpw)	Food Service Professionals (9.5mo/17.5hpw)	18 - 01	12/01/2021

APPROVE REASSIGNMENTS

<u>Name</u>	<u>Former Position</u>	<u>Reassignment</u>	<u>Range Step</u>	<u>Effective Date</u>
155. Leish, Cindy	Para-Educator III (9.5mo/32.5hpw)	Para-Educator II (9.5mo/32.5hpw)	20 - 15	01/03/2022

APPROVE ASSIGNMENT ADJUSTMENTS

<u>Name</u>	<u>Former Position</u>	<u>Assignment Adjustment</u>	<u>Range Step</u>	<u>Effective Date</u>
156. Chironis-Grant, Audrey A.	Para-Educator IV (9.5mo/30hpw)	Para-Educator IV (9.5mo/32.5hpw)	24 - 15	12/08/2021
157. Dormaier, Ruth E.	Para-Educator III (9.5mo/17.5hpw)	Para-Educator III (9.5mo/30hpw)	22 - 10	11/01/2021
158. Grant, Dominique M.	Elem Student Supervisor (9.5mo/15hpw)	Elem Student Supervisor (9.5mo/17.5hpw)	12 - 03	10/18/2021
159. Joiner, Ghislaine	Lead Food Service Professional (9.5mo/17.5hpw)	Lead Food Service Professional (9.5mo/20hpw)	31 - 15	10/25/2021
160. Kachani-Zadeh, Mitra J.	Elem Student Supervisor (9.5mo/10hpw)	Elem Student Supervisor (9.5mo/15hpw)	12 - 01	11/18/2021
161. Kelly, Loretta J.	Para-Educator IV (9.5mo/30hpw)	Para-Educator IV (9.5mo/32.5hpw)	24 - 15	01/03/2022
162. Kim, Kathy	Food Service Professionals (9.5mo/15hpw)	Food Service Professionals (9.5mo/20hpw)	18 - 01	10/04/2021
163. Muscarella, Dana	Elem Student Supervisor (9.5mo/10hpw)	Elem Student Supervisor (9.5mo/15hpw)	12 - 02	12/06/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE ASSIGNMENT ADJUSTMENTS (Cont.)

<u>Name</u>	<u>Former Position</u>	<u>Assignment Adjustment</u>	<u>Range Step</u>	<u>Effective Date</u>
164. Sampathkumar, Madhumithaa	Elem Student Supervisor (9.5mo/15hpw)	Elem Student Supervisor (9.5mo/17.5hpw)	12 - 03	10/18/2021
165. Shen, Lirong	Elem Student Supervisor (9.5mo/10hpw)	Elem Student Supervisor (9.5mo/15hpw)	12 - 02	12/06/2021
166. Trumbly, Paola P.	Blngl Community Srvcs Liaison (9.5mo/17.5hpw)	Blngl Community Srvcs Liaison (9.5mo/30hpw)	23 - 02	12/01/2021
167. Whaley, Jennifer M.	Elem Student Supervisor (9.5mo/12.5hpw)	Elem Student Supervisor (9.5mo/17.5hpw)	12 - 01	12/01/2021

APPROVE TEMPORARY ADDITIONAL ASSIGNMENTS

<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
168. Amy, Shawn R.	Para-Educator II TAA NTE 5 hpw (Support STARS program)	20 - 05	11/02/2021- 02/02/2022
169. Bailey, Ian R.	Para-Educator III TAA NTE 50 hrs (Observe student during assessments)	22 - 03	10/21/2021- 12/16/2021
170. Barrera Castaneda, Jesus A.	Para-Educator IV TAA NTE 2 hrs (Support student at dance)	24 - 03	10/29/2021
171. Burns, James O.	Elem Student Supervisor TAA NTE 5 hrs (Attend training)	12 - 01	08/17/2021- 11/19/2021
172. Castaneda, Kimberly A.	Elem Student Supervisor TAA NTE 5 hrs (Attend training)	12 - 02	08/17/2021- 06/02/2022
173. Clark, Vernitra E.	LVN TAA NTE 15 hrs (Attend pre-deposition and deposition)	30 - 10	10/04/2021- 12/17/2021
174. Craven, Kevin	Para-Educator II TAA NTE 5 hpw (Support STARS program)	20 - 03	11/02/2021- 02/02/2022
175. Cruz, Jessica	Para-Educator IV TAA NTE 2 hrs (Support student at dance)	24 - 04	10/29/2021
176. Doolin, Bridget	Para-Educator IV TAA NTE 2 hrs (Support student at dance)	24 - 06	10/29/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE TEMPORARY ADDITIONAL ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
177. Dormaier, Ruth E.	Para-Educator III TAA NTE 12.5 hpw (Support students with IEP's)	22 - 10	11/15/2021- 02/15/2022
178. Dormaier, Ruth E.	Para-Educator III TAA NTE 60 hrs (Assist students with IEP's)	22 - 10	09/16/2021- 06/02/2022
179. Etnire, Stacey E.	Para-Educator IV TAA NTE 25 hrs (Support private school program specialist)	24 - 06	09/01/2021- 12/30/2021
180. Fernandes Camargo, Ana F.	Blngl Community Srves Liaison TAA NTE 400 hrs (Support Covid tracking program)	23 - 03	11/01/2021- 06/30/2022
181. Flask, Lorene	HS Campus Supervisor TAA NTE 30 hrs (Monitor after school detention)	25 - 20	11/01/2021- 06/04/2022
182. Flores, Jessica A.	Para-Educator III TAA NTE 15hpw (Provide services to new student per IEP)	22 - 03	11/02/2021- 12/17/2021
183. Haq, Farah	Para-Educator II TAA NTE 5 hpw (Support STARS program)	20 - 06	11/02/2021- 02/02/2022
184. Koizumi, Jennifer	Para-Educator I TAA NTE 10 hrs (Assist teacher with curriculum planning)	19 - 02	08/17/2021- 06/02/2022
185. Listiak, Maria L.	Para-Educator IV TAA NTE 2 hrs (Support student at dance)	24 - 15	10/29/2021
186. Ly, Tuyet T.	Para-Educator III TAA NTE 5 hpw (Support STARS program)	22 - 06	11/02/2021- 02/02/2022
187. Malfavon Lara, Claribel M.	Elem Student Supervisor TAA NTE 5 hrs (Attend training)	12 - 01	08/23/2021- 06/02/2022
188. Marino, Ann M.	Para-Educator II TAA NTE 3 hrs (Attend CA MTSS training)	20 - 06	11/01/2021
189. Matteson, Megan J.	Para-Educator III TAA NTE 3 hrs (Attend CA MTSS training)	22 - 06	11/01/2021
190. McGee, Amy J.	Para-Educator III TAA NTE 3 hrs (Attend CA MTSS training)	22 - 01	11/01/2021
191. Miller, Valerie L.	Para-Educator II TAA NTE 3 hrs (Attend CA MTSS training)	20 - 04	11/01/2021
192. Morgan, Debra A.	Para-Educator II TAA NTE 71 hrs (Assist with classroom needs)	20 - 05	09/02/2021- 06/02/2022
193. Morgan, Debra A.	Para-Educator II TAA NTE 71 hrs (Assist with classroom instructional needs)	20 - 05	09/02/2021- 06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE TEMPORARY ADDITIONAL ASSIGNMENTS (Cont.)

<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
194. Navarro, Kelli M.	Para-Educator II TAA NTE 3 hrs (Attend CA MTSS training)	20 - 03	11/01/2021
195. Palacios, Juan	Para-Educator IV TAA NTE 2 hrs (Support student at dance)	24 - 03	10/29/2021
196. Pasqua, Laura L.	HS Campus Supervisor TAA NTE 32 hrs (Monitor after school detention)	25 - 06	11/01/2021- 06/04/2022
197. Peterson, Patricia V.	Elem Student Supervisor TAA NTE 5 hrs (Attend training)	12 - 01	08/17/2021- 06/02/2022
198. Pryor, Bunny S.	Para-Educator II TAA NTE 3 hrs (Attend CA MTSS training)	20 - 06	11/01/2021
199. Raisola, Diane M.	Para-Educator IV TAA NTE 7.5 hrs (Assist students on bus)	24 - 15	10/22/2021- 01/29/2022
200. Sadeghieh, Mimi	Para-Educator II TAA NTE 3 hrs (Attend CA MTSS training)	20 - 15	11/01/2021
201. Simpson, Monica	Para-Educator III TAA NTE 15hpw (Provide services to new student per IEP)	22 - 20	11/02/2021- 12/17/2021
202. Sivakumar, Charumathy	Elem Student Supervisor TAA NTE 5 hrs (Attend CPI training)	12 - 02	10/18/2021- 10/19/2021
203. Stout, Carmen	Blngl Community Srvc Liaison TAA NTE 1.0 hr (Translate for PTA parent ed night)	23 - 05	09/16/2021
204. Swartz, Brian D.	Boys Athl/Equip Lckr Rm Attn TAA NTE 150 hrs (Provide additional supervision)	27 - 06	09/01/2021- 06/02/2022
205. Tavernetti, Carmen G.	Blngl Community Srvc Liaison TAA NTE 50 hrs (Translate for meetings, conferences and letters)	23 - 10	11/10/2021- 06/02/2022
206. Torres Valencia, Karla V.	Elem Student Supervisor TAA NTE 5 hrs (Attend training)	12 - 02	08/17/2021- 06/02/2022
207. Trumbly, Paola P.	Para-Educator IV TAA NTE 2 hrs (Support student at dance)	24 - 03	10/29/2021
208. Vincente, Nora	LVN TAA NTE 10 hrs (Support Covid tracing, tracking and reporting)	30 - 04	08/24/2021- 06/03/2022
209. Warfel, Nicolette L.	Elem Student Supervisor TAA NTE 5 hrs (Attend training)	12 - 01	08/17/2021- 06/02/2022
210. Weinmann, Cindi	Elem Student Supervisor TAA NTE 5 hrs (Attend training)	12 - 03	08/17/2021- 06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
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APPROVE TEMPORARY ADDITIONAL ASSIGNMENTS (Cont.)

211. Mindfulness for Educators – Professional Learning
Not to exceed 9 hours total for 9 employees
11/18/2021

**APPROVE SUBSTITUTE ASSIGNMENTS AS NEEDED
FOR VACANT POSITION OR ABSENT EMPLOYEE**

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Dates</u>
212. Backer, Anne M.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 03	07/01/2021- 06/30/2022
213. Backer, Anne M.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 02	07/01/2021- 06/30/2022
214. Banks, Lisa C.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub School Secretary II	29 - 01	10/25/2021- 11/15/2021
215. Banks, Lisa C.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Secretary	27 - 02	10/25/2021- 11/15/2021
216. Banks, Lisa C.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator I	29 - 01	09/13/2021- 09/15/2021
217. Boshman, Maria L.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator I	19 - 02	09/10/2021- 06/03/2022
218. Boshman, Maria L.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 02	09/10/2021- 06/03/2022
219. Boshman, Maria L.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 02	09/10/2021- 06/03/2022
220. Boshman, Maria L.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 03	09/10/2021- 06/03/2022
221. Castaneda, Kimberly A.	Elem Student Supervisor (9.5mo/15hpw)	Sub Elem School Clerk	23 - 01	08/17/2021- 06/07/2022
222. Cross, Jesse J.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 03	08/17/2021- 11/01/2021
223. El Arabi, Rexene K.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 06	08/17/2021- 06/02/2022
224. Fauchard, Evelyne M.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 06	10/01/2021- 06/02/2022
225. Fauchard, Evelyne M.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 06	10/07/2021- 06/02/2022
226. Flores, Jessica A.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 03	08/17/2021- 06/02/2022
227. Frobe, Theresa L.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 05	10/29/2021- 06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE SUBSTITUTE ASSIGNMENTS AS NEEDED (Cont.)
FOR VACANT POSITION OR ABSENT EMPLOYEE

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Dates</u>
228. Gleason, Stephenie M.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 05	10/20/2021- 06/02/2022
229. Gleason, Stephenie M.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 04	10/20/2021- 06/02/2022
230. Greene, Noemi J.	Elem Student Supervisor (9.5mo/10hpw)	Sub Para-Educator II	20 - 01	10/07/2021- 06/02/2022
231. Greene, Noemi J.	Elem Student Supervisor (9.5mo/10hpw)	Sub Para-Educator III	22 - 01	10/07/2021- 06/02/2022
232. Grillias, Elena K.	Para-Educator I (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 02	08/17/2021- 06/02/2022
233. Hardy, Alicia G.	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator I	19 - 01	08/30/2021- 10/20/2021
234. Harris, Renee E.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator I	19 - 03	09/10/2021- 11/28/2021
235. Harris, Renee E.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 03	09/10/2021- 11/28/2021
236. Harris, Renee E.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 03	09/10/2021- 11/28/2021
237. Harris, Renee E.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 04	09/10/2021- 11/28/2021
238. Lesage, Patricia G.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator I	19 - 05	09/10/2021- 06/30/2022
239. Lesage, Patricia G.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 05	09/10/2021- 06/30/2022
240. Lesage, Patricia G.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 05	09/10/2021- 06/30/2022
241. Lesage, Patricia G.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 06	09/10/2021- 06/30/2022
242. Mackie, Kevin K.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 04	10/07/2021- 06/02/2022
243. Mackie, Kevin K.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 04	10/07/2021- 06/02/2022
244. Mihalich, Kelli C.	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 02	10/07/2021- 06/30/2022
245. Mihalich, Kelli C.	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 01	10/07/2021- 06/30/2022
246. Molina-Meyer, Monica L.	Elem Student Supervisor (9.5mo/15hpw)	Sub Para-Educator II	20 - 01	10/07/2021- 06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of January 19, 2022
Classified Employees

APPROVE SUBSTITUTE ASSIGNMENTS AS NEEDED (Cont.)
FOR VACANT POSITION OR ABSENT EMPLOYEE

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Dates</u>
247. Molina-Meyer, Monica L.	Elem Student Supervisor (9.5mo/15hpw)	Sub Para-Educator III	22 - 01	10/07/2021-06/02/2022
248. Orem, Alexander K.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 01	11/25/2021-06/03/2022
249. Rasouli, Sara	Elem Student Supervisor (9.5mo/15hpw)	Sub Para-Educator I	19 - 01	08/30/2021-06/02/2022
250. Simpson, Monica	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 20	08/17/2021-06/02/2022
251. Trumbly, Paola P.	Blngl Community Srves Liaison (9.5mo/17.5hpw)	MS Office Mgr	33 - 01	11/02/2021-06/07/2022
252. Trumbly, Paola P.	Blngl Community Srves Liaison (9.5mo/17.5hpw)	Sub School Clerk II	25 - 02	10/25/2021-06/02/2022
253. Vadeghani, Nasrin H.	Sub Para-Educator II (1mo/1hpw)	Sub Para-Educator I	22 - 01	09/13/2021-09/15/2021
254. Wagner, Bridget	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 05	10/07/2021-06/02/2022
255. Wagner, Bridget	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 05	10/07/2021-06/02/2022

APPROVE LEAVE OF ABSENCE

<u>Employee Unique Identifying Number</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Dates</u>
256. 243869	MS Campus Supervisor	Personal	11/29/2021-06/30/2022
257. 257091	Para-Educator IV	Personal	01/17/2022-04/29/2022
258. 259559	Blngl Community Srves Liaison	Graduate School	07/01/2021-06/30/2022
259. 331407	Para-Educator II	Student Teaching	12/20/2021-05/20/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
DECEMBER 8, 2021
EDUCATION CENTER – BOARD ROOM

President Bullockus called the meeting to order at 4:09 p.m.

**Call to Order/
Adjourn to Closed
Session**

ROLL CALL:

Present: Trustees Braunstein, Bullockus, Castellanos, Hanacek, Jones, McNicholas and Student Adviser Padhya.

Absent: Trustee Davis

The Pledge of Allegiance was led by Martha McNicholas, Board of Trustees.

**Pledge of
Allegiance
Permanent Record**

The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

It was moved by Trustee McNicholas and seconded by Trustee Braunstein and motion carried 6-0-1 by a roll call vote to adopt the Special Board meeting agenda.

**Adoption of the
Board Agenda**

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, Jones, and McNicholas

NOES: None

ABSENT: Trustee Davis

Student Adviser Padhya cast a preferential vote of aye to adopt the agenda.

President Bullockus recognized Gregory Merwin, Associate Superintendent, Education and Support Services to present the item.

Agenda Item 1

This is an information item only and no Board action is required.

It was moved by Trustee Braunstein and seconded by Trustee McNicholas to adjourn the meeting, motion carried 6-0-1 by a roll call vote.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, Jones, and McNicholas

NOES: None

ABSENT: Trustee Davis

Adjournment

Student Adviser Padhya cast a preferential vote of aye to adjourn the meeting.

President Bullockus announced the meeting adjourned at 4:34 p.m.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
DECEMBER 8, 2021
EDUCATION CENTER – BOARD ROOM

Board Clerk
Gila Jones, Trustee

Secretary, Board of Trustees
Kirsten M. Vital Brulte, Superintendent

Minutes submitted by Colleen Hayes, Manager II Board Operations/Superintendent's Office

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
DECEMBER 15, 2021
EDUCATION CENTER – BOARD ROOM

President Bullockus called the meeting to order at 5:35 p.m.

**Call to Order/
Adjourn to Closed
Session**

ROLL CALL:

Present: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and
McNicholas

Absent: None

The Board recessed to closed session to discuss: Public Health Emergency; Conference with Legal Counsel – Anticipated Litigation; Conference with Legal Counsel – Existing Litigation; Conference with Real Property Negotiators; Student Expulsions; Conference with Labor Negotiators

**Closed Session
Comments**

The regular meeting of the Board of Trustees was called to order by President Bullockus at 7:10 p.m.

ROLL CALL:

Present: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones,
McNicholas and Student Advisor Padhya

Absent: None

The Pledge of Allegiance was led by J.T. Williams, Associated Student Body President, Dana Hills High School.

**Pledge of
Allegiance**

The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent’s office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org

Permanent Record

It was moved by Trustee Davis and seconded by Trustee McNicholas and motion carried by a 7-0 roll call vote to adopt the Regular Board agenda.

**Adoption of the
Board Agenda**

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and
McNicholas

NOES: None

ABSENT: None

Student Adviser Padhya voted aye to adopt the agenda.

President Bullockus asked Colleen Hayes, Manager II - Board Operations/
Superintendent’s Office to read the report out of closed session:

**President’s Report
from Closed
Session Meeting**

Agenda Item #3A– Public Health Emergency

No reportable action.

Agenda Item #3B– Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation – Eleven Cases

Trustees voted 7-0 to approve the staff recommendation on the following cases:

ADR Case Number 20200430M

ADR Case Number 20210521M

ADR Case Number 20210827

ADR Case Number 20211004

ADR Case Number 20211015
ADR Case Number 20211018
ADR Case Number 20211021
ADR Case Number 20211028
ADR Case Number 20211108
ADR Case Number 20211112
ADR Case Number 20211115

Agenda Item #3C – Conference with Legal Counsel – Existing Litigation

Significant Exposure to Litigation – Four Cases

Trustees voted 7-0 to approve staff recommendation on the following cases:

OAH Case Number 2021050726
OAH Case Number 2021070783
OAH Case Number 2021090902
OAH Case Number 2021100093

Agenda Item #3D – Conference with Real Property Negotiators

No reportable action.

Agenda Item #3E – Student Expulsions

Trustees voted 7-0 to approve staff recommendation on the following two cases:

Case # 2022-002
Case # 2022-003

Agenda Item #3E – Conference with Labor Negotiators

Trustees gave direction to staff.

REORGANIZATION OF THE BOARD

President Bullockus asked for nominations for Board President.

**Reorganization of
Board – Election of
President
Agenda Item 1**

Trustee Davis nominated Trustee McNicholas for Board President. Trustee McNicholas accepted the nomination. The motion carried 7-0 to elect Trustee Martha McNicholas, Board President.

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and McNicholas
NOES: None
ABSENT: None

Student Adviser Padhya voted aye to elect Trustee McNicholas, Board President.

President McNicholas asked for nominations for Board Vice President.

**Reorganization of
Board – Election
of Vice President
Agenda Item 2**

Trustee Davis nominated Trustee Castellanos for Board Vice President. Trustee Castellanos accepted the nomination. The motion carried 7-0 to elect Trustee Krista Castellanos, Board Vice President.

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and McNicholas
NOES: None
ABSENT: None

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Student Adviser Padhya voted aye to elect Trustee Castellanos, Board Vice President.

President McNicholas asked for nominations for Board Clerk.

**Reorganization of
Board – Election of
Clerk
Agenda Item 3**

Trustee Bullockus nominated Trustee Jones for Board Vice President. Trustee Jones accepted the nomination. The motion carried 7-0 to elect Trustee Gila Jones, Board Clerk.

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and McNicholas
NOES: None
ABSENT: None

Student Adviser Padhya voted aye to elect Trustee Jones, Board Clerk.

Every year at the organizational meeting in December, Trustee assignments are made to various committees and other groups in which there is an expectation of Board representation.

**Selection of Trustee
Participation on
Various
Committees
Agenda Item 4**

It was moved by Trustee Bullockus and seconded by Trustee Hanacek motion carried by a 7-0 vote to approve the Selection of Trustee Participation on Various Committees.

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and McNicholas
NOES: None
ABSENT: None

Student Adviser Padhya voted aye to approve the Selection of Trustee Participation on Various Committees.

Trustee Jones will serve as the District’s representative on the Nominating Committee of the Orange County Committee on School District Organization with Trustee McNicholas serving as the alternate.

Trustees Bullockus and Jones will serve on the Orange County School Boards Political Action Group Effort (PAGE).

Trustees selected to serve on the following Ad Hoc committees:

City of Aliso Viejo: Trustees Castellanos and McNicholas
City of Dana Point: Trustees Hanacek and McNicholas
City of Laguna Niguel: Trustees Jones and McNicholas
City of Mission Viejo: Trustees Bullockus and Jones
City of Rancho Santa Margarita: Trustee Braunstein and Bullockus
City of San Clemente: Trustees Davis and Hanacek
City of San Juan Capistrano: Trustees Braunstein, Hanacek and Jones
Ladera Ranch Civic Council: Trustees Braunstein, Bullockus and Davis

If necessary, Trustees will revisit the Ad Hoc committee assignments after the Plans for Trustee Area Boundary Redistricting are finalized.

Trustee Davis will serve on the District Restructuring Council (DRC) with Trustee Castellanos serving as the alternate.

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Trustees Braunstein, Jones and McNicholas will serve on the College and Career Advantage Board and Trustee Davis will serve as the alternate.

Trustees Bullockus and McNicholas will serve as the California School Board Association Delegates (CSBA).

Trustees Braunstein and Jones will serve on the Board Policy Sub-Committee.

Associated Student Body

Dana Hills High School
Dr. Brad Baker, *Principal*
Sandra Mesa, *Activities Director*
JT. Williams, *Associated Student Body President*

**Special
Recognitions**

Celebration of Life

Tim Brooks, Associate Superintendent, Human Resource Services

Celebration of Life

Superintendent Vital reported on the various activities at our sites in the past weeks.

**Board and
Superintendent
Comments**

Trustee Castellanos recognized Trustee Bullockus for her past year as Board President.

Trustee Davis acknowledged the City of San Clemente for adding five crossing guards.

No reportable action.

**Student Board
Member Report
Oral
Communications**

The following speakers addressed the Board:

- *Greg Young spoke regarding the shoes left at the District office*
- *Melissa Anderson, teacher, spoke regarding the shoes left at the District office, student safety, and a resolution for change*
- *Brett Stall spoke against a vaccine mandate*
- *Shanin Kurtz spoke against a vaccine mandate and read her child's medical exemption letter from their doctor*
- *Jennifer Loya spoke regarding parents' choice for their students and masks*
- *Gene thanked Trustee Davis for taking the letter to Sacramento, and spoke about the Cultural Proficiency Plan*
- *Neil spoke against a vaccine mandate, and thanked Trustee Davis and the Board*
- *Michele Ploessel-Campbell spoke regarding the PTA holiday activities, and parent volunteers being allowed for outside activities*

At 8:10 p.m. President McNicholas opened the Public Hearing on Draft Plans for Trustee Area Boundary Redistricting.

**Public Hearing:
Draft Plans for
Trustee Area
Boundary
Redistricting**

The following speaker addressed the Board:

- *Michele Ploessel Campbell spoke in support of the Draft Plans for Trustee Area Boundary Redistricting.*

President McNicholas closed the Public Hearing at 8:11 p.m.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below.

**Consent
Calendar**

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There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

President McNicholas asked Trustees for items they wished to pull from the Consent Calendar. Trustee Davis pulled items #8 and #27.

The following speakers addressed the Board:

- *Michele Ploessel Campbell spoke regarding item #6 and Item #27.*

It was moved by Trustee Davis and seconded by Trustee Braunstein motion carried by a 7-0 roll call vote to approve the following Consent Calendar with the exception of items pulled.

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and McNicholas
NOES: None
ABSENT: None

Student Adviser Padhya voted aye to approve the Consent Calendar.

Approval of donations of funds and equipment.

**Donation of
Funds and
Equipment
Agenda Item 6
Purchase Orders,
Commercial
Warrants and
Previously
Board-Approved
Bids and
Contracts
Agenda Item 7
Award Bid No.
2122-01, Waste
Management
Services –
CR&R,
Incorporated
Agenda Item 9
Award Bid No.
2122-02, Tree
Trimming
Maintenance
Services – West
Coast Arborist,
Incorporated
Agenda Item 10
Employee Cell
Phone Allowance
Agenda Item 11**

Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2).

Approval of Award of Bid No. 2122-01, Waste Management Services to CR&R, Incorporated.

Approval of Award of Bid No. 2122-02, Tree Trimming Maintenance Services to West Coast Arborist, Incorporated. One bid was received and opened on October 8, 2021 and is listed on Exhibit A.

Approval of the revised employee cell phone allowance list.

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Approval of Change Order No. 1, Bid No. 2122-05 for the Compressed Natural Gas Station Expansion Project related to a credit for unused allowance funds. This	Change Order No. 1, Bid No. 2122-05, Compressed Natural Gas Station Expansion Project Agenda Item 12
Approval of Change Order No. 2, Bid No. 2122-09 for College and Career Advantage (CCA) Classroom Portable Addition project related to District directed adjustments to incorporate additional data and low voltage connectivity, provides additional fencing and securing vehicle gate.	Change Order No. 2, Bid No. 2122-09, College and Career Advantage Classroom Portable Addition Project Agenda Item 13
Approval of Change Order No. 9, Bid No. 1920-05 for the Newhart Middle School STEAM Building Project related to the addition of light fixtures to ensure adequate lighting per Division of the State Architect’s (DSA) Title 24 requirements, additional sheet metal needed to close gaps from design changes, the addition of new gas regulators required per Southern California Gas Company, corrections to the drainage and field areas to support the new grass field, and the installation of a new fiber line to the existing portables.	Change Order No. 9, Bid No. 1920-05, Newhart Middle School Steam Building Project Agenda Item 14
Approval of the Final Acceptance and filing of the Notice of Completion for Bid No. 2122-05 for the Compressed Natural Gas Station Expansion Project.	Final Acceptance and Filing of Notice of Completion for Bid No. 2122-05 for Compressed Natural Gas Station Expansion Project Agenda Item 15
Approval of the Final Acceptance and filing of the Notice of Completion for Bid No. 2122-09 for the College and Career Advantage Classroom Portable Addition Project. In order to obtain Division of State Architect closeout with certification, Notice of Completion is required.	Final Acceptance and Filing of Notice of Completion for Bid No. 2122-09 for College and Career Advantage Classroom Portable Addition Project Agenda Item 16
Approval to procure eligible E-Rate items (Category 2) utilizing Request for Proposals (RFP) process.	Procure Eligible E-Rate Items Utilizing Requests for

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	Proposals Process
Approval of the Aliso Viejo Community Association (AVCA) Limited Use and Maintenance Agreement (LUMA) for Aliso Niguel High School Winter/Spring Baseball 2022.	Agenda Item 17 Aliso Viejo Community Association Limited Use and Maintenance Agreement for Aliso Niguel High School Winter/Spring Baseball 2022
Approval of the Aliso Viejo Community Association (AVCA) Limited Use and Maintenance Agreement (LUMA) for Aliso Niguel High School Winter/Spring Lacrosse 2022.	Agenda Item 18 Aliso Viejo Community Association Limited Use and Maintenance Agreement for Aliso Niguel High School Winter/Spring Lacrosse 2022
Approval of the ratification of the Interagency Agreement with Orange County Head Start, Inc.	Agenda Item 19 Interagency Agreement with Orange County Head Start, Inc.
Approval of the Data Sharing and Services Agreement with the Foundation for California Community Colleges on behalf of the California College Guidance Initiative (CCGI).	Agenda Item 20 Data Sharing and Services Agreement with the Foundation for California Community Colleges on Behalf of the California College Guidance Initiative
Approval of Addendums to the Agreement for Additional Schools Participating in the Inside the Outdoors School Program, Agreement Number 14002, Addendum No. 2 and No. 3.	Agenda Item 21 Addendum to the Agreement for Additional Schools Participating in the Inside the Outdoors School Programs, Agreement Number 14002, Addendum No. 2

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and No. 3

Approval of the ratification of MasteryConnect Subscriptions from Instructure. MasteryConnect is a program integrated into Canvas Learning Management System which measures and promotes student growth through a platform designed to show student learning in an intuitive and visual way.

Approval of the Musical Theater International (MTI) agreement for student production of the high school version of Mama Mia for use December 16, 2021 through March 30, 2022.

Approval of Resolution No. 2122-28 for Signature and Acceptance of Fiscal Year 2022-2023 Continued Funding Application, for California State Preschool Program Contract.

Approval of the Educator Effectiveness Expenditure Plan, the District will receive \$9,222,006 in one-time state funding to improve educator effectiveness of its teachers, administrators, paraprofessionals, and classified staff who interact with students.

Approval of the Internship Agreement with Chapman University, effective November 15, 2021 and expiring December 1, 2026.

Acceptance of Williams Settlement Legislation Orange County Department of Education (OCDE) First Quarter Report.

Approval of the School Counseling Supervised Paid Internship Fieldwork Agreement with Chapman University, effective November 15, 2021 and expiring December 1, 2026.

**Agenda Item 22
MasteryConnect
Subscriptions
from Instructure
Agenda Item 23
Musical Theater
International
Agreement for
Student
Production of
Mama Mia for
2021-2022
Agenda Item 24
Resolution No.
2122-28 for
Signature and
Acceptance of
Fiscal Year 2022-
2023 Continued
Funding
Application, for
California State
Preschool
Program
Contract
Agenda Item 25
Educator
Effectiveness
Expenditure Plan
Agenda Item 26
Internship
Agreement with
Chapman
University
Agenda Item 28
Orange County
Department of
Education First
Quarter Report –
Williams
Settlement
Legislation
Agenda Item 29
School
Counseling
Supervised Paid
Internship
Fieldwork
Agreement with
Chapman
University
Agenda Item 30**

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Approval of the Educational Affiliation Agreement with Rancho Santiago Community College District, effective upon the final signature and continuing for five years.	Educational Affiliation Agreement with Rancho Santiago Community College District Agenda Item 31
Approval of the activity list for employment, separation, and additional assignments of certificated employees.	Resignations/Retirements/ Employment - Certificated Employees Agenda Item 32
Approval of the activity list for employment, separation, and additional assignments of classified employees.	Resignations/Retirements/ Employment - Classified Employees Agenda Item 33
Approval of Resolution No. 2122-27, Role of the Board: Powers and Responsibilities, reaffirms the role of the Board. The Board of Trustees is the educational policy-making body for the District.	Resolution No. 2122-27, Role of the Board: Powers and Responsibilities Agenda Item 34
Approval of the Board Meeting Schedule for the 2022-2023 school year.	2022 - 2023 Board Meeting Schedule Agenda Item 35
Approval of the November 3, 2021 Regular Board Meeting Minutes.	School Board Minutes Agenda Item 36
Approval of Resolution No. 2122-26, Continuing Authority to Hold Virtual Meetings, Pursuant to Assembly Bill 361.	Resolution No. 2122-26, Continuing Authority to Hold Virtual Meetings Pursuant To Assembly Bill 361 Agenda Item 37
President McNicholas recognized Gregory Merwin, Associate Superintendent, Education and Support Services to present the item.	Instructional Materials Recommended for Adoption:
The following speakers addressed the Board:	Secondary English- Language Arts And History Social Science Supplemental Novels, Grades 6-
<ul style="list-style-type: none">• <i>Shelly Gustafson, teacher, spoke in support of the recommended instructional materials</i>• <i>Michele Ploessel-Campbell spoke in support of the recommended instructional materials</i>	

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It was moved by Trustee Hanacek and seconded by Trustee Braunstein to approve 12
Instructional Materials Recommended for Adoption: Secondary English-language arts and **Agenda Item 38**
History Social Science Supplemental Novels, Grades 6-12. The motion carried 5-2.

AYES: Trustees Braunstein, Castellanos, Hanacek, Jones, and McNicholas
NOES: Trustees Bullockus, and Davis
ABSENT: None

Student Adviser Padhya voted aye to approve Instructional Materials Recommended for
Adoption: Secondary English-language arts and History Social Science Supplemental
Novels, Grades 6-12.

President McNicholas recognized Gregory Merwin, Associate Superintendent, Education
and Support Services to present the item.

It was moved by Trustee Hanacek and seconded by Trustee Jones to approve Instructional
Materials Recommended for Adoption: Secondary World Languages Supplemental Novels,
Grades 9-12. The motion carried 7-0.

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and
McNicholas
NOES: None
ABSENT: None

**Instructional
Materials
Recommended
for Adoption:
Secondary World
Languages
Supplemental
Novels, Grades 9-
12
Agenda Item 39**

Student Adviser Padhya voted aye to approve Instructional Materials Recommended for
Adoption: Secondary World Languages Supplemental Novels, Grades 9-12.

President McNicholas recognized Gregory Merwin, Associate Superintendent, Education
and Support Services to present the item.

This is an information item only and no Board action is necessary.

President McNicholas requested agenda items 44 and 45 be heard prior to agenda item
41. By a consensus of the Board, all Trustees were in favor of hearing agenda items 44
and 45 prior to agenda item 41.

President McNicholas recognized Clark Hampton, Deputy Superintendent, Business and
Support Services to present the item.

The following speakers addressed the Board:

- *Michele Ploessel Campbell spoke in favor of the Resolution*
- *Melina Pelini spoke in favor of the Resolution and the Dana Hills High School bond*

It was moved by Trustee Hanacek and seconded by Trustee Castellanos to adopt
Resolution No. 2122-23, a Resolution of the Board of Trustees of the Capistrano Unified
School District of Intention to Consider and Resource the Investigation of a Potential
Future Bond Measure (Dana Hills High School Seismic Safety Project). The motion
carried 4-3 by a roll call vote.

AYES: Trustees Braunstein, Castellanos, Hanacek, and McNicholas
NOES: Trustees Bullockus, Davis, and Jones
ABSENT: None

**Presentation –
Math Update
Agenda Item 40**

**Request to Hear
Items 44 and 45
Prior to Item 41**

**Resolution No.
2122-23, a
Resolution of the
Board of Trustees
of the Capistrano
Unified School
District of
Intention to
Consider and
Resource the
Investigation of a
Potential Future
Bond Measure
(Dana Hills High
School Seismic
Safety Project)
Agenda Item 44**

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Student Adviser Padhya voted aye to adopt Resolution No. 2122-23, a Resolution of the Board of Trustees of the Capistrano Unified School District of Intention to Consider and Resource the Investigation of a Potential Future Bond Measure (Dana Hills High School Seismic Safety Project).

Student Adviser Padhya left the meeting at 10:15 p.m.

President McNicholas recognized Clark Hampton, Deputy Superintendent, Business and Support Services to present the item.

The following speaker addressed the Board:

- *Emily Cravens spoke regarding her support for the bond to include grades TK-12*
- *Michele Ploessel-Campbell spoke in support of the citizens in Aliso Viejo and their push for the bond, also in support of a Districtwide bond*

It was moved by Trustee Hanacek and seconded by Trustee Castellanos to adopt Resolution No. 2122-24, a Resolution of the Board of Trustees of the Capistrano Unified School District of Intention to Consider and Resource the Investigation of a Potential Future Bond Measure (City of Aliso Viejo TK-8 [TK-12] Bond Measure). The motion carried 5-2 by a roll call vote. A TK-12 bond measure is estimated to cost \$280 million.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and McNicholas
NOES: Trustees Davis and Jones
ABSENT: None

President McNicholas requested agenda item 46 be heard after agenda item 45 and prior to agenda item 41. By a consensus of the Board, all Trustees were in favor of hearing agenda item 46 prior to agenda item 41.

President McNicholas recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

The following speaker addressed the Board:

- *Michele Ploessel Campbell spoke in favor of the Resolution*

It was moved by Trustee McNicholas and seconded by Trustee Jones to adopt Resolution No. 2122-25, Resolution of the Board of Trustees of the Capistrano Unified School District in Support of Assembly Bill No. 75, Kindergarten-Community Colleges Public Education Facilities Bond Act of 2022. The motion carried 7-0 by a roll call vote, as amended.

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and McNicholas
NOES: None
ABSENT: None

It was moved by Trustee Hanacek seconded by Trustee Bullockus to extend the Board meeting one hour to 11:53 p.m. The motion carried 7-0.

President McNicholas recognized Clark Hampton, Deputy Superintendent, Business and Support Services to present the item.

The following speakers addressed the Board:

Resolution No. 2122-24, a Resolution of the Board of Trustees of the Capistrano Unified School District of Intention to Consider and Resource the Investigation of a Potential Future Bond Measure (City of Aliso Viejo TK-8 or TK-12 Bond Measure) Agenda Item 45 Request to Hear Item 46 After Item 45, Prior to Item 41 Resolution No. 2122-25, Resolution of the Board of Trustees of the Capistrano Unified School District in Support of Assembly Bill No. 75, Kindergarten-Community Colleges Public Education Facilities Bond Act of 2022 Agenda Item 46 Motion to Extend the Meeting past the Hour Draft Plans for Trustee Area Boundary Redistricting

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- Michele Ploessel Campbell spoke requesting the Board to consider the feeder patterns and remember Union High School **Agenda Item 41**

This is an information item only and no Board action is necessary.

The Board gave direction to staff to bring back the Draft Plans for Trustee Area Boundary Redistricting, Charlie, Delta and Echo, to the January 19, 2022 Board meeting for Discussion/Action.

President McNicholas recognized Clark Hampton, Deputy Superintendent, Business and Support Services to present the item.

**Certification of the 2021-2022 First Interim Report
Agenda Item 42**

It was moved by Trustee Bullockus and seconded by Trustee Davis to approve the Certification of the 2021-2022 First Interim Report. The motion carried 7-0.

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and McNicholas
NOES: None
ABSENT: None

President McNicholas recognized Clark Hampton, Deputy Superintendent, Business and Support Services to present the item.

**Ambuehl Elementary School Modernization Phase 2 Project, Project Addendum to Master Agreement for Architectural Services – PBK-WLC Architect and Agreement for Contracted Services – TELACU Construction Management, Incorporated
Agenda Item 43**

It was moved by Trustee Bullockus and seconded by Trustee Castellanos to approve Ambuehl Elementary School Modernization Phase 2 Project, Project Addendum to Master Agreement for Architectural Services – PBK-WLC Architect and Agreement for Contracted Services – TELACU Construction Management, Incorporated. The motion carried 7-0.

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and McNicholas
NOES: None
ABSENT: None

President McNicholas recognized Clark Hampton, Deputy Superintendent, Business and Support Services to present the item.

**Independent Contractor, Professional Services, Field Service, and Master Contract Agreements
Agenda Item 8**

It was moved by Trustee Jones and seconded by Trustee Davis to approve Independent Contractor, Professional Services, Field Service, and Master Contract Agreements with the exception of the contract with LPA, Incorporated. The motion carried 7-0, as amended. The Board gave direction to staff to bring back the LPA, Incorporated contract on January 19, 2022.

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and McNicholas
NOES: None
ABSENT: None

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It was moved by Trustee Davis seconded by Trustee Bullockus to extend the Board meeting thirty minutes to 12:18 a.m. The motion carried 7-0.

**Motion to Extend
the Meeting past
the Hour
Memorandum of
Understanding
with WestEd for
the California
Healthy Kids
Survey 2021-2022
Agenda Item 27**

President McNicholas recognized Gregory Merwin, Associate Superintendent, Education and Support Services, to present the item.

It was moved by Trustee Hanacek and seconded by Trustee Jones to approve Memorandum of Understanding with WestEd for the California Healthy Kids Survey 2021-2022. The motion carried 6-1.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, Jones, and McNicholas
NOES: Trustee Davis
ABSENT: None

It was moved by Trustee Davis and seconded by Trustee Jones to adjourn the meeting, motion carried 7-0.

Adjournment

AYES: Trustees Braunstein, Bullockus, Castellanos, Davis, Hanacek, Jones, and McNicholas
NOES: None
ABSENT: None

President McNicholas announced the meeting adjourned in memory of Tim Brooks, Associate Superintendent, Human Resource Services, at 12:11 a.m. A moment of silence was observed.

Board Clerk
Gila Jones, Trustee

Secretary, Board of Trustees
Kirsten M. Vital Brulte, Superintendent

Minutes submitted by Colleen Hayes, Manager II, Board Operations/Superintendent's Office

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Colleen Hayes, Manager II Board Operations/Superintendent's Office

Date: January 19, 2022

Board Item: RESOLUTION NO. 2122-33, CONTINUING AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO ASSEMBLY BILL 361

HISTORY

This is a legally mandated monthly item. At the December 15, 2021, Board meeting the Board adopted Resolution No. 2122-26, Continuing Authority to Hold Virtual Meetings, Pursuant to Assembly Bill 361. Per Government Code § 54953(e), the Board must adopt a subsequent resolution to continue this practice.

BACKGROUND INFORMATION

On September 16, 2021, Governor Newsom signed Assembly Bill (AB) 361, which immediately amended the Brown Act allowing governing boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code section § 54953(b), if the Board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency. The Board is committed to open and transparent governance in compliance with the Brown Act, and continues to conduct virtual meetings by way of telephonic and/or internet-based services as to allow members of the public to fully participate in meetings and offer public comment.

CURRENT CONSIDERATIONS

Through this Resolution, the Board of Trustees of Capistrano Unified Schools District authorizes the use of teleconferencing for all meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, for a period of thirty (30) days from the adoption of this resolution, or such a time that the governing board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3). Based on the findings made above, the Board of Trustees of the Capistrano Unified School District will continue holding its meetings in a safe and efficient manner, with a priority of having members of the public participate in-person from the location of the Board meeting. In the event a Trustee must participate in a meeting through a virtual platform (such as Zoom or an equivalent program), s/he will follow all the requirements of AB 361. The Trustee's participation in public session shall be visible to all meeting participants in the same manner as if the Trustee were present. The Trustee may also participate in executive/closed session meetings of the Board.

FINANCIAL IMPLICATIONS

There is no financial impact.

TRUSTEE RECOMMENDATION

It is recommended the Board adopt Resolution No. 2122-33, Continuing Authority to Hold Virtual Meetings Pursuant To Assembly Bill 361.

PREPARED BY: Colleen Hayes, Manager II, Board Operations, Superintendent's Office

APPROVED BY: Kirsten Vital Brulte, Superintendent

CAPISTRANO UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 2122-33, CONTINUING AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO ASSEMBLY BILL 361

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID-19); and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 which indicated that Executive Order N-29-20's authorization for holding virtual meetings would expire on September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions; and

WHEREAS, on September 20, 2021, Governor Newsom issued Executive Order N-15-21 suspending the implementation of AB 361 until October 1, 2021; and

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

(e)(1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(C) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

(e)(3) If a declared state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the declared state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(ii) State or local officials continue to impose or recommend measures to promote social distancing.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Capistrano Unified School District finds that the Governor's March 4, 2020 declaration of a state of emergency due to the COVID-19 pandemic remains active.

BE IT FURTHER RESOLVED, the Board of Trustees of Capistrano Unified School District has reconsidered the circumstances of the declared state of emergency and finds that as a result, under certain circumstances meeting in person would present imminent risks to the health or safety of attendees, including the potential to adversely affect Trustees due to one or more of the following reasons:

1. The prevalence of the Delta and subsequent variants, the indoor setting of meeting facilities;
2. The potential presence of unvaccinated individuals attending meetings;
3. The potential for noncompliance with mask wearing requirements; and
4. The desire to protect the health of immuno-compromised trustees, staff and the public.

BE IT FURTHER RESOLVED, based on the findings made above, the Board of Trustees of the Capistrano Unified School District will continue holding its meetings as follows:

Public Participation: The Board will continue to hold all meetings in a safe and efficient manner, with a priority of having members of the public participate in-person from the location of the Board meeting.

Trustee Participation: Consistent with the above findings, in the event a Trustee must participate in a meeting through a virtual platform (such as Zoom or an equivalent program), s/he will follow all the requirements of AB 361. The Trustee's participation in public session shall be visible to all meeting participants in the same manner as if the Trustee were present. The Trustee may also participate in executive/closed session meetings of the Board.

PASSED AND ADOPTED by the Board of Trustees of the Capistrano Unified School District on January 19, 2022, by the following vote:

AYES ()
NOES ()
ABSTAIN ()
ABSENT ()

I, Kirsten M. Vital Brulte, Secretary of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on January 19, 2022, by a roll call vote.

Gila Jones, Trustee
Clerk of the Board of Trustees

Kirsten M. Vital Brulte, Superintendent
Secretary of the Board of Trustees

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Date: January 19, 2022

Board Item: Draft Plans for Trustee Area Boundary Redistricting

HISTORY

This item is required by Education Code § 5019.5 and occurs every ten years. With the passage of Measure H on November 2, 2010, the District changed the method of election to “by Trustee area” requiring each member of the Board of Trustees to reside within, and be elected by, the voters living within that particular Trustee area or District. In 2012, the 2010 census was used to adjust Trustee area boundaries to balance the population evenly among each Trustee area.

BACKGROUND INFORMATION

The U.S. census counts each resident of the country, where they live on April 1, every ten years ending in zero. In September 2021, the federal government released the results of the 2020 decennial census. The census data was also made available for the District. As populations shift, Trustee areas need to be evaluated and rebalanced every ten years using data from the U.S. census. Education Code § 5019.5 describes the timeline of the process. This Trustee area analysis needs to be completed, revised, and established prior to March 1, 2022.

On November 3, 2021, Trustees adopted Resolution No. 2122-21, Establishing Criteria for Adjusting Trustee Area Boundaries which put in place the following criteria for adjusting Trustee area boundaries:

1. Each Trustee area shall contain a nearly equal number of inhabitants;
2. Trustee area borders shall be drawn in a manner that complies with the Federal Voting Rights Act;
3. Trustee areas shall consist of contiguous territory in as compact a form as possible;
4. Trustee area borders shall respect communities of interest as much as possible;
5. Trustee area borders shall follow visible natural and man-made geographical and topographical features as much as possible;
6. Trustee area borders shall follow municipal boundaries as much as possible;
7. Trustee area borders shall take into consideration the location of schools;
8. Trustee area borders shall take into consideration the school feeder pattern into high schools;
9. Trustee area borders shall take into consideration expected future population growth within each Trustee area over the next ten years.

On December 15, 2021, the Board held a public hearing and reviewed five draft plans titled Alpha, Bravo, Charlie, Delta and Echo. The Board decided to eliminate from further discussion draft Plan Alpha and draft Plan Bravo with instructions to make certain modifications to draft Plan Charlie, Plan Delta and Plan Echo.

CURRENT CONSIDERATIONS

Attached for Trustee review are the following exhibits:

- Resolution No. 2122-21, Establishing Criteria for Adjusting Trustee Area Boundaries
- Redistricting Schedule – adopted November 3, 2021
- Current Trustee Area Map

Attached for Trustee consideration are the draft plans with the recommended modifications to draft Plan Charlie, Plan Delta, and Plan Echo:

- Modified Draft Plans

Trustees are asked to select a single draft plan to be refined and finalized for approval at the February 16, 2022 Board meeting. The redistricting is required to be established prior to March 1, 2022.

Note: The draft plans in the exhibit are not final. The plans are meant to provide various concepts for consideration. The maps are subject to minor changes in order to refine boundaries to follow streets or geographic features, eliminate any overlap and to ensure the total population in each area is within the allowable variance.

FINANCIAL IMPLICATIONS

The financial impact associated with the Trustee area boundary redistricting process is estimated to be between \$12,300 and \$18,000.

STAFF RECOMMENDATIONS

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees select one draft plan for Trustee area boundary redistricting for final approval at the February 16, 2022 Board meeting.

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

Draft Plans for Trustee Area Boundary Redistricting

Capistrano Unified School District

January 19, 2022

Presented By:

**Ron Van Orden, Director, Enrollment
and GeoVisual Analytics**

PowerSchool, LLC

DecisionInsite is now part of PowerSchool



Overview

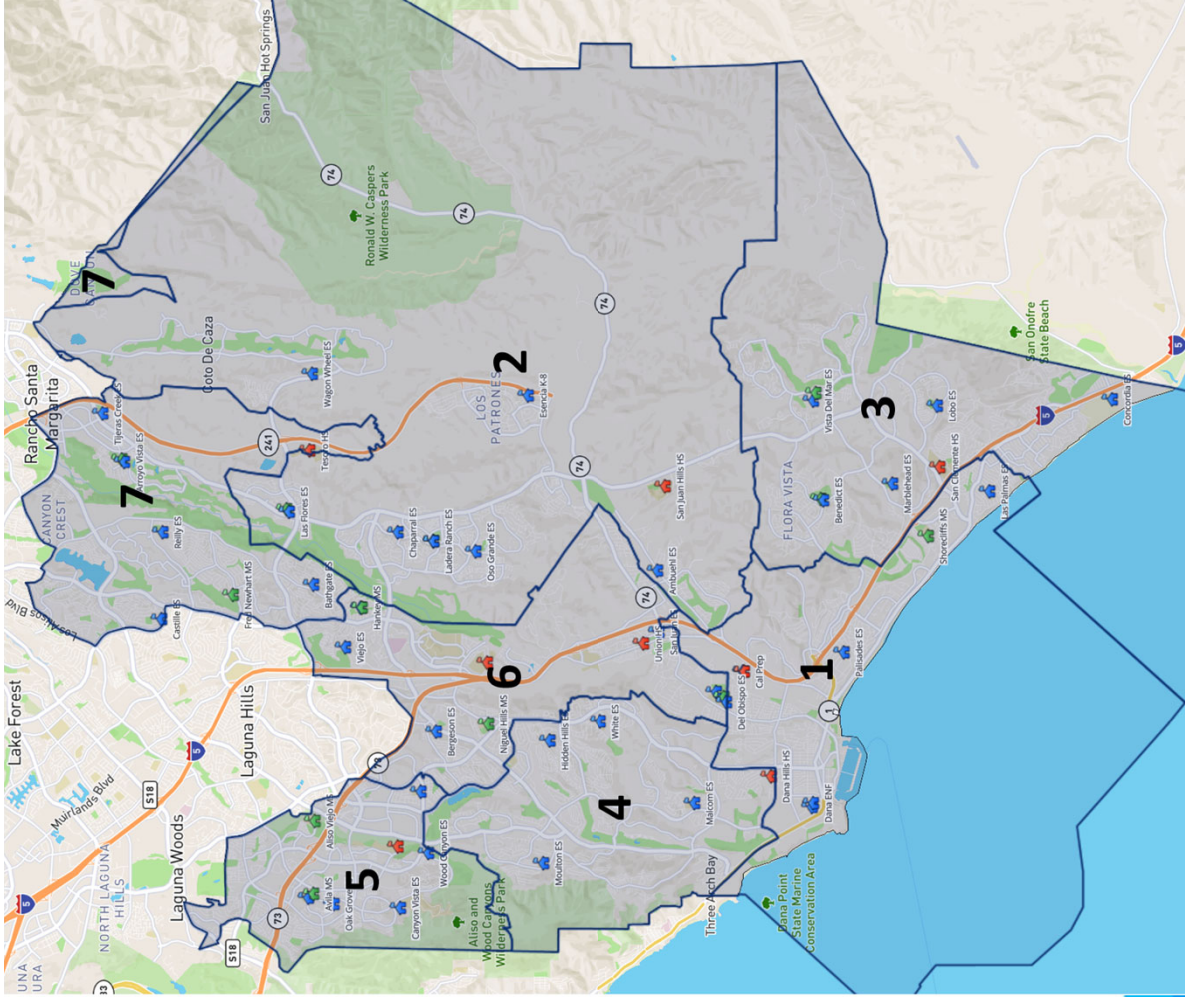
- Review of Criteria and Requirements
- Review of Current Trustee Areas
- Review of Refinement Work Completed
- Review of Charlie, Delta and Echo Scenarios
- Questions and Answers

Review of Criteria

- Requirements
 - Nearly equal number of inhabitants
 - Complies with, CVRA AB 182, 2001 / Federal Voting Rights Act
 - Compact and contiguous
- Requests
 - Consider location of High Schools and school feeder patterns
 - City and Municipal Boundaries

Current Trustee Areas

- Trustee Areas 2 and, to a lesser degree, 5 have excess population
- The remaining Trustee Areas need to be balanced

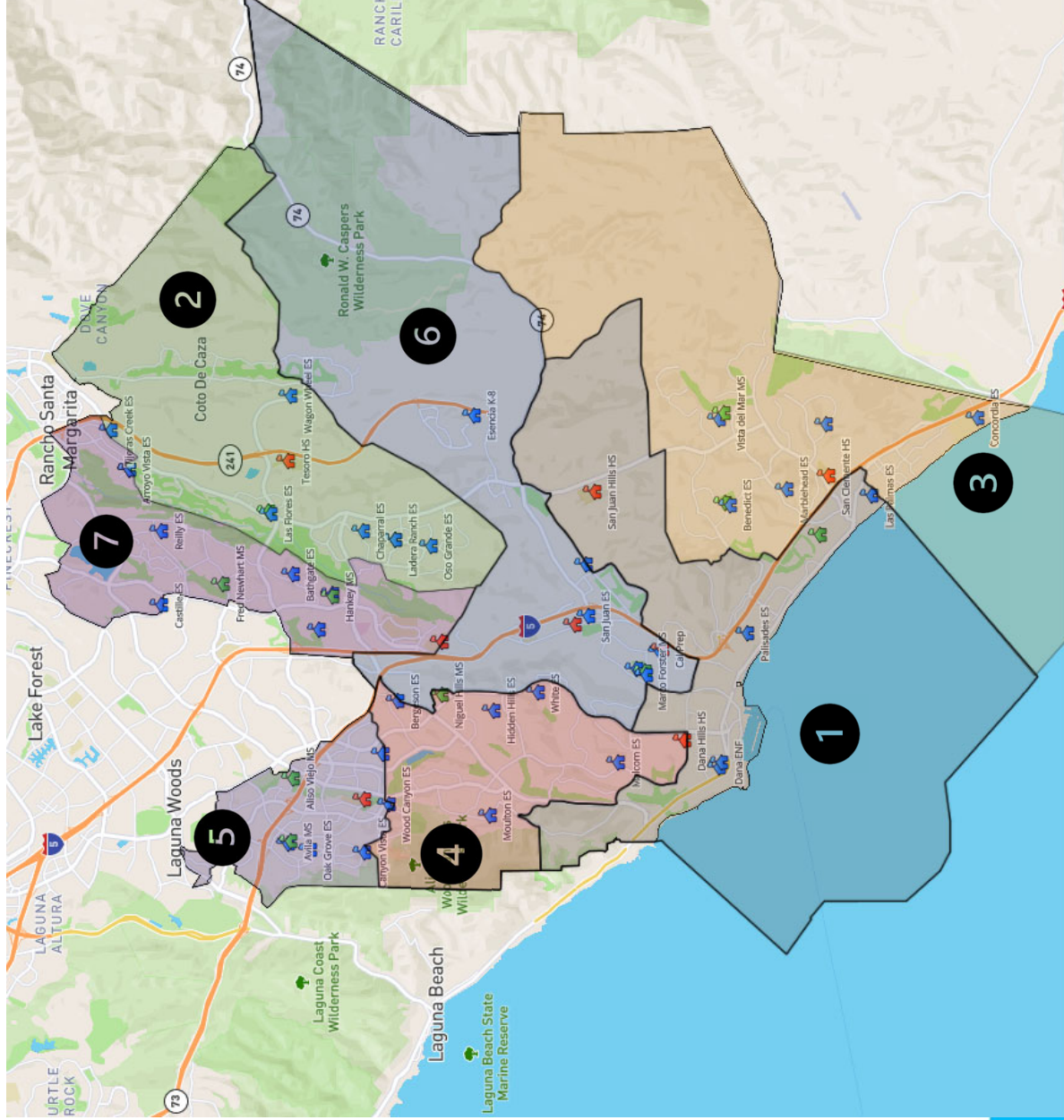


Refinement Work Completed Overview

- Incorporation of Board requests / feedback
- Further Balancing
- Alignment with Streets and Parcels
- Alignment with District Boundary

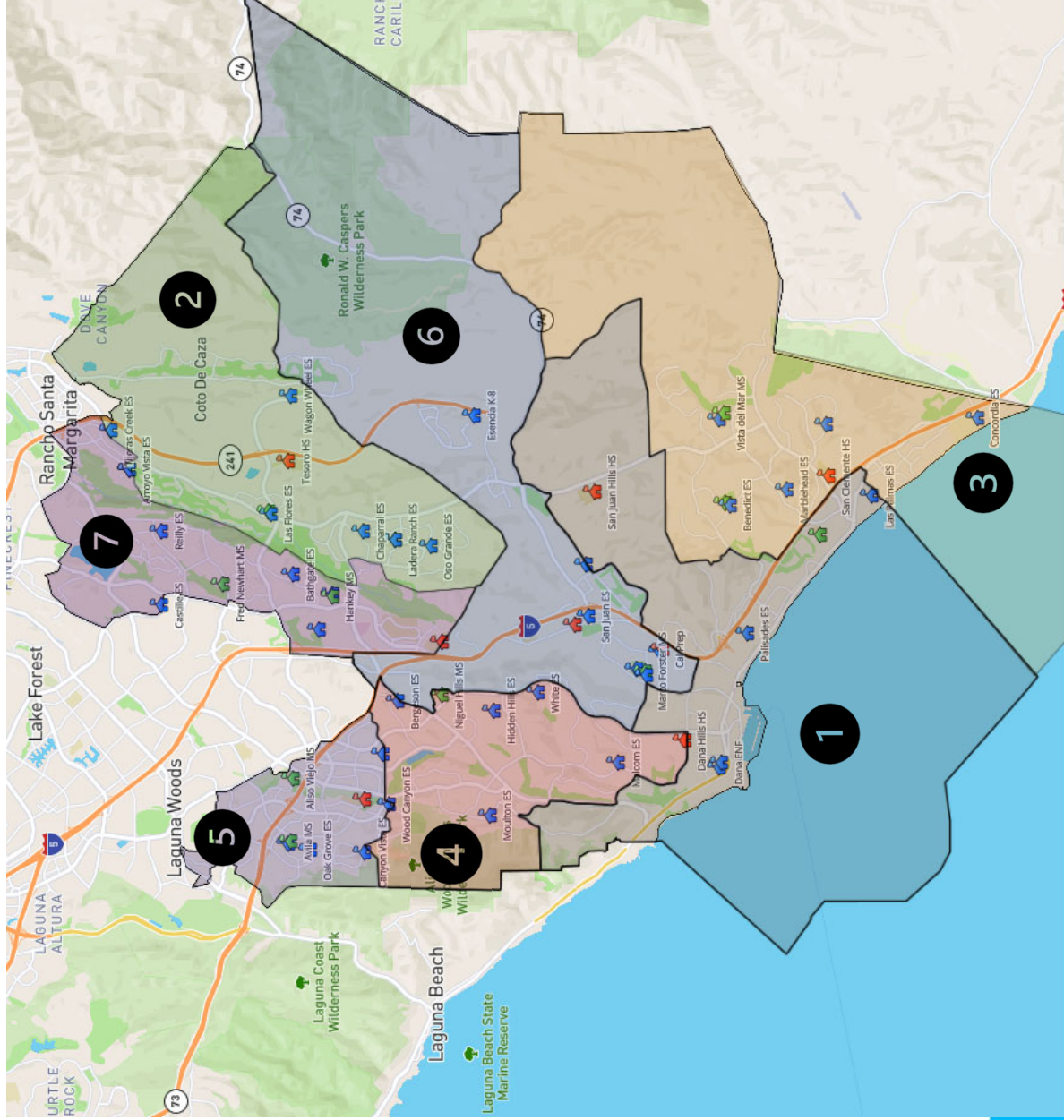
Charlie Refinements

- Hidden Hills MS moved to Area 6
- Balancing of Area 4
- Balancing between Areas 1 and 6
- Del Obispo ES is within Area 6
- Modifications to open wilderness area in the East



Charlie

Population

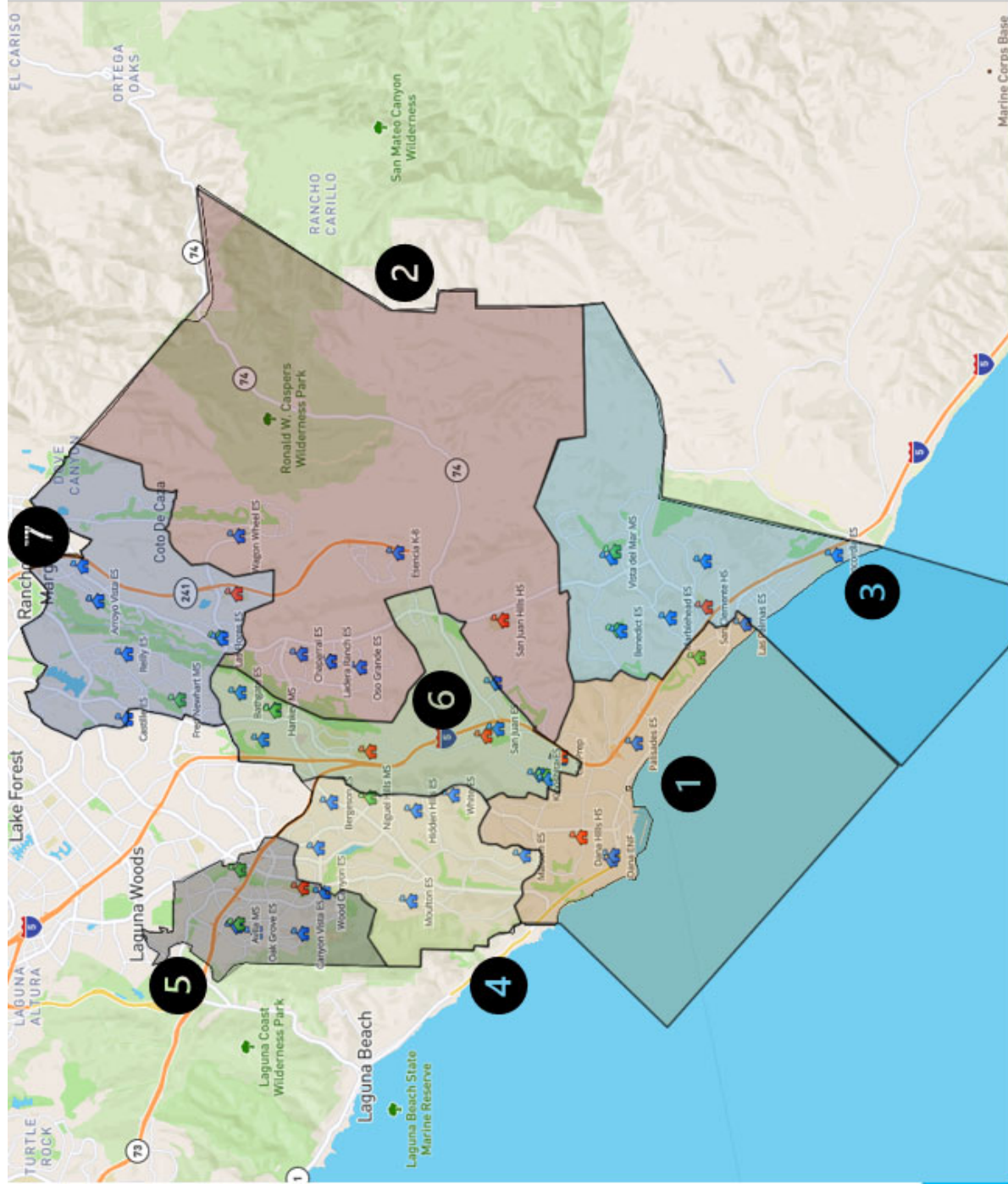


Charlie	Population	Hispanic / Latino
1	51,952	10,334
2	51,205	7,173
3	51,840	8,357
4	53,033	8,818
5	51,869	9,389
6	50,924	15,806
7	51,758	8,836

Delta

Refinements

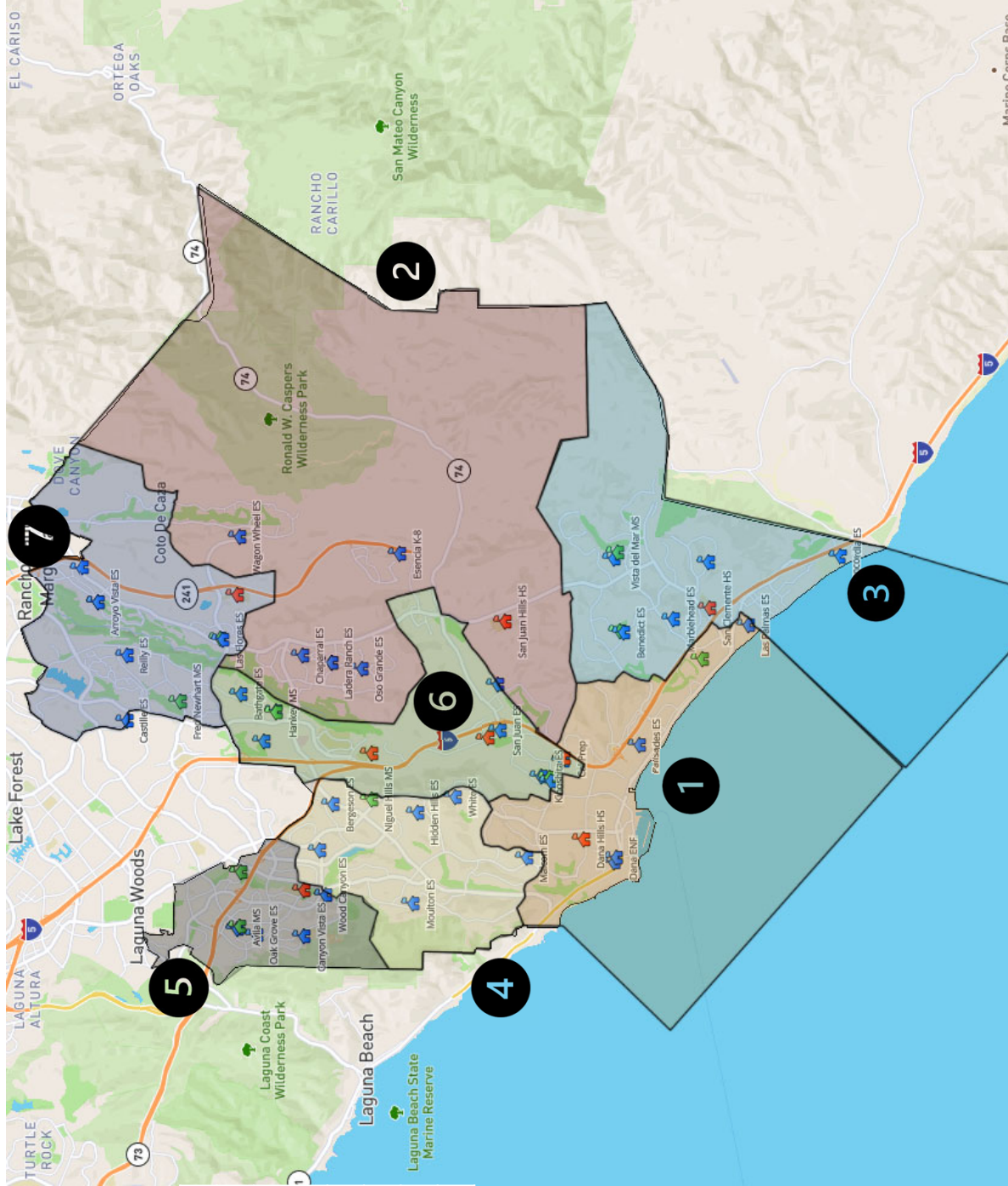
- Malcolm ES within Area 4
- Boundary between 1, 2 and 6 aligned with 5 freeway
- Ambuehl ES within Area 6



Delta Population

Delta	Population	Hispanic / Latino
1	51,980	9,893
2	50,313	6,818
3	52,745	8,928
4	51,769	8,461
5	51,774	9,535
6	51,590	17,570
7	52,218	7,518

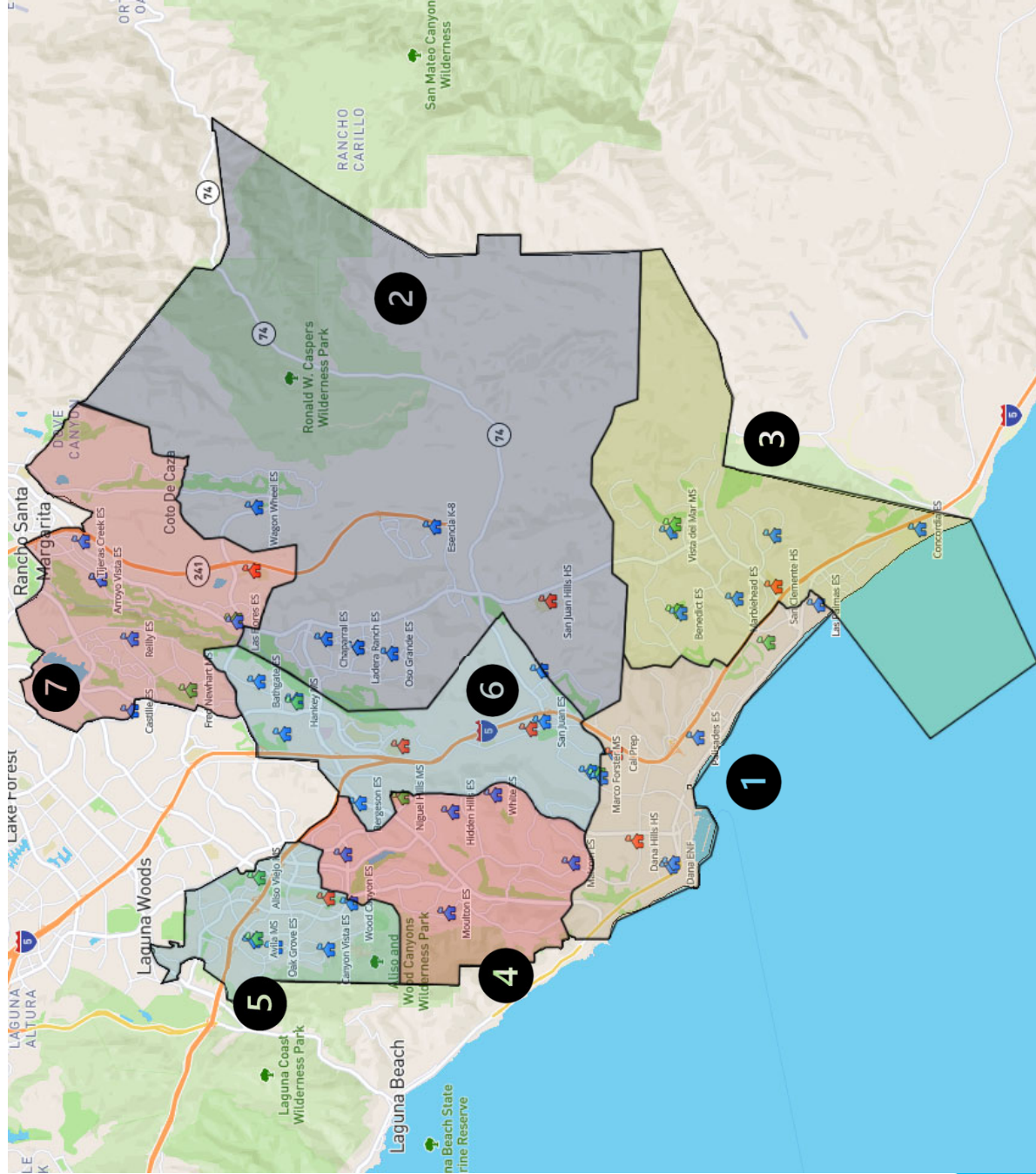
EXHIBIT #26



Echo

Refinements

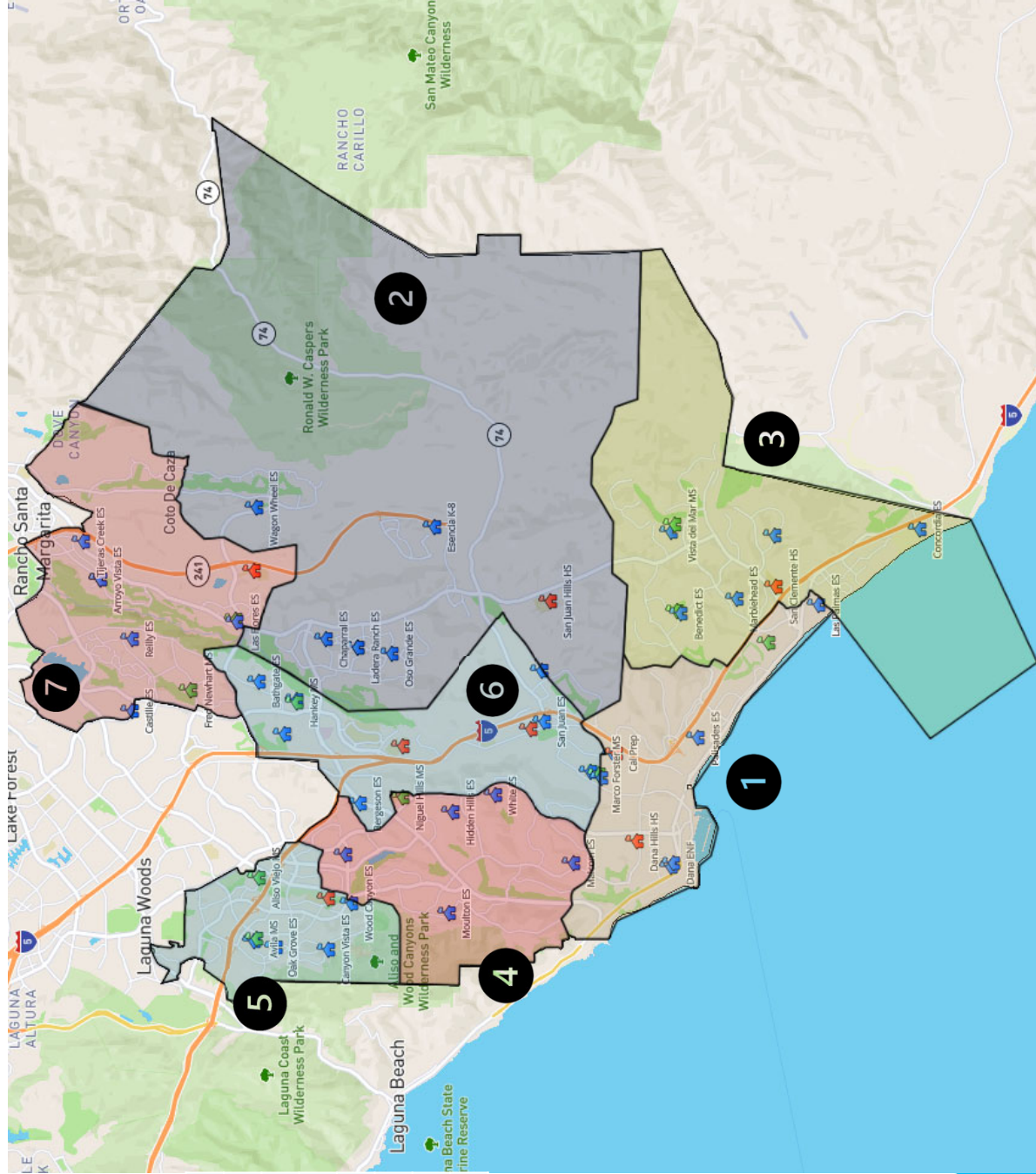
- 1, 2 and 6 boundary aligned with the 5 freeway
- Del Obispo ES within 6
- Ambuehl ES within 6
- Las Flores MS within 7
 - Las Flores MS – Tesoro HS Feeder Pattern adjusted



Echo

Refinements

Echo	Population	Hispanic / Latino
1	50,508	10,233
2	52,341	6,997
3	52,745	8,849
4	50,785	8,600
5	51,698	9,526
6	52,418	17,458
7	52,552	7,016



Questions and Next Steps

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

RESOLUTION NO. 2122-21

**ESTABLISHING CRITERIA FOR
ADJUSTING TRUSTEE AREA BOUNDARIES**

WHEREAS, the voters of the District adopted Measure H at an election on November 2, 2010; and

WHEREAS, Measure H altered the way Trustees of the District are elected to “by-trustee area” election where each Trustee must reside within the designated Trustee area boundary and is elected only by the voters in that Trustee areas; and

WHEREAS, pursuant to Measure H, the District now employs a by-trustee area election method with Trustee areas redrawn based on the 2010 census to balance inhabitants in each Trustee area; and

WHEREAS, Education Code § 5019.5 requires school districts employing by-trustee area election method to adjust the boundaries of Trustee areas following the decennial federal census; and

WHEREAS, the District has undertaken a study of its Trustee areas using 2020 federal census data in order to ensure compliance with state and federal voting law; and

WHEREAS, the Federal Voting Rights Act (42 U.S.C. § 1973) prohibits the use of any voting qualification, or prerequisite to voting, or standard, practice, or procedure, in a manner which results in a denial or abridgement of the right of any citizen of the United States to vote on account of race or color; and

WHEREAS, federal law and the Equal Protection Clause require that each Trustee area be equal in population to ensure compliance with the “one person, one vote” rule; however, deviations (less than five percent [5%] greater than or less than the ideal, for a total of ten percent [10%] deviation) are presumptively constitutional under the Equal Protection Clause where required to meet an official criteria; and

WHEREAS, the population changes in each Trustee area, comparing the 2010 to the 2020 census, meets the thresholds necessitating an adjustment; and

WHEREAS, the Board of Trustees has instructed PowerSchool, its demographer, and District staff to prepare maps using 2020 census data that adjust the Trustee areas to create Trustee areas as nearly equal as possible to ensure the lawfulness of the District’s election procedures, but wishes to provide official criteria for any needed deviations;

BE IT RESOLVED the Board of Trustees of Capistrano Unified School District hereby adopts the following criteria to guide the establishment of Trustee areas for the Board of Trustees:

1. Each Trustee area shall contain a nearly equal number of inhabitants;
2. Trustee area borders shall be drawn in a manner that complies with the Federal Voting Rights Act;
3. Trustee areas shall consist of contiguous territory in as compact a form as possible;
4. Trustee area borders shall respect communities of interest as much as possible;
5. Trustee area borders shall follow visible natural and man-made geographical and topographical features as much as possible;
6. Trustee area borders shall follow municipal boundaries as much as possible;
7. Trustee area borders shall take into consideration the location of schools;
8. Trustee area borders shall take into consideration the school feeder pattern into high schools;
9. Trustee area borders shall take into consideration expected future population growth within each Trustee area over the next ten years;

BE IT FURTHER RESOLVED the Superintendent or designee shall be authorized to take any additional acts needed to effectuate the purpose and intent of this Resolution.

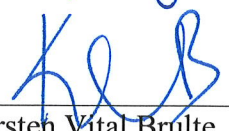
AYES: (7)
 NOES (0)
 ABSENT (0)
 ABSTAIN (6)

I, Kirsten Vital Brulte, Secretary of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting thereof on the 3rd day of November, 2021, by a roll call vote of said Board.

IN WITNESS THEREOF, I have hereunto set my hand and seal this 3rd day of November, 2021.



 Gila Jones, Clerk of the Board



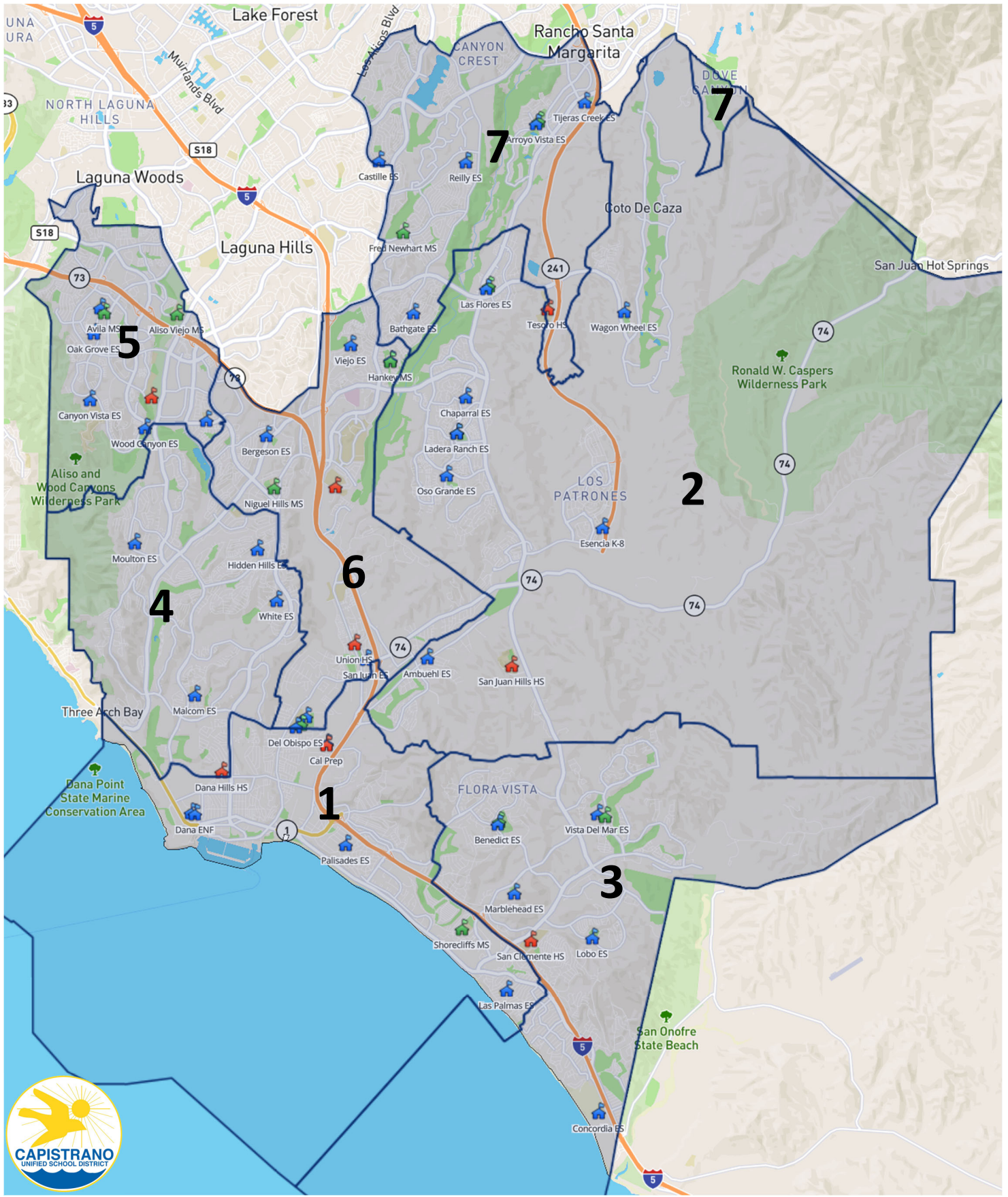
 Kirsten Vital Brulte
 Superintendent
 Secretary of the Board of Trustees



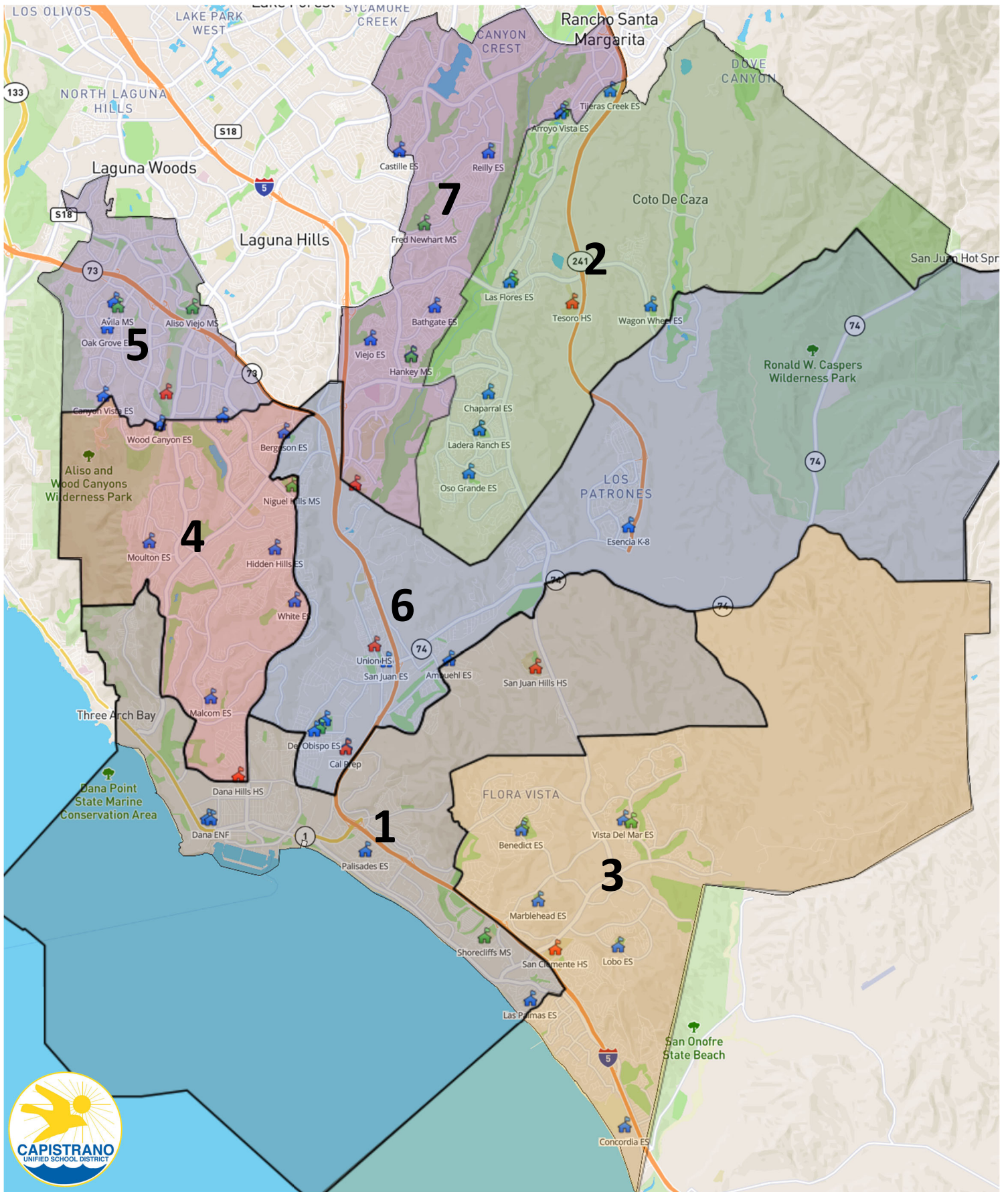
Capistrano Unified School District Redistricting Schedule November 3, 2021

Completion Deadline: March 1, 2022

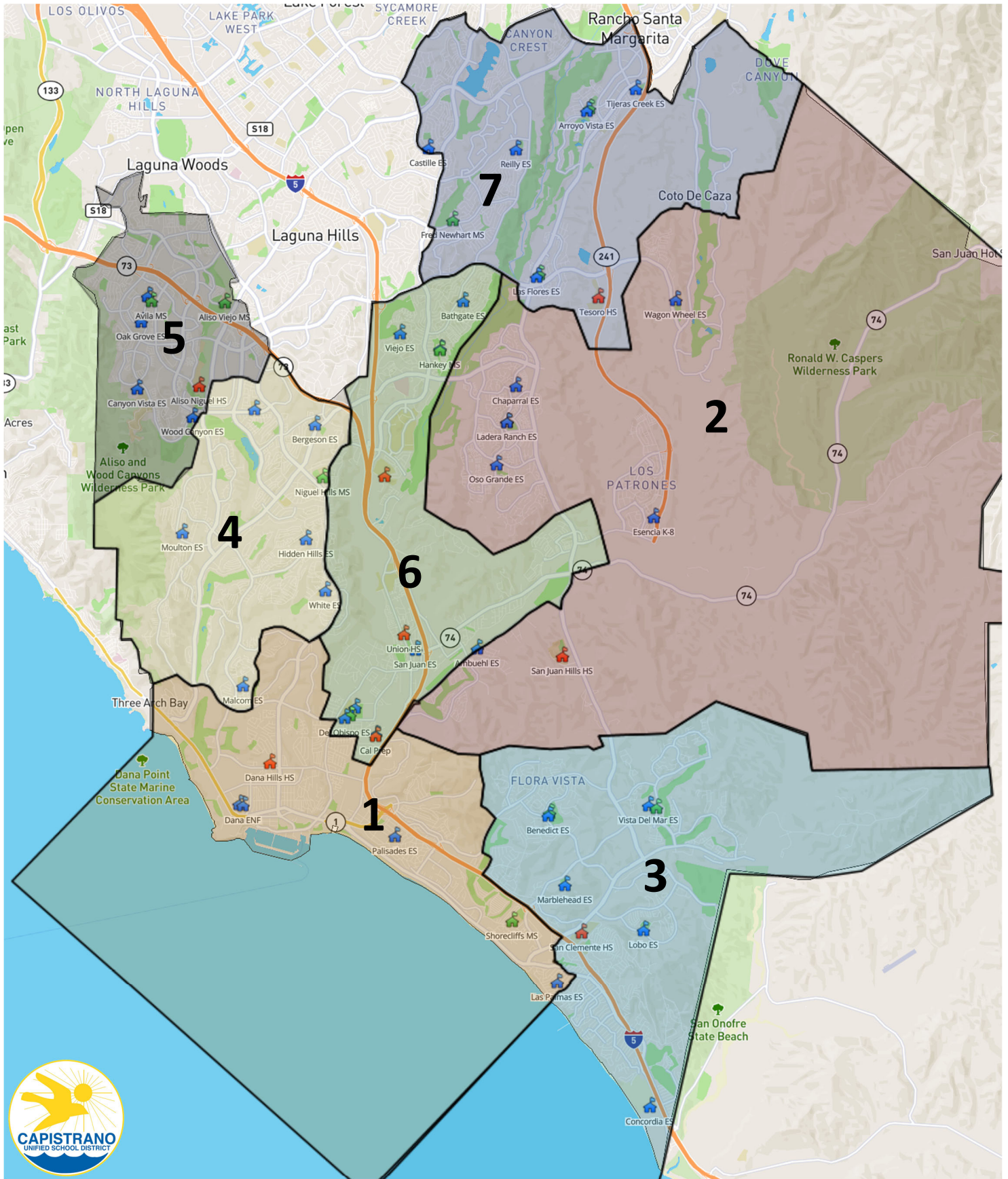
Meeting Date	Deliverables	Action Items
11/3/2021	Criteria Resolution 2122-21 Demographics of existing trustee areas Introduction to process & rules Presentation on schedule	Adopt criteria Resolution 2122-21 Provide direction on number of map options for consideration
12/15/2021	Draft Plans	Public Hearing on Draft Plans Direction to demographer for possible revisions
1/19/2022	Revised Draft Plan(s)	Review plans and provide direction on any desired plan revisions to be prepared for final adoption
2/16/2022	materials for final adoption	Final Adoption



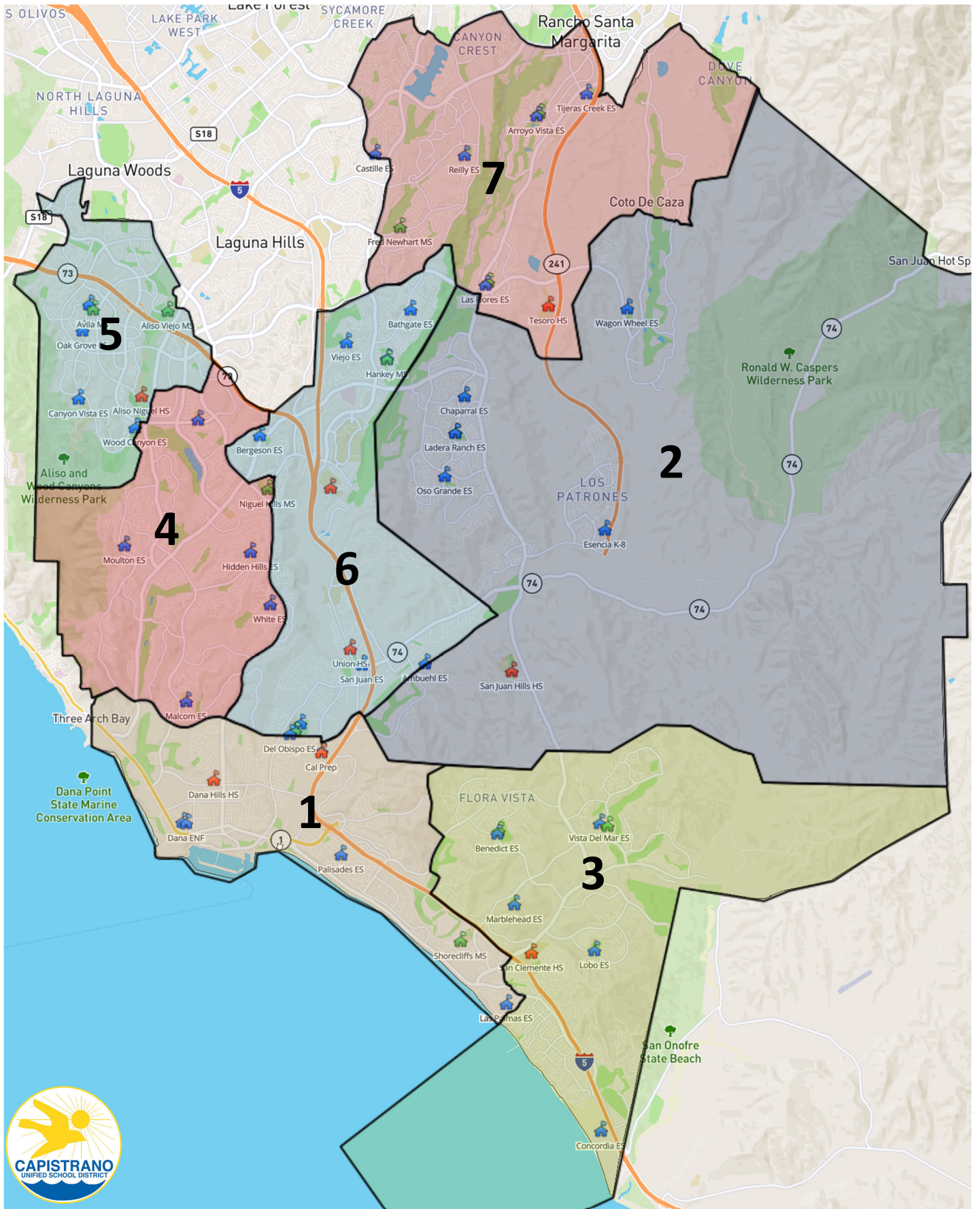
CURRENT



CHARLIE



DELTA



CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

January 19, 2022

GOVERNOR'S JANUARY BUDGET PROPOSAL FOR FISCAL YEAR 2022-2023

There is no exhibit for this item.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services
Prepared by: Philippa Townsend, Assistant Superintendent, Fiscal Services

Date: January 19, 2022

Board Item: Presentation and Receipt of the District and Community Facilities Districts
Annual Financial Reports for the Fiscal Year Ending June 30, 2021

BACKGROUND INFORMATION

This is an annual item. State law requires each school district in California have an annual audit conducted by a state-certified independent auditor. The audit is conducted according to generally accepted auditing standards, specific guidelines and procedures set by the State Controller's office. This audit, when completed, is to be presented to Trustees at a public meeting.

Under state law, annual fiscal audits are neither accepted nor rejected by a board, but merely received by the district. For record keeping purposes, the Board of Trustees has annually adopted a motion indicating recognition of receipt of the District and Community Facilities Districts (CFDs) annual audit reports.

CURRENT CONSIDERATION

This item pertains to the presentation of the 2020-2021 fiscal year District and CFDs Annual Financial Reports to the Board of Trustees. The Annual Financial Reports for the fiscal year ending June 30, 2021 were completed by the firm Nigro and Nigro, PC, Certified Public Accountants.

The audit firm is required to make any recommendations regarding state and federal compliance issues as well as items appropriate for improving the fiscal or internal controls of the District. The 2020-2021 fiscal year Annual Financial Reports contains one relatively minor finding and research is being done to address this issue.

The auditor also provides letters to District management presenting items observed during the audit process where improvements could be made to internal controls and operational efficiencies. The letter of the District audit report lists observations found in the area of Associated Student Body accounts. Business Services and Education Services staff members, as appropriate, are working with school sites and relevant District departments to ensure any necessary improvements are made.

FINANCIAL IMPLICATIONS

There is no financial impact to this item.

STAFF RECOMMENDATION

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, who will introduce a partner from the audit firm Nigro and Nigro, PC, to present a summary of the audit reports for the year ending June 30, 2021.

Following discussion, it is recommended the Board of Trustees receive the District and Community Facilities Districts Annual Financial Reports for the District for the fiscal year ending June 30, 2021.

PREPARED BY: Philippa Townsend, Assistant Superintendent, Fiscal Services

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

**CAPISTRANO UNIFIED SCHOOL DISTRICT
ORANGE COUNTY
AUDIT REPORT
For the Fiscal Year Ended
June 30, 2021**



CAPISTRANO UNIFIED SCHOOL DISTRICT
For the Fiscal Year Ended June 30, 2021
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CAPISTRANO UNIFIED SCHOOL DISTRICT
For the Fiscal Year Ended June 30, 2021
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Financial Section

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INDEPENDENT AUDITORS' REPORT

Board of Trustees
Capistrano Unified School District
San Juan Capistrano, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Capistrano Unified School District, as of and for the fiscal year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *2020-21 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Capistrano Unified School District, as of June 30, 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 1 to the financial statements, the District has implemented the provisions of GASB Statement No. 84, *Fiduciary Activities*. Accordingly, the beginning net position on the Statement of Activities and the beginning fund balance on the Statement of Revenues, Expenditures, and Changes in Fund Balances have been restated to adopt this standard. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

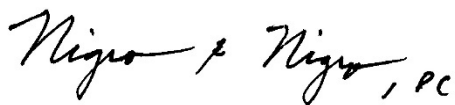
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of proportionate share of the net pension liability, schedule of pension contributions, schedule of changes in the District's total OPEB liability and related ratios, schedule of the District's proportionate share of the net OPEB liability-MPP Program, and the notes to the required supplementary information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements. The supplementary information on pages 71 to 73 and the schedule of expenditures of federal awards on page 75 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole. The information on pages 70 and 74 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 30, 2021, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Murrieta, California
November 30, 2021

CAPISTRANO UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

This discussion and analysis of Capistrano Unified School District's financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2021. Please read it in conjunction with the District's financial statements, which immediately follow this section.

FINANCIAL HIGHLIGHTS

- The District's financial status increased overall as a result of this year's operations. Net position of governmental activities increased by \$14.0 million, or 4.5%.
- Governmental expenses were about \$628.7 million. Revenues were about \$642.8 million.
- The District acquired over \$24.3 million in new capital assets during the year.
- The District increased its outstanding long-term debt other than pensions by \$4.1 million. This was primarily due to increased OPEB liabilities.
- Governmental funds increased by \$29.6 million, or 21.5%.
- Reserves for the General Fund increased by \$3.8 million or 7.6%. Revenues were \$552.8 million and expenditures and other financing uses were \$537.8 million.

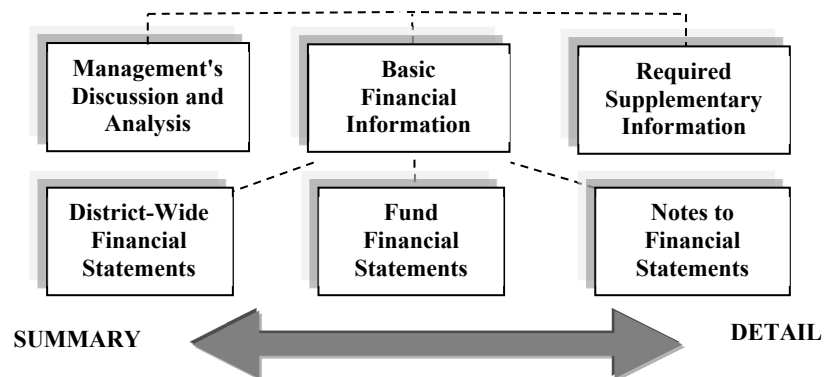
OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts – management discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are *district-wide financial* statements that provide both short-term and long-term information about the District's overall financial status.
- The remaining statements are *fund financial* statements that focus on individual parts of the District, reporting the District's operations in more detail than the district-wide statements.
 - The *governmental funds* statements tell how basic services like regular and special education were financed in the short term as well as what remains for future spending.
 - Short and long-term financial information about the activities of the District that operate like businesses (self-insurance funds) are provided in the *proprietary funds* statements.
 - *Fiduciary funds* statement provides information about the financial relationships in which the District acts solely as a trustee or custodian for the benefit of others to whom the resources belong.

The financial statements also include *notes* that explain some of the information in the statements and provide more detailed data. Figure A-1 shows how the various parts of this annual report are arranged and related to one another.

Figure A-1. Organization of Capistrano Unified School District's Annual Financial Report



CAPISTRANO UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

District-Wide Statements

The District-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two District-wide statements report the District's net position and how it has changed. Net position – the difference between the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources – is one way to measure the District's financial health, or *position*.

- Over time, increases and decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional nonfinancial factors such as changes in the District's demographics and the condition of school buildings and other facilities.
- In the District-wide financial statements, the District's activities are categorized as *Governmental Activities*. Most of the District's basic services are included here, such as regular and special education, transportation, and administration. Property taxes and state aid finance most of these activities.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes (like repaying its long-term debt) or to show that is properly using certain revenues.

The District has three kinds of funds:

- 1) **Governmental funds** – Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide additional information on a separate reconciliation page that explains the relationship (or differences) between them.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

Fund Financial Statements (continued)

- 2) **Proprietary funds** – When the District charges other District funds for the services it provides, these services are reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and Statement of Activities. In fact, the District's internal service fund is included within the governmental activities reported in the District-wide statements but provide more detail and additional information, such as cash flows. The District uses the internal service fund to report activities that relate to the District's self-insured programs for workers' compensation claims, health and welfare benefits, and property and liability claims.
- 3) **Fiduciary funds** – Fiduciary funds are used to account for resources held for the benefit of parties outside the District. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the District's own programs. The District's fiduciary funds include CFD custodial funds. The accounting used for fiduciary funds is much like that used for proprietary funds.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

Net Position. The District's combined net position was higher on June 30, 2021, than it was the year before – increasing 4.5% to \$327.2 million (See Table A-1).

Table A-1: Statement of Net Position

	Governmental Activities		
	2021	2020*	Net Change
Assets			
Current assets	\$ 233,700,534	\$ 191,542,603	\$ 42,157,931
Capital assets	788,943,232	785,788,302	3,154,930
Total assets	<u>1,022,643,766</u>	<u>977,330,905</u>	<u>45,312,861</u>
Deferred outflows of resources	<u>145,194,783</u>	<u>130,304,596</u>	<u>14,890,187</u>
Liabilities			
Current liabilities	38,470,692	28,752,836	9,717,856
Long-term liabilities	201,754,892	197,605,092	4,149,800
Net pension liability	546,464,500	500,334,962	46,129,538
Total liabilities	<u>786,690,084</u>	<u>726,692,890</u>	<u>59,997,194</u>
Deferred inflows of resources	<u>53,952,381</u>	<u>67,790,273</u>	<u>(13,837,892)</u>
Net position			
Net investment in capital assets	745,605,771	738,490,793	7,114,978
Restricted	114,267,237	72,689,406	41,577,831
Unrestricted	(532,676,924)	(498,027,861)	(34,649,063)
Total net position	<u>\$ 327,196,084</u>	<u>\$ 313,152,338</u>	<u>\$ 14,043,746</u>

* As restated

CAPISTRANO UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (continued)

Changes in net position, governmental activities. The District's total revenues increased 21.8% to \$642.8 million (See Table A-2). The increase is due primarily to increased Federal and State operating grants.

The total cost of all programs and services increased 12.6% to \$628.7 million. The District's expenses are predominantly related to educating and caring for students, 79.3%. The purely administrative activities of the District accounted for just 4.6% of total costs. A significant contributor to the increase in costs was increased spending from Federal and State operating grants.

Table A-2: Statement of Activities

	Governmental Activities		
	2021	2020	Net Change
Revenues			
Program Revenues:			
Charges for services	\$ 9,515,638	\$ 6,028,185	\$ 3,487,453
Operating grants and contributions	125,348,887	68,465,399	56,883,488
Capital grants and contributions	59,715,938	-	59,715,938
General Revenues:			
Property taxes	388,377,297	370,192,741	18,184,556
Federal and state aid not restricted	43,984,569	69,833,953	(25,849,384)
Other general revenues	15,828,878	13,328,728	2,500,150
Total Revenues	642,771,207	527,849,006	114,922,201
Expenses			
Instruction-related	440,222,804	416,422,505	23,800,299
Pupil services	58,334,220	58,841,341	(507,121)
Administration	28,754,438	26,822,464	1,931,974
Plant services	52,114,501	44,462,858	7,651,643
All other activities	49,301,498	12,020,148	37,281,350
Total Expenses	628,727,461	558,569,316	70,158,145
Increase (decrease) in net position	\$ 14,043,746	\$ (30,720,310)	\$ 44,764,056
Total Net Position	\$ 327,196,084	\$ 313,152,338	

CAPISTRANO UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed this year, its governmental funds reported a combined fund balance of \$167.0 million, which is above last year's ending fund balance of \$137.4 million. The primary cause of the increased fund balance is the receipt of \$59.6 million in State Facilities Program Funding.

Table A-3: The District's Fund Balances

Fund	Fund Balances				
	July 1, 2020*	Revenues	Expenditures	Other Sources and (Uses)	June 30, 2021
General Fund	\$ 82,173,048	\$ 552,779,293	\$ 536,383,979	\$ (1,369,571)	\$ 97,198,791
Student Activities Special Revenue Fund	5,027,436	7,329,180	7,352,759	-	5,003,857
Child Development Fund	478,471	4,527,586	4,534,201	-	471,856
Cafeteria Fund	1,600,235	11,607,962	10,731,791	-	2,476,406
Deferred Maintenance Fund	1,569,344	3,009,528	2,485,543	-	2,093,329
Special Reserve Fund (Postemployment Benefits)	84,180	652	-	-	84,832
Capital Facilities Fund	5,068,398	1,309,199	2,408,033	278,733	4,248,297
County School Facilities Fund	-	59,715,937	35,346,912	-	24,369,025
Special Reserve Fund (Capital Outlay)	26,676,821	3,776,644	18,236,547	1,346,211	13,563,129
Capital Projects Fund for Blended Component Units	9,743,404	1,574,786	7,786,469	8,704,337	12,236,058
Bond Interest and Redemption Fund	4,948,174	5,437,931	5,168,955	-	5,217,150
	<u>\$ 137,369,511</u>	<u>\$ 651,068,698</u>	<u>\$ 630,435,189</u>	<u>\$ 8,959,710</u>	<u>\$ 166,962,730</u>

* As restated

General Fund Budgetary Highlights

Over the course of the year, the District revised the annual operating budget several times. The major budget amendments fall into these categories:

- Revenues – increased by \$123.9 million primarily to reflect federal and state budget actions.
- Salaries and benefits costs – increased \$7.8 million to reflect revised cost estimates.
- Other non-personnel expenses – increased \$8.4 million to revise operational cost estimates.

While the District's final budget for the General Fund anticipated that revenues would exceed expenditures by about \$47.1 million, the actual results for the year show that revenues exceeded expenditures by roughly \$16.4 million. Actual revenues were \$45.4 million less than anticipated, and expenditures were \$14.7 million less than budgeted.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

By the end of 2020-21 the District had acquired \$24.3 million in new capital assets, related to land, construction in progress, site improvements, and equipment purchases. (More detailed information about capital assets can be found in Note 6 to the financial statements). Total depreciation expense for the year was \$21.1 million.

Table A-4: Capital Assets at Year End, Net of Depreciation

	Governmental Activities		
	2021	2020*	Net Change
Land	\$ 321,438,330	\$ 320,638,330	\$ 800,000
Improvement of sites	12,763,318	14,799,237	(2,035,919)
Buildings	356,277,055	361,165,675	(4,888,620)
Equipment	10,709,387	9,671,098	1,038,289
Construction in progress	87,755,142	79,513,962	8,241,180
Total	<u>\$ 788,943,232</u>	<u>\$ 785,788,302</u>	<u>\$ 3,154,930</u>

Long-Term Debt

At year-end the District had \$201.7 million in long-term liabilities other than pensions – an increase of 2.1% from last year – as shown in Table A-5. (More detailed information about the District's long-term liabilities is presented in Note 7 to the financial statements).

Table A-5: Outstanding Long-Term Debt at Year-End

	Governmental Activities		
	2021	2020	Net Change
General obligation bonds	\$ 25,814,356	\$ 30,016,038	\$ (4,201,682)
Certificates of participation	25,257,701	27,129,407	(1,871,706)
Capital lease obligations	673,107	773,087	(99,980)
Compensated absences	4,940,381	4,352,134	588,247
Supplemental early retirement plan	6,477,097	9,715,646	(3,238,549)
Claims liability	18,424,647	15,335,373	3,089,274
Other postemployment benefits	120,167,603	110,283,407	9,884,196
Total	<u>\$ 201,754,892</u>	<u>\$ 197,605,092</u>	<u>\$ 4,149,800</u>

Net pension liability increased during the year by \$46.1 million.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

FACTORS BEARING ON THE DISTRICT'S FUTURE

The State Legislature Passed a Final Budget Package on June 28, 2021. The final budget package largely reflected the Legislature's approach on State Appropriations Limit (SAL)-related choices and choices to use funding from the American Rescue Plan (ARP) to offset General Fund costs. The budget package assumes that 2021-22 will end with nearly \$21 billion in total reserves. This consists of: (1) \$15.8 billion in the Budget Stabilization Account (BSA), (2) \$4 billion in Special Fund for Economic Uncertainties, and (3) \$900 million in the Safety Net Reserve, which is available for spending on the state's safety net programs, like Medi-Cal. In addition, the Proposition 98 Reserve (dedicated to school and community college spending) would reach \$4.5 billion under the spending plan.

Budget Also Commits \$27 Billion in ARP Fiscal Relief Funds

The ARP included \$350 billion in flexible funding to state and local governments for fiscal recovery in the Coronavirus State Fiscal Recovery Fund. Of this total, California's state government received about \$27 billion. The state has until December 31, 2024 to use the funds for any of the following purposes: (1) to respond to the public health emergency or negative economic impacts associated with the emergency; (2) to support essential work; (3) to backfill a reduction in total revenues that have occurred relative to the pre-pandemic trajectory; or (4) for water, sewer, or broadband infrastructure.

Significant Increase in School and Community College Funding

Proposition 98 (1988) established the minimum annual funding level for schools and community colleges. This funding requirement depends upon various formulas that adjust for several factors, including changes in state General Fund revenue. For 2020-21, the minimum requirement is up \$22.5 billion (31.8 percent) compared with the estimates made in June 2020. This increase represents the largest upward revision since the passage of Proposition 98 and is due to higher General Fund revenue estimates. For 2021-22, the minimum requirement increases by an additional \$309 million (0.3 percent) relative to the revised 2020-21 level.

Makes Required Reserve Deposit, Pays Down Deferrals, and Funds New Programs

When the minimum funding requirement is growing quickly, the Constitution requires the state to deposit some of the available funding into a statewide reserve account for schools and community colleges. Under the June 2021 budget plan, the total required deposit is \$4.5 billion—\$1.9 billion in 2020-21 and \$2.6 billion in 2021-22. The largest discretionary allocation of Proposition 98 funding is \$12.5 billion to pay down the deferrals the state adopted as part of the June 2020 budget plan. Beginning in 2021-22, schools and community colleges will receive all of their funding according to the regular monthly payment schedule. The budget allocates the remaining funds for significant one-time and ongoing program increases. For schools, these augmentations focus on providing academic support for disadvantaged students, reopening schools and addressing learning loss, enhancing the education workforce, and implementing new curriculum or instructional practices in certain subjects. The community college augmentations focus on increasing the number of full-time faculty, addressing deferred maintenance at campus facilities, and funding basic student needs (including mental health services). The budget also provides a 5.07 percent baseline increase for the primary school and community college funding formulas.

Eliminates Supplemental Payments but Establishes Multiyear Plan to Fund Universal Transitional Kindergarten

Trailer legislation adopted in June 2020 would have required the state to make payments to schools and community colleges on top of the minimum funding requirement beginning in 2021-22. These supplemental payments were intended to accelerate the recovery of school funding from the decline the state anticipated last June. In recognition of the significant revenue increases (and ensuing increases in the guarantee) that have occurred since that time, the June 2021 budget plan repeals these payments. The budget, however, makes another commitment that will increase funding for schools—above the existing minimum requirement—on an ongoing basis. Specifically, it establishes a

CAPISTRANO UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2021

FACTORS BEARING ON THE DISTRICT'S FUTURE (continued)

Eliminates Supplemental Payments but Establishes Multiyear Plan to Fund Universal Transitional Kindergarten (continued)

plan to make all four-year olds eligible for Transitional Kindergarten by 2025-26. (Currently, only children born between September 2 and December 2 are eligible.) The Legislature and the Governor have reached an agreement to cover the associated costs—approximately \$2.7 billion at full implementation—by adjusting the Proposition 98 formulas to increase the share of General Fund revenue allocated to schools.

Meanwhile, the new Delta variant continues to wreak havoc on school re-openings throughout California, as infection rates are on the rise. Complicating matters more is the new requirement that quarantined students no longer have the option of distance learning, but must instead be enrolled in independent study. All independent study programs have to demonstrate satisfactory educational progress, provide a plan for synchronous instruction, reflect grade-level standards, develop procedures for re-engaging students who are having trouble participating and provide a plan to transition students back to in-person instruction when their families wish to do so. The trailer bill language also addressed communication with students and families, the requirements of written independent study agreements and resources that must be provided to students. Districts can seek a waiver but only if certain conditions are met.

All of these factors were considered in preparing the Capistrano Unified School District budget for the 2021-22 fiscal year.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact those listed below at Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675:

Clark Hampton, Deputy Superintendent, Business and Support Services, 949-234-9211, cdhampton@capousd.org and Philippa Townsend, Assistant Superintendent, Fiscal Services, 949-234-9316, pktownsend@capousd.org.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Statement of Net Position
June 30, 2021

	Governmental Activities
ASSETS	
Deposits and investments	\$ 182,890,117
Accounts receivable	50,138,062
Prepaid expenses	302,195
Inventories	370,160
Capital assets:	
Non-depreciable capital assets	409,193,472
Depreciable capital assets	818,578,745
Less accumulated depreciation	<u>(438,828,985)</u>
Total assets	<u>1,022,643,766</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred amounts on refunding	448,230
Deferred outflows related to OPEB	4,428,248
Deferred outflows related to pensions	<u>140,318,305</u>
Total deferred outflows of resources	<u>145,194,783</u>
LIABILITIES	
Accounts payable	32,131,394
Unearned revenue	6,339,298
Long-term liabilities other than pensions:	
Portion due or payable within one year	10,364,992
Portion due or payable after one year	191,389,900
Net pension liability	<u>546,464,500</u>
Total liabilities	<u>786,690,084</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows related to OPEB	5,618,061
Deferred inflows related to pensions	<u>48,334,320</u>
Total deferred inflows of resources	<u>53,952,381</u>
NET POSITION	
Net investment in capital assets	745,605,771
Restricted for:	
Capital projects	52,302,576
Debt service	5,217,150
Student body activities	5,003,857
Self-insurance programs	10,106,363
Categorical programs	41,637,291
Unrestricted	<u>(532,676,924)</u>
Total net position	<u>\$ 327,196,084</u>

The notes to financial statements are an integral part of this statement.

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CAPISTRANO UNIFIED SCHOOL DISTRICT
Statement of Activities
For the Fiscal Year Ended June 30, 2021

Functions/Programs	Expenses	Program Revenues			Net Revenue (Expense) and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities:					Governmental Activities
Instruction	\$ 370,797,855	\$ 44,153	\$ 80,726,539	\$ 59,715,938	\$ (230,311,225)
Instruction-Related Services:					
Supervision of instruction	29,942,883	7,363,081	15,284,136	-	(7,295,666)
Instructional library, media and technology	1,740,870	-	118,802	-	(1,622,068)
School site administration	37,741,196	11,304	2,544,968	-	(35,184,924)
Pupil Support Services:					
Home-to-school transportation	11,770,628	1,614	1,280,410	-	(10,488,604)
Food services	10,913,881	153,073	11,133,766	-	372,958
All other pupil services	35,649,711	1,398	6,885,652	-	(28,762,661)
General Administration Services:					
Data processing services	9,566,424	17,881	66,725	-	(9,481,818)
Other general administration	19,188,014	43,200	3,496,631	-	(15,648,183)
Plant services	52,114,501	1,391,635	1,510,585	-	(49,212,281)
Ancillary services	590,257	-	(74,914)	-	(665,171)
Community services	12,000	-	-	-	(12,000)
Enterprise activities	3,611,173	-	-	-	(3,611,173)
Interest on long-term debt	1,867,763	-	-	-	(1,867,763)
Other outgo	43,220,305	488,299	2,375,587	-	(40,356,419)
Total Governmental Activities	\$ 628,727,461	\$ 9,515,638	\$ 125,348,887	\$ 59,715,938	(434,146,998)

General Revenues:

Property taxes	388,377,297
Federal and state aid not restricted to specific purpose	43,984,569
Interest and investment earnings	1,192,563
Interagency revenues	1,672,796
Miscellaneous	12,963,519
Subtotal general revenues	448,190,744
Change in net position	14,043,746
Net position - July 1, 2020, as originally stated	313,715,920
Adjustments for restatements (Note 12)	(563,582)
Net position - July 1, 2020, as restated	313,152,338
Net position - June 30, 2021	\$ 327,196,084

CAPISTRANO UNIFIED SCHOOL DISTRICT
Balance Sheet – Governmental Funds
June 30, 2021

	General Fund	County School Facilities Fund	Non-Major Governmental Funds	Total Governmental Funds
ASSETS				
Deposits and investments	\$ 85,983,132	\$ 24,369,025	\$ 44,718,971	\$ 155,071,128
Accounts receivable	45,668,999	-	3,618,603	49,287,602
Due from other funds	265,462	-	-	265,462
Stores inventories	115,248	-	254,912	370,160
Prepaid expenditures	302,195	-	-	302,195
Total Assets	<u>\$ 132,335,036</u>	<u>\$ 24,369,025</u>	<u>\$ 48,592,486</u>	<u>\$ 205,296,547</u>
LIABILITIES AND FUND BALANCES				
Liabilities				
Accounts payable	\$ 27,590,453	\$ -	\$ 3,937,786	\$ 31,528,239
Due to other funds	198,139	-	268,141	466,280
Unearned revenue	5,169,492	-	1,169,806	6,339,298
Total Liabilities	<u>32,958,084</u>	<u>-</u>	<u>5,375,733</u>	<u>38,333,817</u>
Fund Balances				
Nonspendable	592,443	-	267,662	860,105
Restricted	24,955,036	24,369,025	40,835,158	90,159,219
Assigned	19,358,705	-	2,113,933	21,472,638
Unassigned	54,470,768	-	-	54,470,768
Total Fund Balances	<u>99,376,952</u>	<u>24,369,025</u>	<u>43,216,753</u>	<u>166,962,730</u>
Total Liabilities and Fund Balances	<u>\$ 132,335,036</u>	<u>\$ 24,369,025</u>	<u>\$ 48,592,486</u>	<u>\$ 205,296,547</u>

The notes to financial statements are an integral part of this statement.

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CAPISTRANO UNIFIED SCHOOL DISTRICT

*Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
June 30, 2021*

Total fund balances - governmental funds \$ 166,962,730

In governmental funds, only current assets are reported. In the statement of net position, all assets are reported, including capital assets and accumulated depreciation.

Capital assets at historical cost:	1,227,772,217	
Accumulated depreciation:	<u>(438,828,985)</u>	
Net:		788,943,232

In governmental funds, interest on long-term debt is not recognized until the period in which it matures and is paid. In the government-wide statement of activities, it is recognized in the period that it is incurred. The additional liability for unmatured interest owing at the end of the period was: (263,898)

Deferred amounts on refunding represent amounts paid to an escrow agent in excess of the outstanding debt at the time of the payment for refunded bonds which have been defeased. In the government-wide statements it is recognized as a deferred outflow. The remaining deferred amounts on refunding at the end of the period were: 448,230

In governmental funds, only current liabilities are reported. In the statement of net position, all liabilities, including long-term liabilities, are reported. Long-term liabilities relating to governmental activities consist of:

General obligation bonds payable	25,814,356	
Certificates of participation payable	25,257,701	
Capital leases payable	673,107	
Compensated absences payable	4,940,381	
Supplemental early retirement plan	6,477,097	
Other postemployment benefits	<u>120,167,603</u>	
Total		(183,330,245)

The net pension liability is not due and payable in the current reporting period, and therefore is not reported as a liability in the fund financial statements. (546,464,500)

In governmental funds, deferred outflows and inflows of resources relating to OPEB are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to OPEB are reported. Deferred outflows and inflows relating to OPEB for the period were:

Deferred outflows of resources	4,428,248	
Deferred inflows of resources	<u>(5,618,061)</u>	
Total		(1,189,813)

In governmental funds, deferred outflows and inflows of resources relating to pensions are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions are reported. Deferred inflows and

Deferred outflows of resources	140,318,305	
Deferred inflows of resources	<u>(48,334,320)</u>	
Total		91,983,985

Internal service funds are used to conduct certain activities for which costs are charged to other funds on a full cost-recovery basis. Because internal service funds are presumed to operate for the benefit of governmental activities, assets and liabilities of internal service funds are reported with governmental activities in the statement of net position. Net position for internal service funds is: 10,106,363

Total net position - governmental activities \$ 327,196,084

CAPISTRANO UNIFIED SCHOOL DISTRICT

*Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds
For the Fiscal Year Ended June 30, 2021*

	General Fund	County School Facilities Fund	Non-Major Governmental Funds	Total Governmental Funds
REVENUES				
LCFF sources	\$ 412,912,093	\$ -	\$ -	\$ 412,912,093
Federal sources	35,407,093	-	10,716,408	46,123,501
Other state sources	99,482,412	59,595,508	3,929,861	163,007,781
Other local sources	7,987,875	120,429	20,917,019	29,025,323
Total Revenues	<u>555,789,473</u>	<u>59,715,937</u>	<u>35,563,288</u>	<u>651,068,698</u>
EXPENDITURES				
Current:				
Instruction	347,939,873	-	2,988,575	350,928,448
Instruction-Related Services:				
Supervision of instruction	21,679,817	-	891,930	22,571,747
Instructional library, media and technology	1,407,826	-	-	1,407,826
School site administration	37,098,324	-	331,668	37,429,992
Pupil Support Services:				
Home-to-school transportation	11,616,905	-	-	11,616,905
Food services	382	-	10,438,310	10,438,692
All other pupil services	35,195,537	-	45,830	35,241,367
Ancillary services	3,762,107	-	7,352,759	11,114,866
Community services	12,000	-	-	12,000
General Administration Services:				
Data processing services	9,699,193	-	-	9,699,193
Other general administration	16,171,497	-	1,412,128	17,583,625
Transfers of indirect costs	(509,679)	-	509,679	-
Plant services	44,868,071	-	60,000	44,928,071
Capital outlay	2,193,142	-	23,534,989	25,728,131
Intergovernmental transfers	7,609,035	35,346,912	773,690	43,729,637
Debt service:				
Principal	99,980	-	4,762,489	4,862,469
Interest	25,512	-	3,116,708	3,142,220
Total Expenditures	<u>538,869,522</u>	<u>35,346,912</u>	<u>56,218,755</u>	<u>630,435,189</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>16,919,951</u>	<u>24,369,025</u>	<u>(20,655,467)</u>	<u>20,633,509</u>
OTHER FINANCING SOURCES (USES)				
Interfund transfers in	-	-	1,369,571	1,369,571
Interfund transfers out	(1,369,571)	-	-	(1,369,571)
Issuance of non-obligatory debt	-	-	8,570,000	8,570,000
All other financing sources	-	-	389,710	389,710
Total Other Financing Sources and Uses	<u>(1,369,571)</u>	<u>-</u>	<u>10,329,281</u>	<u>8,959,710</u>
Net Change in Fund Balances	<u>15,550,380</u>	<u>24,369,025</u>	<u>(10,326,186)</u>	<u>29,593,219</u>
Fund Balances, July 1, 2020, as originally stated	83,826,572	-	48,515,503	132,342,075
Adjustments for restatements (Note 12)	-	-	5,027,436	5,027,436
Fund Balances, July 1, 2020, as restated	<u>83,826,572</u>	<u>-</u>	<u>53,542,939</u>	<u>137,369,511</u>
Fund Balances, June 30, 2021	<u>\$ 99,376,952</u>	<u>\$ 24,369,025</u>	<u>\$ 43,216,753</u>	<u>\$ 166,962,730</u>

The notes to financial statements are an integral part of this statement.

CAPISTRANO UNIFIED SCHOOL DISTRICT

*Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities
For the Fiscal Year Ended June 30, 2021*

Total net change in fund balances - governmental funds \$ 29,593,219

Amounts reported for governmental *activities* in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. The difference between capital outlay expenditures and depreciation expense for the period was:

Expenditures for capital outlay	24,282,632	
Depreciation expense	<u>(21,127,702)</u>	3,154,930

In governmental funds, repayments of long-term debt are reported as expenditures. In the government-wide statements, repayments of long-term debt are reported as a reduction of liabilities. Expenditures for repayment of the principal portion of long-term debt were:

4,862,469

Deferred amounts on refunding represent amounts paid to an escrow agent in excess of the outstanding debt at the time of the payment for refunded bonds which have been defeased. In governmental funds these charges are recognized as an expenditure. However, in the statement of activities these amounts are amortized over the shorter of the life of the refunded bonds or the refunding bonds. The difference between current year amounts and the current year amortization was:

(89,585)

In governmental funds, accreted interest on capital appreciation bonds is not recorded as an expenditure from current resources. In the government-wide statement of activities, however, this is recorded as interest expense for the period. Accreted interest additions less accreted interest paid during the year was:

1,015,109

In governmental funds, if debt is issued at a premium or at a discount, the premium or discount is recognized as an other financing source or an other financing use in the period it is incurred. In the government-wide statements, the premium or discount is amortized over the life of the debt. Amortization of premiums or discount for the period was:

295,790

In governmental funds, interest on long-term debt is recognized in the period that it becomes due. In the government-wide statement of activities, it is recognized in the period that it is incurred. Unmatured interest owing at the end of the period, less matured interest paid during the period but owing from the prior period, was:

(17,709)

In the statement of activities, compensated absences are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid).

(588,247)

In the government-wide statements, expenses must be accrued in connection with any liabilities incurred during the period that are not expected to be liquidated with current financial resources, including early retirement incentives. This year, expenses incurred for such obligations were:

3,238,549

In government funds, pension costs are recognized when employer contributions are made. In the statement of activities, pension costs are recognized on the accrual basis. This year, the difference between accrual-basis pension costs and actual employer contributions was:

(20,983,713)

In government funds, OPEB costs are recognized when employer contributions are made. In the statement of activities, OPEB costs are recognized on the accrual basis. This year, the difference between accrual-basis OPEB costs and actual employer contributions was:

(6,016,939)

The internal service fund is used by management to charge the cost of self-insurance activities. The net revenue (expense) of the internal service fund is reported with governmental activities.

(420,127)

Change in net position of governmental activities \$ 14,043,746

The notes to financial statements are an integral part of this statement.

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CAPISTRANO UNIFIED SCHOOL DISTRICT
Statement of Net Position – Proprietary Fund
June 30, 2021

	Governmental Activities
	Internal Service Funds
	<u> </u>
ASSETS	
Current Assets	
Deposits and investments	\$ 27,818,989
Accounts receivable	850,460
Due from other funds	<u>200,818</u>
 Total Assets	 <u>28,870,267</u>
 LIABILITIES	
Current Liabilities	
Accrued liabilities	339,257
Non-Current Liabilities	
Claims liability	<u>18,424,647</u>
 Total Liabilities	 <u>18,763,904</u>
 NET POSITION	
Restricted	<u><u>\$ 10,106,363</u></u>

CAPISTRANO UNIFIED SCHOOL DISTRICT

*Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Fund
For the Fiscal Year Ended June 30, 2021*

	Governmental Activities <u>Internal Service Funds</u>
OPERATING REVENUES	
Charges to other funds	\$ 70,615,816
All other fees and contracts	35,452
Other local revenues	<u>380,739</u>
Total operating revenues	<u>71,032,007</u>
OPERATING EXPENSES	
Salaries and benefits	548,267
Supplies and materials	3,171
Services and other operating expenses	<u>71,100,876</u>
Total operating expenses	<u>71,652,314</u>
Operating Income (Loss)	(620,307)
NON-OPERATING REVENUES	
Interest income	<u>200,180</u>
Change in net position	(420,127)
Net position, July 1, 2020	<u>10,526,490</u>
Net position, June 30, 2021	<u>\$ 10,106,363</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT
Statement of Cash Flows – Proprietary Fund
For the Fiscal Year Ended June 30, 2021

	Governmental Activities Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from assessments made to other funds	\$ 70,568,781
Cash received from all other sources	35,452
Cash payments for payroll, insurance and operating costs	<u>(68,576,683)</u>
Net cash provided (used) by operating activities	2,027,550
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest received	<u>224,139</u>
Net increase (decrease) in cash and cash equivalents	2,251,689
Cash, July 1, 2020	<u>25,567,300</u>
Cash, June 30, 2021	<u>\$ 27,818,989</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:	
Operating income (loss)	\$ (620,307)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:	
Changes in assets and liabilities:	
(Increase) decrease in accounts receivable	(377,352)
(Increase) decrease in due from other funds	(50,422)
Increase (decrease) in accounts payable	(13,180)
Increase (decrease) in due to other funds	(463)
Increase (decrease) in claims liability	<u>3,089,274</u>
Net cash provided (used) by operating activities	<u>\$ 2,027,550</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT
Statement of Fiduciary Net Position
June 30, 2021

	Debt Service Funds for Special Tax Bonds
ASSETS	
Deposits and investments	\$ 22,420,539
Accounts receivable	<u>110</u>
Total Assets	<u>22,420,649</u>
LIABILITIES	
Accounts payable	<u>-</u>
NET POSITION	
Restricted for CFD debt service	<u>\$ 22,420,649</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT
Statement of Changes in Fiduciary Net Position
June 30, 2021

	Debt Service Funds for Special Tax Bonds
ADDITIONS	
Local property taxes	\$ 18,543,243
Interest	1,019
All other transfers in	<u>1,173,365</u>
Total Additions	<u>19,717,627</u>
DEDUCTIONS	
General administration	15,468
Debt service - interest	6,950,329
Debt service - principal	9,725,000
All other transfers out	<u>1,973,722</u>
Total Deductions	<u>18,664,519</u>
Change in fiduciary net position	1,053,108
Net position - July 1, 2020	<u>21,367,541</u>
Net position - June 30, 2021	<u>\$ 22,420,649</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Capistrano Unified School District (the "District") accounts for its financial transactions in accordance with the policies and procedures of the California Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The following is a summary of the more significant policies:

A. Reporting Entity

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, and agencies that are not legally separate from the District. For the District, this includes general operations, food service, and student-related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District, in that the District approves their budget, the issuance of their debt or the levying of their taxes. In addition, component units are other legally separate organizations for which the District is not financially accountable but the nature and significance of the organization's relationship with the District is such that exclusion would cause the District's financial statements to be misleading or incomplete.

For financial reporting purposes, the component units have a financial and operational relationship which meets the reporting entity definition criteria of the Governmental Accounting Standards Board (GASB) Statement No. 61, *The Financial Reporting Entity: Omnibus – An Amendment of GASB Statements No. 14 and No. 34*, and thus are included in the financial statements using the blended presentation method as if they were part of the District's operations because the Board of Trustees of the component units is essentially the same as the Board of Trustees of the District and because their purpose is to finance the construction of facilities to be used for the direct benefit of the District.

The Capistrano USD Financing Authority (the "Authority") and Capistrano USD Financing Corporation (the "Corporation") financial activity are presented in the financial statements as the Debt Service Fund. Certificates of participation and other debt issued by the Authority and the Corporation are included as long-term liabilities in the District-wide financial statements. Individually prepared financial statements are not prepared for the Authority or the Corporation.

The Capistrano Unified School District Community Facilities Districts' (CFDs) financial activity is presented in the financial statements as the Capital Projects Fund for Blended Component Units and in the Fiduciary Funds Statement as the Debt Service Fund for Special Tax Bonds. Special Tax Bonds issued by the CFDs are not included in the long-term obligations of the *Statement of Net Position* as they are not obligations of the District. Individually prepared financial statements are available for the CFDs through the Business Office.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Presentation, Basis of Accounting

1. Basis of Presentation

District-Wide Financial Statements

The Statement of Net Position and the Statement of Activities display information about the primary government (the District) and its component units. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements

The fund financial statements provide information about the District's funds, including its fiduciary funds (and blended component units). Separate statements for each fund category - *governmental*, *proprietary*, and *fiduciary* - are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

Major Governmental Funds

The District maintains the following major governmental funds:

General Fund: This is the chief operating fund for the District. It is used to account for the ordinary operations of the District. All transactions except those accounted for in another fund are accounted for in this fund. The District also maintains a Deferred Maintenance Fund and a Special Reserve Fund for Postemployment Benefits. These funds do not meet the definition of special revenue funds as they are not primarily composed of restricted or committed revenue sources. Because these funds do not meet the definition of special revenue funds under GASB 54, the activity in those funds is being reported within the General Fund.

County School Facilities Fund: This fund is used to account for state apportionments provided for modernization of school facilities under SB50.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Presentation, Basis of Accounting (continued)

1. Basis of Presentation (continued)

Non-Major Governmental Funds

The District maintains the following non-major governmental funds:

Special Revenue Funds: Special revenue funds are established to account for the proceeds from specific revenue sources (other than trusts, major capital projects, or debt service) that are restricted or committed to the financing of particular activities, that compose a substantial portion of the inflows of the fund, and that are reasonably expected to continue. Additional resources that are restricted, committed, or assigned to the purpose of the fund may also be reported in the fund.

Student Activities Special Revenue Fund: The District maintains a separate fund for each school that operates an ASB fund, whether it is organized or not.

Child Development Fund: This fund is used to account separately for federal, state, and local revenues to operate child development programs.

Cafeteria Fund: This fund is used to account separately for federal, state, and local resources to operate the food service program (*Education Code* sections 38090 and 38093).

Capital Projects Funds: Capital projects funds are established to account for financial resources to be used for the acquisition or construction of major capital facilities and other capital assets (other than those financed by proprietary funds and trust funds).

Capital Facilities Fund: This fund is used to primarily account separately for moneys received from fees levied on development projects as a condition of approval (*Education Code* sections 17620-17626 and *Government Code* Section 65995 et seq.).

Special Reserve Fund for Capital Outlay Projects: This fund exists primarily to provide for the accumulation of general fund moneys for capital outlay purposes (*Education Code* Section 42840). This fund may also be used to account for any other revenues specifically for capital projects that are not restricted to fund 21, 25, 30, 35, or 49.

Capital Projects Fund for Blended Component Units: This fund is used to account for capital projects financed by Mello-Roos Community Facilities Districts and similar entities that are considered blended component units of the District under generally accepted accounting principles (GAAP).

Debt Service Funds: Debt service funds are established to account for the accumulation of resources for and the payment of principal and interest on general long-term debt.

Bond Interest and Redemption Fund: This fund is used for the repayment of bonds issued for the District (*Education Code* sections 15125-15262).

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Presentation, Basis of Accounting (continued)

1. Basis of Presentation (continued)

Proprietary Funds

Proprietary fund reporting focuses on the determination of operating income, changes in net position, financial position, and cash flows. Proprietary funds are classified as enterprise or internal service. The District has the following proprietary funds:

Internal Service Funds: These funds are used to account for services rendered on a cost-reimbursement basis within the District. The District operates workers' compensation and property and liability insurance programs that are accounted for in the Internal Service Fund. In addition, the District's health and welfare benefit programs are accounted for in the Internal Service Fund.

Self-Insurance Fund: Self-insurance funds are used to separate moneys received for self-insurance activities from other operating funds in the District. Separate funds may be established for each type of self-insurance activity, such as workers' compensation, health and welfare, and deductible property loss (*Education Code* Section 17566).

Fiduciary Funds

Fiduciary funds are used to account for assets held in a trustee or custodial capacity for others that cannot be used to support the District's own programs. The key distinction between trust and custodial funds is that trust funds are subject to a trust agreement that affects the degree of management involvement and the length of time that the resources are held. The District maintains the following fiduciary fund:

Debt Service Fund for Special Tax Bonds: This fund is used to account for the accumulation of resources for, and the repayment of, Community Facility District bonds, interest and related costs.

2. Measurement Focus, Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resource or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The District-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities for the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Presentation, Basis of Accounting (continued)

2. Measurement Focus, Basis of Accounting (continued)

As a general rule the effect of interfund activity has been eliminated from the District-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the District's proprietary funds and various other functions of the District. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

3. Revenues - Exchange and Non-Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year. Generally, available is defined as collectible within 60 days. However, to achieve comparability of reporting among California districts and so as not to distort normal revenue patterns, with specific respect to reimbursement grants and corrections to state-aid apportionments, the California Department of Education has defined available for districts as collectible within one year. The following revenue sources are considered to be both measurable and available at fiscal year-end: State apportionments, interest, certain grants, and other local sources.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, certain grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose requirements. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

C. Budgetary Data

The budgetary process is prescribed by provisions of the California *Education Code* and requires the Board of Trustees to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District Board of Trustees satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for. For budget purposes, on behalf payments have not been included as revenue and expenditures as required under generally accepted accounting principles.

D. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position

1. Cash and Cash Equivalents

The District considers cash and cash equivalents to be cash on hand and demand deposits. In addition, because the Treasury Pool is sufficiently liquid to permit withdrawal of cash at any time without prior notice or penalty, equity in the pool is also deemed to be a cash equivalent.

2. Inventories

Inventories are valued at cost using the first-in/first-out (FIFO) method. The costs of governmental fund-type inventories are recorded as expenditures when consumed rather than when purchased.

3. Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are reported at acquisition value rather than fair value. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Description	Estimated Lives
Buildings	20-50 years
Improvements/Infrastructure	5-50 years
Equipment	5-20 years

4. Unearned Revenue

Unearned revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for unearned revenue is removed from the combined balance sheet and revenue is recognized.

Certain grants received that have not met eligibility requirements are recorded as unearned revenue. On the governmental fund financial statements, receivables that will not be collected within the available period are also recorded as unearned revenue.

5. Deferred Outflows/Inflows of Resources

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position (continued)

6. Compensated Absences

The liability for compensated absences reported in the District-wide statements consists of unpaid, accumulated vacation leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included.

7. Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the District Plan and CalSTRS Medicare Premium Payment (MPP) Program and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by the Plans. For this purpose, the Plans recognize benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

8. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California State Teachers Retirement System (CalSTRS) and California Public Employees' Retirement System (CalPERS) plans and addition to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalSTRS and CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

9. Fund Balances

The fund balance for Governmental Funds is reported in classifications based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Nonspendable: Fund balance is reported as nonspendable when the resources cannot be spent because they are either in a nonspendable form or legally or contractually required to be maintained intact. Resources in nonspendable form include inventories and prepaid assets.

Restricted: Fund balance is reported as restricted when the constraints placed on the use of resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provision or by enabling legislation.

Committed: The District's highest decision-making level of authority rests with the District's Board. Fund balance is reported as committed when the Board passes a resolution that places specified constraints on how resources may be used. The Board can modify or rescind a commitment of resources through passage of a new resolution.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position (continued)

9. Fund Balances (continued)

Assigned: Resources that are constrained by the District's intent to use them for a specific purpose, but are neither restricted nor committed, are reported as assigned fund balance. Intent may be expressed by either the Board, committees (such as budget or finance), or officials to which the Board has delegated authority.

Unassigned: Unassigned fund balance represents fund balance that has not been restricted, committed, or assigned and may be utilized by the District for any purpose. When expenditures are incurred, and both restricted and unrestricted resources are available, it is the District's policy to use restricted resources first, then unrestricted resources in the order of committed, assigned, and then unassigned, as they are needed.

10. Net Position

Net position is classified into three components: net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

- **Net investment in capital assets** - This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.
- **Restricted** - This component of net position consists of constraints placed on net position use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- **Unrestricted net position** - This component of net position consists of net position that does not meet the definition of "net investment in capital assets" or "restricted".

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

F. Minimum Fund Balance Policy

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the District against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Chief Financial Officer to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

The District's minimum reserve standard is 2% as per the recommended level for districts with more than 30,000 ADA (California Department of Education) or not less than two months of General Fund operating expenditures, or up to 17% of General Fund expenditures and other financing uses.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. Minimum Fund Balance Policy (continued)

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed unless the Board of Trustees has provided otherwise in its commitment or assignment actions.

G. Property Tax Calendar

The County is responsible for the assessment, collection, and apportionment of property taxes for all jurisdictions including the schools and special districts within the County. The Board of Supervisors levies property taxes as of September 1 on property values assessed on July 1. Secured property tax payments are due in two equal installments. The first is generally due November 1 and is delinquent with penalties on December 10, and the second is generally due on February 1 and is delinquent with penalties on April 10. Secured property taxes become a lien on the property on January 1.

H. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reported period. Actual results could differ from those estimates.

I. New GASB Pronouncements

The following Statements have been implemented as of June 30, 2021:

1. In January 2017, the GASB issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity, and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities.

2. In August 2018, the GASB issued Statement No. 90, *Majority Equity Interests-An Amendment of GASB Statements No. 14 and No. 61*. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

I. New GASB Pronouncements (continued)

2. (continued)

For all other holdings of a majority equity interest in a legally separate organization, a government should report the legally separate organization as a component unit, and the government or fund that holds the equity interest should report an asset related to the majority equity interest using the equity method. This Statement establishes that ownership of a majority equity interest in a legally separate organization results in the government being financially accountable for the legally separate organization and, therefore, the government should report that organization as a component unit.

This Statement also requires that a component unit in which a government has a 100 percent equity interest account for its assets, deferred outflows of resources, liabilities, and deferred inflows of resources at acquisition value at the date the government acquired a 100 percent equity interest in the component unit.

The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged. The requirements should be applied retroactively, except for the provisions related to (1) reporting a majority equity interest in a component unit and (2) reporting a component unit if the government acquires a 100 percent equity interest. Those provisions should be applied on a prospective basis.

J. Future Accounting Pronouncements

GASB pronouncements which will be effective in future periods, are as follows:

1. In June 2017, the GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

The requirements of this Statement are effective for reporting periods beginning after June 15, 2021.

2. In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period, and (2) to simplify accounting for interest cost incurred before the end of a construction period.

This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5-22 of Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

J. Future Accounting Pronouncements (continued)

2. (continued)

As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund.

This Statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles.

The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. Earlier application is encouraged. The requirements of this Statement should be applied prospectively.

3. In May 2019, the GASB issued Statement No. 91, *Conduit Debt Obligations*. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures.

The requirements of this Statement are effective for reporting periods beginning after December 15, 2021. Earlier application is encouraged.

4. In January 2020, the GASB issued Statement No. 92, *Omnibus 2020*. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics and includes specific provisions about the following:

- The effective date of Statement No. 87, *Leases*, and Implementation Guide No. 2019-3, *Leases*, for interim financial reports
- Reporting of intra-entity transfers of assets between a primary government employer and a component unit defined benefit pension plan or defined benefit other postemployment benefit (OPEB) plan
- The applicability of Statements No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That are Not within the Scope of GASB Statement 68*, and *Amendments to Certain Provisions of GASB Statements 67 and 68*, as amended, and No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pensions Plans*, as amended, to reporting assets accumulated for postemployment benefits
- The applicability of certain requirements of Statement No. 84, *Fiduciary Activities*, to postemployment benefit arrangements

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

J. Future Accounting Pronouncements (continued)

4. (continued)

- Measurement of liabilities (and assets, if any) related to asset retirement obligations (AROs) in a government acquisition
- Reporting by public entity risk pools for amounts that are recoverable from reinsurers or excess insurers
- Reference to nonrecurring fair value measurements of assets or liabilities in authoritative literature
- Terminology used to refer to derivative instruments

The requirements of this Statement are effective as follows:

- The requirements related to the effective date of Statement 87 and Implementation Guide 2019-3, reinsurance recoveries, and terminology used to refer to derivative instruments are effective upon issuance.
- The requirements related to intra-entity transfers of assets and those related to the applicability of Statements 73 and 74 are effective for fiscal years beginning after June 15, 2021.
- The requirements related to application of Statement 84 to postemployment benefit arrangements and those related to nonrecurring fair value measurements of assets or liabilities are effective for reporting periods beginning after June 15, 2021.
- The requirements related to the measurement of liabilities (and assets, if any) associated with AROs in a government acquisition are effective for government acquisitions occurring in reporting periods beginning after June 15, 2021.

Earlier application is encouraged and is permitted by topic.

5. In March 2020, the GASB issued Statement No. 93, *Replacement of Interbank Offered Rates*. Some governments have entered into agreements in which variable payments made or received depending on an interbank offered rate (IBOR) – most notably, the London Interbank Offered Rate (LIBOR). As a result of global reference rate reform, LIBOR is expected to cease to exist in its current form at the end of 2021, prompting governments to amend or replace financial instruments for the purpose of replacing LIBOR with other reference rates, by either changing the reference rate or adding or changing fallback provisions related to the reference rate.

The removal of LIBOR as an appropriate benchmark interest rate is effective for reporting periods ending after December 31, 2021. All other requirements of this Statement are effective for reporting periods beginning after June 15, 2021.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

J. Future Accounting Pronouncements (continued)

6. In March 2020, the GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction.

The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter.

NOTE 2 – DEPOSITS AND INVESTMENTS

Deposits and investments as of June 30, 2021 are classified in the accompanying financial statements as follows:

Governmental funds	\$ 155,071,128
Proprietary funds	<u>27,818,989</u>
Governmental Activities	182,890,117
Fiduciary funds	<u>22,420,539</u>
Total deposits and investments	<u><u>\$ 205,310,656</u></u>

Deposits and investments as of June 30, 2021 consist of the following:

Cash on hand and in banks	\$ 5,011,651
Cash in revolving fund	867,750
Investments	<u>199,431,255</u>
Total deposits and investments	<u><u>\$ 205,310,656</u></u>

Pooled Funds

In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the County Treasury. The County pools and invests the cash. These pooled funds are carried at cost which approximates fair value. Interest earned is deposited annually to participating funds. Any investment losses are proportionately shared by all funds in the pool.

Because the District's deposits are maintained in a recognized pooled investment fund under the care of a third party and the District's share of the pool does not consist of specific, identifiable investment securities owned by the District, no disclosure of the individual deposits and investments or related custodial credit risk classifications is required.

In accordance with applicable state laws, the County Treasurer may invest in derivative securities with the State of California. However, at June 30, 2021, the County Treasurer has represented that the Pooled Investment Fund contained no derivatives or other investments with similar risk profiles.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 2 – DEPOSITS AND INVESTMENTS (continued)

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District’s deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. Cash balances held in banks are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC) and are collateralized by the respective financial institutions. In addition, the *California Government Code* requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit).

The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits.

As of June 30, 2021, \$4,609,048 of the District's bank balance was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agency, but not in the name of the District.

Investments - Interest Rate Risk

The District’s investment policy limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District’s investment policy limits investment purchases to investments with a term not to exceed three years. Investments purchased with maturity terms greater than three years require approval by the Board of Trustees. Investments purchased with maturities greater than one year require written approval by the Superintendent prior to commitment. Maturities of investments held at June 30, 2021, consist of the following:

	Rating	Reported Amount	Maturity		Fair Value Measurement
			Less Than One Year	One Year Through Five Years	
Investment maturities:					
U.S. Bank First American Treasury Obligations	AA	\$ 36,244,162	\$ 36,244,162	\$ -	Level 2
County Pool	N/A	163,187,093	163,187,093	-	Uncategorized
Total Investments		<u>\$ 199,431,255</u>	<u>\$ 199,431,255</u>	<u>\$ -</u>	

Investments - Credit Risk

The District’s investment policy limits investment choices to obligations of local, state and federal agencies, commercial paper, certificates of deposit, repurchase agreements, corporate notes, banker acceptances, and other securities allowed by *State Government Code* Section 53600. At June 30, 2021, all investments represented governmental securities which were issued, registered and held by the District’s agent in the District’s name.

Investments - Concentration of Credit Risk

The District does not place limits on the amount it may invest in any one issuer. At June 30, 2021, the District had the following investments that represents more than five percent of the District’s net investments, other than the County Pool.

First America Treasury Obligations	
U.S. Bank First American Treasury Obligations	100%

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 2 – DEPOSITS AND INVESTMENTS (continued)

Fair Value Measurements

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset’s fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 – Quoted prices in active markets for identical assets that the District has the ability to access at the measurement date. Level 1 assets may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level 2 – Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, such as interest rates and curves observable at commonly quoted intervals, implied volatilities, and credit spreads. For financial reporting purposes, if an asset has a specified term, a Level 2 input is required to be observable for substantially the full term of the asset.

Level 3 – Unobservable inputs should be developed using the best information available under the circumstances, which might include the District’s own data. The District should adjust that date if reasonably available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized – Investments in the Orange County Treasury Investment Pool are not measured using the input levels above because the District’s transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

All assets have been valued using a market approach, with quoted market prices.

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable as of June 30, 2021, consisted of the following:

	Governmental Activities				
	General Fund	Non-Major Governmental Funds	Total Governmental Funds	Self-Insurance Funds	Fiduciary Funds
Federal Government:					
Categorical aid programs	\$ 9,965,046	\$ 1,524,325	\$ 11,489,371	\$ -	\$ -
State Government:					
LCFF sources	16,534,489	38,317	16,572,806	-	-
Special education	10,052,213	-	10,052,213	-	-
Lottery	3,083,993	-	3,083,993	-	-
Categorical aid programs	2,687,272	1,489,211	4,176,483	-	-
Local:					
Interest	55,695	14,179	69,874	3,434	110
Other local	3,290,291	552,571	3,842,862	847,026	-
Total	\$ 45,668,999	\$ 3,618,603	\$ 49,287,602	\$ 850,460	\$ 110

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 4 – INTERFUND TRANSACTIONS

Balances Due To/From Other Funds

Balances due to/from other funds at June 30, 2021, consisted of the following:

	<u>Due From Other Funds</u>		
	<u>General Fund</u>	<u>Self-Insurance Fund</u>	<u>Total</u>
General Fund	\$ -	\$ 194,639	\$ 194,639
Non-Major Governmental Funds	265,462	6,179	271,641
Total	<u>\$ 265,462</u>	<u>\$ 200,818</u>	<u>\$ 466,280</u>
Child Development Fund due to General Fund for indirect costs			\$ 216,199
Other non-major funds due to General Fund for indirect and miscellaneous expenses			49,263
General Fund due to Self-Insurance Fund for OPEB and Workers' Comp			194,639
Non-major funds due to Self-Insurance Fund for OPEB and Workers' Comp			6,179
			<u>\$ 466,280</u>

Interfund Transfers In/Out

Interfund transfers between funds during the year ended June 30, 2021 included \$1,369,571 transferred from the General Fund to the Special Reserve Fund for Capital Outlay to pay debt service payments on Certificates of Participation.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 5 – FUND BALANCES

At June 30, 2021, fund balances of the District’s governmental funds were classified as follows:

	General Fund	County School Facilities Fund	Non-Major Governmental Funds	Total
Nonspendable:				
Revolving cash	\$ 175,000	\$ -	\$ 12,750	\$ 187,750
Stores inventories	115,248	-	254,912	370,160
Prepaid expenditures	302,195	-	-	302,195
Total Nonspendable	592,443	-	267,662	860,105
Restricted:				
Categorical programs	24,955,036	-	471,856	25,426,892
Student body funds	-	-	5,003,857	5,003,857
Child nutrition program	-	-	2,208,744	2,208,744
Capital projects	-	24,369,025	27,933,551	52,302,576
Debt service	-	-	5,217,150	5,217,150
Total Restricted	24,955,036	24,369,025	40,835,158	90,159,219
Assigned:				
Unrestricted funds	8,391,151	-	-	8,391,151
Technology refresh	334,355	-	-	334,355
LCFF supplemental carryover	1,566,208	-	-	1,566,208
Library abatement carryover	172,911	-	-	172,911
Teacher development carryover	679,812	-	-	679,812
Site supply carrover	1,711,234	-	-	1,711,234
Education division carryover	2,119,542	-	-	2,119,542
Gift carryover	2,205,331	-	-	2,205,331
Deferred maintenance program	2,093,329	-	-	2,093,329
Other assignments	84,832	-	2,113,933	2,198,765
Total Assigned	19,358,705	-	2,113,933	21,472,638
Unassigned:				
Reserve for economic uncertainties	10,700,000	-	-	10,700,000
Remaining unassigned balances	43,770,768	-	-	43,770,768
Total Unassigned	54,470,768	-	-	54,470,768
Total	\$ 99,376,952	\$ 24,369,025	\$ 43,216,753	\$ 166,962,730

CAPISTRANO UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2021

NOTE 6 – CAPITAL ASSETS AND DEPRECIATION

Capital asset activity for the year ended June 30, 2021, was as follows:

	Balance, July 1, 2020	Restatements	Additions	Deletions	Balance, June 30, 2021
Governmental Activities:					
Capital assets not being depreciated					
Land	\$ 320,638,330	\$ -	\$ 800,000	\$ -	\$ 321,438,330
Construction in progress	79,513,962	-	20,684,901	12,443,721	87,755,142
Total capital assets not being depreciated	<u>400,152,292</u>	<u>-</u>	<u>21,484,901</u>	<u>12,443,721</u>	<u>409,193,472</u>
Capital assets being depreciated					
Site improvements	42,325,596	-	84,590	-	42,410,186
Buildings	725,806,940	(5,202,303)	12,443,721	-	733,048,358
Furniture and equipment	40,407,060	-	2,713,141	-	43,120,201
Total capital assets being depreciated	<u>808,539,596</u>	<u>(5,202,303)</u>	<u>15,241,452</u>	<u>-</u>	<u>818,578,745</u>
Less accumulated depreciation:					
Site improvements	(27,526,359)	-	(2,120,509)	-	(29,646,868)
Buildings	(360,329,124)	890,162	(17,332,341)	-	(376,771,303)
Furniture and equipment	(29,457,085)	(1,278,877)	(1,674,852)	-	(32,410,814)
Total accumulated depreciation	<u>(417,312,568)</u>	<u>(388,715)</u>	<u>(21,127,702)</u>	<u>-</u>	<u>(438,828,985)</u>
Governmental Activities Capital Assets, net	<u>\$ 791,379,320</u>	<u>\$ (5,591,018)</u>	<u>\$ 15,598,651</u>	<u>\$ 12,443,721</u>	<u>\$ 788,943,232</u>

Depreciation expense was charged to governmental activities as follows:

Governmental Activities:	
Instruction	\$ 19,754,401
Home-to-school transportation	528,193
Data processing	211,277
Plant services	<u>633,831</u>
Total	<u>\$ 21,127,702</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS

Changes in long-term debt for the fiscal year ended June 30, 2021, were as follows:

	Balance, July 1, 2020	Additions	Deductions	Balance, June 30, 2021	Amount Due Within One Year
General Obligation Bonds:					
Principal repayments	\$ 18,925,885	\$ -	\$ 2,912,489	\$ 16,013,396	\$ 2,998,152
Accreted interest component	9,422,812	742,402	1,757,511	8,407,703	1,864,223
Unamortized issuance premium	1,667,341	-	274,084	1,393,257	274,083
Total - Bonds	30,016,038	742,402	4,944,084	25,814,356	5,136,458
Certificates of Participation:					
Principal repayments- 2012 Certificates	6,450,000	-	1,205,000	5,245,000	1,230,000
Principal repayments- 2017 Certificates	20,560,000	-	645,000	19,915,000	635,000
Unamortized issuance premium	119,407	-	21,706	97,701	21,706
Total - Certificates of participation	27,129,407	-	1,871,706	25,257,701	1,886,706
Capital Lease Obligations	773,087	-	99,980	673,107	103,280
Compensated Absences	4,352,134	588,247	-	4,940,381	-
Supplemental Early Retirement Plan	9,715,646	-	3,238,549	6,477,097	3,238,548
Claims Liability	15,335,373	3,089,274	-	18,424,647	-
Other Postemployment Benefits	110,283,407	13,403,476	3,519,280	120,167,603	-
Totals	\$ 197,605,092	\$ 17,823,399	\$ 13,673,599	\$ 201,754,892	\$ 10,364,992

Payments on the General Obligation Bonds are made by the Bond Interest and Redemption Fund with local property tax revenues. Payments on the Certificates of Participation are made by the Special Reserve Fund for Capital Outlay. Capital leases are paid by the General Fund. The compensated absences and OPEB will be paid by the fund for which the employee worked. The supplemental early retirement plan will be paid from the General Fund. The claims liability will be paid by the Internal Service Fund.

A. General Obligation Bonds

1999 General Obligation Bonds, Series B

In February 2001, the Capistrano Unified School District issued both current and capital appreciation, 1999 General Obligation Bonds, Series B in the amount of \$29,999,930, with the value of the capital appreciation bonds accreting \$22,550,070, and an aggregate debt service balance of \$52,550,000. The bonds have a final maturity occurring on August 1, 2025, with interest rates ranging from 4.00 to 5.10 percent. The bonds were issued for the acquisition, construction, and repair of schools.

Prior-Year Defeasance of Debt

In prior years, the District defeased certain general obligation bonds by placing the proceeds of new refunding bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the District's financial statements. At June 30, 2021, none of the defeased bonds remain outstanding.

The difference between the reacquisition price and the net carrying amount of the old debt is reported as a deferred outflow of resources and recognized as a component of interest expense in a systematic and rational manner over the remaining life of the old debt or the life of the new debt, whichever is shorter. At June 30, 2021, deferred amounts on refunding were \$247,999.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS (continued)

A. General Obligation Bonds (continued)

Below is a schedule of bonds issued and outstanding as of June 30, 2021.

Series	Issue Date	Maturity Date	Interest Rate	Original Issue	Balance, July 1, 2020	Issuances	Redemptions	Balance, June 30, 2021
1999, Series B	3/14/2001	8/1/2025	4.0% - 5.1%	\$ 29,999,930	\$ 5,360,885	\$ -	\$ 977,489	\$ 4,383,396
2012 Ref.	12/19/2012	8/1/2026	3.0% - 4.0%	27,455,000	13,565,000	-	1,935,000	11,630,000
					<u>\$ 18,925,885</u>	<u>\$ -</u>	<u>\$ 2,912,489</u>	<u>\$ 16,013,396</u>

The annual requirements to amortize general obligation bonds payable are as follows:

Fiscal Year	Principal	Interest	Total
2021-22	\$ 2,998,152	\$ 2,288,123	\$ 5,286,275
2022-23	3,108,571	2,293,516	5,402,087
2023-24	3,230,335	2,294,499	5,524,834
2024-25	3,353,443	2,291,178	5,644,621
2025-26	2,032,895	2,312,905	4,345,800
2026-27	1,290,000	25,800	1,315,800
Total	<u>\$ 16,013,396</u>	<u>\$ 11,506,021</u>	<u>\$ 27,519,417</u>

B. Certificates of Participation

2012 Refunding Certificates of Participation

In November 2012, the Capistrano Unified School District issued \$19,635,000 of 2012 Refunding Certificates of Participation, pursuant to a lease agreement between the Corporation and the District. Under the agreement, the District will lease certain District property to the Corporation and will lease the property back from the Corporation. The current interest certificates have a final maturity occurring on August 1, 2025, with interest yields of 1.00 to 3.00 percent. The certificates were issued at an aggregate price of \$19,319,921 (representing the principal amount of \$19,635,000 plus an original issue premium of \$282,182 less cost of issuance of \$597,261).

Proceeds from the certificates were to be used to advance refund the District's outstanding 2002 Certificates of Participation and pay costs associated with the issuance of the certificates. The prepayment for the refunding occurred December 1, 2012.

At June 30, 2021, the principal balance outstanding on the 2012 Refunding Certificates of Participation was \$5,245,000.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS (continued)

B. Certificates of Participation (continued)

2017 Certificates of Participation

On December 21, 2017, the Capistrano Unified School District issued \$21,155,000 of Certificates of Participation, pursuant to a lease agreement between the Facilities Corporation and the District. The certificates were issued as Series A in the aggregate principal amount of \$21,040,000 and Series B in the aggregate principal amount of \$115,000. The Certificates mature between December 1, 2019 and 2043 and carry coupon interest rates between 2.15% and 4.02%.

Proceeds from the Certificates are being used to (i) finance various solar photovoltaic projects of the District and (ii) pay certain delivery costs of the Certificates, including premiums for a municipal bond insurance policy and debt service reserve insurance policy in lieu of cash funding a reserve fund.

The District has designated the Series A Certificates as “New Clean Renewable Energy Bonds” (“New CREBs”) under Section 54C of the *Tax Code* and irrevocably elected under *Tax Code* Section 6431(f)(2) to receive a direct subsidy from the U.S. Treasury equal to the lesser of (i) the amount of interest payable with respect to the Series A Certificates or (ii) 70 percent of the amount of interest which would be payable with respect to the Series A Certificates if the interest rates were determined at the applicable credit rate determined by the U.S. Treasury under *Tax Code* Section 54(A)(b)(3).

At June 30, 2021, the principal balance outstanding on the 2017 Certificates of Participation was \$19,915,000.

Prior-Year Defeasance of Debt

In prior years, the District defeased certain certificates of participation by placing the proceeds of new refunding certificates in an irrevocable trust to provide for all future debt service payments on the old certificates. Accordingly, the trust account assets and the liability for the defeased certificates are not included in the District’s financial statements. At June 30, 2021, none of the defeased certificates remain outstanding.

The difference between the reacquisition price and the net carrying amount of the old debt is reported as a deferred outflow of resources and recognized as a component of interest expense in a systematic and rational manner over the remaining life of the old debt or the life of the new debt, whichever is shorter. At June 30, 2021, deferred amounts on refunding were \$200,231.

The annual requirements to amortize all certificates are as follows:

Fiscal Year	Principal	Interest	Total
2021-22	\$ 1,865,000	\$ 819,166	\$ 2,684,166
2022-23	1,935,000	774,430	2,709,430
2023-24	1,995,000	725,941	2,720,941
2024-25	2,075,000	672,734	2,747,734
2025-26	965,000	630,419	1,595,419
2026-31	3,695,000	2,762,978	6,457,978
2031-36	4,165,000	2,101,733	6,266,733
2036-41	5,570,000	1,162,880	6,732,880
2041-44	2,895,000	131,151	3,026,151
Total	\$ 25,160,000	\$ 9,781,432	\$ 34,941,432

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS (continued)

C. Capital Leases

The District has entered into an agreement to lease buses valued at more than \$640,000. The agreement is, in substance, a purchase (capital lease) and is reported as a capital lease obligation. The District's liability on lease agreements with options to purchase is summarized below:

Fiscal Year	Principal	Interest	Total
2021-22	\$ 103,280	\$ 22,212	\$ 125,492
2022-23	106,688	18,804	125,492
2023-24	110,208	15,284	125,492
2024-25	113,845	11,647	125,492
2025-26	117,602	7,890	125,492
2026-27	121,484	4,008	125,492
	<u>\$ 673,107</u>	<u>\$ 79,845</u>	<u>\$ 752,952</u>

The District has received no sublease revenue from this agreement.

D. Supplemental Early Retirement Plan

The District has established a supplemental early retirement incentive program (SERP) whereby certain qualified employees may retire early and receive a portion of their salary paid out as an annuity. The total future payments owing at June 30, 2021, for these obligations are shown below.

Fiscal Year	Payment
2021-22	\$ 3,238,548
2022-23	3,238,549
	<u>\$ 6,477,097</u>

E. Non-Obligatory Debt

Non-obligatory debt relates to debt issuances by the Community Facilities Districts as authorized by the Mello-Roos Community Facilities Act of 1982 as amended, and the Mark-Roos Local Bond Pooling Act of 1985, and are payable from special taxes levied on property within the Community Facilities Districts according to a methodology approved by the voters within the District. Neither the faith and credit nor taxing power of the District is pledged to the payment of the bonds. Reserves have been established from the bond proceeds to meet delinquencies should they occur. If delinquencies occur beyond the amounts held in those reserves, the District has no duty to pay the delinquency out of any available funds of the District. The District acts solely as an agent for those paying taxes levied and the bondholders, and may initiate foreclosure proceedings. Special assessment debt of \$191,283,863 as of June 30, 2021, does not represent debt of the District and, as such, does not appear in the accompanying basic financial statements.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS (continued)

F. Other Postemployment Benefits (OPEB) Liability

For the fiscal year ended June 30, 2021, the District reported total OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense for the following plans:

Pension Plan	Net OPEB Liability	Deferred Outflows of Resources	Deferred Inflows of Resources	OPEB Expense
District Plan	\$ 117,519,996	\$ 4,428,248	\$ 5,618,061	\$ 9,181,279
MPP Program	2,647,607	-	-	354,940
Total	\$ 120,167,603	\$ 4,428,248	\$ 5,618,061	\$ 9,536,219

The details of each plan are as follows:

District Plan

Plan description

The District’s single-employer defined benefit OPEB plan provides OPEB for eligible certificated, classified, and management employees of the District. The authority to establish and amend the benefit terms and financing requirements are governed by collective bargaining agreements with plan members. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits provided

The postretirement health plans and the District’s obligation vary by employee group as described below.

CUEA

- Retirees age 55 with at least 10 years of consecutive service are offered a District subsidy for retiree only medical coverage based on the following table:

Years of Service at Retirement	District Subsidy of Retiree Only Coverage
10	50%
11	55%
12	60%
13	65%
14	70%
15	75%
16	80%
17	85%
18	90%
19	95%
20 or more	100%

- Retirees may elect to cover any dependents; however, the full cost of such coverage is the responsibility of the retiree.
- Retirees may elect dental coverage through the District; however, the full cost of such coverage is the responsibility of the retiree.
- Benefits cease at age 65.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS (continued)

F. Other Postemployment Benefits (OPEB) Liability (continued)

District Plan (continued)

Benefits Provided (continued)

CSEA

- Retirees age 53 with at least 10 years of consecutive service are offered a District subsidy for retiree only medical coverage based on the following table:

Years of Service at Retirement	District Subsidy of Retiree Only Coverage
10	50%
11	55%
12	60%
13	65%
14	70%
15	75%
16	80%
17	85%
18	90%
19	95%
20 or more	100%

- Retirees may elect to cover any dependents; however, the full cost of such coverage is the responsibility of the retiree.
- Retirees may elect dental coverage through the District; however, the full cost of such coverage is the responsibility of the retiree.
- Retirees age 50 with at least 10 years of consecutive service are eligible to retire; however, the retiree will pay the full cost of coverage until reaching age 53, when the District subsidy will begin.
- Benefits cease at age 65.

Employees covered by benefit terms

At July 1, 2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	144
Active employees	3,315
Total	<u><u>3,459</u></u>

CAPISTRANO UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS (continued)

F. Other Postemployment Benefits (OPEB) Liability (continued)

District Plan (continued)

Total OPEB Liability

The District’s total OPEB liability of \$117,519,996 for the Plan was measured as of June 30, 2021 and was determined by an actuarial valuation as of July 1, 2020.

Actuarial Assumptions and Other Inputs

The total OPEB liability in the July 1, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Valuation Date	July 1, 2020
Wage Inflation	2.75%
Healthcare cost trend rates	7.00% for the 2020/2021 fiscal year grading down to an ultimate rate of 4.50% in the 2030/2031 fiscal year and beyond.
Retirees' share of benefit-related costs	Varies, depending on years of service

Discount Rate

In accordance with GASB 75, the discount rate as of June 30, 2018 and June 30, 2021 is the 20-year municipal bond yield. As of June 30, 2020, a rate of 2.66% was used. As of June 30, 2021, a rate of 2.18% was used.

Rationale: As prescribed by GASB for an unfunded OPEB, the discount rate was developed using 20-year municipal bond yield. The S&P Municipal Bond 20-Year High Grade Rate Index was used for this purpose.

Mortality Rates

Based on the June 2013 Society of Actuaries Study entitled “Health Care Costs – From Birth to Death”. Pre-age 65 morbidity rates were based on the HMO and PPO costs from Chart 3.

Rationale: Due to the size of the covered population, this assumption was based on industry tables with consideration for the current demographics of the covered population. This assumption continues to be reasonable for the 2020-21 fiscal year valuation.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS (continued)

F. Other Postemployment Benefits (OPEB) Liability (continued)

District Plan (continued)

Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at July 1, 2020	\$ 107,990,740
Changes for the year:	
Service cost	6,512,034
Interest	2,999,275
Changes in assumptions	3,537,227
Benefit payments	(3,519,280)
Net changes	9,529,256
Balance at June 30, 2021	\$ 117,519,996

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

<u>Discount Rate</u>	<u>OPEB Liability</u>
1% decrease	\$ 125,039,587
Current discount rate	\$ 117,519,996
1% increase	\$ 110,216,330

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

<u>Healthcare Cost Trend Rate</u>	<u>OPEB Liability</u>
1% decrease	\$ 105,504,620
Current trend rate	\$ 117,519,996
1% increase	\$ 131,465,987

CAPISTRANO UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS (continued)

F. Other Postemployment Benefits (OPEB) Liability (continued)

District Plan (continued)

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2021, the District recognized OPEB expense of \$9,181,279. In addition, at June 30, 2021, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 2,672,889
Changes of assumptions	4,428,248	2,945,172
Total	<u>\$ 4,428,248</u>	<u>\$ 5,618,061</u>

The deferred outflows and inflows of resources related to changes of assumptions and differences between expected and actual experience in the measurement of the total OPEB liability will be amortized over the Expected Average Remaining Service Life (EARSL) of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARSL for the current measurement period is 7.9 years and 7.00 to 7.45 years for previous measurement periods.

Amounts reported as deferred outflows and deferred inflows of resources will be recognized in OPEB expense as follows:

Year Ended June 30:	Deferred Outflows of Resources	Deferred Inflows of Resources
2022	\$ 793,583	\$ 1,123,613
2023	793,583	1,123,613
2024	793,583	1,123,613
2025	711,623	1,123,613
2026	485,149	1,123,609
Thereafter	850,727	-
	<u>\$ 4,428,248</u>	<u>\$ 5,618,061</u>

Medicare Premium Payment (MPP) Program

Plan Description

The MPP Program is a cost-sharing multiple-employer other postemployment benefit (OPEB) plan established pursuant to Chapter 1032, Statutes of 2000 (SB 1435). CalSTRS administers the MPP Program through the Teachers' Health Benefit Fund (THBF).

A full description of the MPP Program regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2019 annual actuarial valuation report, Medicare Premium Payment Program. This report and CalSTRS audited financial information are publicly available reports that can be found on the CalSTRS website under Publications at: <https://www.calstrs.com/general-information/gasb-6768>.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS (continued)

F. Other Postemployment Benefits (OPEB) Liability (continued)

Medicare Premium Payment (MPP) Program (continued)

Benefits Provided

The MPP Program is a cost-sharing multiple-employer other postemployment benefit (OPEB) plan established pursuant to Chapter 1032, Statutes of 2000 (SB 1435). CalSTRS administers the MPP Program through the Teachers’ Health Benefit Fund. The MPP Program pays Medicare Part A premiums and Medicare Parts A and B late enrollment surcharges for eligible members of the Defined Benefit Program who were retired or began receiving a disability allowance prior to July 1, 2012, and were not eligible for premium-free Medicare Part A. Members who retire on or after July 1, 2012, are not eligible for coverage under the MPP Program.

As of June 30, 2020, 5,443 retirees participated in the MPP Program; however, the number of retired members who will participate in the program in the future is unknown as eligibility cannot be predetermined.

The MPP Program is funded on a pay-as-you-go basis from a portion of monthly employer contributions. In accordance with Education Code section 25930, contributions that would otherwise be credited to the Defined Benefit Program each month are instead credited to the MPP Program to fund monthly program and administrative costs. Total redirections to the MPP Program are monitored to ensure that total incurred costs do not exceed the amount initially identified as the cost of the program.

Total OPEB Liability

At June 30, 2021, the District reported a liability of \$2,647,607 for its proportionate share of the net OPEB liability for the MPP Program. The total OPEB liability for the MPP Program as of June 30, 2020, was determined by applying update procedures to the financial reporting actuarial valuation as of June 30, 2019 and rolling forward the total OPEB liability to June 30, 2020. The District’s proportion of the net OPEB liability was based on a projection of the District’s long-term share of contributions to the OPEB plan relative to the projected contributions of all participating school districts and the State, actuarially determined. The District’s proportions of the net OPEB liability for the two most recent measurement periods were:

	<u>Percentage Share of MPP Program</u>		<u>Change Increase/ (Decrease)</u>
	<u>Fiscal Year Ending June 30, 2021</u>	<u>Fiscal Year Ending June 30, 2020</u>	
Measurement Date	<u>June 30, 2020</u>	<u>June 30, 2019</u>	
Proportion of the Net OPEB Liability	0.624753%	0.615652%	0.009101%

For the year ended June 30, 2021, the District reported OPEB expense of \$354,940.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS (continued)

F. Other Postemployment Benefits (OPEB) Liability (continued)

Medicare Premium Payment (MPP) Program (continued)

Actuarial Assumptions and Other Inputs

The total OPEB liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Measurement Date	June 30, 2020
Valuation Date	June 30, 2019
Experience Study	June 30, 2014 through June 30, 2018
Actuarial Cost Method	Entry age normal
Investment Rate of Return	2.21%
Healthcare Cost Trend Rates	4.5% for Medicare Part A, and 5.4% for Medicare Part B

Assumptions were made about future participation (enrollment) into the MPP Program as CalSTRS is unable to determine which members not currently participating meet all eligibility criteria for enrollment in the future. Assumed enrollment rates were derived based on past experience and are stratified by age with the probability of enrollment diminishing as the members' ages increase. This estimated enrollment rate was then applied to the population of members who may meet criteria necessary for eligibility but are not currently enrolled in the MPP Program. Based on this, the estimated number of future enrollments used in the financial reporting valuation was 294 or an average of 0.18% of the potentially eligible population of 159,339.

CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among our members. The projection scale was set equal to 110% of the ultimate improvement factor from the Mortality Improvement Scale (MP– 2019) table issued by the Society of Actuaries.

Discount Rate

The MPP Program is funded on a pay-as-you-go basis with contributions generally being made at the same time and in the same amount as benefit payments and expenses coming due. Any funds within the MPP Program as of June 30, 2020, were to manage differences between estimated and actual amounts to be paid and were invested in the Surplus Money Investment Fund (SMIF), which is a pooled investment program administered by the California State Treasurer.

As the MPP Program is funded on a pay-as-you-go basis, the OPEB plan's fiduciary net position was not projected to be sufficient to make projected future benefit payments. Therefore, the MPP Program used the Bond Buyer's 20-Bond GO Index from Bondbuyer.com as of June 30, 2020, as the discount rate, which was applied to all periods of projected benefit payments to measure the total OPEB liability. The discount rate as of June 30, 2020, was 2.21%, which is a decrease of 1.29% from 3.50% as of June 30, 2019.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 7 – LONG-TERM DEBT OTHER THAN PENSIONS (continued)

F. Other Postemployment Benefits (OPEB) Liability (continued)

Medicare Premium Payment (MPP) Program (continued)

Sensitivity of the District’s Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the District’s proportionate share of the net OPEB liability, as well as what the District’s proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

Discount Rate	MPP OPEB Liability
1% decrease	\$ 2,927,665
Current discount rate	\$ 2,647,607
1% increase	\$ 2,409,295

Sensitivity of the District’s Proportionate Share of the Net OPEB Liability to Changes in the Medicare Costs Trend Rates

The following presents the District’s proportionate share of the net OPEB liability, as well as what the District’s proportionate share of the net OPEB liability would be if it were calculated using Medicare costs trend rates that are one percentage-point lower or one percentage-point higher than the current rates:

Medicare Cost Trend Rates	MPP OPEB Liability
1% decrease	\$ 2,400,674
Current trend rate	\$ 2,647,607
1% increase	\$ 2,931,869

NOTE 8 – PENSION PLANS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Certificated employees are members of the California State Teachers' Retirement System (CalSTRS), and classified employees are members of the California Public Employees' Retirement System (CalPERS).

For the fiscal year ended June 30, 2021, the District reported net pension liabilities, deferred outflows of resources, deferred inflows of resources, and pension expense for each of the above plans as follows:

Pension Plan	Net Pension Liability	Deferred Outflows of Resources	Deferred Inflows of Resources	Pension Expense
CalSTRS	\$ 399,499,582	\$ 110,307,693	\$ 42,806,654	\$ 53,886,046
CalPERS	146,964,918	30,010,612	5,527,666	25,428,462
Total	\$ 546,464,500	\$ 140,318,305	\$ 48,334,320	\$ 79,314,508

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 8 – PENSION PLANS (continued)

The details of each plan are as follows:

A. California State Teachers' Retirement System (CalSTRS)

Plan Description

The District contributes to the State Teachers Retirement Plan (STRP) administered by the California State Teachers' Retirement System (CalSTRS). STRP is a cost-sharing multiple-employer public employee retirement system defined benefit pension plan. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2019, annual actuarial valuation report, Defined Benefit Program Actuarial Valuation. This report and CalSTRS audited financial information are publicly available reports that can be found on the CalSTRS website under Publications at: <https://www.calstrs.com/general-information/gasb-6768>.

Benefits Provided

The STRP provides retirement, disability and survivor benefits to beneficiaries. Benefits are based on members' final compensation, age, and years of service credit. Members hired on or before December 31, 2012, with five years of credited service are eligible for the normal retirement benefit at age 60. Members hired on or after January 1, 2013, with five years of credited service are eligible for the normal retirement benefit at age 62. The normal retirement benefit is equal to 2.0% of final compensation for each year of credited service.

The STRP is comprised of four programs: Defined Benefit Program, Defined Benefit Supplement Program, Cash Balance Benefit Program, and Replacement Benefits Program. The STRP holds assets for the exclusive purpose of providing benefits to members and beneficiaries of these programs. CalSTRS also uses plan assets to defray reasonable expenses of administering the STRP. Although CalSTRS is the administrator of the STRP, the State is the sponsor of the STRP and obligor of the trust. In addition, the State is both an employer and non-employer contributing entity to the STRP. The District contributes exclusively to the STRP Defined Benefit Program; thus, disclosures are not included for the other plans.

The STRP provisions and benefits in effect at June 30, 2021, are summarized as follows:

	STRP Defined Benefit Program	
	On or before December 31, 2012	On or after January 1, 2013
Hire Date	December 31, 2012	January 1, 2013
Benefit Formula	2% at 60	2% at 62
Benefit Vesting Schedule	5 years of service	5 years of service
Benefit Payments	Monthly for life	Monthly for life
Retirement Age	60	62
Monthly Benefits as a Percentage of Eligible Compensation	2.0%-2.4%	2.0%-2.4%
Required Member Contribution Rate	10.25%	10.205%
Required Employer Contribution Rate	16.15%	16.15%
Required State Contribution Rate	10.328%	10.328%

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 8 – PENSION PLANS (continued)

A. California State Teachers’ Retirement System (CalSTRS)

Contributions

Required member District and State of California contributions rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. The contributions rates are expressed as a level percentage of payroll using the entry age normal actuarial method. In June 2019, California Senate Bill 90 (SB 90) was signed into law and appropriated approximately \$2.2 billion in fiscal year 2018–19 from the state’s General Fund as contributions to CalSTRS on behalf of employers. The bill requires portions of the contribution to supplant the amounts remitted by employers such that the amounts remitted will be 1.03 and 0.70 percentage points less than the statutorily required amounts due for fiscal years 2019–20 and 2020–21, respectively. The remaining portion of the contribution, approximately \$1.6 billion, was allocated to reduce the employers’ share of the unfunded actuarial obligation of the Defined Benefit Program.

The contribution rates for each program for the year ended June 30, 2021, are presented above, and the District's total contributions were \$36,280,221.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2021, the District reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the District. The amount recognized by the District as its proportionate share of the net pension liability, the related state support and the total portion of the net pension liability that was associated with the District were as follows:

District's proportionate share of net pension liability	\$	399,499,582
State's proportionate share of the net pension liability associated with the District		<u>205,942,081</u>
Total	<u>\$</u>	<u>605,441,663</u>

The net pension liability was measured as of June 30, 2020. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts and the State, actuarially determined. The District's proportions of the net pension liability for the two most recent measurement periods were:

	<u>Percentage Share of Risk Pool</u>		Change Increase/ (Decrease)
	<u>Fiscal Year Ending June 30, 2021</u>	<u>Fiscal Year Ending June 30, 2020</u>	
Measurement Date	<u>June 30, 2020</u>	<u>June 30, 2019</u>	
Proportion of the Net Pension Liability	0.412242%	0.398334%	0.013908%

CAPISTRANO UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2021

NOTE 8 – PENSION PLANS (continued)

A. California State Teachers’ Retirement System (CalSTRS) (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)

For the year ended June 30, 2021, the District recognized pension expense of \$53,886,046. In addition, the District recognized pension expense and revenue of \$6,439,043 for support provided by the State. At June 30, 2021, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 36,280,221	\$ -
Net change in proportionate share of net pension liability	19,079,738	25,743,959
Difference between projected and actual earnings on pension plan investments	15,285,933	5,796,122
Changes of assumptions	38,956,867	-
Differences between expected and actual experience	704,934	11,266,573
Total	<u>\$ 110,307,693</u>	<u>\$ 42,806,654</u>

The deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year. The deferred outflows/(inflows) of resources related to the difference between projected and actual earnings on pension plan investments will be amortized over a closed five-year period. The deferred outflows/(inflows) of resources related to the net change in proportionate share of net pension liability, changes of assumptions, and differences between expected and actual experience in the measurement of the total pension liability will be amortized over the Expected Average Remaining Service Life (EARSL) of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARSL for the measurement period is 7 years.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows of Resources	Deferred Inflows of Resources
2022	\$ 16,918,072	\$ 14,582,475
2023	20,150,049	7,994,848
2024	21,249,179	7,289,915
2025	8,609,840	6,989,105
2026	3,011,594	3,523,437
Thereafter	4,088,738	2,426,874
Total	<u>\$ 74,027,472</u>	<u>\$ 42,806,654</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 8 – PENSION PLANS (continued)

A. California State Teachers’ Retirement System (CalSTRS) (continued)

Actuarial Methods and Assumptions

The total pension liability for the STRP was determined by applying update procedures to the financial reporting actuarial valuation as of June 30, 2019 and rolling forward the total pension liability to June 30, 2020. In determining the total pension liability, the financial reporting actuarial valuation used the following actuarial methods and assumptions:

Valuation Date	June 30, 2019
Experience Study	July 1, 2015 through June 30, 2018
Actuarial Cost Method	Entry age normal
Investment Rate of Return	7.10%
Consumer Price of Inflation	2.75%
Wage Growth	3.50%

CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among our members. The projection scale was set equal to 110% of the ultimate improvement factor from the Mortality Improvement Scale (MP-2019) table issued by the Society of Actuaries.

The long-term investment rate of return assumption was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best-estimate ranges were developed using capital market assumptions from CalSTRS investment staff and investment consultants as inputs to the process. The actuarial investment rate of return assumption was adopted by the board in January 2020 in conjunction with the most recent experience study.

For each current and future valuation, CalSTRS’ independent consulting actuary (Milliman) reviews the return assumption for reasonableness based on the most current capital market assumptions. Best estimates of expected 20-year geometrically linked real rates of return and the assumed asset allocation for each major asset class as of June 30, 2020, are summarized in the following table:

Asset Class	Assumed Asset Allocation	Long-Term Expected Real Rate of Return
Global Equity	42%	4.8%
Fixed Income	15%	3.6%
Real Estate	13%	6.3%
Private Equity	12%	1.3%
Risk Mitigating Strategies	10%	1.8%
Inflation Sensitive	6%	3.3%
Cash/Liquidity	2%	(0.4%)

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 8 – PENSION PLANS (continued)

A. California State Teachers’ Retirement System (CalSTRS) (continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.10%, which was unchanged from prior fiscal year. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers are made at statutory contribution rates in accordance with the rate increases. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return of 7.10% and assume that contributions, benefit payments and administrative expenses occur midyear. Based on those assumptions, the STRP’s fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

The following presents the District's proportionate share of the net pension liability calculated using the current discount rate as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

Discount Rate	Net Pension Liability
1% decrease (6.10%)	\$ 603,588,219
Current discount rate (7.10%)	399,499,582
1% increase (8.10%)	230,995,672

On Behalf Payments

The State of California makes contributions to CalSTRS on behalf of the District. These payments consist of State General Fund contributions to CalSTRS pursuant to Sections 22954 and 22955.1 of the Education Code and Public Resources Code Section 6217.5. In addition, California Senate Bill No. 90 (SB 90) was signed into law on June 27, 2019, and appropriated supplemental contributions. Under accounting principles generally accepted in the United States of America, these amounts are reported as revenues and expenditures in the fund financial statements. The total amount recognized by the District for its proportionate share of the State’s on-behalf contributions is \$23,306,541.

B. California Public Employees Retirement System (CalPERS)

Plan Description

Qualified employees are eligible to participate in the Schools Pool under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer defined benefit pension plan administered by CalPERS. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Law.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2019 annual actuarial valuation report, Schools Pool Accounting Report. This report and CalPERS audited financial information are publicly available reports that can be found on the CalPERS website under Forms and Publications at: <https://www.calpers.ca.gov/page/employers/actuarial-resources/gasb>.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 8 – PENSION PLANS (continued)

B. California Public Employees Retirement System (CalPERS) (continued)

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of service credit, a benefit factor, and the member's final compensation. Members hired on or before December 31, 2012, with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. Members hired on or after January 1, 2013, with five years of total service are eligible to retire at age 52 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The Basic Death Benefit is paid to any member's beneficiary if the member dies while actively employed. An employee's eligible survivor may receive the 1957 Survivor Benefit if the member dies while actively employed, is at least age 50 (or 52 for members hired on or after January 1, 2013), and has at least five years of credited service. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The CalPERS provisions and benefits in effect at June 30, 2021, are summarized as follows:

	Schools Pool (CalPERS)	
	On or before December 31, 2012	On or after January 1, 2013
Hire Date		
Benefit Formula	2% at 55	2% at 62
Benefit Vesting Schedule	5 years of service	5 years of service
Benefit Payments	Monthly for life	Monthly for life
Retirement Age	55	62
Monthly Benefits as a Percentage of Eligible Compensation	2.0 – 2.5%	2.0 – 2.5%
Required Employee Contribution Rate	7.00%	7.00%
Required Employer Contribution Rate	20.70%	20.70%

Contributions

The benefits for the defined benefit pension plans are funded by contributions from members, employers, non-employers, and earnings from investments. Member and employer contributions are a percentage of applicable member compensation. Member contribution rates are defined by law and depend on the respective employer's benefit formulas. In some circumstances, contributions are made by the employer to satisfy member contribution requirements. Member and employer contribution rates are determined by periodic actuarial valuations or by state statute. Actuarial valuations are based on the benefit formulas and employee groups of each employer. Non-employer contributions are not expected each year, but when provided they are accrued for. The contribution rates are expressed as a percentage of annual payroll. The contribution rates for each plan for the year ended June 30, 2021 are presented above, and the total District contributions were \$15,416,111.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 8 – PENSION PLANS (continued)

B. California Public Employees Retirement System (CalPERS) (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

As of June 30, 2021, the District reported net pension liabilities for its proportionate share of the CalPERS net pension liability totaling \$146,964,918. The net pension liability was measured as of June 30, 2020. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts, actuarially determined. The District's proportions of the net pension liability for the two most recent measurement periods were:

	Percentage Share of Risk Pool		Change Increase/ (Decrease)
	Fiscal Year Ending June 30, 2021	Fiscal Year Ending June 30, 2020	
	Measurement Date	June 30, 2020	
Proportion of the Net Pension Liability	0.478977%	0.482344%	-0.003367%

For the year ended June 30, 2021, the District recognized pension expense of \$25,428,462. At June 30, 2021, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 15,416,111	\$ -
Net change in proportionate share of net pension liability	33,569	1,854,011
Difference between projected and actual earnings on pension plan investments	6,732,997	3,673,655
Changes of assumptions	538,926	-
Differences between expected and actual experience	7,289,009	-
Total	<u>\$ 30,010,612</u>	<u>\$ 5,527,666</u>

The deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year. The deferred outflows/(inflows) of resources related to the difference between projected and actual earnings on pension plan investments will be amortized over a closed five-year period. The deferred outflows/(inflows) of resources related to the net change in proportionate share of net pension liability, changes of assumptions, and differences between expected and actual experience in the measurement of the total pension liability will be amortized over the Expected Average Remaining Service Life (EARSL) of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARSL for the measurement period is 4.1 years.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 8 – PENSION PLANS (continued)

B. California Public Employees Retirement System (CalPERS) (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows of Resources	Deferred Inflows of Resources
2022	\$ 6,712,145	\$ 3,974,309
2023	3,954,475	1,033,230
2024	2,466,978	279,429
2025	1,460,903	219,422
2026	-	21,276
Thereafter	-	-
Total	<u>\$ 14,594,501</u>	<u>\$ 5,527,666</u>

Actuarial Methods and Assumptions

Total pension liability for the Schools Pool was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2019 and rolling forward the total pension liability to June 30, 2020. The financial reporting actuarial valuation as of June 30, 2019 used the following methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2019
Experience Study	1997-2015
Actuarial Cost Method	Entry age normal
Discount Rate	7.15%
Consumer Price of Inflation	2.50%
Wage Growth	Varies by entry age and service

Post-retirement mortality rates are based on CalPERS experience and include 15 years of projected ongoing mortality improvement using 90 percent of Scale MP 2016 published by the Society of Actuaries. These tables are used to estimate the value of benefits expected to be paid for service and disability retirements. For disability retirements, impaired longevity is recognized by a separate table.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical and forecasted information for all the funds' asset classes, expected compound (geometric) returns were calculated over the short term (first 10 years) and the long term (11+ years) using a building-block approach. Using the expected nominal returns for both short term and long term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 8 – PENSION PLANS (continued)

B. California Public Employees Retirement System (CalPERS) (continued)

Actuarial Methods and Assumptions (continued)

The target asset allocation and best estimates of real rates of return for each major asset class are summarized in the following table:

Asset Class	Assumed Asset Allocation	Real Return Years 1-10	Real Return Years 11+
Global Equity	50%	4.80%	5.98%
Fixed Income	28%	1.00%	2.62%
Inflation Assets	0%	0.77%	1.81%
Private Equity	8%	6.30%	7.23%
Real Assets	13%	3.75%	4.93%
Liquidity	1%	0.00%	(0.92%)

Discount Rate

The discount rate used to measure the total pension liability was 7.15%. The discount rate is not adjusted for administrative expenses. The fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return for the pension plan’s investments was applied to all periods of projected benefit payments to determine the total pension liability.

The following presents the District's proportionate share of the net pension liability calculated using the current discount rate as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

Discount Rate	Net Pension Liability
1% decrease (6.15%)	\$ 211,288,870
Current discount rate (7.15%)	146,964,918
1% increase (8.15%)	93,579,267

C. Public Agency Retirement System (PARS)

As established by Federal law, all public sector employees who are not members of their employer's existing retirement system (CalSTRS or CalPERS) must be covered by social security or an alternative plan. The District has elected to use PARS as its alternative plan.

D. Payables to the Pension Plans

At June 30, 2021, the District reported payables of \$2,228,077 and \$2,405,675 for the outstanding amount of legally required contributions to the CalSTRS and CalPERS pension plans, respectively, for the fiscal year ended June 30, 2021.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 9 – JOINT VENTURES

The District is a member of ASCIP public entity risk pool, College and Career Advantage (CCA), Orange County Special Education Legal Alliance (OCSELA), and Ed Tech joint powers authorities (JPAs). Payments for the District's regional occupational program and special education legal services are paid to the JPAs. The District pays an annual premium to ASCIP for its property and liability and excess liability coverage. The relationships between the District, the pools, and the JPAs are such that they are not component units of the District for financial reporting purposes. These entities have budgeting and financial reporting requirements independent of member units and their financial statements are not presented.

NOTE 10 – COMMITMENTS AND CONTINGENCIES

A. State and Federal Allowances, Awards, and Grants

The District has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

B. Construction Commitments

As of June 30, 2021, the District had commitments with respect to unfinished capital projects of approximately \$10.9 million.

C. Litigation

The District is involved in certain legal matters that arose out of the normal course of business. The District has not accrued a liability for any potential litigation against it because it does not meet the criteria to be considered a liability at June 30, 2021.

NOTE 11 – RISK MANAGEMENT

Property and Liability

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year ending June 30, 2016, the District contracted with Alliance of Schools Cooperative Insurance Programs (ASCIP) for property and liability insurance coverage. Excess liability coverage is obtained through participation in Schools Excess Liability Fund (SELF) (through ASCIP). Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year. In addition, property and liability claims for which the District retains the risk of loss (claims below the District's retained limits), are administered by the Self- Insurance Fund.

Workers' Compensation

Beginning in 2009, the District has established a fund to self-insure itself for workers' compensation coverage. The workers' compensation experience of the District was calculated and applied to a premium rate, which was utilized to charge funds for the administration of the program. Excess liability coverage for workers' compensation claims is provided through the purchase of commercial insurance.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2021

NOTE 11 – RISK MANAGEMENT (continued)

Employee Medical Benefits

The District has contracted with the Metropolitan Employee Benefit Association (MEBA), an employee/employer benefits trust to provide employee medical and surgical benefits. MEBA obtains benefit programs on behalf of the District through the purchase of commercial insurance. Rates are set through an annual calculation process. The District pays a monthly contribution, which is placed in a common fund from which claim payments are made for all participating districts.

Claims Liabilities

The District records an estimated liability for indemnity torts and other claims against the District. Claims liabilities are based on estimates of the ultimate cost of reported claims (including future claim adjustment expenses) and an estimate for claims incurred, but not reported based on historical experience.

Unpaid Claims Liabilities

The District establishes a liability for both reported and unreported events, which includes estimates of both future payments of losses and related claim adjustment expenses. The following represent the changes in approximate aggregate liabilities for the District from July 1, 2019 to June 30, 2021:

	Workers' Compensation	Property and Liability	Total
Liability Balance, July 1, 2019	\$ 13,625,638	\$ 882,836	\$ 14,508,474
Claims and changes in estimates	5,331,043	343,715	5,674,758
Claims payments	(4,463,866)	(383,993)	(4,847,859)
Liability Balance, June 30, 2020	14,492,815	842,558	15,335,373
Claims and changes in estimates	9,727,849	121,456	9,849,305
Claims payments	(6,538,836)	(221,195)	(6,760,031)
Liability Balance, June 30, 2021	<u>\$ 17,681,828</u>	<u>\$ 742,819</u>	<u>\$ 18,424,647</u>
Assets available to pay claims at June 30, 2021	<u>\$ 18,261,454</u>	<u>\$ 1,733,438</u>	<u>\$ 19,994,892</u>

NOTE 12 – ADJUSTMENTS FOR RESTATEMENT

The District has made the following adjustments for restatements:

	Statement of Activities	Statement of Revenues, Expenditures, and Changes in Fund Balances
Associated Student Body (ASB) funds, as a result of the implementation of GASB Statement No.84	\$ 5,027,436	\$ 5,027,436
Adjustments to capital assets and depreciation	(5,591,018)	-
Total adjustments for restatements	<u>\$ (563,582)</u>	<u>\$ 5,027,436</u>

Required Supplementary Information

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CAPISTRANO UNIFIED SCHOOL DISTRICT
Budgetary Comparison Schedule – General Fund
For the Fiscal Year Ended June 30, 2021

	Budgeted Amounts		Actual (Budgetary Basis)	Variance with Final Budget - Pos (Neg)
	Original	Final		
Revenues				
LCFF Sources	\$ 379,026,102	\$ 409,784,475	\$ 409,912,093	\$ 127,618
Federal	19,277,721	60,517,878	35,407,113	(25,110,765)
Other State	69,358,633	120,681,244	99,482,392	(21,198,852)
Other Local	6,651,600	7,187,988	7,977,695	789,707
Total Revenues	474,314,056	598,171,585	552,779,293	(45,392,292)
Expenditures				
Current:				
Certificated Salaries	230,537,467	232,151,223	231,212,805	938,418
Classified Salaries	77,870,177	83,875,736	82,470,038	1,405,698
Employee Benefits	142,910,353	143,086,232	142,177,962	908,270
Books and Supplies	22,471,435	31,956,894	21,162,950	10,793,944
Services and Other Operating Expenditures	45,403,901	49,265,988	49,102,033	163,955
Transfers of indirect costs	(659,700)	(251,827)	(509,679)	257,852
Capital Outlay	2,882,568	2,731,038	3,033,343	(302,305)
Other Outgo	13,446,369	8,243,641	7,734,527	509,114
Total Expenditures	534,862,570	551,058,925	536,383,979	14,674,946
Excess (Deficiency) of Revenues Over (Under) Expenditures	(60,548,514)	47,112,660	16,395,314	(30,717,346)
Other Financing Sources and Uses				
Interfund Transfers Out	-	(1,369,571)	(1,369,571)	-
Total Other Financing Sources and Uses	-	(1,369,571)	(1,369,571)	-
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(60,548,514)	45,743,089	15,025,743	(30,717,346)
Fund Balance, July 1, 2020	77,255,821	82,173,048	82,173,048	-
Fund Balance, June 30, 2021	\$ 16,707,307	\$ 127,916,137	97,198,791	\$ (30,717,346)
Other Fund Balances included in the Statement of Revenues, Expenditures and Changes in Fund Balances:				
		Deferred Maintenance Fund	2,093,329	
		Special Reserve Fund for Postemployment Benefits	84,832	
Total reported General Fund balance on the Statement of Revenues, Expenditures and Changes in Fund Balances:			\$ 99,376,952	

See accompanying notes to required supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Schedule of Proportionate Share of the Net Pension Liability
For the Fiscal Year Ended June 30, 2021

	Last Ten Fiscal Years*					
	2019-20	2018-19	2017-18	2016-17	2015-16	2013-14
CalSTRS						
District's proportion of the net pension liability	0.4122%	0.3983%	0.4133%	0.4079%	0.4388%	0.4240%
District's proportionate share of the net pension liability	\$ 399,499,582	\$ 359,759,487	\$ 379,812,952	\$ 377,224,419	\$ 355,067,590	\$ 247,568,061
State's proportionate share of the net pension liability associated with the District	205,942,081	196,272,818	217,460,679	223,162,780	202,163,405	149,493,785
Totals	\$ 605,441,663	\$ 556,032,305	\$ 597,273,631	\$ 600,387,199	\$ 557,230,995	\$ 397,061,846
District's covered-employee payroll	\$ 221,697,181	\$ 214,070,817	\$ 219,929,640	\$ 215,595,715	\$ 218,549,935	\$ 190,051,460
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	180.20%	168.06%	172.70%	174.97%	162.47%	147.17%
Plan fiduciary net position as a percentage of the total pension liability	72%	73%	71%	69%	70%	77%
CalPERS						
District's proportion of the net pension liability	0.4790%	0.4823%	0.4836%	0.4832%	0.5021%	0.4712%
District's proportionate share of the net pension liability	\$ 146,964,918	\$ 140,575,475	\$ 128,938,817	\$ 115,359,933	\$ 99,165,061	\$ 53,496,722
District's covered-employee payroll	\$ 68,360,940	\$ 65,678,779	\$ 65,083,027	\$ 61,338,126	\$ 59,496,894	\$ 49,422,822
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	214.98%	214.03%	198.11%	188.07%	166.67%	108.24%
Plan fiduciary net position as a percentage of the total pension liability	70%	70%	71%	72%	74%	83%

* This schedule is required to show information for ten years; however, until a full ten year trend is compiled, information is presented for those years for which information is available.

See accompanying notes to required supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Schedule of Pension Contributions
For the Fiscal Year Ended June 30, 2021

*Last Ten Fiscal Years**

	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15
CalSTRS							
Contractually required contribution	\$ 36,280,221	\$ 37,910,218	\$ 34,850,729	\$ 31,735,847	\$ 27,121,941	\$ 23,450,408	\$ 18,044,051
Contributions in relation to the contractually required contribution	36,280,221	37,910,218	34,850,729	31,735,847	27,121,941	23,450,408	18,044,051
Contribution deficiency (excess):	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered-employee payroll	\$ 224,645,334	\$ 221,697,179	\$ 214,070,817	\$ 219,929,640	\$ 215,595,715	\$ 218,549,935	\$ 203,198,773
Contributions as a percentage of covered-employee payroll	16.15%	17.10%	16.28%	14.43%	12.58%	10.73%	8.88%
CalPERS							
Contractually required contribution	\$ 15,416,111	\$ 13,481,461	\$ 11,862,901	\$ 10,108,045	\$ 8,518,639	\$ 7,048,597	\$ 6,285,254
Contributions in relation to the contractually required contribution	15,416,111	13,481,461	11,862,901	10,108,045	8,518,639	7,048,597	6,285,254
Contribution deficiency (excess):	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered-employee payroll	\$ 74,473,966	\$ 68,360,940	\$ 65,678,780	\$ 65,083,027	\$ 61,338,126	\$ 59,496,894	\$ 53,396,092
Contributions as a percentage of covered-employee payroll	20.700%	19.721%	18.062%	15.531%	13.888%	11.847%	11.771%

* This schedule is required to show information for ten years; however, until a full ten year trend is compiled, information is presented for those years for which information is available.

See accompanying notes to required supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Schedule of Changes in the District's Total OPEB Liability and Related Ratios
For the Fiscal Year Ended June 30, 2021

	Last 10 Fiscal Years*			
	2020-21	2019-20	2018-19	2017-18
Total OPEB liability				
Service cost	\$ 6,512,034	\$ 5,063,382	\$ 5,093,384	\$ 5,473,982
Interest	2,999,275	3,230,441	3,342,294	3,366,886
Differences between expected and actual experience	-	(3,742,045)	-	-
Changes in assumptions	3,537,227	(4,123,242)	1,415,125	1,110,160
Benefit payments	(3,519,280)	(6,278,478)	(6,103,698)	(3,873,541)
Net change in total OPEB liability	9,529,256	(5,849,942)	3,747,105	6,077,487
Total OPEB liability - beginning	107,990,740	113,840,682	110,093,577	104,016,090
Total OPEB liability - ending	\$ 117,519,996	\$ 107,990,740	\$ 113,840,682	\$ 110,093,577
Covered-employee payroll	\$ 231,955,560	\$ 240,175,084	\$ 207,699,203	\$ 232,033,828
Total OPEB liability as a percentage of covered-employee payroll	50.7%	44.96%	54.81%	47.45%

Notes to Schedule:

The discount rate was reduced from 2.66% to 2.18% for the most recent measurement period.

* This schedule is required to show information for ten years; however, until a full ten year trend is compiled, information is presented for those years for which information is available.

CAPISTRANO UNIFIED SCHOOL DISTRICT

*Schedule of the District's Proportionate Share of the Net OPEB Liability – MPP Program
For the Fiscal Year Ended June 30, 2021*

Last 10 Fiscal Years*

	2019-20	2018-19	2017-18	2016-17
District's proportion of net OPEB liability	0.6248%	0.6157%	0.6499%	0.6492%
District's proportionate share of net OPEB liability	\$ 2,647,607	\$ 2,292,667	\$ 2,487,492	\$ 2,731,268
Covered-employee payroll	N/A	N/A	N/A	N/A
District's net OPEB liability as a percentage of covered-employee payroll	N/A	N/A	N/A	N/A
Plan fiduciary net position as a percentage of the total OPEB liability	(0.71%)	-0.81%	0.40%	0.01%

Notes to Schedule:

As of June 30, 2012, active members are no longer eligible for future enrollment in the MPP Program; therefore, the covered payroll disclosure is not applicable.

** This schedule is required to show information for ten years; however, until a full ten year trend is compiled, information is presented for those years for which information is available.*

See accompanying notes to required supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Notes to the Required Supplementary Information
For the Fiscal Year Ended June 30, 2021

NOTE 1 – PURPOSE OF SCHEDULES

Budgetary Comparison Schedule

The District employs budget control by object codes and by individual appropriation accounts. Budgets are prepared on the modified accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as prescribed by the *Governmental Accounting Standards Board* and provisions of the *California Education Code*. The governing board is required to hold a public hearing and adopt an operating budget no later than July 1 of each year. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoptions with the legal restriction that expenditures cannot exceed appropriations by major object account.

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for.

This schedule presents information for the original and final budgets and actual results of operations, as well as the variances from the final budget to actual results of operations.

Schedule of the District's Proportionate Share of the Net Pension Liability

This schedule presents information on the District's proportionate share of the net pension liability (NPL), the plans' fiduciary net position and, when applicable, the State's proportionate share of the NPL associated with the District. In the future, as data becomes available, ten years of information will be presented.

Change in benefit terms – There were no changes in benefit terms since the previous valuations for both CalSTRS and CalPERS.

Change of assumptions - There were no changes in economic assumptions since the previous valuations for either CalSTRS or CalPERS.

Schedule of District Contributions

This schedule presents information on the District's required contribution, the amounts actually contributed, and any excess or deficiency related to the required contribution. In the future, as data becomes available, ten years of information will be presented.

Schedule of Changes in the District's Total OPEB Liability and Related Ratios

This schedule presents information on the District's changes in the total OPEB liability, including beginning and ending balances, and the total OPEB liability. In the future, as data becomes available, ten years of information will be presented.

Change in benefit terms – There were no changes in benefit terms since the previous valuation.

Change of assumptions – Liability changes resulting from changes in economic and demographic assumptions are deferred based on the average working life. The discount rate was changed from 2.66 percent to 2.18 percent since the previous valuation.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Notes to the Required Supplementary Information
For the Fiscal Year Ended June 30, 2021

NOTE 1 – PURPOSE OF SCHEDULES (continued)

Schedule of the District’s Proportionate Share of the Net OPEB Liability – MPP Program

This schedule presents information on the District’s proportionate share of the net OPEB liability – MPP Program and the plans’ fiduciary net position. In the future, as data becomes available, ten years of information will be presented.

Change in benefit terms – There were no changes in benefit terms since the previous valuation.

Change of assumptions – The discount rate was changed from 3.50 percent to 2.21 percent since the previous valuation.

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Supplementary Information

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CAPISTRANO UNIFIED SCHOOL DISTRICT
Local Educational Agency Organization Structure
June 30, 2021

The Capistrano Unified School District was unified in 1965 under the laws of the State of California. The District encompasses 200 square miles in seven cities and a portion of the unincorporated portion of Orange County. The District includes all or a part of the cities of San Clemente, Dana Point, San Juan Capistrano, Laguna Niguel, Aliso Viejo, Mission Viejo and Rancho Santa Margarita, and the communities of Las Flores, Coto de Caza, Dove Canyon, Ladera Ranch, Sendero/Rancho Mission Viejo, and Wagon Wheel. The District operates 33 elementary schools, 10 middle schools, 2 grades K-8 schools, 6 comprehensive high schools, 5 charter schools, and 8 alternative schools/programs. There were no boundary changes during the year.

BOARD OF TRUSTEES

Member	Office	Term Expires
Judy Bullockus	President	2022
Krista Castellanos	Vice President	2024
Gila Jones	Clerk	2022
Pamela Braunstein	Member	2024
Lisa Davis	Member	2024
Amy Hanacek	Member	2024
Martha McNicholas	Member	2022

DISTRICT ADMINISTRATORS

Kirsten M. Vital Brulte,
Superintendent

Clark Hampton,
Deputy Superintendent, Business and Support Services

Tim Brooks,
Associate Superintendent, Human Resource Services

Dr. Gregory Merwin,
Associate Superintendent, Education and Support Services

Dr. Cary Johnson,
Assistant Superintendent, Education and Support Services

Clint Collins,
Interim Assistant Superintendent, SELPA, Special Education Services

Brad Shearer,
Assistant Superintendent, School Leadership & Instruction, Elementary

Dr. Dave Stewart,
Assistant Superintendent, School Leadership & Instruction, Elementary

Jennifer Smalley,
Assistant Superintendent, School Leadership & Instruction, Secondary

Philippa Townsend,
Assistant Superintendent, Fiscal Services

Robert Miller,
Assistant Superintendent, Human Resource Services, Preschool to Grade 5

Rich Montgomery,
Assistant Superintendent, Human Resource Services, Grades 6-12, K-8, Alternative Education

CAPISTRANO UNIFIED SCHOOL DISTRICT

Schedule of Instructional Time

For the Fiscal Year Ended June 30, 2021

Grade Level	Number of Instructional Days			Status
	Actual	Credited Days From J-13A Waivers	Total	
Kindergarten	180	0	180	Complied
Grade 1	180	0	180	Complied
Grade 2	180	0	180	Complied
Grade 3	180	0	180	Complied
Grade 4	180	0	180	Complied
Grade 5	180	0	180	Complied
Grade 6	180	0	180	Complied
Grade 7	180	0	180	Complied
Grade 8	180	0	180	Complied
Grade 9	180	0	180	Complied
Grade 10	180	0	180	Complied
Grade 11	180	0	180	Complied
Grade 12	180	0	180	Complied

CAPISTRANO UNIFIED SCHOOL DISTRICT
Schedule of Financial Trends and Analysis
For the Fiscal Year Ended June 30, 2021

General Fund	(Budget)			
	2022 ²	2021 ³	2020	2019
Revenues and other financing sources	\$ 612,670,563	\$ 552,779,293	\$ 519,808,741	\$ 535,642,790
Expenditures and other financing uses	591,410,151	537,753,550	525,880,424	515,149,410
Change in fund balance (deficit)	21,260,412	15,025,743	(6,071,683)	20,493,380
Ending fund balance	\$ 118,459,203	\$ 97,198,791	\$ 82,173,048	\$ 88,244,731
Available reserves ¹	\$ 71,044,749	\$ 54,470,768	\$ 50,625,569	\$ 50,865,384
Available reserves as a percentage of total outgo	12.0%	10.1%	9.6%	9.9%
Total long-term debt	\$ 738,485,970	\$ 748,219,392	\$ 697,940,054	\$ 720,099,872
Average daily attendance at P-2	44,604	N/A	44,504	45,165

The General Fund balance has increased by \$8.95 million over the past two years. The fiscal year 2021-22 adopted budget projects an increase of \$21.3 million. For a district of this size, the state recommends available reserves of at least 2% of total general fund expenditures, transfers out, and other uses (total outgo).

The District has incurred an operating deficit in one of the past three years, and anticipates incurring an operating surplus during the 2021-22 fiscal year. Long-term debt has increased by \$28.1 million over the past two years.

No average daily attendance was reported in 2020-21. Projected ADA in 2021-22 is 44,604.

¹ Available reserves consist of all unassigned fund balances in the General Fund.

² Revised budget September, 2021.

³ The actual amounts reported in this schedule are for the General Fund only, and do not agree with the amounts reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances because the amounts on that schedule include the financial activity of the Deferred Maintenance Fund and the Special Reserve Fund for Postemployment Benefits, in accordance with the fund type definitions promulgated by GASB Statement No. 54.

CAPISTRANO UNIFIED SCHOOL DISTRICT

*Reconciliation of Annual Financial and Budget Report with Audited Financial Statements
For the Fiscal Year Ended June 30, 2021*

	<u>General Fund</u>	<u>Capital Project Fund Blended for Component Units*</u>
June 30, 2021, annual financial and budget report (SACS) fund balance	\$ 110,932,784	\$ -
Adjustments and reclassifications:		
Increasing (decreasing) the fund balance:		
Investments	-	12,625,412
Accounts receivable	(13,733,993)	62
Accounts payable	-	(389,416)
	<u>(13,733,993)</u>	<u>12,236,058</u>
Net adjustments and reclassifications		
	<u>(13,733,993)</u>	<u>12,236,058</u>
June 30, 2021, audited financial statement fund balance	<u>\$ 97,198,791</u>	<u>\$ 12,236,058</u>

**Capital Project Fund for Blended Component Units is to account for capital projects activity related to the community facilities districts (CFDs), which are considered component units of the school district and are disclosed as non-obligatory debt. The activity for this fund is not reported in the Standardized Account Code Structure software submitted to the CDE.*

CAPISTRANO UNIFIED SCHOOL DISTRICT
Schedule of Charter Schools
For the Fiscal Year Ended June 30, 2021

Charter School		Inclusion in Financial
Name	Number	Statements
Journey	0294	Not included
Opportunities for Learning - Capistrano	0463	Not included
California Connections Academy Southern California	0664	Not included
Community Roots Academy	1274	Not included
Oxford Preparatory Academy - South Orange County	1324	Not included
OCASA College Prep	2084	Not included

See accompanying note to supplementary information.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2021

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Cluster Expenditures	Federal Expenditures
Federal Programs:				
U.S. Department of Agriculture:				
Passed through California Dept. of Education (CDE):				
School Breakfast Program - Basic	10.553	13525	\$ 1,170,789	
School Breakfast Program - Especially Needy	10.553	13526	1,849,026	
National School Lunch Program	10.555	13523	5,731,140	
USDA Donated Foods	10.555	N/A	<u>1,555,941</u>	
Total Child Nutrition Cluster				\$ 10,306,896
Passed through Orange County Office of Education:				
Forest Reserve Funds	10.665	10044		<u>770</u>
Total U.S. Department of Agriculture				<u>10,307,666</u>
U.S. Department of Treasury:				
Passed through California Dept. of Education (CDE):				
Coronavirus Relief Fund: Learning Loss Mitigation	21.019	25516		<u>17,224,470</u>
Total U.S. Department of Treasury				<u>17,224,470</u>
U.S. Department of Education:				
Indian Education				
	84.060	N/A		25,028
Passed through California Dept. of Education (CDE):				
Every Student Succeeds Act (ESSA):				
Title I Grants to Local Educational Agencies Cluster:				
Title I, Part A, Basic Grants, Low-Income and Neglected	84.010	14329	3,735,798	
ESSA: ESSA School Improvement Funding for LEAs	84.010	15438	<u>26,306</u>	
Total Title I Cluster				3,762,104
Title II, Part A, Supporting Effective Instruction	84.367	14341		850,114
Title III, Limited English Proficiency	84.365	14346		505,574
Title IV, Part A, Student Support and Academic Enrichment Grants	84.424	15396		122,557
Early Intervention Grants	84.181	23761		51,074
Carl D. Perkins Career and Technical Education: Adult, Sec. 132	84.048	14893		267,139
Department of Rehabilitation: Workability II, Transition Partnership	84.126	10006		739,262
COVID-19 Education Stabilization Fund:				
Elementary and Secondary School Emergency Relief (ESSER) Fund	84.425D	15536	573	
Governor's Emergency Education Relief (GEER) Fund: Learning Loss Mitigation	84.425C	15517	2,500,621	
Child Nutrition: COVID CARES Act Supplemental Meal Reimbursement	84.425	15535	<u>294,302</u>	
Subtotal Education Stabilization Fund				2,795,496
Individuals with Disabilities Education Act (IDEA):				
Basic Local Assistance Entitlement	84.027	13379	7,973,304	
Local Assistance, Part B, Sec 611, Private School ISPs	84.027	10119	474,246	
Preschool Grants, Part B, Section 619 (Age 3-4-5)	84.173	13430	203,022	
Mental Health Allocation Plan, Part B, Sec 611	84.027A	15197	528,117	
Preschool Staff Development, Part B, Sec 619	84.173A	13431	2,362	
IDEA Quality Assurance & Focused Monitoring	84.027A	13693	97,069	
Alternate Dispute Resolution, Part B, Sec 611	84.173A	13007	<u>79,686</u>	
Total Special Education (IDEA) Cluster				9,357,806
Total U.S. Department of Education				<u>18,476,154</u>
U.S. Department of Health & Human Services:				
Passed through California Dept. of Education (CDE):				
CRRSA Act - One-time Stipend	93.575	15555		<u>115,211</u>
Total U.S. Department of Health & Human Services				<u>115,211</u>
Total Expenditures of Federal Awards				<u>\$ 46,123,501</u>

Of the federal expenditures presented in the schedule, the District provided no awards to recipients.

CAPISTRANO UNIFIED SCHOOL DISTRICT

Note to the Supplementary Information

June 30, 2021

NOTE 1 – PURPOSE OF SCHEDULES

Schedule of Instructional Time

This schedule presents information on the number of instructional days offered by the District and whether the District complied with Article 8 (commencing with Section 46200) of Chapter 2 Part 26 of the *Education Code*.

Schedule of Financial Trends and Analysis

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual financial report to the audited financial statements.

Schedule of Charter Schools

This schedule lists all charter schools chartered by the District, and displays information for each charter school and whether or not the charter school is included in the District audit.

Schedule of Expenditures of Federal Awards

The schedule of expenditures of Federal awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the financial statements. The District did not elect to use the ten percent de minimis indirect cost rate.

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Other Independent Auditors' Reports

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees
Capistrano Unified School District
San Juan Capistrano, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Capistrano Unified School District as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise Capistrano Unified School District's basic financial statements, and have issued our report thereon dated November 30, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Capistrano Unified School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Capistrano Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Capistrano Unified School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

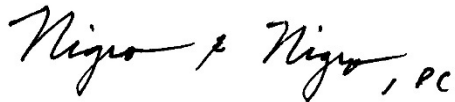
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Capistrano Unified School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature in black ink that reads "Nigro & Nigro, PC". The signature is written in a cursive, flowing style.

Murrieta, California
November 30, 2021



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR
EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Board of Trustees
Capistrano Unified School District
San Juan Capistrano, California

Report on Compliance for Each Major Federal Program

We have audited Capistrano Unified School District's compliance with the types of compliance requirements described in the OMB *Compliance Supplement* that could have a direct and material effect on each of Capistrano Unified School District's major federal programs for the year ended June 30, 2021. Capistrano Unified School District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Capistrano Unified School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Capistrano Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Capistrano Unified School District's compliance.

Opinion on Each Major Federal Program

In our opinion, Capistrano Unified School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

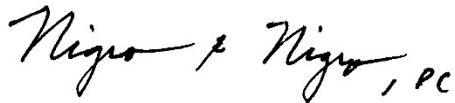
Report on Internal Control Over Compliance

Management of Capistrano Unified School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Capistrano Unified School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Murrieta, California
November 30, 2021



INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Board of Trustees
 Capistrano Unified School District
 San Juan Capistrano, California

Report on State Compliance

We have audited Capistrano Unified School District's compliance with the types of compliance requirements described in the *2020-21 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* that could have a direct and material effect on each of the Capistrano Unified School District's state government programs as noted on the following page for the fiscal year ended June 30, 2021.

Management's Responsibility

Management is responsible for compliance with state laws, regulations, and the terms and conditions of its State programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Capistrano Unified School District's state programs based on our audit of the types of compliance requirements referred to on the following page. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2020-21 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to on the following page that could have a direct and material effect on a state program occurred. An audit includes examining, on a test basis, evidence about Capistrano Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each state program. However, our audit does not provide a legal determination of Capistrano Unified School District's compliance.

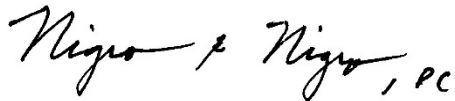
In connection with the audit referred to above, we selected and tested transactions and records to determine the District's compliance with the State laws and regulations applicable to the following items:

Description	Procedures Performed
Local Education Agencies Other Than Charter Schools:	
Attendance and Distance Learning	Yes
Teacher Certification and Misassignments	Yes
Kindergarten Continuance	Yes
Instructional Time	Yes
Instructional Materials	Yes
Ratio of Administrative Employees to Teachers	Yes

Description	Procedures Performed
Classroom Teacher Salaries	Yes
Early Retirement Incentive	Not Applicable
Gann Limit Calculation	Yes
School Accountability Report Card	Yes
K-3 Grade Span Adjustment	Yes
Apprenticeship: Related and Supplemental Instruction	Not Applicable
Comprehensive School Safety Plan	Yes
District of Choice	Not Applicable
School Districts, County Offices of Education, and Charter Schools:	
California Clean Energy Jobs Act	Not Applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Charter Schools:	
Independent Study – Course Based	Not Applicable
Attendance	Not Applicable
Mode of Instruction	Not Applicable
Nonclassroom-Based Instruction/Independent Study	Not Applicable
Determination of Funding for Nonclassroom-Based Instruction	Not Applicable
Charter School Facility Grant Program	Not Applicable

Unmodified Opinion on Compliance with State Programs

In our opinion, Capistrano Unified School District complied, in all material respects, with the types of compliance requirements referred to above for the year ended June 30, 2021.



Murrieta, California
November 30, 2021

Schedule of Findings and Questioned Costs

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CAPISTRANO UNIFIED SCHOOL DISTRICT

Summary of Auditors' Results

For the Fiscal Year Ended June 30, 2021

Financial Statements

Type of auditors' report issued	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(s) identified not considered to be material weaknesses?	<u>None reported</u>
Noncompliance material to financial statements noted?	<u>No</u>

Federal Awards

Internal control over major programs:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(s) identified not considered to be material weaknesses?	<u>None reported</u>
Type of auditors' report issued on compliance for major programs:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance Sec. 200.516 (a)?	<u>No</u>

Identification of major programs:

<u>Assistance Listing</u>	<u>Name of Federal Program or Cluster</u>
<u>Numbers</u>	
84.027, 84.027A, 84.173, 84.173A	<u>Special Education Cluster (IDEA)</u>
<u>21.019</u>	<u>Coronavirus Relief Fund (CRF) Learning Loss Mitigation</u>
<u>84.425C & 84.425D</u>	<u>Education Stabilization Fund</u>

Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$ 1,383,705</u>
Auditee qualified as low-risk auditee?	<u>Yes</u>

State Awards

Type of auditors' report issued on compliance for state programs:	<u>Unmodified</u>
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CAPISTRANO UNIFIED SCHOOL DISTRICT

Financial Statement Findings

For the Fiscal Year Ended June 30, 2021

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*. Pursuant to Assembly Bill (AB) 3627, all audit findings must be identified as one or more of the following categories:

<u>Five Digit Code</u>	<u>AB 3627 Finding Types</u>
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Programs
43000	Apprenticeship: Related and Supplemental Instruction
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

There were no financial statement findings in 2020-21.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Federal Award Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2021

This section identifies the audit findings required to be reported by the Uniform Guidance, Section 200.516 (e.g., significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs).

There were no federal award findings or questioned costs in 2020-21.

CAPISTRANO UNIFIED SCHOOL DISTRICT
State Award Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2021

This section identifies the audit findings pertaining to noncompliance with state program rules and regulations.

There were no state award findings or questioned costs in 2020-21.

CAPISTRANO UNIFIED SCHOOL DISTRICT
Summary Schedule of Prior Audit Findings
For the Fiscal Year Ended June 30, 2021

Original Finding No.	Finding	Code	Recommendation	Current Status
<p><i>Finding 2020-001:</i> CALPADS <i>Unduplicated Pupil Counts</i></p>	<p>Supplemental and concentration grant amounts are calculated based on the percentage of "unduplicated pupils" enrolled in the LEA on Census Day (first Wednesday in October). The percentage equals:</p> <ul style="list-style-type: none"> Unduplicated count of pupils who (1) are English learners, (2) meet income or categorical eligibility requirements for free or reduced-price meals under the National School Lunch Program, or (3) are foster youth. <p>"Unduplicated count" means that each pupil is counted only once even if the pupil meets more than one of these criteria (EC sections 2574(b)(2) and 42238.02(b)(1)).</p> <ul style="list-style-type: none"> Divided by total enrollment in the LEA (EC sections 2574(b)(1) and 42238.02(b)(5)). All pupil counts are based on Fall 1 certified enrollment reported in the CALPADS as of Census Day. 	<p>40000</p>	<p>We recommend that the District work with the Child Nutrition Services department to update the CALPADS system once all applications are received. Although there is a grace period recognized at a local level, the District should update CALPADS retroactively to reflect the current year application information in the reporting software. We also recommend that procedures are established to ensure that the student information system which is used for CALPADS reporting, is updated to reflect the changes made in the Child Nutrition Services internal system prior to the submission of the CALPADS report.</p>	<p>Implemented</p>

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To the Board of Trustees
Capistrano Unified School District
San Juan Capistrano, California

In planning and performing our audit of the basic financial statements of Capistrano Unified School District for the year ending June 30, 2021, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control structure.

However, during our audit we noted matters that are an opportunity for strengthening internal controls and operating efficiency. The following items represent conditions noted by our audit that we consider important enough to bring to your attention. This letter does not affect our report dated November 30, 2021 on the financial statements of Capistrano Unified School District.

ASSOCIATED STUDENT BODY FUNDS

Observation: During our test of cash disbursements, we noted that some schools had disbursements selected in our sample that were not approved by the District representative, the ASB advisor, and/or the student representative until after the expenditure had already been incurred.

Recommendation: Education Code Section 48933(b) requires all expenditures from ASB funds be authorized by a student representative, an advisor, and a district representative (usually a principal or vice-principal) prior to disbursing the funds. As a “best practice”, approval by required parties should be obtained before the actual commitment to purchase the items in order to ensure the expense is a proper use of student-body funds and falls within budgetary guidelines.

Observation: During our testing of cash disbursements, our samples included expenditures that appear to be unallowable or questionable disbursements. These included treats for staff recognition, reimbursement for two meals referenced “with uniform vendor”, gift cards that are purchased as student incentive prizes, and maintenance on District-owned golf carts. Such items are usually not allowable because they are either considered a District expense or could represent a misappropriation of District funds.

Recommendation: Anything that is purchased must be for goods and services that promote the students’ general welfare, morale, and educational experiences. We recommend that the sites discontinue issuing such payments from ASB funds.

We will review the status of the current year comments during our next audit engagement.

Murrieta, California
November 30, 2021

**CAPISTRANO UNIFIED SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICTS
FINANCIAL AND PERFORMANCE
AUDIT REPORT
For the Fiscal Year Ended
June 30, 2021**



**CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES
DISTRICTS**

For the Fiscal Year Ended June 30, 2021

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Financial Section



INDEPENDENT AUDITORS' REPORT

Governing Board
Capistrano Unified School District
San Juan Capistrano, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Capistrano Unified School District (the District), Capital Project Fund for Blended Component Units Specific to the Community Facilities Districts (CFDs) No. 90-2, 92-1, 98-1A, 98-1B, 98-2, 2004-1, and 2005-1, the related fiduciary funds, and the related notes to the financial statements, as of and for the fiscal year ended June 30, 2021, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Capital Projects Fund for Blended Component Units and the related fiduciary funds of the Capistrano Unified School District, as of June 30, 2021, and the respective changes in financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Capital Projects Fund for Blended Component Units and the related fiduciary funds and do not purport to, and do not, present fairly the financial position of the Capistrano Unified School District, as of June 30, 2021, or the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

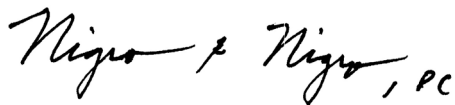
Other Matters

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Capistrano Unified School District's Capital Project Fund for Blended Component Units and the related fiduciary funds. The combining statements and other supplementary information listed on the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the Capital Project Fund for Blended Component Units and the related fiduciary funds, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 9, 2021, on our consideration of the District's Capital Projects Fund for Blended Component Units and the related fiduciary funds internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Capital Projects Fund for Blended Component Units and the related fiduciary funds internal control over financial reporting and compliance.



Murrieta, California
December 9, 2021

**CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES
DISTRICTS**

*Governmental Fund - Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2021*

	Capital Projects Fund for Blended Component Units
REVENUES	
Other local revenue sources	\$ 792
EXPENDITURES	
Current:	
General administration	1,412,192
Capital outlay	5,600,642
Total Expenditures	7,012,834
Excess (Deficiency) of Revenues Over (Under) Expenditures	(7,012,042)
OTHER FINANCING SOURCES (USES)	
Interfund transfers in	1,574,055
Interfund transfers out	(773,697)
Proceeds from non-obligatory debt	8,570,000
Premium from issuance of non-obligatory debt	134,337
Total Other Financing Sources (Uses)	9,504,695
Net Change in Fund Balance	2,492,653
Fund Balance, July 1, 2020	9,743,405
Fund Balance, June 30, 2021	\$ 12,236,058

**CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES
DISTRICTS**

*Statement of Fiduciary Net Position
June 30, 2021*

	CFD Fiduciary Funds
ASSETS	
Deposits and investments	\$ 22,420,539
Accounts receivable	110
Total assets	<u>\$ 22,420,649</u>
NET POSITION	
Restricted for debt service	<u>\$ 22,420,649</u>
Total liabilities	<u>\$ 22,420,649</u>

**CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES
DISTRICTS**

*Statement of Changes in Fiduciary Net Position
June 30, 2021*

	CFD Fiduciary Funds
ADDITIONS	
Special property taxes	\$ 18,543,244
Interest	1,017
All other transfers in	<u>1,173,365</u>
Total Additions	<u>19,717,626</u>
DEDUCTIONS	
General administration	15,469
Debt service - interest	6,950,328
Debt service - principal	9,725,000
All other transfers out	<u>1,973,722</u>
Total Deductions	<u>18,664,519</u>
Change in fiduciary net position	1,053,107
Net position - July 1, 2020	<u>21,367,542</u>
Net position - June 30, 2021	<u><u>\$ 22,420,649</u></u>

CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICTS

Notes to Financial Statements

June 30, 2021

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The financial statements include the Capital Project Fund for Blended Component Units and the related Fiduciary Funds specific to the Community Facilities Districts No. 90-2, 92-1, 98-1A, 98-1B, 98-2, 2004-1 and 2005-1 of the Capistrano Unified School District used to account for capital projects financed by Mello-Roos Community Facilities Districts and the receipt of special taxes for payment of debt required for the CFDs. These financial statements are not intended to present fairly the financial position and results of operations of the Capistrano Unified School District in compliance with accounting principles generally accepted in the United States of America.

B. Accounting Policies

The financial statements of the Community Facilities Districts No. 90-2, 92-1, 98-1A, 98-1B, 98-2, 2004-1, and 2005-1 (CFDs) of Capistrano Unified School District (the District) have been prepared in conformity with accounting principles applicable to governmental units which are generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

C. Measurement Focus, Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resource or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities for the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Fiduciary funds accounted for the CFD's receipt of special taxes for payment of debt as an agency fund. The agency fund has no measurement focus and utilizes the accrual basis of accounting for reporting its assets and liabilities.

D. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

E. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICTS

Notes to Financial Statements

June 30, 2021

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

F. Fund Balances

The fund balance for governmental funds is reported in classifications based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Nonspendable: Fund balance is reported as nonspendable when the resources cannot be spent because they are either in a nonspendable form or legally or contractually required to be maintained intact. Resources in nonspendable form include inventories and prepaid assets.

Restricted: Fund balance is reported as restricted when the constraints placed on the use of resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provision or by enabling legislation.

Committed: The District's highest decision-making level of authority rests with the District's Board. Fund balance is reported as committed when the Board passes a resolution that places specified constraints on how resources may be used. The Board can modify or rescind a commitment of resources through passage of a new resolution.

Assigned: Resources that are constrained by the District's intent to use them for a specific purpose, but are neither restricted nor committed, are reported as assigned fund balance. Intent may be expressed by either the Board, committees (such as budget or finance), or officials to which the Board has delegated authority.

Unassigned: Unassigned fund balance represents fund balance that has not been restricted, committed, or assigned and may be utilized by the District for any purpose. When expenditures are incurred, and both restricted and unrestricted resources are available, it is the District's policy to use restricted resources first, then unrestricted resources in the order of committed, assigned, and then unassigned, as they are needed.

G. Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

H. Property Tax Calendar

The County is responsible for the assessment, collection, and apportionment of property taxes for all jurisdictions including the schools and special districts within the County. The Board of Supervisors levies property taxes as of September 1 on property values assessed on July 1. Secured property tax payments are due in two equal installments. The first is generally due November 1 and is delinquent with penalties on December 10, and the second is generally due on February 1 and is delinquent with penalties on April 10. Secured property taxes become a lien on the property on January 1.

**CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES
DISTRICTS**

*Notes to Financial Statements
June 30, 2021*

NOTE 2 – CASH AND INVESTMENTS

Cash and investments at June 30, 2021, consisted of the following:

Governmental Funds	\$ 12,625,412
Fiduciary Funds	<u>22,420,539</u>
 Total deposits & investments	 <u><u>\$ 35,045,951</u></u>

Investments - Interest Rate Risk

The District’s investment policy limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District’s investment policy limits investment purchases to investments with a term not to exceed three years. Investments purchased with maturity terms greater than three years require approval by the Board of Trustees. Investments purchased with maturities greater than one year require written approval by the Superintendent prior to commitment. Maturities of investments held at June 30, 2021, consist of the following:

	Cost Basis	Fair Value	Maturity		
			Less Than One Year	One Year Through Five Years	Over Five Years
Investment maturities:					
U.S. Bank First American Treasury Obligations	\$ 35,045,951	\$ 35,045,951	\$ 35,045,951	\$ -	\$ -
Total Investments	<u>\$ 35,045,951</u>	<u>\$ 35,045,951</u>	<u>\$ 35,045,951</u>	<u>\$ -</u>	<u>\$ -</u>

Investments - Credit Risk

The District’s investment policy limits investment choices to obligations of local, state and federal agencies, commercial paper, certificates of deposit, repurchase agreements, corporate notes, banker acceptances, and other securities allowed by State Government Code Section 53600. At June 30, 2021, all investments represented governmental securities which were issued, registered and held by the District’s agent in the District’s name.

Investments - Concentration of Credit Risk

The District does not place limits on the amount it may invest in any one issuer. At June 30, 2021, the District had the following investments that represents more than five percent of the District’s net investments.

U.S. Bank First American Treasury Obligations	100.0%
---	--------

Fair Value Measurements

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset’s fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 – Quoted prices in active markets for identical assets that the District has the ability to access at the measurement date. Level 1 assets may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

**CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES
DISTRICTS**

Notes to Financial Statements

June 30, 2021

NOTE 2 – CASH AND INVESTMENTS (continued)

Fair Value Measurements (continued)

Level 2 – Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, such as interest rates and curves observable at commonly quoted intervals, implied volatilities, and credit spreads. For financial reporting purposes, if an asset has a specified term, a Level 2 input is required to be observable for substantially the full term of the asset.

Level 3 – Unobservable inputs should be developed using the best information available under the circumstances, which might include the District’s own data. The District should adjust that date if reasonably available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized – Investments in the Orange County Treasury Investment Pool are not measured using the input levels above because the District’s transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

The District’s fair value measurements are as follows at June 30, 2021:

Investment Type:	Fair Value	Fair Value Measurements Using		
		Level 1 Inputs	Level 2 Inputs	Level 3 Inputs
U.S. Bank First American Treasury Obligations	\$ 35,045,951	\$ 35,045,951	\$ -	\$ -
Total	\$ 35,045,951	\$ 35,045,951	\$ -	\$ -

All assets have been valued using a market approach, with quoted market prices.

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable as of June 30, 2021, consisted of the following:

	Interest Receivable	
	Governmental Funds	CFD Fiduciary Funds
CFD 90-2	\$ 4	\$ 26
CFD 92-1	8	10
CFD 98-1A	10	11
CFD 98-1B	15	4
CFD 98-2	7	45
CFD 04-1	7	2
CFD 05-1	11	12
Total	\$ 62	\$ 110

**CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES
DISTRICTS**

*Notes to Financial Statements
June 30, 2021*

NOTE 4 – INTERFUND TRANSFERS

Transfers To/From Other Funds

Transfers to/from other funds at June 30, 2021, consisted of the following:

Capital Project fund for Blended Component Units transfer to CFD Agency Funds for debt services	<u>\$ 773,697</u>
CFD Agency Funds transfer to Capital Project Fund for Blended Component Units for contributions to capital projects	<u>\$ 1,574,055</u>

NOTE 5 – NON-OBLIGATORY DEBT

Non-obligatory debt relates to debt issuances by the Community Facilities Districts as authorized by the Mello-Roos Community Facilities Act of 1982 as amended, and the Marks-Roos Local Bond Pooling Act of 1985, and are payable from special taxes levied on property within the Community Facilities Districts according to a methodology approved by the voters within the District. Neither the faith and credit nor taxing power of the District is pledged to the payment of the bonds. Reserves have been established from the bond proceeds to meet delinquencies should they occur. If delinquencies occur beyond the amounts held in those reserves, the District has no duty to pay the delinquency out of any available funds of the District.

The District acts solely as an agent for those paying taxes levied and the bondholders, and may initiate foreclosure proceedings. Special assessment debt of \$191,283,863 as of June 30, 2021, does not represent debt of the District and, as such, does not appear in the accompanying basic financial statements.

A summary of all CFD bonds issued and outstanding is as follows:

Series	Issue Date	Maturity Date	Interest Rate	Original Issue	Balance, July 1, 2020	Additions	Deductions	Balance, June 30, 2021
CFD 90-2, 2013 Ref.	11/5/2003	9/1/2033	4.0% - 4.625%	\$ 49,675,000	\$ 35,035,000	\$ -	\$ 1,735,000	\$ 33,300,000
CFD 90-2, 2016 Ref.	7/28/2016	9/1/2032	1.15% - 4.0%	33,020,000	28,640,000	-	1,640,000	27,000,000
CFD 92-1, 2013 Ref.	7/31/2013	9/1/2022	2.0% - 5.0%	14,430,000	5,295,000	-	1,695,000	3,600,000
CFD 98-1A, Ser. 2016	7/13/2016	9/1/2044	2.0% - 3.2%	6,375,000	6,120,000	-	110,000	6,010,000
CFD 98-1A, Ser. 2018	5/31/2018	9/1/2044	3.0% - 3.75%	8,670,000	8,670,000	-	85,000	8,585,000
CFD 98-1B, Ser. 2018	5/31/2018	9/1/2048	2.0% - 3.75%	4,830,000	4,830,000	-	25,000	4,805,000
CFD 98-1A, Ser. 2020	12/30/2020	9/1/2044	2.0% - 4.0%	2,790,000	-	2,790,000	-	2,790,000
CFD 98-1B, Ser. 2020	12/30/2020	9/1/2050	2.0% - 4.0%	5,780,000	-	5,780,000	-	5,780,000
CFD 98-2, 2005 Ref.	4/28/2005	9/1/2033	3.0% - 5.25%	119,099,491	18,218,863	-	-	18,218,863
CFD 98-2, 2019 Ref.	8/15/2019	9/1/2029	4.0% - 5.0%	60,105,000	60,105,000	-	4,050,000	56,055,000
CFD 04-1, 2015 Ref.	7/30/2015	9/1/2034	2.0% - 4.0%	6,015,000	5,255,000	-	220,000	5,035,000
CFD 05-1, Ser. 2013	11/6/2013	9/1/2043	2.0% - 5.5%	8,190,000	7,900,000	-	80,000	7,820,000
CFD 05-1, Ser. 2016	9/7/2016	9/1/2046	2.0% - 4.0%	12,575,000	12,370,000	-	85,000	12,285,000
					<u>\$ 192,438,863</u>	<u>\$ 8,570,000</u>	<u>\$ 9,725,000</u>	<u>\$ 191,283,863</u>

**CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES
DISTRICTS**

*Notes to Financial Statements
June 30, 2021*

NOTE 5 – NON-OBLIGATORY DEBT (continued)

Future payments are as follows:

Fiscal Year	Principal	Interest	Total
2021-2022	\$ 11,040,000	\$ 6,755,571	\$ 17,795,571
2022-2023	11,335,000	6,298,328	17,633,328
2023-2024	10,335,000	5,835,675	16,170,675
2024-2025	11,095,000	5,368,344	16,463,344
2025-2026	11,940,000	4,852,200	16,792,200
2026-2031	69,759,463	20,899,776	90,659,239
2031-2036	35,309,400	23,591,652	58,901,052
2036-2041	11,360,000	4,640,316	16,000,316
2041-2046	14,190,000	2,097,259	16,287,259
2046-2051	4,920,000	255,794	5,175,794
	<u>\$ 191,283,863</u>	<u>\$ 80,594,915</u>	<u>\$ 271,878,778</u>

Supplementary Information

CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICTS
Combining Balance Sheet – Governmental Funds
June 30, 2021

	CFD 90-2	CFD 92-1	CFD 98-1A	CFD 98-1B	CFD 98-2	CFD 04-1	CFD 05-1	TOTAL
ASSETS								
Deposits and investments	\$ 816,403	\$ 1,554,331	\$ 1,959,822	\$ 3,139,343	\$ 1,556,181	\$ 1,403,851	\$ 2,195,481	\$ 12,625,412
Accounts receivable	4	8	10	15	7	7	11	62
Total assets	\$ 816,407	\$ 1,554,339	\$ 1,959,832	\$ 3,139,358	\$ 1,556,188	\$ 1,403,858	\$ 2,195,492	\$ 12,625,474
LIABILITIES AND FUND BALANCE								
Liabilities								
Accounts payable	\$ 124,191	\$ 38,718	\$ 44,443	\$ 12,049	\$ 138,769	\$ 9,238	\$ 22,008	\$ 389,416
Fund Balance								
Restricted for capital projects	692,216	1,515,621	1,915,389	3,127,309	1,417,419	1,394,620	2,173,484	12,236,058
Total liabilities and fund balance	\$ 816,407	\$ 1,554,339	\$ 1,959,832	\$ 3,139,358	\$ 1,556,188	\$ 1,403,858	\$ 2,195,492	\$ 12,625,474

CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICTS
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds
For the Fiscal Year Ended June 30, 2021

	CFD 90-2	CFD 92-1	CFD 98-1A	CFD 98-1B	CFD 98-2	CFD 04-1	CFD 05-1	TOTAL
REVENUES								
Other local revenue sources	\$ 58	\$ 109	\$ 138	\$ 130	\$ 118	\$ 93	\$ 146	\$ 792
EXPENDITURES								
Current:								
General administration	246,150	86,058	239,661	217,055	546,764	23,824	52,680	1,412,192
Capital outlay	30,473	323,767	2,431,468	2,801,875	5,049	-	8,010	5,600,642
Total Expenditures	276,623	409,825	2,671,129	3,018,930	551,813	23,824	60,690	7,012,834
Excess (Deficiency) of Revenues Over (Under) Expenditures	(276,565)	(409,716)	(2,670,991)	(3,018,800)	(551,695)	(23,731)	(60,544)	(7,012,042)
OTHER FINANCING SOURCES (USES)								
Interfund transfers in	145,000	50,000	221,871	151,139	893,536	62,509	50,000	1,574,055
Interfund transfers out	-	-	(5)	(12)	(731,171)	(42,509)	-	(773,697)
Proceeds from non-obligatory debt	-	-	2,790,000	5,780,000	-	-	-	8,570,000
Premium from issuance of non-obligatory debt	-	-	120,360	13,977	-	-	-	134,337
Total Other Financing Sources (Uses)	145,000	50,000	3,132,226	5,945,104	162,365	20,000	50,000	9,504,695
Net Change in Fund Balance	(131,565)	(359,716)	461,235	2,926,304	(389,330)	(3,731)	(10,544)	2,492,653
Fund Balance, July 1, 2020	823,781	1,875,337	1,454,154	201,005	1,806,749	1,398,351	2,184,028	9,743,405
Fund Balance, June 30, 2021	\$ 692,216	\$ 1,515,621	\$ 1,915,389	\$ 3,127,309	\$ 1,417,419	\$ 1,394,620	\$ 2,173,484	\$ 12,236,058

CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICTS
Combining Statement of Fiduciary Net Position
June 30, 2021

	CFD 90-2	CFD 92-1	CFD 98-1A	CFD 98-1B	CFD 98-2	CFD 04-1	CFD 05-1	TOTAL
ASSETS								
Deposits and investments	\$ 5,332,803	\$ 2,071,120	\$ 2,098,936	\$ 836,201	\$ 9,203,596	\$ 380,212	\$ 2,497,671	\$ 22,420,539
Accounts receivable	26	10	11	4	45	2	12	110
Total assets	<u>\$ 5,332,829</u>	<u>\$ 2,071,130</u>	<u>\$ 2,098,947</u>	<u>\$ 836,205</u>	<u>\$ 9,203,641</u>	<u>\$ 380,214</u>	<u>\$ 2,497,683</u>	<u>\$ 22,420,649</u>
NET POSITION								
Restricted for debt service	\$ 5,332,829	\$ 2,071,130	\$ 2,098,947	\$ 836,205	\$ 9,203,641	\$ 380,214	\$ 2,497,683	\$ 22,420,649
Total liabilities	<u>\$ 5,332,829</u>	<u>\$ 2,071,130</u>	<u>\$ 2,098,947</u>	<u>\$ 836,205</u>	<u>\$ 9,203,641</u>	<u>\$ 380,214</u>	<u>\$ 2,497,683</u>	<u>\$ 22,420,649</u>

CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICTS
Schedule of Changes in Fiduciary Net Position
For the Fiscal Year Ended June 30, 2021

	Debt Service Agency Funds Beginning Balance	Additions		Deductions		Debt Service Agency Funds Ending Net Position		
		Special Tax Collections	Interest Earnings	Contributions to Capital Projects	Debt Service Principal		Debt Service Interest	Other
Community Facilities District:								
90-2	\$ 5,211,405	\$ 5,959,341	\$ 204	\$ -	\$ 145,000	\$ 2,318,121	\$ -	\$ 5,332,829
92-1	2,043,120	1,969,183	77	-	50,000	196,250	-	2,071,130
98-1A	1,791,849	1,213,215	100	-	221,866	473,882	15,469	2,098,947
98-1B	61,022	571,153	37	-	151,126	169,881	-	836,205
98-2	8,917,381	7,244,579	446	731,171	893,536	2,746,400	-	9,203,641
04-1	358,746	441,146	16	442,194	462,194	179,694	-	380,214
05-1	2,434,019	1,144,627	137	-	50,000	866,100	-	2,497,683
Totals	\$ 21,367,542	\$ 18,543,244	\$ 1,017	\$ 1,173,365	\$ 1,973,722	\$ 6,950,328	\$ 15,469	\$ 22,420,649

**CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES
DISTRICTS**

*Note to the Supplementary Information
June 30, 2021*

Combining Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances

The Combining Balance Sheet and Combining Statement of Revenues, Expenditures, and Changes in Fund Balances are included to provide information regarding the individual CFDs that have been included in the Governmental Funds Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances.

Combining Statement of Net Position

The Combining Statement of Net Position is included to provide information regarding the individual CFDs that have been included in the Fiduciary Funds Statement of Net Position.

Schedule of Changes in Fiduciary Net Position

This schedule discloses the receipt of special taxes and other revenues along with the payment of non-obligatory debt and other uses of the individual CFDs that have been included in the Fiduciary Funds Statement of Net Position.

Other Independent Auditors' Reports



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Governing Board
Capistrano Unified School District
San Juan Capistrano, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Capistrano Unified School District (the District) Capital Projects Fund for Blended Component Units and the related fiduciary funds as of and for the year ending June 30, 2021, and the related notes to the financial statements, and have issued our report thereon dated December 9, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Capistrano Unified School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Capistrano Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Capistrano Unified School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

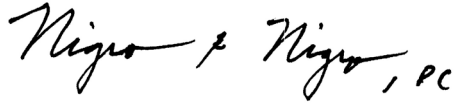
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Capistrano Unified School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature in black ink that reads "Nigro & Nigro, PC". The signature is written in a cursive style.

Murrieta, California
December 9, 2021



INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

Governing Board
Capistrano Unified School District
San Juan Capistrano, California

We were engaged to conduct a performance audit of the Community Facilities Districts (CFDs) No. 90-2, 92-1, 98-1A, 98-1B, 98-2, 2004-1, and 2005-1 of Capistrano Unified School District for the year ended June 30, 2021.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the permitted uses as authorized by CFD voters. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the permitted uses as authorized by CFD voters. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District expended Community Facilities Districts No. 90-2, 92-1, 98-1A, 98-1B, 98-2, 2004-1, and 2005-1 funds only on authorized projects as approved by the voters of the community facilities districts.

Murrieta, California
December 9, 2021

CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICTS

For the Fiscal Year Ended June 30, 2021

Performance Audit

AUTHORITY FOR ISSUANCE

The bonds are issued pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Section 53311 et seq. of the California Government Code. The laws were enacted by the State Legislature to provide an alternative method of financing certain public capital facilities and services. Only established by the legislative board of a local agency, a community facilities district is a legally constituted governmental entity with defined boundaries, with the governing board or legislative body of the local agency acting on its behalf. Subject to approval by a two thirds vote of qualified electors and compliance with the provisions of the laws, a legislative body of a local agency may issue bonds for a community facilities district and may levy and collect a special tax within such district to repay such indebtedness.

PURPOSE OF ISSUANCE

The CFDs may use its special taxes proportionally on the school facilities, including modernization and rehabilitation that serve the project students, including the facilities and central support and administrative facilities, interim housing, transportation and lease payments for financings.

OBJECTIVES OF THE AUDIT

Determine whether expenditures charged to the CFDs have been made only on authorized projects as approved by the voters of the Community Facilities Districts.

SCOPE OF THE AUDIT

The scope of our performance audit covered the period of July 1, 2020 to June 30, 2021. The population of expenditures tested included all object and project codes associated with the CFD projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than CFD bond proceeds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2021, were not reviewed or included within the scope of our audit or in this report.

CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES DISTRICTS

For the Fiscal Year Ended June 30, 2021

Performance Audit

PROCEDURES PERFORMED

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2021, for the Community Facilities Districts No. 90-2, 92-1, 98-1A, 98-1B, 98-2, 2004-1, and 2005-1 of Capistrano Unified School District. Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with the permitted uses as authorized by CFD voters. We performed the following procedures:

1. We selected from each CFD a sample of expenditures for the period starting July 1, 2020, and ending June 30, 2021, and reviewed supporting documentation to ensure that such funds were properly expended on the authorized projects.
2. Our sample included 33 transactions totaling \$5,944,635. This represents 84.8 percent of the total expenditures of \$7,012,834 (not including funds expended for debt service activities from Fiduciary Funds).
3. Based on our testing, we verified that funds from the Community Facilities Districts No. 90-2, 92-1, 98-1A, 98-1B, 98-2, 2004-1, and 2005-1 of Capistrano Unified School District were expended on the school facilities, including modernization and rehabilitation that serve the project students, including the facilities and central support and administrative facilities, interim housing, transportation and lease payments for financings.

CONCLUSION

The results of our tests indicated that, in all significant respects, the Capistrano Unified School District has properly accounted for the expenditures held in the Community Facilities Districts No. 90-2, 92-1, 98-1A, 98-1B, 98-2, 2004-1, and 2005-1 and that such expenditures were made for authorized voter approved projects.

Findings and Recommendations

**CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES
DISTRICTS**

*Schedule of Audit Findings and Recommendations
For the Fiscal Year Ended June 30, 2021*

FINANCIAL STATEMENT FINDINGS

There were no findings in 2020-21.

**CAPISTRANO UNIFIED SCHOOL DISTRICT COMMUNITY FACILITIES
DISTRICTS**

*Summary Schedule of Prior Audit Findings
For the Fiscal Year Ended June 30, 2021*

There were no findings in 2019-20.

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CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services
Prepared by: John Forney, Chief Facilities Officer

Date: January 19, 2022

Board Item: Project Addendum to Master Agreement for Architectural Services for Dana Hills High School Master Plan – LPA, Incorporated

HISTORY

This is a subsequent item. The Board previously called for a review of District facilities identified by the State of California under AB 300 as requiring seismic retrofitting, which includes Dana Hills High School, with adoption of Resolution No. 1819-24 on December 12, 2018. More recently, the Board received a workshop on facilities including AB 300, seismic safety, and Dana Hills High School master planning on October 6, 2021.

BACKGROUND INFORMATION

Dana Hills High School is almost 50 years old, and based on the State’s assessment, likely will need to be almost entirely replaced to meet existing seismic safety requirements that would be required to be implemented as part of a whole-campus modernization.

On December 15, 2021, the Board adopted Resolution No. 2122-23, a Resolution of the Board of Trustees of the Capistrano Unified School District of Intention to Consider and Resource the Investigation of a Potential Future Bond Measure (Dana Hills High School Seismic Safety Project)

The District intends to study the option of forming the Dana Hills High School (DHHS) School Facility Improvement District (SFID) for the purpose of calling a bond election on November 8, 2022 or thereafter, to replace and modernize Dana Hills High School to meet current seismic safety standards, District facility standards, and educational specifications.

CURRENT CONSIDERATIONS

The Board is asked to approve the Project Addendum to the Master Agreement for Architectural Services with the Architect, LPA Incorporated, in the amount of \$149,362.50. The Dana Hills Master Plan agreement would have an effective date of November 1, 2021 through December 31, 2022.

FINANCIAL IMPLICATIONS

The Addendum to the Master Agreement for Architectural Services with the Architectural firm, LPA, Incorporated, is in the amount of \$149,362.50. This project will be funded by deferred maintenance.

STAFF RECOMMENDATION

Following discussion, it is recommended the Board approve the Project Addendum to Master Agreement for Architectural Services for Dana Hills High School Master Plan – LPA, Incorporated.

PREPARED BY: John Forney, Chief Facilities Officer

APPROVED BY: Clark Hampton, Deputy Superintendent, Business and Support Services

written approval by District, unless said personnel cease to be employed by Architect. In either case, District shall be allowed to interview and approve replacement personnel.

- 3.5. If any designated lead or key person fails to perform to the satisfaction of the District, then upon written notice the Architect shall have five (5) days to remove that person from the Project and replace that person with one acceptable to the District. All lead or key personnel for any Consultant must also be designated by the Consultant and are subject to all conditions previously stated in this paragraph.
- 3.6. Architect represents that the Architect has no existing interest and will not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of Services required under this Agreement and that no person having any such interest shall be employed by Architect.
- 3.7. Architect shall comply with Education Code section 17302(a) and agrees that any plans and/or specifications included in the Services shall be prepared under the supervision of licensed personnel, and that licensed personnel shall be in "responsible charge" of persons who observe the construction.

Article 4. Schedule of Services

- 4.1. The Architect shall commence Services under this Agreement upon receipt of a Notice to Proceed and shall perform the Services diligently as described in **Exhibit "A,"** so as to proceed with and complete the Services in compliance with the schedule in **Exhibit "C."** Time is of the essence and failure of Architect to perform Services on time as specified in this Agreement is a material breach of this Agreement. It shall not be a material breach if a delay is beyond the Architect's and/or its consultant(s)' reasonable control.

Article 6. Fee and Method of Payment

- 6.1. District shall pay Architect for all Services contracted for under this Agreement an amount equal to the following ("Fee"):

An amount not to exceed **One Hundred Forty-Nine Thousand Three Hundred and Sixty-Two Dollars and Fifty Cents, (\$149,362.50).**
- 6.2. District shall pay Architect the Fee pursuant to the provisions of **Exhibit "D."**
- 6.3. Architect shall bill its work under this Agreement in accordance with **Exhibit "D."**
- 6.4. No increase in Fee will be due from change orders generated during the construction period to the extent caused by Architect's error or omission.
- 6.5. The Architect's Fee set forth in this Agreement shall be full compensation for all of Architect's Services incurred in the performance hereof as indicated in **Exhibit "D."**
- 6.6. Regardless of the structure of Architect's Fee, the Architect's Fee will be adjusted downward if the Scope of Services of this Agreement is reduced by the District in accordance with this Agreement. District shall pay for Services authorized and performed prior to the notice to Architect of a reduction as indicated here.

Exhibit "A," Section I (MEETINGS / SITE VISITS / WORKSHOP)

Add the following to indicate the number of meetings for each Phase indicated in the following sections:

- 9.3. Meetings During Project Initiation Phase (as needed)
- 9.4. Initial Site Visits (as needed)
- 9.5. Meetings During Architectural Program (as needed)
- 9.6. Meetings During Schematic Design Phase (as needed)
- 9.7. Meetings During Design Development Phase (as needed)
- 9.7.2. Value Engineering Workshop (as needed)
- 9.8. Meetings During Construction Documents Phase (as needed)
- 9.9. Meetings During Bidding Phase (as needed)

Exhibit “B,” Section K (CRITERIA AND BILLING FOR EXTRA SERVICES)

Replace Section 10. with the following:

The following rates, which include overhead, administrative cost and profit, shall be utilized in arriving at the fee for Extra Work and shall not be changed for the term of the Agreement, unless agreed to in writing by the Parties and approved by the District’s Board.

BASIC HOURLY RATE SCHEDULE	
Job Title	Hourly Rate
Principal	\$265.00
Director	\$240.00
Discipline Director	\$230.00
Project Director	\$220.00
Project Leader	\$185.00
Manager	\$155.00
Design Coordinator II	\$160.00
Design Coordinator I	\$135.00
Designer III	\$125.00
Designer II	\$110.00
Designer I	\$100.00
Senior Specialist	\$125.00
Specialist III	\$105.00
Specialist II	\$95.00
Specialist I	\$85.00
Intern	\$75.00

CONSULTANTS	
Job Title	Hourly Rate
Principal	\$265.00
Director	\$240.00
Project Leader	\$185.00
Manager	\$155.00
Design Coordinator II	\$160.00
Design Coordinator I	\$135.00
Designer II	\$110.00
Designer I	\$100.00
Specialist III	\$105.00

Specialist II	\$95.00
Specialist I	\$85.00
Intern	\$75.00

Exhibit "C" (SCHEDULE OF WORK)

Add the following to indicate the schedule for Architect's performance of the Project:

Phase	Date to be Completed or Days for Completion Based on Notice to Proceed or Authorization to Move to Next Phase
DHMS Master Plan:	Refer to Schedule in Exhibit A

IN WITNESS WHEREOF, the parties hereto have executed this Addendum on the date(s) indicated below.

Dated: January 19, 2022

Dated: _____, 20__

Capistrano Unified School District

LPA, Incorporated

By: _____

By: _____

Print Name: Lynh N. Rust

Print Name: Jon Mills,

Print Title: Executive Director, Contracts & Purchasing

Print Title: Chief Operating Officer



Capistrano Unified School District
 Dana Hills High School Master Planning Scope of Services
 October 27, 2021

Page 1

PROJECT DESCRIPTION/ ASSUMPTIONS AND APPROACH

LPA, Inc. (LPA) is pleased to submit the following Scope outline and Fee Proposal to assist the Capistrano Unified School District (District) with architectural and engineering design services for the Master Planning services at Dana Hills High School (DHHS).

- Master Planning process for DHHS campus, including the main 2 story HS building.
- Schedule: All work to be completed prior to declaring 2022 Bond.

PROPOSED MASTER PLANNING SERVICES

Our Campus Master planning process will provide you with a decision-making framework and actionable project road map. This comprehensive plan will include the following Tasks:

1. Process Management:
Overall management of the Master planning process including coordination, communications and processing of all deliverables.
2. Data collection and campus assessments:
LPA will review as-built information, our team will walk the site to better understand existing conditions and current uses of the educational and athletics programs. A conditions assessment will be produced to a level of detail required to make decisions for the Master Plan and to inform the rough order magnitude cost estimates. Dana Hills HS will not include a seismic analysis for the main building currently on the AB 300 list.
3. Stakeholder Engagement:
Community outreach is critical to the success of any Master Planning process. An effective Master Planning process offers many opportunities to include community stakeholders, parents and students. These include participation on the School Site Committees, attendance at Town Hall and Community Forum meetings. At the start of the Campus Planning process, we will work with the District to form a Steering or Planning Committee to identify the appropriate groups, business/community entities and individuals to be engaged in the process. These individuals and groups involved often form the nucleus of any future efforts to solicit community support to fund the facilities improvement needs.

For this Proposal we estimate the following approximate meeting quantities and Stakeholder Engagement (this approach should be validated prior finalization of fees):

- (6-8) Steering/ Planning Committee Meetings
- (1) School Site "All Hands" Staff Meeting per HS site
- (1) Town Hall type Community Meeting per High School site
- (4-6) Focus Group Meetings per High School site

4. Education Specifications: Review of the District Educational vision and philosophy. LPA will produce a high school wide Educational Specification as a single process to inform the Master Plan needs at each of the seven high school campuses.
5. Campus Master Plan Diagram(s):
Based upon the information gathered during the Site Observations process and through interaction with the Planning Committee to establish the Educational Vision and Program Standards, LPA will develop proposed school site Master Plan Diagrams. These diagram recommendations will include a description of the new construction, site amenities and athletics facilities.
6. Cost estimating/ Scope Prioritization
Our team's primary goal in the development of the DHHS Master Plan that is implementable. Two key components to the success of this effort are accurate and comprehensive cost estimates, and the prioritization of project scopes to match to total funding available. Based on an understanding of the overall funding goals, we will work with the District to establish overall prioritization of scope to help align the costs with the funding goals.



Capistrano Unified School District
High School Master Planning Scope of Services

Exclusions: Scope not included in this scope (these scope items can be provided at a later date upon further discussions on approach):

- Seismic/ Structural Evaluation of the existing two story building
- Demographic/ Capacity Analysis
- Financial/ Funding Analysis

COMPENSATION

LPA proposes a lump sum fixed fee for the services described above as summarized below:

Dana Hills HS Master Plan and Education Specifications:

1. Process Management:	\$14,500
2. Data collection and campus assessments:	
a. Dana Hills HS	\$22,750
3. Stakeholder Engagement:	\$24,000
4. Educational Specifications:	\$44,000
5. Campus Master Plan Diagrams:	\$25,000
6. Cost Estimating/ Prioritization:	<u>\$12,000</u>
Grand Total	\$142,250

Reimbursable expenses are in addition to compensation and typically add approximately 5% to the total basic services fee. They include costs for reproduction, plotting, mileage, travel and overhead on consultant invoices. These expenses are invoiced as incurred at cost times at 1.05 rate until the maximum allowance is reached.

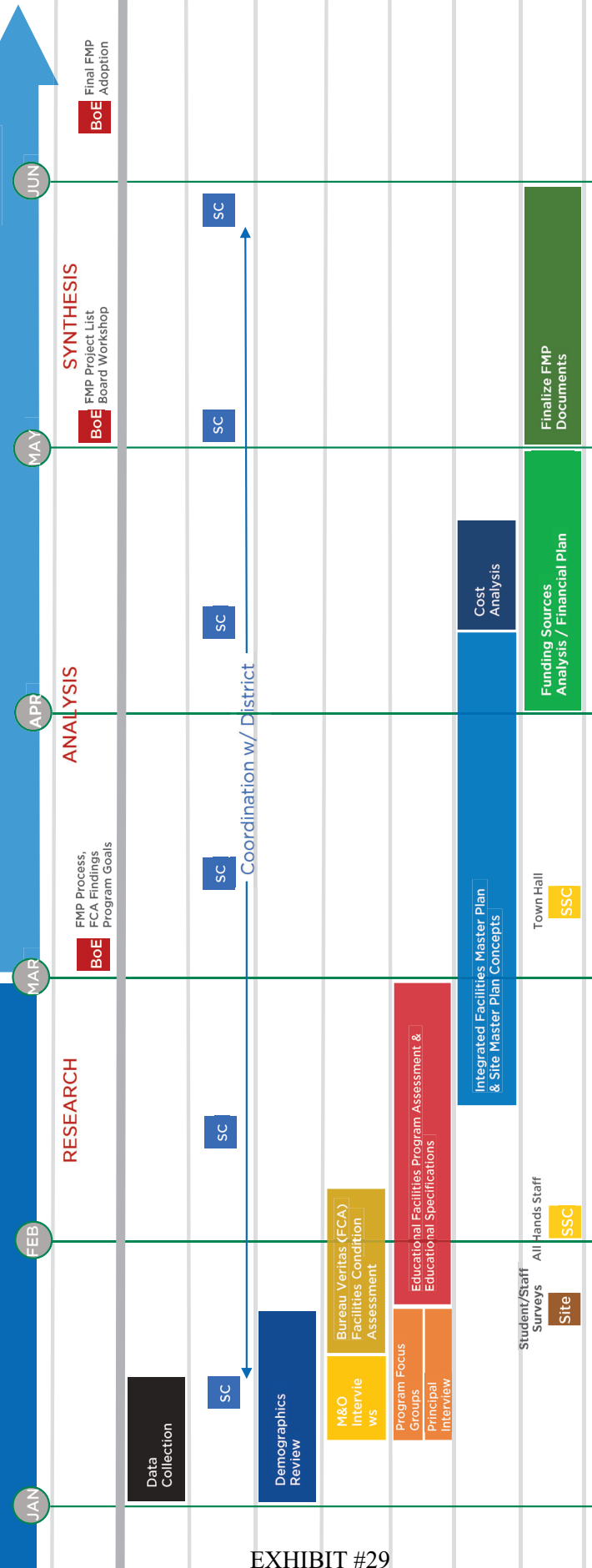


Dana Hills HS Master Plan Schedule (January 2022 – June 2022 Timeline)



2022

2022



Meeting Type	Board of Education	Steering/ Executive Committee (SC)	DHHS School Site Committees (SSC)	PROPOSED FMP GROUPS MEETINGS
Board of Education	FMP Process/ FNA & Program Goals Draft FMP Workshop Final FMP Approval	Steering/ Executive Committee (SC) (Meets Monthly During Planning and Outreach Development Process)	DHHS School Site Committees (SSC) 1 Town Hall 1 All Hands Staff 6 Program Focus Groups 1 Principal Interview	Finalize FMP Documents
TOTAL MEETINGS	3 TOTAL MEETINGS	6 TOTAL MEETINGS	9 Total	

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees
From: Judy Bullockus, Trustee Area 7
Prepared by: Colleen Hayes, Manager II Board Operations/Superintendent's Office
Date: January 19, 2022
Board Item: Resolution No. 2122-35, Resolution Supporting Local Decision-Making Authority Regarding Covid-19 Health and Safety Protocols and Requesting Reconsideration of The Governor's Proposed Vaccination Mandate

HISTORY

This is a new item. Per Board Bylaw 9322, *Agenda/Meeting Materials*, Board members may place any item on the agenda no later than ten days before the scheduled meeting date.

BACKGROUND INFORMATION

On October 20, 2021, the Board adopted Resolution No. 2122-20, Urgent Request to Governor Gavin Newsom to Reconsider or Rescind the COVID-19 Vaccine Mandate for Public and Private K-12 Students as a Requirement for In-Person Instruction.

CURRENT CONSIDERATIONS

Resolution No. 2122-35, Resolution Supporting Local Decision-Making Authority Regarding Covid-19 Health and Safety Protocols further request that full local decision-making authority be returned back to local school boards, and directs the Superintendent to transmit this Resolution to Governor Gavin Newsom; Director and State Public Health Officer CDPH, Dr. Tomas J. Aragon; Dr. Mark Ghaly, California Health and Human Services; Orange County Board of Supervisors; Dr. Clayton Chau, Orange County Health Care Agency (OCHCA); Assemblywoman Laurie Davies; Senator Pat Bates; and the Orange County Board of Education to communicate our concerns.

This resolution further directs the Superintendent to reach out to like-minded Superintendents who may or may not have completed similar resolutions and co-author a joint letter to advocate for local decision-making authority regarding COVID-19 Health and Safety Protocols consistent with the education code and the protection of civil liberties.

FINANCIAL IMPLICATIONS

There is no financial impact.

TRUSTEE RECOMMENDATION

It is recommended by Trustee Bullockus that the Board hear the request to adopt Resolution No. 2122-35, Resolution Supporting Local Decision-Making Authority Regarding Covid-19 Health and Safety Protocols.

PREPARED BY: Colleen Hayes, Manager II Board Operations/Superintendent's Office

APPROVED BY: Judy Bullockus, Trustee Area 7

RESOLUTION NO. 2122-35

**RESOLUTION NO. 2122-35, RESOLUTION SUPPORTING LOCAL DECISION-
MAKING AUTHORITY REGARDING COVID-19 HEALTH AND SAFETY
PROTOCOLS**

WHEREAS, The Capistrano Unified School District (CUSD), serving over 43,000 students in Southern Orange County, has been a leader in getting students back in the classroom while following all California Department of Public Health (CDPH) guidelines; and

WHEREAS, The Governor and CUSD have acknowledged that the best academic and social-emotional outcomes for students come from traditional in-person classroom instruction; and

WHEREAS, We have seen first-hand the growing mental health crisis among children and must in all decisions weigh the need for normalcy, acknowledging our responsibility to protect not only the physical, but also the social, emotional and mental health of our students.

WHEREAS, The Board believes all health decisions remain an individual's choice based on an individual's health and medical rights to privacy; and

WHEREAS, The Board has a substantial public interest in protecting the health and safety of students, classified staff, teachers, administrators, and the community; and

WHEREAS, The Board also has a substantial public interest in protecting the personal choices and privacy of students, classified staff, teachers, administrators, and the community; and

WHEREAS, The Board believes that local decision-making authority related to COVID-19 guidelines that impact in-person education are best considered and analyzed by county public health officials, locally elected officials, and local school boards.

THEREFORE BE IT RESOLVED, that Capistrano Unified School District (CUSD) requests that the California Department of Public Health authorize county public health officials and/or locally elected school boards to establish guidelines and regulations based on local conditions related to in-person attendance that will protect, and be in the best interest of the health and safety of students, classified staff, teachers, administrators, and the community.

THEREFORE BE IT RESOLVED, The Board of Trustees of the CUSD hereby advocate for local decision-making authority regarding COVID-19 Health and Safety Protocols consistent with the education code and the protection of civil liberties.

BE IT ALSO RESOLVED, that the Superintendent of CUSD is directed to reach out to like-minded Superintendents who may or may not have completed similar resolutions and co-author a joint letter to advocate for local decision-making authority regarding COVID-19 Health and Safety Protocols consistent with the education code and the protection of civil liberties.

BE IT FINALLY RESOLVED, that the Superintendent of the CUSD is directed to transmit this Resolution to Governor Gavin Newsom; Director and State Public Health Officer CDPH, Dr. Tomas J. Aragon; Dr. Mark Ghaly, California Health and Human Services; Orange County Board of Supervisors; Dr. Clayton Chau, Orange County Health Care Agency (OCHCA); Assemblywoman Laurie Davies; Senator Pat Bates; and the Orange County Board of Education to communicate our concerns.

PASSED AND ADOPTED by the Board of Trustees of the Capistrano Unified School District on January 19, 2022, by the following vote:

AYES	<input type="checkbox"/>
NOES	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>

I, Kirsten M. Vital Brulte, Secretary of the Capistrano Unified School District Board of Trustees hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on January 19, 2022, by a roll call vote.

Gila Jones
Clerk of the Board of Trustees

Kirsten M. Vital Brulte, Superintendent
Secretary of the Board of Trustees

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Rich Montgomery, Interim Associate Superintendent, Human Resource Services

Date: January 19, 2022

Board Item: Resolution No. 2122-34, Resolution of the Board of Trustees of the Capistrano Unified School District Confirming Superintendent's Finding Regarding Temporary Staffing Needs

BACKGROUND INFORMATION

The Omicron-driven rise in COVID-19 cases threatens the regular operations of the Capistrano Unified School District and the provision of in-person services for students. As a result, on January 11, 2022, Governor Gavin Newsom signed Executive Order (“EO”) N-3-22 to address staff shortages resulting from the Omicron COVID-19 variant and staff quarantining and absences. To utilize the flexibility in this EO N-3-22, the District must approve findings that such flexibility is necessary.

CURRENT CONSIDERATIONS

The Superintendent and her designee, Rich Montgomery, Interim Associate Superintendent, Human Resource Services, have reported and confirmed that the District has been subject to staff shortages as a result of the Omicron-driven rise in COVID-19 cases and the insufficient number of substitute employees currently employed by the District for the 2021-2022 school year necessary to cover all anticipated absences. The flexibility of EO N-3-22 is needed to support the continuity of instruction for students in the District.

Between the time period of January 3, 2022 and January 12, 2022, the instructional programs operated by the District had a need to fill 2,064 substitute teaching assignments for in-person instruction, at an average of 258 assignments per day for 8 working days. Due to extreme substitute shortages caused by the Omicron-driven rise in COVID-19 cases, the instructional programs were unable to fill daily substitute assignments at an average of 22% per instructional day.

FINANCIAL IMPLICATIONS

The cost of substitutes is already included in the District's budget.

STAFF RECOMMENDATION

It is recommended the Board approve the Resolution to permit the District to utilize the flexibility of EO N-3-22.

PREPARED BY: Rich Montgomery, Interim Associate Superintendent, Human Resource Services

RESOLUTION NO. 2122-34

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT CONFIRMING
SUPERINTENDENT'S FINDING REGARDING TEMPORARY STAFFING NEEDS**

WHEREAS the Omicron-driven rise in COVID-19 cases threatens the regular operations of the Capistrano Unified School District and the provision of in-person services for students;

WHEREAS the Superintendent, and her designee, Rich Montgomery, Interim Associate Superintendent, Human Resource Services, has reported and confirmed that the District has been subject to employee shortages as a result of the Omicron-driven rise in COVID-19 cases and the insufficient number of substitute employees currently employed by the District for the 2021-2022 school year necessary to cover all absences;

WHEREAS, on January 11, 2022, Governor Gavin Newsom signed Executive Order ("EO") N-3-22 providing flexibility in the use of substitute employees;

WHEREAS the issuance of temporary certificates without regard to whether the recipient has a pending credential or permit application or has made the statement under oath required by Education Code section 44332 will increase the number of available substitute employees and thereby support the District in maintaining in-person services for students;

WHEREAS the ability to place substitute teachers in general education teaching assignments for a period of 120 days will increase the number of available substitute employees and thereby support the District in maintaining in-person services for students;

WHEREAS student teachers being assigned to classrooms without the supervision of a credentialed teacher will increase the number of available substitute employees and thereby support the District in maintaining in-person services for students;

WHEREAS suspension of the PERS and STRS post-retirement compensation limitations and related procedural requirements will increase the number of available substitute employees and thereby support the District in maintaining in-person services for students;

WHEREAS suspension of the 180-day break in service requirement under Government Code section 7522.56 as it applies to the District will increase the number of available substitute employees and thereby support the District in maintaining in-person services for students;

NOW, THEREFORE, BE IT RESOLVED, that the foregoing recitals are true and correct; and

BE IT RESOLVED, that temporary staffing flexibility permitted by EO N-3-22 will support the District in maintaining in-person services despite staffing shortages caused by the Omicron-driven rise in COVID-19 cases; and

BE IT RESOLVED, that this authorization shall continue for the duration of EO N-3-22 or any successor orders, regulations, or law.

BE IT RESOLVED, that the Superintendent or her designee, Rich Montgomery, Interim Associate Superintendent, Human Resource Services, shall take all lawful and appropriate action to ensure staffing consistent with the intent of this Resolution; and

BE IT RESOLVED, that the Superintendent’s signature on this Resolution shall be deemed the findings required by EO N-3-22.

PASSED AND ADOPTED by the Board of Trustees of the Capistrano Unified School District on January 19, 2022, by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENT: _____

Martha McNicholas
President to the Board of Trustees

I, Gila Jones, Clerk of the Capistrano Unified School District Board of Trustees, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Trustees at its regular meeting held on January 19, 2022.

By: _____
Gila Jones
Clerk of the Board of Trustees

Kirsten Vital Brulte
Superintendent
Capistrano Unified School District